



## **MINUTES**

**DATE:** Wednesday, April 17, 2019

**CLOSED MEETING:** 6:15 P.M.

**REGULAR MEETING:** 7:00 P.M.

The April 17, 2019 Regular Council Meeting was held on the above date and called to order at 6:15 p.m. in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Ken Roth  
Councillor John Sepulis

### **STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

### **OTHERS IN ATTENDANCE**

1. Susan Fielding
2. Rob Pasuta
3. Rachael Neumayer
4. Andreeanne Simard
5. Jennifer Kerr
6. Cam Porty
7. Christopher Neville
8. Greg Padusenko
9. Doug Smith
10. Barb Hagey
11. Stan Denhoed
12. Jameson Pickard, Wellington County

### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

### **3. CLOSED MEETING**

Council was in closed session from 6:16 p.m. to 6:58 p.m.  
Council recessed from 6:58 p.m. to 7:00 p.m.

#### **Resolution No. 2019-161:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) Confidential Verbal Report from Nina Lecic, Deputy Clerk regarding personal matters about an identifiable individual, including municipal or local board employees with respect to the 2019 Puslinch Volunteer of the Year Award;**
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including**

**communications necessary for that purpose with respect to Swastika Road- Judicial Review.**

**CARRIED**

**Resolution No. 2019-162:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council moves into open session.**

**CARRIED**

Council resumed into open session at 6:58 p.m.

**Resolution No. 2019-163:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the:**

- (a) Confidential Verbal Report from Nina Lecic, Deputy Clerk regarding personal matters about an identifiable individual, including municipal or local board employees with respect to the 2019 Puslinch Volunteer of the Year Award;**
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to Swastika Road- Judicial Review.**

**And that staff proceed as directed for both confidential items.**

**CARRIED**

**4. ADOPTION OF THE MINUTES:**

- (a) Council Meeting – April 3, 2019**
- (b) Closed Council Meeting – April 3, 2019**

**Resolution No. 2019-164:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) Council Meeting – April 3, 2019**
- (b) Closed Council Meeting – April 3, 2019**

**CARRIED**

**5. BUSINESS ARISING OUT OF THE MINUTES:**

**Resolution No. 2019-165:**

Moved by Councillor Sepulis and  
Seconded by Councillor Roth

**That the Mayor send correspondence to the Ministry of Transportation request a status update on the Morrison By-Pass including current activities, design and construction timelines.**

**CARRIED**

**6. PUBLIC MEETINGS:**

- 1. Puslinch Community Centre Park Master Plan – Phase 1 and Phase 2**

**\*note this Public Information Meeting will be held on Wednesday, May 22, 2019 at 7:00 p.m. at the Puslinch Community Centre, 23 Brock Road South Puslinch**

**7. COMMUNICATIONS:**

1. Nestle Waters Canada Aberfoyle Site, 2018 Annual Monitoring Report.
  - a. Correspondence from Golder Associates dated March 2019.
  - b. Correspondence from Harden Environmental dated April 8, 2019.
2. 2018 Groundwater Monitoring Report CBM Puslinch Pit License 17600.
  - a. Correspondence from Groundwater Science Corp. dated March 2019.
  - b. Correspondence from Harden Environmental dated April 10, 2019.
3. 2018 Annual Monitoring Report Aberfoyle Pit No. 2.
  - a. Correspondence by Dufferin Aggregates.
  - b. Correspondence from Harden Environmental dated April 10, 2019.

**Resolution No. 2019-166:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**Council directed staff to send correspondence to the Aberfoyle Pin No.2 reinforcing the Township's request to use the same precipitation data.**

**CARRIED**

4. 2018 Groundwater Monitoring Summary, CBM Neubauer Pit, Licence No. 625284.
  - a. Correspondence by Groundwater Science Corp. dated March 15, 2019.
  - b. Correspondence from Harden Environmental dated April 10, 2019.
5. 2018 Groundwater Monitoring Report, Capital Paving Inc, Wellington Pit, License No. 20085.
  - a. Correspondence form Capital Paving Inc. dated March 26, 2019.
  - b. Correspondence from Harden Environmental dated April 9, 2019.

**7. Intergovernmental Affairs**

**Resolution No. 2019-167:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the April 17, 2019 Council meeting be received.**

**CARRIED**

**8. DELEGATIONS/PRESENTATIONS**

**7:05 p.m.** – Nestle Waters Canada with respect to the 2018 Annual Monitoring Report.

**Resolution No. 2019-168:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council receives the presentation by Nestle Waters Canada with respect to the 2018 Annual Monitoring Report.**

**CARRIED**

**7:15 p.m.** – DFA Infrastructure International Inc. and Urban and Environmental Management with respect to FIN-2019-012 Asset Management Plan – Final

**Resolution No. 2019-169:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the presentation by DFA Infrastructure International Inc. and Urban and Environmental Management with respect to FIN-2019-012 Asset Management Plan – Final.**

**CARRIED**

**9. REPORTS:**

1. Puslinch Fire and Rescue Services

None

2. **Finance Department**

(a) FIN-2019-021 2018 Lease Financing Agreement Summary Report

**Resolution No. 2019-170:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report FIN-2019-021 regarding the 2018 Lease Financing Agreement Summary Report be received; and**

**That Council accepts the Treasurer's statement that all lease financing agreements are nonmaterial and have been made in accordance with the Township's Lease Financing Agreement Policy as outlined in Schedule B to Report FIN-2019-021.**

**CARRIED**

(b) FIN-2019-012 Asset Management Plan – Final

**Resolution No. 2019-171:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report FIN-2019-012 Asset Management Plan – Final, prepared by Urban and Environmental Management Inc and DFA Infrastructure International" in compliance with Ontario Regulation 588/17 be received.**

**CARRIED**

3. **Administration Department**

(a) ADM-2019-017 Provincial Modernization Grant

**Resolution No. 2019-172:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report ADM-2019-017 regarding Provincial Modernization Grant be received; and**

**THAT following approval by all member municipal Councils, the County Chief Administrative Officer and member municipal Chief Administrative Officers engage a consultant for the preparation of an efficiencies review as outlined in Report ADM-2019-017; and**

**THAT the Chief Administrative Officers report on the progress made to their respective Councils; and**

**That the County of Wellington act as Treasurer for the municipal efficiencies review project; and**

**That the Township transfer \$25,000 of the Provincial Modernization Grant funds to the County of Wellington for the efficiencies review project; and**

**That the Township set aside the remaining funds of the Provincial Modernization Grant funds in the Operating Carry-forward Discretionary Reserve for costs associated with the implementation of the approved efficiencies review recommendations.**

**CARRIED**

4. **Planning and Building Department**

(a) Wellington County Report- Our Corridor Community Improvement Plan Amendment

**Resolution No. 2019-173:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**THAT staff be directed to prepare a draft amendment to the Our Corridor Community Improvement Plan to include provisions from the County of Wellington's Invest Well Community Improvement Programme to allow County participation in local community improvement initiatives;**

**AND THAT staff be directed to hold the necessary public meeting(s) at the appropriate time(s).**

**CARRIED**

(b) BLDG-2019-004 Building Department Monthly Update- March 2019

**Resolution No. 2019-174:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report BLDG-2019-004 with respect to the Building Department Monthly Update- March 2019 be received for information.**

**CARRIED**

(c) PD-2019-004 Amending Site Plan Agreement – 2120826 Ontario Ltd. 20 Brock Road North

**Resolution No. 2019-175:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report PD-2019-004 regarding an Amending Site Plan Agreement with 2120826 Ontario Ltd. described as Part Lot 20, Concession 7, being Part 1 on Reference Plan 61R-8086 and Part 2 on Reference Plan 61R-20548 be received; and**

**That Council pass a By-law to authorize the entering into of an amending Site Plan Agreement with 2120826 Ontario Ltd.**

**CARRIED**

**5. Roads & Parks Department**

(a) PW-2019-001 Tender Results for the 2019 Annual Road Rehabilitation

**Resolution No. 2019-176:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That Report PW-2019-001 regarding the Tender Results for the 2019 Annual Road Rehabilitation be received; and**

**That the tender for the 2019 Annual Road Rehabilitation be awarded to Capital Paving Inc. at their tendered amount of \$1,182,414 inclusive of the non-refundable portion of HST; and**

**That the excess funds of \$51,029 be allocated to emergency works required for Culvert of Cook's Mill Race, Asset No. 2002; and**

**That an additional amount of \$8,971 be funded from the Public Works Replacement and Restoration of Aging Infrastructure Discretionary Reserve for the emergency works required for Culvert of Cook's Mill Race, Asset No. 2002; and**

**That Council authorizes the Mayor and Clerk to sign the required contract documents.**

**CARRIED**

**6. Recreation Department**



None

**7. Mayor's Updates**

**10. NOTICE OF MOTION:**

None

**11. COMMITTEE MINUTES**

- (a) March 12, 2019 Planning and Development Advisory Committee
- (b) March 12, 2019 Committee of Adjustment

**Resolution No. 2019-177:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Council receives the following Committee Minutes:**

- (a) **March 12, 2019 Planning and Development Advisory Committee**
- (b) **March 12, 2019 Committee of Adjustment**

**CARRIED**

**12. MUNICIPAL ANNOUNCEMENTS**

- (a) Presentation to Don Creed, Director of Public Works and Parks regarding his upcoming retirement.
- (b) Councillor Sepulis provided an update with respect to the Green legacy tree day.

**13. UNFINISHED BUSINESS**

**14. BY-LAWS:**

- (a) Being a By-law to provide for the appointment of a Municipal Law Enforcement Officer (Blair Lance) for the Corporation of the Township of Puslinch, and to repeal By-law Number 054-2017.

**Resolution No. 2019-178:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That the following By-laws be taken as read three times and finally passed in open Council:**

- (a) **Being a By-law to provide for the appointment of a Municipal Law Enforcement Officer (Blair Lance) for the Corporation of the Township of Puslinch, and to repeal By-law Number 054-2017.**

**CARRIED**

**15. CLOSED MEETING**

Council was in closed session from 8:50 p.m. to 8:55 p.m.

**Resolution No. 2019-179:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local**



board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to Swastika Road- Judicial Review.

**CARRIED**

**Resolution No. 2019-180:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council moves into open session.**

**CARRIED**

**16. CONFIRMING BY-LAW**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2019-181:**

Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 025-2019 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 17<sup>th</sup> day of April 2019.

**CARRIED**

**17. ADJOURNMENT:**

**Resolution No. 2019-182:**

Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby adjourns at 8:56 p.m.

**CARRIED**

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James Seeley, Mayor

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Karen Landry, CAO/Clerk