



MINUTES

DATE: Wednesday, December 6, 2017

REGULAR MEETING: 2:00 P.M.

The December 6, 2017 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Lori Leroux
2. Donna O'Krafka
3. Doug Smith
4. Karen Lever
5. Kathy White

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Bulmer declared a conflict of interest with respect to Paragraph 37 of the Principles Integrity- Report on the Code of Conduct Complaint. Councillor Bulmer refrained from discussions on the matter.

Mayor Lever read out a media release with respect to OMERS Voluntary Enrolment.

3. CLOSED MEETING

4. ADOPTION OF THE MINUTES:

- (a) Public Meeting Minutes October 19, 2017
- (b) Council Meeting – November 15, 2017
- (c) Closed Council Meeting – November 15, 2017
- (d) Council Public Meeting – November 16, 2017

Resolution No. 2017-426:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (a) **Public Meeting Minutes October 19, 2017**
- (b) **Council Meeting – November 15, 2017 as amended to reflect that:**

Resolution No. 2017-393 be amended to remove the objection for absolute title for the Township lands identified as PIN 71194-0079;

And to authorize the acceptance of the undertaking and securities in the amount of \$1,000 from DRS Developments Ltd. to the Township.

- (c) **Closed Council Meeting – November 15, 2017**
- (d) **Council Public Meeting – November 16, 2017**

CARRIED



5. BUSINESS ARISING OUT OF THE MINUTES:

Karen Landry, CAO/Clerk provided Council with an update on the status of the Dufferin/University of Guelph Pit # 5738 aggregate pit application.

6. PUBLIC MEETINGS:

7. COMMUNICATIONS:

1. Monthly Monitoring Report, Puslinch Pit- License No. 17600.
 - a. Correspondence from Groundwater Science Corp dated November 9, 2017.
2. User Fee Waiver and Community Grant Policy
 - a. Correspondence from the Aberfoyle Farmer's Market dated November 21, 2017.
3. Morriston By-Pass and Highway 6 MTO Project
 - a. Correspondence dated November 17, 2017.
4. Monthly Monitoring Report, Mill Creek Pit, License #5738, Pt. Lot 24, Conc. 1 & Pt. Lot 21-24, Conc. 2.
 - a. Correspondence from Dufferin Aggregates dated November 13, 2017.
5. Region of Waterloo Wastewater Treatment Master Plan Update, Notice of Public Consultation Centre No. 2
 - a. Correspondence from CIMA dated November 22, 2017.
6. Municipal Study 2017
Correspondence from BMA Consulting Inc.

7. Intergovernmental Affairs

Resolution No. 2017-427: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That the Township of Puslinch supports the Township of East Zorra-Tavistock's Resolution granting municipalities the authority to approve landfill projects in or adjacent to their communities;

And that the ultimate approval for landfill projects be the Township, or its designate, where the landfill is proposed.

CARRIED

Resolution No. 2017-428: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the December 6, 2017 Council meeting be received.

CARRIED

8. DELEGATIONS/PRESENTATIONS

- (a) Delegation request for the December 20, 2017 meeting with respect to Staff Report ADM-2017-046 Renaming of Swastika Trail (**Introduction only**)

9. REPORTS:

1. Puslinch Fire and Rescue Services

None

2. Finance Department ≠

- (a) Resolution amending Resolution No. 2017-323



Resolution No. 2017-429: Moved by Councillor Roth and
Seconded by Councillor Bulmer

Whereas Resolution No. 2017-323 approved the recommendations outlined in Report FIN-2017-029;

And whereas Council authorized the expenditure of additional funds in 2017 amounting to \$6,000 in order to have RealTerm Energy complete a full Investment Grade Audit of the Township's existing unmetered lighting system funded by the legal contingency discretionary reserve;

And whereas the original quote incorporated the provision of completing capital works identified through the Audit process;

And whereas the Township wishes to proceed with the Audit only at this time;

Therefore, be it resolved that Council authorizes an increase of \$4,000 in the additional funds, making the total authorized amount of additional funds in 2017 to have RealTerm Energy complete a full Investment Grade Audit of the Township's existing unmetered lighting system be \$10, 000.

CARRIED

(b) FIN-2017-035 Third Quarter Financial Report – 2017

Resolution No. 2017-430: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIN-2017-035 regarding the Third Quarter Financial Report - 2017 be received.

CARRIED

(c) FIN-2017-036 Annual Indexing of Development Charges

Resolution No. 2017-431: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIN-2017-036 regarding the Annual Indexing of Development Charges be received.

CARRIED

(d) FIN-2017-037 Municipal Asset Management Grant Program

Resolution No. 2017-432: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Report FIN-2017-037 regarding the Municipal Asset Management Grant Program be received; and

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Township's Asset Management Program – Phase 2 project; and

That the Township of Puslinch commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the Township's asset management program:

- **Update the 2013 Asset Management Plan**
- **Develop a Strategic Asset Management Policy**
- **Provide training on the Township's Asset Management Program to staff and elected officials**



That Council pre-approves funding of the 2018 Asset Management Program – Phase 2 project amounting to \$62,500 funded as \$12,500 Tax Levy and \$50,000 Municipal Asset Management Grant Program funded; and

That Council's pre-approval of the 2018 Asset Management Program – Phase 2 project be conditional upon receipt of grant funding.

CARRIED

3. Administration Department

(a) Wellington County Report on Amendments to the Emergency Response Plan

Resolution No. 2017-433: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

THAT Council receives Report the Wellington County Report on Amendments to the Emergency Response Plan;

And THAT the Council of the Township of Puslinch supports the changes to the Emergency Response Plan for the County of Wellington and Member Municipalities and authorizes the passing of a By-law adopting Amendment Number Four to the Emergency Response Plan.

CARRIED

(b) Annual status report on the Township's Emergency Management Program for 2017

Resolution No. 2017-434: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

THAT Council receives Wellington County Report on Amendments to the Emergency Response Plan;

That the Council of the Township of Puslinch accepts the annual status report on the Township's Emergency Management Program for 2017.

CARRIED

(c) ADM-2017-042 Outdoor Swimming Pool Enclosure By-law

Resolution No. 2017-435: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Report ADM-2017-042 regarding Outdoor Swimming Pool Enclosure By-law be received; and

That Council hold a public meeting on February 15, 2018 at 7:00 p.m. to seek input on the proposed by-law; and

That staff report back to Council with the results of the public meeting and a proposed outdoor swimming pool enclosure by-law.

CARRIED

(d) ADM-2017-046 Renaming of Swastika Trail (**Introduction only, to be discussed at the December 20, 2017 Council Meeting**).

(e) ADM-2017-047 Subdivision Development Agreement – 1719303 Ontario Inc. Preliminary Acceptance Morriston Estates – Plan 61M-216

Resolution No. 2017-436: Moved by Councillor Sepulis and
Seconded by Councillor Fielding



That Report ADM-2017-047 regarding Preliminary Acceptance of underground servicing, primary roadworks and the Storm Water Management facility for – 1719303 Ontario Inc. (Morrison Estates) be received; and

That the Township staff issues a Certificate of Preliminary Acceptance in accordance with Report ADM-2017-047.

CARRIED

(f) ADM-2017-048 Adjacent Municipal Environmental Assessments and Clean Water Act

Resolution No. 2017-437:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Report ADM-2017-048 regarding the Clythe Creek Environmental Assessment and the Cambridge East Environmental Assessment and the Clean Water Act be received.

CARRIED

(g) Principles Integrity- Report on the Code of Conduct Complaint

Councillor Bulmer declared a conflict of interest and did not participate in discussion with respect to Paragraph 37 of the Principles Integrity- Report on the Code of Conduct Complaint.

Councillor Bulmer advised Council that he did receive a sincere apology from Kevin Johnson.

Council directed staff that the next Code of Conduct incorporates guidelines for members of Council and Committees that are journalists or have blogs.

Council directed staff to look into the cost of establishing phone extensions for Councillors.

Resolution No. 2017-438:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the Principles Integrity Report on the Code of Conduct Complaint.

CARRIED

4. Planning and Building Department

None

5. Roads & Parks Department

None

6. Recreation Department

None

7. Mayor's Updates

10. NOTICE OF MOTION:

Councillor Sepulis notified Council of a Notice of Motion that will be brought to the December 20, 2017 Council Meeting with respect to a request that staff investigate the



need to develop guidelines for sightlines for telecommunication towers similar to the Town of Milton and the Town of Georgina.

11. COMMITTEE MINUTES

- (a) Heritage Committee, Monday September 18, 2017
- (b) Planning & Development Advisory Committee Meeting October 10, 2017
- (c) Committee of Adjustment October 10, 2017

Resolution No. 2017-439: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council receives the following committee minutes:

- (a) **Heritage Committee, Monday September 18, 2017**
- (b) **Planning & Development Advisory Committee Meeting October 10, 2017**
- (c) **Committee of Adjustment October 10, 2017**

CARRIED

12. MUNICIPAL ANNOUNCEMENTS

- (a) Councillor Sepulis, Fielding and Mayor Lever provided an overview of the Puslinch Santa Claus Parade.
- (b) Councillor Bulmer provided an update with respect to a resignation from the Heritage Committee. Staff was directed to prepare a letter of thanks for the resigning member.
- (c) Councillor Fielding provided an overview of the Christmas Senior's lunch prepared by Morriston Church staff.
- (d) Mayor Lever provided an overview of the safe communities meeting, the Association of Municipalities of Ontario Conference, the agriculture roundtable at the Wellington Economic Development Meeting, the Wellington Farm and Home Safety Meeting, and the local immigration partnership meeting.

13. UNFINISHED BUSINESS

14. BY-LAWS:

- (a) Being a by-law to Appoint a Closed Meeting Investigator and to repeal By-law 083/16.
- (b) A by-law to amend by-law No. 5000-05 being a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Township of Puslinch.

Resolution No. 2017-440: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) Being a by-law to Appoint a Closed Meeting Investigator and to repeal By-law 083/16.
- (b) A by-law to amend by-law No. 5000-05 being a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Township of Puslinch.

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



Resolution No. 2017-441:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 084-2017 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6th day of December 2017.

CARRIED

16. ADJOURNMENT:

Resolution No. 2017-442:

Moved by Councillor Sepulis and
Seconded by Councillor Fiedling

That Council hereby adjourns at 2:49 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk