



MINUTES

DATE: Wednesday, September 7, 2016

CLOSED MEETING: 12:15 P.M.

REGULAR MEETING: 1:00 P.M.

The September 7, 2016 Regular Council Meeting was held on the above date and called to order at 12:15 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding - Absent
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Paul Creamer, Director of Finance/Treasurer
3. Robert Kelly, Chief Building Official
4. Steve Goode, Fire Chief
5. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

Don McKay
Beth Weckman
Jan Beveridge
Karen Rathwell
Doug Smith
Martin Skretkowicz
K. Lever
Greg Padusenko
John Piersol
Gerry Wayden
Kathy White
June Williams
Ken Williams
Kyle Davis
Vince Klimkosz

2. CLOSED MEETING

Council was in closed session from 12:17 p.m. to 12:42 p.m.
Council recessed from 12:42 p.m. to 1:00 p.m.

Resolution 2016-308

Moved by Councillor Roth and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board– 599 Arkell Road – OMB – Liquor License Hearing**
- (b) **Confidential Report from Aird & Berlis LLP, dated August 15, 2016 regarding litigation or potential litigation, including matters before administrative**



tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose - 34 Telfer Glen Street

CARRIED

Resolution 2016-309

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council move into open session.

CARRIED

Resolution 2016-310

Moved by Councillor Sepulis and
Seconded by Councillor Roth

THAT Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board– 599 Arkeil Road – OMB – Liquor License Hearing;

AND THAT staff proceed as directed.

CARRIED

Resolution 2016-311

Moved by Councillor Roth and
Seconded by Councillor Sepulis

That Council receive the Confidential Report from Aird & Berlis LLP, dated August 15, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose - 34 Telfer Glen Street;

AND THAT staff direct as directed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

4. ADOPTION OF THE MINUTES:

(a) Council Meeting – August 10, 2016

Resolution No. 2016-312:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

(a) Council Meeting – August 10, 2016

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

None

6. PUBLIC MEETINGS:

Proposed User Fees

*note this Public Information Meeting will be held on Thursday, September 8, 2016 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34



7. COMMUNICATIONS:

1. Nestle Waters Canada – Renewal of Permit to Take Water

- (a) Harden Environmental correspondence dated June 13, 2016 regarding PTTW – 2016 Renewal

Note: The Renewal of Permit to Take Water for Nestle Waters Canada has not yet been posted to the EBR

Resolution 2016-313

Moved by Councillor Roth and
Seconded by Councillor Sepulis

THAT Council receives the Harden Environmental Services report dated June 13, 2016 regarding Nestle Water Canada- Renewal to take water,

AND THAT staff forward the report to the Ministry of Environment and Climate Change.

CARRIED

Council requested staff to obtain the evaluation criteria for a permit to take water from the Ministry.

2. Royal Canin Canada Company – 100 Beiber Road

- (b) Harden Environmental correspondence dated June 20, 2016 regarding PTTW – 2016 Renewal – Royal Canin and attached Environmental Registry Alert

Harden Environmental's correspondence has been submitted to the Ministry.

Council directed staff to send correspondence requesting reinstatement of the monitoring well, and to forward a copy of the correspondence to Wellington County and Grand River Conservation Authority.

3. Canada Post – Proposed Address Changes ≠

- a. Correspondence from Andy Paterson, Manager Government Relations/Municipal Engagement, Canada Post, dated Thursday, June 23, 2016
- b. Correspondence from David G. Pietrobon dated Saturday, July 30, 2016
- c. Correspondence from Martin Skretkovicz dated Monday, August 1, 2016
- d. Correspondence from Ian Macneil, Delivery Services, Canada Post dated August 19, 2016
- e. Correspondence from Marnie Armstrong, Director, Municipal Engagement, dated August 25, 2016 and August 29, 2016

Resolution 2016-314

Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Council receive the correspondence regarding the Canada Post proposed address changes,

AND THAT Council directs staff to begin discussions with Canada Post in order to add Aberfoyle as a mailing destination,

AND THAT staff report back with Canada Post

CARRIED

4. St. Marys Cement Inc. (Canada) – Part Lots 24-27, Concession 7 & 2 – License Nos. 5520, 5631, 5563



- a. Ministry of Natural Resources and Forestry dated June 17, 2016 regarding Minor Site Plan Amendments - **Note: Site Plan is available for viewing in the Clerk's Office**
5. The Warren Paving & Materials Group Limited - Part Lot 23, Concession 1 – License No. 10671
 - a. Ministry of Natural Resources and Forestry dated August 8, 2016 regarding Minor Site Plan Amendment
6. Puslinch Quality Aggregates leased by CBM - 4313 Sideroad 25 S - License No. 17600
 - a. Groundwater Science Corp. dated August 17, 2016 regarding Monitoring Report Update

Stan Denhoed, Harden Environmental has reviewed the Report and does not have any comments.
7. Environmental Registry Alert
 - a. Environmental Compliance Approval – Dufferin Aggregates – 125 Brock Road
8. Proposed Basketball Court in the Arkell Park ≠
 - a. The Optimist Club of Puslinch dated August 8, 2016

Resolution 2016-315

Moved by Councillor Roth and
Seconded by Councillor Sepulis

THAT Council approves the Optimist Club of Puslinch proposal for a basketball court in Arkell Park, as outlined in their correspondence dated August 8, 2016;

AND THAT staff be directed to work with the Optimist Club on the installation of the basketball court.

CARRIED

Council requested that a letter of appreciation be sent to the Optimist Club.

9. YMCA Fee Reduction Requests
 - a. Power of Being a Girl Conference October 27, 2016 YMCA fee waiver request dated August 8, 2016 ≠
 - b. YMCA PD and camp dates availability, and YMCA price proposals

Resolution 2016-316

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

THAT Council receives the fee waiver request by the YMCA for the Power of Being a Girl Conference, and the reduction of fees for a pilot PA Day and Camp Program for 2016/2017;

THAT Council hereby authorizes a 40% reduction in the fee for the Power of Being a Girl Conference;

THAT Council further authorizes a 75% reduction in fees to the YMCA to offer as a pilot program for 2016/2017 camps on PA days and during the Christmas and March breaks at the Puslinch Community Centre lands, subject to approval by staff of the Christmas and March Break schedule that facilitates the use of the facilities at set times by the public;



AND THAT the YMCA report back on the results of the program in July 2017.

CARRIED

Council requested that information regarding the costs to operate the facility be provided.

10. Fletcher Creek- Greenbelt Signs ≠

- a. Correspondence from Friends of the Greenbelt Foundation dated August 17, 2016 and August 30, 2016.

Resolution 2016-317

Moved by Councillor Sepulis and
Seconded by Councillor Roth

THAT Council defers the request by the Friends of the Greenbelt Foundation in order to obtain additional information from Hamilton Conservation.

CARRIED

11. New Comprehensive Zoning By-law

- a. Puslinch Forward, Newsletter #1, dated August 2016.

12. 6th Annual Community Shredding Event

- a. Invitation from Crime Stoppers Saturday, September 10, 2016.

13. Ontario 150 Community Capital Program Grant ≠

- a. Correspondence from Ann D. Caine, Sunrise Resident, dated August 31, 2016

Resolution 2016-318

Moved by Councillor Sepulis and
Seconded by Councillor Roth

THAT Council approves a partnership “in principle” with Sunrise Therapeutic Riding & Learning Centre for an Ontario 150 Community Capital Program Grant;

AND THAT Council, subject to budget approval, authorizes grant funding to Sunrise to be utilized for the purpose of the renovation/retrofit project being applied for under the Ontario 150 Community Capital Program Grant.

CARRIED

14. Intergovernmental Affairs ≠

Various correspondence for review.

Resolution No. 2016-319:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for September 7, 2016 Council meeting be received.

CARRIED

Resolution No. 2016-320:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

THAT Township of Puslinch Council receives the request for support of Bill 171, the Highway Traffic Amendment Act, from the Corporation of the Township of Carlow/Mayo dated August 17, 2016;

AND THAT Council supports the request for support;



AND THAT a letter be forwarded to the Wellington County Clerk requesting support.

CARRIED

Councillor Sepulis requested that staff advise whether there are any suitable projects for the Places to Grow Implementation Fund.

8. DELEGATIONS/PRESENTATIONS

1:05 p.m. – Jason Benn, Chief Fire Prevention Officer, presentation regarding Classy Lane fire and Research Update

1:25 p.m. – Andreanne Simard, Natural Resource Manager at Nestlé Waters Canada presentation regarding Harden Environmental comments to the 2016 renewal of the PTTW. ≠

Resolution 2016-321

Moved by Councillor Roth and
Seconded by Councillor Sepulis

That Council receives the delegation by Andreanne Simard, Natural Resource Manager at Nestle Water Canada.

CARRIED

9. REPORTS:

1. Puslinch Fire and Rescue Services

None

2. Finance Department

a. REPORT FIN-2016-020 - 2017 Proposed User Fees and Charges ≠

Resolution 2016-322

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIN-2016-020 regarding the 2017 Proposed User Fees and Charges be received; and

That staff report back on the results of the Public Meeting to be held on September 8, 2016.

CARRIED

b. REPORT FIN-2016-022 - 2nd Quarter Financial Summary ≠

Resolution 2016-323

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Report FIN-2016-022 2nd Quarter Financial Summary be received.

CARRIED

3. Administration Department

(a) Service Level Meeting Dates:

September 14, 2016 at 1:00 p.m.
October 6, 2016 at 9:00 a.m.
October 20, 2016 at 9 a.m.

(b) Report ADM-2016-016 – Proposed 2017 Council/Budget Meeting Schedule ≠



Resolution 2016-324

Moved by Councillor Roth and
Seconded by Councillor Sepulis

THAT Council receives staff report ADM-2016-016;

THAT Council adopt the 2017 Council/Budget Meeting Schedule, attached as Appendix "A" to Report ADM-2016-016, as amended;

AND THAT the approved 2017 Council/Budget Meeting Schedule be circulated to the County of Wellington.

CARRIED

- (c) Wellington County Emergency Management Committee Structure Report – September 7, 2016 ≠

Resolution 2016-325

Moved by Councillor Roth and
Seconded by Councillor Sepulis

THAT Council receives the County report regarding Emergency Management Committee structure dated September 7, 2016

BE it resolved that Council hereby appoints to the Township of Puslinch Emergency Management Program Committee individuals from the following Township's Departments and/or Emergency Management support agencies:

**Member of Council, the Mayor or alternate
CAO/Clerk and/or designate
Finance (Director of Finance/Treasurer and/or designate)
Public Works (Director of Public Works and Parks and/or designate)
Chief Building Official and/or designate
Fire Department (Fire Chief and/or Deputy Fire Chief and/or Alternates)
Wellington OPP (Inspector or Staff Sergeants, Sergeants)
Guelph Wellington EMS (Chief, Acting Chief, Supervisors)
Wellington Dufferin Guelph Public Health (Health and Safety Coordinator/Inspectors)
Emergency Management (CEMC and/or designate), and Any other persons or agency representatives that may be appointed by Council from time to time.**

And further that Council designates authority to the Committee to appoint a Chair from their members;

And further that the Committee is responsible for overseeing the development of the Township of Puslinch Emergency Management Program ensuring that appropriate public education activities, training for emergency management officials and staff, and emergency management exercises are undertaken on an annual basis.

And further that the CEMC shall provide Council with an annual report on the status of the Township's Emergency Management Program for their review, consideration and approval.

CARRIED

4. Planning and Building

- a. Chief Building Official Report – July 2016 ≠

Resolution 2016-326

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council receives the Chief Building Official Report for July 2016.

CARRIED



b. Chief Building Official Report – August 2016 ≠

Resolution 2016-327

Moved by Councillor Roth and
Seconded by Councillor Sepulis

That Council receives the Chief Building Official Report for August 2016.

CARRIED

c. PD-2016-022 Public Meeting – Rezoning Application File D14/CBM – 2443109 Ontario Inc., Concession 7, Front Part Lots 23-25, Brock Road S. ≠

Resolution 2016-328

Moved by Councillor Roth and
Seconded by Councillor Sepulis

That Report PD-2016-022 regarding Notice of Public Meeting – Rezoning Application file D14/CBM – 2443109 Ontario Inc., Concession 7, Front Part Lots 23-25, Brock Road S., be received;

AND THAT Council authorize the holding of a Statutory Public Meeting on Tuesday October 4th, at 7:00 pm in the Council Chambers, Municipal Complex.

CARRIED

d. PD-2016-023 Public Meeting – Wellington County Official Plan Application #OP 2016-05 and Rezoning Application File D14/LEA – Glenn and Mary Leachman, Part Lot 23, Concessions 7 and 8, 92 Brock Road S. ≠

Resolution 2016-329

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Report PD-2016-023 regarding Notice of Public Meeting – Wellington County Official Plan Application #OP 2016-05 and Rezoning Application file D14/LEA – Glenn and Mary Leachman, be received;

AND THAT Council authorize the holding of a Statutory Public Meeting on Tuesday October 4th, at 7:00 pm in the Council Chambers, Municipal Complex.

CARRIED

5. Roads & Parks Department

None

6. Recreation Department

None.

7. Mayor's Updates

10. **NOTICE OF MOTION:**

None.

11. **COMMITTEE MINUTES**

(a) Planning and Development Advisory (Committee of Adjustment) Minutes – July 12, 2016

(b) Planning and Development Advisory Committee Minutes – July 12, 2016

Resolution 2016-330

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the minutes of the following meetings be received:



**(a) Planning and Development Advisory (Committee of Adjustment) Minutes –
July 12, 2016**

(b) Planning and Development Advisory Committee Minutes – July 12, 2016

CARRIED

12. MUNICIPAL ANNOUNCEMENTS

- a. Councillor Roth advised that he attended the Badenoch annual fundraising barbeque on Saturday, September 3, 2016 and that it was a successful event.
- b. Mayor Lever advised that former Township Councillor Robert McCaig passed away on Monday, September 5, 2016. Robert was on Puslinch Council from 1986 to 1997. He was 88 years of age at his passing.
- c. Mayor Lever advised that he attended the annual Association of Municipalities Ontario conference August 14 to 17, 2016, and that he will provide an update at a future meeting. Both Mayor Lever and Councillor Roth attended the Wellington plowing match.

13. UNFINISHED BUSINESS

None.

14. BY-LAWS

- a. By-law 058/16 Being a By-Law to stop up and close, declare surplus and dispose of the road allowances on Plan 386
- b. By-law 059/16 Being a By-Law to acquire lands on Plan 386
- c. By-law 060/16 to amend By-law 19/85 – Hayden Landscaping and Property Maintenance - 7128 Smith Road

Resolution 2016-331

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-laws be taken as read three times and finally passed in open Council:

- a. **By-law 058/16 Being a By-Law to stop up and close, declare surplus and dispose of the road allowances on Plan 386**
- a. **By-law 059/16 Being a By-Law to acquire lands on Plan 386**
- b. **By-law 060/16 to amend By-law 19/85 – Hayden Landscaping and Property Maintenance - 7128 Smith Road**

CARRIED

d. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2016-332

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law **61/16** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 7th day of September, 2016.

CARRIED



e. **ADJOURNMENT:**

Resolution 2016-333

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council hereby adjourns at 3:26 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk