

**TOWNSHIP OF PUSLINCH**  
**RECREATION COMMITTEE MEETING**

MINUTES

Date: Tuesday, April 19<sup>th</sup>, 2011

Time: 7:00 p.m.

The Fourth Regular 2011 Recreation Committee meeting was held on the above date and called to order at 7:00 p.m. in the Council Chambers at the Township Office.

**ATTENDANCE:** All members of the Committee and the Secretary Colleen Sutton were in attendance.

**OTHERS IN ATTENDANCE:**

1. Councillor Fielding
2. Councillor Schmidt
3. Bob Hamilton
4. Mayor Lever
5. Brenda Law
6. Richard Hoover
7. Lisa Ross

**ADOPTION OF THE MINUTES:**

Motion: MOVED by Mary Helen Hohenadel and SECONDED by John Alexander;  
THAT: The Minutes of the Third Regular 2011 Recreation Committee Meeting dated March 15, 2011 be and are hereby adopted as corrected on Page 1.  
CARRIED.

**BUSINESS ARISING FROM MINUTES**

- i) Budget – 5 Year Capital Expenditures
  - Not sure we needed to include a new roof or lawn tractor
  - 2012 – seems high – digital sign may come out
  - Only a plan (working document) and can be changed
  - Floodlights – only one field is required (fund raising by Soccer)
  - Figures to be moved around
  - Tractor should last at least 10 years
  - ORC – not included in 5 year plan at this point until 2015 – consider what we may need in the future – we should be putting money aside each year as a reserve for the replacement of the Olympia rather than taking a hit for the whole amount in 2015
  - Painting – three quotes for consideration – shouldn't we be considering someone who has insurance? Looks like Graham Ross is charging only for supplies not his time. Probably does not have insurance, would the Township be liable for damage and/or injury? Double check the price with Graham. We need to look into this further and discuss next month.
  - Soccer Request – Council did include \$8500.00 in the budget. There were a number of e-mails from Recreation Committee members with their comments. Have not received any estimates from soccer for grass cutting. Ask for this cost before we commit any funds – at least two more quotes. Need quotes for the nets being requested. Advise soccer that they should not expect these funds but it is under consideration only. Goals should be stamped as belonging to the Township
- ii) BFI – 30 day stop service was granted on the ORC dumpster which expires at the end of the month. Audrey usually gets a bigger bin for the PCC in the summer but using the two smaller bins should be enough.

## **FOURTH REGULAR 2011 RECREATION COMMITTEE MEETING**

- iii) ORC – up date Dave Thompson was a copy of a letter from Brenda Law to Gateman Milloy following a site meeting they had. The Township is still not happy and has requested some modifications to be done. Will this issue affect the Farmers Market? Clerk does not feel this is an issue.
- iv) Health & Safety Report – What work could be done has been done. Health & Safety Committee will be doing another inspection shortly.

### **BOOKING AGENT REPORT**

- no charge for Farmers Market until we take over management of the building
- a thank you card was received from the participants in the chess competition
- Lisa is working on getting some comparison rates for the grounds and the Community Centre
- Groupex – we have joined and the Pepsi rep is assisting Lisa with the logistics
- Lisa provided the Committee with a report on the monthly income (strictly hall rental)
- Lisa sent Bob Jefferson a letter advising him that the Optimist Club
- Lisa received a complaint regarding a couple of her bartenders and requesting a refund for the cost of one bartender. The renter told Lisa there would be approximately 120 attending the stag & doe and so she booked two bartenders. Many more people attended and there was a complaint of the bartenders being too slow. Any delay at the bar was due to the number of people. The Committee will not entertain a refund. Lisa is holding a bartender meeting in early May regarding some of the issues that arose. She is going to clarify with LCBO and how people list the numbers anticipated at a function when they fill out the Special Occasion Permit.
- The outside lights at the Community Centre need to be replaced as soon as possible. Colleen to call Shooter Electric again.
- Lisa provided a detailed list of her hours for the Committee.

### **CLOSED MEETING**

Motion: MOVED by Councillor Stokley and SECONDED by Fred Law;  
THAT: The Recreation Commission for the Corporation of Township of Puslinch does hereby proceed in a Closed Meeting of Committee in accordance with Section 239 of The Municipal Act, 2001 c.25 in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees.  
CARRIED.

Motion: MOVED by Councillor Roth and SECONDED by Mary Helen Hohenadel;  
THAT : The Committee does hereby reconvene in Regular Session.  
CARRIED.

### **ACCOUNTS FOR PAYMENT**

Motion: MOVED by Councillor Stokley and SECONDED by Fred Law;  
THAT : We acknowledge payment of the March statement of expenses.  
CARRIED.

- A question was raised regarding the invoices for the ORC. Should Council be approving these expenses and not Recreation? Will clarify this issue for next month.

### **NEW BUSINESS**

- i) Lawn Maintenance Tender – Two tenders were opened. Latitude Land Effects tender was for complete lawn care (including grass cutting) and not what our tender called for. Hayden's Property Maintenance was a total of \$7075.00 (2 applications of fertilizer).

Motion: MOVED by Fred Law and SECONDED by Councillor Stokley;  
THAT: we accept Hayden's Property Maintenance quote for lawn maintenance (2 applications of fertilizer not 3).  
CARRIED.

The maintenance of the Millenium Garden to be deferred until further notice following Brenda Law's discussion with Recreation employees. Let Alison McCrindle know.

## **FOURTH REGULAR 2011 RECREATION COMMITTEE MEETING**

Motion:        MOVED by Councillor Stokley and SECONDED by Fred Law;  
                      THAT : Paul's Snobiz continue to look after Fox Run and Arkell Park.  
                      CARRIED.

- ii)     User Fee letters to be mailed as soon as possible and advising the groups that funds should be received by June 15, 2011.
- iii)    Glenn Leachman would like to order a number of loads of screenings for the Aberfoyle and Morriston Meadows ball parks. There should be some for Old Morriston also. Permission granted.
- iv)    Mike Viol is looking at making gates for the two dumpsters. Will get a quote to Jim McMillan as soon as possible.
- v)     The Green Legacy free tree give away is to be held on Saturday, April 30, 2011 starting at 8:30 a.m. in the Green Shed in Aberfoyle.
- vi)    The First Town Hall meeting will take place on Wednesday, May 18 from 6-7 p.m. at the Community Centre.
- vii)   Colleen to keep the Committee members in the loop between meetings if anything comes up rather than wait until the next month's meeting.

### **ADJOURNMENT**

Motion:        MOVED by John Alexander and SECONDED by Mary Helen Hohenadel;  
                      THAT: The Recreation Commission does hereby adjourn at 9:40 p.m.  
                      CARRIED.

NEXT MEETING:    Tuesday, May 17, 2011  
                              7:00 p.m.