



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
2016 COUNCIL MEETING

AGENDA

DATE: Wednesday, September 7, 2016

CLOSED MEETING: 12:15 P.M.

REGULAR MEETING: 1:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. **CLOSED ITEMS** ≠
 - (a) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board– 599 Arkell Road – OMB – Liquor License Hearing
 - (b) Report from Aird & Berlis LLP, dated August 15, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advise that is subject to solicitor client privilege, including communications necessary for that purpose - 34 Telfer Glen Street
3. Disclosure of Pecuniary Interest & the General Nature Thereof
4. Adoption and Receipt of Minutes of the Previous Meeting ≠
 - (a) Council Meeting – August 10, 2016
5. Business Arising Out of the Minutes
6. **PUBLIC MEETINGS**

Proposed User Fees

***note this Public Information Meeting will be held on Thursday, September 8, 2016 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**
7. **COMMUNICATIONS**
 1. **Nestle Waters Canada – Renewal of Permit to Take Water**
 - (a) Harden Environmental correspondence dated June 13, 2016 regarding PTTW – 2016 Renewal

Note: The Renewal of Permit to Take Water for Nestle Waters Canada has not yet been posted to the EBR



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2. **Royal Canin Canada Company – 100 Beiber Road**

- (b) Harden Environmental correspondence dated June 20, 2016 regarding PTTW – 2016 Renewal – Royal Canin and attached Environmental Registry Alert

Harden Environmental's correspondence has been submitted to the Ministry.

3. **Canada Post – Proposed Address Changes ≠**

- a. Correspondence from Andy Paterson, Manager Government Relations/Municipal Engagement, Canada Post, dated Thursday, June 23, 2016
- b. Correspondence from David G. Pietrobon dated Saturday, July 30, 2016
- c. Correspondence from Martin Skretkowicz dated Monday, August 1, 2016
- d. Correspondence from Ian Macneil, Delivery Services, Canada Post dated August 19, 2016
- e. Correspondence from Marnie Armstrong, Director, Municipal Engagement, dated August 25, 2016 and August 29, 2016

4. St. Marys Cement Inc. (Canada) – Part Lots 24-27, Concession 7 & 2 – License Nos. 5520, 5631, 5563

- (a) Ministry of Natural Resources and Forestry dated June 17, 2016 regarding Minor Site Plan Amendments - **Note: Site Plan is available for viewing in the Clerk's Office**

5. The Warren Paving & Materials Group Limited - Part Lot 23, Concession 1 – License No. 10671

- (a) Ministry of Natural Resources and Forestry dated August 8, 2016 regarding Minor Site Plan Amendment

6. Puslinch Quality Aggregates leased by CBM - 4313 Sideroad 25 S - License No. 17600

- (a) Groundwater Science Corp. dated August 17, 2016 regarding Monitoring Report Update

Stan Denhoed, Harden Environmental has reviewed the Report and does not have any comments.



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7. Environmental Registry Alert

- (a) Environmental Compliance Approval – Dufferin Aggregates – 125 Brock Road

8. Proposed Basketball Court in the Arkell Park ≠

- (a) The Optimist Club of Puslinch dated August 8, 2016

9. Power of Being a Girl Conference October 27, 2016 ≠

- (a) YMCA fee waiver request dated August 8, 2016

10. Fletcher Creek- Greenbelt Signs ≠

- (a) Correspondence from Friends of the Greenbelt Foundation dated August 17, 2016 and August 30, 2016.

11. New Comprehensive Zoning By-law

- (a) Puslinch Forward, Newsletter #1, dated August 2016.

12. 6th Annual Community Shredding Event

- (a) Invitation from Crime Stoppers Saturday, September 10, 2016.

13. Ontario 150 Community Capital Program Grant ≠

- (a) Correspondence from Ann D. Caine, Sunrise Resident, dated August 31, 2016

14. Intergovernmental Affairs≠

- (a) Various correspondence for review.

8. DELEGATIONS / PRESENTATIONS ≠

1:05 p.m. – Jason Benn, Chief Fire Prevention Officer, presentation regarding Classy Lane fire and Research Update

1:25 p.m. – Andreeanne Simard, Natural Resource Manager at Nestlé Waters Canada presentation regarding Harden Environmental comments to the 2016 renewal of the PTTW. ≠



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9. **REPORTS**

1. **Puslinch Fire and Rescue Services**

None

2. **Finance Department**

- a. REPORT FIN-2016-020 - 2017 Proposed User Fees and Charges ≠
- b. REPORT FIN-2016-022 - 2nd Quarter Financial Summary ≠

3. **Administration Department**

(a) Service Level Meeting Dates:

September 14, 2016 at 1:00 p.m.
September 15, 2016 at 9:00 a.m.
October 6, 2016 at 9:00 a.m.

(b) Report ADM-2016-016 – Proposed 2017 Council/Budget Meeting Schedule ≠

(c) Wellington County Emergency Management Committee Structure Report –
September 7, 2016

4. **Planning and Building ≠**

- a. Chief Building Official Report – July 2016 ≠
- b. Chief Building Official Report – August 2016 ≠
- c. PD-2016-022 Public Meeting – Rezoning Application File D14/CBM –
2443109 Ontario Inc., Concession 7, Front Part Lots 23-25, Brock Road S.
≠
- d. PD-2016-023 Public Meeting – Wellington County Official Plan Application
#OP 2016-05 and Rezoning Application File D14/LEA – Glenn and Mary
Leachman, Part Lot 23, Concessions 7 and 8, 92 Brock Road S. ≠

5. **Roads & Parks Department**

None



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6. **Recreation Department**

None

7. **Mayor's Updates**

10. **NOTICES OF MOTION**

None

11. **COMMITTEE MINUTES**

(a) Planning and Development Advisory (Committee of Adjustment) Minutes – July 12, 2016

(b) Planning and Development Advisory Committee Minutes – July 12, 2016

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS ≠**

a. By-law 058/16 Being a By-Law to stop up and close, declare surplus and dispose of the road allowances on Plan 386

b. By-law 059/16 Being a By-Law to acquire lands on Plan 386

c. By-law 060/16 to amend By-law 19/85 – Hayden Landscaping and Property Maintenance - 7128 Smith Road

15. **CONFIRMING BY-LAW ≠**

(a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.

16. **ADJOURNMENT ≠**



MINUTES

DATE: Wednesday, August 10, 2016

TIME: 6:30 p.m.

The August 10, 2016 Regular Council Meeting was held on the above date and called to order at 6:30 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Paul Creamer, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Kelly Patzer, Development Coordinator
5. Steve Goode, Fire Chief
6. Michelle Cassar, Taxation and Office Administrator

OTHERS IN ATTENDANCE

1. Bev Wozniak
2. Doug & Glenna Smith
3. Jean & Fred Stahlbaum
4. Cameron Tuck
5. Aldo Salis
6. Barbara Bulmer
7. Anne Day
8. Dianne Paron
9. John Sepulis
10. K. Lever
11. Kathy White
12. Don McKay
13. Sara Bailey
14. Gerry & Christine Hayden
15. Kevin & Charlene Johnson
16. Paul Sadhra
17. Jessie Beauclaire

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **ADOPTION OF THE MINUTES:**

- (a) Council Meeting – July 20, 2016
- (b) Closed Council Meeting – July 20, 2016
- (c) Special Council Meeting – July 21, 2016
- (d) Public Meeting Minutes – Zoning Hayden – June 23, 2016

Councillor Fielding requested that staff note in the Council minutes from July 20, 2016 regarding item 8(4)(b) that Mr. Tsounis clarified that the business intended would be a spa.

Resolution No. 2016-291: Moved by Councillor Fielding and
Seconded by Councillor Roth



That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – July 20, 2016
- (b) Closed Council Meeting – July 20, 2016
- (c) Special Council Meeting – July 21, 2016

That the minutes of the following meetings be received:

- (d) Public Meeting Minutes – Zoning Hayden – June 23, 2016; and

That staff as directed at the July 21, 2016 Council meeting proceed with the development of a Concept Plan at a maximum cost of \$10,000.00.

CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None

5. **PUBLIC MEETINGS:**

6. **COMMUNICATIONS:**

1. **Aberfoyle Pit #2 Licence No. 5609 – Dufferin Aggregates – Victoria & Wellington Road 34**

- (a) Harden Environmental correspondence dated July 8, 2016 regarding the 2015 Monitoring Report Review
- (b) GHD Limited – 2015 Annual Monitoring Report – Aberfoyle Pit No. 2

2. **Nestle Waters Canada – Renewal of Permit to Take Water ≠**

- (a) Harden Environmental correspondence dated June 13, 2016 – submission of comments to the 2016 renewal of the PTTW.

Note: The Renewal of Permit to Take Water for Nestle Waters Canada has not yet been posted to the EBR

Resolution No. 2016-292: Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council receive the correspondence from Harden Environmental dated June 13, 2016 regarding the Permit To Take Water – Nestle Waters Canada; and

That staff arrange for Stan Denhoed to attend the September 7, 2016 Council meeting regarding this matter.

CARRIED

3. **CBM Aggregates Lanci Pit Licence No. 624952 – 7129/7139/7145 Concession 2 and 4284/4296 Sideroad 25 South**

- (a) Aercoustics correspondence dated June 30, 2016 regarding the 2016 Acoustical Audit.



4. Puslinch Pit Licence No. 17600 CBM Aggregates – 4313 Sideroad 25 South

- (a) Groundwater Science Corp. correspondence dated July 12, 2016 regarding a monitoring report update for the period March to June 2016.

Stan Denhoed, Harden Environmental has reviewed the Report and notes the threshold limits have not been exceeded.

5. Mill Creek Pit Licence No. 5738 Dufferin Aggregates

- (a) Monthly Monitoring Report – June 2016

Stan Denhoed, Harden Environmental has reviewed the Report and notes the threshold limits have not been exceeded.

6. Canada Post – Proposed Address Changes ≠

- a. Correspondence from Michael Chong, MP dated Wednesday July 27, 2016
- b. Correspondence from David G Pietrobon dated Saturday July 30, 2016

This matter was deferred to obtain additional information from Canada Post.

7. Union Gas Guelph Reinforcement Pipeline Project

- a. Correspondence from Stantec dated July 29, 2016. Notice of Project Commencement and preferred route – Wellington Rd 34 to Forestell

8. Intergovernmental Affairs

Various correspondence for review.

Resolution No. 2016-293: Moved by Councillor Roth and
Seconded by Councillor Fielding

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for August 20, 2016 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

7:45 p.m. – Councillor Vacancy Appointment

- Statement on order of proceedings
- Motion to confirm nominees to be considered for appointment
- Presentation by each Nominee (Maximum 10 minutes to explain why a nominee should be appointed) followed by four questions
- Voting
- By-law to appoint a new member of Council will be completed upon consideration of all By-laws as noted under Section 14 – By-laws.

Karen Landry advised that two nominees had withdrawn being William Cloutis and Cameron Tuck. Cameron Tuck was in attendance and was provided an opportunity to advise Council his reasons for withdrawing.



Resolution No. 2016-294: Moved by Councillor Fielding and
Seconded by Councillor Roth

That the following persons, who have indicated in writing that they are legally qualified to hold the office of Councillor and consented to accept the office if they are appointed to fill the vacancy of Councillor, be considered for appointment to fill such vacancy:

- Antonio Duscio
- Kevin Johnson
- Paul Sadha
- John Sepulis
- Patrica Von Holstein-Rathlou

CARRIED

The voting process regarding the appointment of a member of Council was conducted in accordance with the Township's Council Vacancy Policy.

Refer to Item 14(h).

8. REPORTS:

1. Puslinch Fire and Rescue Services

None.

2. Finance Department

(a) Report FIN-2016-019 Amendment to 2016 Final Tax Levy By-law

Resolution No. 2016-295: Moved by Councillor Bulmer and
Seconded by Councillor Fielding

That Report FIN-2016-019 regarding an amendment to the 2016 Tax Levy By-law be received; and

That Council enact a By-law to amend Schedule 5 of By-law 31/16 in accordance with Report FIN-2016-019.

CARRIED

(b) Report FIN-2016-020 – 2015 MPMP – To be distributed under separate cover on Monday, August 8, 2016)

This report was withdrawn by staff.

3. Administration Department

(a) Service Level Meeting Dates

September 14, 2016 at 1:00 p.m.
September 15, 2016 at 9:00 a.m.
October 6, 2016 at 9:00 a.m.

Discussion regarding a potential change in the above date(s) was deferred to September 7, 2016 in order to include the new member of Council in the discussion.



4. Planning and Building

- (a) County of Wellington Report dated August 3, 2016 – Zoning By-law Amendment – Hayden – 7128 Smith Road, Part of Lots 24 and 25, Concession 3

Resolution No. 2016-296: Moved by Councillor Fielding and
Seconded by Councillor Bulmer

That Council receive County of Wellington Planning and Development Department Report – Hayden – 7128 Smith Road, Part of lots 24 and 25, Concession 3; and

That Council direct staff to bring forward a by-law to amend By-Law Number 19/85, as amended, in accordance with the draft By-law attached to the County of Wellington Planning and Development Department – Hayden – 7128 Smith Road, Part of lots 24 and 25, Concession 3 – Zoning By-Law Amendment Report dated August 3, 2016.

CARRIED

5. Roads & Parks Department

None.

6. Recreation Department

None.

7. Mayor's Updates

- (a) Correspondence from the Ministry of Municipal Affairs dated July 21, 2016.

9. **NOTICE OF MOTION:**

None.

10. **COMMITTEE MINUTES**

11. **MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Bulmer attended the funding announcement at Nestle. Councillor Bulmer noted it was a good opportunity to meet other people that are interested in this initiative. Councillor Bulmer indicated Nestle announced they donated \$460,000 to the University of Guelph to conduct leading-edge groundwater research in Wellington County.
- (b) Councillor Fielding advised that Sunday September 4, 2016 the Puslinch Lake Conservation Association will be holding their annual Ho-down for anyone that would like to attend.
- (c) Councillor Fielding indicated she recently attended a Hamilton Conservation meeting where it was announced there is now a bus service run by private citizens to assist the public to view Webster's Falls. All of the other parking in the area has been eliminated. Councillor Fielding advised that there have been several rescues recently due to inappropriate actions by tourists.



- (d) Mayor Lever advised he also attended the event where Nestle's announced the donation to the University of Guelph where the funds will go to the G360 Centre for Applied Groundwater Research and will support its bedrock groundwater research program. Mayor Lever noted that opportunities available through NSERC and the FCM Green Municipal Fund were also explored but this type of research currently does not qualify under the FCM program. Mayor Lever advised that FCM is currently looking at expanding the types of initiatives supported by its environmental program which may benefit these type of initiatives in the future.

12. UNFINISHED BUSINESS

None.

13. CLOSED MEETING

**Council was in closed session from 6:31 p.m. to 6:45 p.m.
Council recessed from 6:46 p.m. to 7:00 p.m.**

Resolution 2016-297

Moved by Councillor Bulmer and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

(a) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd 36 – Normal Farm Practices Board Hearing

(b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – 599 Arkeil Road – OMB – Minor Variance Appeal

CARRIED

Resolution 2016-298

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council move into open session.

CARRIED

- (a) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing

Resolution 2016-299

Moved by Councillor Fielding and
Seconded by Councillor Bulmer

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative



tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid 7827 Wellington Rd 36; and

That staff proceed as directed.

CARRIED

- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – 599 Arkell Road – OMB – Minor Variance Appeal

Resolution 2016-300

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – 599 Arkell Road.

CARRIED

14. BY-LAWS

- (a) By-law 48/16 to amend By-law Number 19/85 - Tsounis Capital Investments Ltd – 40 Brock Rd S
(b) By-law 49/16 to amend By-law Number 19/85 – J2K Capital Inc – East of 227 Brock Rd
(c) By-law 50/16 to amend By-law Number 19/85 – Krayishnik and Tschanz – 6643 and 6637 Concession 2
(d) By-law 51/16 to amend By-Law 19/85 – Noor Associates Ltd – 7456 McLean Rd West
(e) By-law 52/16 to repeal By-law 37/16 being a By-law to authorize the entering into of an Agreement with John Hamilton (**Note: John Hamilton has advised he no longer wishes to proceed with the use of Township lands.**)
(f) By-law 53/16 to appoint a Deputy Clerk
(g) By-law 54/16 to amend the 2016 Tax Levy By-law 31/16
(h) By-law 55/16 to appoint a Councillor

Resolution 2016-301

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) By-law 48/16 to amend By-law Number 19/85 - Tsounis Capital Investments Ltd – 40 Brock Rd S
(b) By-law 49/16 to amend By-law Number 19/85 – J2K Capital Inc – East of 227 Brock Rd
(c) By-law 50/16 to amend By-law Number 19/85 – Krayishnik and Tschanz – 6643 and 6637 Concession 2
(d) By-law 51/16 to amend By-Law 19/85 – Noor Associates Ltd – 7456 McLean Rd West



- (e) By-law 52/16 to repeal By-law 37/16 being a By-law to authorize the entering into of an Agreement with John Hamilton
- (f) By-law 53/16 to appoint a Deputy Clerk
- (g) By-law 54/16 to amend the 2016 Tax Levy By-law 31/16
- (h) By-law 55/16 to appoint a Councillor – John Sepulis

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2016-302: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

By-Law **56/16** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 10th day of August, 2016.

CARRIED

16. ADJOURNMENT:

Resolution No. 2016-303: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 8:59 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk



Harden Environmental Services Ltd.
4622 Nassagaweya-Puslinch Townline Road
R.R. 1, Moffat, Ontario, L0P 1J0
Phone: (519) 826-0099 Fax: (519) 826-9099

- Groundwater Studies
- Geochemistry
- Phase I / II
- Regional Flow Studies
- Contaminant Investigations
- OMB Hearings
- Water Quality Sampling
- Monitoring
- Groundwater Protection Studies
- Groundwater Modeling
- Groundwater Mapping
- Permits to Take Water
- Environmental Compliance Approvals

Our File: 0215

June 13, 2016

Township of Puslinch
7404 Wellington Road 34
Guelph, ON, N1H 6H9

Attention: Ms. Karen Landry
CAO

Dear Ms. Landry;

Re: Nestle Waters Canada – Renewal of Permit to Take Water

We are pleased to submit our comments on the 2016 renewal of the Permit To Take Water. As part of our review we reference the following documents;

Golder Associates Ltd, 2016, 2015 Annual Monitoring Report, Aberfoyle Site, Nestle Waters Canada

Matrix Solutions, 2014, Tier 3 Water Budget and Local Area Risk Assessment for the City of Guelph and the Communities of Rockwood and Hamilton Drive

Harden Environmental Services Ltd., 2011, Letter to the Township of Puslinch Regarding 2011 Permit to Take Water Renewal

Harden, 2011 is a comprehensive review of the pumping tests and potential impacts potentially arising from the water taking. The main conclusions of this review are:

a) Groundwater discharge to Aberfoyle Creek is presently diminished as a result of the present rate of water taking by Nestlé Waters Canada and increased water taking will further decrease groundwater discharge to Aberfoyle Creek;

b) There is the potential to indirectly effect private well water quality as a result of the water taking by Nestlé Waters Canada and

RECEIVED

JUN 13 2016

Township of Puslinch

CLERK'S DEPARTMENT	
TO Council	
Copy electronic copy provided	
Please Handle	
For Your Information	
Council Agenda	
File	

- c) There is the potential for degradation of the water quality of the Goat Island and Gasport aquifers as a result of water taking by Nestlé Waters Canada.

The justification for these conclusions is detailed in the 2011 letter. There are now five more years of data available and upon review of this data we have the following comments.

1) Annual pumping has increased from 588 million (2011) to 762 million litres (2015) per year. Average taking between 2002 and 2008 was 720 million litres and the maximum annual taking occurred in 2007 with 875 million litres. The increase in pumping has resulted in lower average groundwater levels in the pumping well TW3-80. Based on visual inspection, the average daily low groundwater elevation in 2011 was approximately 303 m AMSL and in 2015 was 301 m AMSL. There are observational trends toward lower water levels in the following monitors; MW6A-07, MW7A-08, MW10D-09, MW14A-11, MW15A-12, MW16A-12, MW17-12, MW18A-12, TW2-11. The water levels in these monitors represent the potentiometric surface of the Gasport aquifer. There may be climatic variations that account for the observed lower water level; however this factor is difficult to separate out from the variation in pumping volume.

2) We do not find similar observational trends to lower water levels in the wells completed in the Eramosa, Guelph or overburden aquifers.

3) Data from mini piezometers located within and adjacent to Aberfoyle Creek indicate both upward and downward vertical hydraulic gradients, similar to those observed prior to 2011. The 2010 pumping test confirms a hydraulic connection between TW3-80 and Aberfoyle Creek. The taking is sufficient to cause a reversal of groundwater flow resulting in water flowing from the creek to the aquifer. However, there is no indication that groundwater conditions in the vicinity of Aberfoyle Creek have changed between 2011 and 2016.

Our conclusions from the 2011 review have not changed. The water taking by Nestle Waters Canada results in the depressurization of the Gasport Aquifer beneath the hamlet of Aberfoyle. Individual wells in the Hamlet may inadvertently become conduits for contaminants originating at the ground surface, septic systems or buried tanks. The identification of these wells and evaluation of their water quality and flow-through volumes is recommended.

Sincerely,

Harden Environmental Services Ltd.

Township of Puslinch
June 13, 2016
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A handwritten signature in black ink, appearing to read 'S. Denhoed', is written over a light blue rectangular background.

Stan Denhoed, P.Eng., M.Sc.
Senior Hydrogeologist



4622 Nassagaweya Puslinch Townline
Moffat, Ontario, L0P 1J0
Phone: (519) 826-0099 Fax: (519) 826-9099

Groundwater Studies
Geochemistry
Phase I / II
Regional Flow Studies
Contaminant Investigations
OMB Hearings
Water Quality Sampling
Monitoring
Groundwater Protection
Studies
Groundwater Modelling
Groundwater Mapping

Our File: 0427

June 20, 2016

Township of Puslinch
7404 Wellington Road 34
Guelph, ON
N1H 6H9

Attention: Karen Landry
CAO

Dear Mrs. Landry:

Re: PTTW – Royal Canin Canada Company Renewal 2016

We have received the draft March 2, 2016 letter prepared by Amec Foster Wheeler accompanying the request for PTTW renewal. We have also reviewed a 2011 Monitoring Report prepared by Amec Foster Wheeler.

A hydrograph of water levels obtained from pumping well (PW-1) is attached the March 2, 2016 letter. Visually, there is a downward trend in the plotted data, starting at an average of approximately 309 m AMSL in 2007/2008 to an average of 307 in 2015/2016. This trend is difficult to separate from the 'noise' of the daily pumping. Daily pumping water levels have fallen below 304 m AMSL on occasion.

Our files include a 2006 response to concerns about water levels from the owners of PentaLift, a nearby business. We have not received any complaints about water levels in private wells in the business park since water taking by Royal Canin Canada Company began. An increase in daily water taking was approved in 2013 increasing the allowable limit from 110,000 litres per day to 240,000 litres per day. The pumping volumes provided in the Amec Foster Wheeler letter show that the increase was necessary to allow for short term spikes in water taking whereas the majority of taking remains below 110,000 litres per day.

The permit renewal is for the 240,000 litres per day limit.

The water level in the Royal Canin Canada Company pumping well is representative of the potentiometric surface in the Gasport Aquifer. Our review of the Nestlé Waters Canada hydrographs for the Gasport Aquifer (including Goat Island Formation wells) also suggest an apparent decline in potentiometric surface elevations since 2011. We do concede that climate may be a factor, however, in the time period of the PW-1 hydrograph, we do not see a similar steady decline in nearby overburden wells (MW2, MW6) that are part of the Puslinch Groundwater Monitoring Network (www.hardenv.com). Thus the shallow groundwater regime is not exhibiting a similar downward trend and definitely not similar in magnitude in the same time period suggesting that climate is not a significant factor.

We note that deep monitoring wells on the Royal Canin Canada Company property have been decommissioned. We encourage Royal Canin Canada Company to re-install an on-site monitoring well completed in the same aquifer as the pumping well or discuss with the Township of Puslinch options for other off-site monitoring locations, possibly in collaboration with Nestlé Waters Canada. A monitoring well will provide improved groundwater levels without the 'noise' of the pumping well. Any future drilling into the Gasport Aquifer should isolate the Gasport Aquifer from the Guelph Formation.

We also request that Royal Canin Canada Company provide an annual update to the hydrograph

We suggest that this letter be forwarded to the PTTW Coordinator at the Hamilton Office of the Ministry of the Environment and Climate Change.

If you have any questions or comments regarding this submission please do not hesitate to contact Stan Denhoed at 519-826-0099.

Respectfully submitted,



Stan Denhoed, M.Sc., P.Eng
Harden Environmental



Environmental Registry
Registre environnemental



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Instrument Proposal Notice:

Proponent: Royal Canin Canada Company
100 Beiber Road
Rural Route Delivery 3
Guelph Ontario
Canada N1H 6H9

Instrument Type: Permit to Take Water - OWRA s. 34

EBR Registry Number: 012-7700

Ministry Reference Number: 5087-AA5J5G

Ministry: Ministry of the Environment and Climate Change

Date Proposal loaded to the Registry: May 24, 2016

Keyword(s): Water | Wells

Comment Period: 30 days: submissions may be made between May 24, 2016 and June 23, 2016.

Description of Instrument:

This proposal is a renewal of Permit to Take Water Number 8288-97HQQG. Water is being taken from one (1) well for a pet nutrition products processing plant in the Township of Puslinch, Ontario.

Details of the water taking are as follows:

Source of water: well
Purpose of taking: pet nutrition processing
Maximum rate per minute (Litres): 333
Maximum number of hours of taking per day: 24
Maximum volume per day (Litres): 240,000
Maximum number of days of taking per year: 365
Period of taking: 10 years

Public Consultation:

This proposal has been posted for a 30 day public review and comment period starting May 24, 2016. If you have any questions, or would like to submit your comments, please do so by June 23, 2016 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to June 23, 2016 will be considered as part of the decision-making process by the Ministry if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 012-7700.

Please Note: All comments and submissions received will become part of the public record. Comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.

Your personal information may be used in the decision making process on this proposal and it may be used to contact you if clarification of your comment is required. It may be shared (along with your comment) with other Ontario Ministries for use in the decision making process. Questions about this collection should be directed to the contact mentioned on the Proposal Notice page.

Contact:

All comments on this proposal must be directed to:

West Central Region
Permit To Take Water Evaluator
Ministry of the Environment and Climate Change
Operations Division
West Central Regional Office
119 King Street West
Floor 12
Hamilton Ontario
L8P 4Y7
Phone: (905) 521-7833
Fax: (905) 521-7820
Toll Free Phone: (800) 668-4557

To submit a comment online, click the submit button below:

[Submit Comment](#)

Location(s) Related to this Instrument:

100 Beiber Road
Address: Lot: 28, Concession: 8,
Geographic Township:
PUSLINCH, Puslinch, Township,
County of Wellington

PUSLINCH

Additional Information:

The following government offices have additional

information regarding this Proposal. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.

West Central Regional Office
119 King Street West
Floor 12
Hamilton Ontario
L8P 4Y7
Phone: (905) 521-7640
Toll Free Phone: (800) 668-4557

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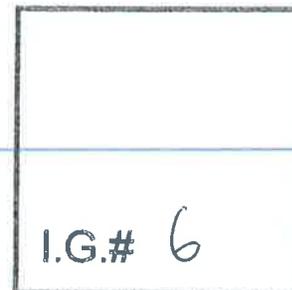
Copyright information: © Queen's Printer for Ontario, 1994-2016

IG

Karen Landry

From: Karen Landry
Sent: Tuesday, June 28, 2016 11:18 AM
To: Michelle Cassar; Karen From; Betty Coburn
Cc: Linda Dickson; Joe Carbone (joec@wellington.ca); Steve Goode
Subject: FW: Canada Post Addressing Initiative - Township of Puslinch

fyi



From: PATERSON, Andrew Wilson [<mailto:Andrew.Paterson@canadapost.postescanada.ca>]
Sent: Thursday, June 23, 2016 2:01 PM
To: Dennis Lever - Wellington
Subject: Canada Post Addressing Initiative - Township of Puslinch

Good afternoon Mayor Lever,

Thank you for speaking with me earlier this week regarding Canada Post’s Rural Addressing Initiative for Rural Routes based in our Guelph Depot.

To confirm what we discussed, Canada Post is updating and improving our delivery and address systems across Canada. This is necessary to accommodate the growth of communities served by Canada Post and to better serve our customers’ increasing demand for internet shopping and parcel delivery. Many of these changes should also assist those who use the internet to search for addresses, register for services, or request travel and distance directions.

Canada Post has identified approximately 1,425 addresses within the Township of Puslinch that use a Guelph Postal Code and use Guelph as their municipal identifier. For the reasons listed above, we plan to provide these addresses with a code specific to the Township of Puslinch and to change their municipal identifier to Puslinch, or Township of Puslinch. Affected addresses are within current Postal Codes N1H 6J3 and N1H 6H8.

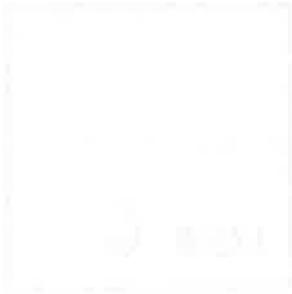
Since speaking with you, I’ve been informed that the project for this area will begin sooner than the October date I suggested. We hope to have customers begin using their new address on August 15, 2016. From that date, customers will have one full year to notify the people and business they correspond with of the change. Canada Post will provide affected customers with one year free mail forwarding and change of address service.

We will soon be notifying our customers by mail of this change. There will be a series of letters advising them that change is coming, informing them of their new mailing address and when to begin using their new mailing address.

We are happy to work with the municipality on any concerns you might have. Please don’t hesitate to contact me if you have any questions.

Regards,

Andy Paterson
Manager, Government Relations/Municipal Engagement
Canada Post



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From: David G Pietrobon [REDACTED]
Sent: Saturday, July 30, 2016 9:27 AM
To: Dennis Lever; Dennis Lever - Wellington; Matthew Bulmer; Ken Roth; Susan Fielding
Cc: michael.chong.c1a@parl.gc.ca
Subject: Canada post changes

Dear Mr. Mayor and Councillors .

Canada Post has recently announced to the residents of Aberfoyle and surrounding areas in a letter dated July 8, 2016 that our neighbourhood will be "adopting your official municipality name as your mailing address".

Further clarification from the office of Michael Chang MP has confirmed that the planned name change from "Guelph" will be to "Puslinch".

As a relatively new resident (2 years) and small business owner in Aberfoyle, I believe that the charming character of the Village of Aberfoyle, with its iconic Mill, Restaurant and pond, unique curio stores and Antique Market are best identified with the name of "Aberfoyle" relative to "Puslinch".

There are several precedents for allowing Canada Post "municipal" nomenclature different than the official municipal designation; in Wellington County and Halton Hills and well beyond.

In my own experience, when nearby Carlisle and Flamborough were amalgamated to the City of Hamilton, the Village of Carlisle maintained its own postal identity. Mail addressed to a specific street, designated "Carlisle" or "Hamilton" was acceptable and delivered without issues. This was officially recognized by Canada Post.

Additionally in the opinion of Real Estate agents active in the local market, the marketability and desirability of "Aberfoyle" as a premium community is different to that of "Puslinch", which is more identifiable as a rural community.

The Solution: The Puslinch council can request Canada Post to draw up boundaries for "Aberfoyle" through a motion at council and make it an official designation for the residents and businesses within the determined boundaries.

Canada Post is accustomed to dealing with such requests according to information provided by Michael Chang's office. Note please, that his does not mean that our mail will not arrive if the municipality is designated "Puslinch". Residents could have a choice: "Aberfoyle" or "Puslinch" .

THEREFORE, if you agree that the residents of Aberfoyle wish to designate "Aberfoyle" as an official Canada Post Designation, I respectfully request that you consider and pass a motion to affect the above.

Respectfully, David Pietrobon,

[REDACTED]
[REDACTED]

PS – I have asked some neighbours to consider as well. Not sure that they will in the summer doldrums, just FYI.

Dear Dennis

Canada Post has recently announced to the residents of Aberfoyle and surrounding areas in a letter dated July 8, 2016 that our neighbourhood will be "adopting your official municipality name as your mailing address".

Further clarification from the office of Michael Chang MP has confirmed that the planned name change from "Guelph" will be to "Puslinch".

There are several precedents for allowing Canada Post "municipal" nomenclature different than the official municipal designation; in Wellington County and across the country.

Additionally in the opinion of Real Estate agents active in the local market, the marketability and desirability of "Aberfoyle" as a premium community is different to that of "Puslinch", which is more identifiable as a rural community.

It is my understanding that Puslinch council can request Canada Post to draw up boundaries for "Aberfoyle" through a motion at council and make it an official designation for the residents and businesses within the determined boundaries.

Canada Post is accustomed to dealing with such requests according to information provided by Michael Chang's office. Note please, if adopted, this does not mean that our mail will not arrive if the municipality is designated "Puslinch". Residents will have a choice. "Aberfoyle" or "Puslinch".

Being a small business owner that competes with large consulting firms for work in the GTA, a change to "Puslinch" will hurt my business. Using "Guelph" as a business address has been ideal as potential clients are aware of its location and proximity to their location. While a change to "Aberfoyle" is not ideal compared to "Guelph", the name is more recognizable outside of the immediate area due to its historic tourism attractions than "Puslinch". Very few, if any, of the companies I bid for work on will know where Puslinch is and as proximity is important, I will be at an immediate disadvantage. Personally, I grew up in the Hamilton area and had never heard of Puslinch before I moved here from Oakville four years ago while knowing exactly where Aberfoyle was.

THEREFORE, kindly accept this email as my support to designate "Aberfoyle" as an official Canada Post Designation, and I encourage Puslinch Council to pass such a motion and work with Canada Post to make it happen.

Sincerely,

Martin Skretkowicz

94 Aberfoyle Mill Cres.

Martin Skretkowicz, CPA, CMA



CANADA POST
955 Highbury Ave N
London ON N5Y 1A3

POSTES CANADA
955 AV Highbury N
London ON N5Y 1A3

August 19, 2016

RECEIVED
AUG 18 2016
Township of Puslinch
201331

CANADA POST CUSTOMER
7404 WELLINGTON ROAD 34
GUELPH ON N1H 6H9

Important Notice about Your Mailing Address

Dear customer,

In July, we informed you that Canada Post will be making some modifications to its delivery network so that we can continue to provide customers with the efficient, reliable service they expect.

These adjustments will involve assigning a new postal code to your address and adopting your official municipality name to better reflect where your address is physically located.

Your **new mailing address** is:

**7404 WELLINGTON ROAD 34
PUSLINCH ON NOB 2J0**

It will take effect on **September 19th, 2016**.

As of this date, please inform the businesses and individuals that send you mail and parcels of your new mailing address so that they can update their address records. To assist you with this change, we have enclosed **Change of Address cards** which you can fill out and send to your mailers, free of charge.

While you notify your mailers of your new mailing address, Canada Post will provide free Mail Forwarding service for 1 year starting on September 19th, 2016. This will ensure that none of your mail or parcels are misdelivered or returned to sender during or after the transition.

We apologize for any inconvenience this change may cause and thank you for your understanding and assistance.

Should you require additional information, please contact the undersigned.

Sincerely,

Ian Macneil | Delivery Services | Canada Post
Tel: (519) 777-6249 | email: ian.macneil@canadapost.ca

Nina Lecic

From: ARMSTRONG, Marnie <marnie.armstrong@canadapost.postescanada.ca>
Sent: August-25-16 9:51 AM
To: Nina Lecic
Subject: RE: Change of Address Notice for Puslinch Residents

Hi Nina,

I'm happy to share some information regarding the upcoming address changes in the Township of Puslinch and answer your questions.

Overview of the mailing changes

Due to the growth in the area, Canada Post must make some address changes. It will mean a new postal code and also the switch from Guelph to Puslinch as the municipality identifier in the mailing address. There are approximately 1,400 customers affected in the postal codes of N1H 6J3 and N1H 6H8. The changes will take place on October 17, 2016. Customers were notified in June and we will continue to communicate with them ahead of the changes.

Will Morriston and Arkell continue to be used as mailing addresses?

Yes, there are no changes for those customers.

Is Aberfoyle being considered as a mailing option? If not, how would the township go about including it?

Not at this point in time. Should the Township wish to use Aberfoyle as a mailing option, you would need to send the request to Canada Post and we could consider the option.

I hope this helps. Should you require any more information ahead of the Council meeting, please don't hesitate to contact me.

Kind regards,

Marnie Armstrong
Director, Municipal Engagement
613 734-6589

From: Nina Lecic
Sent: August-23-16 10:39 AM
To: 'Andrew.Paterson@canadapost.ca'; 'marnie.armstrong@canadapost.ca'
Cc: 'ian.macneil@canadapost.ca'
Subject: Change of Address Notice for Puslinch Residents

Good morning all,

I am e-mailing you as follow-up to a conversation I just had with Ian. In addition, I know Andy has been in touch with Mayor Lever.

We were hoping to get some clarification with respect to the mailing changes within Puslinch. We have a Council meeting on September 7th and this item will be discussed at that point. Would it be possible to get some communication clarifying the mailing changes within the municipality by August 30th? This will allow us to include the communication on the agenda.

In particular, the following areas need clarification:

- Overview of the mailing changes

- Will Morriston and Arkell continue to be used as mailing addresses?
- Is Aberfoyle being considered as a mailing option? If not, how would the township go about including it?

Thank you,
Nina Lecic
Deputy Clerk
Township of Puslinch
7404 Wellington Road 34
Guelph, ON N1H 6H9
Tel: (519) 763-1226, Fax: (519) 763-5846
nlecic@puslinch.ca

Nina Lecic

From: ARMSTRONG, Marnie <marnie.armstrong@canadapost.postescanada.ca>
Sent: August-29-16 1:57 PM
To: Nina Lecic
Subject: Township of Puslinch

Hi Nina – the text below is what you can use for the Council information. I decided to keep the text below very simple so as not to over complicate at this early stage. Should the Township want to pursue the option of changing addresses to the Aberfoyle designation, the best thing to do is for us to come and meet with your planning folks to be able to discuss the changes and explain the process to make this happen. This is usually how we do things. At this time and given all the address changes we have going on in your area, we wouldn't be in a position to make any further changes this calendar year. However, I'm happy to facilitate any meeting that you may want to have to begin the exploratory conversation.

If you have questions, don't hesitate to call me.

Kind regards,

Marnie

Text to use:

Canada Post would be pleased to have discussions with the Township of Puslinch about the possibility of changing addresses to reflect the community name of Aberfoyle. Following discussions and should the Township of Puslinch wish to pursue this, Canada Post would require a Council resolution indicating that the Township approves this change. We need the Township to provide the exact civic address, street name and street number that the Township wants to be changed.

Ministry of Natural
Resources and Forestry

Ministère des Richesses naturelles et des
Forêts

Office of the Director
Southern Region
Regional Operations Division
300 Water Street
Peterborough, ON K9J 3C7
Tel: 705-755-3235
Fax: 705-755-3233

Bureau du directeur
Région du Sud
Division des opérations régionales
300, rue Water
Peterborough (ON) K9J 3C7
Tél: 705-755-3235
Télé: 705-755-3233



June 17, 2016

Mr. Stephen May
St. Marys Cement Inc. (Canada)
55 Industrial St.
Toronto, ON M4G 3W9

CLERK'S DEPARTMENT	
TO	Council
Copy	
Please Handle	
For Your Information	
Council Agenda	Sept. 7/16
File	

RECEIVED

JUN 05 2016

TOWNSHIP OF PUSLINCH

Dear Mr. May:

RE: Minor Site Plan Amendments under the *Aggregate Resources Act*
Licence #s 5520, 5631 & 5563
St. Marys Cement Inc. (Canada)
Part Lots 24-27, Concession 7 & 2, Geographic Township of Puslinch
Part Lot 25, Concession 7, Geographic Township of Puslinch
Part Lot 25, Concession 7, Geographic Township of Puslinch
Township of Puslinch, County of Wellington

Further to your site plan amendment request of June 7, 2016, please be advised that the Ministry of Natural Resources and Forestry (MNR) grants consent under Section 16(2) of the *Aggregate Resources Act* to proceed with the following amendments to the shared site plan:

- Clarify the materials that can be imported for recycling to the site. The currently approved site plan indicates that imported recycling materials are to be stored in the plant area for blending purposes. This will be revised to state:
 - Recycling of asphalt and concrete will be permitted on this site.
 - Imported recycled material will be stored in the plant area for blending purposes.
 - Recyclable asphalt materials will not be stockpiled within:
 - 30m of any water body or man-made pond; or
 - 2 m of the surface of the established water table.
 - Any rebar and other structural metal must be removed from the recycled material during processing and placed in a designated scrap pile on site which will be removed on an on-going basis.
 - Removal of recycled aggregate is to be ongoing.
 - Once the aggregate on site has been depleted there will be no further importation of recyclable materials permitted.
 - Once final rehabilitation has been completed and approved in accordance with the site plan, all recycling operations must cease.

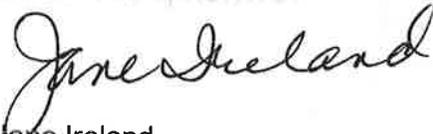
Continued / 2

- Remove a line from Note 13 from the Operational Plan which states that "All materials used for progressive and final rehabilitation work will be from an on-site source" in order to reflect the more recent approval of an amendment to allow for the importation of inert fill for rehabilitation (Approved July 1999).

In order to complete the amendment process, please send 5 hard copies of the revised Site Plan set to the MNRF Guelph District Office. The MNRF Guelph District Office will forward a copy of the revised site plans to the County of Wellington and the Township of Puslinch for their records.

Please note that the licensee is still bound by the existing site plan until such time that all the above amendments have been carried out and approved. Should you have any questions concerning this matter, please contact Seana Richardson, Aggregate Technical Specialist, at 519-826-4927.

Yours truly,



Jane Ireland
Regional Director

- c. Clerk, Township of Puslinch
Clerk, County of Wellington

Ministry of Natural
Resources and Forestry

Ministère des Richesses naturelles et des
Forêts

Office of the Director
Southern Region
Regional Operations Division
300 Water Street
Peterborough, ON K9J 3C7
Tel: 705-755-3235
Fax: 705-755-3233

Bureau du directeur
Région du Sud
Division des opérations régionales
300, rue Water
Peterborough (ON) K9J 3C7
Tél: 705-755-3235
Télééc: 705-755-3233



RECEIVED

AUG 23 2016

Township of Puslinch

August 08, 2016

Lafarge Canada Inc.
6509 Airport Road
Mississauga, ON L4V 1S7

Dear Mr. Galway:

RE: Minor Site Plan Amendment under the *Aggregate Resources Act* – Licence # 10671
The Warren Paving & Materials Group Limited, a sub. of Lafarge Canada Inc.
North ½ Lot 23, Rear Concession 1, Geographic Township of Puslinch
Township of Puslinch, County of Wellington

Further to your site plan amendment request of August 3, 2016, please be advised that the Ministry of Natural Resources and Forestry (MNR) grants consent under Section 16(2) of the *Aggregate Resources Act* to proceed with the following amendment(s):

- Override Section 5.10.1 of the Provincial Standards to remove the 15m excavation setback above the water table along the eastern property boundary.
- Override of Section 5.1 of the Provincial Standards to give relief from fencing along the eastern boundary.

In order to complete the amendment process, please affix the attached site plan notes to your Operational Site Plan. The MNR Guelph District Office will forward a copy of the site plan notes to the County of Wellington and the Township of Puslinch for their records.

Please note that the licensee is still bound by the existing site plan until such time that all the above amendments have been carried out and approved. Should you have any questions concerning this matter, please contact Seana Richardson, Aggregate Technical Specialist, at 519-826-4927.

Yours truly,

Jane Ireland
Regional Director

c. Clerk, Township of Puslinch
Clerk, County of Wellington

CLERK'S DEPARTMENT	
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Council Agenda	
File	



Email Report

To: Colin Evans, CBM	From: Andrew Pentney
Email: colin.evans@vcimentos.com	Pages: 2
Phone: (416) 423-1300	Date: August 17, 2016
Re: Puslinch Pit – License No. 17600 Monitoring Report Update	CC: MNRF, Township of Puslinch, Harrington McAvan Ltd.

This Monthly Report summarizes the July and August results of the groundwater monitoring program for the CBM Puslinch Pit.

Below Water Table Extraction

CBM that no below water extraction occurred in July or early August 2016.

Water Level Monitoring and Threshold Status

The reported water level measurements from March to June, compared to threshold values, are summarized on the attached table.

As indicated by the measurements, there were no threshold exceedances observed and no Action Response over this period. Overall water levels are within historical ranges.

Streamflow in Mill Creek at Side Road 10 is reported through the GRCA website to be currently “Normal” (at or above 70% of normal summer low flow), however flows were lower through July and early August and the declared condition is “Level 2”. There is no PTTW in place, or water use under a PTTW, at the site.

If you have any questions or require further information please do not hesitate to contact me.

Sincerely,

Andrew Pentney, P.Geo.
Hydrogeologist

RECEIVED

AUG 18 2016

Township of Puslinch

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	
File	E13 CBM

August 17, 2016

Location:	MP1	MP2	MP3	MP4	North Pond	South Pond
TOC Elev.:	314.77	316.56	317.50	315.35	307.38	306.80
Threshold Elev.:	-	-	305.27	305.27	305.64	305.34
Date	Water Level Elevation (mASL)					
14-Jun-16	306.97	306.47	306.48	306.52	307.09	306.62
11-Jul-16	306.87	306.38	306.35	306.43	307.01	306.53
08-Aug-16	306.72	306.21	306.25	306.26	306.84	306.35
Notes: * Elevations are geodetic, as per Van Harten Surveying Inc. July 2007 reported reference elevations Elev. = Elevation (mASL) TOC = Top of Casing mASL = metres above sea level						

WATER LEVEL SUMMARY TABLE

RECEIVED
AUG 18 2016
Township of Princeton

Karen Phillips

From: Stan Denhoed <sdenhoed@hardenv.com>
Sent: August-18-16 12:32 PM
To: Karen Phillips
Subject: Re: CBM Puslinch Pit (Lic #17600) Monitoring Update

Karen

We are satisfied with the letter report and do not have any comment at this time.

Stan Denhoed, M.Sc. P.Eng.
Senior Hydrogeologist
Harden Environmental Services Ltd.
Phone (519) 826 0099
Cell (519) 994-6488
Toll Free 1-877-336-4633
Fax (519) 826-9099
Website: www.hardenv.com

From: [Karen Phillips](#)
Sent: Thursday, August 18, 2016 11:34 AM
To: [Stan Denhoed](#)
Subject: FW: CBM Puslinch Pit (Lic #17600) Monitoring Update

Please comment on the attached report by August 29.

Karen Phillips



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Registre environnemental



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Instrument Proposal Notice:

Proponent: Dufferin Aggregates, a division of CRH Canada Group Inc.
2300 Steeles avenue West
Vaughan Ontario
Canada L4K 5X6

Instrument Type: Environmental Compliance Approval (project type: sewage)
- EPA Part II.1-sewage

EBR Registry Number:

012-8409

Ministry Reference Number:

2771-ACNQ78

Ministry:

Ministry of the Environment
and Climate Change

Date Proposal loaded to the Registry:

August 17, 2016

Keyword(s): Wastewater

Comment Period: 45 days: submissions may be made between August 17, 2016 and October 01, 2016.

Description of Instrument:

This proposal is for a new Environmental Compliance Approval (Industrial Sewage) for Dufferin Aggregates, a division of CRH Canada Group Inc.

This application is for the Aberfoyle Pit #1, located on 125 Brock Road (Lot 23 & 24, Concession 7), Township of Puslinch, County of Wellington, Ontario.

This application is for the collection, transmission, and treatment of washwater from aggregate washing operations. The washing processes are in a closed-loop system in which water is recirculated, and therefore, there is no direct discharge to any surface water.

Public Consultation:

This proposal has been posted for a 45 day public review and comment period starting August 17, 2016. If you have any questions, or would like to submit your comments, please do so by October 01, 2016 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to October 01, 2016 will be considered as part of the decision-making process by the Ministry if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 012-8409.

Please Note: All comments and submissions received will become part of the public record. Comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.

Your personal information may be used in the decision making process on this proposal and it may be used to contact you if clarification of your comment is required. It may be shared (along with your comment) with other Ontario Ministries for use in the decision making process. Questions about this collection should be directed to the contact mentioned on the Proposal Notice page.

Contact:

All comments on this proposal must be directed to:

Application Assessment
Officer
Ministry of the Environment
and Climate Change
Operations Division
Environmental Approvals
Access and Service
Integration Branch
Application Verification Unit
135 St. Clair Avenue West
Floor 1
Toronto Ontario
M4V 1P5
Phone: (416) 314-8001
Fax: (416) 314-8452
Toll Free Phone: (800) 461-6290

To submit a comment online, click the submit button below:

[Submit Comment](#) (opens in new window)

Location(s) Related to this Instrument:

125 Brock Road

Puslinch County of Wellington

TOWNSHIP OF PUSLINCH

Additional Information:

The following government offices have additional information regarding this Proposal. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.

Guelph District Office
1 Stone Road West
Floor 4
Guelph Ontario
N1G 4Y2
Phone: (519) 826-4255
Toll Free Phone: (800) 265-8658

Environmental Approvals
Access and Service
Integration Branch
135 St. Clair Avenue West
Floor 1
Toronto Ontario
M4V1P5
Phone: (416) 314-8001
Toll Free Phone: (800) 461-6290

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Karen Landry

From: Environmental Registry Alerts <registryalerts@eco.on.ca>
Sent: Wednesday, August 17, 2016 3:00 PM
To: Karen Landry
Subject: "guelph" in New Instrument Proposal Notice:
Proponent: Dufferin Aggregates, a
division of CRH Canada Group Inc. ...

"guelph" in New Instrument Proposal Notice: Proponent: Dufferin Aggregates, a division of CRH Canada Group Inc.

Proponent: Dufferin Aggregates, a division of CRH Canada Group Inc.
Instrument: Environmental Compliance Approval (project type: sewage) - EPA Part II.1-sewage
Ministry: Ministry of the Environment and Climate Change
Date Proposed: 2016-08-17
Comment Period: 45 days: submissions may be made between August 17, 2016 and October 01, 2016.
Comment Deadline: 2016-10-01 (please check the registry to confirm deadline)
URL: <http://www.ebr.gov.on.ca/ERS-WEB-External/...>
Registry #: 012-8409

1 Excerpt Mentions "guelph":

"...Ontario
M4V 1P5
Phone: (416) 314-8001
Fax: (416) 314-8452
Toll Free Phone: (800) 461-6290
(opens in new window)
Location(s) Related to this Instrument:

125 Brock Road

Puslinch County of Wellington

TOWNSHIP OF PUSLINCH

Additional Information:

The following government offices have additional information regarding this Proposal. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.

Guelph District Office
1 Stone Road West
Floor 4
Guelph Ontario
N1G 4Y2
Phone: (519) 826-4255
Toll Free Phone: (800) 265-8658

Environmental Approvals Access and Service Integration Branch
135 St. Clair Avenue West
Floor 1
Toronto Ontario
M4V1P5
Phone: (416) 314-8001
Toll Free Phone: (800) 461-6290

”
...

Ministry #: 2771-ACNQ78

The *Environmental Commissioner of Ontario* is not responsible for any consequences arising from missed Registry notices. Under the Environmental Bill of Rights, the Environmental Registry site at <http://www.ebr.gov.on.ca/> is the authoritative source for public notices about environmental matters being proposed by Ontario government ministries.

Sent by [ECO](#) | Powered by [OntarioMonitor.ca](#) | [Change Your Alerts Here](#)



August 8, 2016

Jessie Beauclaire
Customer Service
Township of Puslinch
7404 Wellington Rd #34
Puslinch Ontario
N1H6H9

Jessie

Thank you for your letter re: the proposed Basketball Court in the Arkell Park.

The total cost of the project is projected to be \$30,000. The Proposed General Contractor, Davan Landscape has offered their services without cost to the Optimist Club. As a result of their generosity the total commitment for the Optimist Club is \$20,000. The club will accept and meet this commitment .

It is our hope that we will involve additional local contractors to work with us to reduce the cost to the club and make this a true "Community Project."

We are committed to this project and would like to start construction this fall if all approvals are secured without delay.

We would like to thank Council for this opportunity to contribute to the development of the youth of our township.

Vince Klimkosz
President, Optimist Club of Puslinch

A handwritten signature in black ink, appearing to read 'V. Klimkosz', followed by a horizontal line.

Yours in Optimism

RECEIVED

AUG 08 2016

Township of Puslinch

Jessie Beauclaire

From: Ken Williams <kwilliams@wilfiveholdings.ca>
Sent: Monday, August 01, 2016 10:24 AM
To: Marissa Herner; Jessie Beauclaire
Subject: Arkell Basketball Court
Attachments: IMG_1128.JPG; ATT00001.txt; IMG_1129.JPG; ATT00002.txt; IMG_1130.JPG; ATT00003.txt; IMG_1131.JPG; ATT00004.txt

Good morning. Hope you had a great long weekend. The following pictures are to be attached to the Optimist Club letter for Council. The basketball court will be the same size as Morriston Meadows, a half court, 75x50. (Pictures of Morriston Meadows).

The park in Arkell has a grassed in drainage ditch going through it. The swing set and slide are on one side of the ditch. The proposed court will be on the other side behind the pole shown in the pictures.

Please add to the agenda on the next Council meeting. If there is anything else you feel we need to add please do not hesitate to contact me Ken Williams

519 242 0276



**Township of Puslinch Council
Cc Puslinch Recreation Committee**

Ladies and Gentlemen:

Thank you for forwarding the letter written by Graham Williams requesting a basketball court in the Park on Boreham Drive to The Optimist Club of Puslinch. The club was very impressed by Graham's letter.

We have presented this project to our board and the general membership, both enthusiastically agreed to support this project. The Optimist Club would like to proceed with this project with Council's approval.

We have visited the park with Don Creed to select a suitable location for the court. There certainly appears to be ample room with suitable elevation and drainage.

We have completed preliminary investigation into the cost and process of building the half size court similar in size to the one in Moriston Meadows.

Dave Bouck of Davan Landscape has volunteered to general the construction of the Court and we are presently talking to other local contractors and material suppliers to solicit as much "in kind" assistance as possible in order to keep the construction as cost effective as possible.

We are excited to have the opportunity of working on such a project for the kids in our Township. We look forward to hearing from you and your approval.

**President Optimist Club of Puslinch
Vince Klimkosz**

Yours in Optimism

RECEIVED

JUL 1 9 2016

Township of Puslinch

Hi my name is Graham and I am 9 years old, I live at 57 Boreham Dr. on Arkell road in Guelph. There are a lot of kids on our street that want to play basketball. So the problem is that we don't have a court to play at. So I was wondering if the comidy could help us with the problem and build one at our park with 2 nets

sincerely Graham Williams
~~Sincerely Graham Williams~~

RECEIVED

JUL 19 2016

Township of Puslinch











**YMCA - YWCA of
Guelph**
130 Woodland Glen Drive
Guelph, Ontario N1G 4M3
519-824-5150
www.guelph.org

August 8, 2016

Ms. Karen Landry
Ms. Jessie Beauclaire
Township of Puslinch
7404 Wellington Road 34
Guelph, Ontario
N1H 6H9

Re: Power of Being a Girl Conference

Dear Karen and Jessie,

Thank you for booking the Puslinch Community Centre and Optimist Recreation Centre including the ice surface for our Power of Being a Girl conference October 27, 2016.

The YMCA-YWCA of Guelph is hosting the Power of Being a Girl conference for the first time in the Guelph area. The Power of Being a Girl Conference invites all girls in Grade 7 and 8 in our school region to attend the conference. The conference is designed to promote a positive self image and develop leadership skills in young women. The Power of Being a Girl conference offers a fun day, in a safe environment, where young girls can come together and realize their common challenges, develop personal awareness, and work towards individual or group oriented solutions and goals.

The YMCA-YWCA is thrilled to be able to use the Puslinch Community Centre and Optimist Recreation Centre as the site for our event. The facility will allow the participants to spread out and enjoy the many different spaces offered. We offer this conference at a minimal cost to the participants and provide subsidy as required, to remove the barrier of cost for participants. We would like to ask the Township of Puslinch to partner with us on this important developmental offering by help us with cost of the rental.

The rental cost of both facilities for the day is \$994.50 plus taxes. We are charging our participants \$10.00 per person with a maximum of 160 participants, based on the number of speakers we have and breakout spaces available at the facility. When we calculate the cost of our guest speakers, food, swag and rental, unfortunately we are running a deficit. A reduction in the rental fee would help us to be able to breakeven on this impactful event.

The YMCA –YWCA of Guelph looks forward to continuing our partnership with the Township of Puslinch. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Linda Killough', written over a blue scribble.

Linda Killough
Manager, Program
lindakillough@ymca.ca



There is power
in being a girl!

**THE POWER
OF BEING a GIRL**

Empower the girls in your life!
SAVE THE DATE...

OCTOBER *27th*, 2016
Please take note of the date change!

The YWCA Power of Being a Girl™ Conference focuses on young women in Grades 7 & 8 and is designed to promote a positive self image and develop leadership skills in young women. The Power of Being a Girl™ Conference offers a fun day, in a safe environment, where young women can come together and realize their common challenges, develop personal awareness, and work towards individual or group oriented solutions and goals.

FOR MORE INFORMATION VISIT WWW.GUELPHY.ORG

Nina Lecic

From: Andrea Herrera Betancourt <aherrerabetancourt@greenbelt.ca>
Sent: August-30-16 10:52 AM
To: Nina Lecic
Subject: Greenbelt Walk - Directional Signage for Fletcher Creek
Attachments: Greenbelt Walk Sign - Example .jpg; Greenbelt Walks Directional Signage.pdf

Hello Nina,

I am Andrea, the Designer and Program Coordinator at the friends of the Greenbelt Foundation. I just had a conversation on the phone with you about getting directional Signage to [Fletcher Creek walk](#), part of the Greenbelt Route. I am new in the foundation, but my predecessor, Thevishka, was in conversation with Donna Tremblay on March and I am taking over the project and I am figuring out next steps.

In summary, MTO agreed to install way finding signage on the 401 and the exit ramps at Hw6 6, along Hwy 6 down to Gore Rd. We are working with MTO, and his team to get these signs designed and installed. His team is also lending us their expertise in meeting traffic standards for sign location (i.e., distance from the intersection) and size.

Wellington County recommended to contact you about installing the signage on Concession Rd 1, Concession Rd. 7, and Gore Rd., as these roads fell within your jurisdiction.

The project will need both MTO and Pulslinch commitment to move forward, and is an exciting opportunity to boost ecotourism in the area. We have worked with the MTO in the past on several other Greenbelt Walks directional signs, and have found them very accommodating of the unique needs of each township we work with.

[This map](#) with [this table](#) shows the proposed locations for these signs, and you can see that we have thought very carefully about how people might access Fletcher Creek. And I am attaching photos of existing Greenbelt Walks.

If you have any questions at all, please feel free to call or email me at any time. We are hoping to have these signs produced before the end of our fiscal year in March, and installed in the spring for the start of hiking season.

Thank you,

Andrea



Andrea Herrera Betancourt
Designer and Program Coordinator
Tel: (416) 960-0001 ext. 314
aherrerabetancourt@greenbelt.ca

Friends of the Greenbelt Foundation
661 Yonge Street, Suite 500
Toronto, Ontario M4Y 1Z9
www.greenbelt.ca



Possibility grows here.



Existing Directional Signage for Greenbelt Walks



Nina Lecic

From: Don Creed
Sent: August-30-16 3:48 PM
To: Nina Lecic
Subject: FW: Fletcher Creek - Greenbelt Signs
Attachments: Greenbelt Walk Sign - Example .jpg

Don Creed CRS-S
Director, Public works and Parks
Township of Puslinch
519-763-1470
dcreed@puslinch.ca

From: Kelly Patzer
Sent: Wednesday, August 17, 2016 3:08 PM
To: Karen Landry; Don Creed
Subject: FW: Fletcher Creek - Greenbelt Signs

FYI – to go on the Council agenda for signage on our roads?

From: Andrea Herrera Betancourt [<mailto:aherrerabetancourt@greenbelt.ca>]
Sent: August-17-16 3:01 PM
To: Kelly Patzer
Subject: Fletcher Creek - Greenbelt Signs

Hi Kelly,

My name is Andrea, and I am emailing you in regards to the Greenbelt Walks Program and our request for way finding signage to Fletcher Creek. I am not sure if you are the right person to talk to. We previously had conversations with Donna Tremblay but my email didn't go through. (I am new in The Greenbelt Foundation but my predecessor, Thevishka already had conversations with Donna) The Greenbelt Walks program is a series of curated hikes in conservation areas across the Greenbelt. We launched this program for people to enjoy the ecology and beauty of key areas of the Greenbelt. The Greenbelt Walks program with the Greenbelt Route is a growing network of hikes, long distances and cycle routes in Ontario all available in our interactive website greenbelt.ca/route.

Part of the Signage program is to work with the Ministry of Transportation and regional and municipal traffic departments to install way finding signage, directing people from 400-series highways to these important conservation areas. We have way-finding signs in several other locations in York, Hamilton, Halton, and all the way up the Bruce Peninsula. I have attached an image of our way-finding sign for your reference. Our signs in Puslinch will direct drivers from the 401 and down to Highway 6 to the [Fletcher Creek walk](#).

This project requires commitment from both Puslinch and the MTO to move forward, and it is an exciting opportunity to boost ecotourism in the Puslinch area. We have worked with the MTO in the past on several other Greenbelt Walks directional signs, and have found them very accommodating of the unique needs of each township we work with.

We currently have approval from the MTO for the install of the eight signs at the 401 and Highway 6 to guide visitors to Fletcher Creek. The other signs are under your jurisdiction.

We initially reached out to Wellington County about these signs, where we spoke to Pasquale Costanzo, the Technical Services Supervisor. He was the person who recommended to contact Puslinch Township about installing Greenbelt Walks directional signage on Concession Rd. 1, Concession Rd. 7, and Gore Rd, as these roads fell within your jurisdiction.

[This map](#) shows the proposed locations for these signs, and you can see that we have thought very carefully about how people might access the beautiful Fletcher Creek.

We can work collaboratively with Puslinch to have these signs installed, covering all in-house design work and production costs. Installation is at the township's discretion - if the Puslinch traffic department is more comfortable coordinating the signs' installation on their own to ensure standards are met, then we are happy to accommodate that. The township would be responsible for long-term maintenance of the signs; if some become damaged, however, we would be able to cover replacement costs.

The signage is a wonderful way to highlight one of your natural treasures, support ecotourism and tourism dollars in your community, and to encourage Ontarians to get active in the great outdoors. Our Greenbelt Walks and way finding signage program is highly successful, guiding visitors to explore the Greenbelt and its towns. We would love to work with you to get this project off - and in! - the ground.

If you have any questions at all, please feel free to call or email me at any time. We are hoping to have these signs produced before the end of our fiscal year in March, and installed in the spring for the start of hiking season. I look forward to hearing back from you at your earliest convenience.

Kindest regards,

Andrea

--



Andrea Herrera Betancourt

Designer and Program Coordinator

Tel: (416) 960-0001 ext. 314

aherrerabetancourt@greenbelt.ca

Friends of the Greenbelt Foundation

661 Yonge Street, Suite 500

Toronto, Ontario M4Y 1Z9

www.greenbelt.ca



Possibility grows here.

Puslinch is Preparing a New Comprehensive Zoning By-Law

The Township of Puslinch is subject to Zoning By-law 19/85, which is dated and has been subject to numerous site specific amendments over the years. Therefore, in order to implement new tools and create a more contemporary regulatory document, the Township has initiated a new Comprehensive Zoning By-law Project.

A new By-law will be of benefit to Township Staff, residents and developers by: creating opportunities for economic growth and redevelopment; protecting important natural features, heritage resources and agricultural lands; and addressing unique local needs.

In fact, this initiative couldn't come at a better time. With the recent completion of the Township's Community Based Strategic Plan, as well as the "Our Corridor" Community Improvement Plan, and other recent strategic planning exercises, Council, Staff and members of the community have started to articulate their vision for the Township over the next 5 to 10 years, and beyond.

The Comprehensive Zoning By-law Project will help the community determine how to achieve this vision, in part, through the implementation of zoning approaches and tools.

What is a Zoning By-Law?

A Zoning By-law is a legal document required by the Planning Act, which is used by the Township to control the use of land. Regulations in the Zoning By-law, state precisely:

- The types of uses and buildings that may be permitted on a lot;
- Where buildings or structures may be located on a lot;
- The required size and dimensions of a lot; and
- Building heights, parking requirements, and setbacks that must be met.

The Township's Zoning By-law is intended to manage future development and to protect property owners from conflicting land uses. It can also help encourage transition and change, and help implement the goals, objectives, and policies of the Official Plan.

Puslinch Forward
will result in a contemporary zoning by-law that can help Puslinch create the kind of future it wants.

Want More Information?

Check out the following resources for more information about Zoning in Ontario, and the Township:

A Citizen's Guide to Zoning (prepared by the Ministry of Municipal Affairs and Housing) can be obtained here: <http://www.mah.gov.on.ca/Page1758.aspx>

The Township's existing Zoning By-law can be found here: <http://www.puslinch.ca/en/living-here/Zoning.asp>

Listen to the "Cities Alive" Podcast about Zoning (Zoning Out! Parts 1 and 2), prepared by the Ontario Professional Planners Institute (OPPI), which can be found here: <http://pdcentre.ca/citiesalive/>

The Process

The Township's new Comprehensive Zoning By-law Project involves an 8-Phase Work Plan that is anticipated to be complete by mid-2017. The following figure has been prepared to summarize key project phases, steps, and timing.



What Will the Zoning By-Law Project Address?

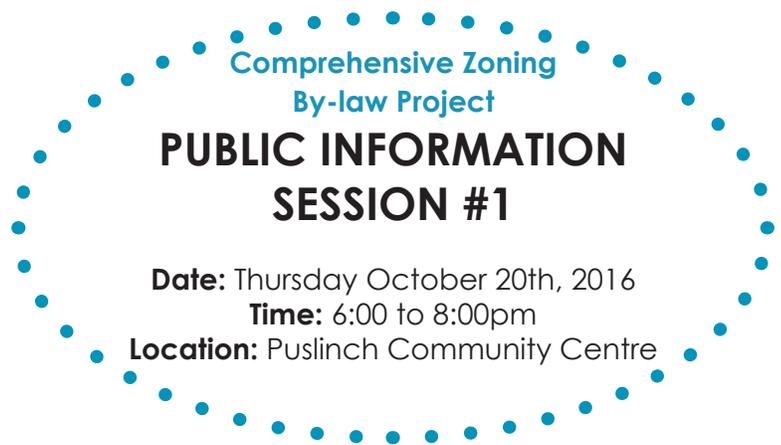
The Township has retained a team of consultants from Stantec Consulting Ltd., and MLS Planning Consulting. The consultants will assist Staff, Council, and members of the community create a new comprehensive Zoning By-law that:

1. Implements Provincial policies and County of Wellington Official Plan policies;
2. Implements other key planning documents, like the Township's urban design guidelines;
3. Is flexible and encourages economic growth and redevelopment;
4. Is contemporary, modern, and implements new tools and best practices;
5. Eliminates duplication and redundancy; and
6. Is user-friendly and easy to understand.



How Can You Get Involved?

Community engagement is going to be a big part of the new Zoning By-law project. We are inviting everyone to get involved in the process and learn about zoning in Puslinch and what it means for your property. **A preliminary Public Information Session is being held on October 20th, 2016 to share information and get preliminary feedback on issues that can be addressed through zoning. Please join us!**



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6th ANNUAL COMMUNITY SHREDDING EVENT

SATURDAY SEPTEMBER 10th, 2016

10am-2pm

STONE ROAD MALL parking lot, (corner of Stone Road and Edinburgh), GUELPH



Document shredding helps fight identity theft!

Community members are invited to bring all of their unwanted personal documents for shredding by FileBank mobile truck. Donation of \$5 per banker's box—proceeds to the Crime Stoppers Guelph Wellington program.

HELP SUPPORT YOUR COMMUNITY!

All proceeds will go the Crime Stoppers of Guelph Wellington program and help to pay rewards to tipsters for their valuable information.

www.csgw.tip



August 31, 2016

Karen Landry, CAO/Clerk
Township of Puslinch
7404 Wellington Road 34
Guelph, Ontario
N1H 6H9

Dear Mayor Dennis Lever and Township of Puslinch Council Members:

I am writing to request consideration for the Township of Puslinch Council to approve a partnership “in principle”, with Sunrise Therapeutic Riding & Learning Centre, in conjunction with Sunrise’s submission for an Ontario 150 Community Capital Program grant. Submissions that are approved will receive 75% of the funding requested.

The charity would then be responsible to approach community partners to raise the remaining 25% of funding. This is a renovation/retrofit grant to increase capacity for community involvement.

Sunrise is focussing on active healthy living opportunities for children and young people with a wide range of disabilities.

Partners to-date are the Rotary Club of Guelph, Think Green Solutions, and Frey Bros. Building Contractors, with others pending.

If Sunrise is fortunate to receive a grant from the Township of Puslinch, we are asking to include this as part of the 25% to be raised through partners. Should we be successful with Ontario Trillium Foundation, all partners for this grant will be recognized at the riding centre.

Thank you for considering this request.

Sincerely,



Ann D. Caine
Sunrise President

Nina Lecic

From: Karen Landry
Sent: August-31-16 3:19 PM
To: Nina Lecic
Subject: FW: Sunrise grant application
Attachments: Township OTF letter.docx

From: Lynne O'Brien [<mailto:lynne@sunrise-therapeutic.ca>]
Sent: Wednesday, August 31, 2016 2:59 PM
To: Karen Landry
Cc: Ann Caine
Subject: Sunrise grant application

Hello Karen,

Please find the attached letter from Sunrise regarding a grant application. Thank you for your assistance.

Lynne O'Brien
Managing Director /
Volunteer Manager
Sunrise Therapeutic Riding & Learning Centre
Ph: (519) 837-0558, ext. 31
Fx: (519) 837-1233



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4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Télééc. : 519 826-3398

E-mailed July 13, 2016

Dear Chief Administrative Officer, Clerk or Treasurer:

Ontario is investing more than \$137 billion in public infrastructure over the next ten years. This will result in an overall investment in infrastructure of about \$160 billion over 12 years, which started in 2014-15. This 12-year commitment includes \$31.5 billion in dedicated funds through *Moving Ontario Forward*. About \$15 billion will be dedicated to transit, transportation, and other priority infrastructure outside the Greater Toronto and Hamilton Area (GTHA).

As a key step in implementing this plan, in the summer of 2015, the Province consulted with communities across Ontario to ensure local priorities inform further *Moving Ontario Forward* investments outside the GTHA. In response to consultation feedback and the progress municipalities have made on asset management planning, the Province is expanding the Ontario Community Infrastructure Fund (OCIF) and updating its design. The total Fund is increasing from \$100 million per year to \$300 million per year by 2018-19.

On July 4, 2016, Ontario launched the expanded OCIF. As part of this launch, the Province continues to provide support for municipal infrastructure projects by:

- Increasing the amount of stable, predictable formula-based funding from \$50 million per year to approximately \$95 million in 2017, \$130 million in 2018 and \$200 million per year in 2019 and thereafter.
- Re-designing the application-based component to act as a “top-up” component allowing smaller municipalities with critical infrastructure projects to submit proposals to bring their total OCIF funding up to a maximum of \$2 million over two years. About \$50 million is available for the 2016 intake.

In addition to enhanced funding being provided through the expanded OCIF, the Province has updated the program design based on feedback from municipalities:

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AUG 10 2016

Township of Puslinch



CLERK'S DEPARTMENT	
TO	lc
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For Your Information	
Council Agenda	✓
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Good Things
Grow in Ontario
À bonne terre,
bons produits



A. Highlights of the new formula-based component of the OCIF

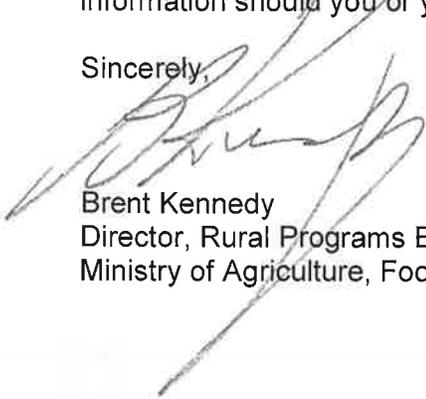
- Recipients may accumulate annual formula-based grants for up to five years to address larger priority infrastructure projects. Attached you will find a copy of your allocation notice. **Please note this information should be kept confidential until such time as the government has had an opportunity to announce your funding allocation.**
- Eligible recipients are guaranteed to receive a minimum of \$50,000 per year, starting in 2017.
- Eligible expenditures have been expanded to include water and wastewater optimization activities, loan payments on new core infrastructure projects, and municipal staff time dedicated to asset management planning.
- Eligible expenditures have been clarified to include the construction of new core infrastructure to address an existing health or safety issue (e.g., connecting existing households on septic systems to wastewater infrastructure).

B. Highlights of the application-based, top-up component of the OCIF

- Eligibility for the 2016 intake is being targeted to communities whose formula-based grants in 2017 and 2018 add up to less than \$2 million and who did not receive funding under the last application-based intake. Eligible communities with critical infrastructure projects may submit proposals to bring their total OCIF funding up to \$2 million over two years. Please refer to your formula-based allocation notice for details on your community's eligibility.
- A one-stage application process will be used to assess projects primarily in relation to the project's critical health and safety aspects. The comprehensiveness of the applicant's asset management plan will be a secondary factor.
- The application-based top-up intake is now open for those municipalities eligible for the top up component. The 2016 intake will close on October 21, 2016.

For more information about the expanded OCIF, including eligibility, please visit the Ministry of Infrastructure website at www.ontario.ca/municipalinfrastructure. The website includes program guidelines and a link to the application form as well as contact information should you or your staff have questions.

Sincerely,


Brent Kennedy
Director, Rural Programs Branch
Ministry of Agriculture, Food and Rural Affairs

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AUG 11 2016
Ministry of Infrastructure



**Ontario Community Infrastructure Fund (OCIF)
Formula-based Component**

Allocation Notice

**Ministry of Infrastructure
Ministry of Agriculture, Food and Rural Affairs**

Township of Puslinch

July 2016

Disponible en français

Ontario Community Infrastructure Fund (OCIF)
Formula-based Component: Allocation Notice

Township of Puslinch

Table of Contents

Page 3	Overview
Page 4	Calculation of Adjusted Core Infrastructure
Page 5	Calculation of Indicator 1 (ratio of core infrastructure to weighted property assessment)
Page 6	Calculation of Indicator 2 (ratio of core infrastructure per household to median household income)
Page 7	Calculation of Grant

Please Note: Due to rounding, some calculations may vary from the results shown.

Terms and Conditions

Receipt of the formula allocations noted on page 3 are conditional upon:

- Entering into a funding agreement with the Province on terms and conditions that are satisfactory to the Province.
- Compliance with all of the terms and conditions of your existing OCIF formula-based funding agreement.

The Province reserves the right to adjust or terminate without notice or consent, for any reason, any allocation or proposed allocation contained in this notice, including the proposed allocations in future years, to account for any changes in your situation, the Ontario Community Infrastructure Fund program guidelines or other parameters or administrative procedures.

Ontario Community Infrastructure Fund (OCIF)
Formula-based Component: Allocation Notice

Township of Puslinch

Overview

Formula-based funding

Your community's formula-based allocation of funding (allocation) under the Ontario Community Infrastructure Fund for the next three years is as follows:

2017 formula allocation	\$75,822
2018 proposed formula allocation	\$107,836
2019 proposed formula allocation	\$169,421
Infrastructure Index	-0.139
Percentage points away from median	-11.8

Starting in January 2017, the Province proposes to make payments in accordance with the following schedule

- Allocations of \$150,000 or less will be provided in one payment;
- Allocations greater than \$150,000 but less than \$1 million will be provided through 6 payments; and
- Allocations greater than \$1 million will be provided through 12 payments.

Top-up funding

The new top-up component will allow municipalities with critical infrastructure projects to submit proposals to bring their total OCIF funding up to \$2 million over two years. Eligibility for the 2016 intake is targeted to communities whose formula grants in 2017 and 2018 add up to less than \$2 million and who did not receive funding under the last application-based intake.

If your community is eligible, you may apply for up to 90% of a project's eligible costs or the top-up funding cap noted in the table below (whichever is less). The top-up funding cap is based on the amount your community is receiving under the formula-based component.

Eligibility for 2016 top-up intake	Eligible
Top-up funding cap*	\$1,816,342

* Calculated by subtracting your community's combined 2017 and 2018 formula allocations from \$2-million.

Next allocation notice

You will receive an updated allocation notice in 2017. It will advise you of your 2020 proposed formula-based allocation, as well as eligibility and maximum funding available, if any, to your community under the 2017 intake of the top-up component.

Ontario Community Infrastructure Fund (OCIF)

Township of Puslinch

Adjusted Core Infrastructure

Table 1 - Calculation of Adjusted Core Infrastructure

A Adjusted Core Infrastructure: A1 + (A2 x A3)	\$112,189,552
1. Municipality's core infrastructure	\$46,335,593
2. Core infrastructure of upper tier	\$426,603,062
3. Weighted assessment ratio (% of upper tier)	15.4368%

Data Sources

- **Core infrastructure:** assets valued at cost as reported in Schedule 51 of the Financial Information Return (FIR).
The best of 2014 or 2015 FIR data is used - whichever yields a higher total core infrastructure value for the municipality.
FIR Categories included are:

<u>Line</u>	<u>Item</u>
611	Roads - Paved
612	Roads - Unpaved
613	Roads - Bridges and Culverts
614	Roadways - Traffic Operations & Roadside Maintenance
621	Winter Control - except Sidewalks, Parking Lots
622	Winter Control - Sidewalks, Parking Lots only
650	Street Lighting
811	Wastewater Collection/Conveyance
812	Wastewater Treatment and Disposal
821	Urban Storm Sewer System
822	Rural Storm Sewer System
831	Water Treatment
832	Water Distribution/Transmission

- **Weighted property assessment:** Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality). Data sources: 2015 returned roll and 2016 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws) and Municipal FIRs (2014 or 2013 for PILs).

Ontario Community Infrastructure Fund (OCIF)

Township of Puslinch

Calculation of Indicators

Table 2a - Indicator 1 (ratio of adjusted core infrastructure to weighted assessment)

Indicator 1 Value for Municipality

A	Indicator 1 Value: (A1 ÷ A2)	0.054
	1. Municipality's adjusted core infrastructure	\$112,189,552
	2. Municipality's weighted property assessment	\$2,093,984,274

Indicator 1 of Eligible Municipalities: Median, Lowest, Highest Value

B	Lowest Value	0.002
C	Median Value	0.083
D	Highest Value	0.302

Calculation of Re-weighted Indicator 1

E	Difference between Indicator Value and Median (A - C)	-0.029
F	Difference between the Median and the Minimum Value (C - B)	0.080

G	Re-weighted Indicator 1 (E ÷ F)	-0.361
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Note

Line F: Since the indicator is below the median, the difference between the median and the lowest value is calculated (C - B)

Line G: The re-weighted indicator is on a scale of -1 to +1.

Ontario Community Infrastructure Fund (OCIF)

Township of Puslinch

Calculation of Indicators

Table 2b - Indicator 2 (ratio of core infrastructure per household to median household income)

Indicator 2 Value for Municipality

A	Indicator 2 Value: $((A1 \div A2) \div A3)$	0.422
	1. Municipality's adjusted core infrastructure	\$112,189,552
	2. Municipality's number of households	2,980
	3. Municipality's median household income	\$89,261

Indicator 2 of Eligible Municipalities: Median, Lowest, Highest Value

B	Lowest Value	0.014
C	Median Value	0.357
D	Highest Value	1.141

Calculation of Re-weighted Indicator 2

E	Difference between Indicator Value and Median (A - C)	0.065
F	Difference between Median and Maximum Value (D - C)	0.784

G	Re-weighted Indicator 2 (E ÷ F)	0.082
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Note

Line F: Since the indicator is above the median, the difference between the median and the highest value is calculated (D - C)

Line G: The re-weighted indicator is on a scale of -1 to +1.

Data Sources

Median household income: Statistics Canada's measure of median income for all private households (2011).

Ontario Community Infrastructure Fund (OCIF)

Township of Puslinch

Table 3 - Total Grant

Infrastructure Index

A	Infrastructure Index: $((A1 + A2) \div 2)$	-0.139
	1. Re-weighted Indicator 1	-0.361
	2. Re-weighted Indicator 2	0.082

Calculation of Funding per \$100,000 of Core Infrastructure

B	2017 Funding per \$100,000 Core Infrastructure: $(\\$179 + \\$13 \times (A - B1) \div 10\%)$	\$163.64
C	2018 Funding per \$100,000 Core Infrastructure: $(\\$254 + \\$18 \times (A - C1) \div 10\%)$	\$232.73
D	2019 Funding per \$100,000 Core Infrastructure: $(\\$394 + \\$24 \times (A - D1) \div 10\%)$	\$365.64
	1. Median of Infrastructure Indices of all Eligible Municipalities	-0.021

Calculation of Grant

E	2017 Total Grant: Maximum of $(B \times E1 + \\$100,000)$ or \$50,000 (i.e. whichever is greater)	\$75,822
F	2018 Total Grant: Maximum of $(C \times F1 + \\$100,000)$ or \$50,000 (i.e. whichever is greater)	\$107,836
G	2019 Total Grant: Maximum of $(D \times G1 + \\$100,000)$ or \$50,000 (i.e. whichever is greater)	\$169,421
	1. Municipality's total core infrastructure	\$46,335,593

Note

Lines B, C and D: Since the index is above the median, the funding per \$100,000 of core infrastructure is greater than \$179 in 2017, \$254 in 2018 and \$394 in 2019. Please refer to the program guidelines for details on the minimum and maximum funding provided per \$100,000 of core infrastructure.

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. 416-585-7000
Télé. 416-585-6470



**Ministry of Natural
Resources and Forestry**

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télé. : 416-314-2216

16-070563

August 10, 2016

Ms. Karen Landry
CAO/Clerk/Treasurer
Township of Puslinch
7404 Wellington Road 34, RR 3 (Aberfoyle)
Guelph ON N1H 6H9

CLERK'S DEPARTMENT	
TO	
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Please Handle	
For Your Information	
Council Agenda	<input checked="" type="checkbox"/>
File	

Dear Ms. Landry:

On May 10, 2016, Ontario released proposed changes to the Growth Plan for the Greater Golden Horseshoe, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan.

Due to high interest in the review and in response to requests made by several municipalities and stakeholder organizations, we are extending the deadline for comments on the four proposed revised plans to be submitted.

The deadline to provide input on the four proposed revised plans has been extended to October 31, 2016.

We invite you to provide input on the proposed changes. They were informed by the feedback we received from Indigenous communities, the public, municipalities, stakeholders and the Advisory Panel appointed to provide recommendations on how to make the plans better.

Please visit the Co-ordinated Land Use Planning Review website at www.ontario.ca/landuseplanningreview to find "Shaping Land Use in the Greater Golden Horseshoe," a guide to proposed changes to the land use plans, and the four proposed revised plans. Comments and feedback can also be submitted through our website.

The province remains committed to making revisions to the land use plans.

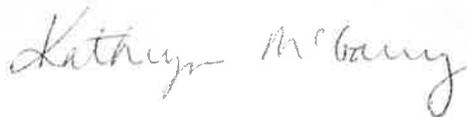
We would like to sincerely thank all those who participated in the review so far. We look forward to receiving further input on how to further improve the plans and continue to strengthen and support communities across the Greater Golden Horseshoe and Greenbelt.

Sincerely,



Bill Mauro,
Minister of Municipal Affairs

Best,



Kathryn McGarry,
Minister of Natural Resources and Forestry



THE CORPORATION OF THE TOWNSHIP OF CARLOW/MAYO

3987 Boulter Road, General Delivery
Boulter, Ontario KOL 1G0
Tel: (613) 332-1760 Fax: (613) 332-2175
Monday to Thursday 9:00 a.m. to 5:00 p.m.

Arlene Cox – Clerk-Administrator/Deputy Treasurer
Email – clerk@carlowmayo.ca

Ed Whitmore – Chief Building Official
Direct Line – (613) 332-8207
Email – cbo@carlowmayo.ca

Jenny Snider –Treasurer /Deputy Clerk
Email – treasurer@carlowmayo.ca

2016 08 17

The Honourable Steven Del Duca
Minister of Transportation
Unit 3 5100 Rutherford Road
Woodbridge, Ontario
L4H 2J2

Dear Minister Del Duca:

I am writing today to urgently request your support regarding Bill 171, Highway Traffic Amendment Act (Waste Collection Vehicles and Snow Plows), 2016.

The Council of the Township of Carlow/Mayo considers this Bill to be an important initiative that will save lives and ensure that workers whose jobs take place in roadways are made safer.

The following quotation from the Milestones Magazine highlights the concerns in our municipality:

“For many of these workers, their workplace is a vehicle and the edge of the road where there is increased risk from careless and distracted drivers and rear end collisions. The increased risk, resultant injuries and fatalities that are associated with this kind of work are a problem across North America. This Bill would bring Ontario in line with other jurisdictions that have already protected similar workers.” OGRA MILESTONES Spring/Summer 2016

We strongly agree with the above quoted statement as our operators have been involved in motor vehicle accidents due to the inattention and distraction of the public.

Our operators should be treated the same as the O.P.P., EMS and Fire because we also provide essential service to the public.

Yours truly,

Bonnie Adams
Reeve of the Township of Carlow/Mayo

Copy – All Ontario Municipalities



Michelle Cassar

From: Arlene Cox <clerk@carlowmayo.ca>
Sent: Thursday, August 18, 2016 3:42 PM
To: 'Cindy Lanoue'; 311@toronto.ca; aclarke@gorebay.ca; admin@carlingtownship.ca; admin@dawneuphemia.on.ca; admin@dnetownship.ca; admin@eganville.com; admin@frontofyonge.com; admin@greatermadawaska.com; admin@hiltontownship.ca; admin@jocelyn.ca; admin@mcgarry.ca; admin@merrickville-wolford.ca; admin@midland.ca; admin@mindenhills.ca; admin@nipissingtownship.com; admin@northmiddlesex.on.ca; admin@northstormont.ca; admin@papineaucameron.ca; admin@porthope.ca; Admin; admin@ryersontownship.ca; admin@siouxlookout.ca; admin@southfrontenac.net; admin@zorra.on.ca; administration@calvintownship.ca; administration@county-lambton.on.ca; administration@greenstone.ca; administration@lambtonshores.ca; administration@town.ignace.on.ca; administration@valharty.ca; adminmachar@vianet.ca; adminoffice@gordonbarrieisland.ca; ahumphries@cityofwoodstock.ca; alberton@jam21.net; alnhald@alnhaldimand.ca; 'Andree Latreille'; apellow@chapleau.ca; apotter@augusta.ca; arbutttownship@bellnet.ca; areld@bmts.com; arnprior@arnprior.ca; assignackinfo@amtelecom.net; athens@myhighspeed.ca; bancroft@bancroft.ca; barb.mcleod@wilmot.ca; bayham@bayham.on.ca; bbonisteel@asphodelnorwood.com; bbrooks@stonemills.com; bcobean@brucecounty.on.ca; bdunk@stcatharines.ca; bgreen@ontera.net; billingsadmin@billingstwp.ca; bknight@huroneast.com; bluewater@town.bluewater.on.ca; boyds@middlesexcentre.on.ca; brant@brant.ca; brentstdenis@gmail.com; brethour@parolink.net; brock@townshipofbrock.ca; brucemines@bellnet.ca; bsander@essatownship.on.ca; btabor@oxfordcounty.ca; burpeemills@vianet.ca; bwhite@town.minto.on.ca; candace.thwaites@gravenhurst.ca; cao@duttondunwich.on.ca; cao@schreiber.ca; cao@shawbiz.ca; cao@swox.org; cbeauvais@municipalityofkillarney.ca; cbondy@essex.ca; ccyr@wawa.cc; cdwyre@kos.net; centralm@amtelecom.net; cgroulx@hawkesbury.ca; chapple@tbaytel.net; charris@scugog.ca; 'City of Ottawa'; cityadmin@owensound.ca; cityclerk@cityssm.on.ca; cityhall@cornwall.ca; cityinfo@barrie.ca; cityptbo@peterborough.ca; civic@hanover.ca; CKclerk@chatham-kent.ca; ckerster@manitouwadge.ca; clerk@acwtownship.ca; clerk@addingtonhighlands.ca; clerk@burksfalls.ca; clerk@ebonfield.org; clerk@forterie.on.ca; clerk@hamilton.ca; clerk@kincardine.net; clerk@madoc.ca; clerk@marathon.ca; clerk@newtecumseth.ca; clerk@niagararegion.ca; clerk@portcolborne.ca; clerk@strongtownship.com; clerk@tayvalleytpw.ca; clerk@thorold.com; clerk@town.howick.on.ca; clerk@town.southbruce.on.ca; clerk@township.limerick.on.ca; clerk@township.mckellar.on.ca; clerk@tudorandcashel.com; clerk@wasagabeach.com; clerk@welland.ca; clerks@city.windsor.on.ca; clerks@durham.ca; clerks@greatersudbury.ca; clerks@ingersoll.ca; clerks@kitchener.ca; clerks@pickering.ca; clerks@richmondhill.ca; clerks@sarnia.ca; clerks@stratfordcanada.ca; clerks@timmins.ca; clerksoffice@centrehastings.com; clerktreasurer@visitmachin.com; cmortimer@muskokalakelakes.ca; cmoyle@twp.beckwith.on.ca; cob@burlington.ca; cobalt@ntl.sympatico.ca; coeinfo@countyofessex.on.ca; comments@townsrf.ca; conmee@tbaytel.net; connie.cox@erin.ca; corporate@orillia.ca; 'County of Renfrew'; cpallo@city.belleville.on.ca; cvankoughnett@mcdougall.ca; dack@ntl.sympatico.ca; dan@cramahetownship.ca; dawsontwp@tbaytel.net; denise.corry@huntsville.ca; dewilson@tillsonburg.ca; diannesayer3@hotmail.com; diorfida@niagarafalls.ca; dleitch@centralelgin.org; dluker@tiny.ca; dmctavish@enniskillen.ca; donnab@wellington.ca; dwightmctaggart@larderlake.ca; eftownship@ear-falls.com;

To:

ehamel@deseronto.ca; elklake@ntl.sympatico.ca; email@huronshores.ca;
email@petawawa.ca; englehrt@ntl.sympatico.ca; evantureladmin@parolink.net;
ezt@ezt.ca; fffice@doriontownship.ca; general@get.on.ca; general@kapuskasing.ca;
general@northgrenville.on.ca; general@strathroy-caradoc.ca;
general@town.stmarys.on.ca; generalinquiries@dryden.ca;
generalmail@blandfordblenheim.ca; gfrost@brighton.ca; gillies@tbaytel.net;
gkosch@wellesley.ca; gschwendinger@pertheast.ca; "'harlytwp.'"@parolink.net';
harlytwp@parolink.net; harris@ntl.sympatico.ca; harrisonr@saugeenshores.ca;
havbelmet@hbmtwp.ca; hdowd@notl.org; hgage@thearchipelago.on.ca; hsoady-
easton@grimsby.ca; info@adelaidemetcalfe.on.ca; info@admastonbromley.com;
info@algonquinhighlands.ca; info@armourtownship.ca; info@atikokan.ca;
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info@city.elliottlake.on.ca; info@city.kawarthalakes.on.ca; info@cityofnorthbay.ca;
info@clarington.net; info@county.peterborough.on.ca; info@douroddummer.on.ca;
info@dufferincounty.ca; info@fauquierstrickland.ca; info@frontenacounty.ca;
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info@warwicktownship.ca; info@westgrey.com; info@westperth.com; info@whitby.ca;
info@whitestone.ca; info@whitewaterregion.ca; information@gananoque.ca;
inquiries@huroncounty.ca; inquiries@norfolkcounty.ca; inquiries@sables-spanish.ca;
inquiries@thamescentre.on.ca; inquiry@amherstburg.ca; inquiry@innisfil.ca;
jallen@latchford.ca; jbarbeau@westnipissing.ca; jeffrey.abrams@vaughan.ca;
jhannam@thunderbay.ca; joann.ducharme@tkl.ca; johnson@bellnet.ca;
jp.ouellette@cochraneontario.com; jtelfer@townofshelburne.on.ca;
karmstrong@twp.norwich.on.ca; karyn.bennett@halton.ca;
kathryn.lockyer@peelregion.ca; katie.scott@blindriver.ca; kbunting@middlesex.ca;
kevinh@quintwest.ca; kkitteringham@markham.ca; 'KLauzon';
kokane@centrewellington.ca; ksmyth@king.ca; kwhite@pecounty.on.ca;
laird@twp.soonet.ca; lakeofthewoodstwp@tbaytel.net; laurentian@laurvall.on.ca;
lavalley@nwonet.net; liselavigne@northglengarry.ca; lkeech@lennox-addington.on.ca;

To: lkeenan@adjtos.ca; lmcDonald@bracebridge.ca; lrozon@easthawkesbury.ca; lwolfe@brantford.ca; M.Percival@lakeofbays.on.ca; mail@elizabethtown-kitley.on.ca; mail@northdumfries.ca; mail@southdundas.com; mail@townofgrandvalley.ca; mail@twpec.ca; malahide@malahide.ca; Martin.derond@ajax.ca; marylynn.nbp@amtelecom.net; mattawan@xplornet.ca; mattice@ntl.sympatico.ca; mbouffard@frenchriver.ca; mcmurric@gmail.com; mdaigneault@alfred-plantagenet.com; michele.kennedy@townofws.ca; mmccuaig@nationmun.ca; mmcdonald@elgin-county.on.ca; mmclaren@hortontownship.ca; mono@townofmono.com; moonbeam@moonbeam.ca; moreilly@lesterpublications.com; mouellet@clarence-rockland.com; mrutter@county.haliburton.on.ca; msampson@amcto.com; municipality@eastferris.ca; municipality@redlake.ca; municipality@temiskamingshores.ca; nairancentre@personainternet.com; naw@nalgonawil.com; neebing@neebing.org; nirving@town.aylmer.on.ca; NJBozzato@pelham.ca; nmichie@morristorynberry.ca; office@chatsworth.ca; office@faraday.ca; office@georgianbluffs.on.ca; office@newbury.ca; office@townshipofjoly.com; oilsprings@ciaccess.com; olga.smith@waterloo.ca; peggy.dupuis@oliverpaipoonge.on.ca; peggy@baldwin.ca; pembroke@pembroke.ca; peter.fay@brampton.ca; petrolia@petrolia.ca; pfettes@clearview.ca; pgrego@twp.prince.on.ca; picklelake@picklelake.org; pinej@hastingscounty.com; plumtwsp@onlink.net; public.info@mississauga.ca; questions@cambridge.ca; rainyriver@tbaytel.net; ramara@ramara.ca; reception@blackriver-matheson.com; reception@mapleton.ca; reception@northkawartha.on.ca; reception@uclg.on.ca; reception@westlincoln.ca; 'Recreation Services'; regional.clerk@york.ca; regionalclerk@regionofwaterloo.ca; renee.chaperon@stcharlesontario.ca; reynald.rivard@armstrong.ca; ritchiec@northumberlandcounty.ca; rmadere@wainfleet.ca; rmens@townofparrysound.com; rmurphy@townofbwg.com; royward.hpayne@bellnet.ca; rtrimble@lanarkhighlands.ca; sbpen@bmts.com; sbryce@villageofwestport.ca; service@kenora.ca; service@oshawa.ca; ServiceOakville@oakville.ca; sharon.vokes@grey.ca; shuniah@shuniah.org; skitchen@kingsville.ca; southalgonquin@xplornet.com; southwold@southwold.ca; stjoeadmin@bellnet.ca; suzannej@haltonhills.ca; t.graham@marmoraandlake.ca; toc@ontera.net; town@eastgwillimbury.ca; town@espanola.ca; town@fort-frances.com; town@mississippimills.ca; town@northperth.ca; townclerk@milton.ca; townhall@collingwood.ca; townhall@goderich.ca; townmail@deepriver.ca; townofhearst@hearst.ca; 'Township of Woolwich'; township@amaranth-eastgary.ca; township@centralfrontenac.com; township@dubreuilville.ca; township@emo.ca; township@ntl.sympatico.ca; township@perthsouth.ca; township@wellington-north.com; townshipofmorley@gmail.com; townthess@bellnet.ca; treasurerofchamberlain@ontera.net; 'Trent Lakes'; twalker@penetanguishene.ca; twilbee@dysartetal.ca; twphill@parolink.net; twpmacd@onlink.net; twpoconn@tbaytel.net; twpopas@persona.ca; twpsel@nexicom.net; twpshcm@xplornet.com; twptehk@amtelecom.net; vanessa@townshipleeds.on.ca; 'Village of Sundridge'; 'Village of Thornloe'; visit@temagami.ca; webmaster@cobourg.ca; webmaster@london.ca; webmaster@twp.stclair.on.ca; westelgin@westelgin.net; winniempl@onlink.net; wollaston@bellnet.ca

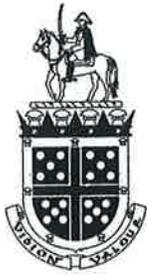
Subject: Requesting Support regarding Bill 171

Attachments: Bill 171 Letter.docx

Good afternoon;
Please find attached letter requesting support regarding Bill 171, Highway Traffic Amendment Act (Waste Collection Vehicles and Snow Plows), 2016.

Thank you

Arlene Cox
Clerk-Administrator/Deputy Treasurer
Township of Carlow/Mayo
3987 Boulter Road, General Delivery
Boulter, Ontario, K0L 1G0
Tel: 613-332-1760
Fax: 613-332-2175



PLANNING AND DEVELOPMENT DEPARTMENT
GARY A. COUSINS, M.C.I.P., DIRECTOR
T 519.837.2600
T 1.800.663.0750
F 519.823.1694

ADMINISTRATION CENTRE
74 WOOLWICH STREET
GUELPH ON N1H 3T9

August 11, 2016

NOTICE OF COMPLETE APPLICATION

JL Cox Planning Consultants Inc.
17 Spencer Crescent
Guelph, ON N1L 1N1

Dear Mr. Cox:

Re: Application for Official Plan Amendment, County File OP-2016-05
Aberfoyle Snomobiles

Land Owner: Glenn and Mary Leachman (2381154 Ontario Inc.)
Location: Part of Lot 23, Concession 7 – Puslinch Township

Please be advised that the County of Wellington **considers this application to be complete as of August 10, 2016** for the purposes of Section 22, subsections (4), (6) and (7) of the Planning Act, R.S.O. 1990 as amended.

The County of Wellington's primary review planner for this file is Aldo Salis.

If you require further assistance or information regarding this matter, please contact Aldo Salis of this office at (519) 837-2600 ext. 2100 or email aldos@wellington.ca

Yours truly,

Gary A. Cousins, MCIP, RPP
Director of Planning and Development

cc—Township of Puslinch, CAO/Clerk
Mark Paoli, Policy Planning Manager

CLERK'S DEPARTMENT	
TO	
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Council Agenda	Sept 1/16
File	

RECEIVED
AUG 15 2016
Township of Puslinch

TAKE NOTICE that the Council of the Corporation of the Township of Guelph/Eramosa passed By-law No. 40/2016, on the 8th day of August, 2016, under Section 34 of the *Planning Act*, R.S.O. Chapter P. 13, as amended.

AND TAKE NOTICE that the last date for filing a notice of appeal to the Ontario Municipal Board in respect of the by-law is the **1st day of September, 2016**. A Notice of Appeal setting out the reasons for the appeal must be filed with the Clerk of the Township of Guelph/Eramosa and accompanied by the appropriate fee as required by the Ontario Municipal Board.

NOTE: Only individuals, corporations and public bodies may appeal a by-law to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Municipal Board, there are reasonable grounds to add the person or public body as a party.

AN EXPLANATION of the purpose and effect of the by-law is provided below and the Comprehensive Zoning By-law 40/2016 applies to all lands within the Township currently subject to Zoning By-law 57/1999, save and except By-law 34-95 "The Rockwood Ridge Subdivision By-law".

PURPOSE AND EFFECT

By-law No. 40/2016 has the following purpose and effect:

1. To adopt a new Comprehensive Zoning By-law for the Township of Guelph/Eramosa.
2. To repeal Zoning By-law 57/1999, and all amendments thereto, insofar as they affect lands within the Township of Guelph/Eramosa, save and except By-law 34-95 "The Rockwood Ridge Subdivision By-law".

Public consultation of the proposal for a Zoning By-law Amendment was provided through a notice published in the newspapers dated March 24, 2016 & March 25, 2016 and a public meeting held on May 16, 2016, and through a notice for the second public meeting with a notice published in the newspapers dated June 16, 2016 & June 17, 2016 and a public meeting held on July 11, 2016. All comments received were considered as part of the decision making process as discussed in Planning Report 16/56.

The complete by-law passed as By-law 40/2016 is available for inspection in the Clerk's Office located at 8348 Wellington Road 124 (at Brucedale), during regular business hours (8:30 a.m. to 4:30 p.m.).

Dated at the Township of Guelph/Eramosa, this 12th day of August, 2016.

Meaghen Reid, Clerk
Township of Guelph/Eramosa
8348 Wellington Road 124, P.O. Box 700
Rockwood, Ontario N0B 2K0
Telephone: (519) 856-9596 Ext. 107
Fax: (519) 856-2240
Email: mreid@get.on.ca

This document is available in larger font on the Township's website at www.get.on.ca.
If you require an alternative format, please contact the Township Clerk.

RECEIVED

AUG 15 2016

Township of Puslinch

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	Sept 1/16
File	

RECEIVED

AUG 12 2016

Township of Puslinch

Notice of the Decision

Draft Plan of Condominium Subdivision
by The Corporation of the City of Guelph

IN THE MATTER of a decision for approval of a Draft Plan of Condominium Subdivision for All of Blocks 22 and 29, 61M198, (23CDM16501), municipally known as 254 Gosling Gardens, in the City of Guelph, County of Wellington.

CLERK'S DEPARTMENT
TO
Copy
Please Handle
For Your Information
Council/Agenda
File

TAKE NOTICE that the General Manager of Planning, Urban Design and Building Services of The Corporation of the City of Guelph gave approval for a Draft Plan of Condominium Subdivision on the 25th day of May, 2016, under subsection 51 (31) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, in respect to All of Blocks 22 and 29, 61M198, (23CDM16501), municipally known as 254 Gosling Gardens, in the City of Guelph, County of Wellington.

AND TAKE NOTICE that the applicant, or any person or public body that made a written submission before the Decision may, at any time before the approval of the final plan of condominium subdivision, appeal any of the conditions imposed by the General Manager of Planning Services, Urban Design and Building Services of the Corporation of the City of Guelph to the Ontario Municipal Board by filing a notice of appeal with the Clerk of The Corporation of the City of Guelph.

AND THAT any appeal to the Ontario Municipal Board in respect of the decision to approve the draft plan of condominium subdivision, or any of the conditions of the draft plan of condominium subdivision may be made by filing with the Clerk of The Corporation of the City of Guelph, not later than the 29th day of August, 2016, at 4:00 p.m., a notice of appeal setting out the objection and reasons in support of the objection. The applicable fee of **\$300.00, paid by certified cheque or money order**, made payable to the "Minister of Finance", must also be submitted with the appeal.

A copy of the Decision, including the conditions, is included. All of the related information for the draft plan of condominium subdivision is available for inspection at Planning Services, Urban Design and Building Services office, City Hall, 3rd Floor, 1 Carden Street, Guelph, Ontario, during business hours (8:30 a.m. to 4:00 p.m., Monday to Friday).

You will be entitled to receive notice of any changes to the conditions of approval of the draft plan of condominium subdivision if you have made a written request to be notified of changes to the conditions.

No person or public body shall be added as a party to the hearing of the appeal regarding any changes to the conditions of approval unless the person or public body, before the decision, made written submissions or a written request to be notified of changes to the conditions.

Only individuals, corporations or public bodies may appeal decisions in respect of a proposed plan of condominium subdivision to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf. If you wish to appeal to the Ontario Municipal Board, the requisite appeal forms are available from the Ontario Municipal Board on their website at www.omb.gov.on.ca, or you may obtain the appeal forms from the City Clerk's Department, c/o ServiceGuelph, 1st Floor, City Hall, 1 Carden Street, Guelph, Ontario.

DATED at the City of Guelph this 9th day of August, 2016.

Stephen O'Brien
City Clerk
Guelph City Hall
1 Carden Street
Guelph, Ontario N1H 3A1

May 25, 2015

James Laws
Van Harten Surveying
423 Woolwich Street
Guelph ON N1H 3X3

Dear Mr. Laws:

**RE: 254 Gosling Gardens Draft Plan of Condominium,
Condominium File No.: 23CDM16501**

As City Council's delegated approval authority for most condominium applications in the City of Guelph, I would like to confirm that your condominium application for draft plan approval has been reviewed by the City of Guelph Planning, Urban Design and Building Services and as of the date of this letter, I have approved the condominium plan for 254 Gosling Gardens under Section 51 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, subject to the conditions attached.

By copy of this letter, I am requesting the City Clerk to initiate the Notice of Decision circulation which will be mailed in accordance with Section 51(37) of the *Planning Act*. This Notice of Decision of the approval of the plan including conditions will be circulated for a 20 day time period during which any person or public body may file a notice of appeal of the decision. Should no appeals be filed, the approval of the condominium plan of subdivision shall be deemed to have been made on the day after the last day for appealing the decision.

Once your condominium plan has received draft plan approval, when you wish to register your plan, please contact Planning, Urban Design and Building Services and advise in writing how you have satisfied all of the conditions of draft plan approval.

If you have any questions on this file, please contact Randy Harris, Administrator of Planning Technical Services, Planning, Urban Design, and Building Services at (519) 837-5616, extension 2377.

Yours truly,



 **Todd Salter**
General Manager
Planning, Urban Design and Building Services

Attach.

MW/ts

c: Thomas McLaughlin, Thomasfield Homes (Owner)
Stephen O'Brien, City Clerk
Kealy Dedman, City Engineer, Engineering Services
Donna Jaques, City Solicitor
Sylvia Kirkwood, Manager of Development Planning

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

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**23CDM-16501 – 254 Gosling Gardens
Conditions of Draft Plan Approval**

PREAMBLE: Draft Plan Approval will lapse and expire after five years (5) from date of issuance of approval from the General Manager of Planning, Urban Design, and Building Services.

- 1) That this approval applies to the Draft Plan of Condominium prepared by Van Harten Surveying Inc., Project No. 23154-15 dated January 8, 2016, illustrating a total of thirty six (36) residential units including one hundred and forty four (144) off-street parking space units, and common elements consisting of, but not limited to a common amenity area, eight (8) visitor parking spaces, and internal road/drive aisles.
- 2) The owner shall develop the site in strict accordance with the Ontario Building Code as set out in Section 6 of Ontario Regulation 48/01, as amended from time to time, and the approved plans, including but not limited to, the fully detailed site plan, servicing plan(s), grading and drainage plan, landscape plan(s), photometrics plan, traffic geometrics plan, building elevations and building drawings and mechanical drawings approved by the City in accordance with Section 41 of the Planning Act, to the satisfaction of the City, prior to the registration of the Plan of Condominium or any part thereof.
- 3) The owner acknowledges and agrees that the City can and shall make detailed site inspection(s) at 254 Gosling Gardens to ensure the site is completed according to the plans approved by the City, prior to the registration of the Plan of Condominium or any part thereof.
- 4) That the owner agrees to phase the registration of the plan of condominium to the satisfaction of the City.
- 5) The owner shall pay any outstanding debts owed to the City, prior to the registration of the Plan of Condominium.
- 6) That prior to the registration of any phase the owner shall provide the City with a drainage certificate from an Ontario Land Surveyor or a Professional Engineer stating that the buildings constructed and the grading of the lots is in conformity with the drainage plan and that any variance from the plan has received the prior approval of the City Engineer.
- 7) That prior to the registration of any phase the owner shall provide the City with a certificate from a Professional Engineer certifying that the sanitary sewers, building drains, building sewers, building storm drains, building storm sewers, watermains, water distribution system, hydrants, catchbasins, roadways, driveways, parking areas and sidewalks that are to become part of the common facilities and areas, are in good repair, free from defects and

functioning properly.

- 8) That a Professional Engineer and/or Ontario Land Surveyor identifies all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system, serving the site and also identifies the locations where easements are required prior to registration of any phase of the condominium.
- 9) That prior to the registration of any phase of the condominium, an independent lawyer shall certify that the proposed condominium phase has easements for all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the condominium phase, which are located on private lands other than the lands included in the phase being registered.
- 10) That prior to the registration of any phase of the Plan of Condominium the Developer shall have the Professional Engineer who designed the storm water management system certify to the City that he/she supervised the construction of the storm water management system, and that the storm water management system was approved by the City and that it is functioning properly.
- 11) Prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify that the following advisory clause has been incorporated into the Condominium Declaration and Purchase and Sale Agreements: *"In order to limit liability, public school buses operated by the Service de transport de Wellington-Dufferin Student Transportation Services (STWDSTS), or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up students, and potential busing students may be required to meet the bus at a congregated bus pick-up point."*
- 12) Prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify that the following advisory clause has been incorporated into the Condominium Declaration and Purchase and Sale Agreements: *"Fire Access Routes that are required to be constructed under the Ontario Building Code, the Ontario Fire Code or are required by Municipal Bylaw are specifically provided to facilitate access for firefighting operations and shall not be obstructed by gates, fences, building materials, vehicles or any other form of obstruction. The construction of a gate or fence within a fire route is not permitted and is a direct contravention of Division 8, Sentence 2.5.1.2.(1) of the Ontario Fire Code, as amended."*
- 13) Prior to the registration of the plan of condominium or any part thereof, the owner shall pay to the City, the City's total cost of reproduction and

distribution of the Guelph Residents' Environmental Handbook, to all future homeowners or households within the plan, with such payment based on a cost of one handbook per residential dwelling unit, as determined by the City.

- 14) Further to requirements outlined in Condition 3, any works not completed as per the approved site plan(s) shall be completed prior to registration of the Plan of Condominium or any part thereof, and/or the Owner shall pay to the City a security amount representing the outstanding items therein as agreed to by the Manager of Development Planning.
- 15) The owner agrees to provide the City's Planning Services staff with a digital file of the plan of condominium in an AutoCAD (*.dwg) format prior to the registration of the Plan of Condominium or any part thereof.
- 16) Prior to the City's final approval of the plan of condominium, the City shall be advised in writing by the owner how conditions 1 through 15 have been satisfied or acknowledged, whatever the case shall be.

NOTES:

- 1) The Developer is responsible for contacting Canada Post and arranging mailbox locations and mail delivery methods for the development.
- 2) Draft Plan of Condominium approval will expire five (5) years from the date draft plan approval is issued.
- 3) As this is proposed to be a phased condominium, please be reminded that as per by-law (2004)-17330, a fee of \$1137.00 will apply to each phase of condominium registration after the initial registration. Although this fee reflects the 2016 rates, please inquire as to the current fee at the time of the second and subsequent.

REPORT

TO General Manager of Planning, Urban Design and Building Services

SERVICE AREA Infrastructure, Development and Enterprise

DATE May 25, 2016

SUBJECT Proposed Draft Plan of Residential Condominium Subdivision
254 Gosling Gardens (23CDM16501) – Thomasfield Homes Ltd.

REPORT NUMBER 16-47

RECOMMENDATION

Draft Plan of Condominium Approval, subject to the conditions outlined in **Schedule 2**.

BACKGROUND

The City of Guelph is in receipt of an application for a Draft Plan of Condominium Subdivision from Van Harten Surveying on behalf of Thomasfield Homes Ltd. The application pertains to lands municipally known as 254 Gosling Gardens. The subject property has an area of approximately 1.583 hectares.

The applicant is requesting draft plan approval for a thirty-six (36) unit cluster townhouse residential condominium. The application is for a standard plan of condominium, and is proposed to be registered in two (2) phases. The initial registration is proposed to include units 1 to 15, while the second and final registration is proposed to include units 16 to 36.

Each of the condominium units is proposed contain the dwelling unit, the attached or detached garage, private driveway adjacent to the garage, front yard, sidewalk(s) to the unit and a private amenity area. The remaining components of the condominium will form part of the common elements, which includes but is not limited to the drive aisles/internal road, common open space, and visitor parking. In particular, the condominium is proposed to have a total of one hundred and fifty two (152) off-street parking spaces. Of these one hundred and fifty two (152) off-street parking spaces, one hundred and forty four (144) will be within the residential unit areas (driveways and garages), and the remaining eight (8) will be common element visitor spaces. The land and buildings would be subdivided in accordance with the attached proposed Draft Plan of Condominium (**Schedule 3**).

The subject property is designated 'General Residential' in the current Official Plan. The subject property is zoned R.3A-45 (Specialized Residential – Cluster Townhouse) in the City of Guelph's Zoning By-law. This application for Draft Plan of Condominium approval does not affect the site's present Official Plan or zoning.

Site plan approval (Site Plan File #: SP13A018) was issued by the City for this development on March 25, 2013 (**Schedule 4**). Building permits have been issued and construction is currently on-going for select units.

Infrastructure, Development and Enterprise Comments

Planning, Urban Design and Building Services recommends approval of this application for Draft Plan of Condominium, subject to the conditions outlined in **Schedule 2**. The development has received the necessary site plan approval and building permits have been issued. The draft plan approval conditions recommended in **Schedule 2** will ensure that site development is completed and maintained to the satisfaction of the City, prior to the registration of the plan of condominium, or any phase thereof.

Location

254 Gosling Gardens (**Schedule 1**); legally described as BLOCKS 22 and 29, REGISTERED PLAN 61M-198, CITY OF GUELPH, COUNTY OF WELLINGTON.

Summary of Proposal

Request for draft plan approval of a thirty-six (36) unit standard residential condominium. Common element areas will comprise of the balance of the property that is not designated as units such as the drive aisles/internal road, common open space, and eight (8) visitor parking spaces. The condominium is proposed to be registered in two (2) phases.

DEPARTMENTAL & AGENCY CONSULTATION

The summary of comments received in the review of the application is included in **Schedule 5**.

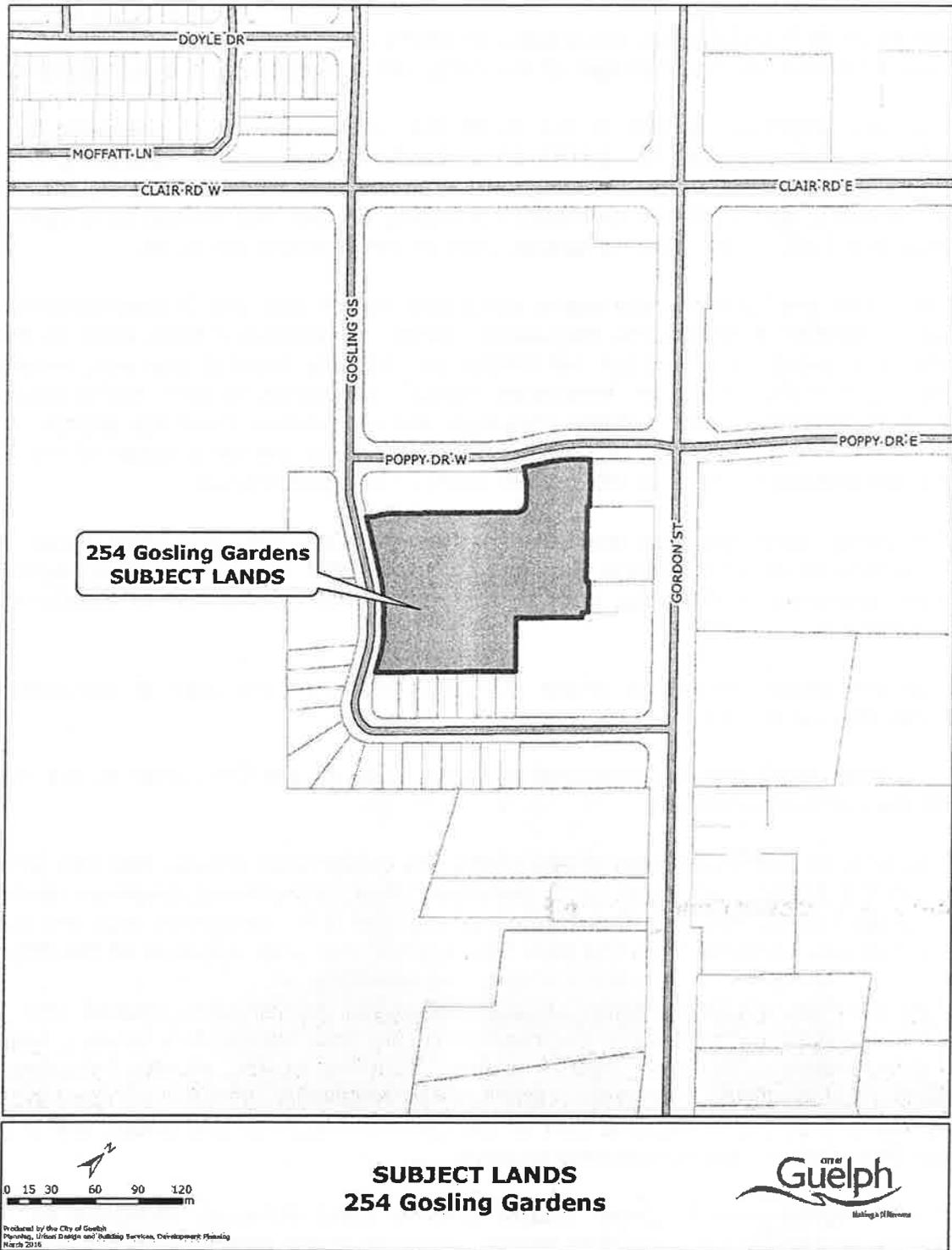
ATTACHMENTS

- Schedule 1** – Location Map
- Schedule 2** – Conditions
- Schedule 3** – Proposed Condominium Plan
- Schedule 4** – Approved Site Plan
- Schedule 5** – Department/Agency Comment Checklist

Prepared By:
Randy Harris
Administrator of Planning Technical Services

Approved By:
Todd Salter
General Manager of Planning, Urban
Design and Building Services

**SCHEDULE 1
Location Map**



SCHEDULE 2 Conditions

PREAMBLE: Draft Plan Approval will lapse and expire after five years (5) from date of issuance of approval from the General Manager of Planning, Urban Design, and Building Services.

- 1) That this approval applies to the Draft Plan of Condominium prepared by Van Harten Surveying Inc., Project No. 23154-15 dated January 8, 2016, illustrating a total of thirty six (36) residential units including one hundred and forty four (144) off-street parking space units, and common elements consisting of, but not limited to a common amenity area, eight (8) visitor parking spaces, and internal road/drive aisles.
- 2) The owner shall develop the site in strict accordance with the Ontario Building Code as set out in Section 6 of Ontario Regulation 48/01, as amended from time to time, and the approved plans, including but not limited to, the fully detailed site plan, servicing plan(s), grading and drainage plan, landscape plan(s), photometrics plan, traffic geometrics plan, building elevations and building drawings and mechanical drawings approved by the City in accordance with Section 41 of the Planning Act, to the satisfaction of the City, prior to the registration of the Plan of Condominium or any part thereof.
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- 6) That prior to the registration of any phase the owner shall provide the City with a drainage certificate from an Ontario Land Surveyor or a Professional Engineer stating that the buildings constructed and the grading of the lots is in conformity with the drainage plan and that any variance from the plan has received the prior approval of the City Engineer.
- 7) That prior to the registration of any phase the owner shall provide the City with a certificate from a Professional Engineer certifying that the sanitary sewers, building drains, building sewers, building storm drains, building storm sewers, watermains, water distribution system, hydrants, catchbasins, roadways, driveways, parking areas and sidewalks that are to become part of the common facilities and areas, are in good repair, free from defects and functioning properly.
- 8) That a Professional Engineer and/or Ontario Land Surveyor identifies all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system, serving the site and also identifies the locations where easements are required prior to registration of any phase of the condominium.

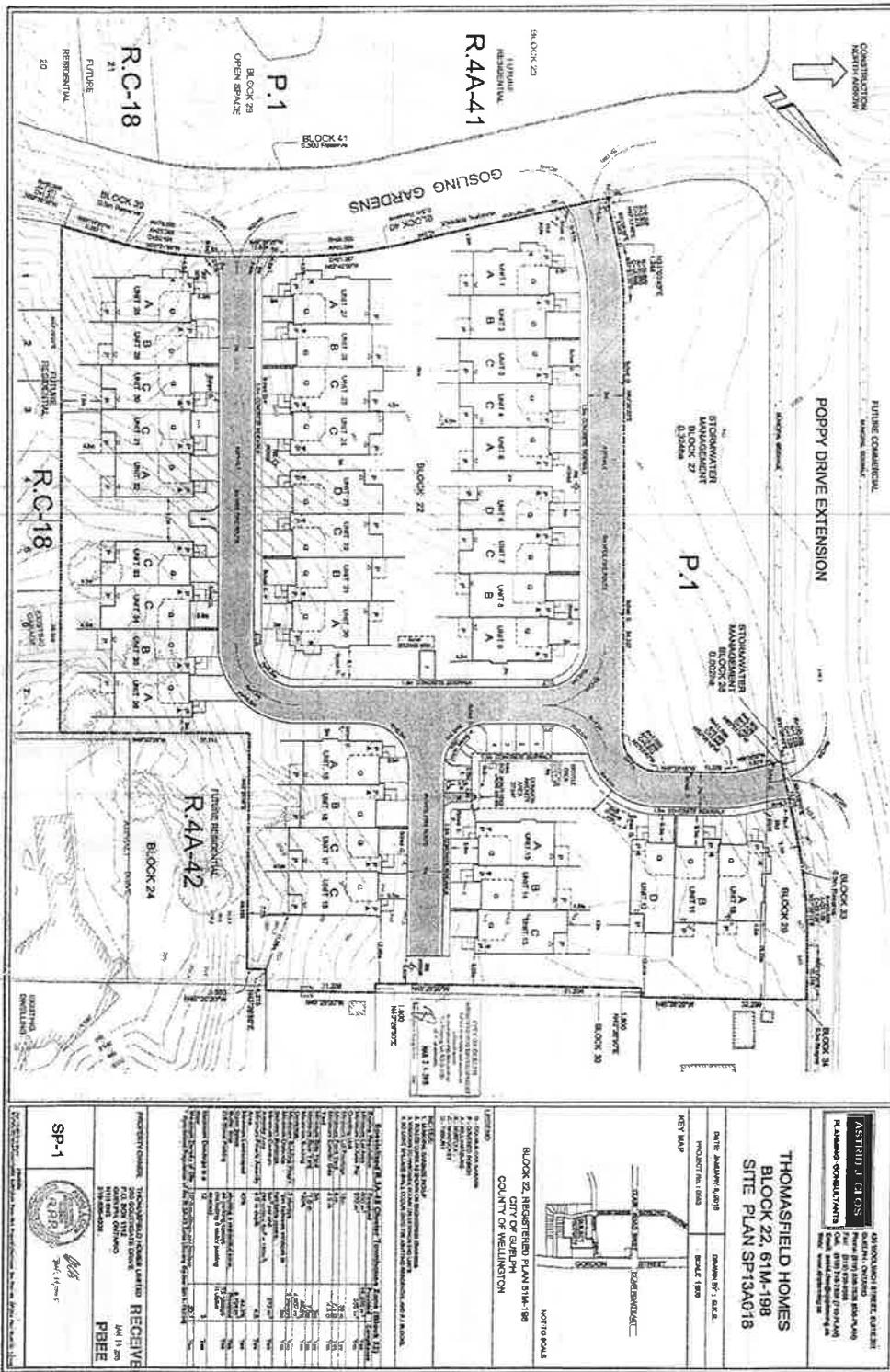
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- 9) That prior to the registration of any phase of the condominium, an independent lawyer shall certify that the proposed condominium phase has easements for all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the condominium phase, which are located on private lands other than the lands included in the phase being registered.
 - 10) That prior to the registration of any phase of the Plan of Condominium the Developer shall have the Professional Engineer who designed the storm water management system certify to the City that he/she supervised the construction of the storm water management system, and that the storm water management system was approved by the City and that it is functioning properly.
 - 11) Prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify that the following advisory clause has been incorporated into the Condominium Declaration and Purchase and Sale Agreements: *"In order to limit liability, public school buses operated by the Service de transport de Wellington-Dufferin Student Transportation Services (STWDSTS), or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up students, and potential busing students may be required to meet the bus at a congregated bus pick-up point."*
 - 12) Prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify that the following advisory clause has been incorporated into the Condominium Declaration and Purchase and Sale Agreements: *"Fire Access Routes that are required to be constructed under the Ontario Building Code, the Ontario Fire Code or are required by Municipal Bylaw are specifically provided to facilitate access for firefighting operations and shall not be obstructed by gates, fences, building materials, vehicles or any other form of obstruction. The construction of a gate or fence within a fire route is not permitted and is a direct contravention of Division 8, Sentence 2.5.1.2.(1) of the Ontario Fire Code, as amended."*
 - 13) Prior to the registration of the plan of condominium or any part thereof, the owner shall pay to the City, the City's total cost of reproduction and distribution of the Guelph Residents' Environmental Handbook, to all future homeowners or households within the plan, with such payment based on a cost of one handbook per residential dwelling unit, as determined by the City.
 - 14) Further to requirements outlined in Condition 3, any works not completed as per the approved site plan(s) shall be completed prior to registration of the Plan of Condominium or any part thereof, and/or the Owner shall pay to the City a security amount representing the outstanding items therein as agreed to by the Manager of Development Planning.
 - 15) The owner agrees to provide the City's Planning Services staff with a digital file of the plan of condominium in an AutoCAD (*.dwg) format prior to the registration of the Plan of Condominium or any part thereof.

-
- 16) Prior to the City's final approval of the plan of condominium, the City shall be advised in writing by the owner how conditions 1 through 15 have been satisfied or acknowledged, whatever the case shall be.

NOTES:

- 1) The Developer is responsible for contacting Canada Post and arranging mailbox locations and mail delivery methods for the development.
- 2) Draft Plan of Condominium approval will expire five (5) years from the date draft plan approval is issued.
- 3) As this is proposed to be a phased condominium, please be reminded that as per by-law (2004)-17330, a fee of \$1137.00 will apply to each phase of condominium registration after the initial registration. Although this fee reflects the 2016 rates, please inquire as to the current fee at the time of the second and subsequent registrations.

SCHEDULE 4
Approved Site Plan



SCHEDULE 5
Department/Agency Comment Checklist

<u>RESPONDENT</u>	<u>NO OBJECTION OR COMMENT</u>	<u>CONDITIONAL SUPPORT</u>	<u>ISSUES/CONCERNS</u>
Development Planning		✓	<ul style="list-style-type: none"> Standard condominium conditions
Engineering Services		✓	<ul style="list-style-type: none"> Standard Engineering condominium conditions (certificates, etc.) Owner pays any outstanding debts to the city prior to registration
Park Planning	✓		
Economic Development	✓		
Fire Department	✓		<ul style="list-style-type: none"> Fire route shall not be obstructed by any material and/or by any fence or gate within a fire route.
Zoning	✓		
Guelph Hydro	✓		
Building Services	✓		
Upper Grand District School Board		✓	<ul style="list-style-type: none"> Advisory clause for school buses to not pick-up students on private roadways
Wellington Catholic District School Board	✓		
Union Gas	✓		
Canada Post		✓	<ul style="list-style-type: none"> Mail delivery will be via Community Mail Boxes (CMBs), at a location to Canada Post's satisfaction
Guelph Police Services	✓		

RECEIVED

AUG 30 2016

Township of Puslinch

August 19, 2016

Nancy Shoemaker
Black, Shoemaker, Robinson, and Donaldson Ltd.
351 Speedvale Avenue West
Guelph, ON N1H 1C6

CITY OF Guelph
RECEIVED Making a Difference
AUG 22 2016

CITY CLERK'S OFFICE

COPY

Dear Ms. Shoemaker:

**RE: 74, 75 and 91 Swan Drive, Draft Plan of Condominium,
Condominium File No.: 23CDM-16504**

As City Council's delegated approval authority for most condominium applications in the City of Guelph, I would like to confirm that your condominium application for draft plan approval has been reviewed by the Planning, Urban Design and Building Services. As of the date of this letter, I am issuing draft plan approval the condominium plan (23CDM16504) for 74, 75 and 91 Swan Drive under Section 51 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, subject to the conditions attached.

By copy of this letter, I am requesting the City Clerk to initiate the Notice of Decision circulation which will be mailed in accordance with Section 51(37) of the *Planning Act*. This Notice of Decision of the approval of the draft plan including conditions will be circulated for a 20 day time period during which any person or public body may file a notice of appeal of the decision. Should no appeals be filed, the approval of the condominium plan of subdivision shall be deemed to have been made on the day after the last day for appealing the decision.

Once your condominium plan has received draft plan approval, when you wish to register your plan or any portion thereof, please contact Planning, Urban Design and Building Services and advise in writing how you have satisfied all of the conditions of draft plan approval. Please comprehensively include all necessary clearance documentation with this request.

If you have any questions on this file, please contact Michael Witmer, Development Planner II, Planning, Urban Design, and Building Services at (519) 837-5616, extension 2790.

Yours truly,

**Todd Salter
General Manager
Planning, Urban Design and Building Services**

SL

Attach.

MW/ts

- c: Marc A. Muzzo, Guelph Watson 5-3 Inc. (Owner) (hard copy only)
- Silvio Dallan, Marycroft Homes (Owner) (hard copy & email)
- City Clerk's Office General Inbox (hard copy & email)
- Kealy Dedman, City Engineer (email only)
- Donna Jaques, City Solicitor (email only)
- Sylvia Kirkwood, Manager of Development Planning (email only)

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca

**23CDM-16504 – 74, 75 and 91 Swan Drive
Conditions of Draft Plan Approval**

PREAMBLE: Draft Plan Approval will lapse and expire after five years (5) from date of issuance of approval from the General Manager of Planning, Urban Design, and Building Services.

- 1) That this approval applies to a Draft Plan of Condominium known as '23CDM-16504', prepared by Black, Shoemaker, Robinson and Donaldson Limited, Project No. 16-0227, dated March 21, 2016 for the lands municipally known as 74, 75 and 91 Swan Drive, illustrating a total of thirty-six (36) residential stacked townhouse units that include seventy-two (72) off-street parking spaces (within the garages and driveways of residential townhouse units), and common elements consisting of, but not limited to the sidewalks, exterior stairs, porches, grassed areas and landscaping (exclusive of patios and terraces).
- 2) That the Owner shall develop the subject lands in strict accordance with the Ontario Building Code as set out in Section 6 of Ontario Regulation 48/01, as amended from time to time, and the site plan drawings and reports from File No. SP15A008, including but not limited to the fully detailed site plan; elevations; landscaping plans; tree inventory, preservation and conservation plans; servicing and grading plans; stormwater management report and plans; and waste management plan, approved by the City in accordance with Section 41 of the *Planning Act*, to the satisfaction of the City, prior to the registration of the Plan of Condominium or any part thereof.
- 3) That the Owner acknowledges and agrees that the City can and shall make detailed site inspection(s) at 74, 75 and 91 Swan Drive to ensure the site is completed and developed according to the plans approved by the City, prior to the registration of the Plan of Condominium or any part thereof.
- 4) That the Owner agrees to phase the registration of the Plan of Condominium to the satisfaction of the City.
- 5) That the Owner shall pay any outstanding debts owed to the City, prior to the registration of the Plan of Condominium, or any part thereof.
- 6) That the Owner shall provide the City with a drainage certificate signed and stamped from an Ontario Land Surveyor (OLS) or a Professional Engineer (P.Eng), stating that the buildings constructed and the grading of the lots is in conformity with the drainage plan and that any variance from the plan has received the prior approval of the City Engineer, prior to the registration of the Plan of Condominium, or any part thereof.
- 7) That the Owner shall provide the City with a certificate signed and stamped

from a Professional Engineer (P.Eng) certifying that the sanitary sewers, building drains, building sewers, building storm drains, building storm sewers, watermains, water distribution system, hydrants, catchbasins, roadways, driveways, parking areas and sidewalks that are to become part of the common facilities and areas are in good repair, free from defects and functioning properly, prior to the registration of the Plan of Condominium, or any part thereof.

- 8) That a Professional Engineer and/or Ontario Land Surveyor shall identify all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the site and also identify the locations where any easements are required, prior to the registration of the Plan of Condominium, or any part thereof.
- 9) That an independent lawyer shall certify that the proposed condominium phase has the necessary easements for all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the condominium phase, which are located on private lands other than the lands included in the phase being registered, prior to the registration of the Plan of Condominium, or any part thereof.
- 10) That the Owner shall have the Professional Engineer who designed the storm water management system certify to the City that he/she supervised the construction of the storm water management system, and that the storm water management system was approved by the City, and that it is functioning properly, prior to the registration of the Plan of Condominium, or any part thereof.
- 11) That prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify and demonstrate that the following provisions and/or warning clauses have been incorporated into the Condominium Declaration:
 - a) *"Fire Access Routes that are required to be constructed under the Ontario Building Code, the Ontario Fire Code or are required by Municipal By-law are specifically provided to facilitate access for firefighting operations and shall not be obstructed by gates, fences, building materials, vehicles or any other form of obstruction. The construction of a gate or fence within a fire route is not permitted and is a direct contravention of Division B, Sentence 2.5.1.2(1) of the Ontario Fire Code, as amended."*
 - b) *"That private sidewalks, driveways and parking areas are to be maintained in a snow free condition and void of any obstructions twelve (12) months of the year."*
 - c) *"In order to limit liability, public school buses operated by the Service de transport de Wellington-Dufferin Student Transportation Services,*

or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up students, and potential busing students will be required to meet the bus at a congregated bus pick-up point."

- 12) That the Owner shall consult with Canada Post on the location(s) for any temporary and/or permanent Community Mail Boxes, and further, shall provide written confirmation to the City from Canada Post that all mail delivery requirements for the development have been satisfied, prior to the registration of the initial phase of the Plan of Condominium.
- 13) Prior to the registration of the plan of condominium or any part thereof, the owner shall pay to the City, the City's total cost of reproduction and distribution of the Guelph Residents' Environmental Handbook, to all future homeowners or households within the plan, with such payment based on a cost of one handbook per residential dwelling unit, as determined by the City.
- 14) That further to the requirements outlined in Condition 3, any works not completed as per the approved site plan(s) shall be completed prior to the registration of the Plan of Condominium or any part thereof, and/or the Owner shall pay to the City a financial security amount representing 100 percent of the value of the outstanding items therein as agreed to by the Manager of Development Planning.
- 18) That the Owner agrees to provide the City's Planning, Urban Design and Building Services staff with a digital file of the draft Registered Condominium Plan(s) in an AutoCAD (*.dwg) format prior to the registration of the Plan of Condominium or any part thereof.
- 19) Prior to the City's final approval of the Plan of Condominium or any part thereof, the City shall be comprehensively advised in writing by the Owner how conditions 1 through 18 have been satisfied or acknowledged, whatever the case shall be.

NOTES:

- 1) Draft Plan of Condominium approval will expire five (5) years from the date draft plan approval is issued.
- 2) The condominium plan for Registration must be in conformity with Ontario Regulation 43/96 as amended, under the *Registry Act*.
- 3) Financial securities provided to the City in the form of a letter of credit must be done in accordance with the City's Letter of Credit Policy, as per By-law (2011)-19263. A template for letters of credit to be submitted to the City is available upon request through Planning staff.

- 4) As this is proposed to be a phased condominium, please be reminded that as per By-law (2004)-17330, a fee of \$1137.00, payable to the City of Guelph, will apply to each phase of condominium registration after the initial registration. This fee is current as of August 12, 2016; however please inquire as to the current fee at the time of the second and any subsequent registrations.
- 5) Digital submissions to the City (i.e. AutoCad drawings) can be emailed directly to planning@guelph.ca and/or the Planner on file, referencing the file number and municipal address, or submitted directly to Planning, Urban Design and Building Services on a CD/DVD.
- 6) The Owner is responsible for contacting respective telecommunications providers (Bell Canada, Rogers Cable, etc.) and making necessary arrangements to ensure that adequate wire-line communication/telecommunication infrastructure is sufficiently available to service the development.

REPORT

TO General Manager of Planning, Urban Design and Building Services

SERVICE AREA Infrastructure, Development and Enterprise

DATE August 19, 2016

SUBJECT Proposed Draft Plan of Residential Condominium Subdivision:
74, 75 and 91 Swan Drive (23CDM-16504) (Guelph Watson 5-3 Inc.)

REPORT NUMBER 16-68

COPY

RECOMMENDATION

THAT the City of Guelph, pursuant to Section 51(31) of the *Planning Act* R.S.O. 1990, c.P.13, as amended, and By-law (2003)-17128, hereby grants draft plan approval to Condominium Application No. 23CDM-16504 on the lands municipally known as 74, 75 and 91 Swan Drive and legally described as BLOCKS 1, 2 AND 11, REGISTERED PLAN 61M206 in the City of Guelph, subject to the conditions outlined in **Attachment 2**.

BACKGROUND

Summary of Proposal

An application has been submitted to the City for draft plan approval of a thirty-six (36) unit standard condominium (File No. 23CDM-16504). The units will include both interior (garage) and exterior off-street (driveway) parking areas. Common element areas will comprise of the balance of the properties that are not designated as units such as all private sidewalks, exterior stairs, covered porches, grassed areas and landscaped areas (exclusive of patios). The condominium will apply to a stacked townhouse development. The condominium is proposed to be registered in three (3) phases.

Location

74, 75 and 91 Swan Drive (**Attachment 1**); legally described as BLOCKS 1, 2 AND 11, REGISTERED PLAN 61M206, CITY OF GUELPH.

REPORT

The City of Guelph is in receipt of an application for a Draft Plan of Condominium Subdivision (File No. 23CDM-16504) from Black, Shoemaker, Robinson and Donaldson Limited on behalf of Guelph Watson 5-3 Inc. The application was received on April 5, 2016 and deemed to be complete on May 6, 2016. The application pertains to lands municipally known as 74, 75 and 91 Swan Drive (**Attachment 1**). The subject property has an area of approximately 0.5 hectares.

The applicant is requesting draft plan approval for a thirty-six (36) unit stacked townhouse residential condominium. The application is for a standard plan of condominium, and is proposed to be registered in three (3) phases (**Attachment 3**).

The residential condominium units are proposed contain the dwelling unit itself, a terrace/patio (for select units), the attached garage and driveway. The remaining components of the condominium will form part of the common elements, which includes but is not limited to the sidewalks, exterior stairs, porches, grassed areas and landscaping (exclusive of patios and terraces).

The condominium is proposed to have a total of seventy-two (72) off-street parking spaces. Of these seventy-two (72) off-street parking spaces, thirty-six (36) will be within the garages and thirty-six (36) will be within the driveways. This will equate to a total of two (2) off-street parking spaces per dwelling unit.

The land and buildings would be subdivided in accordance with the attached proposed Draft Plan of Condominium (**Attachment 3**).

The subject property is designated 'Medium Density Residential' in the current Official Plan. The subject property is zoned R.3A-53 (Specialized Residential – Cluster Townhouse). This application for Draft Plan of Condominium approval does not affect the site's present Official Plan designation or zoning.

Final site plan approval (Site Plan File No.: SP15A008) was issued by the City for this development on May 4, 2016 (**Attachment 4**). Building permits have not been issued for the construction of any units to date. The proposed draft plan of condominium is consistent with the approved site plan.

Planning, Urban Design and Building Services Comments

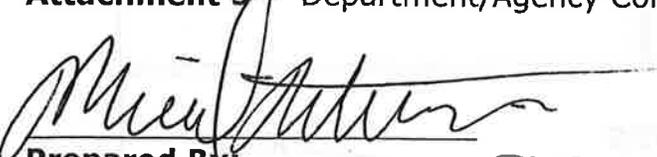
Planning, Urban Design and Building Services staff recommend approval of this application for Draft Plan of Condominium, subject to the conditions outlined in **Attachment 2**. The development has received the necessary site plan approval. The draft plan approval conditions recommended in **Attachment 2** will ensure that site development is completed and maintained to the satisfaction of the City, prior to the registration of the plan of condominium, or any phase thereof.

DEPARTMENTAL & AGENCY CONSULTATION

The summary of departmental and agency comments received in the review of the application is included in **Attachment 5**.

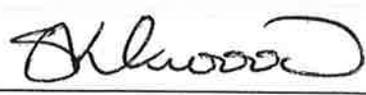
ATTACHMENTS

- Attachment 1** – Location Map (74, 75 and 91 Swan Drive)
- Attachment 2** – Draft Plan Conditions for Proposed Draft Plan of Condominium 23CDM-16504
- Attachment 3** – Proposed Condominium Plan – 23CDM-16504 (Including Proposed Phasing)
- Attachment 4** – Approved Site Plan – SP15A008
- Attachment 5** – Department/Agency Comment Checklist

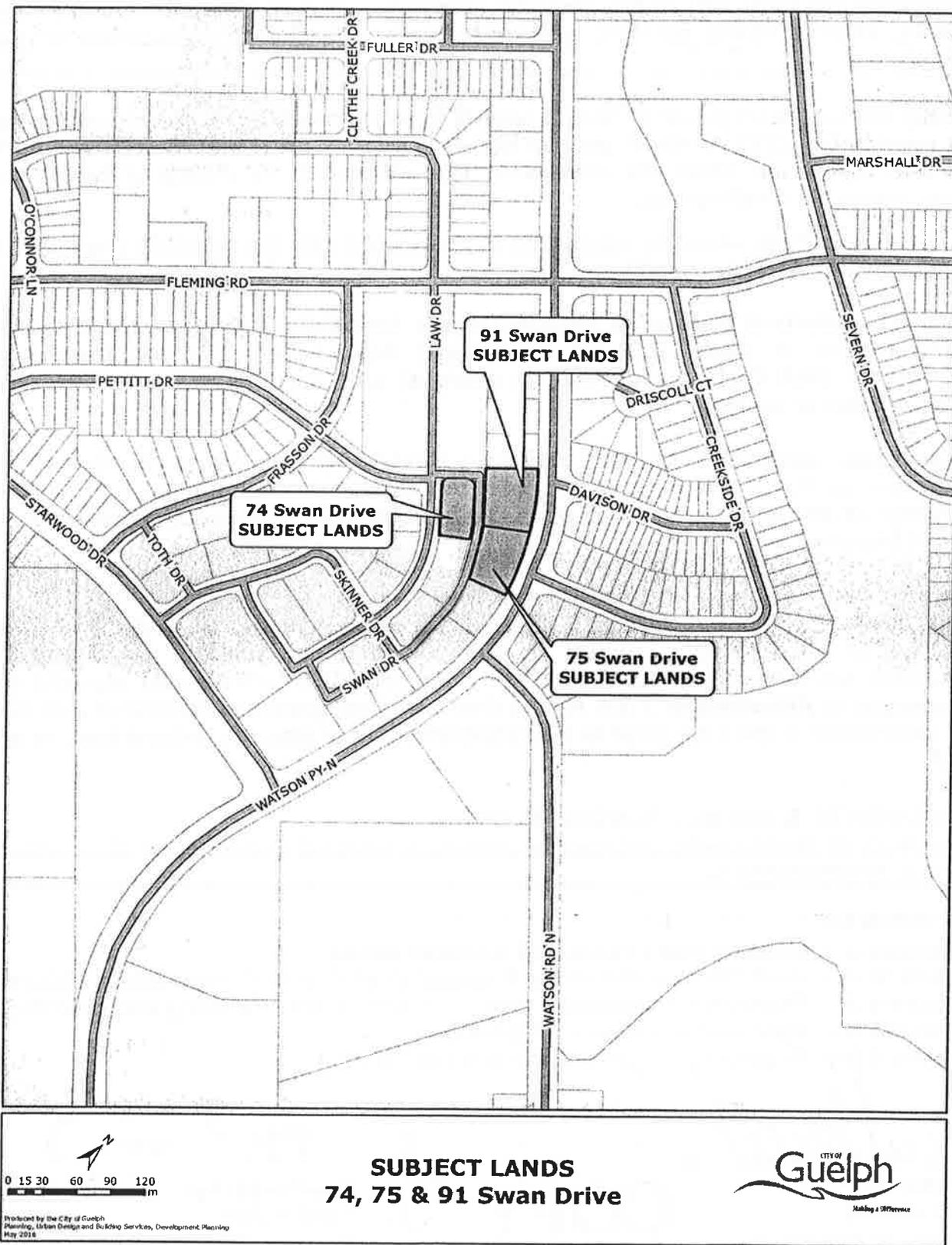

Prepared By:
Michael Witmer
Development Planner II

COPY

for


Approved By:
Todd Salter
General Manager of Planning, Urban
Design and Building Services

ATTACHMENT 1 Location Map



ATTACHMENT 2
23CDM-16504 – Draft Plan Conditions

PREAMBLE: Draft Plan Approval will lapse and expire after five years (5) from date of issuance of approval from the General Manager of Planning, Urban Design, and Building Services.

- 1) That this approval applies to a Draft Plan of Condominium known as '23CDM-16504', prepared by Black, Shoemaker, Robinson and Donaldson Limited, Project No. 16-0227, dated March 21, 2016 for the lands municipally known as 74, 75 and 91 Swan Drive, illustrating a total of thirty-six (36) residential stacked townhouse units that include seventy-two (72) off-street parking spaces (within the garages and driveways of residential townhouse units), and common elements consisting of, but not limited to the sidewalks, exterior stairs, porches, grassed areas and landscaping (exclusive of patios and terraces).
- 2) That the Owner shall develop the subject lands in strict accordance with the Ontario Building Code as set out in Section 6 of Ontario Regulation 48/01, as amended from time to time, and the site plan drawings and reports from File No. SP15A008, including but not limited to the fully detailed site plan; elevations; landscaping plans; tree inventory, preservation and conservation plans; servicing and grading plans; stormwater management report and plans; and waste management plan, approved by the City in accordance with Section 41 of the *Planning Act*, to the satisfaction of the City, prior to the registration of the Plan of Condominium or any part thereof.
- 3) That the Owner acknowledges and agrees that the City can and shall make detailed site inspection(s) at 74, 75 and 91 Swan Drive to ensure the site is completed and developed according to the plans approved by the City, prior to the registration of the Plan of Condominium or any part thereof.
- 4) That the Owner agrees to phase the registration of the Plan of Condominium to the satisfaction of the City.
- 5) That the Owner shall pay any outstanding debts owed to the City, prior to the registration of the Plan of Condominium, or any part thereof.
- 6) That the Owner shall provide the City with a drainage certificate signed and stamped from an Ontario Land Surveyor (OLS) or a Professional Engineer (P.Eng), stating that the buildings constructed and the grading of the lots is in conformity with the drainage plan and that any variance from the plan has received the prior approval of the City Engineer, prior to the registration of the Plan of Condominium, or any part thereof.
- 7) That the Owner shall provide the City with a certificate signed and stamped from a Professional Engineer (P.Eng) certifying that the sanitary sewers, building drains, building sewers, building storm drains, building storm sewers, watermains, water distribution system, hydrants, catchbasins, roadways, driveways, parking areas and sidewalks that are to become part of the common facilities and areas are in good repair, free from defects and functioning properly, prior to the registration of the Plan of Condominium, or any part thereof.

- 8) That a Professional Engineer and/or Ontario Land Surveyor shall identify all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the site and also identify the locations where any easements are required, prior to the registration of the Plan of Condominium, or any part thereof.
- 9) That an independent lawyer shall certify that the proposed condominium phase has the necessary easements for all the sanitary sewers, building drains, building sewers, building storm drains, storm sewers, stormwater management system, watermains and water distribution system serving the condominium phase, which are located on private lands other than the lands included in the phase being registered, prior to the registration of the Plan of Condominium, or any part thereof.
- 10) That the Owner shall have the Professional Engineer who designed the storm water management system certify to the City that he/she supervised the construction of the storm water management system, and that the storm water management system was approved by the City, and that it is functioning properly, prior to the registration of the Plan of Condominium, or any part thereof.
- 11) That prior to the registration of the Plan of Condominium or any part thereof, an independent lawyer shall certify and demonstrate that the following provisions and/or warning clauses have been incorporated into the Condominium Declaration:
 - a) *"Fire Access Routes that are required to be constructed under the Ontario Building Code, the Ontario Fire Code or are required by Municipal By-law are specifically provided to facilitate access for firefighting operations and shall not be obstructed by gates, fences, building materials, vehicles or any other form of obstruction. The construction of a gate or fence within a fire route is not permitted and is a direct contravention of Division B, Sentence 2.5.1.2(1) of the Ontario Fire Code, as amended."*
 - b) *"That private sidewalks, driveways and parking areas are to be maintained in a snow free condition and void of any obstructions twelve (12) months of the year."*
 - c) *"In order to limit liability, public school buses operated by the Service de transport de Wellington-Dufferin Student Transportation Services, or its assigns or successors, will not travel on privately owned or maintained right-of-ways to pick up students, and potential busing students will be required to meet the bus at a congregated bus pick-up point."*
- 12) That the Owner shall consult with Canada Post on the location(s) for any temporary and/or permanent Community Mail Boxes, and further, shall provide written confirmation to the City from Canada Post that all mail delivery requirements for the development have been satisfied, prior to the registration of the initial phase of the Plan of Condominium.
- 13) Prior to the registration of the plan of condominium or any part thereof, the owner shall pay to the City, the City's total cost of reproduction and distribution of the Guelph Residents' Environmental Handbook, to all future homeowners or households within the plan, with such payment based on a cost of one handbook per residential dwelling unit,

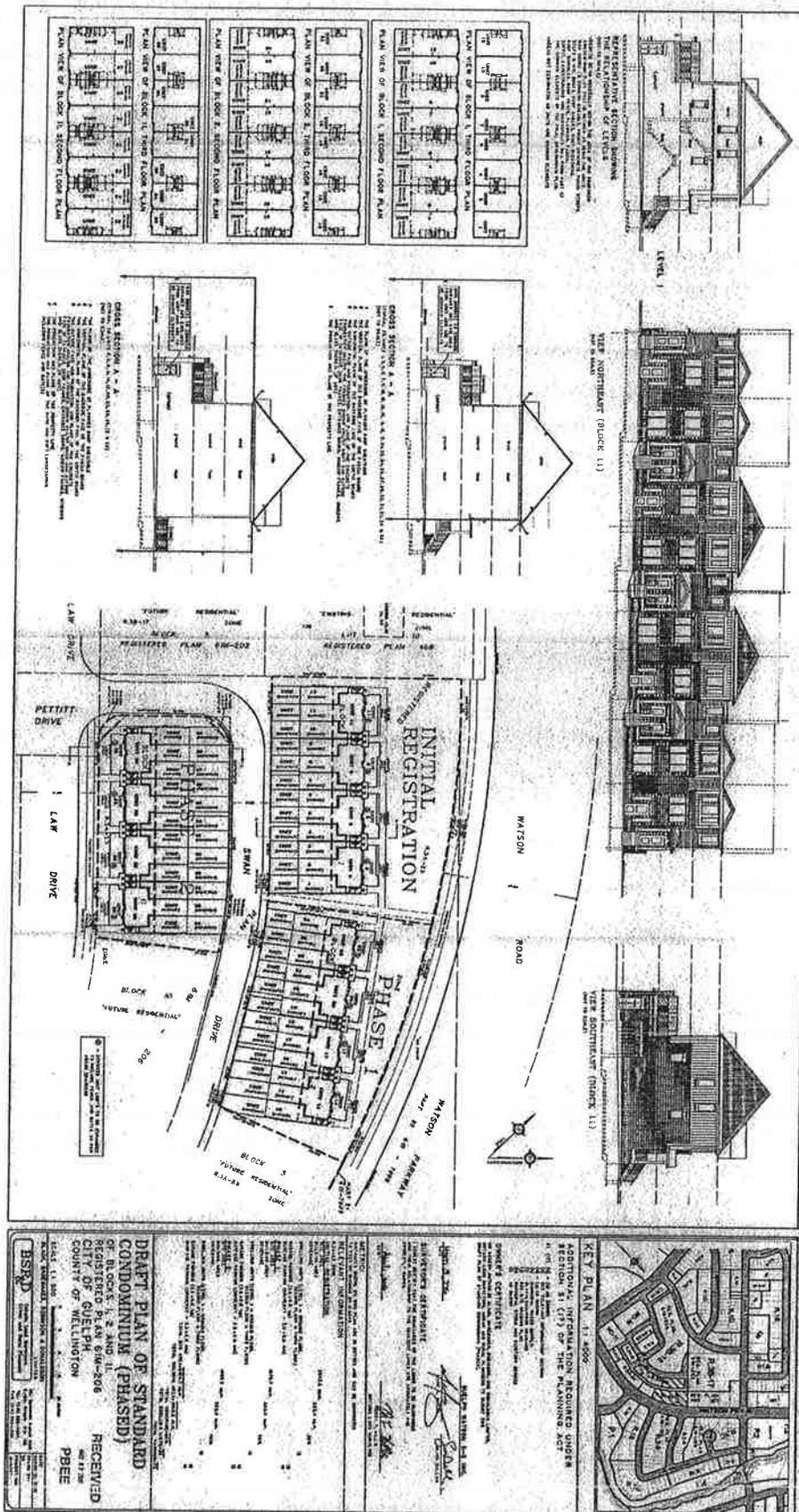
as determined by the City.

- 14) That further to the requirements outlined in Condition 3, any works not completed as per the approved site plan(s) shall be completed prior to the registration of the Plan of Condominium or any part thereof, and/or the Owner shall pay to the City a financial security amount representing 100 percent of the value of the outstanding items therein as agreed to by the Manager of Development Planning.
- 18) That the Owner agrees to provide the City's Planning, Urban Design and Building Services staff with a digital file of the draft Registered Condominium Plan(s) in an AutoCAD (*.dwg) format prior to the registration of the Plan of Condominium or any part thereof.
- 19) Prior to the City's final approval of the Plan of Condominium or any part thereof, the City shall be comprehensively advised in writing by the Owner how conditions 1 through 18 have been satisfied or acknowledged, whatever the case shall be.

NOTES:

- 1) Draft Plan of Condominium approval will expire five (5) years from the date draft plan approval is issued.
- 2) The condominium plan for Registration must be in conformity with Ontario Regulation 43/96 as amended, under the *Registry Act*.
- 3) Financial securities provided to the City in the form of a letter of credit must be done in accordance with the City's Letter of Credit Policy, as per By-law (2011)-19263. A template for letters of credit to be submitted to the City is available upon request through Planning staff.
- 4) As this is proposed to be a phased condominium, please be reminded that as per By-law (2004)-17330, a fee of \$1137.00, payable to the City of Guelph, will apply to each phase of condominium registration after the initial registration. This fee is current as of August 12, 2016; however please inquire as to the current fee at the time of the second and any subsequent registrations.
- 5) Digital submissions to the City (i.e. AutoCad drawings) can be emailed directly to planning@guelph.ca and/or the Planner on file, referencing the file number and municipal address, or submitted directly to Planning, Urban Design and Building Services on a CD/DVD.
- 6) The Owner is responsible for contacting respective telecommunications providers (Bell Canada, Rogers Cable, etc.) and making necessary arrangements to ensure that adequate wire-line communication/telecommunication infrastructure is sufficiently available to service the development.

Attachment 3 Proposed Condominium Plan



**Attachment 5
Department/Agency Comment Checklist**

<u>RESPONDENT</u>	<u>NO OBJECTION OR COMMENT</u>	<u>CONDITIONAL SUPPORT</u>	<u>ISSUES/CONCERNS</u>
Development Planning		✓	<ul style="list-style-type: none"> Standard condominium conditions
Engineering and Capital Infrastructure Services		✓	<ul style="list-style-type: none"> Standard Engineering condominium conditions (certificates, easements, etc.)
Parks and Recreation	✓		
Economic Development	✓		
Fire Department		✓	<ul style="list-style-type: none"> Acknowledgement of no obstruction (fence, gate, vehicles) within fire route
Guelph Police Services	✓		
Building Services (incl. Zoning)	✓		
Guelph Hydro	✓		
Telecommunications (Bell, Rogers)	✓		<ul style="list-style-type: none"> Bell – Confirmation of available wire-line service
Upper Grand District School Board		✓	<ul style="list-style-type: none"> Advisory clause for school buses to not pick-up students on private roadways
Wellington Catholic District School Board	✓		
Union Gas	✓		
Canada Post		✓	<ul style="list-style-type: none"> Mail delivery will be via Community Mail Boxes (CMBs), at a location to Canada Post's satisfaction

CLERK'S DEPARTMENT

TO

Copy

Please Handle

Your Information

CLERK'S DEPARTMENT

TO

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Information

CLERK'S DEPARTMENT	
TO	
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For Your Information	
Council Agenda	
File	

RECEIVED

AUG 30 2016

Township of Puslinch

**Notice of the Decision
of a Draft Plan of Condominium Subdivision
by The Corporation of the City of Guelph**

IN THE MATTER of a decision for approval of a Draft Plan of Condominium Subdivision for Blocks 1, 2 and 11, Registered Plan 61M-206, (23CDM16504), municipally known as 74, 75 and 91 Swan Drive, in the City of Guelph, County of Wellington.

TAKE NOTICE that the General Manager of Planning, Urban Design and Building Services of The Corporation of the City of Guelph gave approval for a Draft Plan of Condominium Subdivision on the 22nd day of August, 2016, under subsection 51 (31) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, in respect to Blocks 1, 2 and 11, Registered Plan 61M-206, (23CDM16504), municipally known as 74, 75 and 91 Swan Drive, in the City of Guelph, County of Wellington.

AND TAKE NOTICE that the applicant, or any person or public body that made a written submission before the Decision may, at any time before the approval of the final plan of condominium subdivision, appeal any of the conditions imposed by the General Manager of Planning Services, Urban Design and Building Services of the Corporation of the City of Guelph to the Ontario Municipal Board by filing a notice of appeal with the Clerk of The Corporation of the City of Guelph.

AND THAT any appeal to the Ontario Municipal Board in respect of the decision to approve the draft plan of condominium subdivision, or any of the conditions of the draft plan of condominium subdivision may be made by filing with the Clerk of The Corporation of the City of Guelph, not later than the 14th day of September, 2016, at 4:30 p.m., a notice of appeal setting out the objection and reasons in support of the objection. The applicable fee of \$300.00, **paid by certified cheque or money order**, made payable to the "Minister of Finance", must also be submitted with the appeal.

A copy of the Decision, including the conditions, is included. All of the related information for the draft plan of condominium subdivision is available for inspection at Planning Services, Urban Design and Building Services office, City Hall, 3rd Floor, 1 Carden Street, Guelph, Ontario, during business hours (8:30 a.m. to 4:00 p.m., Monday to Friday).

You will be entitled to receive notice of any changes to the conditions of approval of the draft plan of condominium subdivision if you have made a written request to be notified of changes to the conditions.

No person or public body shall be added as a party to the hearing of the appeal regarding any changes to the conditions of approval unless the person or public body, before the decision, made written submissions or a written request to be notified of changes to the conditions.

RECEIVED
Only individuals, corporations or public bodies may appeal decisions in respect of a proposed plan of condominium subdivision to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf. If you wish to appeal to the Ontario Municipal Board, the requisite appeal forms are available from the Ontario Municipal Board on their website at www.omb.gov.on.ca, or you may obtain the appeal forms from the City Clerk's Department, c/o ServiceGuelph, 1st Floor, City Hall, 1 Carden Street, Guelph, Ontario.

DATED at the City of Guelph this 25th day of August, 2016.

Stephen O'Brien
City Clerk
Guelph City Hall
1 Carden Street
Guelph, Ontario N1H 3A1

**Certificate with respect to approval of
a draft plan of condominium subdivision
by The Corporation of the City of Guelph**

I, Stephen O'Brien, City Clerk of The Corporation of the City of Guelph, hereby certify that the Notice of Decision of a Draft Plan of Condominium Subdivision, (23CDM16502) for Part of Lot 6, Concession 8, Geographic Township of Puslinch, designated as Part 1, 61R20756, municipally known as 60 Arkell Road, in the City of Guelph, County of Wellington, was sent to the persons and public bodies prescribed under subsection 51 (37) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended. I also certify that the 20 day objection period expired on the 23rd day of August, 2016, and to that date, no notice of objection or request for a change in the provisions of the decision of the draft plan of condominium subdivision has been filed by any person with the City Clerk's Department. A declaration to this effect is on file.

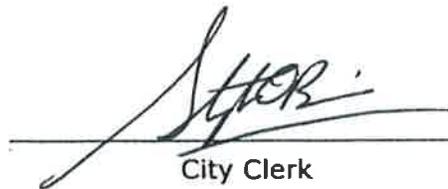
In accordance with subsection 51 (41) of *the Planning Act*, R.S.O. 1990, c. P. 13, as amended, this Draft Plan of Condominium Subdivision is deemed to have been approved on the 24th day of August, 2016.

Dated this 25th day of August, 2016.

RECEIVED

AUG 31 2016

Township of Puslinch



City Clerk

Certified copy to:

Michael Witmer, Planner, City of Guelph
Assessment Commissioner, Municipal Property Assessment Corporation
Jamie Laws, VanHarten Surveying Inc., Applicant
Moshi Holdings Ltd., Owner

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

Copies to:

List attached hereto

**Distribution list with respect to the approval of draft plan of
condominium subdivision by The Corporation of the City of Guelph for
23CDM16501**

MMM Group Ltd., (Bell Canada)
Canada Post Corp.
Manager of Community Planning and Development, Canadian Nation Railway Properties
CAO, County of Wellington
Guelph Hydro Electric Systems Inc.
Planning & Design Section, Corridor Control Office, Ministry of Transportation
Manager OPE, Rogers Cable TV Ltd.
Gwen Keep, Union Gas Limited
Jennifer Passy, Upper Grand District School Board
Dan Duszczyszyn, Wellington Catholic District School Board
City Solicitor, City of Guelph
Director of Finance, City of Guelph
Steve Gill, Guelph Police Services
City Engineer, City of Guelph
Program Manager-Open Spaces Planning, City of Guelph
Fire Chief, City of Guelph
Economic Development, City of Guelph
Randy Harris, City of Guelph
Manager of Development Planning, City of Guelph
Program Manager-Zoning, City of Guelph

Nina Lecic

From: Michelle Cassar
Sent: August-25-16 8:41 AM
To: Nina Lecic
Subject: FW: Places to Grow Implementation Fund 2016-17 - Call for Applications

From: Places to Grow [mailto:placestogrow@ontario.ca]
Sent: Wednesday, August 24, 2016 4:36 PM
To: Admin
Subject: Places to Grow Implementation Fund 2016-17 - Call for Applications

We're looking for innovative projects that will advance growth planning and support the development of complete communities in Ontario.

Applications for the Places to Grow Implementation Fund are being accepted until September 22, 2016!

The [Places to Grow Implementation Fund](#) supports innovative projects that promote and help achieve the policies or goals of the Province's Growth Plans by:

- increasing knowledge and understanding of growth planning in Ontario through research and data collection and/or
- fostering greater public knowledge, awareness and understanding of the merits of growth planning in Ontario through training and education.

The Fund has a budget of \$200,000 to support a limited number of projects with grants ranging from \$5,000 to \$50,000.

Areas of focus can include building complete communities, encouraging active transportation, developing transit-supportive urban form, curbing urban sprawl, promoting intensification, aligning land use planning with economic development, addressing housing mix and affordability, enhancing data and performance monitoring, etc.

For examples of past fund recipients and projects, please see the [Places to Grow Implementation Fund](#) webpage.

Am I eligible to apply?

Municipalities, municipal organizations, incorporated academic institutions, incorporated sector professional and non-governmental/not-for-profit organizations are eligible to apply.

How can I apply?

Applicants must use the **Application Form** and **Application Guidelines** available on the [Places to Grow Implementation Fund](#) webpage.

Application must be received by **5:00 p.m. on September 22, 2016.**

Nous recherchons des projets novateurs qui feront avancer la planification de la croissance et appuieront l'établissement de collectivités complètes en Ontario.

Nous acceptons les demandes pour le Fonds de mise en œuvre pour appuyer l'initiative Place à la croissance jusqu'au 22 septembre 2016!

Le [Fonds de mise en œuvre pour appuyer l'initiative Place à la croissance](#) subventionne des projets qui mettent de l'avant et concrétisent les politiques ou les buts des plans de croissance de la Province :

- Améliorer la connaissance et la compréhension de la planification de la croissance en Ontario en effectuant des recherches et en recueillant des données;
- Améliorer les connaissances, la sensibilisation et la compréhension du public au sujet des mérites de la planification de la croissance par la formation et l'éducation.

Le Fonds dispose d'un budget de 200 000 \$ pour accorder des subventions de 5 000 \$ à 50 000 \$ à un nombre limité de projets.

Les domaines d'intérêt incluent par exemple l'établissement de collectivités polycalentes, la promotion du transport actif, la création d'une forme urbaine axée sur les transports en commun, la réduction de l'étalement urbain, la promotion de la densification, la concordance de l'aménagement du territoire avec le développement économique, l'offre et l'abordabilité des logements, l'amélioration de la surveillance des données et du rendement, etc.

On peut trouver la liste des bénéficiaires antérieurs du Fonds et une description des projets subventionnés sur la page Web du [Fonds de mise en œuvre pour appuyer l'initiative Place à la croissance](#).

Qui est admissible?

Sont admissibles les municipalités, les organismes municipaux, les établissements d'enseignement constitués en personnes morales (y compris les universités, les collèges, d'autres établissements d'enseignement et les hôpitaux), les organismes sectoriels professionnels, non gouvernementaux et sans but lucratif constitués en personnes morales.

Comment présenter une demande?

Il faut remplir le formulaire de demande et consulter les lignes directrices pour présenter une demande qui se trouvent sur la page Web du [Fonds de mise en œuvre pour appuyer l'initiative Place à la croissance](#).

La date limite de présentation des demandes est **le 22 septembre 2016 à 17 h.**

If you no longer wish to receive updates from the Ontario Growth Secretariat, please send an email to Places to Grow with 'unsubscribe' in the subject line.

Si vous ne désirez plus recevoir de mises à jour du Secrétariat des initiatives de croissance de l'Ontario, veuillez envoyer un message électronique à Place à la croissance, en indiquant « Désabonnement » en objet.

▪



CLASSY LANE FIRE AND RESEARCH UPDATE

PUSLINCH TOWNSHIP COUNCIL MEETING SEPT 7, 2016

CLASSY LANE FIRE.....



From this

To this in a matter of a few hours



CLASSY LANE REBUILDS



Now known as Barn 6

NEW FIRE SAFETY FEATURES INSTALLED...



- **new Haven Fire Suppression Safety Device**
- **door closures installed**
- **all appliances in one room and space heaters are not permitted**
- **detection devices inside and warning strobes and horn on the outside of the buildings**



MOVING ON....

- **Barns are now safer**
- **All appliances are in a room controlled by a door closure.**
- **In the stable areas, there are minimal potential ignition sources**
- **Leading the path in fire safety, for rural buildings.**

WHAT WE ARE DOING ABOUT BARN FIRE SAFETY?

You can prevent this!

Free Checklist on the reverse side

Fire Safety:
Planning, Training & Equipment



Puslinch Fire & Rescue Services

Tel: 519.821.3010 Fax: 519.836.6421

7404 Wellington Road 34, Guelph ON, N1H 6H9




You can prevent this!



Barns fires are devastating

**Fire Safety:
Planning, Training &
Equipment**



Puslinch Fire & Rescue Services

Tel: 519.821.3010
7404 Wellington Road 34, Guelph ON N1H 6H9

Green address sign visible from the road?
Fire trucks can reach the barn? (Check road surface, laneway, gate and curbs)
Aisle ways and doorways clear of debris or "stored" objects?
Cobwebs removed weekly, if not more often?
All electric motors on both fixed and portable appliances completely sealed and free of dust?
Extension cords are in use? (temporarily only), Are they industrial or heavy duty rated?
Any electrical cords hanging from or supported by nails?

Are the electrical outlets, Ground Fault Circuit Interrupters?
All permanent electrical wiring in conduit?
Cages and covers installed over all lighting fixtures?
Are there explosion proof light switches installed?
The Electrical panel box clean and clear of any combustibles and debris?
Is there a master electric power switch on the outside of the barn?
Water on site for the purposes of firefighting?
Water hose long enough to reach the opposite end of the barn?
Hay stored in a shed or in another building at least 100' from the barn?
Stall bedding stored in an area away from the animals?
Used stall bedding (manure pile) kept in an area away from the barn?
A sign with fire department information posted by the telephone?
An emergency animal escape plan displayed?
Are all oily rags and other flammable or combustibles disposed of properly?
Have you invited your fire department to visit your property for purposes of making a pre-plan?



BARN INSPECTIONS AND PARTNERS

- Puslinch Fire and Rescue Service (PFRS) is conducting barn inspections for various members of the township
- These are friendly suggestions as the fire code is very limited when it comes to these types of buildings
- Working with Insurance agencies as well as the University of Guelph Equine Division to have a better across the board checklist and consistent messaging for barn fire safety
- For the most part what we are seeing is that building owners are doing a pretty good job, and are very receptive to the suggestions.

CONDUCTING RESEARCH



What better way to learn about something than to do it!
PFRS worked closely with.....

- Colin Smith – Videographer
- Beth Weckman – University of Waterloo Professor
- Speers Family

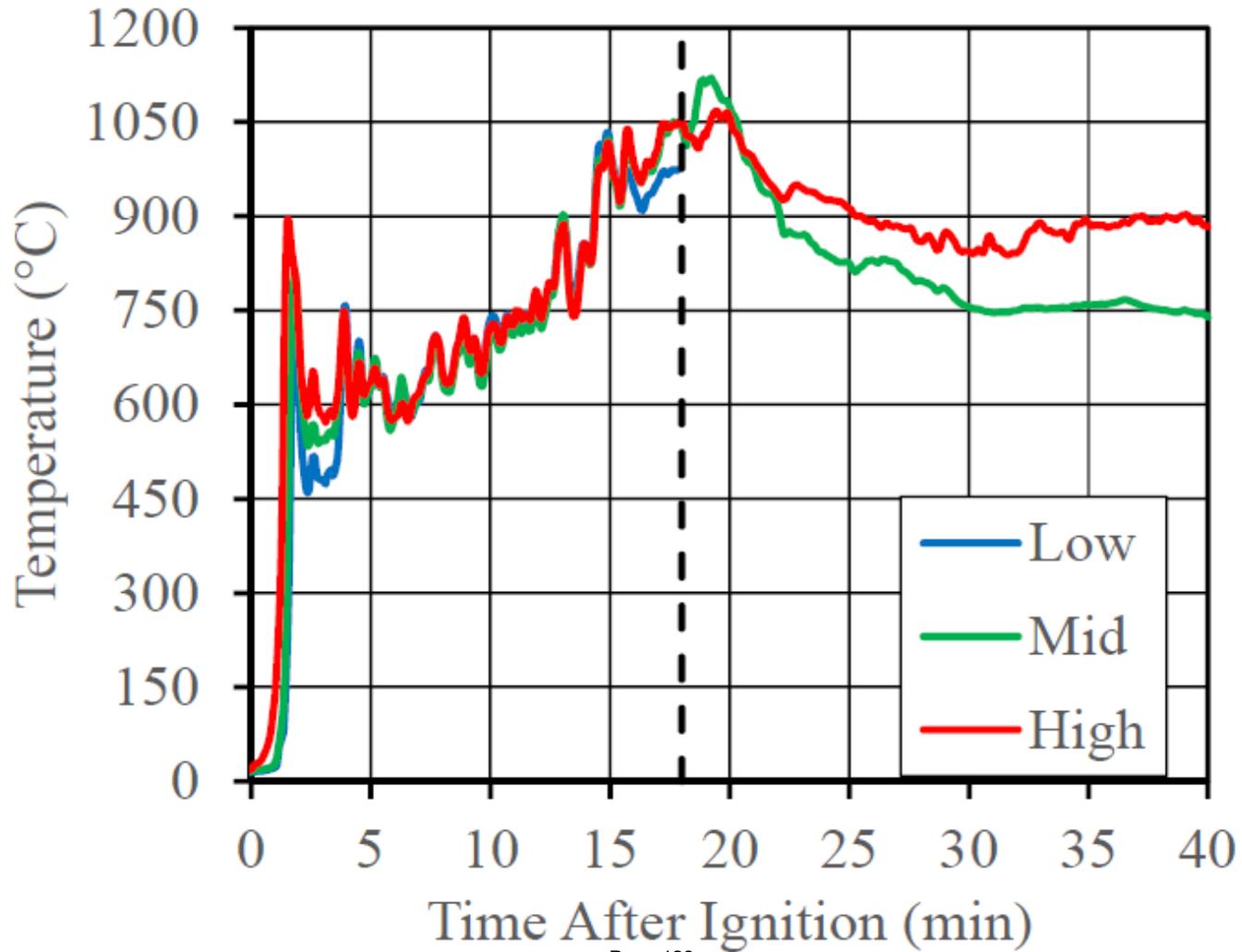
RESULTS.....



Many could not believe how quick the barn burnt.

TEMPERATURE READINGS

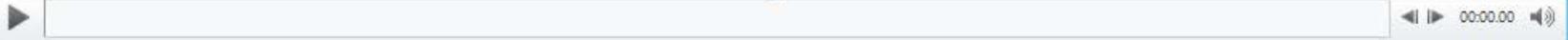
Location B

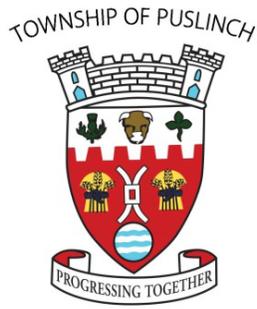


OFMEM INVESTIGATION RESULTS.....

Waiting patiently for the results.

RESEARCH VIDEO





Township of Puslinch
7404 Wellington Road 34
Guelph, ON, N1H 6H9
T: (519) 763 – 1226
F: (519) 763 – 5846
www.puslinch.ca

Delegate Request

Meeting Date: _____

Applicant Information:

Applicant Name: _____

Mailing Address: _____

Email Address: _____

Telephone Number: _____

Purpose of delegation (state position taken on issue, if applicable):

I am submitting a formal presentation to accompany my delegation:

Yes:

No:

I will require the following audio-visual equipment:

PowerPoint:

Note: Delegations are permitted to speak for 10 minutes. Your form or letter must be received 24 hours before the preparation of the Council agenda. This usually means at least one week prior to the Council meeting.

Personal Information collected on this form is collected under the authority of the Municipal Act and will be used only for the purposes of sending correspondence relating to matters before Council and for creating a record that is available to the general public in a hard copy format and on the internet in an electronic format in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.



REPORT FIN-2016-020

TO: Mayor and Members of Council
FROM: Paul Creamer, Director of Finance/Treasurer
MEETING DATE: September 7, 2016
SUBJECT: 2017 Proposed User Fees and Charges
File No. C01 FEE

RECOMMENDATIONS

That Report FIN-2016-020 regarding the 2017 Proposed User Fees and Charges be received; and

That staff report back on the results of the Public Meeting to be held on September 8, 2016.

DISCUSSION

Purpose

The purpose of this report is to provide Council with the proposed changes to the User Fees and Charges By-law.

Background

In addition to property tax revenues, municipalities may charge for goods and services, such as recreational programs, development applications, building permits, etc. through authority which is set and approved by a By-law adopted by Council.

There were significant changes to the User Fees from 2015 to 2016 in order to reflect the costs of providing the services while aligning the fees with surrounding municipalities. There are only a few minor changes being recommended this year. In last year's report there was a comparison of all fees to surrounding municipalities provided, this task should be completed every 3-4 years when a comprehensive review of the Township's User Fees is completed.

The proposed fees have been amended to appropriately reflect the cost of providing services by taking into consideration how processes have changed from the previous by-law and any projected cost increases. The 2017 projected Consumer Price Index inflation rate of 2.0% based on Ontario Ministry of Finance¹.

The following is an outline of the proposed changes to the User Fees by department:

- Administration
 - No changes.
- Finance
 - No Changes
- Corporate
 - No Changes
- Public Works
 - No Changes
- Fire and Rescue Services
 - No Changes
- Building
 - The Building Code Act requires that the total amount of building permit fees meets the total costs for the municipality to administer and enforce the Building Code Act and Regulations. Building permit fees were established to fully recover the Township's cost of providing building permit services, including an allocation of administrative overhead/indirect costs. Any surplus revenue from building permit fees is transferred to a reserve fund, to be drawn upon in years of declining building activity.
 - Therefore, it is recommended that the majority of the fees included in the Building department appendices be increased by the 2016 projected Consumer Price Index inflation rate of 2.0% based on Ontario Ministry of Finance and Statistics Canada.
 - There are a few amendments to fees being proposed besides the 2% adjustment for CPI:
 - **Construction – New Buildings & Additions – Prefabricated Homes (New)**
 - **Construction – New Buildings & Additions – Residential (Amended)**

The previous user fee by-law had separate rates for Single Family Dwellings under and over 225m². It is proposed that the threshold be removed and for a new user fee for Prefabricated Homes be created.

The threshold of these fees was set to 225m² to accommodate smaller homes that require fewer inspections such as a

¹ <http://www.fin.gov.on.ca/en/budget/ontariobudgets/2016/ch3a.html>

prefabricated home. Prefabricated homes (or Site Assemble and Factory-Built Buildings) are required to meet a variety of CSA requirements prior to being delivered.

- **Reactivate Permit Application (New)**

This is a new fee for 2017. The fee will be applied to permit applications with no activity for six months. The fee is being introduced to cover administrative costs for maintaining the active application. The amount of the fee has been set at \$156.00 which is equal to the related fees of:

- Reactivate Abandoned Permit
- Revision to a Permit
- Transfer of Permit
- Re-inspect works not ready

- **Re-inspect code violations/deficiencies**

This fee, previously at \$76.00, has been increased to \$156.00. This is to reflect that the inspection that occurs is no different than a full inspection and therefore should be set equal to the cost of the other inspection types at \$156.00.

- **Special Inspection Fee – Removed**

This fee has been removed from the schedule because there should never be a case in which a “Special Inspection” occurs. Each inspection that occurs will fall into one of the other inspection categories.

- Planning and Development

- Legislation

- Section 69 (1) of the Planning Act stipulates that planning application fees be designed to meet only the anticipated costs to the municipality. The application fees set out in Schedule A to this report for minor and standard zoning by-law amendment applications include an estimate of the anticipated costs associated with processing these applications. The anticipated costs include disbursements, third party fees, and staff time involved in processing these applications based on applications recently completed or currently in progress. This provides an applicant with an understanding of the total fees payable to the Township for the processing of a zoning by-law amendment application. This is in accordance with Section 69(1) of the Planning Act.

- There are no changes proposed to the fees for 2017 besides adjustments for CPI. However, the fees implemented for Zoning By-law Amendments are going to continue to be monitored for the remainder of 2016 and 2017 to ensure they are appropriate.
- By-Law
 - Grading – Pool Enclosure Permit (Removed)
 - The Township is no longer going to require the submission of grading related to pool enclosures.
 - Pool Enclosure Permit
 - The fee has been reduced from \$357.00 to \$210.00. The decrease is to reflect the cost of issuing a pool enclosure permit.
 - Site Alteration Permit Service Fee
 - The measure of the charge is being changed from per tonne to cubic metres.
 - The change is being proposed because Township staff have no ability to measure tonnage, whereas, cubic metres can be calculated using drawings.
 - The fees related to site alterations will be further evaluated during the review of the Site Alteration By-law No. 31/12.
- Parks
 - There are no changes to the fees within Parks. However, for the ball diamond rentals the Township will no longer be providing dragging and lining.
 - As per Report REC-2015-011 – “Agreement with Calvary Baptist Church and the Puslinch Minor Soccer Club”, it is recognized that further financial analysis on user fees will be required once decisions are made regarding recommendations outlined in the Recreation and Parks Master Plan and the Puslinch Community Centre Parks Concept.
 - It is staff’s objective to implement standardized recovery rates for all clubs that operate within the Township.

- Optimist Recreation Centre
 - Gymnasium Rental
 - An increase of 4% has been applied (from \$26/hour to \$27/hour).
 - There was no increase from 2015 to 2016 and the 4% increase represents the CPI for 2016 and 2017 combined.
 - The fees are currently being reviewed as part of the ORC Pad Committee and depending the recommendations, the bylaw as presented will be amended. It is anticipated the ORC Pad Committee will be reporting back to Council in October 2016.
- Puslinch Community Centre
 - No Changes

FINANCIAL IMPLICATIONS

The fees in the User Fees and Charges By-law will be incorporated in the 2017 Operating Budget.

APPLICABLE LEGISLATION AND REQUIREMENTS

Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass By-laws imposing fees or charges for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality, and for the use of its property including property under its control.

Section 7(1) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended, provides that a municipality may pass By-laws imposing fees and charges.

Section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters.

ATTACHMENTS

Schedule A: Proposed User Fees and Charges By-law

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO XX/16

SCHEDULE A to Report FIN-2016-020.

A by-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property.

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass By-laws imposing fees or charges for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality, and for the use of its property including property under its control; and

WHEREAS Section 7(1) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended, provides that a municipality may pass By-laws imposing fees and charges; and

WHEREAS Section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS The Council of the Corporation of the Township of Puslinch deems it appropriate to update the Township's User Fees and Charges By-law.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. For the purpose of this by-law:
 - a.) **"Costs"** means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, outside counsel fees, paralegal fees, site inspection costs and any applicable taxes including P.S.T. and H.S.T.;
 - b.) **"Property Owner"** includes the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy;
 - c.) **"Township"** means the Corporation of the Township of Puslinch.
2. Any person requesting, applying or utilizing the services or approvals listed in the attached schedules and forming part of this by-law shall pay the fees listed for that service or approval as set out in the attached schedules.
3. These fees are applicable to residents and non-residents at the rates noted unless there is a specified exemption in the attached schedules.
4. No request by any person for a service or approval listed in the attached schedules shall be acknowledged or performed by the Township unless and until the person requesting the service or approval has paid the fee or charge for the service or approval as set out in the attached schedules, unless noted otherwise.

5. The Township may request a deposit of up to fifty percent (50%) of the applicable fee or charge in certain user fees and charges as noted in the attached schedules.
6. All Township accounts and invoices are due and payable when rendered.
7. All unpaid fees or charges imposed by this By-law on a person constitute a debt of the person to the municipality.
8. The Treasurer shall add the fees and charges imposed pursuant to this by-law to the tax roll for any real property in the Township for which all of the property owners are responsible for paying fees and charges under this by-law and collect them in the same manner as municipal taxes in accordance with Section 398 of the Municipal Act, 2001 S.O. Chapter 25 as amended.
9. If peer or legal review costs are incurred by the Township in the processing of a planning application by the Township, the applicant is required to pay these costs to the Township.
10. The Township is not obligated to further process a planning application until all outstanding third party fees and other disbursements have been paid by the applicant.
11. The fees and charges listed in the schedules to this by-law shall, where applicable, be subject to any applicable provincial and federal taxes.
12. Any fee or charge:
 - a. authorized by a by-law that comes into effect on the same or a later date than this By-law; or
 - b. included in a valid agreement entered into by the Township and one or more other parties,
 shall be the approved and imposed fee or charge for the service, activity or use of property specified.
13. The payment of any fee or charge in this By-law shall be in Canadian currency.
14. The following Schedules form part of this By-law:

Schedule	Department
A	Administration
B	Finance
C	Corporate
D	Public Works
E	Fire and Rescue Services
F	Building
G	Planning and Development
H	By-law
I	Parks
J	Optimist Recreation Centre
K	Puslinch Community Centre

15. The rates and service charges, as outlined in the schedules attached hereto and forming part of this by-law, shall be implemented and take effect on January 1, 2016.
16. Should any part of this By-law including any part of the schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect.

17. This by-law shall be known as the "User Fees and Charges By-law".

18. That By-law No. 064/15 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS XX DAY OF OCTOBER, 2016.

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

DRAFT

**SCHEDULE A: ADMINISTRATION REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Freedom of Information	Charged at the rate permitted per the legislation.							E	Regulated by Statute
Investigator Fees	Flat Fee	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	T	Removal of fee recommended - See Report FIN-2015-029
Investigator Fees	Flat Fee	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	T	Removal of fee recommended - See Report FIN-2015-029
Signature of Commissioner	Per Document	\$10.00	\$10.00	\$10.00	\$1.30	\$11.30	0%	T	

**SCHEDULE B: FINANCE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Administration Fee	Per Invoice	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	T	Removal of fee recommended - See Report FIN-2015-029
NSF Cheque	Per NSF	\$40.00	\$40.00	\$40.00	\$0.00	\$40.00	0%	E	
Tax Certificate	Per Certificate	\$60.00	\$60.00	\$60.00	\$0.00	\$60.00	0%	E	
Tax Sale Charges	Actual costs incurred						N/A	T	Cost recovery of fees and disbursements as charged by consultants and solicitors

**SCHEDULE C: CORPORATE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Canadian Flag	Per Flag	\$22.12	\$22.12	\$22.12	\$2.88	\$25.00	0%	T	
Photocopy	Per Page	\$0.25	\$0.25	\$0.25	\$0.03	\$0.28	0%	T	Photocopy costs for community groups and neighbourhood associations are exempt
Township Flag	Per Flag	\$44.25	\$44.25	\$44.25	\$5.75	\$50.00	0%	T	

**SCHEDULE D: PUBLIC WORKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Entrance Permit	Flat Fee	\$ 225.00	\$ 230.00	\$ 230.00	\$ -	\$ 230.00	0%	E	
Oversize-Overweight Load Permits	Annual Fee	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	0%	E	
Oversize-Overweight Load Permits	Per Trip	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ 100.00	0%	E	
Tender Fees	Per Package	\$ 40.00	\$ 40.00	\$ 40.00	\$ -	\$ 40.00	0%	E	Tender fees applicable for Public Works projects administered by the Township's engineering consultant
Third Party Cost Recovery	Actual costs incurred + \$100.00 administration fee							T	Material, equipment, labour/benefits, and administration costs

**SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Boarding or Barricading Plus Materials	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Standard MTO Rate
Burning Permit Violations or Unauthorized Open Air Burning	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Emergency responses to illegal burning or burning without a permit Standard MTO Rate
Daycare & Homeday Care Inspections	Per Inspection	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	As mandated in the Fire Code
Emergency Responses to Motor Vehicle Occurrence/Incident/Collision	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Township residents are exempt from payment of fee for emergency responses where emergency occurs on a Township of Puslinch or County of Wellington Road Standard MTO Rate
Fire Alarm False Alarm Calls	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	A false alarm call after the second false alarm in any calendar year Standard MTO Rate
Fire Extinguisher Training	Per Person	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95	0%	T	
Fire Safety Plan Review	Per Plan	\$120.00	\$120.00	\$120.00	\$15.60	\$135.60	0%	T	
Industrial/Commercial/Institutional/Assembly/Apartment	Base Inspection	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated
Industrial/Commercial/Institutional/Assembly/Apartment	Plus each tenant/occupant/apartment unit	\$25.00	\$25.00	\$25.00	\$3.25	\$28.25	0%	T	
Information or Fire Reports Regarding Emergency Incidents	Per Report	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0%	E	
Key Boxes	Per Box	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	For rapid entry for firefighters
Occupancy Load	Flat Fee	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Open Air Burning Permit Inspection Fee	Per Inspection	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0%	T	As a result of a request to modify the terms and conditions of the Open Air Burning Permit
Open Air Burning Permit	Per Permit	\$20.00	\$20.00	\$20.00	\$0.00	\$20.00	0%	E	Permit must be renewed annually
Post Fire Watch	Per Hour per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Standard MTO Rate
Replacement of Equipment and Resources Used	Actual costs incurred						0%	T	Materials used in used in emergency responses
Sale of Fireworks Permit	Per Permit	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	

**SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Setting Off or Discharge of High Hazard Fireworks Permit	Per Permit	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Water Tank Locks	Per Lock	\$0.00	\$17.80	\$17.80	\$2.31	\$20.11	0%	T	For locking water tank lids closed
Smoke Alarm	No fee at this time								
Special Events - Requests for Attendance	No fee at this time								

* As per the MTO rate of the day

**SCHEDULE F: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Minimum Permit Fee (For all work unless otherwise noted)	Minimum Permit Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Minimum Permit Fee - Farm Buildings	Minimum Permit Fee	\$0.00	\$300.00	\$306.00	\$0.00	\$306.00	2.0%	E	
CONSTRUCTION - NEW BUILDINGS & ADDITIONS - AGRICULTURAL									
Farm Buildings	Per Sq. Foot	\$0.26	\$0.27	\$0.27	\$0.00	\$0.27	2.0%	E	Minimum Permit Fee of \$306
CONSTRUCTION - NEW BUILDINGS & ADDITIONS - RESIDENTIAL									
Prefabricated Homes	Per Sq. Foot	\$1.40	\$1.43	\$1.46	\$0.00	\$1.46	2.0%	E	
Single Family Dwelling	Per Sq. Foot	\$1.85	\$1.89	\$1.92	\$0.00	\$1.92	2.0%	E	
Interior Renovations and Finished Basements	Per Sq. Foot	\$0.50	\$0.51	\$0.52	\$0.00	\$0.52	2.0%	E	
Residential Deck	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Accessory Buildings/Attached Garage	Per Sq. Foot	\$0.70	\$0.71	\$0.73	\$0.00	\$0.73	2.0%	E	
INSTITUTIONAL, COMMERCIAL & INDUSTRIAL									
Construction Value Up to \$3,000,000	Per \$1,000 of Construction Value	\$10.00	\$11.00	\$11.00	\$0.00	\$11.00	0.0%	E	
Construction Value Over \$3,000,000	Per \$1,000 of Construction Value	\$7.00	\$7.14	\$7.28	\$0.00	\$7.28	2.0%	E	
OTHER PERMIT FEES									
Alternative Solution Application	Flat Fee	\$350.00	/A - See Below						
Alternative Solution Application - Part 9 Residential Buildings	Flat Fee	\$0.00	\$357.00	\$364.00	\$0.00	\$364.00	2.0%	E	Fee to be applied to residential and accessory structures. Third party review likely not required.
Alternative Solution Application - Part 3 and Part 9 Other than Residential Buildings	Flat Fee	\$0.00	\$650.00	\$663.00	\$0.00	\$663.00	2.0%	E	Fee includes third party review of applications as well as staff time for researching the proposal.
Sign Permits	Flat Fee	\$0.00	\$255.00	\$260.00	\$0.00	\$260.00	2.0%	E	
Conditional Permits	20% of permit fee							E	Fee is in addition to all other required permit fees
Deferral of Revocation of Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Demolition Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Designated Structure Permit	Flat Fee	\$400.00	\$408.00	\$416.00	\$0.00	\$416.00	2.0%	E	Listed per Div.A, 1.3.1.1 Solar installation
Occupancy Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	

**SCHEDULE F: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Reactivate Permit Application	Flat Fee	\$0.00	\$0.00	\$156.00	\$0.00	\$156.00	#DIV/0!	E	For permit applications with no activity for 6 months
Reactivate Abandoned Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	For permits with no inspection in two previous years
Reproduction of Drawings	Flat Fee	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50	0.0%	T	Current rate covers costs
Revision to a Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	Before Permit is issued
Revision to a Permit	Flat Fee	\$300.00	\$306.00	\$312.00	\$0.00	\$312.00	2.0%	E	After Permit is issued
Septic System	Flat Fee	\$600.00	\$612.00	\$624.00	\$0.00	\$624.00	2.0%	E	New system
Septic System	Flat Fee	\$450.00	\$459.00	\$468.00	\$0.00	\$468.00	2.0%	E	Alter, Repair or extend existing system
Tent or Marquee Application Fee	Flat Fee	\$250.00	\$255.00	\$260.00	\$0.00	\$260.00	2.0%	E	Tents and air-supported structures shall be in conformance with the Building Code and Section 2.9 of the Fire Code
Transfer of Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Re-inspect works not ready	Flat Fee	\$0.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	Fee payable before re-inspection
Re-inspect code violations/deficiencies	Flat Fee	\$0.00	\$76.00	\$156.00	\$0.00	\$156.00	105.3%	E	Fee payable before re-inspection and applies after first re-inspection
Partial Inspection	Flat Fee	\$0.00	\$76.00	\$78.00	\$0.00	\$78.00	2.0%	E	Fee payable before inspection for part of a prescribed inspection
Sewage System Evaluation	Flat Fee	\$0.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	Applies to the review of sewage system evaluations by the Building department.

Notes to Building

Note 1: Interpretations

- (a) Floor area of the proposed work is to be measured to the outer face of exterior walls
- (b) Unfinished basements and attached garages for new dwellings are not included in floor areas
- (c) Unfinished loft space or bonus room to be included in area calculations

Note 2: Where the fees are based on the cost of valuation of the proposed work, such cost or valuation shall mean the total cost of all work regulated by the permit and without restricting the generality of the foregoing, shall include the cost of all material, labour, equipment, overhead and professional and related services.

Note 3: Fees are to be rounded to the nearest dollar.

Note 4: The Chief Building Official may place a valuation on the cost of work and the permit applicant shall pay the prescribed fee(s) before issuing the permit.

**SCHEDULE G: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Grading Fee	Flat Fee	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	0.0%	E	Applicable for new dwellings
Minor Variance *	Administration fee	\$650.00	\$663.00	\$676.00	\$0.00	\$676.00	2.0%	E	
Other Agreements *	Administration fee	\$500.00	\$500.00	\$510.00	\$0.00	\$510.00	2.0%	E	For recovery of the costs of facilitating, preparing, and discharging any other planning and development agreements (ie. consent)
Part Lot Control Exemption By-law *	Administration fee	\$550.00	\$550.00	\$561.00	\$0.00	\$561.00	2.0%	E	
Plan of Subdivision or Condominium Agreement *	Administration fee	\$750.00	\$750.00	\$765.00	\$0.00	\$765.00	2.0%	E	For recovery of the costs of facilitating, preparing, and discharging a Plan of Subdivision or Condominium Agreement
Site Plan Control *	Administration fee	\$2,000.00	\$2,040.00	\$2,081.00	\$0.00	\$2,081.00	2.0%	E	Site Plan Approval Application
Zoning By-law - Copy	Flat Fee	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0.0%	T	
Zoning By-Law Amendment *	Administration fee	\$2,000.00	N/A	N/A			N/A		
Standard Zoning By-Law Amendment	Flat Fee	\$0.00	\$11,200.00	\$11,200.00	\$0.00	\$11,200.00	0.0%	E	
Minor Zoning By-Law Amendment	Flat Fee	\$0.00	\$3,600.00	\$3,600.00	\$0.00	\$3,600.00	0.0%	E	
Zoning By-Law Amendment - Aggregate *	Administration fee	\$7,500.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	0.0%	E	
Compliance Letter	Flat Fee	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0.0%	E	Fee charged is consistent for all Township departments
Consent Review and Condition Clearances	Flat Fee	\$0.00	\$125.00	\$128.00	\$0.00	\$128.00	2.0%	E	
Telecommunication Tower Proposals	Flat Fee	\$0.00	\$500.00	\$510.00	\$0.00	\$510.00	2.0%	E	
Lifting of Holding Designation Fee (Zoning)	Administration fee	\$0.00	\$0.00	\$561.00	\$0.00	\$561.00	2.0%	E	

Notes to Planning

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.

**SCHEDULE G: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

A Standard Zoning By-law Amendment Application may include, but is not limited, to the following:

- Change in zoning category;
- Larger commercial/industrial/residential applications;
- A major change of use to an existing building or structure;
- Requirement of technical studies (ie. storm water management, geotechnical, hydrological, environmental impact assessment, etc.)

Township staff have the discretion to determine whether a zoning by-law amendment application is classified as minor.

A Minor Zoning By-law Amendment Application may include, but is not limited, to the following:

- The change in use is compatible with the current zoning designation and does not require the submission of any technical studies;
- Adding a low impact use to an existing zone;
- Temporary use;
- Low impact zone changes involving single or semi-detached dwellings;
- No change in zoning category

**SCHEDULE H: BY-LAW REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Dog Tags	Per Tag	\$25.00	\$25.00	\$25.00	\$0.00	\$25.00	0.0%	E	Maximum of 3 dogs
Fence Viewer's Application	Per Application	\$300.00	\$300.00	\$300.00	\$0.00	\$300.00	0.0%	E	
Grading	Flat Fee	\$500.00	\$600.00	\$0.00	\$0.00	\$0.00	-100.0%	E	Pool Enclosure Permit
Inspection Permit - LCBO	Per Inspection	\$100.00	\$102.00	\$104.00	\$0.00	\$104.00	2.0%	E	Requested or required inspection of licensed sales establishments (as defined by the Liquor Licence Establishment Board of Ontario) that requires an inspection and/or a letter
Kennel Licence	Per Licence	\$175.00	\$179.00	\$183.00	\$0.00	\$183.00	2.0%	E	More than 3 dogs
Lottery Licence	3% of prize value							E	Fee regulated by AGCO (Nevada, Raffle, Bazaar, etc.)
Municipal Addressing Signs	Flat Fee	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0.0%	T	To cover the costs of the blade and post. No cost for installation of the municipal addressing signs
Pool Enclosure Permit	Flat Fee	\$350.00	\$357.00	\$210.00	\$0.00	\$210.00	-41.2%	E	
Septic Compliance Letter	Flat Fee	\$75.00	\$75.00	\$77.00	\$0.00	\$77.00	2.0%	E	Fee charged is consistent for all Township departments
Site Alteration Permit Service Fee	Per m ³	\$0.06	\$0.06	\$0.06	\$0.00	\$0.06	0.0%	E	Paid at time of application
Site Alteration Permit Application *	Administration fee	\$250 plus \$50 per hectare	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	\$0.00	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	0.0%	E	
Special Occasion Permit	Per Letter	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0.0%	E	

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.

**SCHEDULE I: PARKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Aberfoyle/Old Morriston Ball Parks	Per Hour before 8:30 pm	\$20.00	\$20.00	\$20.00	\$2.60	\$22.60	0%	T	Bookings available after May 1st of each year
Aberfoyle/Old Morriston Ball Parks	Per Hour after 8:30 pm	\$30.00	\$30.00	\$30.00	\$3.90	\$33.90	0%	T	Bookings available after May 1st of each year
Aberfoyle/Old Morriston/Morriston Meadows Ball Parks	Per Day	\$150.00	\$150.00	\$150.00	\$19.50	\$169.50	0%	T	Bookings available after May 1st of each year
Aberfoyle/Old Morriston/Morriston Meadows Ball Parks	Extra dragging and lining	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0%	T	Only available with a minimum of 2 hour booking
Morriston Meadows Ball Park	Per Hour	\$20.00	\$20.00	\$20.00	\$2.60	\$22.60	0%	T	Bookings available after May 1st of each year
Ball Diamond Advertising	Per Season	\$175.00	\$175.00	\$175.00	\$22.75	\$197.75	0%	T	Available from May to October
Horse Paddock Rental	Per Day	\$200.00	\$200.00	\$200.00	\$26.00	\$226.00	0%	T	\$300.00 damage deposit; rental restricted to horse paddock and tractor pull area; bookings available from June 15 to September 15
Picnic Shelter	Per Hour	\$20.00	\$20.00	\$20.00	\$2.60	\$22.60	0%	T	To a maximum of \$80.00 per reservation
Sports Facility User Fees - Excluding Soccer	Per Resident	\$10.00	\$10.00	\$10.00	\$0.00	\$10.00	0%	E	Fees collected from Old Timers Baseball, Senior Ladies Baseball, Junior/Intermediate Men's Fastball, Minor Baseball, Morriston Men's League, and Tennis
Sports Facility User Fees - Excluding Soccer	Per Non-Resident	\$25.00	\$25.00	\$25.00	\$0.00	\$25.00	0%	E	

**SCHEDULE I: PARKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Sports Facility User Fees - Soccer	Per Resident	\$10.00	\$12.00	\$12.00	\$0.00	\$12.00	0%	E	Fees collected from minor soccer
Sports Facility User Fees - Soccer	Per Non-Resident	\$25.00	\$30.00	\$30.00	\$0.00	\$30.00	0%	E	
Security Deposit	Per Fireworks Display	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	0%	E	Security deposit for the clean up of Township lands after use for fireworks display

**SCHEDULE J: OPTIMIST RECREATION CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Arena Summer Rentals	Per Hour	\$65.00	\$65.00	\$65.00	\$8.45	\$73.45	0%	T	Includes use of change rooms
Ice Rental - Non - Prime	Per Hour	\$78.00	\$78.00	\$78.00	\$10.14	\$88.14	0%	T	Weekdays from 9 am to 5 pm
Ice Rental - Prime	Per Hour	\$155.00	\$155.00	\$155.00	\$20.15	\$175.15	0%	T	Weekdays from 5 to 10 pm, Saturday, Sunday
Gymnasium Rental	Per Hour	\$26.00	\$26.00	\$27.00	\$3.51	\$30.51	4%	T	
Rink Board Advertising	Per Year	\$350.00	\$350.00	\$350.00	\$45.50	\$395.50	0%	T	

**SCHEDULE K: PUSLINCH COMMUNITY CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Alf Hales Room	Per Hour	\$25.00	\$25.00	\$25.00	\$3.25	\$28.25	0%	T	
Archie MacRobbie Hall - Non-Prime	Per 4 Hour Rental	\$215.00	\$215.00	\$215.00	\$27.95	\$242.95	0%	T	Monday to Thursday and Sunday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Non-Prime	Per Hour after 4 Hours	\$0.00	\$45.63	\$45.63	\$5.93	\$51.56	0%	T	Monday to Thursday and Sunday Rentals includes use of kitchen facilities Maximum of 8 hours
Archie MacRobbie Hall - Non-Prime	Full Day Rental	\$365.00	\$365.00	\$365.00	\$47.45	\$412.45	0%	T	Monday to Thursday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Prime	Full Day Rental	\$479.00	\$479.00	\$479.00	\$62.27	\$541.27	0%	T	Friday and Saturday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Non-Prime	Full Day Rental	\$357.00	\$357.00	\$357.00	\$46.41	\$403.41	0%	T	Sunday Rentals includes use of kitchen facilities
Commercial Rentals (ie. Auctions)	Full Day Rental	\$750.00	\$750.00	\$750.00	\$97.50	\$847.50	0%	T	Includes use of kitchen facilities
Use of Kitchen Facilities	Per 4 Hour Rental	\$105.00	\$105.00	\$105.00	\$13.65	\$118.65	0%	T	Dishes, silverware, cooking utensils, dishwasher, coffee maker
Use of Kitchen Facilities	Per Hour After 4 Hours	\$25.00	\$25.00	\$25.00	\$3.25	\$28.25	0%	T	Dishes, silverware, cooking utensils, dishwasher, coffee maker
Licenced Events Using Patio	Flat Rate	\$55.00	\$55.00	\$55.00	\$7.15	\$62.15	0%	T	Patio Fencing
Rental Deposit	50% of total contract rental fee							T	Deposit is to be non-refundable and forfeited unless notice of cancellation is received by the Recreation Department 60 days prior to the event with the balance of the rental due 15 days before the event
Security Deposit	Per Booking	\$365.00	\$365.00	\$365.00	\$0.00	\$365.00	0%	E	Deposit is refundable after function if there are no damages and key is returned
Bartenders	Flat Rate	\$115.00	\$115.00	\$115.00	\$14.95	\$129.95	0%	T	Smart Serve Certified
Bartenders	Per Hour of Overtime	\$20.00	\$20.00	\$20.00	\$2.60	\$22.60	0%	T	Smart Serve Certified

**SCHEDULE K: PUSLINCH COMMUNITY CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Fountain Pop Package	Per Pound	\$1.30	\$1.30	\$1.30	\$0.17	\$1.47	0%	T	Includes ice, cups, and fountain pop
9 oz Glasses	Per Package of 100	\$6.00	\$6.00	\$6.00	\$0.78	\$6.78	0%	T	
14 oz Glasses	Per Package of 50	\$6.00	\$6.00	\$6.00	\$0.78	\$6.78	0%	T	
Ice	Per Bag	\$2.00	\$2.00	\$2.00	\$0.26	\$2.26	0%	T	
Advertising Sign	Two lines/Week	\$32.00	\$32.00	\$32.00	\$4.16	\$36.16	0%	T	No charge for Puslinch Community Centre Facility rentals
Advertising Sign	Four Lines/Week	\$63.00	\$63.00	\$63.00	\$8.19	\$71.19	0%	T	No charge for Puslinch Community Centre Facility rentals



REPORT FIN-2016-022

TO: Mayor and Members of Council
FROM: Paul Creamer, Director of Finance/Treasurer
MEETING DATE: September 7, 2016
SUBJECT: 2nd Quarter Financial Summary

RECOMMENDATIONS

That Report FIN-2016-022 2nd Quarter Financial Summary be received.

DISCUSSION

Purpose

To provide Council a summary of the Township finances for the 2nd Quarter of 2016 (April, May, June).

FINANCIAL IMPLICATIONS

None

APPLICABLE LEGISLATION AND REQUIREMENTS

N/A

ATTACHMENTS

- Schedule 1 – Department Summaries
- Schedule 2 – Expense and Revenue Summaries
- Schedule 3 – Other Financial Data
- Schedule 4 – Cheque Registers

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Building							
Building							
Expenditures							
Building Maintenance							
Cleaning, Maint & supplies for Bldg	\$848	\$375	\$2,157	\$744	-\$657	\$1,500	-44%
Outdoor Maintenance of Building	\$71	\$75	\$71	\$149	\$229	\$300	76%
Contract Services/Professional Fees							
Contract Services	\$6,308	\$6,250	\$12,334	\$12,397	\$12,666	\$25,000	51%
Emergency Management	\$332	\$240	\$559	\$476	\$401	\$960	42%
Professional Fees - Audit	\$646	\$1,500	\$5,836	\$2,975	\$164	\$6,000	3%
Professional Fees - Engineering	\$0	\$500	\$0	\$992	\$2,000	\$2,000	100%
Professional Fees-Legal	\$3,260	\$1,475	\$8,625	\$2,926	-\$2,725	\$5,900	-46%
Structural Audit	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Water Protection	\$17	\$25	\$24	\$50	\$76	\$100	76%
Materials and Supplies							
Advertising	\$59	\$188	\$59	\$372	\$691	\$750	92%
Clothing, Safety Allowance	\$24	\$175	\$159	\$347	\$541	\$700	77%
Office Equipment and Supplies							
Computer Software & Hardware	\$0	\$250	\$0	\$496	\$1,000	\$1,000	100%
Kitchen Supplies and Equipment	\$250	\$250	\$441	\$496	\$559	\$1,000	56%
Office Supplies	\$1,963	\$1,120	\$2,720	\$2,222	\$1,760	\$4,480	39%
Professional Development							
Employee Travel - Accomodations	\$0	\$725	\$0	\$1,438	\$2,900	\$2,900	100%
Employee Travel - Meals	\$0	\$250	\$0	\$496	\$1,000	\$1,000	100%
Membership and Subscription Fees	\$176	\$703	\$1,291	\$1,393	\$1,519	\$2,810	54%
Professional Development	\$846	\$3,048	\$2,316	\$6,045	\$9,874	\$12,190	81%
Roads and Related Costs							
Signage	\$0	\$25	\$0	\$50	\$100	\$100	100%
Salaries, Wages and Benefits	\$63,106	\$64,134	\$129,643	\$127,213	\$126,891	\$256,534	49%
Utilities							

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Communication(phone, fax, intern)	\$755	\$1,025	\$1,337	\$2,033	\$2,763	\$4,100	67%
Fuel	\$0	\$2,039	\$0	\$4,044	\$8,155	\$8,155	100%
Heat	\$254	\$353	\$983	\$699	\$427	\$1,410	30%
Hydro	\$766	\$643	\$1,248	\$1,275	\$1,323	\$2,571	51%
Insurance	\$0	\$4,594	\$18,372	\$9,112	\$4	\$18,376	0%
Postage	\$1,233	\$1,069	\$1,850	\$2,120	\$2,425	\$4,275	57%
Service Charges	\$158	\$150	\$284	\$298	\$316	\$600	53%
Vehicles and Equipment							
Mileage	\$0	\$63	\$0	\$124	\$250	\$250	100%
Vehicle Maintenance	\$0	\$475	\$301	\$942	\$1,599	\$1,900	84%
Vehicle Plates	\$0	\$71	\$0	\$140	\$283	\$283	100%
Expenditures Total	\$81,073	\$91,786	\$190,611	\$182,063	\$176,533	\$367,144	48%
Revenues							
Permits & Other Development Fees							
Deferral of Revocation of Permit	\$0	-\$77	-\$153	-\$152	-\$153	-\$306	50%
Reactivate Abandoned Permit	-\$153	-\$38	-\$153	-\$76	\$0	-\$153	0%
Revision to a Permit	-\$1,224	-\$765	-\$1,836	-\$1,517	-\$1,224	-\$3,060	40%
Transfer of Permit	\$0	\$0	-\$306	\$0	\$306	\$0	N/A
Recoveries							
Other recoveries	\$0	-\$125	-\$183	-\$248	-\$317	-\$500	63%
User Fees, Licenses and Fines							
Alternative Solution Application	-\$357	-\$251	-\$357	-\$497	-\$646	-\$1,003	64%
Conditional Permits	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Demolition Permits	-\$306	-\$153	-\$459	-\$303	-\$153	-\$612	25%
Designated Structures Permit	-\$408	-\$204	-\$1,224	-\$405	\$408	-\$816	-50%
Farm Building Permits	-\$1,677	-\$600	-\$3,057	-\$1,190	\$657	-\$2,400	-27%
Institutional, Commercial & Industrial Building	\$0	-\$12,500	-\$14,494	-\$24,795	-\$35,506	-\$50,000	71%
Occupancy Permits	-\$1,530	\$0	-\$1,836	\$0	\$1,836	\$0	N/A
Re-Inspection/Partial Inspection Fees	\$0	-\$38	\$0	-\$76	-\$153	-\$153	100%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Reproduction of Drawings Fees	-\$100	-\$63	-\$150	-\$124	-\$100	-\$250	40%
Residential Building Permits	-\$89,667	-\$55,000	-\$164,483	-\$109,096	-\$55,517	-\$220,000	25%
Septic System Permit	-\$9,792	-\$6,120	-\$14,688	-\$12,139	-\$9,792	-\$24,480	40%
Sewage System Evaluation	-\$153	-\$38	-\$153	-\$76	\$0	-\$153	0%
Sign Permits	\$0	-\$64	\$0	-\$126	-\$255	-\$255	100%
Special Inspection Fee	-\$612	-\$128	-\$714	-\$253	\$204	-\$510	-40%
Tent or Marquee Application Fee	-\$255	-\$255	-\$255	-\$506	-\$765	-\$1,020	75%
Revenues Total	-\$106,234	-\$76,418	-\$204,501	-\$151,579	-\$101,170	-\$305,671	33%
Building Total	-\$25,161	\$15,368	-\$13,890	\$30,484	\$75,363	\$61,473	123%
Building Total	-\$25,161	\$15,368	-\$13,890	\$30,484	\$75,363	\$61,473	123%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
By-law							
By-law							
Expenditures							
Building Maintenance							
Permits	\$0	\$50	\$0	\$99	\$200	\$200	100%
Contract Services/Professional Fees							
Contract Services	\$0	\$1,250	-\$1,327	\$2,479	\$6,327	\$5,000	127%
Livestock Loss	\$0	\$500	\$0	\$992	\$2,000	\$2,000	100%
Professional Fees - Engineering & Environment	\$3,467	\$11,475	\$4,396	\$22,761	\$41,504	\$45,900	90%
Professional Fees - Legal	\$7,271	\$6,125	\$9,711	\$12,149	\$14,789	\$24,500	60%
Materials and Supplies							
Advertising	\$0	\$250	\$0	\$496	\$1,000	\$1,000	100%
Office Equipment and Supplies							
Office Supplies	\$0	\$63	\$0	\$124	\$250	\$250	100%
Professional Development							
Employee Travel - Accomodations	\$0	\$63	\$0	\$124	\$250	\$250	100%
Employee Travel - Meals	\$0	\$13	\$0	\$25	\$50	\$50	100%
Membership and Subscription Fees	\$0	\$63	\$168	\$124	\$82	\$250	33%
Professional Development	\$0	\$300	\$0	\$595	\$1,200	\$1,200	100%
Roads and Related Costs							
Signage	\$183	\$325	\$326	\$645	\$974	\$1,300	75%
Salaries, Wages and Benefits	\$8,492	\$8,830	\$17,215	\$17,515	\$18,106	\$35,321	51%
Vehicles and Equipment							
Mileage	\$174	\$125	\$208	\$248	\$292	\$500	58%
Expenditures Total	\$19,587	\$29,430	\$30,697	\$58,377	\$87,025	\$117,721	74%
Revenues							
Recoveries							
Ontario Wildlife Damage Compensation	\$0	-\$375	\$0	-\$744	-\$1,500	-\$1,500	100%
Other recoveries	-\$569	\$0	-\$924	\$0	\$924	\$0	N/A

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
User Fees, Licenses and Fines							
Dog Tags and Kennel Licences	-\$3,275	-\$3,000	-\$11,698	-\$5,951	-\$302	-\$12,000	3%
Engineering, Environmental and Legal Fees Rec	\$2,103	-\$1,250	-\$4,110	-\$2,479	-\$890	-\$5,000	18%
Fence Viewer's Application	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Grading Fee - Dwellings	\$0	-\$10,000	\$0	-\$19,836	-\$40,000	-\$40,000	100%
Grading Fee - Pools	\$0	-\$750	\$0	-\$1,488	-\$3,000	-\$3,000	100%
Guelph Humane Society Fees	\$0	-\$459	\$0	-\$910	-\$1,836	-\$1,836	100%
Inspection Permit - LCBO	\$0	-\$51	\$0	-\$101	-\$204	-\$204	100%
Lottery Licences	-\$202	-\$113	-\$593	-\$223	\$143	-\$450	-32%
Mobile Food Service	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Municipal addressing signs	-\$520	-\$250	-\$820	-\$496	-\$180	-\$1,000	18%
Pool Enclosure Permit	-\$1,071	-\$714	-\$2,499	-\$1,416	-\$357	-\$2,856	13%
Septic Compliance Letter	-\$225	-\$188	-\$225	-\$372	-\$525	-\$750	70%
Site Alteration Agreement	\$0	-\$125	-\$1,163	-\$248	\$663	-\$500	-133%
Special Occasion Permit Letters	\$0	-\$38	\$0	-\$74	-\$150	-\$150	100%
Revenues Total	-\$3,759	-\$17,312	-\$22,031	-\$34,338	-\$47,215	-\$69,246	68%
By-law Total	\$15,828	\$12,119	\$8,665	\$24,038	\$39,810	\$48,475	82%
By-law Total	\$15,828	\$12,119	\$8,665	\$24,038	\$39,810	\$48,475	82%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Fire and Rescue							
Fire and Rescue							
Expenditures							
Building Maintenance							
Cleaning, Maint & supplies for Bldg	\$1,244	\$1,550	\$2,083	\$3,075	\$4,117	\$6,200	66%
Permits	\$0	\$118	\$471	\$234	\$0	\$471	0%
Contract Services/Professional Fees							
Contract Services	\$10,492	\$7,250	\$17,209	\$14,381	\$11,791	\$29,000	41%
Water Protection	\$56	\$50	\$81	\$99	\$119	\$200	59%
Materials and Supplies							
Advertising	\$433	\$250	\$433	\$496	\$567	\$1,000	57%
Clothing, Safety Allowance	\$9,899	\$3,950	\$13,122	\$7,835	\$2,678	\$15,800	17%
Oxygen & Medical Supplies	\$610	\$869	\$1,779	\$1,723	\$1,696	\$3,475	49%
Public Education	\$2,586	\$950	\$2,605	\$1,884	\$1,195	\$3,800	31%
Office Equipment and Supplies							
Kitchen Supplies and Equipment	\$148	\$300	\$379	\$595	\$821	\$1,200	68%
Office Supplies	\$1,791	\$563	\$2,144	\$1,116	\$106	\$2,250	5%
Professional Development							
Employee Travel - Accomodations	\$3,164	\$600	\$3,164	\$1,190	-\$764	\$2,400	-32%
Employee Travel - Meals	\$739	\$175	\$1,155	\$347	-\$455	\$700	-65%
Membership and Subscription Fees	\$1,837	\$809	\$3,272	\$1,604	-\$38	\$3,234	-1%
Professional Development	\$1,286	\$4,875	\$14,530	\$9,670	\$4,970	\$19,500	25%
Roads and Related Costs							
Signage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits	\$113,660	\$110,218	\$232,031	\$218,625	\$208,842	\$440,873	47%
Utilities							
Communication(phone, fax, intern)	\$2,175	\$2,750	\$5,185	\$5,455	\$5,816	\$11,000	53%
Fuel	\$0	\$2,766	\$0	\$5,487	\$11,065	\$11,065	100%
Heat	\$254	\$475	\$983	\$942	\$917	\$1,900	48%
Hydro	\$1,882	\$1,275	\$3,102	\$2,529	\$1,998	\$5,100	39%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Insurance	\$0	\$4,954	\$20,985	\$9,826	-\$1,170	\$19,815	-6%
Waste Removal	\$0	\$103	\$0	\$203	\$410	\$410	100%
Vehicles and Equipment							
Equipment Maintenance & Supplies	\$11,426	\$3,400	\$31,922	\$6,744	-\$18,322	\$13,600	-135%
Mileage	\$2,993	\$1,500	\$4,916	\$2,975	\$1,084	\$6,000	18%
Vehicle Maintenance	\$9,495	\$8,750	\$22,742	\$17,356	\$12,258	\$35,000	35%
Expenditures Total	\$176,170	\$158,498	\$384,291	\$314,391	\$249,702	\$633,993	39%
Revenues							
Grants							
Fire Donations	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Recoveries							
Other recoveries	-\$14,354	-\$408	-\$14,668	-\$808	\$13,038	-\$1,630	-800%
User Fees, Licenses and Fines							
Boarding up or Barricading	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Burning Permit Violations	\$0	-\$820	-\$1,350	-\$1,627	-\$1,930	-\$3,280	59%
Fire Alarm False Alarm Calls	\$0	-\$103	\$0	-\$203	-\$410	-\$410	100%
Fire Extinguisher Training	\$0	-\$23	\$0	-\$45	-\$90	-\$90	100%
Fire Safety Plan Review	\$0	-\$60	-\$120	-\$119	-\$120	-\$240	50%
Fireworks Permits	-\$300	-\$75	-\$300	-\$149	\$0	-\$300	0%
Information/Fire Reports	-\$225	-\$38	-\$300	-\$74	\$150	-\$150	-100%
Inspections	\$0	-\$50	-\$100	-\$99	-\$100	-\$200	50%
Key Boxes	\$0	-\$25	-\$100	-\$50	\$0	-\$100	0%
Motor Vehicle Emergency Responses	-\$17,782	-\$21,250	-\$25,133	-\$42,151	-\$59,867	-\$85,000	70%
Occupancy Load	\$0	-\$25	\$0	-\$50	-\$100	-\$100	100%
Open Burning Permit and Inspection	-\$7,940	-\$2,835	-\$13,260	-\$5,623	\$1,920	-\$11,340	-17%
Post Fire Watch	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Tent or Marquee Application Fee	\$0	-\$26	\$0	-\$51	-\$102	-\$102	100%
Water Tank Locks	\$0	-\$40	\$0	-\$79	-\$160	-\$160	100%
Revenues Total	-\$40,601	-\$25,776	-\$55,331	-\$51,127	-\$47,771	-\$103,102	46%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Fire and Rescue Total	\$135,569	\$132,723	\$328,960	\$263,264	\$201,931	\$530,891	38%
Fire and Rescue Total	\$135,569	\$132,723	\$328,960	\$263,264	\$201,931	\$530,891	38%
General Government Administration							
Expenditures							
Contract Services/Professional Fees							
Contract Services	\$0	\$125	\$0	\$248	\$500	\$500	100%
Professional Fees - Engineering & Environmental	\$13,111	\$7,691	\$15,414	\$15,255	\$15,348	\$30,762	50%
Professional Fees - Legal	\$5,421	\$6,775	\$8,134	\$13,439	\$18,966	\$27,100	70%
Water Protection	\$39	\$30	\$57	\$60	\$63	\$120	53%
Materials and Supplies							
Advertising	\$1,396	\$588	\$1,899	\$1,165	\$451	\$2,350	19%
Events and Other	\$364	\$2,250	\$364	\$4,463	\$8,636	\$9,000	96%
Water Monitoring	\$0	\$1,250	\$0	\$2,479	\$5,000	\$5,000	100%
Office Equipment and Supplies							
Office Supplies & Equipment	\$166	\$525	\$408	\$1,041	\$1,692	\$2,100	81%
Professional Development							
Employee Travel - Accom/Parking	\$60	\$250	\$68	\$496	\$932	\$1,000	93%
Employee Travel - Air Fare	\$0	\$125	\$0	\$248	\$500	\$500	100%
Employee Travel - Meals	\$0	\$100	\$0	\$198	\$400	\$400	100%
Membership and Subscription Fees	\$382	\$2,171	\$6,285	\$4,307	\$2,400	\$8,685	28%
Professional Development	-\$457	\$4,560	\$4,639	\$9,045	\$13,601	\$18,240	75%
Salaries, Wages and Benefits	\$84,506	\$85,998	\$170,862	\$170,583	\$173,131	\$343,993	50%
Utilities							
Communication (phone, fax, intern)	\$276	\$100	\$462	\$198	-\$62	\$400	-16%
Insurance	\$0	\$11,316	\$35,279	\$22,445	\$9,983	\$45,262	22%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Vehicles and Equipment							
Mileage	\$604	\$125	\$766	\$248	-\$266	\$500	-53%
Expenditures Total	\$105,869	\$123,978	\$244,638	\$245,918	\$251,274	\$495,912	51%
Revenues							
Recoveries							
Engineering and Environmental Fees Recovered	-\$8,024	-\$1,750	-\$10,124	-\$3,471	\$3,124	-\$7,000	-45%
Other recoveries	\$0	\$0	-\$183	\$0	\$183	\$0	N/A
Recoveries from Staff Events	\$0	-\$238	\$0	-\$471	-\$950	-\$950	100%
User Fees, Licenses and Fines							
Signature of Commissioner and FOI Requests	-\$210	-\$125	-\$410	-\$248	-\$90	-\$500	18%
Revenues Total	-\$8,234	-\$2,113	-\$10,717	-\$4,190	\$2,267	-\$8,450	-27%
Administration Total	\$97,635	\$121,866	\$233,921	\$241,728	\$253,541	\$487,462	52%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Audit Committee							
Expenditures							
Salaries, Wages and Benefits	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Expenditures Total	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Audit Committee Total	\$0	\$0	\$0	\$0	\$0	\$0	N/A

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Committee of Adjustment							
Expenditures							
Salaries, Wages and Benefits	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Vehicles and Equipment							
Mileage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Expenditures Total	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Committee of Adjustment Total	\$0	\$0	\$0	\$0	\$0	\$0	N/A

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Corporate							
Expenditures							
Contract Services/Professional Fees							
Conservation Authorities Levy Payment	\$41,551	\$39,575	\$83,101	\$78,499	\$75,199	\$158,300	48%
Tax Writeoffs							
Taxes written off (Twp share only)	\$55,513	\$71,739	\$61,883	\$142,298	\$225,071	\$286,954	78%
Expenditures Total	\$97,064	\$111,314	\$144,984	\$220,797	\$300,270	\$445,254	67%
Revenues							
Grants							
OMPF	-\$101,350	-\$101,350	-\$202,700	-\$201,034	-\$202,700	-\$405,400	50%
Payments-in-Lieu of Taxes and Other Levies							
City of Guelph	\$0	-\$6,599	\$0	-\$13,089	-\$26,394	-\$26,394	100%
CN Railway	\$0	-\$284	\$0	-\$563	-\$1,135	-\$1,135	100%
CP Railway	\$0	-\$1,964	\$0	-\$3,895	-\$7,854	-\$7,854	100%
Grant Guelph Junction Railway	\$0	-\$1,333	\$0	-\$2,643	-\$5,330	-\$5,330	100%
Greater Toronto Transit	\$0	-\$1,790	\$0	-\$3,550	-\$7,159	-\$7,159	100%
Host Kilmer (Service Ontario)	\$0	-\$6,381	\$0	-\$12,657	-\$25,524	-\$25,524	100%
Hydro One	\$0	-\$1,952	\$0	-\$3,871	-\$7,807	-\$7,807	100%
Mun Tax Assistance	\$0	-\$4,024	\$0	-\$7,982	-\$16,096	-\$16,096	100%
Ontario Hydro	\$0	-\$3,037	\$0	-\$6,024	-\$12,147	-\$12,147	100%
Provincial Aggregate Levy	\$0	-\$53,203	\$0	-\$105,530	-\$212,810	-\$212,810	100%
Public Works Canada	\$0	-\$245	\$0	-\$485	-\$979	-\$979	100%
Puslinch Landfill	\$0	-\$838	\$0	-\$1,662	-\$3,351	-\$3,351	100%
University of Guelph	\$0	-\$349	\$0	-\$692	-\$1,396	-\$1,396	100%
Penalties and Interest							
Int. Education/County DC's	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Interest - Tax Arrears	-\$24,616	-\$24,750	-\$58,936	-\$49,093	-\$40,064	-\$99,000	40%
Interest on General	-\$30,934	-\$15,725	-\$52,537	-\$31,192	-\$10,363	-\$62,900	16%
Interest on Grading	\$0	\$0	\$0	\$0	\$0	\$0	N/A

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Penalties - Property Taxes	-\$19,176	-\$20,650	-\$27,505	-\$40,960	-\$55,094	-\$82,599	67%
Property Taxes							
Supplemental Billings	-\$78,340	-\$17,150	-\$78,340	-\$34,018	\$9,740	-\$68,600	-14%
Surplus							
Surplus	\$0	\$0	\$161,067	\$0	-\$161,067	\$0	N/A
User Fees, Licenses and Fines							
Other Revenues	-\$144	-\$175	-\$268	-\$347	-\$432	-\$700	62%
Sale of Flags	\$0	-\$25	\$0	-\$50	-\$100	-\$100	100%
Revenues Total	-\$254,560	-\$261,820	-\$259,218	-\$519,337	-\$788,063	#####	75%
Corporate Total	-\$157,496	-\$150,507	-\$114,234	-\$298,539	-\$487,793	-\$602,027	81%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Council							
Expenditures							
Office Equipment and Supplies							
Office Supplies & Equipment	\$0	\$38	\$74	\$74	\$76	\$150	50%
Professional Development							
Employee Travel - Accom/Parking	\$664	\$1,500	\$4,879	\$2,975	\$1,121	\$6,000	19%
Employee Travel - Air Fare	\$0	\$125	\$0	\$248	\$500	\$500	100%
Employee Travel - Meals	\$0	\$100	\$185	\$198	\$215	\$400	54%
Membership Fees & Subscriptions	\$0	\$50	\$129	\$99	\$71	\$200	36%
Professional Development	\$315	\$1,150	\$631	\$2,281	\$3,969	\$4,600	86%
Salaries, Wages and Benefits	\$23,778	\$27,951	\$50,965	\$55,443	\$60,839	\$111,804	54%
Vehicles and Equipment							
Mileage	\$332	\$750	\$567	\$1,488	\$2,433	\$3,000	81%
Expenditures Total	\$25,090	\$31,664	\$57,430	\$62,807	\$69,224	\$126,654	55%
Council Total	\$25,090	\$31,664	\$57,430	\$62,807	\$69,224	\$126,654	55%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Elections							
Expenditures							
Contract Services/Professional Fees							
Professional Fees - Audit	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Contract Services	\$1,208	\$303	\$1,208	\$600	\$2	\$1,210	0%
Materials and Supplies							
Advertising	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Office Equipment and Supplies							
Office Supplies & Equipment	\$104	\$0	\$104	\$0	-\$104	\$0	N/A
Professional Development							
Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Roads and Related Costs							
Signage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Utilities							
Communication (Phone, Fax, Internet)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Postage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Expenditures Total	\$1,313	\$303	\$1,313	\$600	-\$103	\$1,210	-8%
Revenues							
Recoveries							
Election - Other Recoveries	\$0	\$0	\$0	\$0	\$0	\$0	N/A
User Fees, Licenses and Fines							
Nomination Fees	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Revenues Total	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Elections Total	\$1,313	\$303	\$1,313	\$600	-\$103	\$1,210	-8%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Finance							
Expenditures							
Building Maintenance							
Cleaning, Maintenance, Building Supplies	\$1,234	\$1,000	\$2,977	\$1,984	\$1,023	\$4,000	26%
Outdoor Maintenance of Building	\$165	\$250	\$165	\$496	\$835	\$1,000	84%
Community Grants							
Community Grants	\$34,475	\$8,119	\$34,625	\$16,104	-\$2,150	\$32,475	-7%
Contract Services/Professional Fees							
Contract Services	\$12,120	\$13,000	\$23,599	\$25,786	\$28,401	\$52,000	55%
Emergency Management	\$774	\$550	\$1,305	\$1,091	\$895	\$2,200	41%
Environmental Service - Garbage Bags	\$8,542	\$2,750	\$8,542	\$5,455	\$2,458	\$11,000	22%
Professional Fees - Audit	\$1,508	\$3,500	\$13,618	\$6,942	\$382	\$14,000	3%
Structural Audit	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Debt - Penalties and Interest							
Debt Interest Repayment	\$8,457	\$3,569	\$8,457	\$7,078	\$5,817	\$14,274	41%
Principle Repayment	\$110,000	\$27,500	-\$235,000	\$54,548	\$345,000	\$110,000	314%
Materials and Supplies							
Advertising	\$2,190	\$2,000	\$2,363	\$3,967	\$5,637	\$8,000	70%
Office Equipment and Supplies							
Computer Software & Hardware Operational Upgrades/Support from IT Consultant	\$0	\$750	\$0	\$1,488	\$3,000	\$3,000	100%
Kitchen Supplies and Equipment	\$584	\$450	\$1,028	\$893	\$772	\$1,800	43%
Office Supplies	\$1,656	\$2,000	\$3,229	\$3,967	\$4,771	\$8,000	60%
Professional Development							
Employee Travel - Accomodations	\$537	\$100	\$537	\$198	-\$137	\$400	-34%
Employee Travel - Meals	\$72	\$38	\$72	\$74	\$78	\$150	52%
Membership and Subscription Fees	\$2,363	\$766	\$2,938	\$1,520	\$127	\$3,065	4%
Professional Development	\$325	\$1,250	\$291	\$2,479	\$4,709	\$5,000	94%
Salaries, Wages and Benefits	\$72,229	\$80,489	\$148,964	\$159,655	\$172,992	\$321,956	54%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Tax Writeoffs							
Other written off (non collectible inv's)	\$0	\$0	-\$500	\$0	\$500	\$0	N/A
Utilities							
Bank Service Charges	\$694	\$400	\$1,300	\$793	\$300	\$1,600	19%
Communication (phone, fax, internet)	\$1,517	\$1,150	\$2,619	\$2,281	\$1,981	\$4,600	43%
Heat	\$254	\$565	\$983	\$1,121	\$1,277	\$2,260	56%
Hydro	\$1,785	\$1,500	\$2,875	\$2,975	\$3,125	\$6,000	52%
Postage	\$2,878	\$2,500	\$4,317	\$4,959	\$5,683	\$10,000	57%
Vehicles and Equipment							
Mileage	\$82	\$125	\$82	\$248	\$418	\$500	84%
Expenditures Total	\$264,441	\$154,320	\$29,384	\$306,103	\$587,896	\$617,280	95%
Revenues							
Recoveries							
Advertising, Legal, and Realtax Fees Recovered	-\$2,081	-\$1,250	-\$2,081	-\$2,479	-\$2,919	-\$5,000	58%
Other Recoveries	-\$1,000	-\$250	-\$2,632	-\$496	\$1,632	-\$1,000	-163%
User Fees, Licenses and Fines							
Garbage bags	-\$3,818	-\$2,750	-\$5,933	-\$5,455	-\$5,068	-\$11,000	46%
Invoice Administration Fee	\$100	\$0	\$150	\$0	-\$150	\$0	N/A
NSF Fees	-\$120	-\$200	-\$200	-\$397	-\$600	-\$800	75%
Tax Certificates	-\$1,980	-\$1,500	-\$3,120	-\$2,975	-\$2,880	-\$6,000	48%
Revenues Total	-\$8,898	-\$5,950	-\$13,815	-\$11,802	-\$9,985	-\$23,800	42%
Finance Total	\$255,543	\$148,370	\$15,569	\$294,301	\$577,911	\$593,480	97%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Heritage Committee							
Expenditures							
Office Equipment and Supplies							
Office Supplies & Equipment	\$0	\$63	\$0	\$124	\$250	\$250	100%
Professional Development							
Employee Travel - Accomodations	\$537	\$300	\$537	\$595	\$663	\$1,200	55%
Employee Travel - Meals	\$72	\$150	\$72	\$298	\$528	\$600	88%
Training	\$0	\$375	\$0	\$744	\$1,500	\$1,500	100%
Salaries, Wages and Benefits	\$0	\$448	\$0	\$888	\$1,790	\$1,790	100%
Vehicles and Equipment							
Mileage	\$0	\$125	\$0	\$248	\$500	\$500	100%
Expenditures Total	\$609	\$1,460	\$609	\$2,896	\$5,231	\$5,840	90%
Heritage Committee Total	\$609	\$1,460	\$609	\$2,896	\$5,231	\$5,840	90%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
PDAC							
Expenditures							
Office Equipment and Supplies							
Office Supplies & Equipment	\$0	\$0	\$13	\$0	-\$13	\$0	N/A
Professional Development							
Training	\$0	\$375	\$1,028	\$744	\$472	\$1,500	31%
Salaries, Wages and Benefits	\$0	\$1,045	\$0	\$2,073	\$4,180	\$4,180	100%
Vehicles and Equipment							
Mileage	\$0	\$38	\$0	\$74	\$150	\$150	100%
Expenditures Total	\$0	\$1,458	\$1,041	\$2,891	\$4,789	\$5,830	82%
PDAC Total	\$0	\$1,458	\$1,041	\$2,891	\$4,789	\$5,830	82%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Recreation Committee							
Expenditures							
Professional Development							
Training	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits	\$0	\$1,045	\$0	\$2,073	\$4,180	\$4,180	100%
Expenditures Total	\$0	\$1,045	\$0	\$2,073	\$4,180	\$4,180	100%
Recreation Committee Total	\$0	\$1,045	\$0	\$2,073	\$4,180	\$4,180	100%
General Government Total	\$222,694	\$155,657	\$195,648	\$308,756	\$426,981	\$622,629	69%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Parks and Recreation							
Badenoch							
Expenditures							
Building Maintenance							
Exterior Maintenance Costs	\$119	\$0	\$119	\$0	-\$119	\$0	N/A
Interior Maintenance Costs	\$102	\$0	\$102	\$0	-\$102	\$0	N/A
Community Grants							
Badenoch Comm Ctr Grant	\$0	\$500	\$0	\$992	\$2,000	\$2,000	100%
Contract Services/Professional Fees							
Contract Services	\$0	\$38	\$0	\$74	\$150	\$150	100%
Structural Audit	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Water Protection	\$31	\$16	\$31	\$32	\$34	\$65	53%
Utilities							
Insurance	\$0	\$3,206	\$12,829	\$6,359	-\$6	\$12,823	0%
Expenditures Total	\$251	\$3,760	\$13,080	\$7,457	\$1,958	\$15,038	13%
Revenues							
User Fees, Licenses and Fines							
Badenoch Rental Revenue	\$0	-\$3	-\$10	-\$5	\$0	-\$10	0%
Revenues Total	\$0	-\$3	-\$10	-\$5	\$0	-\$10	0%
Badenoch Total	\$251	\$3,757	\$13,070	\$7,452	\$1,958	\$15,028	13%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Library							
Expenditures							
Contract Services/Professional Fees							
Library Rent for Historical society	\$1,126	\$1,128	\$2,634	\$2,236	\$1,876	\$4,510	42%
Utilities							
Library Water Monitoring	\$558	\$438	\$870	\$868	\$880	\$1,750	50%
Expenditures Total	\$1,684	\$1,565	\$3,504	\$3,104	\$2,756	\$6,260	44%
Revenues							
Recoveries							
Library Costs Recovered from County	\$0	-\$515	\$0	-\$1,022	-\$2,060	-\$2,060	100%
Revenues Total	\$0	-\$515	\$0	-\$1,022	-\$2,060	-\$2,060	100%
Library Total	\$1,684	\$1,050	\$3,504	\$2,083	\$696	\$4,200	17%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
ORC							
Expenditures							
Building Maintenance							
Bldg-Cleaning, Maint,Supplies Exterior	\$714	\$2,500	\$2,614	\$4,959	\$7,386	\$10,000	74%
Bldg-Cleaning, Maint,Supplies Interior	\$1,461	\$2,000	\$2,205	\$3,967	\$5,795	\$8,000	72%
Contract Services/Professional Fees							
Contract Services	\$0	\$88	\$377	\$174	-\$27	\$350	-8%
Professional Fees - Engineering	\$2,938	\$0	\$2,938	\$0	-\$2,938	\$0	N/A
Water Protection	\$223	\$100	\$456	\$198	-\$56	\$400	-14%
Materials and Supplies							
Advertising	\$0	\$75	\$0	\$149	\$300	\$300	100%
Clothing Safety Allowance	\$0	\$38	\$0	\$74	\$150	\$150	100%
Office Equipment and Supplies							
Drink Machine Supplies	\$0	\$125	\$100	\$248	\$400	\$500	80%
Office Supplies	\$101	\$75	\$341	\$149	-\$41	\$300	-14%
Professional Development							
Employee Travel - Meals	\$0	\$25	\$0	\$50	\$100	\$100	100%
Membership and Subscription Fees	\$0	\$38	\$0	\$74	\$150	\$150	100%
Professional Development	\$0	\$375	\$1,048	\$744	\$452	\$1,500	30%
Roads and Related Costs							
Signage	\$0	\$25	\$0	\$50	\$100	\$100	100%
Salaries, Wages and Benefits	\$25,106	\$26,342	\$53,717	\$52,250	\$51,650	\$105,367	49%
Utilities							
Communication(phone, fax, intern)	\$572	\$1,110	\$1,243	\$2,202	\$3,197	\$4,440	72%
Fuel	\$483	\$765	\$1,537	\$1,517	\$1,523	\$3,060	50%
Heat	\$817	\$1,426	\$3,424	\$2,829	\$2,281	\$5,705	40%
Hydro	\$9,322	\$5,750	\$19,536	\$11,405	\$3,464	\$23,000	15%
Insurance	\$0	\$2,174	\$8,698	\$4,312	-\$3	\$8,695	0%
Waste Removal	\$174	\$150	\$285	\$298	\$315	\$600	53%
Vehicles and Equipment							

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Equipment Maintenance & Supplies	\$87	\$3,250	\$2,355	\$6,447	\$10,645	\$13,000	82%
Mileage	\$0	\$25	\$0	\$50	\$100	\$100	100%
Expenditures Total	\$41,999	\$46,454	\$100,872	\$92,145	\$84,945	\$185,817	46%
Revenues							
Recoveries							
Other Recoveries	-\$355	-\$125	-\$431	-\$248	-\$69	-\$500	14%
User Fees, Licenses and Fines							
Arena Summer Rentals	-\$4,155	-\$5,500	-\$4,155	-\$10,910	-\$17,845	-\$22,000	81%
Gymnasium Rental	-\$10,041	-\$3,000	-\$13,356	-\$5,951	\$1,356	-\$12,000	-11%
Ice Rental - Non-Prime	-\$546	-\$500	-\$434	-\$992	-\$1,566	-\$2,000	78%
Ice Rental - Prime	-\$17,050	-\$10,000	-\$36,937	-\$19,836	-\$3,063	-\$40,000	8%
ORC Drink Machine	-\$235	-\$325	-\$443	-\$645	-\$857	-\$1,300	66%
Rink Board and Ball Diamond Advertising	\$0	-\$175	\$0	-\$347	-\$700	-\$700	100%
Revenues Total	-\$32,382	-\$19,625	-\$55,756	-\$38,927	-\$22,744	-\$78,500	29%
ORC Total	\$9,616	\$26,829	\$45,116	\$53,217	\$62,201	\$107,317	58%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Parks							
Expenditures							
Building Maintenance							
Outdoor Maintenance	\$2,236	\$2,500	\$2,236	\$4,959	\$7,764	\$10,000	78%
Contract Services/Professional Fees							
Contract Services	\$4,941	\$5,175	\$4,941	\$10,265	\$15,759	\$20,700	76%
Water Protection	\$31	\$250	\$31	\$496	\$969	\$1,000	97%
Materials and Supplies							
Advertising	\$0	\$38	\$0	\$74	\$150	\$150	100%
Salaries, Wages and Benefits	\$9,680	\$8,857	\$9,298	\$17,569	\$26,131	\$35,429	74%
Utilities							
Fuel	\$0	\$550	\$0	\$1,091	\$2,200	\$2,200	100%
Hydro	\$647	\$650	\$1,110	\$1,289	\$1,490	\$2,600	57%
Insurance	\$0	\$1,578	\$6,316	\$3,131	-\$3	\$6,313	0%
Vehicles and Equipment							
Equipment Lease	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Equipment Maintenance and Supplies	\$2,843	\$1,125	\$2,843	\$2,232	\$1,657	\$4,500	37%
Mileage	\$47	\$125	\$47	\$248	\$453	\$500	91%
Vehicle Maintenance	\$0	\$125	\$0	\$248	\$500	\$500	100%
Expenditures Total	\$20,424	\$20,973	\$26,821	\$41,601	\$57,071	\$83,892	68%
Revenues							
User Fees, Licenses and Fines							
Aberfoyle/Morriston Ball Park/ Morriston Mea	-\$230	-\$25	-\$230	-\$50	\$130	-\$100	-130%
Horse Paddock Rental	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Picnic Shelter	-\$225	-\$75	-\$225	-\$149	-\$75	-\$300	25%
Sports Facility User Fees	-\$16,702	-\$3,250	-\$16,702	-\$6,447	\$3,702	-\$13,000	-28%
Revenues Total	-\$17,157	-\$3,350	-\$17,157	-\$6,645	\$3,757	-\$13,400	-28%
Parks Total	\$3,267	\$17,623	\$9,664	\$34,956	\$60,828	\$70,492	86%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
PCC							
Expenditures							
Building Maintenance							
Bldg-Cleaning, Maint,Supplies Interior	\$6,818	\$4,250	\$9,410	\$8,430	\$7,590	\$17,000	45%
Outdoor Maintenance of Building	\$359	\$300	\$521	\$595	\$679	\$1,200	57%
Contract Services/Professional Fees							
Contract Services	\$5,669	\$1,263	\$6,173	\$2,504	-\$1,123	\$5,050	-22%
Structural Audit	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Water Protection	\$1,616	\$1,275	\$1,989	\$2,529	\$3,111	\$5,100	61%
Materials and Supplies							
Advertising	\$0	\$875	\$265	\$1,736	\$3,235	\$3,500	92%
Office Equipment and Supplies							
Kitchen Supplies and Equipment	\$988	\$925	\$1,166	\$1,835	\$2,534	\$3,700	68%
Office Supplies	\$73	\$75	\$73	\$149	\$227	\$300	76%
Professional Development							
Employee Travel - Accomodations	\$0	\$113	\$0	\$223	\$450	\$450	100%
Employee Travel - Meals	\$0	\$38	\$0	\$74	\$150	\$150	100%
Membership and Subscription Fees	\$0	\$688	\$224	\$1,364	\$2,526	\$2,750	92%
Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits	\$12,193	\$25,778	\$36,500	\$51,133	\$66,613	\$103,113	65%
Utilities							
Communication(phone, fax, intern)	\$644	\$1,230	\$1,429	\$2,440	\$3,491	\$4,920	71%
Fuel	\$0	\$125	\$0	\$248	\$500	\$500	100%
Heat	\$1,221	\$950	\$3,156	\$1,884	\$644	\$3,800	17%
Hydro	\$5,027	\$4,500	\$14,084	\$8,926	\$3,916	\$18,000	22%
Insurance	\$0	\$1,789	\$7,158	\$3,549	-\$2	\$7,156	0%
Waste Removal	\$697	\$625	\$1,138	\$1,240	\$1,362	\$2,500	54%
Vehicles and Equipment							
Mileage	\$0	\$75	\$0	\$149	\$300	\$300	100%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Expenditures Total	\$35,304	\$44,872	\$83,287	\$89,007	\$96,202	\$179,489	54%
Revenues							
Grants							
Recreation Conditional Grants	\$0	-\$1,292	\$0	-\$2,562	-\$5,167	-\$5,167	100%
Recoveries							
Other Recoveries	-\$686	-\$200	-\$850	-\$397	\$50	-\$800	-6%
User Fees, Licenses and Fines							
Advertising Sign	-\$189	-\$63	-\$252	-\$124	\$2	-\$250	-1%
Alf Hales Room	-\$2,108	-\$1,075	-\$3,573	-\$2,132	-\$727	-\$4,300	17%
Archie MacRobbie Hall - Non-Prime	-\$5,979	-\$2,500	-\$8,294	-\$4,959	-\$1,706	-\$10,000	17%
Archie MacRobbie Hall - Prime	-\$10,087	-\$4,250	-\$11,332	-\$8,430	-\$5,668	-\$17,000	33%
Bartenders	-\$4,670	-\$2,200	-\$5,360	-\$4,364	-\$3,440	-\$8,800	39%
Commercial Rentals	\$0	-\$188	\$0	-\$372	-\$750	-\$750	100%
Kitchen Facilities	-\$1,933	-\$625	-\$2,762	-\$1,240	\$262	-\$2,500	-10%
Licensed Events Using Patio	\$0	-\$100	\$0	-\$198	-\$400	-\$400	100%
Pop, Glasses, & Ice	-\$1,128	-\$500	-\$1,173	-\$992	-\$827	-\$2,000	41%
Revenues Total	-\$26,779	-\$12,992	-\$33,596	-\$25,770	-\$18,371	-\$51,967	35%
PCC Total	\$8,525	\$31,881	\$49,691	\$63,237	\$77,831	\$127,522	61%
Parks and Recreation Total	\$23,343	\$81,140	\$121,045	\$160,946	\$203,514	\$324,559	63%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Planning							
Planning							
Expenditures							
Building Maintenance							
Cleaning, Maintenance & Supplies for Building	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Community Grants							
CIP Grants	\$0	\$3,750	\$0	\$7,438	\$15,000	\$15,000	100%
Contract Services/Professional Fees							
Contract Services	\$504	\$875	\$973	\$1,736	\$2,527	\$3,500	72%
Professional Fees - Engineering & Environment	\$31,171	\$11,250	\$40,637	\$22,315	\$4,363	\$45,000	10%
Professional Fees - Legal	\$0	\$3,750	\$0	\$7,438	\$15,000	\$15,000	100%
Professional Fees - Water Monitoring	\$458	\$551	\$743	\$1,093	\$1,462	\$2,205	66%
Materials and Supplies							
Advertising	\$2,416	\$1,000	\$3,664	\$1,984	\$337	\$4,000	8%
Office Equipment and Supplies							
Office Supplies	\$12	\$25	\$12	\$50	\$88	\$100	88%
Professional Development							
Employee Travel - Accomodations	\$0	\$88	\$0	\$174	\$350	\$350	100%
Employee Travel - Meals	\$0	\$25	\$0	\$50	\$100	\$100	100%
Membership and Subscription Fees	\$0	\$30	\$0	\$60	\$120	\$120	100%
Professional Development	\$0	\$50	\$0	\$99	\$200	\$200	100%
Roads and Related Costs							
Signage	\$0	\$25	\$0	\$50	\$100	\$100	100%
Salaries, Wages and Benefits	\$18,074	\$18,592	\$37,044	\$36,877	\$37,322	\$74,366	50%
Utilities							
Communication (phone, fax, Internet)	\$17	\$13	\$79	\$25	-\$29	\$50	-58%
Vehicles and Equipment							
Mileage	\$135	\$63	\$135	\$124	\$115	\$250	46%
Expenditures Total	\$52,786	\$40,085	\$83,286	\$79,512	\$77,055	\$160,341	48%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Revenues							
Grants							
BR+E Municipal Implementation Fund	\$0	-\$6,250	\$0	-\$12,397	-\$25,000	-\$25,000	100%
Recoveries							
Advertising Fees Recovered	\$0	-\$250	-\$46	-\$496	-\$954	-\$1,000	95%
Engineering, Environmental, and Legal Fees Re	-\$10,399	-\$6,250	-\$22,972	-\$12,397	-\$2,028	-\$25,000	8%
User Fees, Licenses and Fines							
Agreements	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Consent Review and Clearance	-\$1,250	-\$1,875	-\$1,875	-\$3,719	-\$5,625	-\$7,500	75%
Minor Variance Application	-\$4,641	-\$2,321	-\$7,306	-\$4,603	-\$1,976	-\$9,282	21%
Part Lot Control Exemption By-law	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Site Plan Control	\$0	-\$2,040	\$0	-\$4,046	-\$8,160	-\$8,160	100%
Telecommunication Tower Proposals	\$0	-\$125	\$0	-\$248	-\$500	-\$500	100%
Zoning By-law #19/85	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Zoning By-law Amendment	-\$22,400	-\$5,500	-\$29,600	-\$10,910	\$7,600	-\$22,000	-35%
Zoning By-law Amendment - Aggregate	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Zoning Compliance Letter	-\$525	-\$500	-\$900	-\$992	-\$1,100	-\$2,000	55%
Revenues Total	-\$39,215	-\$25,111	-\$62,699	-\$49,808	-\$37,743	-\$100,442	38%
Planning Total	\$13,570	\$14,975	\$20,587	\$29,703	\$39,312	\$59,899	66%
Planning Total	\$13,570	\$14,975	\$20,587	\$29,703	\$39,312	\$59,899	66%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Public Works							
Public Works							
Expenditures							
Building Maintenance							
Permits	\$0	\$25	\$1,850	\$50	-\$1,750	\$100	-1750%
Contract Services/Professional Fees							
Contract Services	\$4,149	\$11,000	\$7,530	\$21,819	\$36,470	\$44,000	83%
Professional Fees - Engineering	\$430	\$500	\$588	\$992	\$1,412	\$2,000	71%
Materials and Supplies							
Advertising	\$20	\$188	\$20	\$372	\$730	\$750	97%
Clothing, Safety Allowance	\$122	\$188	\$122	\$372	\$628	\$750	84%
Office Equipment and Supplies							
Office Supplies	\$151	\$125	\$581	\$248	-\$81	\$500	-16%
Professional Development							
Employee Travel - Meals	\$68	\$25	\$68	\$50	\$32	\$100	32%
Membership and Subscription Fees	\$0	\$200	\$787	\$397	\$13	\$800	2%
Professional Development	\$1,518	\$355	\$1,518	\$704	-\$98	\$1,420	-7%
Roads and Related Costs							
Bridge Inspections	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Calcium	\$42,175	\$11,025	\$42,175	\$21,869	\$1,925	\$44,100	4%
Ice Storm Assistance - Goods and Services	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Maintenance Gravel	\$62,019	\$20,000	\$62,019	\$39,671	\$17,981	\$80,000	22%
Pavement Markings	\$0	\$7,400	\$0	\$14,678	\$29,600	\$29,600	100%
Railway Maintenance	\$0	\$1,250	\$0	\$2,479	\$5,000	\$5,000	100%
Road Maintenance supplies	\$9,424	\$9,350	\$13,926	\$18,546	\$23,474	\$37,400	63%
Shop Overhead	\$763	\$3,250	\$2,329	\$6,447	\$10,671	\$13,000	82%
Sidewalk Repairs	\$0	\$1,250	\$0	\$2,479	\$5,000	\$5,000	100%
Signage	\$0	\$2,500	\$1,029	\$4,959	\$8,971	\$10,000	90%
Speed Monitor	\$0	\$125	\$0	\$248	\$500	\$500	100%
Street Lights: Repairs and Hydro Bills	\$13,501	\$11,588	\$26,862	\$22,985	\$19,488	\$46,350	42%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Winter Maintenance	\$29,586	\$45,750	\$130,482	\$90,748	\$52,518	\$183,000	29%
Salaries, Wages and Benefits	\$124,406	\$139,203	\$287,471	\$276,118	\$269,341	\$556,812	48%
Tax Writeoffs							
Ice Storm Assistance - Employee Costs	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Utilities							
Communication(phone, fax, intern)	\$473	\$450	\$981	\$893	\$819	\$1,800	46%
Fuel	\$18,064	\$21,074	\$43,611	\$41,801	\$40,684	\$84,295	48%
Heat	\$707	\$1,410	\$3,216	\$2,797	\$2,424	\$5,640	43%
Hydro	\$1,739	\$1,475	\$4,705	\$2,926	\$1,195	\$5,900	20%
Insurance	\$0	\$17,878	\$70,341	\$35,462	\$1,171	\$71,512	2%
Waste Removal	\$0	\$375	\$116	\$744	\$1,384	\$1,500	92%
Vehicles and Equipment							
Equipment Maintenance & Supplies	\$336	\$513	\$336	\$1,017	\$1,714	\$2,050	84%
Mileage	\$303	\$25	\$303	\$50	-\$203	\$100	-203%
Vehicle Maintenance	\$10,330	\$11,500	\$19,337	\$22,811	\$26,663	\$46,000	58%
Vehicle Plates	\$40	\$1,739	\$40	\$3,450	\$6,917	\$6,957	99%
Expenditures Total	\$320,325	\$321,734	\$722,342	\$638,179	\$564,594	#####	44%
Revenues							
Recoveries							
Roads Other Recoveries	-\$5,350	-\$250	-\$5,732	-\$496	\$4,732	-\$1,000	-473%
Third Party Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Third Party Cost Recovery Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0	N/A
User Fees, Licenses and Fines							
Entrance Permit	-\$2,300	-\$575	-\$4,140	-\$1,141	\$1,840	-\$2,300	-80%
Oversize-Overweight Load Permits	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Revenues Total	-\$7,650	-\$825	-\$9,872	-\$1,636	\$6,572	-\$3,300	-199%
Public Works Total	\$312,675	\$320,909	\$712,470	\$636,543	\$571,166	#####	44%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Source Water Protection							
Expenditures							
Contract Services/Professional Fees							
Professional Fees	\$5,950	\$7,570	\$5,950	\$15,016	\$24,331	\$30,281	80%
Materials and Supplies							
Public Education Costs	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits	\$0	\$4,315	\$0	\$8,560	\$17,261	\$17,261	100%
Expenditures Total	\$5,950	\$11,886	\$5,950	\$23,576	\$41,592	\$47,542	87%
Revenues							
Grants							
Source Protection Municipal Implementation F	\$0	-\$4,315	\$0	-\$8,559	-\$17,260	-\$17,260	100%
Revenues Total	\$0	-\$4,315	\$0	-\$8,559	-\$17,260	-\$17,260	100%
Source Water Protection Total	\$5,950	\$7,571	\$5,950	\$15,017	\$24,332	\$30,282	80%
Public Works Total	\$318,624	\$328,480	\$718,420	\$651,559	\$595,498	#####	45%
Grand Total	\$704,467	\$740,461	\$1,379,437	\$1,468,750	\$1,582,407	#####	53%

2nd Quarter Financial Summary
Schedule 2 - Revenue and Expense Summary

Department	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Expenditures							
Administration	\$105,869	\$123,978	\$244,638	\$245,918	\$251,274	\$495,912	51%
Audit Committee	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Badenoch	\$251	\$3,760	\$13,080	\$7,457	\$1,958	\$15,038	13%
Building	\$81,073	\$91,786	\$190,611	\$182,063	\$176,533	\$367,144	48%
By-law	\$19,587	\$29,430	\$30,697	\$58,377	\$87,025	\$117,721	74%
Committee of Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Corporate	\$97,064	\$111,314	\$144,984	\$220,797	\$300,270	\$445,254	67%
Council	\$25,090	\$31,664	\$57,430	\$62,807	\$69,224	\$126,654	55%
Elections	\$1,313	\$303	\$1,313	\$600	-\$103	\$1,210	-8%
Finance	\$264,441	\$154,320	\$29,384	\$306,103	\$587,896	\$617,280	95%
Fire and Rescue	\$176,170	\$158,498	\$384,291	\$314,391	\$249,702	\$633,993	39%
Heritage Committee	\$609	\$1,460	\$609	\$2,896	\$5,231	\$5,840	90%
Library	\$1,684	\$1,565	\$3,504	\$3,104	\$2,756	\$6,260	44%
ORC	\$41,999	\$46,454	\$100,872	\$92,145	\$84,945	\$185,817	46%
Parks	\$20,424	\$20,973	\$26,821	\$41,601	\$57,071	\$83,892	68%
PCC	\$35,304	\$44,872	\$83,287	\$89,007	\$96,202	\$179,489	54%
PDAC	\$0	\$1,458	\$1,041	\$2,891	\$4,789	\$5,830	82%
Planning	\$52,786	\$40,085	\$83,286	\$79,512	\$77,055	\$160,341	48%
Public Works	\$320,325	\$321,734	\$722,342	\$638,179	\$564,594	\$1,286,936	44%
Recreation Committee	\$0	\$1,045	\$0	\$2,073	\$4,180	\$4,180	100%
Source Water Protection	\$5,950	\$11,886	\$5,950	\$23,576	\$41,592	\$47,542	87%
Expenditures Total	\$1,249,936	\$1,196,583	\$2,124,141	\$2,373,497	\$2,662,192	\$4,786,333	56%

Department	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	Total Budget	% Budget Remaining
Revenues							
Administration	-\$8,234	-\$2,113	-\$10,717	-\$4,190	\$2,267	-\$8,450	-27%
Badenoch	\$0	-\$3	-\$10	-\$5	\$0	-\$10	0%
Building	-\$106,234	-\$76,418	-\$204,501	-\$151,579	-\$101,170	-\$305,671	33%
By-law	-\$3,759	-\$17,312	-\$22,031	-\$34,338	-\$47,215	-\$69,246	68%
Corporate	-\$254,560	-\$261,820	-\$259,218	-\$519,337	-\$788,063	-\$1,047,281	75%
Elections	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Finance	-\$8,898	-\$5,950	-\$13,815	-\$11,802	-\$9,985	-\$23,800	42%
Fire and Rescue	-\$40,601	-\$25,776	-\$55,331	-\$51,127	-\$47,771	-\$103,102	46%
Library	\$0	-\$515	\$0	-\$1,022	-\$2,060	-\$2,060	100%
ORC	-\$32,382	-\$19,625	-\$55,756	-\$38,927	-\$22,744	-\$78,500	29%
Parks	-\$17,157	-\$3,350	-\$17,157	-\$6,645	\$3,757	-\$13,400	-28%
PCC	-\$26,779	-\$12,992	-\$33,596	-\$25,770	-\$18,371	-\$51,967	35%
Planning	-\$39,215	-\$25,111	-\$62,699	-\$49,808	-\$37,743	-\$100,442	38%
Public Works	-\$7,650	-\$825	-\$9,872	-\$1,636	\$6,572	-\$3,300	-199%
Source Water Protection	\$0	-\$4,315	\$0	-\$8,559	-\$17,260	-\$17,260	100%
Revenues Total	-\$545,469	-\$456,122	-\$744,704	-\$904,747	-\$1,079,785	-\$1,824,489	59%
Grand Total	\$704,467	\$740,461	\$1,379,437	\$1,468,750	\$1,582,407	\$2,961,844	53%

**Report FIN-2016-008 - First Quarter Financial Report
Schdule 3 - Other Financial Data**

Summary of Property Taxes Billed							
	As at January 31st	As at February 29th	As at March 31st	As at April 30th	As at May 31st	As at June 30th	
Taxes Billed							
Interim Payments							
1st Installment	\$0	\$5,616,145	\$5,616,145	\$5,616,145	\$5,616,145	\$5,616,145	\$5,616,145
2nd Installment	\$0	\$0	\$0	\$5,614,693	\$5,614,693	\$5,614,693	\$5,614,693
	\$0	\$5,616,145	\$5,616,145	\$11,230,838	\$11,230,838	\$11,230,838	\$11,230,838
Final Payments							
1st Installment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2nd Installment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Billed	\$0	\$5,616,145	\$5,616,145	\$11,230,838	\$11,230,838	\$11,230,838	\$11,230,838
Capping Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Taxes Billed	\$0	\$5,616,145	\$5,616,145	\$11,230,838	\$11,230,838	\$11,230,838	\$11,230,838
In-year Tax Adjustments							
Taxes Written Off to Date	-\$875	-\$2,078	-\$6,370	-\$6,370	-\$6,370	-\$6,370	-\$61,883
Supplemental Billings to Date	\$0	\$0	\$0	\$0	\$0	\$0	\$78,340
Net Taxes Billed to Date	-\$875	\$5,614,067	\$5,609,775	\$11,224,468	\$11,224,468	\$11,224,468	\$11,247,295

Summary of Tax Arrears							
2016 Tax Arrears	January	February	March	April	May	June	
Outstanding Taxes	-\$142,118	\$698,548	-\$126,127	\$1,306,942	\$754,181	-\$5,696	
Outstanding Interest			\$2,816	\$5,665	\$9,813	\$11,081	
2015 Tax Arrears							
Outstanding Taxes	\$680,492	\$571,156	\$531,973	\$466,824	\$422,096	\$369,966	
Outstanding Interest	\$30,569	\$28,139	\$30,445	\$28,563	\$28,806	\$25,157	
2014 Tax Arrears							
Outstanding Taxes	\$162,356	\$146,025	\$141,063	\$108,020	\$100,817	\$77,878	
Outstanding Interest	\$21,096	\$18,559	\$19,085	\$15,067	\$16,129	\$12,044	
2013 Tax Arrears							
Outstanding Taxes	\$133,840	\$109,905	\$102,047	\$70,075	\$69,046	\$61,699	
Outstanding Interest	\$41,218	\$33,396	\$34,298	\$23,366	\$24,174	\$23,396	
Total Outstanding Taxes & Interest	\$927,453	\$1,605,728	\$735,600	\$2,024,522	\$1,425,063	\$575,524	

Bank and Interest Summary							
	January	February	March	April	May	June	
Bank Balance	\$2,147,742	\$7,139,867	\$2,604,489	\$6,797,437	\$7,187,355	\$2,315,373	
General Acct. Interest Earned to Date	\$3,944	\$19,466	\$21,603	\$26,490	\$47,744	\$52,537	

Accounts Payable

TD Canada Trust Cheque Register By Date

01/04/2016 thru 30/04/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019629	04/04/2016	000021	A.F. POLLUTION ABATEMENT SYSTE	342.32
019630	04/04/2016	000023	A.J. STONE CO. LTD.	1,241.58
019631	04/04/2016	000030	ABELL PEST CONTROL INC.	388.97
019632	04/04/2016	000038	ACKLANDS-GRAINGER INC.	228.79
019633	04/04/2016	001352	AIR LIQUIDE CANADA INC.	91.19
019634	04/04/2016	001847	AIRD & BERLIS LLP	8,202.67
019635	04/04/2016	000128	BENSON TIRE INC.	35.60
019636	04/04/2016	001781	BERNARDI HUMAN RESOURCE LAW LLP	384.20
019637	04/04/2016	000148	BOUCHER & JONES INC.	4,864.02
019638	04/04/2016	001222	BRENNEMAN FILING SYSTEMS LTD	56.50
019639	04/04/2016	001074	C-MAX FIRE SOLUTIONS	180.80
019640	04/04/2016	000182	CAMPUS HARDWARE LIMITED	142.14
019641	04/04/2016	000171	CANADIAN PACIFIC RAILWAY CO.	1,385.00
019642	04/04/2016	000214	CBM AGGREGATES	6,264.66
019643	04/04/2016	000219	CEDAR SIGNS	1,039.06
019644	04/04/2016	001218	CITY OF GUELPH	116.00
019645	04/04/2016	000259	COUNTY OF WELLINGTON	55,256.86
019646	04/04/2016	001351	DELTA TRUCK EQUIPMENT	291.74
019647	04/04/2016	000567	DIVERSEY CANADA INC.	1,621.73
019648	04/04/2016	001518	DONALD CREED	94.76
019649	04/04/2016	000384	FLEET IMAGE INC.	137.86
019650	04/04/2016	001979	FORTRESS EMERGENCY SERVICES	16,373.82
019651	04/04/2016	000423	GEORGIAN BAY FIRE & SAFETY LTD	226.00
019652	04/04/2016	000414	GM BLUEPLAN ENGINEERING LIMITED	3,117.11
019653	04/04/2016	000448	GREAT-WEST LIFE ASSURANCE CO.	704.09
019654	04/04/2016	001216	GUELPH BUILDING SUPPLY	94.92
019655	04/04/2016	000468	GWS ECOLOGICAL & FORESTRY SERV	1,749.80
019656	04/04/2016	000476	HARDEN ENVIRONMENTAL SERVICES	830.55
019657	04/04/2016	001807	HR DOWNLOADS INC.	4,061.22
019658	04/04/2016	000511	HUNTER STEEL SALES	118.65
019659	04/04/2016	001593	INTERGRITY	411.96
019660	04/04/2016	001338	JARDINE LLOYD THOMPSON CANADA	6,157.08
019661	04/04/2016	000565	JOHN UPTEGROVE	237.50
019662	04/04/2016	000937	JOSHUA SHEPHERD	594.96
019663	04/04/2016	001429	KENNETH ROTH	49.15
019664	04/04/2016	000650	M & L SUPPLY	1,779.12
019665	04/04/2016	000710	MICHAEL'S MOBILE	203.40
019666	04/04/2016	000734	MRC SYSTEMS INC.	462.18
019667	04/04/2016	000761	NORTHERN ICE CO. INC.	105.30
019668	04/04/2016	001945	ONSERVE	1,808.30
019669	04/04/2016	000778	ONTARIO ASSOC. OF FIRE CHIEFS	2,305.20
019670	04/04/2016	001516	PARTRIDGE FREELANCE TITLESEARCHING	283.05
019671	04/04/2016	001664	PRINCESS AUTO LTD.	206.16
019672	04/04/2016	000830	PUROLATOR COURIER LTD.	32.07
019673	04/04/2016	001506	R&R DISPOSAL AND SERVICES LTD	271.20
019674	04/04/2016	001235	RECEIVER GENERAL FOR CANADA	471.00
019675	04/04/2016	001956	RESTAURANTS CANADA	248.60
019676	04/04/2016	000861	REYNER ELECTRIC CONSTRUCTION INC.	1,134.97
019677	04/04/2016	000900	ROYAL CITY AUTOMOTIVE	11.93
019678	04/04/2016	000905	ROYAL SS TANK & TRUCK LTD	1,175.99
019679	04/04/2016	000934	SGS CANADA INC	404.54
019680	04/04/2016	001852	SPEARMAN, PAUL	222.00
019681	04/04/2016	001372	STOKES INTERNATIONAL	211.25

Accounts Payable

TD Canada Trust Cheque Register By Date

01/04/2016 thru 30/04/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019682	04/04/2016	000225	STRONGCO	627.50
019683	04/04/2016	000988	SWAN DUST CONTROL LTD	227.92
019684	04/04/2016	000804	THE PEPSI BOTTLING GROUP	192.16
019685	04/04/2016	001922	THE ROYAL CANADIAN LEGION	275.00
019686	04/04/2016	001016	TOPECO COFFEE & TEA COMPANY	263.81
019687	04/04/2016	001039	UNION GAS LIMITED	3,000.20
019688	04/04/2016	001737	WEBER ENVIRONMENTAL SERVICES	2,203.50
019694	06/04/2016	000229	CIT FINANCIAL LTD.	2,264.68
019695	06/04/2016	000717	MINISTER OF FINANCE	2,331.82
019696	06/04/2016	000764	O.M.E.R.S.	23,889.60
019697	06/04/2016	000856	RECEIVER GENERAL	75.36
019698	06/04/2016	001147	RECEIVER GENERAL	33,656.14
019699	06/04/2016	001113	WORKPLACE SAFETY & INSURANCE	4,818.33
019700	07/04/2016	000710	MICHAEL'S MOBILE	1,983.15
019701	07/04/2016	000977	STEVEN GOODE	871.89
019702	08/04/2016	000716	CORP. OF THE TOWN OF MILTON	5,539.80
019705	14/04/2016	000119	BELL CANADA	410.75
019706	14/04/2016	000400	GUELPH BUSINESS MACHINES	681.42
019707	14/04/2016	000476	HARDEN ENVIRONMENTAL SERVICES	13,435.70
019708	14/04/2016	000514	HYDRO ONE NETWORKS INC	8,985.00
019709	14/04/2016	001299	INSTATEL COMMUNICATIONS	169.50
019710	14/04/2016	000661	MANULIFE FINANCIAL	14,404.54
019711	14/04/2016	000211	MICHELLE CASSAR	118.99
019712	14/04/2016	001945	ONSERVE	2,575.27
019713	14/04/2016	001068	PROGRESSIVE WASTE SOLUTIONS CDA	322.62
019714	14/04/2016	000932	SENTEX COMMUNICATIONS	214.68
019715	14/04/2016	001996	SERVER CLOUD CANADA	473.47
019716	14/04/2016	000998	TD VISA	5,228.95
019717	21/04/2016	000036	ACCESS COPYRIGHT	237.30
019718	21/04/2016	001847	AIRD & BERLIS LLP	1,296.59
019719	21/04/2016	000119	BELL CANADA	1,040.91
019720	21/04/2016	001711	DALES SEARCH SERVICES LTD.	39.64
019721	21/04/2016	001815	DATAFIX	1,341.88
019722	21/04/2016	001514	GUELPH GLASS LTD	158.20
019723	21/04/2016	001936	HERNER, MARISSA	200.70
019724	21/04/2016	000655	MACKINNON & ASSOCIATES	631.49
019725	21/04/2016	001872	MONTEITH BROWN	1,771.87
019726	21/04/2016	000778	ONTARIO ASSOC. OF FIRE CHIEFS	350.30
019727	21/04/2016	002065	PALOSCIA, MARIANA	10.00
019728	21/04/2016	001516	PARTRIDGE FREELANCE TITLESEARCHING	264.60
019729	21/04/2016	001937	PATZER, KELLY	150.00
019730	21/04/2016	001440	REALTAX INC.	1,858.85
019731	21/04/2016	001147	RECEIVER GENERAL	17,044.36
019732	21/04/2016	001478	ROBERT KELLY	772.92
019733	21/04/2016	001210	ROGERS	499.85
019734	21/04/2016	002066	SCHNURR, LORI	74.96
019735	21/04/2016	000934	SGS CANADA INC	387.59
019736	21/04/2016	000939	SHOOTER ELECTRIC INC.	239.28
019737	21/04/2016	001733	SHRED-IT INTERNATIONAL ULC	57.57
019738	21/04/2016	002067	SNEDDEN, DAWN	44.07
019739	21/04/2016	001016	TOPECO COFFEE & TEA COMPANY	414.41
019740	21/04/2016	001036	TOWNSHIP OF CENTRE WELLINGTON	2,116.25
019741	21/04/2016	002009	VENNEMAN CONSULTING	558.60

Accounts Payable

TD Canada Trust Cheque Register By Date

01/04/2016 thru 30/04/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019742	21/04/2016	001737	WEBER ENVIRONMENTAL SERVICES	1,836.25
019743	21/04/2016	000259	COUNTY OF WELLINGTON	1,170.30
019744	21/04/2016	000414	GM BLUEPLAN ENGINEERING LIMITED	13,025.30
019745	21/04/2016	000514	HYDRO ONE NETWORKS INC	35.22
019746	21/04/2016	001429	KENNETH ROTH	45.00
019747	21/04/2016	000830	PUROLATOR COURIER LTD.	34.42
019748	21/04/2016	000836	PUSLINCH PIONEER	128.82
019749	21/04/2016	000905	ROYAL SS TANK & TRUCK LTD	290.86
019750	21/04/2016	000988	SWAN DUST CONTROL LTD	182.50
019751	21/04/2016	001076	THE WELLINGTON ADVERTISER	747.66
019752	28/04/2016	000208	CARSWELL	88.72
019753	28/04/2016	001589	DICAN INC.	847.50
019754	28/04/2016	000514	HYDRO ONE NETWORKS INC	4,815.22
019755	28/04/2016	002068	MACKENZIE, ANDREA	15.45
019756	28/04/2016	001845	MCCABE PROMOTIONAL ADVERTISING INC.	140.84
019757	28/04/2016	001650	PITNEY BOWES	163.13
019758	28/04/2016	000861	REYNER ELECTRIC CONSTRUCTION INC.	303.97
019759	28/04/2016	001039	UNION GAS LIMITED	2,196.57
019760	28/04/2016	000980	WAYNE STOKLEY	95.00
Cheque Register Total -				315,396.19

Accounts Payable

TD Canada Trust Cheque Register By Date

01/05/2016 thru 31/05/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019761	02/05/2016	000514	HYDRO ONE NETWORKS INC	3,830.57
019762	05/05/2016	000023	A.J. STONE CO. LTD.	3,388.83
019763	05/05/2016	000038	ACKLANDS-GRAINGER INC.	503.62
019764	05/05/2016	000042	ADVANCE CONSTRUCTION EQUIP LTD	234.95
019765	05/05/2016	001352	AIR LIQUIDE CANADA INC.	72.23
019766	05/05/2016	000045	AIRWAVE CLIMATECARE	477.43
019767	05/05/2016	001416	ALTRUCK INTL. TRUCK CENTRES	4,969.04
019768	05/05/2016	001746	ANGUS INGROUND SPRINKLER CO INC	302.64
019769	05/05/2016	001340	ASTLEY GILBERT	28.34
019770	05/05/2016	001811	BARDWELL, SCOTT	23.00
019771	05/05/2016	000128	BENSON TIRE INC.	249.45
019772	05/05/2016	001432	BERRN CONSULTING LTD	677.91
019773	05/05/2016	000148	BOUCHER & JONES INC.	8,339.41
019774	05/05/2016	001829	BOWER, DARRYL	265.29
019775	05/05/2016	001074	C-MAX FIRE SOLUTIONS	329.03
019776	05/05/2016	000182	CAMPUS HARDWARE LIMITED	1,171.98
019777	05/05/2016	001712	CANADA CULVERT	2,296.95
019778	05/05/2016	000171	CANADIAN PACIFIC RAILWAY CO.	2,770.00
019779	05/05/2016	001446	CARTER-GRANT MECHANICAL SYSTEM	689.35
019780	05/05/2016	000219	CEDAR SIGNS	181.88
019781	05/05/2016	000175	CITY OF CAMBRIDGE	733.43
019782	05/05/2016	000259	COUNTY OF WELLINGTON	17,565.24
019783	05/05/2016	000295	DAVID SUTTON	184.00
019784	05/05/2016	001434	DENNIS LEVER	150.00
019785	05/05/2016	001518	DONALD CREED	135.59
019786	05/05/2016	000378	FIRE MARSHAL'S PUB.FIRE SAFETY	100.00
019787	05/05/2016	000382	FIRESERVICE MANAGEMENT LTD.	881.28
019788	05/05/2016	000384	FLEET IMAGE INC.	101.70
019789	05/05/2016	001824	FRENCH, ADAM	150.00
019790	05/05/2016	000409	GAIL J. HUETHER	583.46
019791	05/05/2016	000414	GM BLUEPLAN ENGINEERING LIMITED	477.89
019792	05/05/2016	001813	GOMES, LUIS	227.12
019793	05/05/2016	000448	GREAT-WEST LIFE ASSURANCE CO.	907.85
019794	05/05/2016	001216	GUELPH BUILDING SUPPLY	232.19
019795	05/05/2016	000155	HDS CANADA INC.	65.48
019796	05/05/2016	000642	JOHAN LOGHER	102.88
019797	05/05/2016	001876	KAITTING'S BEARINGS	18.92
019798	05/05/2016	000581	KENNETH TOSH	226.00
019799	05/05/2016	001212	LIGHTNING EQUIPMENT SALES INC	131.08
019800	05/05/2016	000897	LISA ROSS	79.82
019801	05/05/2016	000650	M & L SUPPLY	615.13
019802	05/05/2016	000710	MICHAEL'S MOBILE	2,392.90
019803	05/05/2016	001450	NOVACK'S UNIFORM SOLUTIONS	8,026.93
019804	05/05/2016	002069	ONEPROMO.CA	1,243.00
019805	05/05/2016	001516	PARTRIDGE FREELANCE TITLESEARCHING	431.80
019806	05/05/2016	001650	PITNEY BOWES	2,282.60
019807	05/05/2016	000830	PUROLATOR COURIER LTD.	59.05
019808	05/05/2016	000836	PUSLINCH PIONEER	367.25
019809	05/05/2016	000900	ROYAL CITY AUTOMOTIVE	649.99
019810	05/05/2016	000905	ROYAL SS TANK & TRUCK LTD	372.56
019811	05/05/2016	000915	SAFEDESIGN APPAREL LTD.	10,709.72
019812	05/05/2016	001649	SECUR-U INC.	395.50
019813	05/05/2016	000214	ST MARYS CEMENT INC.	451.54

Accounts Payable

TD Canada Trust Cheque Register By Date

01/05/2016 thru 31/05/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019814	05/05/2016	000977	STEVEN GOODE	1,067.54
019815	05/05/2016	001372	STOKES INTERNATIONAL	84.58
019816	05/05/2016	000988	SWAN DUST CONTROL LTD	111.86
019817	05/05/2016	001076	THE WELLINGTON ADVERTISER	791.64
019818	05/05/2016	001033	TSC STORES LP	1,110.15
019819	05/05/2016	001737	WEBER ENVIRONMENTAL SERVICES	734.50
019820	05/05/2016	001976	WHITESELL COMPANY	6,441.00
019821	05/05/2016	001107	WILSON FIRE SECURITY	64.41
019822	09/05/2016	001147	RECEIVER GENERAL	28,386.09
019823	10/05/2016	000717	MINISTER OF FINANCE	1,825.34
019824	10/05/2016	000764	O.M.E.R.S.	18,698.72
019825	10/05/2016	000856	RECEIVER GENERAL	124.43
019826	10/05/2016	001963	THRIVE LANDSCAPES	1,050.00
019827	10/05/2016	001113	WORKPLACE SAFETY & INSURANCE	3,924.42
019828	12/05/2016	000031	ABERFOYLE AGRICULTURAL SOCIETY	3,000.00
019829	12/05/2016	001352	AIR LIQUIDE CANADA INC.	744.19
019830	12/05/2016	000093	BADENOCH COMMUNITY CENTRE	2,000.00
019831	12/05/2016	001946	BDO CANADA LLP	3,503.00
019832	12/05/2016	002070	ETHOSOLAR	140.00
019833	12/05/2016	000414	GM BLUEPLAN ENGINEERING LIMITED	12,797.46
019834	12/05/2016	001138	GRAND RIVER CONSERV. FOUNDATION	1,250.00
019835	12/05/2016	000400	GUELPH BUSINESS MACHINES	1,750.08
019836	12/05/2016	000468	GWS ECOLOGICAL & FORESTRY SERV	881.40
019837	12/05/2016	001817	JAGUAR MEDIA INC.	649.75
019838	12/05/2016	001529	MICHAEL FOWLER	338.57
019839	12/05/2016	000725	MOFFITT PRINT CRAFT	942.42
019840	12/05/2016	001710	OMAA	423.75
019841	12/05/2016	001650	PITNEY BOWES	163.13
019842	12/05/2016	001068	PROGRESSIVE WASTE SOLUTIONS CDA	322.62
019843	12/05/2016	001586	PUSLINCH COP COMMITTEE	500.00
019844	12/05/2016	001254	PUSLINCH LAKE CNSV. COMMITTEE	25,000.00
019845	12/05/2016	001684	SCHOOLEY MITCHELL TELECOM	494.93
019846	12/05/2016	000932	SENTEX COMMUNICATIONS	214.68
019847	12/05/2016	001996	SERVER CLOUD CANADA	473.47
019848	12/05/2016	000934	SGS CANADA INC	546.92
019849	12/05/2016	001733	SHRED-IT INTERNATIONAL ULC	57.57
019850	12/05/2016	000962	ST. JOHN AMBULANCE	145.00
019851	12/05/2016	000983	SUNRISE THERAPEUTIC CENTRE	2,500.00
019852	12/05/2016	000804	THE PEPSI BOTTLING GROUP	299.11
019853	12/05/2016	001084	WELLINGTON FARM & HOME SAFETY	125.00
019854	12/05/2016	001936	HERNER, MARISSA	54.45
019855	19/05/2016	000119	BELL CANADA	635.77
019856	19/05/2016	000476	HARDEN ENVIRONMENTAL SERVICES	1,898.40
019857	19/05/2016	000514	HYDRO ONE NETWORKS INC	2,440.82
019858	19/05/2016	000719	MINISTER OF FINANCE	1,575.00
019859	19/05/2016	001440	REALTAX INC.	452.00
019860	19/05/2016	001147	RECEIVER GENERAL	16,264.66
019861	19/05/2016	002071	ROBERTSON, RICHARD	1,290.60
019862	19/05/2016	001210	ROGERS	396.89
019863	19/05/2016	000998	TD VISA	6,263.50
019929	31/05/2016	000514	HYDRO ONE NETWORKS INC	1,571.37
Cheque Register Total -				238,374.99

Accounts Payable

TD Canada Trust Cheque Register By Date

06/01/2016 thru 06/30/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019864	06/02/2016	000669	AARON MARSHALL	16.50
019865	06/02/2016	001352	AIR LIQUIDE CANADA INC.	198.61
019866	06/02/2016	001847	AIRD & BERLIS LLP	6,326.54
019867	06/02/2016	001416	ALTRUCK INTL. TRUCK CENTRES	1,920.68
019868	06/02/2016	001340	ASTLEY GILBERT	9.04
019869	06/02/2016	002076	AYR TURF & TRAC LTD.	266.06
019870	06/02/2016	000119	BELL CANADA	754.16
019871	06/02/2016	002072	BORGHESE, JULIE	48.61
019872	06/02/2016	000148	BOUCHER & JONES INC.	4,120.97
019873	06/02/2016	001074	C-MAX FIRE SOLUTIONS	57.07
019874	06/02/2016	000178	CAMPBELL'S PORTABLE TOILETS	124.30
019875	06/02/2016	000182	CAMPUS HARDWARE LIMITED	494.88
019876	06/02/2016	002073	COLLINS, KRISTA	70.00
019877	06/02/2016	000259	COUNTY OF WELLINGTON	15,334.09
019878	06/02/2016	000263	COX CONSTRUCTION LIMITED	96,627.14
019879	06/02/2016	002077	CYL-TECH MANUFACTURING	526.58
019880	06/02/2016	000285	DARCH FIRE	4,887.25
019881	06/02/2016	001518	DONALD CREED	82.98
019882	06/02/2016	001768	DULUX PAINT	374.91
019883	06/02/2016	001164	EXPRESS SERVICES OF CANADA CO.	2,677.06
019884	06/02/2016	000383	FISHER'S REGALIA & UNIFORM ACC	113.23
019885	06/02/2016	000384	FLEET IMAGE INC.	226.00
019886	06/02/2016	000399	G & A LOCK SERVICE LTD.	113.00
019887	06/02/2016	000414	GM BLUEPLAN ENGINEERING LIMITED	21,668.77
019888	06/02/2016	001460	GRAHAM ROSS	371.00
019889	06/02/2016	000448	GREAT-WEST LIFE ASSURANCE CO.	739.22
019890	06/02/2016	001216	GUELPH BUILDING SUPPLY	190.06
019891	06/02/2016	000400	GUELPH BUSINESS MACHINES	418.35
019892	06/02/2016	000454	GUELPH JUNCTION RAILWAY CO.	166.01
019893	06/02/2016	000468	GWS ECOLOGICAL & FORESTRY SERV	135.60
019894	06/02/2016	000476	HARDEN ENVIRONMENTAL SERVICES	1,502.90
019895	06/02/2016	000511	HUNTER STEEL SALES	117.97
019896	06/02/2016	000514	HYDRO ONE NETWORKS INC	5,385.78
019897	06/02/2016	000565	JOHN UPTEGROVE	2,046.48
019898	06/02/2016	002078	KJM ALIGNMENT SERVICES INC.	214.70
019899	06/02/2016	002017	LEVAK, JOHN	330.71
019900	06/02/2016	001502	LUIS GOMES	415.20
019901	06/02/2016	000650	M & L SUPPLY	987.16
019902	06/02/2016	000661	MANULIFE FINANCIAL	14,511.15
019903	06/02/2016	000282	MICHAEL DAILOUS	15.82
019904	06/02/2016	000710	MICHAEL'S MOBILE	1,962.99
019905	06/02/2016	000761	NORTHERN ICE CO. INC.	105.30
019906	06/02/2016	001945	ONSERVE	2,575.27
019907	06/02/2016	001516	PARTRIDGE FREELANCE TITLESEARCHING	131.20
019908	06/02/2016	000815	POLLARD HIGHWAY PRODUCTS LTD	19,685.91
019909	06/02/2016	000830	PUROLATOR COURIER LTD.	28.05
019910	06/02/2016	000836	PUSLINCH PIONEER	107.35
019911	06/02/2016	000900	ROYAL CITY AUTOMOTIVE	13.70
019912	06/02/2016	000905	ROYAL SS TANK & TRUCK LTD	1,815.12
019913	06/02/2016	000934	SGS CANADA INC	249.73
019914	06/02/2016	002079	SHOELESS JOE'S	380.02
019915	06/02/2016	000939	SHOOTER ELECTRIC INC.	8,927.00
019916	06/02/2016	000214	ST MARYS CEMENT INC.	68,868.89

Accounts Payable

TD Canada Trust Cheque Register By Date

06/01/2016 thru 06/30/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019917	06/02/2016	002075	STEPHENS, ITALIAIA	75.61
019918	06/02/2016	000977	STEVEN GOODE	245.87
019919	06/02/2016	000225	STRONGCO	50.47
019920	06/02/2016	000988	SWAN DUST CONTROL LTD	294.36
019921	06/02/2016	000804	THE PEPSI BOTTLING GROUP	344.09
019922	06/02/2016	001076	THE WELLINGTON ADVERTISER	175.92
019923	06/02/2016	001016	TOPECO COFFEE & TEA COMPANY	274.82
019924	06/02/2016	001039	UNION GAS LIMITED	1,062.65
019925	06/02/2016	001737	WEBER ENVIRONMENTAL SERVICES	734.50
019926	06/02/2016	001854	WELLS, SAMSON	301.50
019927	06/02/2016	001107	WILSON FIRE SECURITY	64.41
019928	06/02/2016	002074	WILSON, SARAH	206.23
019930	06/03/2016	000717	MINISTER OF FINANCE	1,804.57
019931	06/03/2016	000764	O.M.E.R.S.	18,698.72
019932	06/03/2016	000856	RECEIVER GENERAL	25.77
019933	06/03/2016	001147	RECEIVER GENERAL	26,626.92
019934	06/03/2016	001113	WORKPLACE SAFETY & INSURANCE	3,728.29
019935	06/10/2016	000037	ACCU PUMPS DISTRIBUTING INC	649.86
019936	06/10/2016	000045	AIRWAVE CLIMATECARE	214.70
019937	06/10/2016	000100	BARB JEFFERSON	423.12
019938	06/10/2016	000175	CITY OF CAMBRIDGE	28,775.00
019939	06/10/2016	000295	DAVID SUTTON	1,182.29
019940	06/10/2016	001434	DENNIS LEVER	27.50
019941	06/10/2016	001182	G.T. FRENCH PAPER LTD.	1,860.39
019942	06/10/2016	002081	GAL POWER SYSTEMS TORONTO LTD.	3,761.65
019943	06/10/2016	000446	GRAND RIVER CONSERVATION AUTH	41,550.67
019944	06/10/2016	000476	HARDEN ENVIRONMENTAL SERVICES	4,158.10
019945	06/10/2016	000514	HYDRO ONE NETWORKS INC	2,835.59
019946	06/10/2016	001817	JAGUAR MEDIA INC.	169.50
019947	06/10/2016	002080	JC LAWRENCE	14.69
019948	06/10/2016	001703	KAREN LANDRY	437.98
019949	06/10/2016	001945	ONSERVE	2,575.27
019950	06/10/2016	001068	PROGRESSIVE WASTE SOLUTIONS CDA	322.62
019951	06/10/2016	001484	PUBLIC SERV HEALTH & SAFETY ASSOC.	508.50
019952	06/10/2016	002082	ROYAL CITY JANITORIAL & MAINTENANCE	1,355.37
019953	06/10/2016	000914	S.T.O.P. RESTAURANT SUPPLY	155.25
019954	06/10/2016	001996	SERVER CLOUD CANADA	473.47
019955	06/10/2016	001733	SHRED-IT INTERNATIONAL ULC	64.30
019956	06/10/2016	001963	THRIVE LANDSCAPES	1,400.00
019957	06/17/2016	001781	BERNARDI HUMAN RESOURCE LAW LLP	752.58
019958	06/17/2016	000259	COUNTY OF WELLINGTON	128,288.90
019959	06/17/2016	000621	GLENN LEACHMAN	443.61
019960	06/17/2016	001838	HUBER WINDOW CLEANING	261.03
019961	06/17/2016	001299	INSTATEL COMMUNICATIONS	322.05
019962	06/17/2016	001970	MARIANNE LOVE CONSULTING SERV INC	2,328.90
019963	06/17/2016	001752	RITCHIE KETCHESON HART & BIGGART	3,616.00
019964	06/17/2016	001210	ROGERS	346.09
019965	06/17/2016	000932	SENTEX COMMUNICATIONS	214.68
019966	06/17/2016	000998	TD VISA	6,618.64
019967	06/17/2016	001076	THE WELLINGTON ADVERTISER	1,979.10
019968	06/22/2016	000119	BELL CANADA	1,371.08
019969	06/22/2016	000400	GUELPH BUSINESS MACHINES	652.11
019970	06/22/2016	001479	H & L SECURITY SYSTEMS	254.25

Accounts Payable

TD Canada Trust Cheque Register By Date

06/01/2016 thru 06/30/2016

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
019971	06/22/2016	000514	HYDRO ONE NETWORKS INC	3,160.62
019972	06/22/2016	001516	PARTRIDGE FREELANCE TITLESEARCHING	366.25
019973	06/22/2016	001147	RECEIVER GENERAL	23,538.35
019974	06/22/2016	001016	TOPECO COFFEE & TEA COMPANY	308.61
019975	06/22/2016	001107	WILSON FIRE SECURITY	125.99
019976	06/23/2016	000288	DAVAN GROUP	39,164.38
019977	06/30/2016	001847	AIRD & BERLIS LLP	806.82
019978	06/30/2016	000136	BSR&D	4,627.26
019979	06/30/2016	001164	EXPRESS SERVICES OF CANADA CO.	3,363.66
019980	06/30/2016	001936	HERNER, MARISSA	79.00
019981	06/30/2016	000514	HYDRO ONE NETWORKS INC	5,165.25
019982	06/30/2016	000211	MICHELLE CASSAR	121.95
019983	06/30/2016	001422	POWERLINE ELECTRONICS	11,610.75
019984	06/30/2016	000939	SHOOTER ELECTRIC INC.	2,143.61
019985	06/30/2016	000804	THE PEPSI BOTTLING GROUP	179.65
019986	06/30/2016	001039	UNION GAS LIMITED	595.57
Cheque Register Total -				679,874.33



REPORT ADM-2016-016

TO: Mayor and Members of Council

FROM: Nina Lecic, Deputy Clerk

Meeting Date: September 7, 2016

SUBJECT: Proposed 2017 Council/Budget Meeting Schedule

RECOMMENDATION

THAT Council adopt the 2017 Council/Budget Meeting Schedule, attached as Appendix "A" to Report ADM-2016-016;

AND THAT the approved 2017 Council/Budget Meeting Schedule be circulated to the County of Wellington.

DISCUSSION

Statutory Holiday and Conference Dates

The Council/Budget Meeting Schedule is set taking into consideration the 2017 Statutory Holidays and the various annual conferences that Council members may attend, including:

- Rural Ontario Municipal Association (January 29 to 31, 2017);
- Ontario Good Roads Association (February 26 to 28, 2017);
- Federation of Canadian Municipalities (June 1 to June 4, 2017); and
- Association of Municipalities of Ontario (August 13 to 16, 2017).

Council Meetings

Council meetings will take place on the first and third Wednesday of each month, commencing at 1:00 pm and 7:00 pm, with the exception of the months of July and August.

The July meeting has been set for the third Wednesday of the month, July 19, 2017, commencing at 7:00 pm. As the third Wednesday of the month in August 2017 will conflict with the 2017 AMO Conference, the meeting has been set for the second Wednesday, August 9, 2017, commencing at 7:00 pm.

Public Information Meetings

13 Public Information Meeting (PIM) dates have been set throughout the year. This provides Council members and the public advance notice for any potential public meetings required under legislation or at the request of Council. If there is no need for a

PIM, Council will be advised by Administration staff and the website will also be updated. All PIMs will commence at 7:00 p.m. Staff recommend that PIMs do not get scheduled during the months of July and August.

Budget Meetings

The Budget meetings for the **2016 Budget** have been set as follows:

- Final Approval- January 26, 2017

The Budget meetings for the **2017 Budget** have been set as follows:

- Capital Budget – September 27, 2017 (commencing at 9:00 am)
- Combined Capital/Operating Overall Review – October 11, 2017 (commencing at 9:00 am)
- Operating Budget – October 25, 2017 (commencing at 9:00 am)
- Public Open House – Budget Input – November 16, 2017 – (commencing at 7:00 pm)
- Combined Capital/Operating Budget – December 6, 2017 (commencing at 9:00 am)
- Final Approval – January 17, 2018

Committee Meetings

The Township holds the following two evening advisory committee meetings:

- The Planning and Development Advisory Committee, which meets on the second Tuesday of every month at 7:00 p.m.
- The Recreation Committee which meets on the third Tuesday of every month at 7:00 p.m.

These meetings dates have been shown on the Proposed 2017 Council/Budget Meeting Schedule attached as Appendix “A” to Report ADM-2016-016.

FINANCIAL IMPLICATIONS

None

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001 – Section 286

Procedure By-Law 59/08

ATTACHMENTS

Appendix “A” - Proposed 2017 Council and Budget Meeting Schedule

Appendix A



2017 TOWNSHIP COUNCIL & BUDGET MEETING DATES

MEETING SCHEDULE

JANUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
1 H	2	3	4	5	6	7
8	9	10 PDAC	11 C	12	13	14
15	16	17 REC	18	19	20	21
22	23	24	25 B	26 PIM	27	28
29	30	31 ROMA				

FEBRUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 C	2	3	4
5	6	7	8	9 PIM	10	11
12	13	14 PDAC	15 C	16	17	18
19	20 H	21 REC	22	23	24	25
26	27	28 OGRA				

OGRA ends at noon on March 1

MARCH						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 C	2 PIM	3	4
5	6	7	8	9	10	11
12	13 March	14 PDAC	15 C	16 Break	17	18
19	20	21 REC	22	23	24	25
26	27	28	29	30	31	

APRIL						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5 C	6 PIM	7	8
9	10	11 PDAC	12	13	14 H	15
16	17	18 H	19 REC	20 C	21 PIM	22
23	24	25	26	27	28	29
30						

MAY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3 C	4	5	6
7	8	9	10	11	12	13
14	15	16 PDAC	17 REC	18 C	19 PIM	20
21	22 H	23	24	25	26	27
28	29	30	31			

JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3 FCM
4	5	6	7	8 C	9 PIM	10
11	12	13 PDAC	14	15	16	17
18	19	20 PDAC	21 REC	22 C	23	24
25	26	27	28	29	30	

JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 H	4	5	6	7	8
9	10	11 PDAC	12	13	14	15
16	17	18 REC	19 C	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8 H	9 PDAC	10 C	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6 C	7 PIM	8
9	10	11	12	13	14	15
16	17	18	19 PDAC	20 REC	21 C	22
23	24	25	26	27 CB	28	29
30						

* Sept 21st - User Fees

OCTOBER						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4 C	5	6	7
8	9	10 H	11 PDAC	12	13	14
15	16	17 REC	18 C	19 PIM	20	21
22	23	24	25 OPB	26	27	28
29	30	31				

NOVEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 C	2 PIM	3	4
5	6	7	8	9	10	11
12	13	14 PDAC	15 C	16 PIM*	17	18
19	20	21 REC	22	23	24	25
26	27	28	29	30		

* November 16, 2017- Budget Input

DECEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6 OCB	7 PIM	8
9	10	11	12	13	14	15
16	17	18	19 PDAC	20 REC	21 C	22
23	24	25	26 H	27	28	29
30	31					

<p>PIM Public Info. Meeting/Open House (7:00p.m.)</p> <p>H Denotes a Statutory Holiday/Offices Closed</p> <p>C Council Meeting (1 p.m.)</p> <p>C Council Meeting (7 p.m.)</p>	<p>B Final Budget Approval</p> <p>CB Capital Budget Meeting - 9 a.m.</p> <p>OPB Operating Budget Meeting - 9 a.m.</p> <p>PDAC Planning Development Advisory Committee - 7 p.m.</p> <p>REC Recreation Committee Meeting - 7 p.m.</p>
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TOWNSHIP OF PUSLINCH COUNCIL REPORT

COUNCIL REPORT

To: Mayor Dennis Lever and Members of Puslinch Council
From: **Bridgette Francis, Emergency Management Programme Coordinator**
Date: Wednesday, September 7, 2016
Subject: **Committee Structure**

Background

The Regulation 380/04 of the Emergency Management and Civil Protection Act requires the appointment of an Emergency Management Programme Committee to advise Council on the development and implementation of the Township of Puslinch Emergency Management Program. The regulations also set out the composition of the Committee which is to include the CEMC, a senior municipal staff representative, a member(s) of Council and municipal employees responsible for emergency management functions for the municipality.

At the August 3, 2005 Session of Puslinch Council a recommendation was approved appointing the Township's Emergency Management Program Committee and to include the following: Mayor or alternate, C.A.O./Clerk-Treasurer/alternate, Public Works Supervisor or alternate, Fire Chief or Alternate, Operations Manager, County of Wellington OPP or alternate, Manager, Royal City Ambulance or alternate, Medical Officer of Health or alternate and CEMC; and further that these representatives may be called upon to sit as members of the Programme Committee or may be asked to participate in meetings, training activities or in annual exercises; and further that the Chair of the Committee shall be the Mayor.

Since this recommendation was approved in 2005, the Township's program has been enhanced and the composition of the Committee has evolved with the programme. In addition, changes to the organization of the Township and support agencies have resulted in changes to titles/positions of some of the members originally appointed to the Committee.



TOWNSHIP OF PUSLINCH COUNCIL REPORT

COUNCIL REPORT

New Composition

Given the current status of the County's Emergency Management Program it is recommended that the Committee structure include a representative from the following:

Member of Council (Mayor or alternate)

Senior Municipal Administrative Staff including;

CAO/Clerk

Finance

Public Works

Building and Planning Department

Fire Department

Wellington OPP

Guelph Wellington EMS

Wellington Dufferin Guelph Public Health

Emergency Management

Recommendation

That a report and recommendation be brought forward to Council regarding the enhanced composition of the Township's Emergency Management Programme Committee.

BE it resolved that Council hereby appoints to the Township of Puslinch Emergency Management Program Committee individuals from the following Township's Departments and/or Emergency Management support agencies:

Member of Council such as the Mayor or alternate

CAO/Clerk and/or designate

Finance (Director of Finance/Treasurer and/or designate)

Public Works (Director of Public Works and Parks and/or designate)

Chief Building Official and/or designate

Fire Department (Fire Chief and/or Deputy Fire Chief and/or Alternates)

Wellington OPP (Inspector or Staff Sergeants, Sergeants)

Guelph Wellington EMS (Chief, Acting Chief, Supervisors)

Wellington Dufferin Guelph Public Health (Health and Safety Coordinator/Inspectors)

Emergency Management (CEMC and/or designate), and



TOWNSHIP OF PUSLINCH COUNCIL REPORT

COUNCIL REPORT

Any other persons or agency representatives that may be appointed by Council from time to time.

And further that Council designates authority to the Committee to appoint a Chair from their members;

And further that the Committee is responsible for overseeing the development of the Township of Puslinch Emergency Management Program ensuring that appropriate public education activities, training for emergency management officials and staff, and emergency management exercises are undertaken on an annual basis.

And further that the CEMC shall provide Council with an annual report on the status of the Township's Emergency Management Program for their review, consideration and approval.

Respectfully submitted,

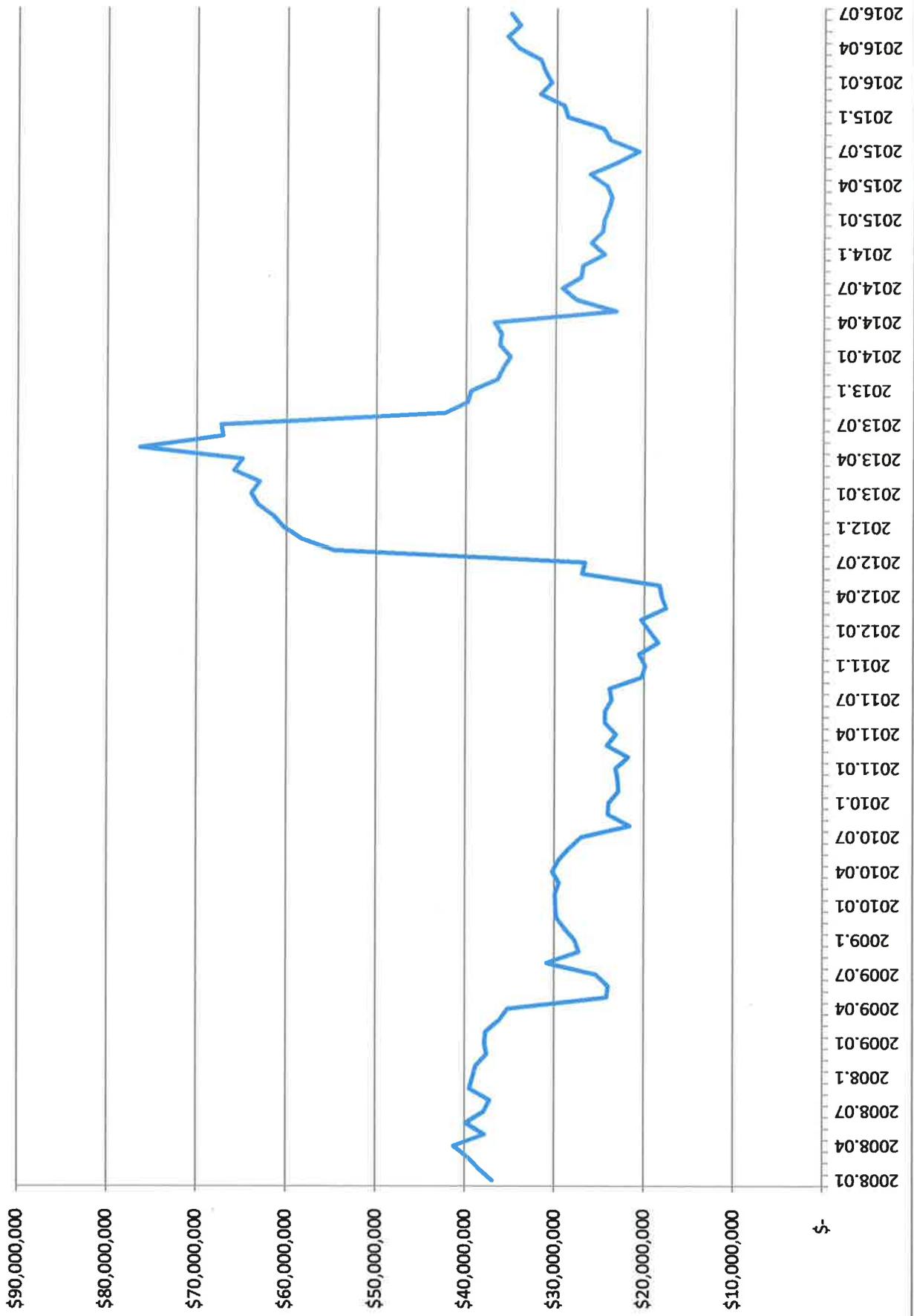
**Bridgette Francis
Emergency Management Programme Coordinator**

2016 BUILDING REPORT

	<u>VALUE OF CONSTRUCTION</u>		<u>PERMIT FEES COLLECTED</u>		<u>% PREVIOUS</u>	<u>PERMITS ISSUED</u>
	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>		
January	\$1,355,000.00	\$112,500.00	\$13,967.00	\$1,967.00	8%	7
February	\$1,069,000.00	\$1,775,000.00	\$12,381.00	\$23,927.64	166%	9
March	\$2,436,000.00	\$2,953,000.00	\$23,235.95	\$30,677.78	121%	20
April	\$2,188,000.00	\$4,590,000.00	\$31,680.20	\$52,316.00	210%	30
May	\$2,681,000.00	\$3,956,560.00	\$39,250.30	\$47,618.48	148%	30
June	\$3,020,000.00	\$1,631,000.00	\$33,113.00	\$17,584.00	54%	21
July	\$1,416,000.00	\$2,450,300.00	\$24,362.00	\$30,910.49	173%	21
August	\$0.00	\$0.00	\$0.00	\$0.00	0%	
September	\$0.00	\$0.00	\$0.00	\$0.00	0%	
October	\$0.00	\$0.00	\$0.00	\$0.00	0%	
November	\$0.00	\$0.00	\$0.00	\$0.00	0%	
December	\$0.00	\$0.00	\$0.00	\$0.00	0%	
TOTALS TO DATE		\$17,468,360.00		\$205,001.39		138
2015 COMPARISON		\$14,165,000.00		\$177,989.45		127
Total % PREVIOUS		123%		115%		109%

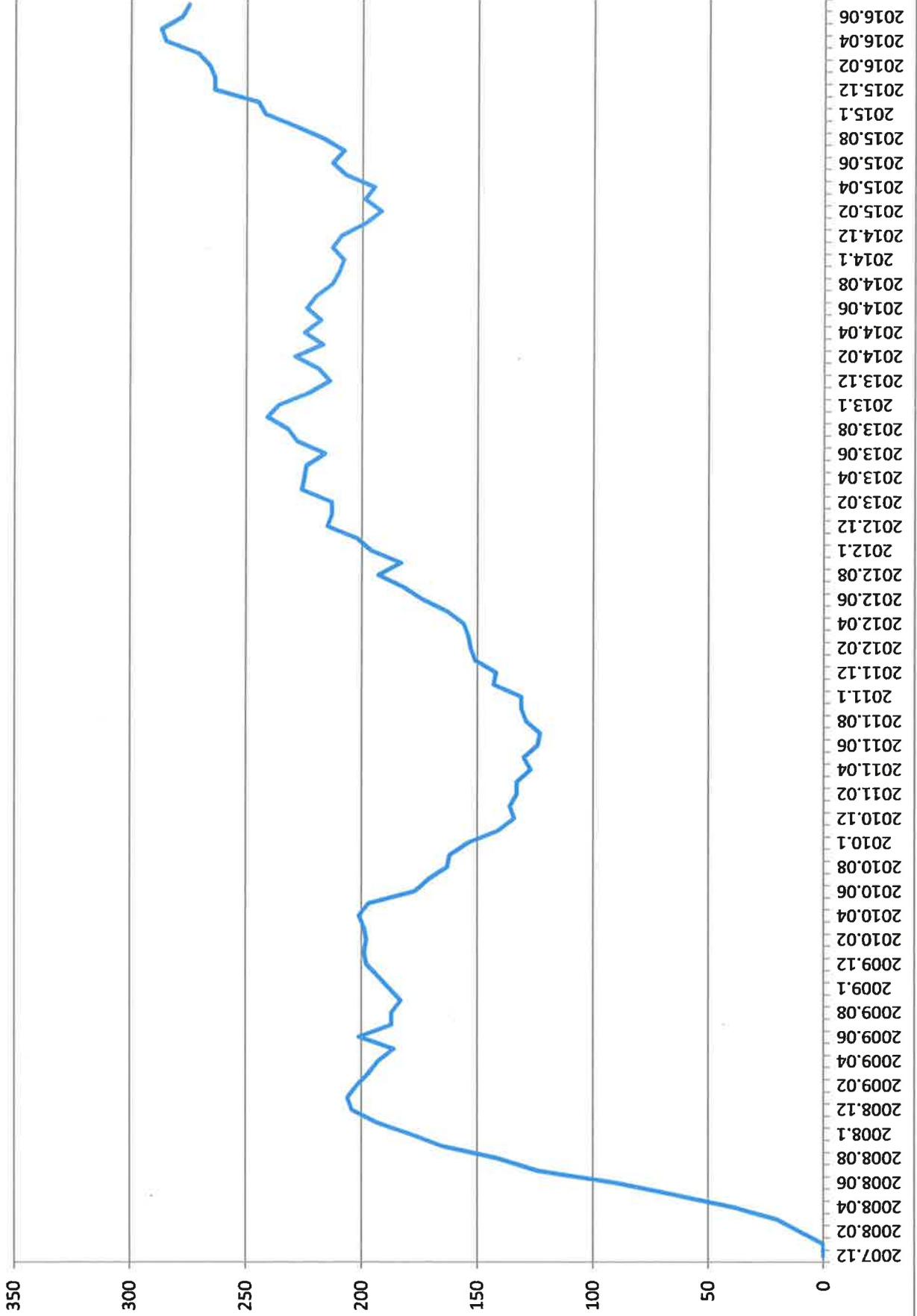
Note: The Graphs Below only Include Septic Permits in 2012 and beyond

Total Value of Permits 12 Month Rolling Total



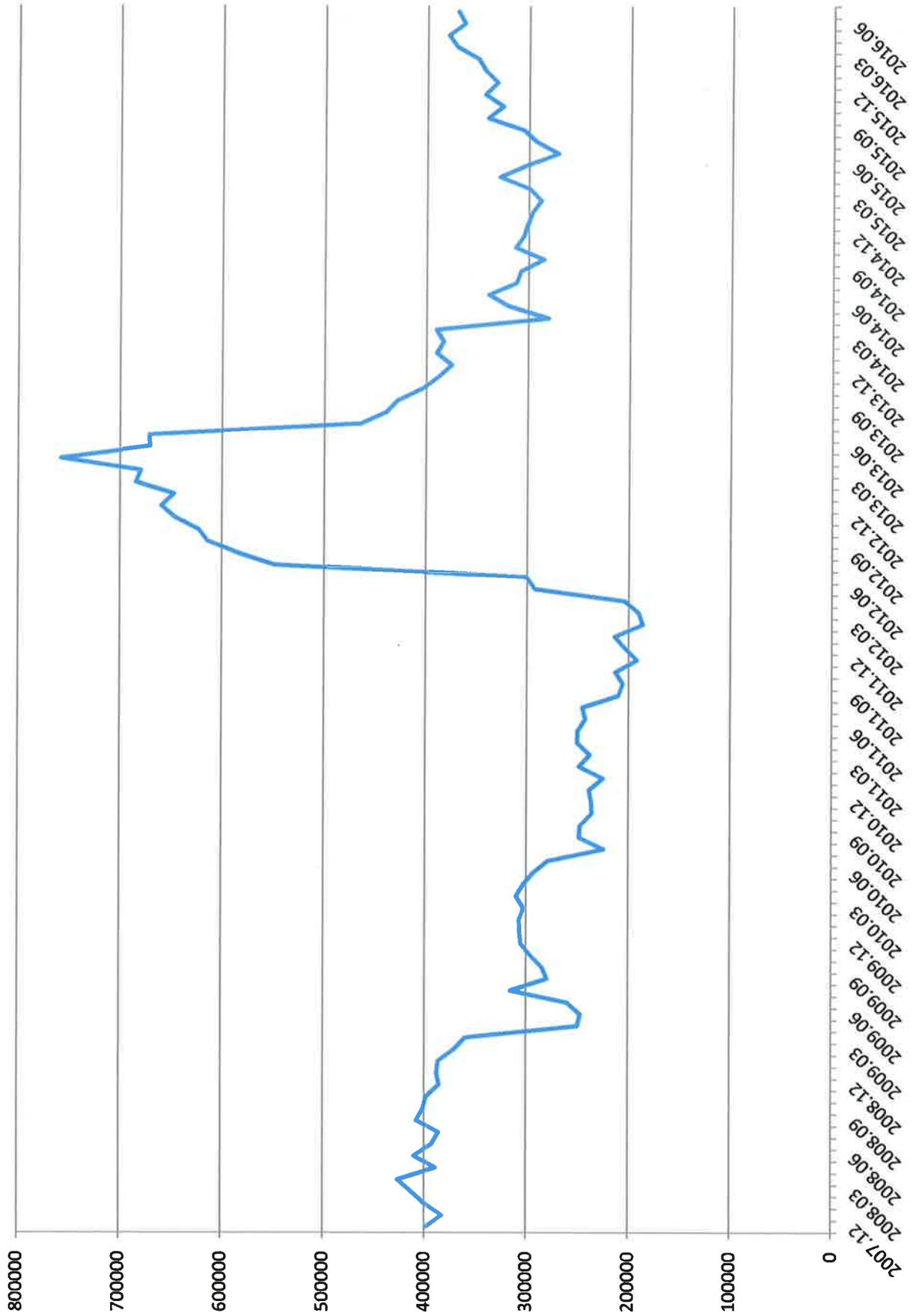
Note: The Graphs Below only Include Septic Permits in 2012 and beyond

of Permits 12 Month Rolling Total



Note: The Graphs Below only Include Septic Permits in 2012 and beyond

Permit Fees Collected 12 Month Rolling Total

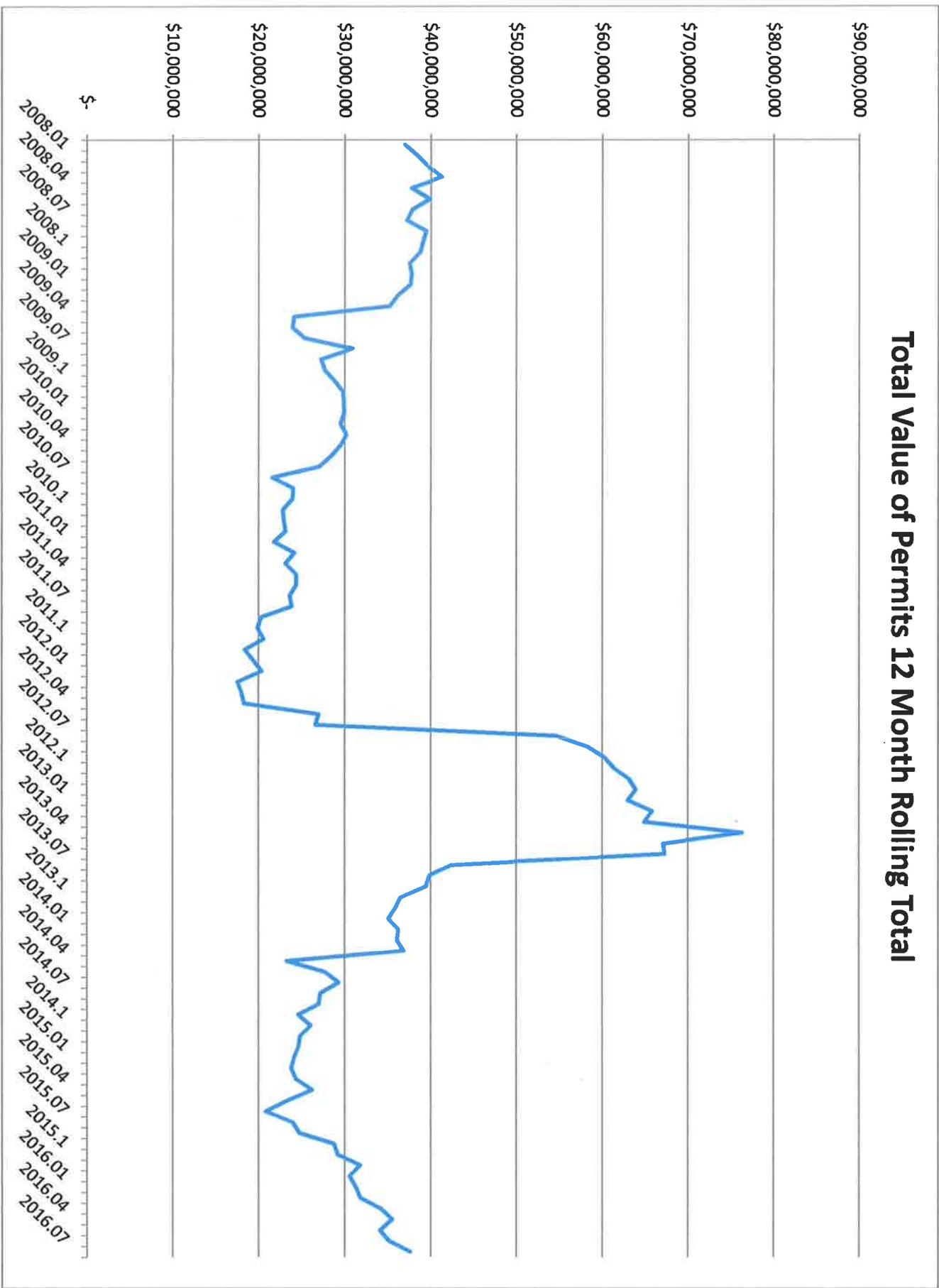


2016 BUILDING REPORT

	<u>VALUE OF CONSTRUCTION</u>		<u>PERMIT FEES COLLECTED</u>		<u>%</u>	<u>PERMITS</u>
	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>PREVIOUS</u>	<u>ISSUED</u>
January	\$1,355,000.00	\$112,500.00	\$13,967.00	\$1,967.00	8%	7
February	\$1,069,000.00	\$1,775,000.00	\$12,381.00	\$23,927.64	166%	9
March	\$2,436,000.00	\$2,953,000.00	\$23,235.95	\$30,677.78	121%	20
April	\$2,188,000.00	\$4,590,000.00	\$31,680.20	\$52,316.00	210%	30
May	\$2,681,000.00	\$3,956,560.00	\$39,250.30	\$47,618.48	148%	30
June	\$3,020,000.00	\$1,631,000.00	\$33,113.00	\$17,584.00	54%	21
July	\$1,416,000.00	\$2,450,300.00	\$24,362.00	\$30,910.49	173%	21
August	\$5,241,000.00	\$7,738,000.00	\$46,974.60	\$68,354.40	148%	42
September	\$0.00	\$0.00	\$0.00	\$0.00	0%	
October	\$0.00	\$0.00	\$0.00	\$0.00	0%	
November	\$0.00	\$0.00	\$0.00	\$0.00	0%	
December	\$0.00	\$0.00	\$0.00	\$0.00	0%	
TOTALS TO DATE		\$25,206,360.00		\$273,355.79		180
2015 COMPARISON		\$19,406,000.00		\$224,964.05		159
Total % PREVIOUS		130%		122%		113%

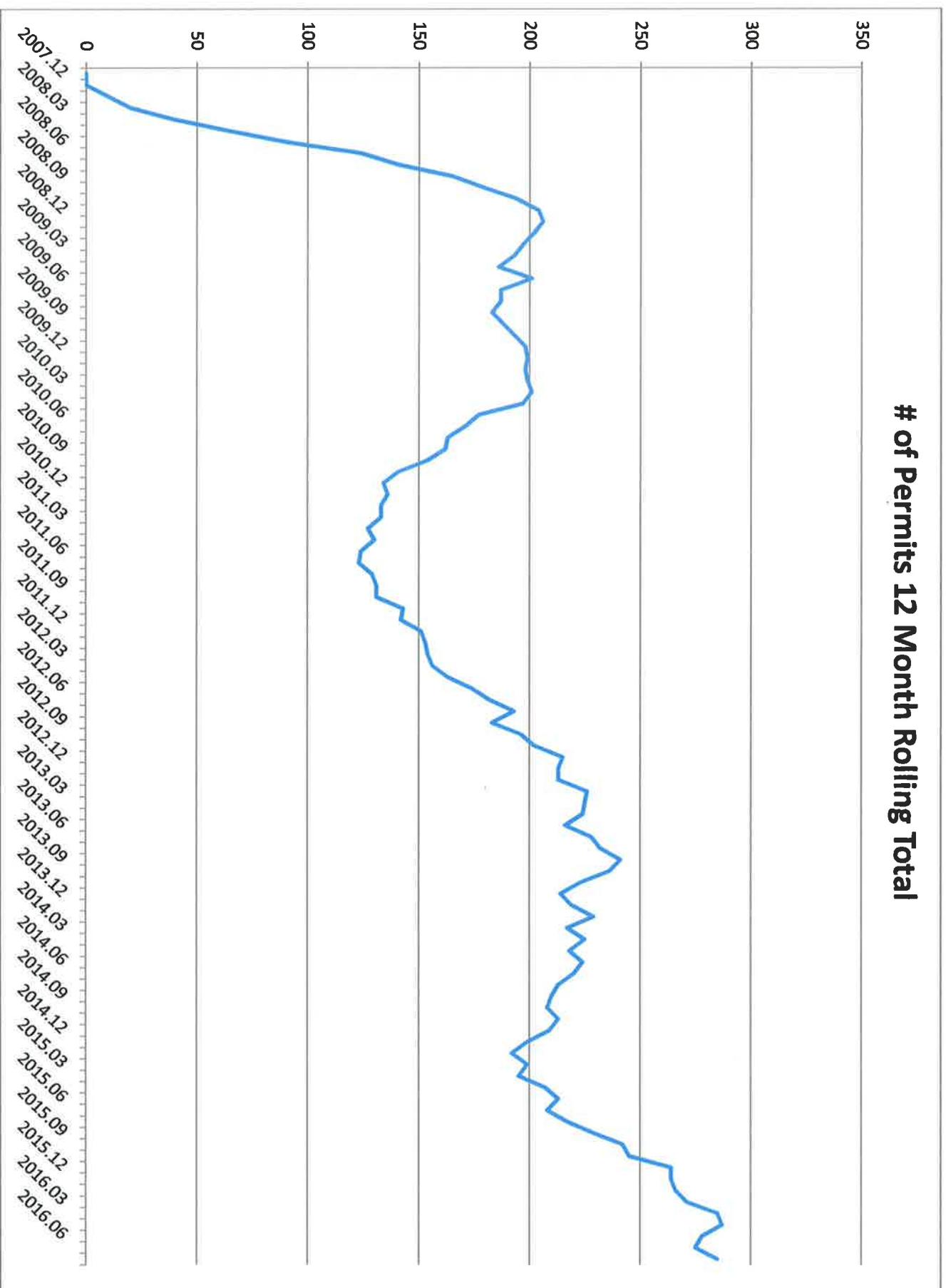
Note: The Graphs Below only Include Septic Permits in 2012 and beyond

Total Value of Permits 12 Month Rolling Total



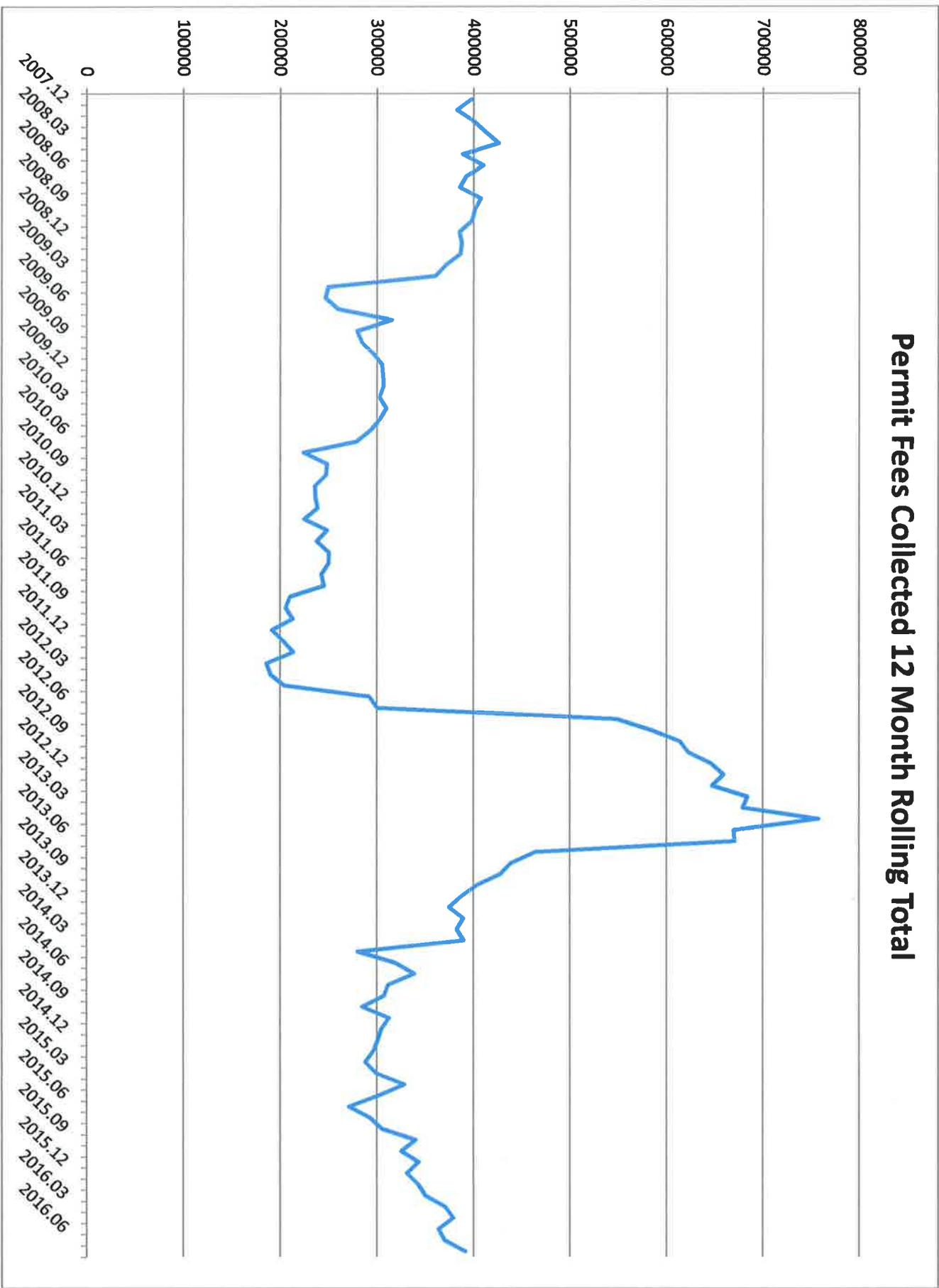
Note: The Graphs Below only Include Septic Permits in 2012 and beyond

of Permits 12 Month Rolling Total



Note: The Graphs Below only Include Septic Permits in 2012 and beyond

Permit Fees Collected 12 Month Rolling Total





REPORT PD-2016-022

TO: Mayor and Members of Council

FROM: Kelly Patzer, Development Coordinator

DATE: September 7, 2016

SUBJECT: Public Meeting – Rezoning Application File D14/CBM – 2443109 Ontario Inc., Concession 7, Front Part Lots 23-25, Brock Road S.

RECOMMENDATIONS

That Report PD-2016-022 regarding Notice of Public Meeting – Rezoning Application file D14/CBM – 2443109 Ontario Inc., Concession 7, Front Part Lots 23-25, Brock Road S., be received; and

That Council authorize the holding of a Statutory Public Meeting on Tuesday October 4th, at 7:00 pm in the Council Chambers, Municipal Complex.

DISCUSSION

Purpose

The purpose of this report is to obtain direction from Council to schedule the Statutory Public Meeting for 2443109 Ontario Inc. (c/o CBM Aggregates) – Rezoning Application D14/CBM.

Application

The application is to rezone a portion of the lands (13.2 hectares) to 'Industrial Special (IND-X)' to expand the list of permitted uses on the subject lands in order to facilitate future development on the subject lands.

The application package has been circulated to the required agencies for comments and is on the September 13th Planning and Development Advisory Committee agenda.

Notice

Notice regarding the Public Meeting will be given in accordance with the Planning Act.

Financial Implications

None

Applicable Legislation and Requirements

Planning Act



REPORT PD-2016-023

TO: Mayor and Members of Council

FROM: Kelly Patzer, Development Coordinator

DATE: September 7, 2016

SUBJECT: Public Meeting – Wellington County Official Plan Application #OP 2016-05 and Rezoning Application File D14/LEA – Glenn and Mary Leachman, Part Lot 23, Concessions 7 and 8, 92 Brock Road S.

RECOMMENDATIONS

That Report PD-2016-023 regarding Notice of Public Meeting – Wellington County Official Plan Application #OP 2016-05 and Rezoning Application file D14/LEA – Glenn and Mary Leachman, be received; and

That Council authorize the holding of a Statutory Public Meeting on Tuesday October 4th, at 7:00 pm in the Council Chambers, Municipal Complex.

DISCUSSION

Purpose

The purpose of this report is to obtain direction from Council to schedule the joint Statutory Public Meeting for County Official Plan Application #OP 2016-05 and Township Rezoning Application D14/LEA.

Application

The application is to amend the Wellington County Official Plan to re-designate the lands from Central Business District and Residential to a Specialized Central Business District and to rezone the lands from Agricultural (A) Zone to a specialized Hamlet Commercial (C1-_) Zone to permit the development of a recreational vehicle and lawn and garden equipment sales and service establishment including a showroom, offices, parts and accessory sales, repair shop and storage building. Other proposed permitted uses on the property include those normally permitted in the C1 Zone and additional uses such as a garden centre or nursery, veterinarian's clinic and restaurant including drive-in/fast food/take-out.

The application package has been circulated to the required agencies for comments and is on the September 13th Planning and Development Advisory Committee agenda.

Notice

Notice regarding the Public Meeting will be given in accordance with the Planning Act.

Financial Implications

None

Applicable Legislation and Requirements

Planning Act



MINUTES

MEMBERS PRESENT:

John Sepulis, Chair
Councillor Ken Roth
Dianne Paron
Dennis O'Connor

OTHERS IN ATTENDANCE:

Kelly Patzer – Development Coordinator
Aldo Salis – County of Wellington Planning
Colin Vanderwoerd
Kevin Motton
Kevin Johnson
Bruce Rolston
Marc & Helen Jowett

1. OPENING REMARKS

- The meeting was called to order at 7:00 pm. The Chair welcomed the gallery to the Committee of Adjustment meeting and informed the gallery Township Staff would present the application, then the applicant would have the opportunity to present the purpose and details of the application and any provide any further relevant information. Following this the public can obtain clarification, ask questions and express their views on the proposal. The members of the Committee can then obtain clarification, ask questions and express their views on the proposal. All application decisions are subject to a 20 day appeal period.

2. DISCLOSURE OF PECUNIARY INTEREST

- None

3. APPROVAL OF MINUTES

Moved by Ken Roth and Seconded by Dianne Paron,

That the minutes of the Committee of Adjustment meeting held Tuesday June 14, 2016 be adopted.

CARRIED

4. COMMITTEE OF ADJUSTMENT – Applications for Minor Variance

4(a) Minor Variance Application D13/JOW – Marc & Helen Jowett – Property described as Part Lot 2, Plan 380, 2 Lakeside Drive, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit the construction of a deck with a 0 metre setback to the rear property line.

- Kelly Patzer summarized the application and circulation for the minor variance as submitted and stated no objections were received from the public or commenting staff including the GRCA.
- Marc Jowett, owner, remarked that he had removed the dock and is wishing to build a 16 metre wide x 39 feet deck along the water's edge.
- John Sepulis asked if a post would be sunk into the lake to support the deck.
- Marc Jowett responded there would not be a post in the lake to construct the deck.
- Dianne Paron asked if the deck construction would be cantilevered.

- Marc Jowett confirmed yes it would be and be projecting out about 1½ to 2 feet from the edge.
- There were no further questions or comments.

In the matter of Section 45 (1) of the Planning Act, as amended, and Comprehensive Zoning By-law 19/85 as amended, and an application for a minor variance requesting permission to allow:

A 5 metre x 12 metre on grade wood deck with a 0 metre setback to the rear property line (lake), WHEREAS Section 3.1(d(i)), General Provisions, Accessory Uses, Yard Requirements requires a building or structure accessory to a single dwelling to be located anywhere in an interior side yard or a rear yard, provided that such accessory building or structure is not located closer than two metres to any lot line.

The Committee voted in favour and the request is hereby **Approved**.

CARRIED

4(b) Minor Variance Application D13/MOT – Motton Custom Homes Limited – Property described as Part Lot 9, Concession 11, Nassagaweya-Puslinch Townline, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to allow a 23.5 metre setback from the centreline of the road to permit a new dwelling.

- Kelly Patzer summarized the application and circulation for the minor variance as submitted and stated no objections were received from the public or commenting staff.
- Colin Vanderwoerd of Van Harten Surveying, agent, remarked the parcel was severed in 2014 and a tree protection plan and fencing is in place in both the front and rear of the property, as approved by the Grand River Conservation Authority.
- Colin Vanderwoerd noted that the house will have many trees in the front yard that will screen the dwelling and reduce any visual impact of the reduced setback. The proposed setback of 23.5 metres from the centreline of the road would not have any impact on any possible future road widening.
- There were no questions or comments.

In the matter of Section 45 (1) of the Planning Act, as amended, and Comprehensive Zoning By-law 19/85 as amended, and an application for a minor variance requesting permission to allow:

A 23.5 metre setback from the centreline of the road allowance to permit a new dwelling, WHEREAS Section 3.18(a), General Provisions, Setbacks specifies that no person shall erect or establish any building, structure, excavation or open storage closer than 27 metres to the centreline of a highway under the jurisdiction of the Township of Puslinch, the County of Wellington or the City of Guelph.

The Committee voted in favour and the request is hereby **Approved**.

CARRIED

4(c) Minor Variance Application D13/ROL – Bruce & Sherri Rolston – Property described as Lot 13, Plan 795, 25 Deer View Ridge, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit:

1. An accessory building/detached garage in the exterior side yard;
 2. A 12 metre setback from the centerline of the highway for a detached garage;
 3. A 12 metre rear yard setback for a detached garage
- Kelly Patzer summarized the application and circulation for the minor variance as submitted and stated no objections were received from the public or commenting staff. The Building Department questioned why some setbacks could not be met and asked if an environmental study would be required.

- Bruce Rolston, owner, indicated he wishes the placement of the garage to be between the house and the road, and the reduced rear yard setback is to maintain visual symmetry with the house and have the buildings in line. Space is required between the house and garage to maneuver vehicles.
- Dennis O'Connor asked what the distance will be between the house and garage.
- Bruce Rolston responded the distance will be 40 feet.
- Dianne Paron noted that the County of Wellington commented about tree preservation during construction and asked if any trees would be removed for the garage construction
- Bruce Rolston noted there would be 10 feet between the rear of the garage and a close large tree that would be preserved. One tree with a 10" diameter would be cut down to construct the garage.
- John Sepulis asked why the garage could not be reoriented to face the other way.
- Bruce Rolston noted the proposed orientation of the garage works best for the way it would be used as well as vehicle maneuvering.
- There were no further questions or comments.

In the matter of Section 45 (1) of the *Planning Act*, as amended, and Comprehensive Zoning By-law 19/85 as amended, and an application for a minor variance requesting permission to allow:

1. A detached garage in the exterior side yard, WHEREAS Section 3.1(d) General Provisions, Accessory Uses, Yard Requirements, permits a building or structure accessory to a single dwelling, anywhere in an interior side yard or a rear yard;
2. A 12 metre setback to the centreline of the highway to permit a detached garage, WHEREAS Section 3.18(a), General Provisions, Setbacks specifies that no person shall erect or establish any building, structure, excavation or open storage closer than 27 metres to the centreline of a highway under the jurisdiction of the Township of Puslinch; and
3. A 12 metre rear yard setback to permit a detached garage, WHEREAS Section 9.4(a(i)) Estate Residential Zone, Special Provision states that on lots 13 - 27 inclusive, a rear yard setback of at least fifteen metres for buildings, structures and septic tanks will be required.

The Committee voted in favour and the request is hereby **Approved**.

CARRIED

5. ADJOURNMENT

Moved by Dennis O'Connor and Seconded by Ken Roth,

The Committee of Adjustment meeting adjourned at 7:25 p.m.

CARRIED



MINUTES

MEMBERS PRESENT:

John Sepulis, Chair
Councillor Ken Roth
Dianne Paron
Dennis O'Connor

OTHERS IN ATTENDANCE:

Kelly Patzer – Development Coordinator
Aldo Salis – County of Wellington Planning
Colin Vanderwoerd
Kevin Motton
Kevin Johnson
Bruce Rolston
Marc & Helen Jowett

1. - 5. COMMITTEE OF ADJUSTMENT

- See July 12, 2016 Committee of Adjustment Minutes

DEVELOPMENT APPLICATIONS

6. OPENING REMARKS

- The Chair advised the gallery that the following portion of the Committee meeting will be reviewing and commenting on planning development applications.

7. DISCLOSURE OF PECUNIARY INTEREST

- None

8. APPROVAL OF MINUTES

- Moved by Dianne Paron, Seconded by Ken Roth
- That the minutes of the Tuesday June 14, 2016 Planning & Development Advisory Committee Meeting are hereby adopted.

CARRIED

9. APPLICATIONS FOR SITE PLAN APPROVAL

- None

10. ZONING BY-LAW AMENDMENTS

- None

11. LAND DIVISION

- None

12. OTHER MATTERS

12(a) PDAC 2017 Calendar of Meeting Dates and Committee of Adjustment Application Submission Deadline:

- Note the November 2017 meeting date shall be changed to November 14th.

Moved by Ken Roth, Seconded by Dianne Paron that the Planning & Development Advisory Committee approves the 2017 PDAC & Committee of Adjustment meeting dates calendar.

CARRIED

12(b) Request for Township to investigate any potential liability when buildings are labeled “Not Structurally Sound” on application sketches

13. CLOSED MEETING

- No matters

14. FUTURE MEETINGS

- Next Regular Meeting August 9, 2016 @ 7:00 p.m.

15. ADJOURNMENT

Moved by Dennis O’Connor and Seconded by Ken Roth,

- That the Planning & Development Advisory Committee adjourns at 7:28 p.m.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 058/16

Being a By-Law to stop up and close, declare surplus and dispose of the road allowances on Plan 386 more particularly described as Parts 1 to 9, Parts 12 and 13, Part 15 on Reference Plan 61R-20901

WHEREAS Sections 9 and 11 of the *Municipal Act, S.O. 2001, c. 25*, as amended permits a municipality to pass by-laws in respect of highways under the jurisdiction of the Council and to declare surplus and dispose of highways;

AND WHEREAS the Council for the Township of Puslinch deems it necessary to pass a by-law to stop up and close and convey the road allowances on Plan 386;

AND WHEREAS the requirements of the Township's Sale and Other Disposition of Land Policy have been met;

AND WHEREAS Council at its meeting held on July 21, 2016 passed Resolution No. 2016-268;

AND WHEREAS the Ministry of Natural Resources and Forestry has advised that it does not object to the closure and sale;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. The road allowances on Plan 386 referred to as Lake Shore Drive, Valley Drive and Prospect Drive, Township of Puslinch more particularly described as Parts 1 to 9, Parts 12 and 13, Part 15 on Reference Plan 61R-20901 shall be stopped up and closed.
2. The road allowances on Plan 386 referred to as Lake Shore Drive, Valley Drive and Prospect Drive, Township of Puslinch more particularly described as Parts 1 to 9, Parts 12 and 13, Part 15 on Reference Plan 61R-20901 are deemed surplus to the needs of the Township in accordance with the Township's Sale and Other Disposition of Land Policy approved by By-law 60-08.
3. The consideration payable for each property owner(s) be set at \$100.00.
4. The Mayor and Clerk are hereby authorized to execute on behalf of the Township such transfer/deeds and other documents as may be necessary to effect the conveyance of the road allowances more particularly described as Parts 1 to 9, Parts 12 and 13, Part 15 on Reference Plan 61R-20901 to the abutting property owner(s) as outlined in Report ADM-2016-011.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF September 2016.

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 059/16

Being a By-Law to acquire lands on Plan 386 more particularly described as Parts 10, 11 and 14 on Reference Plan 61R-20901

WHEREAS Section 11 of the *Municipal Act, S.O. 2001, c. 25*, as amended permits a municipality to pass by-laws to acquire lands;

AND WHEREAS the Council for the Township of Puslinch deems it necessary to pass a by-law to acquire lands on Plan 386 to form part of the travelled portion of the unopened road allowance;

AND WHEREAS Council at its meeting held on July 21, 2016 passed Resolution No. 2016-268;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. That Township of Puslinch acquire lands being Part of Lots 10, 11, 16, 17 and 18, Plan 386, more particularly described as Parts 10, 11 and 14, on Reference Plan 61R-20901 for nominal consideration being \$100.00.
2. The Mayor and Clerk are hereby authorized to execute on behalf of the Township such transfer/deeds and other documents as may be necessary to effect the conveyance of the Parts 10, 11 and 14, on Reference Plan 61R-20901 from the abutting property owner(s).

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF September 2016.

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 60/16

A BY-LAW TO AMEND BY-LAW NUMBER 19/85, AS AMENDED,
BEING THE ZONING BY-LAW OF THE TOWNSHIP OF PUSLINCH
HAYDEN LANDSCAPING AND PROPERTY MAINTENANCE
7128 SMITH ROAD

WHEREAS, the Council of the Corporation of the Township of Puslinch deem it appropriate and in the public interest to amend By-Law Number 19/85 pursuant to Section 34 of the Planning Act, R.S.O. 1990 as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PUSLINCH ENACTS AS FOLLOWS:

1. That Schedule 'A' of By-law 19/85 is hereby amended by rezoning Part of Lots 24 & 25, Concession 3, from AGRICULTURAL (A) ZONE to a site specific **AGRICULTURAL (A-65) ZONE**, as shown on Schedule "A" of this By-law.
2. That subsection 5(4) SPECIAL PROVISIONS is amended by adding the following new exception:

"(mmm) **A-65 (Landscaping and Property Maintenance)**

Notwithstanding any provisions of this By-law to the contrary, for the land zoned **A-65** on Schedule 'A', the following special provisions shall apply:

(i) **Uses Permitted Restricted To**

- (a) a landscaping and property maintenance contractor's business which may include a main building for administration office, workshop and indoor storage;
- (b) buildings, structures and uses accessory to the above use, including outdoor storage;
- (c) retail sales from the property is prohibited.

(ii) **Zone Requirements**

The applicable zone provisions of this By-law shall apply to the subject land together with the following special regulations:

- | | | |
|-----|---------------------------------|---|
| (a) | LOT AREA (MINIMUM) | 0.75 hectares |
| (b) | MAXIMUM MAIN BUILDING SIZE | 720 metres square |
| (c) | OFF STREET PARKING | In accordance with the provisions of the Zoning By-law, but may be permitted between the main building and street line (setback to provide areas for landscape buffer). |
| (d) | LOT COVERAGE (MAXIMUM) | 10% |
| (e) | LANDSCAPED OPEN SPACE (MINIMUM) | 30% |
| (f) | LANDSCAPED BUFFER | |

A landscaped buffer means the area of the lot which serves to provide separation and to obstruct the view from adjacent lands by means of a vegetative screen, berms, fencing, or combinations thereof.

A minimum landscaped buffer of 4 metres wide shall be provided along the southerly limit of the **A-65** Zone, in accordance with the provisions of the Zoning By-law.

- (g) OUTDOOR STORAGE

All outdoor storage of equipment or materials shall be setback a minimum of 10.0 metres from Wellington Road 34 and a minimum distance of 70 metres from Concession Road 7.

Outdoor storage area shall be fenced and fully screened so it is not visible from any public road or adjacent lot by means of a vegetative screen, berms, fencing or combination thereof, as defined the Zoning By-law and required under subsection (f) above.

- (h) All other applicable regulations of the Zoning By-law shall be maintained.”

3. This By-law shall become effective from the date of passage by Council and come into force in accordance with the requirements of the Planning Act, R.S.O. 1990, as amended.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF September 2016

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

EXPLANATION OF BY-LAW NO 60/16

By-law Number 60/16 amends the Township of Puslinch Zoning By-law 19/85 by rezoning Part of Lots 24 & 25, Concession 3 (7128 Smith Road) from Agricultural (A) to Agricultural Site-Specific (**A-65**) Zone.

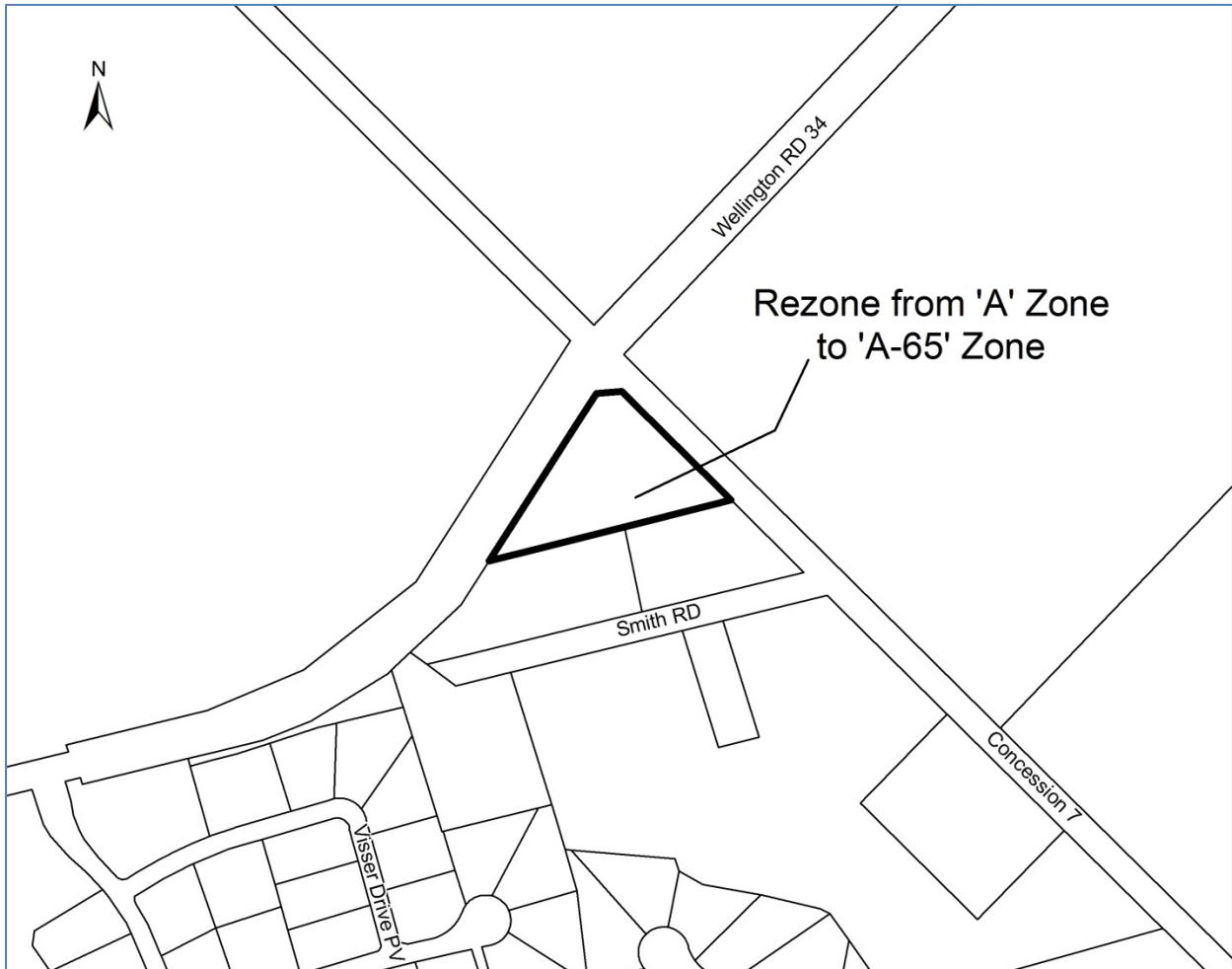
The purpose of the zone change is to rezone the subject land to permit a landscaping and property maintenance business which may include administration offices, workshop/storage building and limited accessory uses (outdoor storage of goods and equipment). Retail sales is not permitted from the property.

Provisions have been included to clarify minimum lot area, landscape buffer areas, lot coverage, parking areas. And further that outdoor storage is required to be fully screened so that it will not be visible from a public road or adjacent lots, and that the storage of equipment or materials is to be setback from the adjacent public roads.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO. 060-2016

SCHEDULE "A"



This is Schedule "A" to By-law No.60/16
Passed this 7th day of September, 2016.

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 061/16

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its meeting held on September 7, 2016.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its meeting held September 7, 2016 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF September, 2016.

Dennis Lever, Mayor

Karen Landry, C.A.O./Clerk