

PUSLINCH RECREATION COMMISSION

AGENDA

Tuesday, August 16th, 2011

1. Minutes from Last Meeting.
2. Business Arising From Minutes
 - i) Parking Lot – e-mail from Capital Paving
 - ii) Letter from Tennis – appoint someone to attend meeting
 - iii) Correspondence with BFI
 - iv) Organizational Charts (our own and samples from other municipalities)
3. Booking Agent Report
 - i) Letter of appreciation from the Rotary Club
4. Accounts for Payment
 - i) July 2011
5. New Business
 - i) Sample Time Sheets from June Williams
Sample of how each employee presently hands in their time sheets.
6. Adjournment