



MINUTES

DATE: Wednesday, November 18, 2015

TIME: 6:00 p.m.

The November 18, 2015 Regular Council Meeting was held on the above date and called to order at 6:00 pm in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Paul Creamer, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Tom Abraham
2. Scott Bardwell
3. C. Beaumont
4. Jason Benn
5. Bob Bonneville
6. Ryan Bonneville
7. Darryl Bower
8. Michael Dailous
9. Eiji Daniel
10. A Ferraccioli
11. Robert Frosh
12. Jim Godfrey
13. Matthew Goode
14. Alan Gordon
15. Chad Hayden
16. Aaron Marshall
17. Mike McCrone
18. Greg Goode
19. Scott Parker
20. W. Pilkkinen
21. Mike Rao
22. Lisa Ross
23. Craig Schindler
24. Paul Spearman
25. Dave Swann
26. Ken Tosh
27. John Uptegrove
28. Kevin Wright
29. Meghan Yzerman
30. Dianne Paron
31. Kevin Johnson
32. Karen Lever



2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **ADOPTION OF THE MINUTES:**

- (a) Council Meeting – November 4, 2015
- (b) Closed Council Meeting – November 4, 2015
- (c) Public Meeting – L. Ferraro Inc. – McLean Road West – September 10, 2015
- (d) Public Meeting – Glenn Allan & Yvonne Frosch c/o Robert & Lisa Frosch – 6525 Concession 1 – October 21, 2015

Resolution No. 2015-439: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – November 4, 2015
- (b) Closed Council Meeting – November 4, 2015

That the minutes of the following meetings be received:

- (c) Public Meeting – L. Ferraro Inc. – McLean Road West – September 10, 2015
- (d) Public Meeting – Glenn Allan & Yvonne Frosch c/o Robert & Lisa Frosch – 6525 Concession 1 – October 21, 2015

CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

1. Parks Master Plan

***note this Public Open House will be held on Thursday, November 26, 2015 at 7:00 p.m. at the Optimist Recreation Centre – 23 Brock Road South**

- (a) Public Open House Flyer

Councillor Roth requested that costing of the concepts be available for the Public Meeting. Karen Landry CAO/Clerk advised that staff would provide the costing sheet which was contained in the Recreation and Parks Master Plan.

6. **COMMUNICATIONS:**

**≠1. County of Wellington Official Plan Amendment No. 96 – OP-2015-05
County of Wellington – Community Improvement**

- (a) Correspondence from County of Wellington regarding County Official Plan Amendment #96 – County File No.: OP-2015-05, County of Wellington – Community Improvement dated November 2, 2015.

Councillor Bulmer requested that staff advise the County of Wellington that the Township would request that enhancements to accessibility be included in the Official Plan Amendment.



Resolution No. 2015-440: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the correspondence from County of Wellington regarding County Official Plan Amendment #96 – County File No.: OP-2015-05, County of Wellington – Community Improvement dated November 2, 2015; and

That Staff advise the County that the Township is in support of Official Plan Amendment # 96.

CARRIED

#2. Request for Speed Limit Reduction

(a) Correspondence from Ms. Sandra Pady regarding request for speed limit reduction Concession 4, between sideroad 20 and Wellington County Road 35 dated November 3, 2015.

Resolution No. 2015-441: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the correspondence from Ms. Sandra Pady regarding request for speed limit reduction Concession 4, between Sideroad 20 and Wellington County Road 35 dated November 3, 2015; and

That Council direct staff to prepare a report with respect to the speed limit reduction request.

CARRIED

3. Region of Waterloo Biosolids Strategy

(a) Correspondence from Region of Waterloo regarding Region of Waterloo Biosolids Strategy dated October 28, 2015.

4. Source Protection Municipal Implementation Fund

(a) Correspondence from Ministry of the Environment and Climate Change dated October 26, 2015.

5. 6637 Concession 2

(a) Correspondence from Ms. Patricia Maton regarding 6637 Concession 2, RR 22, Cambridge, ON N3C 2V4 dated October 20, 2015.

6. Mini Lakes

(a) Correspondence from Stantec Consulting Ltd. Regarding ECA – Mini Lakes WWTP Upgrades dated October 26, 2015.

(b) Report from Stantec Consulting Ltd. regarding Mini Lakes Mobile Home Community Quarterly Monitoring Program – 3rd Quarter 2015 dated November 2, 2015. ***note a full copy of the report is available in the Clerk's Office for viewing.**

(c) Correspondence from GM Blue Plan Engineering regarding Mini Lakes Wastewater Treatment Plant Effluent Monitoring Report, 3rd Quarter (2015) dated November 6, 2015.



**7. CBM - St. Mary's Cement
Licence No. 625189 - Roszell Pit
6618 and 6524 Roszell Rd**

- (a) Correspondence from Ministry of Natural Resources and Forestry regarding Minor Site Plan Amendment under the Aggregate Resources Act – Licence No. 621589, St. Mary's Cement, Part Lots 1 & 2, Concession 3 & 4 dated September 2, 2015 with attached Page 2 of 6 Operation Plan. ***Note Operational Plan is available in the Clerk's Office for viewing.**

**8. Mill Creek Pit
Licence No. 5738
7115 Concession 2**

- (a) Correspondence from Dufferin Aggregates regarding Monthly Monitoring Report, Mill Creek Pit, License No. 5738, Township of Puslinch, Wellington County (June 2015) dated July 14, 2015.

Mr. Stan Denhoed, Harden Environmental Services Ltd. has reviewed the report and has no comment.

9. Speed Spy Results – Arkell, Crieff and Townline Rd.

- (a) Correspondence from Ontario Provincial Police regarding Speed Spy Results – Arkell, Crieff and Townline Rd. dated November 5, 2015.

Councillor Stokley expressed concerns that the COP Committee had regarding the location of the speed spy camera. Councillor Stokley was advised to have the COP committee follow up directly with the OPP regarding their concerns.

#10. Intergovernmental Affairs

- (a) Various correspondence for review.

Resolution No. 2015-442: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the correspondence items listed on the Council Agenda for November 18, 2015 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

1. Mr. Steve Thurlow, Dillon Consulting, Puslinch Fire and Rescue Service, Master Fire Plan, Final Report.

Mr. Thurlow made a presentation to Council with respect to the Puslinch Fire and Rescue Services Master Fire Plan, Final Report.

Resolution No. 2015-443: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the presentation from Mr. Steve Thurlow, Dillon Consulting regarding Puslinch and Rescue Services Master Fire Plan Final Report.

CARRIED



Council recessed from 8:45 p.m. to 9:50 p.m.

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

(a) Puslinch Fire and Rescue Services Monthly Report – October 2015

Resolution No. 2015-444: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the Puslinch Fire and Rescue Services Response Report for October, 2015.

CARRIED

(b) Report FIR-2015-004 – Master Fire Plan

Steve Goode, Fire Chief gave a summary of Report FIR-2015-004 and introduced the Township's Consultant, Steve Thurlow from Dillon Consulting.

Resolution No. 2015-445: Moved by Councillor Roth and
Seconded by Councillor Fielding

That Report FIR-2015-004 and presentation titled "Township of Puslinch Master Fire Plan Presentation and Final Report to Council" be received; and

That the Master Fire Plan be adopted, in principle, subject to further reporting and budget approval; and

That the Fire Chief be directed to report back to Council in the first quarter 2016 on the action plan for phased implementation.

CARRIED

2. **Finance Department**

≠(a) Financial Reports - October 2015

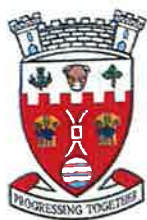
- i. Financial Report as of October 31, 2015
- ii. Cheque Register –October 1, 2015 to October 31, 2015
- iii. Financial Report by Department –October 2015
- iv. Total Revenues, Contributions from Working Reserves and Expenditures – All departments – October, 2015.

Resolution No. 2015-446: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby receives the following reports as information:

- i. Financial Report as of October 31, 2015
- ii. Cheque Register –October 1, 2015 to October 31, 2015
- iii. Financial Report by Department – October 2015
- iv. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – October, 2015.

CARRIED



3. Administration Department

≠(a) Report ADM-2015-019 – Aberfoyle Meadows Limited Release of Securities

Resolution No. 2015-447: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report ADM-2015-019 regarding Aberfoyle Meadows Limited – Vacant Land Condominium Agreement – Wellington Vacant Land Condominium Plan 147 – Release of Securities and Grading Deposit Refund be received; and

That Council authorize the release of securities in the amount of \$99,500 upon the outstanding administrative items outlined in Report ADM-2015-019 being completed; and

That Council authorize return of the remaining grading deposit funds in the amount of \$103,475.53.

CARRIED

4. Planning and Building Department

(a) Chief Building Official Report – October 2015.

Resolution No. 2015-448: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Chief Building Official Report for October, 2015.

CARRIED

(b) County of Wellington Planning Committee Report regarding Aggregate Resources Act Review – Blueprint for Change – PD2015-37 dated November 12, 2015.

Council provided the following comments and requested that staff when reporting back to Council include those comments which have not already been contained in the County report:

- Clearly indicate that municipal by-law requirements must be fulfilled where fill is being imported for rehabilitation of the pit or alternatively establish provincial standards with testing.
- Support increase in tonnage fees payable to the municipality.
- Support the allocation of funds to establish an enhanced enforcement and inspection program.
- Provincial Policy Statement – Interim Zoning
- Support for the implementation of monetary administrative penalties
- Request compliance assessment reports to be triggered when progression occurs on the site
- Require completion of a report when operations commence
- Greater public consultation process to the Site Plan approval process for applications above and below the water table
- Implementation of a public consultation process for Site Plan amendments
- Increase in tonnage and protection of public interest



- A change that has a potential impact on municipal residents should require municipal consultation as off – site impacts are not addressed by the provincial site plan process.
- Percentage of distribution area (dust)
- More liberal interpretation for private property where processing on site.

Resolution No. 2015-449: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the County of Wellington Planning Committee Report regarding Aggregate Resources Act Review – Blueprint for Change – PD2015-37 dated November 12, 2015.

CARRIED

5. Roads & Parks Department

None.

6. Recreation Department

None.

7. Mayor's Updates

(a) Business Retention and Expansion International (BREI) Award of Excellence.

Mayor Lever provided Council with an opportunity to view the County of Wellington Awards.

9. NOTICE OF MOTION:

None.

10. COMMITTEE MINUTES

None.

11. MUNICIPAL ANNOUNCEMENTS

Pickleball Demonstration

Councillor Stokley advised those in attendance that arrangements have been made for the pickleball demonstration at the Optimist Recreation Centre which is scheduled to take place on November 30th, December 2nd and December 4th. Councillor Stokley invited everyone in attendance to come out and participate.

Canadian Therapeutic Riding Association (CanTRA) 35th Anniversary Celebration

Mayor Lever advised Council that a media release had been received by the Township from Canadian Therapeutic Riding Association (CanTRA) regarding the presentation of the Governor General's Caring Canadian Award to Ms. Ann Caine of Puslinch and Elaine Trempe of Sorel-Tracy, Quebec.

Council requested that a letter of congratulations be sent to Ms. Caine.



2015 Premier's Award for Agri-Food Innovation Excellence

Mayor Lever advised that he attended the awards ceremony in Cambridge on November 9, 2015.

Puslinch Santa Clause Parade

Mayor Lever reminded those in attendance that the Puslinch Santa Claus Parade is to take place on Sunday, November 22, 2015. Mayor Lever advised that he had provided Council with an invitation he had received from the Puslinch Optimist Club for members of Council to participate on their float, Mayor Lever advised that he would be participating and inquired as to whether others members of council would be participating.

12. UNFINISHED BUSINESS

None.

13. CLOSED MEETING

**Council was in closed session from 6:02 p.m. to 6:30 p.m.
Council recessed from 6:31 p.m. to 7:00 p.m.**

- (a) Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees.
- (b) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.
- (c) Confidential Report ADM-2015-020 from Karen Landry, CAO/Clerk regarding Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – Aberfoyle Meadows Limited.

Resolution No. 2015-450: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees.
- (b) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.
- (c) Confidential Report ADM-2015-020 from Karen Landry, CAO/Clerk regarding Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – Aberfoyle Meadows Limited.

CARRIED



Resolution No. 2015-451: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council move into open session.

CARRIED

- (a) Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees.

Resolution No. 2015-452: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees; and

That Staff proceed as directed.

CARRIED

- (b) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.

Resolution No. 2015-453: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.

CARRIED

- (c) Confidential Report ADM-2015-020 – from Karen Landry regarding Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – Aberfoyle Meadows Limited.

Resolution No. 2015-454: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Confidential Report ADM-2015-020 regarding Aberfoyle Meadows Ltd – Vacant Land Condominium Agreement – Wellington Vacant Land Condominium Plan 147 – Release of Securities and Grading Deposit Refund be received; and

That staff proceed as directed.

CARRIED

14. BY-LAWS:

- (a) A by-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property.



Resolution 2015-455:

Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-law **64/15** being a by-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property.

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2015-456:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law **65/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18th day of November, 2015.

CARRIED


16. ADJOURNMENT:

Resolution No. 2015-457:


Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 9:57 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO Clerk