

From (dd/mm/yy)	To (dd/mm/yy)
2019-03-01	2019-03-31

Name of Claimant: Surname, First Name
Matthew Bulmer

I warrant that I have a valid driver's licence and vehicle insurance coverage.

Claimant's Signature

2019-04-02
Date (DD/MM/YY)

RECEIVED

4/4/2019
Date (DD/MM/YY)

APR 15 2019

Check if the above is not applicable

Approval

Township of Puslinch

Business Travel Detail						
Item No.	Date (dd/mm/yy)	Destination/Explanation	Daily Travel (km)	From (Location)	To (Location)	Includes return km (Yes/No)
1	2019-03-26	Wellington Farm and Home Safety Assn	86 ✓	4535 Watson Rd S, PUSLINCH	7440 WELLINGTON Rd 17, Alma	Y
2	2019-03-27	GRCA Source Water Protection Open House	54 ✓	4535 Watson Rd S, PUSLINCH	GRCA 400 Clyde Rd, Cambridge	Y
3	2019-03-28	Clair Maltby Secondary Plan open house	28 ✓	4535 Watson Rd S, PUSLINCH	Guelph City Hall 1 Carden St, Guelph	Y
4						
5						
6						
7						
Total Kilometers			168			
Rate/km			\$ 0.50			
Total Mileage			\$ 84.00			

Business Expense Detail (Attach all original and itemized invoices/receipts)				
Item No.	Date (dd/mm/yy)	Item Description	Total Expenses (including taxes)	General Ledger Account Code
1				
2				
3				
4				
5				
6				
7				
Totals			\$ -	
Total \$ Amount Due			\$ 84.00	

FINANCE DEPARTMENT	
Prices, Extensions & Totals Checked:	
Cheque No.	DD 799
GL Account No.	1804308
Approved By:	