



## **MINUTES**

**DATE:** Wednesday, January 18, 2017

**CLOSED MEETING:** 6:45 P.M.

**REGULAR MEETING:** 7:00 P.M.

The January 18, 2017 Regular Council Meeting was held on the above date and called to order at 6:45 p.m. in the Council Chambers, Aberfoyle.

### 1. **ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor John Sepulis

### **STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

### **OTHERS IN ATTENDANCE**

1. Karen Lever
2. Dianne Paron
3. Doug Smith
4. Lois Howlett

### 2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

### 3. **CLOSED MEETING**

Council was in closed session from 6:46 p.m. to 6:49 p.m.

Council recessed from 6:49 p.m. to 7:00 p.m.

**Resolution No. 2017-001:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) **Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and personal matters about an identifiable individual, including municipal or local board employees with respect to Slotegraaf Construction Inc. 4421 Sideroad 10 North and building matters.**

**CARRIED**

**Resolution No. 2017-002:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**THAT Council move into open session.**

**CARRIED**

Council resumed into open session at 6:49 p.m.



**Resolution No. 2017-003:**

Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council receives the:**

- (a) **Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and personal matters about an identifiable individual, including municipal or local board employees with respect to Slotegraaf Construction Inc. 4421 Sideroad 10 North and building matters;**

**And that the Township solicitor be authorized to execute the Minutes of Settlement.**

**CARRIED**

**4. ADOPTION OF THE MINUTES: ≠**

- (a) Council Meeting – December 21, 2016
- (b) Closed Council Meeting- December 21, 2016
- (c) Special Council Meeting – December 22, 2016
- (d) Closed Special Council Meeting – December 22, 2016
- (e) Budget Public Information Meeting- January 12, 2017

**Resolution No. 2017-004:**

Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) **Council Meeting – December 21, 2016**
- (b) **Closed Council Meeting- December 21, 2016**
- (c) **Special Council Meeting – December 22, 2016**
- (d) **Closed Special Council Meeting – December 22, 2016**
- (e) **Budget Public Information Meeting- January 12, 2017**

**CARRIED**

**5. BUSINESS ARISING OUT OF THE MINUTES:**

**6. PUBLIC MEETINGS:**

**7. COMMUNICATIONS: ≠**

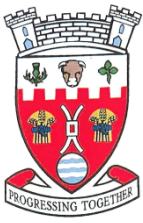
- 1. Important decisions for the 2017 taxation year and a property assessment update.
  - a. Ministry of Finance correspondence dated December 21, 2016
- 2. Fee waiver request for the Family Day long weekend.
  - a. Correspondence from the Optimist Club of Puslinch dated December 19, 2016.

**Resolution No. 2017-005:**

Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Council receives the correspondence from the Optimist Club of Puslinch Inc. regarding the request for use of the facilities and to waive fees for the 2017 Family Day weekend (February 18, 19 and 20, 2017) dated December 19, 2016;**

**And that Council authorizes the use of all of the sports facilities at the Puslinch Community Centre grounds, including the full community center,**



rink pad, gymnasium, ball diamond and community centre parklands for the 2017 Family Day weekend (February 18, 19 and 20, 2017);

And that the Optimist provides insurance in the amount of 5 million naming the Township as an additional insured;

And that the Optimist Club assumes the costs for the part-time staff on Saturday, February 18th and Sunday, February 19th and bartenders;

And that the Optimist Club provides the Township with a copy of their Special Occasion Permit seven (7) days prior to the event;

That Council waives the full fees associated with the rental of all the facilities at the cost of \$6,526.82 inclusive of HST for Saturday, February 18th and Sunday, February 19th, 2017;

And that Council waives the full fees associated with the rental of all the facilities at a cost of \$1,356.86 inclusive of HST for Monday, February 20, 2016;

And that staff advise the Puslinch Optimist Club that the fees have been waived.

**CARRIED**

3. MPAC 2016 Assessment Update Municipal Summary Report.
  - a. Correspondence dated January 10, 2017
4. CBM Aggregates Puslinch (PQA) Pit Acoustical Audit 2016 Puslinch Quality Aggregates (PQA) Pit (License # 17600) North Half Lot 26, Conc. 1.
  - a. Correspondence from Aercoustics dated December 14, 2016

**5. Intergovernmental Affairs≠**

Council requested that staff re-send Resolution No. 2016-391 to the Ministry of Municipal Affairs and Housing with respect to the Expansion of the Greenbelt Plan Area.

**Resolution No. 2017-006:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for January 18, 2017 Council meeting be received.**

**CARRIED**

**8. DELEGATIONS/PRESENTATIONS≠**

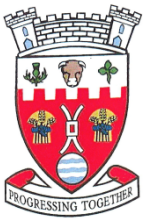
**7:05 p.m.** – Wayne Beaton, Delivery Planning Manager and Andy Paterson Manager, Government Affairs/Municipal Engagement, Canada Post regarding recent mailing changes in Puslinch, and secondary mailing designations.

**Resolution No. 2017-007:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Council receives the presentation by Wayne Beaton and Andy Paterson from Canada Post regarding recent mailing changes in Puslinch, and secondary mailing designations.**

**CARRIED**

**7:15 p.m.** - Nancy Reid (Stantec) and Mark Stone (MLS Consulting) regarding the draft Discussion Paper summarizing Phase 1-3 of the Township of Puslinch Comprehensive Zoning By-law Project and stakeholder comments.



**Resolution No. 2017-008:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council receives the presentation by Nancy Reid (Stantec) and Mark Stone (MLS Consulting) regarding the draft Discussion Paper summarizing Phase 1-3 of the Township of Puslinch Comprehensive Zoning By-law Project and stakeholder comments.**

**CARRIED**

**9. REPORTS: ≠**

**1. Puslinch Fire and Rescue Services ≠**

None

**2. Finance Department ≠**

(a) FIN-2017-001 2017 Interim Property Tax Levy and Due Dates

**Resolution No. 2017-009:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Report FIN-2017-001 regarding the 2017 Interim Property Tax Levy and Due Dates be received; and**

**That Council enact a by-law to provide for the levy and collection of the 2017 Interim Tax Levy.**

**CARRIED**

(b) FIN-2017-002 2017 Budget – Final

**Resolution No. 2017-010:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Report FIN-2017-002 regarding the 2017 Budget – Final be received; and**

**That Council authorize the base budget increase in the amount of \$6,355 to retain the services of the Guelph Humane Society at 2016 animal control service levels; and**

**That Council authorize the base budget increase in the amount of \$8,700 for the Source Protection Coordinator/Risk Management Inspector position shared across the County; and**

**That Council enact a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2017.**

**CARRIED**

**3. Administration & Planning Department**

(a) Township of Puslinch Comprehensive Zoning By-law Project - Discussion Paper

(b) Correspondence from Stantec summarizing Stakeholder comments regarding the draft Discussion Paper for the Township of Puslinch Comprehensive Zoning By-law Project (Refer to Resolution 2017-008)

**4. Building Department**

(a) 2016 Building Report



**Resolution No. 2017-011:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**THAT Council receives the 2016 Building Report.**

**CARRIED**

**5. Roads & Parks Department**

None

**6. Recreation Department**

None

**7. Mayor's Updates**

- a. Wellington County Committee report regarding the SWS Strategy Study – Next Steps dated October 11, 2016
- b. Wellington County Media Release- Wellington County launches new campaign promoting licensed child care, dated January 3, 2017
- c. Wellington County Agenda dated January 9, 2017

**10. NOTICE OF MOTION:**

**11. COMMITTEE MINUTES**

- a. Planning and Development Minutes dated November 8, 2016
- b. Committee of Adjustment Minutes dated November 8, 2016
- c. Recreation Committee Minutes dated November 22, 2016

**Resolution No. 2017-012:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That the minutes of the following meetings be received:**

- a. **Planning and Development Minutes dated November 8, 2016**
- b. **Committee of Adjustment Minutes dated November 8, 2016**
- c. **Recreation Committee Minutes dated November 22, 2016**

**CARRIED**

**12. MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Bulmer notified Council that the Badenoch Committee AGM is on Thursday January 26, 2017 at 7:00 p.m.
- (b) Councillor Bulmer presented the Mayor with the Community Partner Award presented to the Township on behalf of the Muslim Society of Guelph.
- (c) Mayor Lever notified Council of the upcoming meeting with senior staff from the Ministry of Environment and Climate Change during the Rural Ontario Municipal Association (ROMA) conference.
- (d) Mayor Lever also notified Council that the Top Aggregate Producing Municipalities of Ontario (TAPMO) meeting is taking place on January 29, 2017 during the ROMA conference.

**13. UNFINISHED BUSINESS**

**14. BY-LAWS:**

- a. 001-2017 Being a by-law to appoint members to the Planning and Development Advisory Committee - Committee of Adjustment and amend By-Law 09/15.
- b. 002-2017 Being a by-law to amend By-law Number 19/85, as amended, being the zoning by-law of the Township of Puslinch. (1340464 Ontario Ltd. (Weber)



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
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- c. 003-2017 Being a by-law to authorize the use of optical scanning vote tabulators.
- d. 004-2017 Being a by-law to provide for an interim tax levy for 2017 and the collection thereof.
- e. 005-2017 Being a by-law to appoint a Council member to the Puslinch Heritage Committee - and to amend By-Law 15/15
- f. 006-2017 A by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2017.

**Resolution No. 2017-013:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That the following By-laws be taken as read three times and finally passed in open Council:**

- a. **001-2017 Being a by-law to appoint members to the Planning and Development Advisory Committee - Committee of Adjustment and amend By-Law 09/15.**
- b. **002-2017 Being a by-law to amend By-law Number 19/85, as amended, being the zoning by-law of the Township of Puslinch. (1340464 Ontario Ltd. (Weber))**
- c. **003-2017 Being a by-law to authorize the use of optical scanning vote tabulators.**
- d. **004-2017 Being a by-law to provide for an interim tax levy for 2017 and the collection thereof.**
- e. **005-2017 Being a by-law to appoint a Council member to the Puslinch Heritage Committee - and to amend By-Law 15/15**
- f. **006-2017 A by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2017.**

**CARRIED**

**15. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2017-014:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 007-2017 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18<sup>th</sup> day of January 2017.

**CARRIED**

**16. ADJOURNMENT:**

**Resolution No. 2017-015:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council hereby adjourns at 9:00 p.m.

**CARRIED**

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Dennis Lever, Mayor

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Karen Landry, CAO/Clerk