

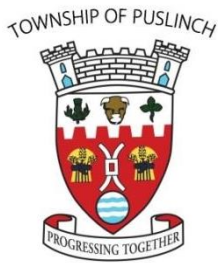
Heritage Committee
Monday, May 2, 2016
7:00 p.m.
Council Chambers, Aberfoyle

AGENDA

- Denotes Recommendation

1. Call meeting to order
2. Disclosure of Pecuniary Interest
3. Opening remarks
4. Approval of Minutes #
 1. February 1, 2016 – Regular meeting
5. Delegations #
 1. 7:00 p.m. – Lynn Crow, Founding member and past President of the Puslinch Historical Society
 2. 7:15 p.m. – Ms. Laura Murr – Niska Bridge Cultural Heritage Landscape
6. Regular Business
 1. Niska Bridge Cultural Heritage Landscape
 2. Black Bridge Cultural Heritage Landscape
 3. Ontario Heritage Conference
 4. Municipal Heritage Register Update
 5. Heritage Plaques and Property Research at the Wellington County Museum and Archives
 6. Guidelines for Assessing Heritage Value
 7. City of Guelph: Carter/Caulfield Farmhouse
 8. Highway 6 Realignment
 9. Properties for Summer Tour on Monday, July 25, 2016
 10. Designation of the Ellis Chapel under the Ontario Heritage Act

11. Barb Jefferson, Puslinch Historical Society – Verbal Update – Spirit Walk Tour
 12. Notice of Zoning Housekeeping Amendment and Public Meeting – April 21, 2016
 13. Notice of Complete Application – 7456 McLean Road
 - 14.
 15. Amending By-Law D14/COL (Coles Label It!) Zoning By-Law Amendment – 6691 Ellis Road (Part Lot 8, Concession 2), Puslinch
 16. Report HER-2016-001 by Karen Landry – To be provided under separate cover ≠
 17. Canada Day Coverage
6. Adjournment ≠
 7. Next meeting July 25, 2016 at 1:00 p.m.



Heritage Committee
Monday, February 1, 2016
7:00 p.m.
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Mary Tivy – Chair
Cameron Tuck
Barb Jefferson
John Levak

MEMBERS ABSENT

John Arnold

TOWNSHIP STAFF

Karen Landry – CAO/Clerk
Meghan Yzerman – Legislative Assistant

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

None stated.

3. APPROVAL/ADOPTION OF MINUTES (November 16, 2015)

Moved by: Cameron Tuck Seconded by: John Levak

That the minutes of the Heritage Committee meeting dated November 16, 2015 be adopted, as amended by replacing on Page 3 “Halligan’s Farm” with “Halligan’s Pond”.

CARRIED

With respect to Cameron’s role in communications for the committee, he believes the Puslinch Pioneer will be the best communication resource.

Mary Tivy presented a matter arising from the minutes and wanted an update from Cameron Tuck on the communications topic. The Puslinch Pioneer agreed to take submissions from the committee permitting same are kept to a quarter of a page. Mary Tivy suggested promoting the committee. All communications are to be reviewed by Mary Tivy and the Township.

Karen Landry suggested that the committee invite the public to the next meeting where Lynn Crow will make a presentation regarding a community in Puslinch. Notice regarding this presentation can also be placed on the Township’s website. Karen Landry requested the committee to submit a draft notification to Meghan Yzerman for review and posting.

4. MATTERS ARISING FROM MINUTES

4.1 Niska Bridge Cultural Heritage Landscape

Mary Tivy updated the committee on the status of the Niska Bridge and advised the committee that the City of Guelph has approved the demolition of the bridge. The City is planning to build a two-lane bridge and remains in discussions with Grand River Conservation Authority with respect to the future of the surrounding lands.

Mary Tivy indicated that the City of Guelph is not pursuing the designation of a Cultural Heritage Landscape in the area.

Cameron Tuck also provided information to the committee about the Niska Bridge and indicated that Cam Guthrie, the Mayor of the City of Guelph indicated two options for the bridge in that one was to close the road or second to build a two-lane bridge. Repairs were needed 1-2 times a year continually on the bridge and also caused liability concerns for the City of Guelph. Mayor Cam Guthrie reported that a covered bridge was also proposed to decrease tractor-trailer traffic however residents believe that the bridge would attract sight-seers and this would cause increased pedestrian traffic.

4.2 Black Bridge Cultural Heritage Landscape

Mary Tivy advised the final draft of the Black Bridge Cultural Heritage Landscape is being prepared. Mary Tivy will update the committee once more information is received.

4.3 Heritage plaques and property research at the Wellington County Museum and Archives

Mary Tivy proposed multiple dates for the committee to attend the Wellington County archives located at the Wellington County Museum.

Mary Tivy advised the committee that the tour will be approximately 2.5 hours in length including a 30 minute power point presentation.

Mary Tivy requested the committee members to provide days of the week they would be available for a tour at the archives. The committee noted that Thursday is a preferred day.

4.4 Puslinch Historical Society workshop

Mary Tivy advised the committee that Lynn Crow is willing to attend a committee meeting and give a presentation on behalf of the Puslinch Historical Society. Mary Tivy advised the committee that she will contact Lynn Crow tomorrow to secure her for the next meeting.

4.5 Ontario Heritage conference

Karen Landry advised the committee that funding has been set aside in the budget for the committee members to attend the Heritage Conference. Karen Landry advised the committee to register for the conference through Meghan Yzerman at the Township office.

Mary Tivy spoke of some interesting program items upcoming at the conference.

4.6 City of Guelph – Clair/Maltby Secondary Plan

In addition to advising the City of Guelph that Halligan's Pond is a natural heritage feature, Mary Tivy requested that a letter be forwarded to the City of Guelph also advising that 381 Maltby Road is a plaqued property.

5. HERITAGE LISTING DOCUMENT UPDATE

Karen Landry spoke to the committee regarding the listing of properties and establishing notification requirements. It was recommended that notification standards be developed. It was noted the properties that have been added to the listing since 2012 need to be identified.

Committee members offered input and questions with respect to listings and designations. Karen Landry explained the difference between the listing and designation of a property.

Karen Landry explained that the listing of a property enables a review of the property by the Heritage Committee and Council prior to a demolition permit being issued.

6. ZONING BY-LAW AMENDMENT APPLICATIONS

6.1 6691 Ellis Road Puslinch. –Stantec Consulting Ltd.- Application for zoning By-Law Amendment –Application package, dated October 23, 2015

Mary Tivy gave the committee context on the application. She also presented a picture to the committee on the proposed driveway. Mary Tivy sought comments from the committee.

Cameron Tuck proposed a different location for the driveway as it may hinder activity at the Ellis Chapel.

The committee would like to see an increase in a landscape buffer between the subject property and Ellis Chapel.

Karen Landry advised the committee that the public meeting for this proposed zoning by-law has been scheduled for Thursday March 3, 2016 at 7:15 p.m. Karen Landry explained the process for public meetings to the committee.

6.2 Amendment to Zoning By-Law 19/85, 40 Brock Road South – Boom Boom Beauty Bar – Black Shoemaker, Robinson & Donaldson Limited – Planning Justification Report.

The public meeting for this zoning By-Law amendment is scheduled for February 18, 2016 at 7:00 p.m. The committee had no concerns or comments with respect to this matter.

7. CORRESPONDENCE

7.1 Celebrating 150 years – Canadian Treasure Tour.

Discussion regarding “the doors of Puslinch” program occurred. John Levak is going to follow up with this matter and locate the original art piece.

7.2 University of British Columbia – Online heritage workshops – 2016 – Email.

The committee reviewed the correspondence.

7.3 Lighthouse Press – Heritage Research Letter.

The committee reviewed the correspondence.

8. PUSLINCH HERITAGE COMMITTEE GOALS AND OBJECTIVES FOR 2016

8.1 Adoption of Guidelines for Assessing Heritage Value

Mary Tivy opened a discussion on the topic of setting goals and objectives for the committee for 2016. Mary Tivy suggested objectives of a communication strategy and learning to complete research. Mary Tivy discussed the criteria for plugging as posted on the Township website. Mary Tivy suggested to the committee alignment with the guidelines and standardize the listing procedure.

The committee discussed Regulation 9/06 in the package titled Heritage Value Guidelines.

Karen Landry recommended as a first step that the committee review the existing list and develop criteria for evaluating properties and include reasons why a property qualifies or does not qualify to be a listed property.

Heritage designations

Mary Tivy would like the committee to establish a short-list for designation. Karen Landry recommended that the committee, establish and present to Council a notification procedure, eligibility criteria and an up-to-date property listing register as a first step.

The committee discussed incentives and grant programs for heritage properties.

9. ADJOURNMENT

Moved by: Cameron Tuck Seconded by: John Levak

That the meeting adjourn at 8:55 p.m.

CARRIED

10. NEXT MEETING

Monday, May 2, 2016 at 7:00 p.m.



THE TOWNSHIP OF PUSLINCH

NOTICE OF ZONING HOUSEKEEPING AMENDMENT & PUBLIC MEETING

TAKE NOTICE that the Council of the Township of Puslinch will hold a public meeting on **Thursday April 21st, 2016 at 7:00 pm** in the Council Chambers of the Municipal Complex at 7404 Wellington Road 34, to consider a Housekeeping Amendment to Zoning By-law 19/85, pursuant to the requirements of Section 34 of the Planning Act, R.S.O., 1990, as amended.

THE PURPOSE AND EFFECT - These are Township initiated "housekeeping" amendments that **affect all lands** in the Township of Puslinch (unless otherwise specified) as generally itemized below:

1. Amend, add and remove definitions and general provisions
2. Amend zone preambles for additional clarity
3. Add or amend other provisions
4. Addition of Minimum Distance Separation (MDS I and II) regulations
5. Amend certain housing and agricultural regulations, including but not limited to provisions for:
 - a. A temporary residence during construction
 - b. Accessory apartments in Agricultural and Estate Residential Zones
 - c. Farm help dwellings
 - d. Bed and breakfast establishments
6. Removal of separation distance for group homes
7. Wording clarifications for Mini Lakes Zone and increased recreation building cap of 1,100 sq.m
8. Illustrations to assist with definitions and provisions
9. Map change to rezone Part Lot 10, Concession 4 from Agricultural Exception (A-2) Zone to Agricultural (A) Zone to remove the provision allowing a kennel on the property (see Key Map 1).

ORAL OR WRITTEN SUBMISSIONS may be made by the public either in support or in opposition to the proposed Zoning By-law Amendment. Any person may attend the public meeting and make an oral submission or direct a written submission to the Township Clerk at the address below. All those present at the public meeting will be given the opportunity to make an oral submission, however; it is requested that those who wish to address Council notify the Township Clerk in advance of the public meeting.

TAKE NOTICE that if a person or public body does not make an oral submission at a public meeting or make a written submission to the Township of Puslinch before the Zoning By-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Township of Puslinch to the Ontario Municipal Board.

AND TAKE NOTICE that if a person or public body does not make an oral submission at a public meeting or make a written submission to the Township of Puslinch before the Zoning By-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

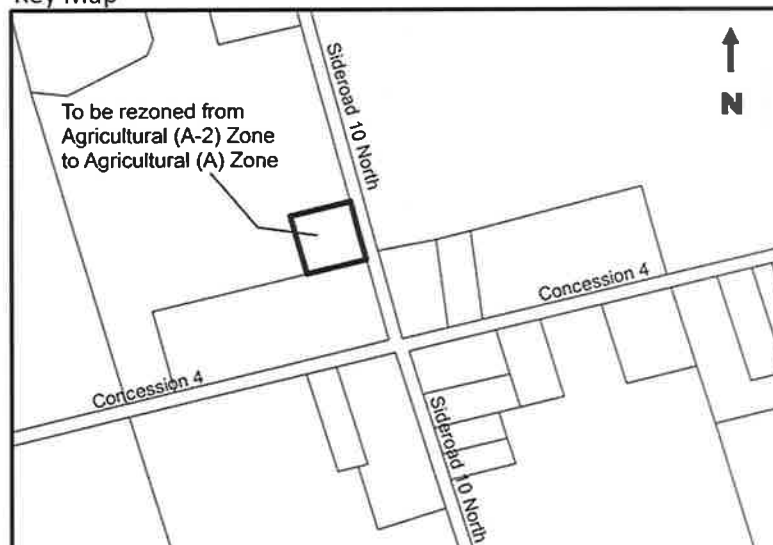
REQUEST FOR NOTICE OF DECISION regarding the Zoning By-law amendment must be made in written format to the Township Clerk at the address shown below.

ADDITIONAL INFORMATION regarding the proposed amendment is available for review between 9:00 a.m. and 4:30 p.m. at the Township of Puslinch Municipal Office.

Dated at the Township of Puslinch on this 25th day of March, 2016

Karen Landry
CAO/Clerk
Township of Puslinch
7404 Wellington Road 34
Guelph, Ontario N1H 6H9
Phone (519) 763-1226
admin@puslinch.ca

Key Map





THE TOWNSHIP OF PUSLINCH NOTICE OF COMPLETE APPLICATION

TAKE NOTICE that pursuant to the requirements of the Planning Act, R.S.O., 1990, as amended, the Township of Puslinch has received a complete application to amend Zoning By-law 19/85. The file number assigned to this application is **D14/ONT**.

THE LAND SUBJECT to the application is the eastern half of the property municipally known as 7456 McLean Road West and legally known as Rear Part Lot 25, Concession 7, RP 61R4472, Part 2, Township of Puslinch. The subject lands are shown on the inset map.

THE PURPOSE AND EFFECT of the application is to amend the Township of Puslinch Zoning By-law 19/85 from Agricultural (A) Zone to Industrial (IND) Zone, to permit the development of an industrial mall including offices, truck repair shop and trailer parking. A definition for "Truck Repair Shop" is proposed to be added to the zoning applicable to the property.

ADDITIONAL INFORMATION regarding the proposed amendment is available for review between 9:00 a.m. and 4:30 p.m. at the Township of Puslinch Municipal Office as of the date of this notice.

NOTICE OF A PUBLIC MEETING to receive comments on the application will be provided in the future in accordance with the Planning Act. If you would like to forward your views on this application, please do so in writing to Kelly Patzer, Development Coordinator. Written submissions will become part of the public record.

Dated at the Township of Puslinch on this 20th day of April 2016.

Karen Landry, CAO/Clerk
Township of Puslinch
7404 Wellington Road 34
Guelph, Ontario N1H 6H9
Phone (519) 763-1226
admin@puslinch.ca

KEY MAP

