



**MINUTES**

**DATE:** Wednesday, March 6, 2019

**REGULAR MEETING:** 1:00 P.M.

The March 6, 2019 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Ken Roth  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

**OTHERS IN ATTENDANCE**

1. Doug Smith
2. Bruce Joy
3. Kathy White

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

4. **ADOPTION OF THE MINUTES:**

- (a) Asset Management Public Meeting- February 5, 2019
- (b) Budget Public Meeting- February 5, 2019
- (c) Council Meeting – February 20, 2019
- (d) Closed Council Meeting – February 20, 2019

**Resolution No. 2019-093:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) **Asset Management Public Meeting- February 5, 2019, as amended**
- (b) **Budget Public Meeting- February 5, 2019**
- (c) **Council Meeting – February 20, 2019**
- (d) **Closed Council Meeting – February 20, 2019**

**CARRIED**

5. **BUSINESS ARISING OUT OF THE MINUTES:**

6. **PUBLIC MEETINGS:**

7. **COMMUNICATIONS:**

1. Jet fuel spill cleanup efforts.

(a) Correspondence from the Ministry of the Environment, Conservation and Parks dated February 14, 2019.

2. Notice of submission of design and construction report, Highway 401 Interchange & Highway Improvements from Hespeler Road to Townline Road, City of Cambridge

(a) Correspondence from Stantec dated February 26, 2019

3. CBM Neubauer Pit, License No. 625284, Proposed Trigger Level Thresholds.

(a) Correspondence from Groundwater Science Corp. dated February 1, 2019.

(b) Neubauer Groundwater Threshold Review dated February 25, 2019.

Council directed staff to obtain clarification from Neubauer Pit as to whether the thresholds change seasonally.

## 7. Intergovernmental Affairs

### Resolution No. 2019-094:

Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the March 6, 2019 Council meeting be received.**

**CARRIED**

## 8. DELEGATIONS/PRESENTATIONS

**1:05 p.m.** – Sarah Wilhelm and Jameson Pickard, Wellington County with respect to the mapping of a Natural Heritage System in the County of Wellington.

### Resolution No. 2019-095:

Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Council receives the presentation by Wellington County with respect to the mapping of a Natural Heritage System in the County of Wellington.**

**CARRIED**

**1:30 p.m.** – Martin Keller, Source Protection Program Manager, Grand River Conservation Authority with respect to the Guelph/Guelph-Eramosa water quantity policy development study- Draft Water Quantity Policy Approaches.

### Resolution No. 2019-096:

Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Council receives the presentation by Martin Keller, Grand River Conservation Authority with respect to the Guelph/Guelph-Eramosa water quantity policy development study- Draft Water Quantity Policy Approaches.**

**CARRIED**

**2:00 p.m.** - Bruce Joy, Puslinch Minor Soccer with respect to REC-2019-001 Puslinch Community Centre Park – Back Soccer Fields - Update

### Resolution No. 2019-097:

Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Council receives the presentation by Bruce Joy, Puslinch Minor Soccer with respect to REC-2019-001 Puslinch Community Centre Park – Back Soccer Fields – Update.**

**CARRIED**

## 9. REPORTS:

1. **Puslinch Fire and Rescue Services**

None

2. **Finance Department**

(a) FIN-2019-011 Ontario Trillium Foundation – Execution of Grant Contract

**Resolution No. 2019-098:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report FIN-2019-011 regarding the Ontario Trillium Foundation – Execution of Grant Contract be received; and**

**That Council enact a By-law authorizing the entering into a Grant Contract with the Ontario Trillium Foundation for the building of a lit soccer field at the Puslinch Community Centre Park.** **CARRIED**

(b) FIN-2019-013 Ontario Regulation 284/09 – 2019 Budget

**Resolution No. 2019-099:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report FIN-2019-013 regarding Ontario Regulation 284/09 – 2019 Budget be received; and**

**That Council adopts Report FIN-2019-013 which meets the requirements of Ontario Regulation 284/09 and outlines the preparation of the 2019 Operating and Capital budgets to a Public Sector Accounting Board compliant format.**

**CARRIED**

3. **Administration Department**

(a) ADM-2019-007 Council-Staff Relations Policy

**Resolution No. 2019-100:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**THAT Staff Report ADM-2019-007 regarding the Council-Staff Relations Policy be received for information;**

**And that Council adopts the Council-Staff Relations Policy attached to this report.**

**CARRIED**

(b) ADM-2019-009 Pregnancy and Parental Leave of Members of Council Policy

**Resolution No. 2019-101:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**THAT Staff Report ADM-2018-009 regarding the Pregnancy and Parental Leave of Members of Council Policy be received for information;**

**And that the Policy attached as Appendix A to this report be approved.**

**CARRIED**

(c) ADM-2019-010 Tree Canopy and Natural Vegetation Protection and Enhancement Policy

**Resolution No. 2019-102:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**THAT Staff Report ADM-2019-010 regarding a Tree Canopy and Natural Vegetation Protection**

and Enhancement Policy be received; and

**THAT Council adopt the Tree Canopy and Natural Vegetation Protection and Enhancement Policy attached as Schedule A to Report ADM-2019-010.**

**CARRIED**

(d) ADM-2019-011 Source Protection Annual Reports - 2018

**Resolution No. 2019-103:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report ADM-2019-011 regarding Source Protection Annual Reports for 2018 be received for information.**

**CARRIED**

**4. Planning and Building Department**

(a) BLDG-2019-002 Building Department Monthly Update- January 2019

**Resolution No. 2019-104:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report BLDG-2019-002 with respect to the Building Department Monthly Update- January 2019 be received for information.**

**CARRIED**

(b) 855 and 927 Victoria Road S Rezoning, Traffic Impact Study

**Resolution No. 2019-105:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the Traffic Impact Study for the 855 and 927 Victoria Road S Rezoning.**

**CARRIED**

(c) PD-2019-001 To accept conveyance of a road widening designated as Part 2 on Reference Plan 61R-21503 as part of the Township of Puslinch public highway system and dedicate as part of Gilmour Road.

**Resolution No. 2019-106:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report PD-2019-001 regarding the acceptance of a conveyance of a road widening designated as Part 2 on Reference Plan 61R-21503 (the "subject lands") from the owners of the property municipally known as 77 Gilmour Road (the "Transferor") and to dedicate it as a public highway to be known as and to form part of Gilmour Road, be received; and**

**That Council pass a by-law to authorize the dedication of the subject lands as part of the Township's public highway system.**

**CARRIED**

(d) PD-2019-002 To lift and assume the 0.3m Reserve, Block 22 on Registered Plan 61M-16 as part of the Township of Puslinch's public highway system on Boreham Drive.

**Resolution No. 2019-107:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report PD-2019-002 be received regarding the lifting and assumption of a 0.3m reserve, being Block 22 on Registered Plan 61M-16 as part of the Township of Puslinch's public**

highway system on Boreham Drive and that Council pass a by-law to authorize the lifting and assumption of the one foot reserve.

**CARRIED**

5. **Roads & Parks Department**

None

6. **Recreation Department**

(a) REC-2019-001 Puslinch Community Centre Park – Back Soccer Fields - Update

**Resolution No. 2019-108:** Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

That the staff resolution outlined in Rec-2019-001 be amended to read that “Council approves the scope and general arrangement of the final design”.

**CARRIED**

**Resolution No. 2019-109:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

THAT Staff Report REC-2019-001, regarding the Puslinch Community Centre Park – Back Soccer Fields – Update, be received;

AND THAT Council approves the scope and general arrangement of the final design, as attached as Schedule B to this report, in order to finalize the contract documents and to proceed with the issuance of the Request for Tender.

**CARRIED**

7. **Mayor’s Updates**

The Mayor provided an overview of:

- The Ontario Good Roads Association (OGRA) Conference;
- Private Member’s bill from MPP Mike Schreiner;
- Grand River Conservation Authority general meeting.

10. **NOTICE OF MOTION:**

11. **COMMITTEE MINUTES**

- (a) Heritage Committee December 3, 2018
- (b) Planning and Development Advisory Committee January 8, 2019
- (c) Committee of Adjustment January 8, 2019
- (d) Heritage Committee January 22, 2019

**Resolution No. 2019-110:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

That Council approves the following Committee Minutes:

- (a) **Heritage Committee December 3, 2018**
- (b) **Planning and Development Advisory Committee January 8, 2019**
- (c) **Committee of Adjustment January 8, 2019**
- (d) **Heritage Committee January 22, 2019**

**CARRIED**

12. **MUNICIPAL ANNOUNCEMENTS**

- (a) Council congratulated Don Creed, Director of Public Works and Parks for a 30 year service award at the OGRA Conference.

**13. UNFINISHED BUSINESS**

**14. BY-LAWS:**

- (a) Being a by-law to repeal By-law 12/10 and to enact a new Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.
- (b) Being a By-law to provide for the appointment of several Municipal Law Enforcement Officers for the Corporation of the Township of Puslinch.
- (c) Being a by-law to lift and assume the 0.3 Metre reserve as part of the Township of Puslinch public highway system, designated as Block 22, Registered Plan 61M-16, Township of Puslinch.
- (d) Being a by-law to acquire and dedicate Part 2 on Reference Plan 61R-21503 as part of the Township of Puslinch Public Highway System, to be known as and to form part of Gilmour Road.
- (e) Being a by-law to authorize the entering into a Grant Contract with the Ontario Trillium Foundation for the building of a lit soccer field at the Puslinch Community Centre Park

By-law (a) was separated from the remaining by-laws.

**Resolution No. 2019-111:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**THAT By-law (a) Being a by-law to repeal By-law 12/10 and to enact a new Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch be deferred in order to amend Section 13. CARRIED**

**Resolution No. 2019-113:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the following By-laws be taken as read three times and finally passed in open Council:**

- (b) **Being a By-law to provide for the appointment of several Municipal Law Enforcement Officers for the Corporation of the Township of Puslinch, as amended;**
- (c) **Being a by-law to lift and assume the 0.3 Metre reserve as part of the Township of Puslinch public highway system, designated as Block 22, Registered Plan 61M-16, Township of Puslinch.**
- (d) **Being a by-law to acquire and dedicate Part 2 on Reference Plan 61R-21503 as part of the Township of Puslinch Public Highway System, to be known as and to form part of Gilmour Road.**
- (e) **Being a by-law to authorize the entering into a Grant Contract with the Ontario Trillium Foundation for the building of a lit soccer field at the Puslinch Community Centre Park**  
**CARRIED**

**15. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2019-114:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 016-2019 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6<sup>th</sup> day of March 2019.**

**CARRIED**



**16. ADJOURNMENT:**

**Resolution No. 2019-115:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council hereby adjourns at 3:26 p.m.**

**CARRIED**

---

James Seeley, Mayor

---

Karen Landry, CAO/Clerk