



MINUTES

DATE: Wednesday, March 20, 2019

CLOSED MEETING: 5:30 P.M.

REGULAR MEETING: 7:00 P.M.

The March 20, 2019 Regular Council Meeting was held on the above date and called to order at 5:30 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Kathy White

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Bulmer declared a pecuniary conflict of interest with respect to Item 7.6 "Request to use the Township logo" as the letter references the Aberfoyle Farmer's Market and he is the registered owner of their domain names.

3. **CLOSED MEETING**

Council was in closed session from 5:32 p.m. to 6:38 p.m.
Council recessed from 6:38 p.m. to 7:00 p.m.

Resolution No. 2019-119:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose and personal matters about an identifiable individual, including municipal or local board employees with respect to 4006 Highway 6;**
- (b) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Municipal jurisdiction on environmental matters.**

CARRIED

Resolution No. 2019-120:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Council moves into open session.

CARRIED

Council resumed into open session at 6:38 p.m.

Resolution No. 2019-121:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the:

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose and personal matters about an identifiable individual, including municipal or local board employees with respect to 4006 Highway 6;**

And that staff proceed as directed;

- (b) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Municipal jurisdiction on environmental matters.**

CARRIED

4. ADOPTION OF THE MINUTES:

- (a) Council Meeting – March 6, 2019

Resolution No. 2019-122:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the minutes of the following meetings be adopted as written and distributed:

- (a) **Council Meeting – March 6, 2019**

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

6. PUBLIC MEETINGS:

7. COMMUNICATIONS:

1. Proposed Trigger Level Thresholds, CBM Neubauer Pit, Licence No. 625284
 - (a) Correspondence from Groundwater Science Corp. dated March 6, 2019.
2. Clair-Maltby Secondary Plan- Information session: Planning for growth while protecting the moraine, water resources and natural heritage resources.
 - (a) Correspondence from the City of Guelph dated March 8, 2019.
3. Highway 6 & 401 (Morrison Bypass) project.
 - (a) Correspondence from the Ministry of Transportation to William Knetsch dated February 26, 2019.

Resolution No. 2019-123:

Moved by Councillor Sepulis and
Seconded by Councillor Roth

Council directed staff to contact the Ministry of Transportation and request that they paint double lines straight through at Highway 6 and Concession 1, and that they reinstate the previous zebra stripped pattern.

CARRIED

4. Monthly Monitoring Report, Mill Creek Pit, License #5738.
 - (a) Correspondence from the Dufferin Aggregates dated March 12, 2019.



5. Correspondence requesting a letter of support to the Ministry of the Environment requesting support for application for a reward from the Puslinch Lake Conservation Association dated March 11, 2019.

Resolution No. 2019-124: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council supports the request of the Puslinch Lake Conservation Association to the Ministry of the Environment, Conservation and Parks to apply the approved herbicide, reward, on an earlier date. **CARRIED**

Councillor Bulmer disclosed a pecuniary conflict of interest with respect to the request to use the Township logo from the Aberfoyle Farmers' Market and refrained from discussions and voting on that item.

6. Request to use Township logo.
(a) Correspondence from Kevin Hayden dated March 14, 2019.

Resolution No. 2019-125: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council approves, as an expression of appreciation, use of the "Township of Puslinch" by the Aberfoyle Farmer's Market on its new vehicle. **CARRIED**

7. Intergovernmental Affairs

Resolution No. 2019-126: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the March 20, 2019 Council meeting be received.

CARRIED

8. **DELEGATIONS/PRESENTATIONS**

7:05 p.m. – BDO Canada LLP regarding the 2018 Township of Puslinch Financial Statements

Resolution No. 2019-127: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receives the presentation by BDO Canada LLP regarding the 2018 Township of Puslinch Financial Statements;

And that Council approves the following documents from BDO Canada LLP:

- a) Final Report to Members of Council dated March 20, 2019;
- b) Planning Report to Council dated February 18, 2019;
- c) Financial Statement for the year ended December 31, 2018.

CARRIED

9. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

- (a) FIR-2019-002 Puslinch Fire and Rescue Service's Annual Report

Resolution No. 2019-128: Moved by Councillor Roth and
Seconded by Councillor Bulmer



That Report FIR-2019-002 with respect to Puslinch Fire and Rescue Service's Annual Report be received for information. **CARRIED**

(b) FIR-2019-003 Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services

Resolution No. 2019-129: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIR-2019-003 Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services (Revision) be received for information;

And that Council passes an Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services attached as Schedule A of Report FIR-2019-003;

And that Council authorizes adding to the Township's insurance policy Volunteer accident coverage through the Township's Insurance provider.

CARRIED

2. **Finance Department**

(a) FIN-2019-014 Fourth Quarter Financial Report – 2018

Resolution No. 2019-130: Moved by Councillor Roth and
Seconded by Councillor Bulmer

THAT Report FIN-2019-014 regarding the Fourth Quarter Financial Report – 2018 be received. **CARRIED**

(b) FIN-2019-015 - 2018 Township General Surplus

Resolution No. 2019-131: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Report FIN-2019-015 regarding the 2018 Township General Surplus be received; and

THAT the General Surplus balance as of December 31, 2018 of \$421,817 be allocated to the Asset Management Discretionary Reserve in order to address the recommendations from the Asset Management Plan. **CARRIED**

(c) FIN-2019-016 - 2019 Temporary Borrowing By-law

Resolution No. 2019-132: Moved by Councillor Roth and
Seconded by Councillor Bulmer

THAT Report FIN-2019-016 regarding the 2019 Temporary Borrowing By-law be received; and

THAT Council enact a by-law authorizing external temporary borrowings of \$1,500,000 in 2019. **CARRIED**

(d) FIN-2019-017 Remuneration and Expenses Paid to Members of Council and Others – 2018

Resolution No. 2019-133: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Report FIN-2019-017 regarding the Remuneration and Expenses Paid to Members of Council and Others – 2018 be received; and

THAT the Remuneration and Expenses paid to Members of Council and Others during the year 2018 be posted on the Township's website.

CARRIED

(e) FIN-2019-018 - 2018 Development Charges

Resolution No. 2019-134: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Report FIN-2019-018 regarding the 2018 Development Charges be received; and

THAT Council accepts the Treasurer's declaration that the Township is in compliance with section 59.1(1) of the Development Charges Act, 1997; and

THAT Report FIN-2019-018 and related attachments be posted on the Township's website.

CARRIED

(f) FIN-2019-019 Treasurer's Investment Report for 2018

Resolution No. 2019-135: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIN-2019-019 regarding the Treasurer's Investment Report for 2018 be received; and

That Council accepts the Treasurer's statement that based on the information supplied by Canaccord Genuity Wealth Management, the cash and temporary investments held by the Township of Puslinch during the calendar year 2018 were all prescribed in accordance with Section 418 of the Municipal Act, 2001 and were all eligible as outlined in Ontario Regulation 438/97 and that all related transactions in 2018 comply with the investment policies and goals adopted by the Township on August 13, 2014; and

That no changes be made to the Policy at this time.

CARRIED

(g) FIN-2019-020 - 2018 Annual Building Permit Report

Resolution No. 2019-136: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Report FIN-2019-020 regarding the 2018 Annual Building Permit Report be received.

CARRIED

3. Administration Department

(a) ADM-2019-013 Delegation of Licensing Authority and Agreement – County of Wellington – Accessible Taxicabs, Taxicabs, Limousines and Vehicles for Hire

Council directed staff to notify Wellington County that section 5.3 should replace "the following Monday" with "the next business day".

Resolution No. 2019-137: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report ADM-2019-013 regarding Delegation of Licensing Authority and Agreement – County of Wellington – Accessible Taxicabs, Taxicabs, Limousines and Vehicles for Hire be received; and



THAT Council pass a By-law to delegate licensing of Accessible Taxicabs, Taxicabs, Limousines and Vehicles for Hire to the County of Wellington and to authorize the entering into of a reciprocal licensing agreement.

CARRIED

4. Planning and Building Department

(a) BLDG-2019-003 Building Department Monthly Update- February 2019

Resolution No. 2019-138: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report BLDG-2019-003 with respect to the Building Department Monthly Update-February 2019 be received for information.

CARRIED

5. Roads & Parks Department

None

6. Recreation Department

None

7. Mayor's Updates

(a) Brock Road reconstruction

Council directed staff to arrange a delegation from Wellington County staff with respect to the Brock Road reconstruction.

Mayor Seeley also provided an update of the Aberfoyle Farmer's Market annual meeting.

10. NOTICE OF MOTION:

None

11. COMMITTEE MINUTES

(a) Planning and Development Advisory Committee Meeting February 26, 2019

(b) Committee of Adjustment Meeting February 26, 2019

Resolution No. 2019-139: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the following Committee Minutes:

(c) **Planning and Development Advisory Committee Meeting February 26, 2019**

(d) **Committee of Adjustment Meeting February 26, 2019**

CARRIED

12. MUNICIPAL ANNOUNCEMENTS

(a) Councillor Goyda provided Council with an update of the Friends of Mill Creek meeting.

Resolution Moved by Councillor Goyda and
Seconded by Councillor Bulmer

That the Township posts Grand River Conservation Authority's "no fishing" signs on identified road allowances, as a result of the jet fuel spill.



Resolution No. 2019-140:

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That the motion with respect to the placing of “no fishing” signs as a result of the jet fuel spill be deferred until the Township receives formal notice from the Grand River Conservation Authority with their decision with respect to signage. CARRIED

13. UNFINISHED BUSINESS

14. BY-LAWS:

- (a) Being a by-law to repeal By-law 12/10 and to enact a new Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.
- (b) Being a by-law to delegate authority to the County of Wellington for the licensing of accessible taxicabs, taxicabs, limousines and vehicles for hire businesses and to authorize the entering into a reciprocal licensing agreement

Resolution No. 2019-140:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) **Being a by-law to repeal By-law 12/10 and to enact a new Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.**
- (b) **Being a by-law to delegate authority to the County of Wellington for the licensing of accessible taxicabs, taxicabs, limousines and vehicles for hire businesses and to authorize the entering into a reciprocal licensing agreement**

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2019-141:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 020-2019 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20th day of March 2019.

CARRIED

16. ADJOURNMENT:

Resolution No. 2019-142:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council hereby adjourns at 8:43 p.m.

CARRIED

James Seeley, Mayor

Karen Landry, CAO/Clerk