



Minutes COP Committee

September 28, 2011
Township of Puslinch Office

Present: Glenna Smith, Dave Haley, Ron Van Ooteghem, Sandra Solomon, Vaughan Norman, Holly Franklin, Wayne Stokley and Jerry Schmidt.

Regrets: Susan Fielding, Sgt. Mike Ashley, Doug Smith.

Meeting commenced at 7:00 pm.

1. Welcome

Glenna welcomed everyone.

2. Minutes of August 17, 2011 meeting

- Glenna had not received her minutes (Sandra will look into this).
- The minutes were approved as written.
- There were no apparent matters arising from the minutes.

Sandra

3. Report on Fall Fair

- Glenna felt it had gone very well with lots of people stopping by the booth.
- It was a perfect location (in the Market Hall) and having access to the helium for the balloons (courtesy of the neighbouring booth selling cupcakes!) was a real boon.

4. Report on Nestle Waters Open House

- While the Open house was from Noon until 4:00 pm, at the last minute Glenna was informed that the booth had to be up by 10:00 am! Glenna and Mike set up the booth.
- Purple domestic Violence bags were again a HUGE hit and all were gone before the Open House even officially began!
- Glenna felt that quite a few people had stopped by the booth.
- Wayne, with his Active Transportation Master Plan display, felt that we were on the edge of everything and that he had had very few people stop by and show any interest.

5a COP Conference on October 29th

- Glenna had received information on the 2nd Annual COP Conference.
- To be held at Wellington County Museum on October 29th from 8:30 am to 3:00 pm.
- The organizer, Sgt. Susan Gray, needed to know by October 20th who would be attending.
- Sandra would forward the information to all Puslinch COP Committee members.

Sandra

- Those attending to let Sandra know by October 15th so she can pass the information on to Susan Gray.

Committee

5. Mount Forest COP Presentation (October 19th)

- Glenna asked if anyone was interested in attending.
- She had discussed the topic with Mike who felt that it was geared more toward residential communities – and Puslinch is a rural community.
- Nobody was interested in attending.

6. Market Booth

- This would be on October 15th from 8:00 am - 1:00 pm.
- Glenna needed 2 people per shift (8:00 – 10:00; 10:00 – Noon and Noon – 1:00 pm).
- Glenna will do the 8:00 – 10:00 shift.
- Sandra, Vaughan and Dave will do 10:00 to Noon.
- Sandra will do Noon to 1:00 pm.
- We would use the same display as the Fair and Nestle's.
- Ron and Glenna to bring tables and chairs.

Revised shifts (decided after the meeting)!

- Ron will do the 8:00 – 10:00 shift.
- Sandra, Vaughan and Dave will do 10:00 to Noon.
- Sandra and Glenna will do Noon to 1:00 pm

Ron, Glenna

**Ron
Vaughan, Dave,
Sandra, Glenna**

6a Fire Hall Open House

- Pancake breakfast on October 1st.
- We had been invited to set up a display.
- Nobody could man the display so Glenna will set it up and leave flyers for information.

Glenna

7. Domestic Violence Presentation (November 9th)

Silent Auction:

- Jerry said that donations were coming in very well.
- We would have far more than 30 silent auction items.
- Jerry was suggesting “bundling” some of the donations .
- Glenna had concerns about the “bundling” but it could be worked out at the next meeting.
- “Bundles” would all be of equal value.
- The donations were “heavy” on gift certificates to purchase food.
- Jerry had made up 6 display boards for the auction (could be used for future silent auctions).
- Jerry would need at least 2 people to help on the night.
- Glenna suggested that 3 or 4 would be better – go quicker.
- Cut off for bids would be 8:45 pm and the winners announced at 9:00 pm, if possible.
- Glenna reminded the Committee that we had decided to honour the sponsors by presenting the successful bidder with the item and having a picture taken.

October 26th

- Holly asked how people would be paying.
- It would have to be either cash or cheque as we do not have access to electronic payment.
- Cut off for donations would be October 26th (our next meeting).
- Sandra needs names of sponsors by Friday, November 4th.
- Discuss thank you letters to sponsors at the next meeting.
- Bundling of items would also be decided at the next meeting.
- Who would help Jerry decided at the next meeting.

October 26th
 October 26th
 October 26th

Advertising:

- Susan working on advertising.
- Notice was in the October Puslinch Pioneer and would be in the November one, too.
- Susan would also put up flyers at various churches and the library.
- It was suggested to try schools.
- Wayne said that to post flyers would require Board approval and he felt it was unlikely they would give it.
- We might be able to get Aberfoyle School to put it in their newsletter.
- We could also ask the Board if they would post it on their website.
- The Community Centre sign would cost money.
- Possibly have flyers posted at the malls in Guelph.
- Wayne said that Susan had an e-mail list that she sent Community Updates to and she would probably include the information in that.
- At the COP Conference on October 29th, invite the other COP Committees to attend.

Susan

Speaker:

- Glenna asked for advice on whether or not to give the speaker a gift.
- Discussion revolved around the appropriateness of giving a personal gift when the speaker was representing Women in Crisis.
- No resolution was reached and it will be discussed further at the next meeting.
- Mike would introduce the speaker and Glenna will thank her.

October 26th

Mike/Glenna

Expenses:

- Nestle will be the event sponsor and \$500.00 had been deposited at the Township.
- Receipts for expenses could be submitted to Brenda.
- It was unlikely that the food would cost even half the \$500.00.
- Jerry said that there were no expenses related to the Silent Auction.
- He was donating the displays.
- Money could be used to fill in “holes” for the Silent Action.
- There may be other expenses that will arise.

Refreshments:

- Sandra, Holly and Mary would be getting together in the near future to discuss what to have.
- Jerry asked if the Committee could think about possible attendance numbers for the next meeting so that Sandra, Mary and Holly can get some idea of how much food to get.

Sandra *et al*

Committee

8. Mike's Report

- Glenna reported that the No Parking signs on Concessions 1 and 7 had helped the OPP in dealing with the ATV's, etc. on the vacant land.
- She reported that 12 charges had been laid over one weekend.
- All those charged appear to be non-residents of the Township.

9. Report from Puslinch Forum re: Concession 7

- Bill Sims had asked for speed signs to be posted on Concession 7.
- Wayne said that he had already given notice to Council at the last Council meeting that he wanted it addressed at the following Council meeting.
- Another point raised at the Forum was the closing of Concession 1 at Highway 6.
- This had been addressed *ad nauseum* at previous COP Committee meetings.
- Council is currently working on this issue.

Council

10. Road Watch Report

- Dave had sent out letters to community groups to ask if they would like us to do a presentation on Road Watch and several other topics.
- He will do follow-up phone calls at some point.
- Dave, Susan and Sandra will be attending the October 17th Centre Wellington Council meeting to make a presentation on Road Watch.

Dave

**Dave, Susan,
Sandra**

11. Santa Claus Parade

- This was on November 27th.
- Glenna wanted to know if anyone had any ideas.
- Dave said it would be nice to know the theme. He will contact someone to find out.
- We will deal with this at the next meeting.

Dave

October 26th

12. Other Business

- Glenna had received an article from Mark Cloes on how to drive on a roundabout.
- She thought it should go in the Puslinch Pioneer.

Glenna

Glenna wrapped up by reminding everyone to let Sandra know if they would be attending the COP Conference (on October 29th) by October 15th. She also reminded everyone about the COP booth at the Market on October 15th.

Meeting ended at 8:05 pm.

Next meeting October 26, 2011 at 7:00 pm. at Township Offices.