



MINUTES

DATE: Wednesday, November 9, 2016

CLOSED MEETING: 12:00 P.M.

REGULAR MEETING: 1:00 P.M.

The November 9, 2016 Regular Council Meeting was held on the above date and called to order at 12:00 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Robert Kelly, Chief Building Official
5. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Karen Lever
2. Steve Smith
3. Julio D'Antonio
4. Sara Bailey
5. Kevin Johnson
6. Doug Smith
7. Tom Lusic

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Fielding declared a pecuniary interest with respect to Item 9(4) (b) – County of Wellington Notice of Decision On Application for Approval of Draft Plan of Subdivision, DRS Developments Ltd.- as a family member has dealings with the principal of DRS. Councillor Fielding left the Council table and did not partake in any discussions or voting on the matter.

3. CLOSED MEETING

Council was in closed session from 12:02 p.m. to 12:19 p.m.
Council recessed from 12:19 p.m. to 1 p.m.

Resolution No. 2016-398: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- a. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing**
- b. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board, and personal matters about an**



identifiable individual, including municipal or local board employees with respect to 4006 Highway 6.

- c. Confidential Report from Julio D' Antonio, Jeffrey and Spence Insurance and Steven Smith, Frank Cowan Company, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Insurance Claim Matters.

CARRIED

Resolution No. 2016-399: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

THAT Council move into open session.

CARRIED

Council resumed into open session at 12:19 p.m.

Resolution No. 2016-400: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the:

- a. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing
- b. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board, and personal matters about an identifiable individual, including municipal or local board employees with respect to 4006 Highway 6.
- c. Confidential Report from Julio D' Antonio, Jeffrey and Spence Insurance and Steven Smith, Frank Cowan Company, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Insurance Claim Matters.

And that staff proceed as directed.

CARRIED

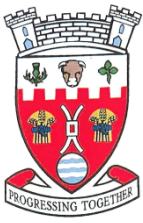
4. ADOPTION OF THE MINUTES: ≠

- (a) Public Meeting Minutes (2) - October 4, 2016
- (b) Special Council Meeting – October 6, 2016
- (c) Special Closed Council Meeting - October 6, 2016
- (d) Budget Meeting - October 12, 2016
- (e) Council Meeting – October 19, 2016
- (f) Closed Council Meeting – October 19, 2016
- (g) Budget Meeting - October 26, 2016

Resolution No. 2016-401: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That the minutes of the following meetings be adopted as written and distributed:

- (a) Special Council Meeting – October 6, 2016



- (b) **Special Closed Council Meeting - October 6, 2016**
- (c) **Budget Meeting - October 12, 2016**
- (d) **Council Meeting – October 19, 2016**
- (e) **Closed Council Meeting – October 19, 2016**
- (f) **Budget Meeting - October 26, 2016**

And that the minutes of the following meetings be received:

- (a) **Public Meeting Minutes (2) - October 4, 2016**

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

6. PUBLIC MEETINGS:

- 1. Public Meeting – Rezoning Application File D14/ONT – 1340464 Ontario Ltd. (Weber), Concession 3, Part Lots 3-5, municipally known as 4576 Wellington Road 32

- (a) Report PD-2016-030 Public Meeting – Rezoning Application File D14/ONT – 1340464 Ontario Ltd. (Weber), Concession 3, Part Lots 3-5, municipally known as 4576 Wellington Road 32

*note this Public Information Meeting will be held on November 10, 2016 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34

7. COMMUNICATIONS: ≠

- 1. Groundwater Science Corp correspondence dated October 17, 2016
 - a. Puslinch Pit- License No. 17600 (North Half Lot 26, Con 1), Monitoring Report Update
- 2. Environmental Registry Alert
 - a. Mini Lakes Residents Association
- 3. AMO- LAS correspondence dated October 10, 2016
 - a. LAS Natural Gas Program – 2014-15 Period Reserve Fund Rebate
- 4. Dufferin Aggregates correspondence dated October 13, 2016
 - a. Monthly Monitoring Report, Mill Creek Pit, License #5738, Pt Lot 24, Conc 1 and Pt Lots 21-24, Conc 2, Site Plan
- 5. Lafarge correspondence dated October 11, 2016
 - a. Compliance Assessment Report, McMillan Pit, License #10671
- 6. Union Gas correspondence dated October 26, 2016
 - a. Union Gas Limited - 2017 Rates - Notice of Application

7. Intergovernmental Affairs≠

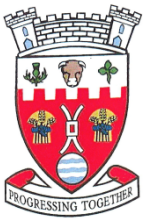
Resolution No. 2016-402:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for November 9, 2016 Council meeting be received.

CARRIED

8. DELEGATIONS/PRESENTATIONS≠



1:05 p.m. – Julio D'Antonio, Jeffrey & Spence Ltd. and Steven Smith, Frank Cowan Company – Presentation – 2017 Municipal Insurance Program.
2017 Municipal Insurance Program Renewal

Frank Cowan Company 2017 Municipal Insurance Program Renewal Report for the Policy Term February 1, 2017 to February 1, 2018. ≠

Resolution No. 2016-403: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council receives the delegation from Julio D'Antonio, Jeffery & Spence Ltd. and Steven Smith, Frank Cowan Company – Presentation – 2017 Municipal Insurance Program and the Frank Cowan Company 2017 Municipal Insurance Program Renewal Report for the Policy Term February 1, 2017 to February 1, 2018; and

That the Township renews its insurance coverage with the Frank Cowan Company as outlined in the 2017 Municipal Insurance Program Renewal Report for the Policy Term February 1, 2017 to February 1, 2018.

CARRIED

1:30 p.m. – Tom Lusic, Economic Development, County of Wellington, regarding Economic Development programs designed to help employers in Wellington County

Resolution No. 2016-404: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the presentation by Tom Lusic, Economic Development, County of Wellington, regarding Economic Development programs designed to help employers in Wellington County.

CARRIED

9. REPORTS: ≠

1. Puslinch Fire and Rescue Services ≠

None

2. Finance Department ≠

a. Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358 – Municipal Act ≠

Resolution No. 2016-405: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2016	10/16	3-25500	\$ 572.26
2016	09/16	3-25600	\$ 689.77
2016	11/16	3-11900	\$ 506.25
2016	12/16	2-17500	\$ 54.86

CARRIED

3. Administration Department



- a. Report ADM-2016-017 Municipal Complaint Policy ≠

Resolution No. 2016-406:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

Page 2 and 3 of the Policy were amended.

THAT Council approves the Township of Puslinch Municipal Complaint Policy.

CARRIED

- b. Report ADM-2016-021 County of Wellington- Road Maintenance Agreement ≠

Resolution No. 2016-407:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

THAT Council receive Report ADM-2016-021 regarding County of Wellington – Road Maintenance Agreement; and

THAT Council enact a By-law to authorize the entering into a road maintenance agreement with the County of Wellington in accordance with Report ADM-2016-021.

CARRIED

4. Planning and Building Department ≠

- a. Chief Building Official – October, 2016 ≠

Resolution No. 2016-408:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the Chief Building Official Report for October 2016.

CARRIED

Councillor Fielding disclosed a pecuniary interest, left the Council table, and refrained from discussion on item # (b) below:

- b. County of Wellington Notice of Decision On Application for Approval of Draft Plan of Subdivision, DRS Developments Ltd.
c. County of Wellington Report- 2014 Provincial Policy Statement Review- Agriculture and Mineral Aggregate Resource Policies

Resolution No. 2016-409:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the County of Wellington Report- 2014 Provincial Policy Statement Review- Agriculture and Mineral Aggregate Resource Policies;

AND THAT Council supports the recommendations as outlined in the report.

CARRIED

- d. Astrid J. Clos, Planning Consultants, correspondence dated November 1, 2016 ≠
i. Request for extension of draft plan approval, Fox Run Phase 2

Resolution No. 2016-410:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receives the request for extension of draft plan approval from Astrid J. Clos Planning Consultants dated November 1, 2016;



AND that Council supports the request for an extension of draft plan approval for 1 year to December 21, 2017.

CARRIED

- e. Report PD-2016-029 Holding (h1) Removal – Rezoning Application – Karen Bonneville – Lot 245 (2 Dogwood Road PVT) - File No. D14/BON - Part Lot 21, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34, Township of Puslinch. ≠

Resolution No. 2016-411: Moved by Councillor Roth and
Seconded by Councillor Bulmer

THAT Report PD-2016-029 regarding the Rezoning Application – Karen Bonneville – Lot 245 (2 Dogwood Road PVT) - File No. D14/BON - Part Lot 21, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34, Township of Puslinch be received; and

THAT Council authorize the request to remove the Holding (h1) Provision from Zoning By-law 19/85, as amended, for Lot 245 (2 Dogwood Road PVT), on the lands described as Part Lot 21, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34; and

THAT Council enact a by-law to authorize the removal of the Holding (h1) Provision.

CARRIED

5. Roads & Parks Department

None

6. Recreation Department

- (a) Report REC-2016-010 ORC Pad Committee Recommendations ≠
Kevin Johnson, Committee Member, was in attendance to answer questions

Council requested a separation of the vote.

Resolution No. 2016-412: Moved by Councillor Roth and
Seconded by Councillor Sepulis

That the timing of the replacement of the ice resurfer be deferred to 2019, to coincide with the report on the results of the pilot program being considered by Council in Spring 2018.

LOST

Resolution No. 2016-413: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report REC-2016-010 ORC Pad Committee Recommendations be received; and

That Council directs staff to:

- seek business sponsorship for the Christmas Holiday Public Skate
- work with the website service provider to create a banner on the website that links and creates awareness of the ORC scheduling calendar



That the 2017 User Fee By-law establish a non-prime rate for ice of \$55.00/hour exclusive of taxes; and

That the following schedule of hours of operation for the Ice Pad be implemented as a pilot for the 2016 to 2018 ice seasons:

Monday to Friday 10:00 am to 10:00 pm

Saturday and Sunday 10:00 am to 7:00 pm*

*subject to league bookings

That staff develop a free skate and shinny schedule, upon league scheduling being confirmed no later than November 14, 2016; and

That the Township facilitate the rental of seasonal league bookings (minimum 8 bookings by a group) only during this pilot program; and

That the Family Day Weekend continue to be made available for the purpose of a Community Event rental; and

That upon completion of the 2016/2017 and 2017/2018 season, that staff report back to Council on the results of the pilot program; and

That staff track the utilization of the gym and ice for the various community free skate programs and compare it to similar facilities; and

That the proposed 2017 Budget for Account 01-0015-2600 be reduced by \$11,000.00; and

That the proposed 2017 Budget for Account Numbers 01-0080-4001, 01-0080-4101, and 01-0080-4103 be reduced by \$1,160, \$105, and \$35 respectively.

CARRIED

7. **Mayor's Updates**

None

10. **NOTICE OF MOTION:**

None

11. **COMMITTEE MINUTES**

None

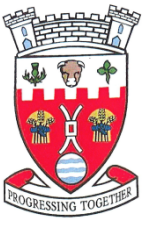
12. **MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Roth noted that the Remembrance Day service is taking place on Friday, November 11, 2016.
- (b) Councillor Bulmer noted that he attended the disability hall of fame event as a member of the Wellington Accessibility Advisory Committee.
- (c) Councillor Fielding noted that Don Creed, Director of Public Works and Parks was the guest speaker at the October 26, 2016 COPS Meeting.
- (d) Mayor Dennis notified Council of the upcoming Wellington County ARA report.

13. **UNFINISHED BUSINESS**

14. **BY-LAWS:**

- (a) 077-2016 A BY-LAW TO AMEND BY-LAW NUMBER 19/85, AS AMENDED BEING THE ZONING BY-LAW OF THE OF THE TOWNSHIP OF PUSLINCH To remove the



Holding Symbol for Lot 245 of the Mini Lakes Residents Association Condominium. As per Item 9(4)(e)

- (b) 078-2016 Being a by-law to authorize the entering into an Agreement with The Corporation of the County of Wellington regarding the road maintenance agreement. As per Item 9(3)(b)
- (c) 079-2016 Being a by-law to delegate authority to the Chief Building Official and the CAO/Clerk to execute Agreements for the collection of securities for the purpose of an owner to be able to maintain accessory structures on a property in order to demolish a dwelling and construct a new dwelling. (As per Report PD-2016-028)

Resolution No. 2016-414: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) 077-2016 A BY-LAW TO AMEND BY-LAW NUMBER 19/85, AS AMENDED BEING THE ZONING BY-LAW OF THE OF THE TOWNSHIP OF PUSLINCH To remove the Holding Symbol for Lot 245 of the Mini Lakes Residents Association Condominium.
- (b) 078-2016 Being a by-law to authorize the entering into an Agreement with The Corporation of the County of Wellington regarding the road maintenance agreement.
- (c) 079-2016 Being a by-law to delegate authority to the Chief Building Official and the CAO/Clerk to execute Agreements for the collection of securities for the purpose of an owner to be able to maintain accessory structures on a property in order to demolish a dwelling and construct a new dwelling.

CARRIED

15. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2016-415: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 080/16 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 9th day of November, 2016.

CARRIED

16. **ADJOURNMENT:**

Resolution No. 2016-416: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 2:55 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk