



## **MINUTES**

**DATE:** Wednesday, March 7, 2018

**CLOSED MEETING:** 12:15 P.M.

**REGULAR MEETING:** 1:00 P.M.

The March 7, 2018 Regular Council Meeting was held on the above date and called to order at 12:15 p.m. in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor John Sepulis

### **STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Luis Gomes, Fire Chief
5. Nina Lecic, Deputy Clerk

### **OTHERS IN ATTENDANCE**

1. Karen Lever
2. Doug Smith
3. Kathy White

### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

### **3. CLOSED MEETING**

Council was in closed session from 12:16 p.m. to 12:40 p.m.

Council recessed from 12:40 p.m. to 1:00 p.m.

### **Resolution No. 2018-072:**

Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding a personal matter about an identifiable individual, including municipal or local board employees, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to employee matters.**
  - (b) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing.**
  - (c) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board with respect to an application for a judicial review.**
- CARRIED**



**Resolution No. 2018-073:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**THAT Council moves into open session.**

**CARRIED**

Council resumed into open session at 12:40 p.m.

**Resolution No. 2018-074:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Council receives the:**

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding a personal matter about an identifiable individual, including municipal or local board employees, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to employee matters.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing.
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board with respect to an application for a judicial review;

**And that staff proceeds as directed.**

**CARRIED**

**4. ADOPTION OF THE MINUTES:**

- (a) Public Meeting- February 15, 2018- Proposed Outdoor Swimming Pool Enclosure By-law
- (b) Public Meeting- February 15, 2018- Zoning By-law Amendment D14/FRE
- (c) Council Meeting – February 21, 2018
- (d) Special Council Meeting – February 26, 2018
- (e) Closed Special Council Meeting –February 26, 2018

**Resolution No. 2018-075:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

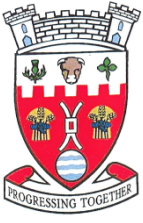
- (a) Public Meeting- February 15, 2018- Proposed Outdoor Swimming Pool Enclosure By-law
- (b) Public Meeting- February 15, 2018- Zoning By-law Amendment D14/FRE
- (c) Council Meeting – February 21, 2018
- (d) Special Council Meeting – February 26, 2018
- (e) Closed Special Council Meeting –February 26, 2018

**CARRIED**

**5. BUSINESS ARISING OUT OF THE MINUTES:**

**6. PUBLIC MEETINGS:**

1. Municipal Servicing Public Information Centre for Feasibility Study for Municipal Water and Sewage Servicing in the Township of Puslinch



\*note this Public Information Centre will be held on March 22, 2018 at 6:30 p.m. to 8:30 p.m. at the Puslinch Community Centre, 23 Brock Road South, Puslinch

## 7. COMMUNICATIONS:

1. ERT Case No. 16-109 Corporation of the City of Mississauga v. Ontario (Environment and Climate Change)
  - a. Correspondence from the Conservation Review Board, Environment and Land Tribunals Ontario dated February 21, 2018.
2. Ontario Community Infrastructure Fund (OCIF) Top-Up Application Component – 2017 Intake
  - a. Correspondence from the Ministry of Agriculture, Food and Rural Affairs dated February 15, 2018.
3. Environmental Registry Alert, DRS Developments Ltd., Environmental Compliance Approval (project type: sewage) - EPA Part II.1-sewage.
  - a. EBR posting dated February 15, 2018
4. Environmental Registry Alert, Slovenski Park, Environmental Compliance Approval (project type: sewage) - EPA Part II.1-sewage
  - a. EBR posting dated February 28, 2018.

## 7. Intergovernmental Affairs≠

**Resolution No. 2018-076:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the March 7, 2018 Council meeting be received.**

**CARRIED**

## 8. DELEGATIONS/PRESENTATIONS≠

**1:05 p.m.** –Stuart Winchester, CIMA, with respect to the Municipal Servicing Feasibility Study

**Resolution No. 2018-077:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Council receives the presentation by Stuart Winchester, CIMA, with respect to the Municipal Servicing Feasibility Study.**

**CARRIED**

## 9. REPORTS: ≠

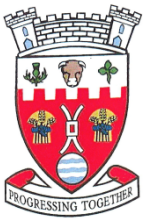
### 1. Puslinch Fire and Rescue Services ≠

- (a) FIR-2018-001 2018 Proposed Firefighter Certification changes to the Fire Protection and Prevention Act and the Financial Implications to Puslinch Fire and Rescue Services (PFRS)

**Resolution No. 2018-078:** Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**Whereas the Ministry of Community Safety and Correctional Services (MCSCS) is seeking public input on three proposed regulations under the Fire Protection and Prevention Act, 1997 related to new requirements for:**

- 1. Firefighter Certification;**



2. Community Risk Assessment; and
3. Public Reports

And whereas in the absence of provincial funding to implement proposed changes the Township will be burdened with a cost in the order of \$100,000;

Therefore be it resolved that Council for the Township of Puslinch fully supports the comments provided to the MCSCS by the Association of Municipalities of Ontario (AMO) in their correspondence to the MCSCS;

And that this resolution be provided to the MCSCS, MPP Ted Arnott, AMO, the Ontario Fire Chiefs Association (O AFC), and the County of Wellington.

**CARRIED**

**Resolution No. 2018-079:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

That Report FIR-2018-001 with respect to the 2018 Proposed Firefighter Certification changes to the Fire Protection and Prevention Act and the Financial Implications to Puslinch Fire and Rescue Services be received for information; and

That Council support the recommendations made to the Ontario Association of Fire Chiefs from the Wellington County Association of Fire Chiefs.

**CARRIED**

#### 4. Finance Department ≠

(a) FIN-2018-010 Fourth Quarter Financial Report – 2017

**Resolution No. 2018-080:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

That Report FIN-2018-010 regarding the Fourth Quarter Financial Report - 2017 be received.

**CARRIED**

(b) FIN-2018-011 - 2017 Completed Capital Projects

**Resolution No. 2018-081:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

That Report FIN-2018-011 regarding the 2017 Completed Capital Projects be received.

**CARRIED**

(c) FIN-2018-012 Balances in Discretionary and Restricted Reserves

**Resolution No. 2018-082:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

That Report FIN-2018-012 regarding the Balances in Discretionary and Restricted Reserves be received; and

That Council directs staff to fund the negative balance of \$22,440 in the ORC Equipment Replacement Discretionary Reserve from the ORC Facility Improvement Discretionary Reserve.

**CARRIED**



Council directed staff to bring forward a report on the design costs for the back soccer fields at the Puslinch Community Centre Park, and to identify any implications with moving forward with the development of the soccer field in isolation.

(d) FIN-2018-013 - 2017 Estimated Surplus

**Resolution No. 2018-083:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Report FIN-2018-013 regarding the 2017 Estimated Surplus be received.**  
**CARRIED**

(e) FIN-2018-014 - 2018 Temporary Borrowing By-law

**Resolution No. 2018-084:** Moved by Councillor Fielding and  
Seconded by Councillor Sepulis

**That Report FIN-2018-014 regarding the 2018 Temporary Borrowing By-law be received; and**

**That Council enact a by-law authorizing external temporary borrowings of \$1,500,000 in 2018.**

**CARRIED**

(f) FIN-2018-015 Remuneration and Expenses Paid to Members of Council and Others – 2017

**Resolution No. 2018-085:** Moved by Councillor Sepulis and  
Seconded by Councillor Fielding

**That Report FIN-2018-015 regarding Remuneration and Expenses Paid to Members of Council and Others During the Year 2017 be received; and**

**That the Remuneration and Expenses Paid to Members of Council and Others During the Year 2017 be posted on the Township of Puslinch's website.**

**CARRIED**

(g) FIN-2018-016 - 2017 Development Charges

**Resolution No. 2018-086:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report FIN-2018-016 regarding the 2017 Development Charges be received; and**

**That Council accepts the Treasurer's declaration that the Township is in compliance with section 59.1(1) of the Development Charges Act, 1997; and**

**That Report FIN-2018-016 and related attachments be posted on the Township's website.**

**CARRIED**

(h) FIN-2018-017 Treasurer's Investment Report for 2017

**Resolution No. 2018-087:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report FIN-2018-017 regarding the Treasurer's Investment Report for 2017 be received; and**



**That Council accepts the Treasurer's statement that based on the information supplied by the Toronto Dominion Bank and Raymond James (for the G&F Financial investment), the cash and temporary investments held by the Township of Puslinch during the calendar year 2017 were all prescribed in accordance with Section 418 of the Municipal Act, 2001 and were all eligible as outlined in Ontario Regulation 438/97 and that all related transactions in 2017 comply with the investment policies and goals adopted by the Township on August 13, 2014.**

**CARRIED**

(i) FIN-2018-018 - 2017 Annual Building Permit Report

**Resolution No. 2018-088:**

Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report FIN-2018-018 regarding the 2017 Annual Building Permit Report be received.**

**CARRIED**

(j) FIN-2018-019 - 2017 Lease Financing Agreement Summary Report

**Resolution No. 2018-089:**

Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report FIN-2018-019 regarding 2017 Lease Financing Agreement Summary Report be received; and**

**That Council accepts the Treasurer's statement that all lease financing agreements are non-material and have been made in accordance with the Township's Lease Financing Agreement Policy as outlined in Schedule B to Report FIN-2018-019.**

**CARRIED**

(k) FIN-2018-020 - 2017 Commodity Price Hedging Agreements

**Resolution No. 2018-090:**

Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report FIN-2018-020 regarding 2017 Commodity Price Hedging Agreements be received; and**

**That Council accepts the Treasurer's statement that based on the information supplied by Local Authority Services (LAS), all commodity price hedging agreements are consistent with the Township's statement of policies and goals related to the use of financial agreements to address commodity pricing and costs as outlined in Schedule B to Report FIN-2018-020.**

**CARRIED**

## **5. Administration Department**

(a) CIMA- Municipal Servicing Feasibility Study

- Technical Memorandum No. 1- Study area characterization and water and wastewater demand analysis
- Draft Technical Memorandum No. 2- Development and assessment of water and sewage servicing options \*\* Updates to be made upon receipt of comments from applicable stakeholder agencies

(b) ADM-2018-007 - 2017 Annual Water Report – Drinking Water System Number 260021034

**Resolution No. 2018-091:**

Moved by Councillor Bulmer and  
Seconded by Councillor Roth



**That Report ADM-2018-007 regarding the 2017 Annual Water Report – Drinking Water System Number 260021034 be received; and**

**That the 2017 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2018-007, as amended.**

**CARRIED**

(c) ADM-2018-011 Outdoor Swimming Pool Enclosure By-law

**Resolution No. 2018-092:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report ADM-2018-011 regarding Outdoor Swimming Pool Enclosure By-law be received; and**

**That Council enacts a by-law to regulate enclosures for outdoor swimming pools as outlined in Schedule A to Report ADM-2018-011.**

**CARRIED**

(d) ADM-2018-012 Code of Conduct for Members of Council and Committees

**Resolution No. 2018-093:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report ADM-2018-012 regarding the Code of Conduct for Members of Council and Committees be received for information;**

**And that Council adopts the Code of Conduct for Members of Council and Committees;**

**And that By-law 009-2018 be amended to outline the scope of duties of the Integrity Commissioner.**

**CARRIED**

(e) ADM-2018-013 Staff Comments on Environmental Registry Postings related to the Clean Water Act and Safe Drinking Water Act

**Resolution No. 2018-094:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report ADM-2018-013 regarding the Staff Comments on Environmental Registry Postings related to the Clean Water Act and Safe Drinking Water Act be received;**

**That Council receives as information the following staff comments on Environmental Registry Postings: EBR 013-1839 related to the Clean Water Act and EBR 013-1840 related to the Safe Drinking Water Act.**

**CARRIED**

## **6. Planning and Building Department**

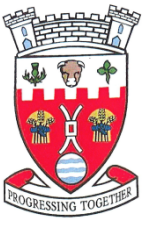
None

## **7. Roads & Parks Department**

None

## **8. Recreation Department**

(a) REC-2018-001 Puslinch Community Newsletter Policy Update



**Resolution No. 2018-095:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report REC-2018-001 regarding the Update to the Puslinch Community Newsletter Policy be received;**

**And that Council approves the amendments to the Puslinch Community Newsletter Policy.**

**CARRIED**

**9. Mayor's Updates**

**10. NOTICE OF MOTION:**

None

**11. COMMITTEE MINUTES**

- (a) Planning & Development Advisory Committee Meeting January 9, 2018
- (b) Committee of Adjustment January 9, 2018
- (c) Recreation Committee January 30, 2018

**Resolution No. 2018-096:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Council received the following Committee Minutes:**

- (a) **Planning & Development Advisory Committee Meeting January 9, 2018**
- (b) **Committee of Adjustment January 9, 2018**
- (c) **Recreation Committee January 30, 2018**

**CARRIED**

**12. MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Bulmer provided an overview of the last Accessibility Advisory Committee Meeting.
- (b) Councillor Fielding provided an overview of the Raising Women's Voices: Guelph-Wellington Women's Campaign, and noted that the first Puslinch Early Years Services Advisory Group meeting is to take place on March 8, 2018.
- (c) Councillor Roth notified Council that the National Water Ski Championships will be held on Puslinch Lake.
- (d) Mayor Lever provided an overview of the Ontario Good Roads Conference.

**13. UNFINISHED BUSINESS**

**14. BY-LAWS:**

- (a) A by-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2018.

**Resolution No. 2018-097:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) A by-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2018.

**CARRIED**





**15. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2018-098:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 017-2018 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 7th day of March 2018.

**CARRIED**

**16. ADJOURNMENT:**

**Resolution No. 2018-099:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby adjourns at 2:44 p.m.

**CARRIED**

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Dennis Lever, Mayor

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Karen Landry, CAO/Clerk