



MINUTES

DATE: Wednesday, December 19, 2018

CLOSED MEETING: 5:15 P.M.

REGULAR MEETING: 7:00 P.M.

The December 19, 2018 Regular Council Meeting was held on the above date and called to order at 5:15 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Dave Doughty
2. Robot Frosh
3. Marc Reid
4. Kathy White
5. John Sloat

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

Council was in closed session from 5:15 p.m. to 6:40 p.m.

Council recessed from 6:40 p.m. to 7:00 p.m.

Resolution No. 2018-373: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal;
- (b) Confidential Verbal Report from Tom Halinski, Aird and Berlis LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Comprehensive Zoning By-law.
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees with respect to the Director of Public Works and Parks.



- (d) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to OMERS.**

CARRIED

Resolution No. 2018-374: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Council moves into open session.

CARRIED

Resolution No. 2018-375: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the:

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal;**
- (b) **Confidential Verbal Report from Tom Halinski, Aird and Berlis LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Comprehensive Zoning By-law.**
- (c) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees with respect to the Director of Public Works and Parks.**
- (d) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to OMERS;**

And that staff proceeds as directed for all four of the above listed items.

CARRIED

4. ADOPTION OF THE MINUTES:

- (a) Council Meeting – December 5, 2018
(b) Closed Council Meeting – December 5, 2018

Resolution No. 2018-376: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – December 5, 2018
(b) Closed Council Meeting – December 5, 2018

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

6. PUBLIC MEETINGS:

1. Proposed Changes on Cannabis - Retail Stores



*note this Public Information Meeting will be held on the 17th of December, 2018 at 7:00 p.m. at the Puslinch Community Centre, 23 Brock Road South, Puslinch Ontario, N0B 2J0

7. **COMMUNICATIONS:**

1. Notice of Works- Replacement of the Puslinch Concession Road 7 Bridge Over Highway 401 Detailed Design and Class Environmental Assessment.
(a) Correspondence from AECOM dated November 28, 2018.
2. 2018 Municipal Study- Wellington County.
(a) Correspondence from BMA Management Consulting Inc.
3. Puslinch Minor Soccer Club AGM on Thursday January 10, 2019.
(a) Correspondence from Bruce Joy, President dated December 4, 2018.

Council nominated Councillor Sepulis to attend the Puslinch Minor Soccer Club AGM.

4. Environmental Fee Increase Notification Letter.
(a) Correspondence from CBM Aggregates dated December 11, 2018.

7. **Intergovernmental Affairs**

Resolution No. 2018-377: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That, in light of the City of Guelph Proposed Zoning By-law Amendment for 855 and 927 Victoria Road South and the associated additional traffic, Council requests that staff works with Wellington County staff and Township Engineers to complete a traffic study to determine whether there is justification to add a traffic light in the vicinity of the Victoria East Golf Club in order to reduce speeds and facilitate left hand turns for the Puslinch residents living on east side of Victoria Road.

CARRIED

Resolution No. 2018-378: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the December 19, 2018 Council meeting be received.

CARRIED

8. **DELEGATIONS/PRESENTATIONS**

7:05 p.m. – Building a Brand for the Township of Puslinch presented by Aubs & Mugg Inc.

Resolution No. 2018-379: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

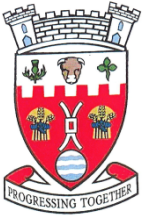
That Council receives the presentation by Aubs & Mugg Inc. with respect to building a Brand for the Township of Puslinch;

And that Council approves the new logo and branding for the Township of Puslinch as presented by Aubs and Mugg Inc.

CARRIED

7:30 p.m. – Jeff Buisman, Van Harten, with respect to Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road

Resolution No. 2018-380: Moved by Councillor Goyda and
Seconded by Councillor Sepulis



That Council receives the presentation by Jeff Buisman, Van Harten, with respect to Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road.

CARRIED

9. REPORTS:

1. Puslinch Fire and Rescue Services

(a) None

2. Finance Department

(a) Applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001

Resolution No. 2018-381: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2018	09/18	4-07100	0.00
2017	10/17	3-23900	0.00

CARRIED

3. Administration Department

(a) ADM-2018-035 Term of Council 2014 – 2018 Goals and Objectives Update

Resolution No. 2018-382: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2018-035 regarding Term of Council 2014 – 2018 Goals and Objectives Update be received.

CARRIED

(b) ADM-2018-037 Community Based Strategic Plan 2015 – 2020 Strategy Scorecard Update

Resolution No. 2018-383: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2018-037 regarding Community Based Strategic Plan 2015 – 2020 Strategy Scorecard Update be received.

CARRIED

(c) ADM-2018-040 Committee Governance Review

Resolution No. 2018-384: Moved by Councillor Goyda and
Seconded by Councillor Roth

That Report ADM-2018-040 be amended to provide for two year terms on Committees for Members of Council;



And that the requirement that Committee Chairs be members of Council be removed.

CARRIED

Council gave the following direction:

- With respect to the Heritage Committee, meeting times would be 1 p.m., or another time mutually agreed upon by the Committee.
- The mandate of the Heritage Committee shall be amended to add: Recommending heritage homes to the municipal registry.
- The membership of the Heritage Committee shall be changed to say four members of the public, one being a member of the Puslinch Historical Society and one member of Council.

Council directed that the discussion with respect to the Puslinch Community Newsletter be brought forward again at budget time.

Resolution No. 2018-385: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2018-040 regarding the Committee Governance Review be received;

And that Council approves the changes outlined in this report, as amended, for the following Committees:

- Heritage Committee
- Planning and Development Committee
- Recreation Committee

And that Council directs staff to table a Committee Governance Review report at the beginning of the 2022-2026 term of Township Council.

CARRIED

(d) ADM-2018-041 Mayor's Absence Schedule

Resolution No. 2018-386: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2018-041 regarding the Mayor's Absence Schedule be received;

And that Council adopts the Mayor's Absence Schedule as outlined in this report.

CARRIED

(e) ADM-2018-043 Appointment of a Closed Meeting Investigator

Resolution No. 2018-387: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2018-043 regarding the appointment of a Closed Meeting Investigator be received;

AND THAT Council passes a By-law to appoint John Maddox as its Closed Meeting Investigator for a four-year term commencing December 1, 2018.

CARRIED

(f) ADM-2018-044 2018 Municipal Election – Accessibility Report

Resolution No. 2018-388: Moved by Councillor Sepulis and
Seconded by Councillor Goyda



That Report ADM-2018-044 regarding the 2018 Municipal Election – Accessibility Report be received.

CARRIED

4. Planning and Building Department

(a) BLDG-2018-005 Building Department Monthly Update- November 2018

Resolution No. 2018-389: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report BLDG-2018-005 with respect to the Building Department Monthly Update- November 2018 be received for information.

CARRIED

(b) Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road

Resolution No. 2018-390: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receives the Report by the County of Wellington Planning and Development Department with respect to the Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road;

And that Council passes a by-law to amend Zoning By-law 19/85 on the subject lands as outlined in this report.

CARRIED

(c) Zoning By-law Amendment Application D14/PIE – Pier Property Inc. 267 Brock Road South.

Resolution No. 2018-391: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the Report by the County of Wellington Planning and Development Department with respect to the Zoning By-law Amendment Application D14/PIE – Pier Property Inc. 267 Brock Road South.;

And that Council passes a by-law to amend Zoning By-law 19/85 on the subject lands as outlined in this report.

CARRIED

(d) PD-2018-012 Holding Removal – Rezoning Application – Mini Lakes Residents Association – Lot 9 (22 Jasper Heights PV) - File No. D14/MIN - Lot 9, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34.

Resolution No. 2018-392: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Report PD-2018-012 regarding the Holding Removal – Rezoning Application – Mini Lakes Residents Association – Lot 9 (22 Jasper Heights PV) - File No. D14/MIN, Part Lot 21, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34, Township be received; and

THAT Council authorize the request to remove the Holding (h1) Provision from Zoning By-law 19/85, as amended, for – Lot 9 (22 Jasper Heights PV), formerly municipally known as 7541 Wellington Road 34, be approved; and

THAT Council direct staff to prepare the by-law to authorize the removal of the Holding (h1) Provision.

CARRIED



5. **Roads & Parks Department**

None

6. **Recreation Department**

None

7. **Mayor's Updates**

10. **NOTICE OF MOTION:**

(a) Councillor Sepulis with respect to the reconstruction of Brock Road.

Resolution No. 2018-393: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

WHEREAS the current plans for the reconstruction of Brock Road through Aberfoyle retain the four lane cross-section;

AND WHEREAS the environmental assessment for Brock Road was completed by Wellington County prior to the proposed Morriston bypass;

AND WHEREAS it is highly desirable to revitalize Aberfoyle into a pedestrian friendly hamlet with commercial and retail enterprises, once the Morriston bypass has been completed;

THEREFORE BE IT RESOLVED that Council for the Township of Puslinch requests that the County of Wellington prepares a report:

- Reconfiguring the four lane cross-section to an alternative layout such as two lanes of traffic with parking in order to create a pedestrian friendly environment which would encourage the revitalization of Aberfoyle and which could be implemented once the Morriston bypass is in place.
- Reconfiguring the round a bout to a single lane round about.
- Prohibiting truck traffic between the times of 7 p.m. and 7 a.m;

And that a copy of this resolution be forwarded to the County of Wellington for response and to the City of Guelph for information.

CARRIED

11. **COMMITTEE MINUTES**

None

12. **MUNICIPAL ANNOUNCEMENTS**

(a) Members of Council expressed best wishes for Happy Holidays.

(b) Councillor Bulmer provided an overview of a concert at the Badenoch Community Centre.

13. **UNFINISHED BUSINESS**

14. **BY-LAWS:**

Resolution No. 2018-394: Moved by Councillor Sepulis and
Seconded by Councillor Goyda



That Council allows the introduction of a By-law 073-2018 Being a by-law to amend the appointments of all Building Officials and the Chief Building Official for the Corporation of the Township of Puslinch due to its time sensitive nature.

CARRIED

Resolution No. 2018-395:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) **A By-law to amend By-law Number 19/85, as amended being the Zoning By-law of the Township of Puslinch to remove the Holding Symbol for Lot 9 of the Mini Lakes Residents Association Condominium, 22 Jasper.**
- (b) **A By-law to amend By-law Number 19/85, as amended being the Zoning By-law of the Township of Puslinch Part of Lots 24 & 25, Concession 2, D14/DOU.**
- (c) **A By-law to amend By-law Number 19/85, as amended being the Zoning By-law of the Township of Puslinch Part of Lots 26 & 27, Concession 7, D14/PIE.**
- (d) **A by-law to amend by-law number 19/85, as amended, being the zoning by-law of the Township of Puslinch, Part of Lot 5, Concession Gore, D14-ODE.**
- (e) **A by-law to amend the appointments of all Building Officials and the Chief Building Official for the Corporation of the Township of Puslinch.**

CARRIED

15. CONFIRMING BY-LAW

- (a) **By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch**

Resolution No. 2018-396:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 074-2018 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 19th day of December 2018.

CARRIED

16. ADJOURNMENT:

Resolution No. 2018-397:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council hereby adjourns at 9:19 p.m.

CARRIED

James Seeley, Mayor

Karen Landry, CAO/Clerk