

Recreation Committee  
Tuesday, Nov 22, 2016  
7:00 p.m.  
Council Chambers, Aberfoyle

## **AGENDA**

≠ - Denotes Recommendation

1. Call meeting to order
2. Disclosure of Pecuniary Interest
3. Approval of Minutes ≠
  - a) October 18, 2016 – Regular meeting
4. Delegations/Presentations ≠
5. Regular Business
  1. Recreation Committee Work Plan/ Objectives for 2017
  2. Community News Letter, Daina Makinson
  3. YMCA Communications Update
  4. Ontario Support for the Framework for Recreation in Canada 2015
  5. Updates from Don Creed, Director of Public Works and Parks, regarding work to parks or existing facilities
  6. Update for Signage on Grounds
  7. Electric Signage at Puslinch Community Centre, Time Capabilities
  8. Ice Rink Rentals/Schedule for 2016/2017 Ice Season
  9. Basketball Court Update
  10. Signage for Washrooms in Puslinch Community Centre
  11. Missing Archie MacRobbie Sign
  12. Terms of Reference
  13. 2017 Committee Meeting Schedule
6. Closed Meeting

None.
7. Adjournment
8. Next meeting – December 20, 2016 at 7:00 p.m. in the Council Chambers, Township of Puslinch.



## **MINUTES**

### **MEMBERS PRESENT**

Kevin Johnson  
Margaret Hauwert  
Daina Makinson, Acting Chair  
June Williams

### **TOWNSHIP STAFF**

Karen Landry, CAO/Clerk  
Don Creed, Director of Public Works and Parks  
Jessie Beauclaire, Customer Service Representative

### **OTHERS PRESENT**

Councillor John Sepulis  
Councillor Susan Fielding

#### **1. CALL TO ORDER**

Daina Makinson called the meeting to order at 7:00 p.m.

#### **2. DISCLOSURE OF PECUNIARY INTEREST**

None.

#### **3. APPROVAL OF MINUTES**

a) September 20, 2016 – Regular Meeting

Moved by: June Williams      Seconded by: Kevin Johnson      **REC-2016-033**

That the Minutes of the Recreation Committee meeting dated September 20, 2016 be adopted.

**CARRIED**

#### **4. DELEGATIONS/PRESENTATIONS**

None.

#### **5. REGULAR BUSINESS**

##### **1. Election of Chair and Vice Chair (if required)**

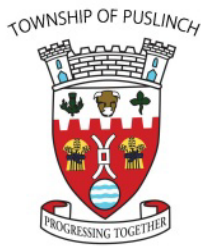
Karen Landry facilitated the election of the Chair process.

June Williams nominated Daina Makinson. Daina Makinson respectfully declined the Chair position stating that she would like to continue in her role as Vice-Chair.

Daina Makinson nominated Kevin Johnson. Kevin Johnson accepted the nomination.

There being no further nominations Kevin Johnson was appointed as Chair.

Kevin Johnson assumed the role of Chair.



## 2. New Walking Trail and Promoting the Trail

Margaret Hauwert expressed concern with not being aware of the new trail on the Puslinch Community Centre lands.

It was noted by staff that updates regarding the commencement and completion of a capital project is not reported on to the committee. A capital project is approved through the approval of the capital budget.

Daina Makinson suggested that if a committee member would like an update on a capital project that a member make a request to include the item on an agenda.

The Committee noted that it would like to discuss promotion and signage of the trail at a future meeting.

Karen Landry advised that Council is considering a motion at its meeting to be held on October 19, 2016 to name the trail in memory of Councillor Stokley.

Moved by: June Williams                      Seconded by: Margaret Hauwert **REC-2016-034**

That the Committee support the motion being considered by Council to name the trail on the Puslinch Community Centre lands in memory of Councillor Stokley.

CARRIED

## 3. Council's Progress with "branding" leading to Signage

June Williams inquired if a company has been retained to complete the branding exercise.

Karen Landry advised this capital project is subject to grant funding be available. The previous grant funding program that this project was eligible was discontinued by Province. The Township is monitoring grant funding opportunities, and upon grant funding being secured the Township will proceed with this capital project.

## 4. Arkell Basketball Court, Update

June Williams advised that the basketball court area has been cleared and graded.

June Williams noted the following companies have donated or contributed to the project:

- McKenzie Brothers
- Cox Construction
- Davan Landscaping

June Williams stated the project has received overwhelming support from the Community, and noted the project should be completed by the end of October.

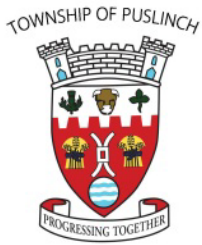
## 5. Direction/Work Plan within Committee

Kevin Johnson noted the items from the spring work plan had been completed and suggested that Council provide direction on what the Committee should work on next.

Karen Landry noted one of the items to be completed by the Committee as identified in the Recreation and Parks Master Plan is a review of the Committee's Terms of Reference.

Karen Landry indicated that the current terms of reference will be listed on the next agenda for review.

The Committee should also develop a work plan to be presented to Council for endorsement.



**6. Community Newsletter Update**

Upon discussion and review of the information from the Township of North Dumfries, Daina Makinson will draft a sample newsletter format for Puslinch, and this matter will be included on the next agenda.

**7. Operating Budget – 2016 Completed Capital Projects (Projected) – 2017 Proposed Capital Budget and Forecast – 2017 Proposed Operating Budget**

Kevin Johnson expressed concern with commenting on the draft budget as the committee does not have all the background information.

The Committee received the budget documentation as information and will not be providing further comments on the budget.

**8. Monthly Rental Revenues/Annual 2015 Summary**

The Committee received this information and noted the revenues were doing well.

**9. Available December 2015 Revenues**

The Committee received this information.

**10. Report FIN-2016-022 Quarterly Financial Reports**

The entire committee feels that the rental revenues are doing well.

June Williams expressed concern with the costs for hydro. Karen Landry noted that hydro costs are projected to increase in 2017.

June Williams expressed concern with the costs of cleaning supplies. June Williams noted concerns with the cleaning standards at the Community Centre at a recent event that she attended. June Williams will provide further details directly to Karen Landry.

**11. YMCA Advertising**

Margaret Hauwert expressed concerns with no advertisements being distributed to the Township or the school to inform residents that there would be camps offered for PD days, March and Winter breaks.

Township staff will reach out to Linda Killough to obtain any hard copy promotional material that can be distributed regarding the PD days program and a link will be established through the Township's website.

The Committee requested that any promotional information also be forwarded to Puslinch Today and the Puslinch Pioneer.

**12. Signs on PCC Lands**

Township staff was requested to report back to the Committee regarding the Sign By-law requirements and whether there are any active permits.

**6. CLOSED MEETING**

None.

**7. ADJOURNMENT**

The meeting adjourned at 8:18 p.m.

**8. NEXT MEETING**

Tuesday, November 22, 2016 at 7:00 p.m. in the Council Chambers.



## REPORT REC-2016-001

**TO: Members of the Recreation Committee**

**FROM: Donna Tremblay, Deputy Clerk**

**MEETING DATE: February 16, 2016**

**SUBJECT: 2015 Recreation Committee Work plan Review**

### RECOMMENDATIONS

That Report REC-2016-001 regarding the 2015 Recreation Committee Work plan Review be received; and

That the Recreation Committee undertake the development of a 2016 Work plan for presentation to Council.

### DISCUSSION

#### Purpose

To conduct a review the 2015 Recreation Committee work plan items and to establish goals and objectives for the 2016 Recreation Committee work plan.

#### Background

At the May 19, 2015 meeting of the Recreation Committee, the Committee received Report REC-2015-004 – Recreation and Parks Master Plan which contained the final version of the Recreation and Parks Master Plan prepared by the Township’s consultant Monteith Brown. The Recreation and Parks Master Plan was adopted in principle by Council at the May 20, 2015 Council meeting.

Several recommendations were contained in the Recreation and Parks Master Plan including that the Recreation Committee develop an annual work plan.

The Committee had discussions regarding their annual work plan at both the May 19<sup>th</sup> and June 19, 2015 Recreation Committee meetings.

During the May 19, 2015 meeting, the Committee members indicated that the following items be considered in development of their 2015 work plan:

- establish contact with various community partners;

- actively promote physical activity and healthy communities through participation in the Wellington-Dufferin-Guelph “in motion” initiative and similar programs;
- undertake a comprehensive review of the Recreation Committee terms of reference;
- undertake a Communications and Branding Strategy to promote local parks and recreation opportunities;
- develop a Community Funding Policy and grant program; and
- strengthen community partnerships and explore options for enhancing the use of existing municipal facilities for community-led programs and events.

The Committee requested that staff bring forward the work plan as an Agenda item at their June 19, 2015, Committee meeting for further discussion.

On June 19, 2015, the Recreation Committee added the following work plan items:

- building relationships with Guelph Evergreen Centre and exploring options for different winter activities.
- replacement of the playground equipment and parkland trail development.

The work plan items discussed were then prioritized by each of the committee members as follows:

Nichole Caswell – 1. Strengthening community partners, 2. Promotion of physical activity and health with In Motion, and 3. Branding.

Tom Jefferson - 1. Developing and strengthening outside community partnerships, 2. The promotion of physical activity and, 3. Participation and parkland trail development.

June Williams 1. Strengthening community partners with such groups as Optimist Club, Rotary, etc., 2. Branding and logos development, and 3. Promotion of in motion activities.

Chair Stokley – 1. Contacting and engaging community partners including Evergreen Seniors Centre, YMCA/YWCA, Aberfoyle Public School, and Conestoga College, 2. Promotion of In Motion activities, and 3. Communications and Branding.

The Committee discussed reaching out to various community groups including Evergreen Senior Centre, YMCA/YWCA and In Motion.

Staff advised that contacts could be made with the YMCA/YWCA of Guelph regarding interest in working with the Township to provide additional programs for senior and youths, and also opportunities for Christmas and March Break activities and report back to the Committee.

The Committee also inquired as to whether a delegation from In Motion could be arranged to speak to the group regarding their activities and staff undertook to see if these arrangements could be made and to report back to the Committee on the results.

The Committee discussed ways in which to promote the facilities and activities at the facilities including the use of Puslinch Today and requested that staff make arrangements for Puslinch Today to delegate to the Committee on how they could assist the Township in promotion of the facilities and activities at the facilities.

### **Achievement of 2015 work plan items**

The Committee was able to achieve the following work plan items in 2015:

1. Contact and meetings have taken place with both Guelph Wellington Seniors Association and Evergreen Seniors associations with respect to the provision of programs and/or services to Township Residents.

A pickleball demonstration was held on November 30<sup>th</sup>, December 2<sup>nd</sup> and 4<sup>th</sup> by the Guelph Wellington Seniors pickleball group at the Optimist Recreation Centre. The demonstration was well attended. Committee efforts are ongoing with respect to pickleball.

2. Staff have contacted and meetings have taken place with the Guelph YWCA/YMCA with respect to provision of additional programs and/or services to Township Residents.

Suggested programs have been line dancing to be offered at the Optimist Recreation Centre and a Leader in Training Program For Youth. The YMCA/YWCA has advised that it is their intention to continue with a 2016 summer camp program at the PCC lands. YMCA/YWCA will be coming forward to make a presentation to the Recreation Committee in February 2016 with respect to results of the 2015 Summer Camp and proposal for 2016 Summer Camp.

3. Puslinch Today made a presentation to the Recreation Committee at the July, 2015 meeting which included information regarding their website and services that they could provide in the promotion of recreation facilities and activities at those facilities.
4. Shiny and Sticks and Pucks drop-in programs have continued to run during the 2015/2016 ice season.
5. The Recreation Committee has appointed one member to the ORC Rink Pad Committee which has been established to analyze and evaluate the past and present data related to revenue, expenses and user fees for the ice pad; Current service level delivery for the ice pad both on and off season, and methods of the delivery of those services; and explore new opportunities for optimizing the use of the ice pad including options to extend the ice season and the feasibility of other pad sporting activities.

### **Development of a 2016 Recreation Committee Work Plan**

The Recreation and Parks Master Plan has recommended that the Committee develop an annual work plan.

Committee discussions took place in 2015 with respect to work plan items, a formal plan was not developed by the Committee in 2015.

The purpose of work plans are to provide a detailed accounting of how an individual or group proposes going about accomplishing a specific task, approaching a project or pitching new concepts. Sometimes referred to as a “statement of work,” a work plan generally includes an introduction or overview of a project or activity, a breakdown of how individual project-related tasks will be accomplished, a timeline for completion and cost projections for implementation.

To provide assistance to the Committee in development of a formal work plan, staff researched and reviewed other municipal advisory committee work plans and suggest that the Committee’s work plan include the following:

- a) A list of objectives for the year;
- b) Details of activities, projects and services and associated timelines that will be undertaken to achieve the Committee’s objectives; and
- c) A list of qualitative and/or quantitative measures which will help demonstrate the success of the Committee in meeting the objectives and delivery of the activities set out in the work plan.

The work plan may be in the general form as attached as Schedule “A” to Report REC-2016-001.

Once a formal work plan has been developed it would be presented to Council for approval and will be used by the Committee in advising Council on:

- a) Progress toward delivering the activities, services and projects outlined in the work plan;
- b) Any variances from the time lines and explanations for such variances, and any budget requests and/or implications.

Given that many of the 2015 Work plan items were based on recommendations contained in the Recreation and Parks Master Plan, the Recreation Committee may wish to develop their 2016 work plan based upon a review the suggested work plan items from 2015, a review of the accomplishments in 2015 and incorporate any items that were not fully developed in 2015.

### **FINANCIAL IMPLICATIONS**

N/A



## Schedule "A" Report -REC-2016-001

PUSLINCH RECREATION COMMITTEE	
WORK PLAN TEMPLATE	
<b>Committee Name:</b> Puslinch Recreation Committee	
<b>Work Plan Period:</b> January 1, 2016 to December 31, 2016	
<b>Name of Person Completing Form:</b>	<b>Title:</b>
<b>Committee Objectives:</b> (Please list your committees overall objectives for the coming year)	
1. Strengthen Community partnerships and explore options for enhancing the use of existing municipal facilities for community.	

Main Activity	Provide Details of the main plan, project, programs or services related to these activities	Tell us about any relevant timelines or milestones	Which objective does this support
Pickleball	<ul style="list-style-type: none"> <li>• seek out an interested group</li> <li>• seek approval from council to hold free demonstration at Optimist Recreation Centre</li> <li>• provide a demonstration of activity to township residents</li> </ul>	December 31, 2016	Strengthen community partnerships and explore options for enhancing the use of existing municipal facilities for community-lead programs and events.

<b>What indicators will demonstrate the success of the Committee in meeting the objective and delivery of the activity.</b>	<b>Why is indicator important?</b>	<b>Which Committee Activity does this support?</b>
<ul style="list-style-type: none"> <li>Ability to seek out interest group</li> </ul>	Demonstrates interest from community group	Pickleball
<ul style="list-style-type: none"> <li>Number of participants at demonstration</li> </ul>	Assists in demonstrating resources required	
<ul style="list-style-type: none"> <li>Feedback from community on activity</li> </ul>	Assists in seeking out further opportunities	

## PUSLINCH RECREATION COMMITTEE

### WORK PLAN TEMPLATE

**Committee Name:** Puslinch Recreation Committee

**Work Plan Period:** January 1, 2016 to December 31, 2016

**Name of Person Completing Form:**

**Title:**

Margaret Hauwert

Committee member

**Committee Objectives:** (Please list your committees overall objectives for the coming year)

1. Help with organizing and getting a start on a pickle ball club

2. Be liaison between Aberfoyle School and committee members

3.

Main Activity	Details of the main plan, project, programs or services related to these activities	Individual Assigned Task	Timelines or milestones	Which objective does this support
1. Pickle ball	Contact Bob AC from PC Association to enlist his help to get event running	With the help of other committee members for day time event	Contact immediately	one
	Ongoing help with the	Margaret	From Sept to June	two

2. liaison	involvement of Aberfoyle School and making student population aware of events		2016/17	

What indicators will demonstrate the success of the Committee in meeting the objective and delivery of the activity.	Why is indicator important?	Which Committee Activity does this support?
1. Pickle ball will be an actual club	Facility is being used	Active participants
2. Events will be advertised to all parents that attend Aberfoyle school so that they know what is going on in the area	Facility will be functional	To involve the whole community

## PUSLINCH RECREATION COMMITTEE WORK PLAN TEMPLATE

<b>Committee Name:</b> Puslinch Recreation Committee				
<b>Work Plan Period:</b> January 1, 2016 to December 31, 2016				
<b>Name of Person Completing Form:</b> Kevin Johnson			<b>Title:</b> Committee Member	
<b>Committee Objectives:</b> (Please list your committees overall objectives for the coming year)				
<ol style="list-style-type: none"> <li>1. Publicize the existing recreation opportunities that Puslinch has to offer</li> <li>2. Promote participation in recreational opportunities in Puslinch</li> <li>3. Promote physical activity</li> <li>4. Branding of Township</li> </ol>				
Main Activity	Details of the main plan, project, programs or services related to these activities	Individual Assigned Task	Timelines or milestones	Which objective does this support
Publishing information articles on various available activities/facilities within the Township	<ul style="list-style-type: none"> <li>- Identify under-utilized or under-publicized recreational assets in the township (will need input from committee or staff to identify)</li> <li>- Gather information from staff re costs, if any, for the public to utilize the server</li> <li>- Perform a site visit to gather info and take photos</li> <li>- Write and publish</li> <li>- Send copy of article and photographs to interested publications</li> </ul>	Kevin Johnson	<ul style="list-style-type: none"> <li>- April/May committee meetings: list 6 target activities/facilities to write about</li> <li>- Monthly, starting June 2016, attempt to have draft article available at Rec Committee meetings for comments and publish article between then and the end of the month on 'PuslinchToday' and make it available to any who want to publish it with appropriate credits given to author and committee.</li> </ul>	<ul style="list-style-type: none"> <li>- Publicize the existing recreation opportunities that Puslinch has to offer</li> <li>- Promote participation in recreational opportunities in Puslinch</li> <li>- Promote physical activity</li> <li>- Branding, by including a blurb at bottom of each article about the township and the rec committee</li> </ul>

<b>What indicators will demonstrate the success of the Committee in meeting the objective and delivery of the activity.</b>	<b>Why is indicator important?</b>	<b>Which Committee Activity does this support?</b>
Committee deciding on activities/facilities to promote	First necessary step	
Actual publication of articles	End result	All mentioned above
Other publications picking up stories and re-publishing	Although not necessarily required to achieve committee objectives, articles picked up by Google News, the Pioneer, Wellington.ca, Wellington Advertiser and other online news sites would be a bonus and assist in the promotion of the Township.	All mentioned above
Article links being shared by public or other online sites on social media (Facebook, Twitter etc.)	Assists in the promotion of the facility/activity	All mentioned above

## PUSLINCH RECREATION COMMITTEE

### WORK PLAN TEMPLATE

**Committee Name:** Puslinch Recreation Committee

**Work Plan Period:** January 1, 2016 to December 31, 2016

**Name of Person Completing Form:**

**Wayne Stokley**

**Title: Chair of Rec. Committee**

**Committee Objectives:** (Please list your committees overall objectives for the coming year)

1. Promote Community led programs

2. Promote Community Partnerships

3. Promote communications and branding

Main Activity	Details of the main plan, project, programs or services related to these activities	Individual Assigned Task	Timelines or milestones	Which objective does this support
	(1) Work with "Y" to develop Xmas and March break camps along with scheduled	Wayne and others interested	Plan for 2017 season	Partnerships

	PD days			
	(2) Trail development behind PCC. Work with Project Leader(?), Volunteers, Rangers	Wayne and others interested	Start this spring	Community led programs. Volunteers assist

What indicators will demonstrate the success of the Committee in meeting the objective and delivery of the activity.	Why is indicator important?	Which Committee Activity does this support?
(1) Camps organized for 2017		
(2) Fully functioning trail		



## PUSLINCH RECREATION COMMITTEE

### WORK PLAN TEMPLATE

**Committee Name:** Puslinch Recreation Committee

**Work Plan Period:** January 1, 2016 to December 31, 2016

**Name of Person Completing Form:** Daina Makinson

**Title:** Recreation Committee Member

**Committee Objectives:** (Please list your committees overall objectives for the coming year)

1. Launch Pickleball program at ORC Gym
2. Partner with YMCA, GWSA to provide additional programs
3. Create awareness of programs and facilities

	project, programs or services related to these activities	Assigned Task	milestones	this support
Pickleball	Hold demonstration at gym	Wayne Stokley	Completed	Determines local support for participation
	Contact interested Puslinch residents to organize and run league	June Williams		Delivering pickleball to residents and utilizing facilities
	Invite Ontario Pickleball Association to view facility and consider to use as satellite facility	Margaret Hauwert		Delivering pickleball to residents and utilizing facilities
	Research alternative leagues to use facility			Delivering pickleball to residents and utilizing facilities
Partner with YMCA, GWSA and others to deliver additional programs	Meet with YMCA to discuss their interest in using facilities to deliver their programs	Donna Tremblay?		Offering more programs to residents and utilizing facilities
	Meet with GWSA to further discuss opportunities to extend their programs to Puslinch facilities	Wayne Stokley?		
Create awareness of programs and facilities	Write articles about facilities and programs for local media	Daina Makinson Kevin Johnson		Increasing usage of facilities
	Send press releases to local media	Daina Makinson?/Donna Tremblay?		

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What indicators will demonstrate the success of the Committee in meeting the objective and delivery of the activity.	Why is indicator important?	Which Committee Activity does this support?
Increased bookings of facilities		
Increased program offerings		

## PUSLINCH RECREATION COMMITTEE

### WORK PLAN TEMPLATE

**Committee Name:** Puslinch Recreation Committee

**Work Plan Period:** January 1, 2016 to December 31, 2016

**Name of Person Completing Form:** June Williams

**Title:**

**Committee Objectives:** (Please list your committees overall objectives for the coming year)

1. To increase the awareness and use of the recreation facilities in the Township

2.

3.

Main Activity	Details of the main plan, project, programs or services related to these activities	Individual Assigned Task	Timelines or milestones	Which objective does this support
Advertising and Promotion	Designing a poster and brochure, electronic and printed. Send to all businesses in the Township. Make available to Guelph & Cambridge		12 months	Awareness, pride in the facilities leading to additional use

	<p>Chamber of Commerce etc. Source out free advertising in local newspapers and on line media. Assess signage of facilities including directional for location Assess visual appeal of facilities especially PCC.- landscaping in the front of building Assess washroom facilities at Morriston Meadows and Morriston Ball Park for availability and suitability. Contact baseball &amp; hockey Leagues to promote facilities Look for opportunities to increase the use of facilities such as Pickleball</p>			

What indicators will demonstrate the success of the Committee in meeting the objective and delivery of the activity.	Why is indicator important?	Which Committee Activity does this support?
Increased use and rental income of the facilities	To support the costs involved-time and money	

**Recreation Committee Community Drivers**

Department: REC Committee

Quarter: 2<sup>nd</sup> quarter launch

Fiscal Year End: 2017

Completion Date: Mar 25, 2017

OPPORTUNITY "BUSINESS DRIVERS"	P&I PROBABILITY/IMPACT	ACTION	WHO	ACTION DATE	STATUS
<p><b>PUSLINCH TOWNSHIP COMMUNITY NEWSLETTER</b></p>	<p><b>MEDIUM / HIGH</b></p>	<ul style="list-style-type: none"> <li>➤ PRESENT MOCK NEWSLETTER TO COMMITTEE FOR APPROVAL</li> <li>➤ IDENTIFY GROUPS TO PARTICIPATE</li> <li>➤ CREATE GROUP INVITATION LETTER</li> <li>➤ EMAIL LETTER TO GROUPS</li> <li>➤ FORWARD GROUP INFORMATION FOR NEWSLETTER COMPOSITION</li> <li>➤ REGISTER TOWNSHIP FOR MAIL CHIMP ACCOUNT AND CREATE MAILING LIST</li> <li>➤ CREATE NEWSLETTER AND SEND TO STAFF FOR APPROVAL</li> <li>➤ EMAIL NEWSLETTER TO MAILING LIST</li> <li>➤ CREATE DEADLINES FOR 2017 MONTHLY NEWSLETTER CAMPAIGN</li> </ul>	<p>DAINA</p> <p>STAFF</p> <p>DAINA / STAFF</p> <p>STAFF</p> <p>STAFF</p> <p>DAINA/STAFF</p> <p>DAINA</p> <p>DAINA</p> <p>DAINA/STAFF</p>	<p>Nov 22, 2017</p> <p>JAN 15, 2017</p> <p>JAN 30, 2017</p> <p>FEB 15, 2017</p> <p>MAR 1, 2017</p> <p>MAR 1, 2017</p> <p>MAR 15, 2017</p> <p>MAR 25, 2017</p> <p>MAR 25, 2017</p>	

**Jessie Beauclaire**

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**From:** Puslinch Township <info=snapshotsolutions.ca@mail14.suw15.mcsv.net> on behalf of Puslinch Township <info@snapshotsolutions.ca>  
**Sent:** Tuesday, November 01, 2016 3:25 PM  
**To:** Jessie Beauclaire  
**Subject:** Puslinch Township Recreation News November 2016

Community News November 2016

[View this email in your browser](#)

THE TOWNSHIP OF  
*Puslinch*

## November 2016 Community Happenings

**RE-STATEMENT OF OPEN BURN BAN:** Due to the continuing hot and dry conditions, the Townships of North Dumfries, Wellesley, Wilmot and Woolwich have re-instated the open air fire ban effective July 20<sup>th</sup>, 2016. As in the previous ban, small contained and supervised campfires will still be allowed with the potential for the ban to be extended if the dry conditions prevail. **For more information and updates, check our website or social media.**

**Hockey Registration is underway.** Our local minor hockey organizations have recently opened registration for the 2016/17 season. For **Ayr Flames** registration information, please visit: <http://ayrminorhockey.com/>  
 For **Ayr Rockets** registration information, please visit: <http://ayrockets.com/>  
 Register with the Rockets before July 31 to avoid late fees.

The **Ayr Rockets Girls Hockey Association** is looking for an ice scheduler for the upcoming hockey season. It's a fantastic way to volunteer and the community. Please email [ayrockets@gmail.com](mailto:ayrockets@gmail.com) for more information.

**Ice making begins at the NDCC this week!** Recreation Services staff have begun making ice this week and the rink will be ready on Tuesday, August 2. There are currently a few time slots available to rent. Contact the Recreation Services department for more information on ice time availability at [recreation@northdumfries.ca](mailto:recreation@northdumfries.ca)

**Free Parent, Tot & Skating** :(Dates to be announced soon for the 2016-2017 season) at the NDCC

**Public Skating:** "Beat The Heat Summer Public Skating" on August 9, 11, 15 & 18 from 7:00 p.m. to 8:00 p.m. at the **NDCC**. Public Skating Admission: \$3/person or \$10/family.

**August summer camp** information can be found by visiting the following links:  
<http://www.langs.org/north-dumfries-community-health-centre/>  
and <http://www.ndsportsclub.ca/about-us.html>

**Movie In The Park coming to Ayr's Victoria Park on Saturday, August 20.** Bring your lawn chairs and blankets, sit under the stars at Victoria Park and watch "Kung Fu Panda 3" on the big screen! The movie is FREE but there will be popcorn and refreshments available to purchase. See attached flyer for all the details on this fun community event for all ages.

The **Ayr Cycle Club** is a group of cyclists from Ayr and North Dumfries area of all skill levels. We are a new group looking to stay fit and have fun doing it. We host weekly group rides with a dedicated experienced ride leader. All of our rides are no-drop meaning no rider left behind. If you are an avid cyclist looking for friends to ride with or brand new to the sport, we welcome you. Please join the Ayr Cycle Club on Facebook or email [AYRCYCLECLUB@gmail.com](mailto:AYRCYCLECLUB@gmail.com) for more information.

**Langs Summer Celebrations BBQ** is August 11, 2016 from 5 pm to 7pm. See



attached flyer for details

**Connect with us on social media...** see below for links to our official Facebook and Twitter pages. These sites are monitored by Township staff. Be sure to “like” us on Facebook and “follow” us on Twitter!



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**Our mailing address is:**

7404 Wellington Road 34,  
Puslinch, ON N0B 2J0

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MailChimp

**Ministry of Tourism,  
Culture and Sport**

Minister

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**Ministère du Tourisme,  
de la Culture et du Sport**

Ministre

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900, rue Bay  
Toronto, ON M7A 2E1  
Tél.: (416) 326-9326  
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October 3, 2016

Dear valued partner in recreation,

It is a pleasure to share with you the enclosed report: *Ontario Support for the Framework for Recreation in Canada 2015*.

Providing opportunities for all Ontarians to engage in community sport, recreation and physical activity is critical to improving on our quality of life. Recreation influences the well-being of people from all walks of life, of any age and any level of ability. Our government is committed to ensuring that every Ontarian has access to physical activity and recreation programming.

In February 2015 Provincial and Territorial Ministers responsible for Sport, Physical Activity, and Recreation (SPAR) formally endorsed the *Framework for Recreation in Canada 2015* (the Framework) as a guiding document for the recreation sector in Canada. The Framework was developed by Provincial and Territorial Governments – including Ontario – and key representatives from the Canadian recreation sector led by the Canadian Parks and Recreation Association. The goal of the Framework is to guide and stimulate coordinated practices in recreation and to improve the well-being of individuals, communities and the built and natural environment.

The Ministry of Tourism, Culture and Sport, as the lead ministry responsible for recreation within the province, has worked to identify Ontario government initiatives that align with the goals and priorities in the Framework. The *Ontario Support for the Framework for Recreation in Canada 2015* highlights those supporting initiatives.

Recreation has an impact on a variety of initiatives taking place across many Ontario ministries. Whether it's planning related to health promotion, promoting active transportation as an alternative commuting option, introducing mandatory physical activity within our education system, or efforts to preserve parks and natural areas, recreation plays a key role in delivering on the government's mandate. For ministries continuing to renew and develop policies, strategies and initiatives to reflect the current trends and issues affecting recreation in Ontario, the Framework will be a valuable resource.

-2-

Our commitment to increase opportunities for participation in recreation also means working closely and effectively with key recreation partners like you. The work you do is vital to helping Ontario citizens become more physically active and involved in recreation.

Thank you for doing your part to make our province's recreation landscape the very best it can be.

All my best,

A handwritten signature in black ink, appearing to read "Eleanor McMahon". The signature is fluid and cursive, with the first name being more prominent.

Eleanor McMahon  
Minister

Attachment

# Ontario Support for the Framework for Recreation in Canada 2015

GOAL 1

# Active Living

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# Introduction

## Ontario Support for the Framework for Recreation in Canada 2015

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The Government of Ontario recognizes the importance of recreation, and is committed to supporting universal access to physical activity and recreation programming. In February 2015, the Minister of Tourism, Culture and Sport along with other Provincial and Territorial Ministers responsible for Sport, Physical Activity, and Recreation (SPAR), formally endorsed the Framework for Recreation in Canada 2015 (the Framework) as a guiding document for the recreation sector in Canada. The Framework, jointly developed by Provincial and Territorial Governments and key representatives from the Canadian recreation sector (led by the Canadian Parks and Recreation Association), intends to guide and stimulate coordinated practices in recreation that aim to improve the wellbeing of individuals, communities and the built and natural environment.

Within the Government of Ontario, recreation impacts a variety of initiatives taking place across many Ontario Ministries. Whether it's planning related to health promotion, promoting active transportation as an alternative commuting option, introducing mandatory physical activity within our education system, or efforts to preserve parks and natural areas, recreation plays a key role in delivering on the governments' mandate. The Framework will be a useful resource as Ministries continue to renew and develop policies, strategies and initiatives to reflect the current trends and issues affecting recreation in Ontario.

The Ministry of Tourism, Culture and Sport, as the lead Ministry responsible for recreation within the province of Ontario, undertook a process to identify government initiatives that support the Framework and promote the benefits of recreation. Within this report a select number that align with the goals and priorities outlined within the Framework have been highlighted.

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## GOAL 1

# Active Living

Foster active living through physical recreation

“ Participation in physical recreation is essential to building healthy, active individuals from infancy to older adulthood. The Framework outlines a solid evidence base to support the positive relationships between regular physical activity and healthy aging. Engaging in physical activity with others has been proven to help build social networks and promote overall health.”

Articulated below are Government of Ontario commitments that align with and support **Goal 1: Active Living**.

## Ontario's Healthy Kids Strategy

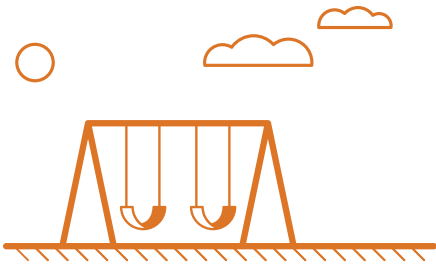
The Ministry of Health and Long-Term Care has launched the Healthy Kids Strategy, which takes a whole-child approach to healthy child/youth growth and development. The Strategy is aimed at meeting the government's objective to reduce childhood obesity. The Strategy supports the child's right to play, and encourages full participation in age appropriate recreation experiences, cultural life and artistic and leisure activities.

The Healthy Kids Strategy focuses on:

- **PILLAR 1: HEALTHY START** | Helping parents learn what to do before pregnancy and during the early years for their children;
- **PILLAR 2: HEALTHY FOOD** | Helping parents and their children make healthy food choices; and,
- **PILLAR 3: HEALTHY ACTIVE COMMUNITIES** | Building healthy communities for kids to grow up in and get active.

<http://www.health.gov.on.ca/en/public/programs/healthykids/>

## Healthy Schools Strategy: Promoting Well-Being Through Physical Activity



Achieving Excellence, the government’s renewed vision for education, has elevated promoting well-being to one of four interconnected goals for the education system. This goal emphasizes a focus on the whole child – their cognitive, emotional, social, and physical development. Through our healthy schools strategy, the Ministry of Education has collaborated with partners across a variety of sectors to address multiple health-related topics, including physical activity.

To date, the Ministry of Education has:

- Updated the Foundations for a Healthy School resource that provides schools with sample strategies and activities that can be used at the school level, in the classroom, or with a group of students to address specific, curriculum-linked health-related topics, including physical activity.
- Implemented a Daily Physical Activity in Elementary Schools (P/PM 138) policy that requires all students in grades 1-8 to take part in 20 minutes of moderate to vigorous Daily Physical Activity during instructional time each day.
- Awarded 70 one-time Physical Activity in Secondary Schools Grants of up to \$20,000 for innovative projects that are intended to change the physical activity culture in schools and increase physical activity.
- Supported the development of a Healthy Schools Certification Program (led by Ophea) aimed at supporting and increasing the capacity of schools to address health-related topics including physical activity; and, Supported the development of the “Heroes of Play” program to recognize teachers, principals, parents, and students who encourage physical activity at school.

The Ministry of Education also provides support for safe participation in physical activity, through:

- Free-of-charge and barrier-free online physical activity safety guidelines for all Ontarians (funded by Ministry of Education and administered by Ophea).
- School Board Policy on Concussion (P/PM158)– The policy outlines the ministry’s expectations for school boards to develop and maintain a policy on concussion awareness, prevention, identification, management and training, as well as, requiring school boards to develop a return to learn and return to physical activity plan for students with a diagnosed concussion.



## Seniors Information and Active Living Fairs

The Ontario Seniors' Secretariat provides funding to the Older Adult Centres' Association of Ontario to coordinate the delivery of over 60 Seniors Information and Active Living Fairs across the province. The majority of these fairs are held in Elderly Persons Centres and help promote healthy aging and active living among seniors in Ontario. Annual attendance at these fairs has grown to approximately 15,000 seniors from across the province.

**[http://www.oacao.org/information\\_fairs.html](http://www.oacao.org/information_fairs.html)**

## GOAL 2

# Inclusion and Access

## Increase Inclusion and Access to Recreation for Populations that Face Constraints to Participation

“ Recreation has the ability to reach all citizens, and bring people together in a non-threatening, pleasurable atmosphere. Acknowledging and valuing cultural, ethnic and racial diversity is vital to the prevention of prejudice and discrimination. Recreation needs to take into account differences such as variations in sex and gender, age and ability, sexual orientation, education, persons with a disability, religious beliefs, socioeconomic status and mental health concerns that affect wellbeing.”

Articulated below are Government of Ontario commitments that align with and support **Goal 2: Inclusion and Access**.

### The Special Needs Strategy

The Ministries of Children and Youth Services, Community and Social Services, Health and Long-Term Care and Education are collaborating on the implementation of the Special Needs Strategy, and are working towards a vision of an Ontario where children and youth with special needs get the timely and effective services they need to participate fully at home, at school and in the community. As a first step, Coordinated Service Planning implemented under the Special Needs Strategy is intended to help connect families of children and youth with multiple and/or complex special needs with a range of services that meet their needs. Service Planning Coordinators will work with families, educators and community service providers from multiple sectors to coordinate service planning and monitor progress. Where applicable, this may include service planning to enable participation in recreational activities and, as such facilitate the participation in recreation activities of children and youth with multiple and/or complex special needs.

<http://www.children.gov.on.ca/htdocs/English/topics/specialneeds/strategy/index.aspx>

## ***The Accessibility for Ontarians with Disabilities Act, 2005***

The Ministry of Economic Development, Employment and Infrastructure is responsible for legislation called the *Accessibility for Ontarians with Disabilities Act (AODA), 2005*. Under this act, mandatory accessibility standards, Ontario Regulation 191/11, have been developed to identify, remove and prevent barriers in key areas of daily living. The Integrated Accessibility Standards Part IV.1 Design of Public Spaces includes accessibility requirements for the design of new or redeveloped recreational elements such as trails, beach access routes, outdoor eating areas and play spaces so people of all abilities can participate and enjoy recreational activities in their communities.

**<https://www.ontario.ca/page/accessibility-laws>**

## **Community Aboriginal Recreation Activator Program**

The Ministry of Tourism, Culture and Sport has implemented the Community Aboriginal Recreation Activator (CARA) Program which is targeted to remote and isolated First Nation communities. The purpose is to enhance the capacity of First Nations to meet their sport and recreation needs, utilizing local resources and partnerships with other community-based organizations. Currently, CARA is running in 27 First Nation reserve communities. CARA recognizes and enables the experience of Aboriginal peoples in recreation with a holistic approach drawn from traditional values and culture.

## **Seniors Community Grant Program**

The Ontario Seniors' Secretariat's Seniors Community Grant Program is helping more seniors have a better quality of life by providing opportunities to be more physically and socially active, volunteer, contribute to their communities and continue learning. This grant makes \$2 million available annually for projects across Ontario that will help more seniors stay active, engaged, learning and contributing. Since 2014, when the program launched, almost \$730,000 has been granted to benefit approximately 30,000 seniors across 123 programs and activities related to fitness/physical activity and recreation.

Lists of successful applicants for 2014 and 2015 are available at the following links:

**[http://www.seniors.gov.on.ca/en/srsorgs/scgp\\_projects\\_2014.php](http://www.seniors.gov.on.ca/en/srsorgs/scgp_projects_2014.php)**

**[http://www.seniors.gov.on.ca/en/srsorgs/scgp\\_projects\\_2015.php](http://www.seniors.gov.on.ca/en/srsorgs/scgp_projects_2015.php)**

## **Elderly Persons Centres (EPCs)**

Through the Ontario Seniors' Secretariat, the government provides \$11.5 million to support 263 EPCs that offer seniors social, cultural and recreational programs and also provide some health education and support services. The Ontario Seniors' Secretariat is currently undertaking a program review of EPCs to better understand these centres and to consider ways to optimize their roles, including their connection to other government and community programs.

## GOAL 3

# Connecting People and Nature

## Help People Connect to Nature through Recreation

“The recreation field plays a vital role in connecting people with nature through parks, trails, open space, gardens, land/streetscapes and water based resources under its management or influence in community planning and design. By enabling public access to nature it helps to foster improved cognitive, mental and physical health, enhance creativity and positive social behaviour, and support healthy active living and biodiversity.”

Articulated below are Government of Ontario commitments that align with and support **Goal 3: Connecting People and Nature.**

### Ontario Parks Learn to Camp Program



The Ministry of Natural Resources and Forestry's Learn to Camp Program at Ontario Parks was established in 2011 to help people discover the joy of camping in a safe and fun environment. Ontario Parks aims to help people acquire the skills and confidence they need to connect with Ontario's beautiful natural environments. This program allows individuals to connect with nature and the outdoors, as well as develop public awareness and education initiatives to increase understanding of the importance of nature to one's well-being.

<http://www.ontarioparks.com/learntocamp>

## Grants in Support of Tourism Regions

The Ministry of Tourism, Culture and Sport provides annual funding in support of Ontario's Tourism Regions. In 2010, the Ministry supported the establishment of 13 Tourism Regions to further advance the competitiveness of Ontario's tourism sector. Each region is led by a Regional Tourism Organization (RTO). Several RTOs are working with local partners on outdoor recreation related projects including undertaking research and planning, assisting in trail, waterway and cycling signage projects and developing and marketing outdoor recreation experiences, routes, itineraries and packages.

<http://www.mtc.gov.on.ca/en/regions/regions.shtml>

## Lake Simcoe Protection Plan

The Ministry of Environment and Climate Change funds various projects that are involved in protecting the Lake Simcoe watershed. The Lake Simcoe Protection Plan recognizes that protecting and restoring the ecological health of the Lake Simcoe watershed is a shared responsibility and a long-term undertaking. A key objective of the Plan is to improve conditions for environmentally sustainable recreation activities and promote those activities. The Lake Simcoe Protection Plan supports local projects which promote environmentally sustainable recreation practices within the Lake Simcoe watershed. Owners and operators of recreation facilities are encouraged to develop and implement projects that promote best management practices to help recreationalists protect the ecology and cultural heritage of the watershed. In this way the Plan helps people connect to nature through recreation.



<http://www.ontario.ca/environment-and-energy/lake-simcoe-protection-plan>

## Ontario Trails Strategy

The Ontario Trails Strategy is a long-term plan to guide the development, management, promotion and use of trails in Ontario. The vision of the Ontario Trails Strategy is a world-class system of diversified trails, planned and used in an environmentally responsible manner that enhances the health and prosperity of all Ontarians. On June 1, 2016, the government passed the *Supporting Ontario's Trails Act, 2016* following with Royal Assent on June 9, 2016. Upon proclamation, the act will help the trails community more effectively develop, operate and promote trails by addressing longstanding land access, liability, trespassing and protection of property challenges.

[http://www.mtc.gov.on.ca/en/sport/recreation/trail\\_strategy.shtml](http://www.mtc.gov.on.ca/en/sport/recreation/trail_strategy.shtml)

## GOAL 4

# Supportive Environments

Ensure the Provisions of Supportive Physical and Social Environments that Encourage Participation in Recreation and Help to Build Strong, Caring Communities

“ Supportive physical and social environments help facilitate community and family connectedness, which involves taking care of each other, our communities and our natural environment. Creating supportive environments for recreation can ensure access to safe and effective spaces and places that are required to deliver a comprehensive mix of high quality recreational experiences. Creating supportive physical environments include the provision of essential facilities, the effective use of existing spaces and addressing the decline of Canada’s recreation and sport infrastructure.”

Articulated below are Government of Ontario commitments that align with and support **Goal 4: Supportive Environments.**

## Promoting Life Skills in Aboriginal Youth Program

Since 2010, Ontario has partnered with the international not-for-profit organization, Right To Play in support of the Promoting Life Skills in Aboriginal Youth (PLAY) program. The PLAY program provides Indigenous children and youth with the opportunity to participate in consistent, weekly, year-round programming to improve their self-confidence and enhance their capacity for leadership. Through youth-led events, inter-generational tournaments and sport clinics, the PLAY program:

- Promotes the health of children and youth so they can learn how to be and stay healthy;
- Helps Indigenous children and youth explore their identity and culture;
- Builds children and youth’s leadership capacity so they can succeed as leaders within their communities; and
- Supports the reclamation of Indigenous culture by helping First Nations children and youth (re)connect with their culture and traditions.

**<http://www.ontario.ca/page/promoting-life-skills-aboriginal-youth-play>**

## Provincial Policy Statement

The Ministry of Municipal Affairs and Housing is the ministry-lead for the Provincial Policy Statement (PPS, 2014). The PPS 2014 provides policy direction on matters of provincial interest related to land use planning and development, including policies promoting supportive physical and social environments that encourage participation in recreation, community hub development, and active, healthy communities. The policies are founded on core principles supporting more sustainable patterns of development and resource use and apply to all communities in the province.

**<http://www.mah.gov.on.ca/Page215.aspx>**

## The Greenbelt Plan and Oak Ridges Moraine Conservation Plan

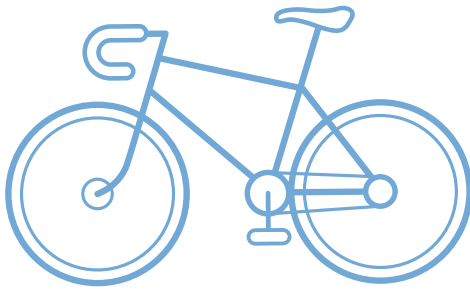
In addition, the Ministry of Municipal Affairs and Housing’s Greenbelt Plan and Oak Ridges Moraine Conservation Plan provide policy direction on matters of provincial interest related to land use planning, that promote supportive physical and social environments including parkland, open space and trails in the Greenbelt. Throughout the Greenbelt and the Oak Ridges Moraine, there is existing public parkland and open space, as well as major trails such as the Bruce Trail, Trans Canada Trail, the Niagara Greenway and the Lake Ontario Waterfront Trail. This system of parks and trails provides significant economic benefits and opportunities to a multitude of uses and activities.



**<http://www.mah.gov.on.ca/Page189.aspx>**

**<http://www.mah.gov.on.ca/Page1707.aspx>**

## Ontario Cycling Strategy

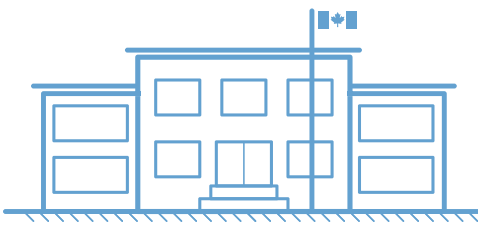


The Ministry of Transportation's Ontario Cycling Strategy (#CycleON) enables participation in physically active recreational experiences throughout the life course by focusing specifically on active transportation. As part of #CycleON Action Plan 1.0, the Ministry of Transportation has established a \$10 million Ontario Municipal Cycling Infrastructure Program, to help municipalities build new and improve existing cycling infrastructure and is also working toward identifying a province-wide network of cycling routes to promote recreational cycling and cycling tourism.

As well, the Cycling Strategy works towards the development and implementation of targeted education campaigns that increase knowledge about how active transportation contributes to enjoyment and quality of life and helps people acquire the skills and attitudes they need to plan for making recreation a part of their lives. Through the Cycling Training Fund, another initiative of the first #CycleON Action Plan, the ministry is allocating \$380,000 in financial assistance in 2015 and 2016 to help partners develop, enhance and deliver cycling skills training programs. The programs funded are building skills to promote safe and enjoyable cycling and encouraging healthier, more physically active lifestyles through cycling.

<http://www.mto.gov.on.ca/english/publications/ontario-cycling-strategy.shtml>

## Community Use of Schools Program



The Ministry of Education's Community Use of Schools program provides funding to all school boards so they can make school space more affordable for use after school hours. Both indoor and outdoor school space is available to not-for-profit community groups at reduced rates, outside of regular school hours. It supports a positive climate, by supporting and promoting healthy, active lifestyles for community

youth. In addition, through its Priority Schools Initiative, Community Use of Schools helps a set of schools provide not-for-profit groups free after-hours access to school space in communities that need it most. Community Use of Schools supports healthy, active lifestyles, and student achievement and well-being by enabling not-for-profit groups to offer affordable activities to their communities.

<http://www.edu.gov.on.ca/eng/general/elemsec/community/>



## GOAL 5

# Recreation Capacity

Ensure the Continued Growth and Sustainability of the Recreation Field

“ The recreation field needs to recruit and inspire new leaders who can address emerging trends and have knowledge in a variety of areas, such as cultural diversity, emerging technologies, urban planning, active transportation and nature conservation. Recreation provides many young people with opportunities for employment and for leadership and career development. To be relevant and outcome-driven, leaders in recreation need timely access to emerging technologies as well as current evidence and information.”

Articulated below are Government of Ontario commitments that align with and support **Goal 5: Recreation Capacity**.

## Joint Training Sessions

The Ministry of Children and Youth Services' (MCYS) Youth Justice Services Division provides and supports recreational activities dedicated towards preventing youth from coming into conflict with the law. For example, in May 2015, Probation Officers from MCYS, Remote Community Intervention Workers, Community Mentors and staff from Right to Play took part in joint training sessions to build capacity for two streams of recreational activities. The first stream of training, provided in partnership with the Jay's Care Foundation, taught staff how to organize and manage a baseball league for youth in 11 First Nation communities in Grand Council Treaty #3. The second stream of training, provided in partnership with Painted Turtle Arts Camp, focused on how to organize summer camp programs that include various sport activities and arts and crafts for youth. These training sessions facilitated the enhancement of community-based leadership in recreation.

<http://www.children.gov.on.ca/htdocs/English/topics/youthandthelaw/index.aspx>

## Physical Activity Resource Centre

The Ministry of Health and Long-Term Care funds the Physical Activity Resource Centre (PARC) to provide training, resources and supports to community agencies and public health units to implement best practice programs and policies for physical activity. Some of the key deliverables include knowledge exchange and professional learning, consultation and referrals, networking and partnership development, planning, evaluation and project management. PARC works to develop and implement high-quality training and competency-based capacity development programs for organizations and individuals working in recreation, particularly in under-resourced rural and remote areas. They also contribute to creating supportive social environments in the settings where people live, learn, work and play. In addition, the Physical Activity Resource Centre is coordinating a group of health promotion resource centres to support the Healthy Kids Community Challenge.

<http://parc.ophea.net/>

## Ontario Sport and Recreation Communities Fund



The Ontario Sport and Recreation Communities Fund (OSRCF) was established to achieve a vision of getting and keeping Ontarians active in community sport, recreation and physical activity through the support of short-term projects that deliver high-quality and meaningful experiences to individuals at every phase of life. The OSRCF is targeted at populations whom lack equitable access to participate and/or have been historically less physically active. The OSRCF program includes a focus on strengthening the sport and recreation sector by building capacity. The fund has provided support to organizations in areas such as coaching, youth development and volunteer development, in order to ensure enhanced service and quality programming is available throughout the province.

<http://www.grants.gov.on.ca/GrantsPortal/en/OntarioGrants/GrantOpportunities/PRDR006918>

## Game ON: The Ontario Government's Sport Plan

Game ON: The Ontario Government's Sport Plan was launched in November 2015 and is rooted in three priorities for amateur sport – participation, development and excellence.

Under the development priority, the plan supports provincial sport organizations (PSOs) and multi-sport organizations (MSOs) in their efforts to recruit and train coaches and volunteers. These efforts will help inspire new leaders and will provide many young people with opportunities for employment and for leadership and career development.

<http://mtc.gov.on.ca/en/publications/Game-ON-The-Ontario-Governments-Sport-Plan.pdf>

# Conclusion

## Ontario Support for the Framework for Recreation in Canada 2015

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The Government of Ontario is committed to providing valued recreational programs and services to all Ontarians. The ability of recreation to provide solutions to many modern day challenges has provided the evidence behind many government investments, many of which can be seen within this report. These challenges include the:

- rising rates of obesity and sedentary living;
- decreased opportunities to connect with nature;
- inequities within society that have limited access to recreational programming and opportunities.

Moving forward, the Government of Ontario will continue efforts to implement the Framework, utilizing the document as a resource to guide decision making and planning. Working collaboratively with recreation stakeholders is an important focus for the Ministry of Tourism, Culture and Sport, ensuring valued and relevant recreation opportunities that are accessible across the province. While this report provides a snapshot of current investments in recreation and alignment efforts with the newly endorsed Framework for Recreation in Canada 2015, the benefits of recreation will continue to inform and impact emerging initiatives across many areas of government in the future.

The finalized Framework for Recreation in Canada 2015 document can be found here:

**<http://lin.ca/national-recreation-framework>**

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**Ministry of Tourism, Culture and Sport**  
[www.mtc.gov.on.ca](http://www.mtc.gov.on.ca)

**Framework for Recreation in Canada 2015**  
[lin.ca/national-recreation-framework](http://lin.ca/national-recreation-framework)

November 9/16  
Council Meeting

**Resolution No. 2016-352:**

Moved by Councillor Roth and  
Seconded by Councillor Sepulis

That the timing of the replacement of the ice resurfacer be deferred to 2019, to coincide with the report on the results of the pilot program being considered by Council in Spring 2018.

LOST

**Resolution No. 2016-353:**

Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Report REC-2016-010 ORC Pad Committee Recommendations be received; and

That Council directs staff to:

- seek business sponsorship for the Christmas Holiday Public Skate
- work with the website service provider to create a banner on the website that links and creates awareness of the ORC scheduling calendar

That the 2017 User Fee By-law establish a non-prime rate for ice of \$55.00/hour exclusive of taxes; and

That the following schedule of hours of operation for the Ice Pad be implemented as a pilot for the 2016 to 2018 ice seasons:

Monday to Friday	10:00 am to 10:00 pm
Saturday and Sunday	10:00 am to 7:00 pm*

\*subject to league bookings

That staff develop a free skate and shinny schedule, upon league scheduling being confirmed no later than November 14, 2016; and

That the Township facilitate the rental of seasonal league bookings (minimum 8 bookings by a group) only during this pilot program; and

That the Family Day Weekend continue to be made available for the purpose of a Community Event rental; and

That upon completion of the 2016/2017 and 2017/2018 season, that staff report back to Council on the results of the pilot program; and

That staff track the utilization of the gym and ice for the various community free skate programs and compare it to similar facilities; and

That the proposed 2017 Budget for Account 01-0015-2600 be reduced by \$11,000.00; and

That the proposed 2017 Budget for Account Numbers 01-0080-4001, 01-0080-4101, and 01-0080-4103 be reduced by \$1,160, \$105, and \$35 respectively.

CARRIED

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday						
9:00 AM	Closed												
:30													
10:00 AM	Senior Skate 10-11	Senior Skate 10-11	Senior Skate 10-11	Senior Skate 10-11	Senior Skate 10-11	Parents and Tots with sticks 10-12	Shinny (ages 13-17) 10-11:30						
:30													
11:00 AM	Adult Skate 11-12	Adult Skate 11-12	Adult Skate 11-12	Adult Skate 11-12	Adult Skate 11-12		Ice Maintenance						
:30													
12:00 PM	Adult Shinny 12-1	Adult Shinny 12-1	Adult Shinny 12-1	Adult Shinny 12-1	Adult Shinny 12-1	Family/ Open Skate 12-5	Family/Open Skate 12-4						
:30													
1:00 PM	Family/Open Skate 1-5	Family/Open Skate 1-4	Family/Open Skate 1-5	Family/Open Skate 1-5	Family/Open Skate 1-5								
:30													
2:00 PM													
:30													
3:00 PM													
:30													
4:00 PM		4-5							4-6				
:30													
5:00 PM	Sticks and Pucks (ages 5-7) 5-6:30	Sticks and Pucks (Ages 8-12) 5-6:30	Shinny (ages 13-17) 5-6:30	Ice Maintenance	Sticks and Pucks (Ages 8-12) 5-6:30	Sticks and Pucks (ages 5-7) 5-6:30	Family/Open Skate 6-7						
:30				6-7	Adult Shinny (ages 18+) 6:30-8	Ice Maintenance							
7:00 PM	Family Skate 6:30-7:30	6:30-7:30	6:30-10:30	7-9	Ice Maintenance -8-8:30	Cloesd 7 PM	7-8						
:30													
8:00 PM	Adult Shinny (ages 18+) 7:30-9	Ice Maintenance 7:30-8									8-9		
:30		8-9:30											
9:00 PM								9-10	8:30-10		Ice Maintenance 9-10		
:30	Ice Maintenance	Ice Maintenance											
10:00 PM	Closed 10 PM			Closed 10 PM			Closed 10 PM						
:30													
Legend													
League Rentals	Family Skate	Sticks & Pucks (5-7)		Adult Skate	Adult Shinny - Ages 18 +								
Senior Skate	Ice Maintenance	Sticks & Pucks (8-12)		Parents & Tots									

**Schedule "A"**  
**Recreation Committee**

**TERMS OF REFERENCE**

**1. ENABLING LEGISLATION**

The Township's procedural by-law provides that Council may at any time as is deemed necessary establish a Committee for matters within its jurisdiction.

The Recreation Committee was established through the adoption of By-law Number 10/15.

**2. MANDATE**

The primary function of the Recreation Committee is to assist Council on issues that affect all recreation facilities, parks, playing fields, playgrounds, programs and community centre.

**Deliverables**

The Committee will accomplish its mandate by:

1. Advising Council on issues that affect all recreation facilities, parks, playing fields, playgrounds, programs and community centre (including policy and fee schedules).
2. Providing input to Council on the operating and capital budget.
3. Reviewing existing practices and policies and making recommendations to improve the delivery of services to the public.
4. Bringing forward and discussing concerns raised by the public that may affect the operation of the department.
5. Encouraging and assisting, where necessary, programs of recreation to meet the needs and interests of the community.
6. Reviewing revenue and expense reports.

**3. TYPE OF COMMITTEE**

Advisory Committee

**4. MEMBERSHIP AND ROLES AND RESPONSIBILITIES**

**1. Composition**

The Recreation Committee is composed of the following Members:

Role	Member Name
Members of Council	1
Members of the Public	4
Chair	To be determined
Vice-Chair	To be determined
Role	Support
Support Staff	Deputy Clerk Director of Public Works and Parks Customer Service Representative

External Resources	N/A
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A Member's term on the committee shall be concurrent with the Term of Council or until a successor is appointed.

## 2. Roles and Responsibilities

A Chair and Vice-Chair shall be appointed at the first meeting of the Committee and shall serve in this capacity for a minimum of 2 years.

The Chair's main role is to facilitate meetings.

The Committee will review and confirm at the end of the second year of the each term of Council the appointments of the Chair and Vice-chair.

## 3. Qualifications

Member of Council

Citizen Appointee with the following qualifications:

- Recreation
- Marketing
- Fundraising
- Business
- Financial
- Communication
- Demonstrated commitment and interest in the municipality

## 4. Office Deemed Vacant

The office of a member of the committee becomes vacant if the member is absent for three (3) meetings in a calendar year.

## 5. MEETING SCHEDULE

The Committee meets on the 3<sup>rd</sup> Tuesday of each month at 7:00 p.m., and as many additional times as the Committee deems necessary.

### Agenda Notification

Agendas for the committee meetings will be made available to the public in accordance with the notice provisions of the Township's procedural by-law. Meetings will be held in the Council Chambers at the Municipal Office of the Township of Puslinch.

### General Meeting Schedule Guidelines

Three or more consecutive cancellation of meetings shall result in a report to Council for evaluation as to the Committee's mandate and functionality except in the following situations:

- Where the committee has determined that meetings shall not be held during the summer months and December to recognize holiday schedules as they relate to quorum requirements.
- During a Municipal election year, meetings shall be cancelled where possible in the last quarter.



**6. REPORTING REQUIREMENTS AND METHOD**

**Specific Requirements**

This Committee is established by Council and reports to Council.

Written reports or minutes from this Committee shall be submitted to Council after each meeting.

**General Requirements**

The Committee shall make recommendations to Council in response to a request from either Council or staff in the area of the Committee’s mandate.

The Committee may make recommendations on issues within their mandate for Council’s consideration.

**7. BUDGET AND RESOURCES**

**Resource Budget**

The following Township of Puslinch staff resources will be required per meeting for the successful operation of this Committee:

Staff Resource	Time Commitment (FTE) per meeting – estimate
Customer Service Representative	FTE - 4 hours
Deputy Clerk	FTE – 3 hours
Director of Public Works & Parks	FTE – 2 hours

**8. COMPLETION CRITERIA**

This will be an on-going Committee until dissolved by Council.

Recreation Committee  
2017 Meeting Dates and Deadlines

**Meeting Date**

January 17

February 21

March 21

April 18

May 16

June 20

July 18

**Aug – NO MEETINGS**

September 19

October 17

November 21

December 19

**Agenda Items Due**

January 10

February 14

March 14

April 11

May 9

June 13

July 11

September 12

October 10

November 14

December 12