

TOWNSHIP OF PUSLINCH
RECREATION COMMITTEE MEETING

MINUTES

Date: Tuesday, August 16, 2011

Time: 7:00 p.m.

The Eighth Regular 2011 Recreation Committee meeting was held on the above date and called to order at 7:00 p.m. in the Council Chambers at the Township Office.

ATTENDANCE: All members of the Committee and the Secretary Colleen Sutton were in attendance.

OTHERS IN ATTENDANCE:

1. Councillor Fielding
2. Councillor Schmidt

ADOPTION OF THE MINUTES:

Motion: MOVED by Councillor Stokley and SECONDED by Fred Law;
THAT: The Minutes of the Seventh Regular 2011 Recreation Committee Meeting dated July 19, 2011 be and are hereby adopted as corrected on Page 1 and 2.
CARRIED.

BUSINESS ARISING FROM MINUTES:

- i) Parking Lot – An e-mail was received from Capital Paving with an estimate on repairing the parking lot. We will leave any decision for now. We need to decide what we and/or Council are doing in the future regarding the parking lot. Make sure this is included in the budget for next year.
Has Council looked at up-dating of the 1988 by-law? We have to assume that the 1988 by-law is still in place.
Each member should look around and come back to the next meeting with their ideas on the parking issue. We should contact GRCA regarding the paving. We need a decision on Maple Leaf Lane gate.
- ii) Letter from Tennis – Year end meeting is set for Thursday, October 13, 2011. We are still waiting for payment of user fees. At our September meeting, we should decide who is going to go to each of the organizations year end meetings.
- iii) Correspondence with BFI – second dumpster has been removed.
- iv) Organizational Chart – The Township’s organizational chart does not go as far afield as to include Committees. Recreation Employees have always reported to Recreation for direction on how to set up an organizational charge. Give Council a copy of how things have been done in the past. How are do we go when dealing with Human Resources? The Secretary has been instructed to make a recommendation to Council with a copy of the organizational chart.

BOOKING AGENT REPORT:

- i) Letter of appreciation from the Rotary Club for their recent booking.
- ii) July rentals were down but typical for the month.
- iii) Lisa prepared a comparison of rental fees from surrounding areas. The Committee members should look this information over and it will be discussed at the next meeting.

SEVENTH REGULAR 2011 RECREATION COMMITTEE MEETING

- iv) The Alf Hales Room has been booked for the Advanced Polls for the Provincial election. Lisa will have to pull Whistle Stop and the Playgroup. Suggest using the new Library or the large hall.
- v) No up-date to provide on the ORC at this time. Lisa is fielding a lot of phone calls.
- vi) Lisa is working on contacting other groups within the Groupex organizations for any additional savings we can take advantage of.

NEW BUSINESS:

- i) Timesheets – June did some work on the proposed new time sheets. Colleen will adjust the format and get them to the employees. Provide them with a binder to keep them in and have them turned in at the end of the month. Ask Glenn to breakdown his description even more.
- ii) Ask Betty how WSIB works – rate of payment.
- iii) Richard Hoover is providing inspection reports on all playgrounds.

ADJOURNMENT:

Motion: MOVED by Councillor Roth and SECONDED by Mary Helen Hohenadel;
THAT: The Committee does hereby adjourn at 8:20 p.m.
CARRIED.

Chairman

Secretary

NEXT MEETING: Tuesday, September 20, 2011
7:00 p.m.