



MINUTES

DATE: Wednesday, December 12, 2018

MEETING: 9:00 A.M

The December 12, 2018 Council Budget Meeting was held on the above date and called to order at 9:01 a.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Luis Gomes, Fire Chief
5. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Mary Christidis
2. Barb Redmond

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

3. REPORTS:

Finance Department

1. Report FIN-2018-034, regarding Ontario regulation 588/17 Asset Management Planning (For consideration as requested at the December 5, 2018 Council Meeting)

Councillor Sepulis will bring forward a Notice of Motion at a future meeting directing staff to obtain a funding estimate from an Engineering company to produce a report on the prioritization of the paving of Township roads.

Council gave the following staff direction to be included in the next asset management report:

- The word “considered” is to be replaced with a caveat such as “pending funding, sustainability, etc”. as it relates to the service level policy for the application of a hard surface on a gravel road.
- Definitions are required for “non winter period” as it relates to the service level policy for gravel roads.
- Providing a cost threshold for grading a gravel road over two consecutive non-winter periods instead of the number of times full regrading is completed.
- Include the revenue component from the sale of assets (ie. residual values for selling fleet and equipment).
- Phased in approach to tax levy increases instead of a 3% increase each year.

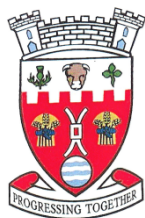
2. Report FIN-2018-035 - 2019 Proposed Capital Budget

Resolution No. 2018-360:

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council accepts the Fire and Rescue 2019 Capital Budget.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
December 12, 2018 COUNCIL BUDGET MEETING

FIN-2018-035	Staff Direction
Fire Vehicle Replacement	Council recommended that used trucks be considered at the time of purchase.

Resolution No. 2018-361: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council accepts the Parks, Recreation and Public Works 2019 Capital Budget. **CARRIED**

Pickup Truck- Director - 1/2 Ton in 2020	Council directed staff to explore leasing options with respect to the pickup truck in 2020.
Fox Run Park- Survey and Drainage	Council directed staff to modify the estimated project timelines where drainage works are added in Phase 1, so that the planning and drainage would occur in 2019, the public meeting with the park layout would occur in early 2020 with the park works to occur in 2020. At the completion of the drainage, signs should be placed identifying the park.

Resolution No. 2018-362: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Phase 1 and 2 of the Parks Master Plan be funded through parkland dedication fees instead of levy funded. **CARRIED**

Concession 7- McLean Rd to Concession 2A	Council directed staff to ask the Ministry of Transportation if they would include the repaving on Concession 7 from the bridge to Concession 2A as part of their construction
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Resolution No. 2018-363: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

Council directed that the Traffic Calming - Streetscaping Morriston be moved from the 2023 to the 2028 budget to allow for the completion of the Morriston Bypass. **CARRIED**

Resale of old equipment	Council directed staff to include the monetary amount for the resale of old equipment as of next year's budget.
Website	Council directed staff to include funds for ongoing website re-design every five years.
Building Condition Assessment	Council directed staff that the scope of the Building Condition Assessment for the Township Office be expanded to look at several options such as whether the Office should be moved, leasing options, lease to own options, etc and that the 2015 study be updated.

Resolution No. 2018-364: Moved by Councillor Roth and
Seconded by Councillor Sepulis

That the general government section of the capital budget be approved. **CARRIED**



Resolution No. 2018-365: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That Report FIN-2018-035 regarding the 2019 Proposed Capital Budget be received;
and**

**That Council authorizes the use of the County of Wellington Accessibility Grant
Funding for the design costs associated with the accessible walking trail at Fox
Run Park; and**

**That Council authorizes the use of any excess County of Wellington Trails Grant
Funding for the construction costs associated with the accessible walking trail at
FoxRun Park; and**

**That Council authorizes the single source retainer of eSolutions Group to complete
the website upgrades including the new logo and brand and to ensure a consistent
website experience from desktop to mobile at the quoted cost of \$17,000.**

CARRIED

3. Report FIN-2018-036 – 2019 Proposed Operating Budget

Resolution No. 2018-366: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

**Council directed staff to proceed with Option #1 (status quo) with respect to the
server replacement.**

CARRIED

Resolution No. 2018-367: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**Council directed staff to proceed with the Upgrade the Township's telephone
system to a Voice over Internet Protocol (VOIP) system.**

CARRIED

Staff Report FIN-2018-036	Staff Direction
Council change in one-third tax free exemption	Council directed staff to provide the tax levy impact of foregoing the one-third tax free exemption, or the cost of living adjustment for Council.

Resolution No. 2018-368: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

**That Report FIN-2018-036 regarding the 2019 Proposed Operating Budget be
received.**

CARRIED

Fire Department

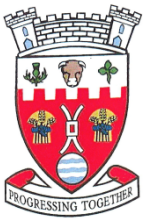
1. FIR-2018-005 Proposed Satellite Fire Station Costs

Resolution No. 2018-369: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That Report FIR-2018-005 with respect to the costs associated with the Proposed
Satellite Fire Station be received for information;**

And that staff be directed to obtain the following:

- **Additional information on the land assessment value (cost to purchase); and**



- Undertake discussion with the Grand River Conservation Authority, or other Provincial agencies, to determine if there are any land purchasing options including their process for purchasing land, and

That the costs associated with the Satellite Station be deferred as follows:

- Land acquisition costs be deferred to 2020; and
- Building and equipment costs be deferred to 2021; and

That a cost estimate for an engineering firm to undertake the full design and construction of a fully serviced station (including water, septic and hydro costs) is incorporated in the 2019 Capital Budget. **CARRIED**

Public Works

1. PW-2018-005 Currie Drive – Traffic Count

Resolution No. 2018-370:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report PW-2018-005 regarding Currie Drive – Traffic Count be received.

CARRIED

Council directed staff to follow up with the Wellington Ontario Provincial Police in order to obtain additional enforcement in the area.

4. 2018 PROPOSED CAPITAL BUDGET PRESENTATIONS

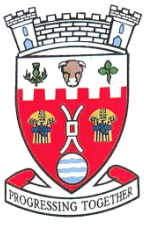
- (1) Luis Gomes, Fire Chief – Fire and Rescue Services Department
- (2) Don Creed, Director Public Works and Parks - Public Works Department, Parks and Facilities
- (3) Mary Hasan, Director of Finance/Treasurer – All other

5. 2018 PROPOSED OPERATING BUDGETS

- a. Administration
- b. Building
- c. By-law
- d. Corporate
- e. Council
- f. Elections
- g. Finance
- h. Fire and Rescue Services
- i. Heritage Committee
- j. Library
- k. Municipal Office
- l. Optimist Recreation Centre
- m. Parks
- n. Puslinch Community Centre
- o. PDAC Committee
- p. Planning
- q. Public Works
- r. Recreation Committee
- s. Source Water Protection

4. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
December 12, 2018 COUNCIL BUDGET MEETING

Resolution No. 2018-371: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 068-2018 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 12th day of December 2018.

CARRIED

5. **ADJOURNMENT:**

Resolution No. 2018-372: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 2:54 p.m.

CARRIED

James Seeley, Mayor

Karen Landry, CAO/Clerk