



## **MINUTES**

**DATE:** Wednesday, December 7, 2016

**CLOSED MEETING:** 12:30 P.M.

**REGULAR MEETING:** 1:00 P.M.

The December 7, 2016 Regular Council Meeting was held on the above date and called to order at 12:30 p.m. in the Council Chambers, Aberfoyle.

### 1. **ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor John Sepulis

#### **STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

#### **OTHERS IN ATTENDANCE**

1. Doug Smith
2. Karen Lever
3. Art Zymerman
4. Donna O'Krafka
5. David Mitten
6. Michelle M.
7. Kathy White

### 2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

### 3. **CLOSED MEETING**

Council was in closed session from 12:31 p.m. to 12:38 p.m.

Council recessed from 12:38 p.m. to 1:00 p.m.

**Resolution No. 2016-447:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- a. **Confidential Report ADM-2016-022- Citizen Appointments to the Planning and Development Advisory Committee regarding personal matters about an identifiable individual including municipal or local board employees. \* Report is being provided as information at this time – applications to be evaluated on December 21, 2016.**

**CARRIED**

**Resolution No. 2016-448:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**THAT Council move into open session.**

**CARRIED**



Council resumed into open session at 12:38 p.m.

**Resolution No. 2016-449:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Council receives the:**

- a. **Confidential Report ADM-2016-022- Citizen Appointments to the Planning and Development Advisory Committee regarding personal matters about an identifiable individual including municipal or local board employees. \* Report is being provided as information at this time – applications to be evaluated on December 21, 2016.**

**CARRIED**

**4. ADOPTION OF THE MINUTES:**

- (a) Council Meeting – November 23, 2016
- (b) Closed Council Meeting – November 23, 2016

**Resolution No. 2016-450:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That the minutes of the following meetings be adopted as written and distributed:**

- a. **Council Meeting – November 23, 2016**
- b. **Closed Council Meeting – November 23, 2016**

**CARRIED**

**5. BUSINESS ARISING OUT OF THE MINUTES:**

**6. PUBLIC MEETINGS:**

**7. COMMUNICATIONS:**

1. Financial Indicator Review
  - a. Correspondence from the Ministry of Municipal Affairs and Housing.
2. Request for discount on booking fee from the Global Vets 2017 Committee.
  - a. Correspondence dated November 23, 2016.

**Resolution No. 2016-451:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**THAT Council receives the fee waiver request by the Global Vets 2017 Committee;**

**AND THAT Council hereby declines the fee waiver request.**

**CARRIED**

3. ARB Fee increase
  - a. Correspondence from the Environment and Land Tribunals dated November 24, 2016
4. Environmental Registry Alert
  - a. Noor Associates Ltd. 7456 McLean Road
5. Freedom Mobile, Community notification for a Telecommunication tower.
  - a. Correspondence received November 29, 2016.
6. Comments on the proposed Ontario Regulation “ Taking Groundwater to Produce Bottled Water”
  - a. Correspondence from Stan Denhoed, Harden Environmental dated November 30, 2016.



**7. Intergovernmental Affairs**

**Resolution No. 2016-452:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for December 7, 2016 Council meeting be received.**

**CARRIED**

**8. DELEGATIONS/PRESENTATIONS**

**1:05 P.M.** Puslinch Lake Conservation Association with respect to a grant request for \$25,000 in support of lake dredging

**Resolution No. 2016-453:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Council receives the presentation by the Puslinch Lake Conservation Association with respect to a grant request for \$25,000 in support of lake dredging.**

**CARRIED**

**9. REPORTS:**

**1. Puslinch Fire and Rescue Services**

None

**2. Finance Department ≠**

(a) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358 – Municipal Act

**Resolution No. 2016-454:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:**

<b>Year</b>	<b>Application #</b>	<b>Roll #</b>	<b>Write Off Amount</b>
2015	06/16	5-17300	\$ 1,451.75
2015	13/16	6-06300	\$ 181.31
2015	08/16 A	3-16800	\$ 10.13
2015	08/16 B	3-16800	\$ 9.94
2015	08/16 C	3-16800	\$ 1.81
2016	08/16 A2	3-16800	\$ 21.12
2016	08/16 B2	3-16800	\$ 21.12
2016	08/16 C2	3-16800	\$ 10.55
2016	07/16 A	3-16800	\$ 22.86
2016	07/16 C	3-16800	\$ 14.13
2016	07/16 B	3-16800	\$ 6.95

**CARRIED**

(b) FIN-2016-029 2017 User Fees and Charges By-law

**Resolution No. 2016-455:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding



**That Report FIN-2016-029 regarding the 2017 User Fees and Charges By-law be received; and**

**That the Township adopt a policy to provide an 80 percent refund where 30 days' notice of cancellation is given for Puslinch Community Centre rentals; and**

**That Council enact a by-law to adopt the User Fees and Charges By-law in accordance with the By-law attached as Schedule A to this Report.**

**CARRIED**

### **3. Administration Department**

- (a) Wellington County Report with respect to the Emergency Management Program Report for 2016

**Resolution No. 2016-456:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**THAT Council for the Township of Puslinch accepts the annual emergency management report, and further THAT this report serves as the annual review of the Municipality's Emergency Management Program for 2016.**

**CARRIED**

- (b) Wellington County Report with respect to the Emergency Response Plan Amendment Number 3

**Resolution No. 2016-457:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council supports the adoption of the Amendment Number 3 to the Emergency Response Plan for the County of Wellington and the Member Municipalities, and further that Council authorizes the passing of a by-law adopting the amendment to the Emergency Response Plan.**

**CARRIED**

- (c) Wellington County Report with respect to the Puslinch Township Annual Exercise After Action Report.

**Resolution No. 2016-458:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Council received the Wellington County Report with respect to the Puslinch Township Annual Exercise After Action Report.**

**CARRIED**

- (d) Wellington County Report with respect to the Strategic Direction for Emergency Management Programs

**Resolution No. 2016-459:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Council receives the Report on the Strategic Direction for Emergency Management Programs and supports the recommendations and identified implementation of the recommendations and further that Council endorses the efforts of the Township's Emergency Management Program Committee with the assistance of the Emergency Management staff to undertake the completion of the recommendations in a timely manner.**

**CARRIED**



- (e) 2017 Township Council and Budget Meeting Dates  
i. Meeting schedule provided as information at this time. Any proposed changes to the schedule can be addressed at the December 21, 2016 Council Meeting.

(f) Report ADM-2016-023 Council Appointments to Committees

**Resolution No. 2016-460:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**THAT Council receives Report ADM-2016-023 regarding Council Appointments to Committees;**

**AND THAT Councillor Bulmer be appointed to the Community Oriented Police;**

**AND THAT Councillor Fielding be appointed to the Friends of the Mill Creek;**

**AND THAT Councillor Roth be appointed to the Puslinch Lake Conservation Association;**

**AND THAT Councillor Sepulis be appointed to the Planning and Development Advisory Committee;**

**AND THAT Councillor Bulmer be appointed to the Puslinch Heritage Committee;**

**AND THAT Councillor Bulmer be appointed to the Badenoch Committee;**

**AND THAT Councillor Fielding be appointed to the Recreation Committee;**

**AND THAT Councillor Bulmer be appointed to the Well Protection Committee;**

**AND THAT all Council appointments to Committees expire with the term of Council, with the exception of the Badenoch Committee;**

**AND THAT the appointment to the Badenoch Committee expires at the end of 2017;**

**AND THAT Council enact a By-law to appoint Councillor Sepulis to PDAC (Committee of Adjustment).**

**CARRIED**

(g) Report ADM-2016-024 Appointment of Closed Meeting Investigator

**Resolution No. 2016-461:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**THAT Report ADM-2016-024 regarding the Appointment of the Closed Meeting Investigator be received;**

**AND THAT Council pass a By-law to appoint John Maddox of JGM Consulting as its Closed Meeting Investigator for a two year term commencing January 1, 2017;**

**AND THAT Council authorize retaining the services of John Maddox of JGM Consulting (JGM) through an agreement entered into between JGM and the Corporation of the County of Wellington.**

**CARRIED**

(h) Report ADM-2016-025 Acting Mayor Schedule

**Resolution No. 2016-462:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth



**THAT Report ADM-2016-025 regarding the revised Acting Mayor Schedule be received;**

**AND THAT Council approves the revised Acting Mayor Schedule.**

**CARRIED**

**4. Planning and Building Department**

a. Chief Building Official Report – November 2016

**Resolution No. 2016-463:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Council receives the Chief Building Official Report for November 2016.**

**CARRIED**

b. Report PD-2016-033 Telecommunication Application File A12/ROG – Rogers Communications Inc. 45 metre Tower, Plan 131, Part Lot 3, West of Blind Line, located on Arkell Road and Victoria Road.

**Resolution No. 2016-464:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report PD-2016-033 regarding Telecommunication Application File A12/ROG – Rogers Communications Inc. (Rogers) 45 metre Tower, Plan 131, Part Lot 3, West of Blind Line, located on Arkell Road and Victoria Road, be received; and**

**That Council authorize the release of the Concurrence Report to Industry Canada regarding the proposed 45 metre Rogers monopole antenna tower.**

**CARRIED**

**5. Roads & Parks Department**

None

**6. Recreation Department**

None

**7. Mayor's Updates**

**10. NOTICE OF MOTION:**

**11. COMMITTEE MINUTES**

a. Recreation Committee Minutes dated October 18, 2016

b. Public Meeting Minutes dated November 10, 2016 Zoning Amendment File D14/ONT 1340464 Ontario Ltd (Weber) 4576 Wellington Road 32

**Resolution No. 2016-465:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That the minutes of the following meetings be received:**

a. Recreation Committee Minutes dated October 18, 2016

b. Public Meeting Minutes dated November 10, 2016 Zoning Amendment File D14/ONT 1340464 Ontario Ltd (Weber) 4576 Wellington Road 32

**CARRIED**

