



## **Minutes COP Committee**

**October 26, 2011  
Township of Puslinch Office**

**Present:** Glenna Smith, Dave Haley, Ron Van Ooteghem, Sandra Solomon, Vaughan Norman, Holly Franklin, Wayne Stokley, Susan Fielding, Doug Smith, Frank Montgomerie and Jerry Schmidt.

**Regrets:** Sgt. Mike Ashley.

**Guests:** Tom Wright, Bill Currie.

Meeting commenced at 7:00 pm.

### **1. Welcome**

Glenna welcomed everyone and introduced Tom (and later) Bill.

### **2. Guest's Concern**

- Bill had previously spoken to Doug about the concerns he and Tom had
- Their concerns were with traffic, especially trucks, and speeding on Maltby Road near Victoria Road
- Glenna asked Doug to address their concerns
- Because of the new golf course at the corner of Maltby and Victoria Roads, upgrades were being done to Maltby
- Different people were responsible for sections between Victoria and Watson Roads
- The golf course, Township and City of Guelph were all involved
- They wanted it all done simultaneously and it was decided to wait until all golf course work requiring truck traffic had been completed
- It is hoped that the paving will be completed by the end of November
- It was suggested that use of a speed monitor be held off until after this
- If the co-owned speed monitor is used it would need to be manned
- The OPP has 3 computerized speed monitors that record speeds, time of day and does not need to be manned
- It was decided that Glenna would contact Mike to arrange to have the OPP speed monitor set up after the construction was finished.

**Glenna**

### **3. Minutes of September 28, 2011 meeting**

- Holly had found one error which had already been corrected
- The minutes were approved.

### **4. Business from Minutes not covered by reports**

**COP Conference** (October 29, 2011)

- 6 people would be attending (Glenna, Doug, Dave, Frank, Vaughan, Sandra)

**Market Booth**

- Freezing cold and very poor attendance at the Market itself

- Handed out a few flyers for November 9<sup>th</sup>.

### **Fire Hall Open House**

- Glenna had set the booth up
- Also not well attended

### **Report on Concession 7**

- Wayne reported that it was still being discussed at Council
- Changes needed to be made to the Sign By-law as, under the current By-law, it would be very expensive to install all the signs
- Currently speed signs need to be placed 600m apart
- The topic would be updated at the next Community Forum on November 10th.

## **5. Road Watch Report**

- Dave had sent out more letters to the community offering to do presentations
- He had followed these up with phonecalls
- While supportive of the idea, nobody was interested in presentations at this point
- Dave had used the opportunity to promote the Family Violence Presentation Night
- Dave, Susan and Sandra had made a presentation at the Centre Wellington Council of the Whole on October 17<sup>th</sup>
- They had been invited by Councillor Fred Morris
- S/Sgt Jack Hunjan was also there on behalf of the OPP
- Dave gave a very good presentation and suggested Jack answer the questions
- Jack was not familiar with the ongoing operation and the set-up process we had gone through
- He stressed the negative side of only an average of 2 calls per month (which was noted by the Council), didn't comment when the question of cost to the OPP budget was raised (as far as we know there is none) and failed to mention that Road Watch did not replace 911
- It was up to Dave and Susan to try and fill in the blanks and put a more positive spin on the presentation
- Some Councillors felt the greater concerns in the area was speeding and didn't see how that would tie-in with Road Watch (it does!)
- Previously, the Road Watch Committee had made a presentation to the Centre Wellington COP Committee and were surprised to find that they had not even been mentioned in the minutes of that meeting
- Consequently, the Councillor who sits on their COP Committee was totally unaware of Road Watch
- The Mayor was very supportive and the COP Councillor said she would take it back to the Committee to see if they would reconsider dealing with Road Watch
- The Road Watch Committee has done their best to promote Road Watch in Centre Wellington and that is all they can do.
- Glenna had met Winnie Stewart at the Market and she was

complaining about people not stopping at the Leslie Road/Concession 1 stop sign

- Glenna suggested that some Road Watch forms be dropped off at Winnie's so she could report the culprits.
- The Highway 6/Concession 1 intersection is still being discussed at Council
- The MTO is happy to let the Township pay to have a study done
- Quotes are still being presented
- Regardless of what is done at this intersection (closure, lights, no left turn) it will be 5 – 7 years before it is completed
- The matter needs to be approved by the Minister.

**Susan/Dave**

#### **5a. Road Watch Budget**

- Glenna raised concerns about the COP and Road Watch budgets
- Apparently the money that was supposed to be set aside for continued implementation of the Road Watch program had been absorbed into the Council General Funds in error at the beginning of 2011
- Some of this money was from donations that had been given specifically for Road Watch
- The \$500 budget for COP itself was still there
- Travel expenses for Road Watch had come out of this budget
- Wayne suggested that Glenna write to Council explaining the error that had occurred and request that \$1,124.78 (the amount that was left over at the end of 2010) be returned to Road Watch
- Currently there is not a budget line for Road Watch and this should probably be implemented

**Glenna**

#### **6. Mike's Report**

- Mike was still up north, so no report.

#### **7. Domestic Violence Presentation (November 9<sup>th</sup>)**

##### **Silent Auction:**

- Jerry handed out a list of Silent Auction items that he had already received, were known to be coming or were good possibilities
- This made up a total of 42 items.
- Jerry said that the lady from Royal Canin mentioned that pets were also part of the domestic violence cycle and wondered if this could be brought into the talk
- We are unaware of the content of the Guest Speaker's talk and, at this late stage, it would be difficult to ask her to include this issue
- It was suggested that Jerry approach Royal Canin about having a table there with pet abuse information.
- A few of the items would be bundled but the majority would be "stand alone"
- There would be at least 30 items to bid on.
- Susan, Jerry and 2 student volunteers looking for volunteer hours would set up the bundles
- Jerry felt that there was no need for a sign stating Cash or Cheques Only

**Jerry**

**Susan/Jerry**

- The information could be on the bid sheet as well as being announced at the beginning of the evening.
  - It was decided that everything would be in the main hall.
  - Silent Auction items would be placed around the edge of the room.
  - Ron said that he had money to spend for auction items but was waiting for direction on what to buy
  - Tools were suggested to Ron
  - Helpers: Susan and Wayne would be cashiers **Susan/Wayne**
  - Glenna would provide one cash box **Glenna**
  - Susan will get float for evening. **Susan**
  - Jerry said that none of the sponsors, to date, seemed keen on presenting the items they were donating and having a picture taken
  - Doug will be on hand to take pictures if needs be
  - Susan, Jerry and the two volunteers would meet at the Community Centre on November 9<sup>th</sup> at 1:00 pm to set up the Silent Auction **Susan/Jerry**
  - Susan will check that the hall is available then. **Susan**
  - Sandra will attend then to set up the refreshment tables, crockery, etc. **Sandra**
  - Committee Members still collecting Silent Auction items please get them to Jerry as soon as possible **All Committee**
  - Jerry talked about getting a large sign made for Nestle Waters
  - He indicated that they would pay for it.
  - Susan suggested that we just do up a banner and Heather could probably do that.
  - Concerns were raised about disproportionate recognition of donors.
  - While Nestle Waters was the event sponsor other sponsors should not be given less recognition.
  - A vote was taken and the majority felt the banner would be more appropriate.
  - Jerry to liaise with Heather on this. **Jerry**
- Thank You Poster:**
- Jerry to get list of all sponsors to Sandra by evening of Friday, November 4<sup>th</sup> so she can do poster. **Jerry**
  - Sandra showed the Committee a sample of the poster that would be displayed using our poster board.
  - Relevant Domestic Violence posters will be used on the side panels.
  - Cut off for donations to be listed on the poster would be November 4<sup>th</sup>.
- Entertainment:**
- Glenna asked if anyone on the Committee played the piano. Nobody did.
  - Susan said that she would ask Wendy McDonald if she could do it. **Susan**
  - (*Update post meeting:* Paul and Wendy McDonald will supply the music from 6 until 7:00 pm.)
- Refreshments:**
- The Committee had been asked to have some thoughts about numbers of people attending.
  - This was to help with the catering.
  - Susan thought we might get 80.
  - Sandra noted that she, Mary and Holly had decided to cater for 50 but

have several trays spare in case we got more people.

- (**Note:** Post meeting, Jerry notified us that he had received a 32" flat screen TV from TransX. This may draw a few more people – especially if we advertise it by word of mouth – so we have increased the catering quantities. We may be auctioning off food at the end of the evening!)
- Sandra outlined the menu for the evening: Variety of cookies, tea breads, cheese and crackers as well as coffee, tea and juice.

#### **Gifts for Speaker, etc.**

- This had been discussed at the previous meeting without resolution
- Glenna suggested that we just buy a floral bouquet for the speaker and two others who would be there.
- Glenna will purchase them.

**Glenna**

#### **Advertising:**

- Susan had put up posters at the Township Offices, Churches, Library, Sunset Villa, Puslinch Lake.
- A second notice would be going in the November Puslinch Pioneer
- Susan had sent the information to the Wellington Advertiser
- (**Post meeting:** Dave Adsett had notified her that an article would be going in the paper)
- Susan will contact the Parent Council at the school and visit Whistle Stop to give flyers to parents.
- Susan would send the information via her Community Update e-mail list and would ask Diane Peron at Mini Lakes if she could send out the information through her e-mail contact list
- The sign at the Community Centre had advertised the Family Violence Night for a few days but now showed another event.
- Susan will check and see if ours will be posted again.
- Susan will also check with the Fire Department to see if we can use their sign.
- The information will appear in the Guelph Mercury and Snap and Snap would be sending a photographer to the event.
- Those attending the COP Conference on October 29<sup>th</sup> would invite other COP Committees.
- Glenna asked if anyone had heard from Nathan Lee
- Holly said that she would be seeing him the next day and would ask him about sponsorship.

**Susan**

**Susan**

**Susan**

**Susan**

**Glenna et al**

**Holly**

#### **Thank you Letters:**

- Sandra handed out a draft Thank You letter to sponsors
- Suggestions were made for changes
- Glenna and Sandra will finalize the letter
- Sandra will send the letters out after the Event.

**Glenna/Sandra**

**Sandra**

## **8. Santa Claus Parade**

- After some discussion it was decided that we would not participate this year.
- The Family Violence Presentation Night was a big event and nobody had the energy or will to come up with something so soon afterwards.

## 9. Vinyl Banner for COP

- The banner we had was looking very tattered.
- Glenna asked if any members knew where we could get a new one
- It was suggested that she speak to Matthew Bulmer who had got one made for the Aberfoyle Market.
- Bill Currie provided Glenna with a name of someone who did this type of work
- Glenna will also contact Toby Currie for a quote.
- As we were not doing the Santa Claus parade, there was no rush
- Susan suggested that we use the balance of the money in the COP account to purchase a banner now.

**Glenna**

**Glenna**

## 10. Other Business

- Wayne reminded everyone that the next Community Forum was coming up on November 10<sup>th</sup>
- Glenna asked him about the Active Transportation Master Plan
- Wayne said that they had received a very high number of surveys back
- These were still being assessed and more information would be forthcoming.

Meeting ended at 9:10 pm.

**Next meeting January 25, 2012 at 7:00 pm. at Township Offices.**