



ORCP Ad-hoc Committee Meeting
Wednesday March 30, 2016
1:00 pm
Council Chambers, Aberfoyle

AGENDA

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST

3. APPROVAL OF MINUTES

1. ORCP Minutes dated March 16, 2016

4. REGULAR BUSINESS

1. Booking Data and Schedule for Pad – Off-Ice Season
2. Proposed Revised Schedule – Sticks and Pucks
3. User Fees – Information from other Municipalities (Non-Prime Time and Summer)
4. Revenue – 2014 to 2015 change
5. Revenue – Account Allocation YMCA and Farmers' Market
6. Cost Estimates for Screening/Curtain
7. Staff Input
8. Public Open House
9. Next Steps/Future Agenda Items
 - a. Promotion/Marketing Recommendations
 - b. Volunteer/Staff Input
 - c. Final Recommendation Report

5. ADJOURNMENT



MINUTES

MEMBERS PRESENT

Councillor Roth, Chair
Councillor Stokley
Kevin Johnson

TOWNSHIP STAFF

Don Creed, Director of Public Works and Parks
Karen Landry, CAO/Clerk

1. CALL TO ORDER

Councillor Roth called the meeting to order at 1:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

Moved by: Councillor Stokley Seconded by: Kevin Johnson

That the ORCP Ad-hoc Committee minutes dated March 2, 2016 are hereby adopted.

CARRIED

4. REGULAR BUSINESS

1. Background Information

Members of the committee reviewed the background information provided with the agenda package and discussed the following:

- League Play usage is predominantly 18 years or older
- Game On is a primary user of the pad in the winter and summer
- When contemplating multiple booking discounts consideration needs to be given to the impacts on other facilities
- Donation Box
- Hourly expenses for prime-time versus non-prime time



2. Determination of Agenda Items

The Committee requested that the following background information be provided for their review at the next meeting:

- Booking Data and Scheduling for ice pad from the spring to fall
- Cost estimates for screening/curtains of pad to protect it from the weather elements
- Sticks and Pucks – proposed revised schedule for review
- User Fees
 - Non-Prime Time Ice Pad and Summer Pad Fees in other municipalities
- Cause for decrease in revenue for summer rentals between 2014 and 2015
- What account is the revenue for the YMCA Camp and the Farmers' Market allocated to the and respective amount

The Committee requested staff to Invite staff that are involved with the operations of the ORC and the volunteers to a meeting to provide input

Committee members will seek out contact information for seniors sports organizations that may be interested in utilizing the ice pad during non-prime time hours or during the off ice season.

The items noted below are matters to be considered at a future meeting:

- Promotion of the ORC (Ice and Pad)
 - Sports Organizations
 - Direct marketing to organized leagues for seniors including hockey during non-prime times and future potential for early morning rentals
 - Minor hockey practice market
- Public Open House ?

5. **ADJOURNMENT**

The meeting adjourned at 2:25 p.m.

6. **NEXT MEETING**

Wednesday, March 30, 2016 at 1:00 p.m. in the Council Chambers.

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Booking Data for Pad - 2014

2014

April

7-13th

Rentals: 2

Hours:5

14-20th

Rentals:3

Hours:8

21-27th

Rentals:4

Hours: 9 ½

May

28th- May 4

Rentals:4

Hours 8 ½

5-11th

Rentals:5

Hours:8 ½

12-18th

Rentals:4

Hours:7

19-25th

Rentals:4

Hours:7 ½

June

May 26th- June 1st

Rentals:6

Hours:10

2-8th

Rentals:7

Hours:11 ½

9-15th
Rentals:6
Hours: 9 ½

16- 22th
Rentals:7
Hours: 11

23-29th
Rentals:6
Hours:10 ½

July

June 30th- July 6th
Rentals:3
Hours: 5 ½

7-13th
Rentals:6
Hours: 11

14-20th
Rentals:6
Hours:10

21-27th
Rentals: 8
Hours: 12 ½

August

July 28th- August 3st
Rentals:6
Hours: 10

4-10th
Rentals:6
Hours: 9 ½

11-17th
Rentals:6
Hours:10

18-24th
Rentals: 8
Hours:23

25-31th
Rentals:6
Hours:12

September

1-7th
Rentals:3
Hours:5 ½

8-14th
Rentals:5
Hours:7 ½

15-21th
Rentals: 4
Hours:6 ½

22-28th
Rentals:5
Hours:7 ½

October

Sept 29th- October 5th
Rentals:4
Hours:7 ½

6-12th
Rentals:3
Hours: 5

13-19th
Rentals:4
Hours:7

20-26th
Rentals:3
Hours:6

November

October 27th- November 2nd

Rentals: 5

Hours: 7 ½

3-9th

Rentals: 1

Hours: 3

10-16th

Rentals: 1

Hours: 1

Total Number of Rentals : 164

Total Number of Hours Rented: 274

Booking Data for Pad - 2014

2015

April

13-19th
Rentals: 3
Hours: 3 ½

20-26th
Rentals:3
Hours:4

May

April 27th- May 3rd
Rentals:4
Hours:8

4-10th
Rentals:3
Hours:6 ½

11-17th
Rentals:3
Hours:6 ½

18- 24th
Rentals:4
Hours:7

25-31st
Rentals:5
Hours:6 ½

June

1-7th
Rentals:4
Hours:6 ½

8-14th
Rentals:9
Hours: 12

15-21st
Rentals:4
Hours: 7 ½

22-28th
Rentals:5
Hours:7 ½

July

June 20th- July 5
Rentals:3
Hours:3 ½

6- 12th
Rentals:5
Hours:7 ½

13-19th
Rentals:7
Hours:12

20-26th
Rentals:5
Hours: 8 ½

August

July 27- August 2nd
Rentals:4
Hours:6 ½

3-9th
Rentals:3
Hours:5 ½

10-16th
Rentals:5
Hours: 9 ½

17-23th

Rentals:8
Hours:13

24- 30th
Rentals:7
Hours:11

September

August 31- September 6th
Rentals: 7
Hours:11 ½

7-13th
Rentals:5
Hours:12

14-20th
Rentals:6
Hours:10

21-27th
Rentals:5
Hours:8

October

September 28th- October 4th
Rentals:5
Hours:8 ½

5-11th
Rentals:2
Hours:5 ½

12-18th
Rentals:3
Hours:7

19-25th
Rentals:1
Hours:4

November

October 26- November 1st

Rentals:0

Hours:0

2-8th

Rentals:1

Hours:4

9-15th

Rentals:1

Hours:4

16-22nd

Rentals:1

Hours:4

Total Number of Rentals : 131

Total Number of Hours Rented: 234.5

Proposed Revised Schedule – Sticks and Pucks

Mr. Don Creed has advised that staff is looking in to the possibility of splitting up the two age groups (5-7 and 7-12) to different days of the week, possibly Monday and Tuesday evenings.

Comparator Municipalities Ice Rental Rates

	Milton	Cambridge	Centre Wellington	Guelph	Hamilton	Wellington North	Mapleton	Erin	Minto	Guelph Eramosa
Ice Rental: Non-Prime	<p>Non-Prime = Monday - Friday - Open - 4:00 p.m. <u>Winter Standard</u> \$186.45 (Inclusive of HST)/Hour Non-Resident: \$176.44 (Inclusive of HST)/Hour</p>	<p>Regular Season (Sept. 1- Aug. 31) – Adults, Leagues, and Skating Parties: Non-Prime Hourly Rate - \$141.10+HST/Hour Regular Season (Sept.1-Aug.31) – Youth, Minor Sports, Students/Instructor: <u>Non-Prime Hourly Rate:</u> \$87.35+HST/Hour <u>Non-Prime Hourly Rate – Non-Resident:</u> \$104.82+HST/Hour</p>	<p>Non-Prime: \$108.00 (Inclusive of HST)/Hour</p>	<p>Non-Prime (Group Rate) - Monday - Friday, 8 a.m.-4 p.m.: \$131.11+HST/Hour Non-Prime (Single Skater Rate, Max 4 people): \$30.00+HST/Person/Hour Non-Prime Late Night Rentals (beginning after 11:00 p.m.): \$131.11+HST/Hour</p>	<p>Non-Prime: \$189.23 (Inclusive of HST)/Hour</p>	<p>Non-Prime (Monday-Friday - 7:00 a.m. - 3:00 p.m.): \$87.00 (Inclusive of HST)/Hour</p>	<p>Non-Prime = Monday - Thursday before 5:00 p.m. and after 11:00 p.m. \$79.00 +HST/Hour</p>	<p>Non-Prime (Full Team of 17): \$96.00+HST/ Hour Non-Prime (14 skaters): \$70.00 +HST/Hour Schools: \$96.00+HST/ Hour</p>	<p>Non-Prime = Weekdays 9:00 a.m.- 5:00 p.m. \$60.00+HST/Hour</p>	N/A
	\$ 161	\$ 111	\$ 96	\$ 131	\$ 167	\$ 77	\$ 79	\$ 87	\$ 60	N/A
Ice Rental: Non-Prime Hourly Rate (net of HST)	Median (excluding highest and lowest)	\$ 96								
Ice Rental: Prime	<p>Prime = Weekday and Weekends - Monday - Friday Nights 4:00 p.m. - Close <u>Winter:</u> Standard: \$265.84 (Inclusive of HST)/Hour Non-Resident: \$199.38 (Inclusive of HST)/Hour <u>Summer: Weekday Monday - Friday - 6 a.m. - midnight</u> Standard: \$265.84 (Inclusive of HST)/Hour Non-Resident: \$292.42 (Inclusive of HST)/Hour</p>	<p>Regular Season (Sept. 1- Aug. 31) – Adults, Leagues, and Skating Parties: Prime Hourly Rate - \$235.20+HST/Hour Regular Season (Sept.1-Aug.31) – Youth, Minor Sports, Students/Instructor: <u>Prime-Time:</u> \$127.66+HST/Hour <u>Prime-Time – Non-Resident:</u> \$153.20+HST/Hour</p>	<p>Prime Time: \$192.00 (Inclusive of HST)/Hour</p>	<p>Prime Time (Monday - Friday, 6-8 a.m., after 4 p.m., and weekends: \$249.74+HST/Hour</p>	<p>Prime Time (Non-Subsidized): \$252.30 (Inclusive of HST)/Hour Prime-Time (Subsidized): \$136.36 (Inclusive of HST)/Hour</p>	<p>Minor Sports: \$102.00 (Inclusive of HST)/ hour Local Adults: \$120.50 (Inclusive of HST)/Hour Non-Resident: \$139.00 (Inclusive of HST)/ Hour School Rates: \$35.00 (Inclusive of HST)/hour</p>	<p>Prime Time: \$103.32 +HST/Hour</p>	<p>Prime Time (Standard): \$185.00+HST/ Hour Prime Time (Non-Resident): \$212 +HST/Hour</p>	<p>Adult: \$122.00+HST/Hour Local Youth Organized Sport (Saturdays): \$91.00+HST/Hour Local Youth Organized Sport: \$99.00+HST/Hour Non-Resident (Minor Only): \$110.00+HST/Hour School Physical Education Class: \$40.00+HST/Hour Private Shinny: Min. - \$40.00, Max. \$60.00/Hour Public Shinny: \$5.00/person (no HST) Sponsored Public Skating (Corporate): \$100.00+HST/ Session</p>	N/A
	\$ 226	\$ 172	\$ 170	\$ 250	\$ 172	\$ 88	\$ 103	\$ 199	\$ 80	N/A
Ice Rental: Prime Hourly Rate (net of HST)	Median (excluding highest and lowest)	\$ 172								



9.

**RESOLUTION
MUNICIPAL COUNCIL
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**

2016-009

Date: January 6, 2016

Moved by: *Ken Roth* Seconded by: _____
Roth

WHEREAS the Optimist Recreation Centre hereinafter referred to as the ORC was constructed in 2010/2011; and

WHEREAS the revenue and expenses for the ORC rink over the past few years have been:

		2013	2014	2015 (to Nov 30)
Revenues				
01-0015-2600	Ice Rental - Prime	\$97,956	\$37,848	\$34,088
01-0015-2700	Ice Rental - Non-Prime		\$2,002	\$1,613
01-0015-2800	Arena Summer Rentals		\$21,855	\$17,306
01-0015-2900	Gymnasium Rental		\$12,020	\$12,546
	Other Revenues		\$1,894	\$1,997
Total Revenues		\$97,956	\$75,969	\$67,551
Total Expenses		\$162,452	\$181,576	\$133,336
Net Expenditures		\$64,496	\$105,607	\$65,785

* In 2014, Game on was renting the pad on Monday nights and Wednesday nights. There was also an additional league playing on Thursday nights.

* In 2015, Game on only played on Wednesday evenings and the Thursday night league did not play. This very likely accounted for the lost revenue for the pad from 2014-2015.

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Bulmer				
Councillor Roth				
Mayor Lever				
Councillor Stokley				
Councillor Fielding				
TOTAL				

MAYOR: _____

CARRIED	LOST
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Township of Puslinch

7404 Wellington Rd. 34, R.R.3, Guelph, Ontario N1H 6H9
Telephone: (519) 763-1226 Fax: (519) 763-5846



DEPOSIT TO:
Arena
ORC-Summer
rentals

May 28, 2015

Delivered by Email: treasurer@afma.ca

Aberfoyle Farmer's Market Association
4535 Watson Road South
Puslinch, ON N0B 2J0

Dear Sir:

**Re: Agreement between The Corporation of the Township of Puslinch and
Aberfoyle Farmer's Market Association
2015 Season**

In accordance with the Agreement entered into between the Corporation of the Township of Puslinch and Aberfoyle Farmer's Market Association dated February 1, 2012, we are writing to request the following:

Paragraph 1 – 2015 Rental Amounts

In accordance with paragraph 1 of the Agreement, we have calculated that the 2015 annual rental sum is **\$4,137.12** (\$3,661.17 + \$475.95).

Annual rental sums are payable to The Corporation of the Township of Puslinch as follows:

\$1,379.04 – June 1, 2015
\$1,379.04 – August 1, 2015; and
\$1,379.04 – October 1, 2015
\$4,137.12

We look forward to receipt of post-dated cheques with respect to the above sums.

YMCA/YWCA Account Allocation:

HST = \$651.44

Ball diamond = \$1,002.25

ORC Arena - Summer = \$1,002.25

ORC Gym = \$1,002.28

PCC - Non-prime = \$2,004.49

Total: \$5,662.71

Cost Estimates for Screening/Curtain

Mr. Don Creed advised that he and members of the Optimist Club of Puslinch will be meeting with a representative of Sun North for a cost estimate regarding enclosing the rink.