



Recreation Committee
Tuesday, Oct 18, 2016
7:00 p.m.
Council Chambers, Aberfoyle

AGENDA

≠ - Denotes Recommendation

1. Call meeting to order
2. Disclosure of Pecuniary Interest
3. Approval of Minutes ≠
 - a) September 20, 2016 – Regular meeting
4. Delegations/Presentations ≠

None.
5. Regular Business
 1. Election of Chair and Vice-Chair, if required
 2. New Walking Trail and Promoting the Trail
 3. Council's Progress with "branding" Leading to Signage
 4. Arkell Basketball Court Update
 5. Direction/Work Plan within Committee
 6. Community Newspaper Update
 7. Operating Budget, Comments and Feedback
 - 1 - 2016 Completed Capital Projects (Projected) – Parks and Recreation
 - 2 - 2017 Proposed Capital Budget and Forecast – Parks and Recreation
 - 3 - 2017 Proposed Operating Budget – Parks and Recreation
 8. Monthly Rental Revenues/ Annual 2015 Summary
 9. Available December 2015 Revenues
 10. FIN 2016 022 Quarterly Financial Reports
 11. YMCA Advertising
 12. Signs on PCC Land
6. Closed Meeting

None.
7. Adjournment
8. Next meeting – November 15, 2016 at 7:00 p.m. in the Council Chambers, Township of Puslinch.



MINUTES

MEMBERS PRESENT

Margaret Hauwert
Kevin Johnson
Daina Makinson, Chair
June Williams

TOWNSHIP STAFF

Karen Landry, CAO/Clerk
Don Creed, Director of Public Works and Parks

1. CALL TO ORDER

Karen Landry, CAO/Clerk called the meeting to Order at 7:00 p.m.

Daina Makinson, called and advised that she would be late as she was arriving from the International Plowing Match.

Margaret Hauwert was appointed as Acting Chair.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

a) July 19,2016 – Regular Meeting

Moved by: Kevin Johnson Seconded by: June Williams **REC-2016-030**

That the Minutes of the Recreation Committee meeting dated July 19, 2016 be adopted.

CARRIED

4. DELEGATIONS/PRESENTATIONS

None.

5. REGULAR BUSINESS

1. YMCA PD Days and Recreational Programs

Karen Landry advised that as requested by the Committee at its previous meeting, Township staff met with Linda Killough of the YMCA.

As a result the letter dated August 9, 2016 from the YMCA was included on the September 7, 2016 Council Agenda to consider a reduction in fees as a pilot program for 2016/2017, for Christmas and March break and for PD Days. Council passed Resolution 2016-316 to authorize a 75% reduction in fees for this pilot program. Karen Landry noted that the matter was sent directly to Council due to the YMCA requiring a decision on the fees prior to releasing information on the program before the 1st PD Day.

Karen Landry noted that the items listed under “Winter 2017” in the August 9, 2016 letter from the YMCA will be considered for 2017/2018.



2. Plowing Match Signage

Daina Makinson, assumed the role of Chair.

Margaret Hauwert inquired about the rules regarding signs at the Puslinch Community Centre lands.

Karen Landry advised this item will be listed on the next agenda.

3. Monthly Recreation News Letter

The Committee discussed the newsletter that is produced by North Dumfries. Staff was requested to contact North Dumfries to obtain information on its program and any associated policies.

This item will be listed on the next agenda.

4. Proposed User Fee's

Kevin Johnson provided an update to the Committee regarding the proposed recommendations from the ORCP Committee that will consider league rentals and public skate times only for the rink.

The Committee reviewed the proposed fees.

Moved by: Kevin Johnson Seconded by: June Williams **REC-2016-031**

That the Gym Rental fee be increased to \$30.00/hour if free ice time hours are increased; and

That the Gym Rental fee be increased to \$27.00/hour if free ice time hours are not increased.

CARRIED

Moved by: Margaret Hauwert Seconded by: Kevin Johnson **REC-2016-032**

That all Parks and Recreation fees be increased in accordance with CPI – 1.5 percent.

CARRIED

The Committee discussed the merits of Council giving consideration to imposing an automatic CPI increase to fees in the future.

6. Basketball Court Update

June Williams advised that the Optimist Club will be proceeding with the installation of the basketball court in Arkell. June Williams noted that the project has been well received by the Arkell area residents.



7. Monthly Rental Revenues

It was noted the summary financial information for 2013 to 2015 excludes the December 2015 details.

Staff will follow up to see if the December 2015 information is available.

8. FINANCIAL REPORTS

1. Revenue and Expenses

None.

2. Revenue Summaries

None.

9. CLOSED MEETING

None.

10. ADJOURNMENT

The Meeting adjourned at 8:08 p.m.

11. NEXT MEETING

Tuesday, October 18, 2016 at 7:00 p.m. in the Council Chambers.

From: Township of North Dumfries General Mail [<mailto:mail@northdumfries.ca>]
Sent: Friday, July 29, 2016 9:10 AM
To: Township of North Dumfries General Mail <mail@northdumfries.ca>
Subject: Community news

RE-STATEMENT OF OPEN BURN BAN: Due to the continuing hot and dry conditions, the Townships of North Dumfries, Wellesley, Wilmot and Woolwich have re-instated the open air fire ban effective July 20th, 2016. As in the previous ban, small contained and supervised campfires will still be allowed with the potential for the ban to be extended if the dry conditions prevail. **For more information and updates, check our website or social media.**

Hockey Registration is underway. Our local minor hockey organizations have recently opened registration for the 2016/17 season. For **Ayr Flames** registration information, please visit: <http://ayrminorhockey.com/>
 For **Ayr Rockets** registration information, please visit: <http://ayrrockets.com/> Register with the Rockets before July 31 to avoid late fees.

The **Ayr Rockets Girls Hockey Association** is looking for an ice scheduler for the upcoming hockey season. It's a fantastic way to volunteer and the community. Please email ayrrockets@gmail.com for more information.

Ice making begins at the NDCC this week! Recreation Services staff have begun making ice this week and the rink will be ready on Tuesday, August 2. There are currently a few time slots available to rent. Contact the Recreation Services department for more information on ice time availability at recreation@northdumfries.ca

Free Parent, Tot & Skating :(Dates to be announced soon for the 2016-2017 season) at the NDCC

Public Skating: "Beat The Heat Summer Public Skating" on August 9, 11, 15 & 18 from 7:00 p.m. to 8:00 p.m. at the **NDCC**. Public Skating Admission: \$3/person or \$10/family.

August summer camp information can be found by visiting the following links: <http://www.langs.org/north-dumfries-community-health-centre/> and <http://www.ndsportscamp.ca/about-us.html>

Movie In The Park coming to Ayr's Victoria Park on Saturday, August 20. Bring your lawn chairs and blankets, sit under the stars at Victoria Park and watch "Kung Fu Panda 3" on the big screen! The movie is FREE but there will be popcorn and refreshments available to purchase. See attached flyer for all the details on this fun community event for all ages.

The **Ayr Cycle Club** is a group of cyclists from Ayr and North Dumfries area of all skill levels. We are a new group looking to stay fit and have fun doing it. We host weekly group rides with a dedicated experienced ride leader. All of our rides are no-drop meaning no rider left behind. If you are an avid cyclist looking for friends to ride with or brand new to the sport, we welcome you. Please join the Ayr Cycle Club on Facebook or email AYRCYCLECLUB@gmail.com for more information.

Langs **Summer Celebrations BBQ** is August 11, 2016 from 5 pm to 7pm. See attached flyer for details

Connect with us on social media...see below for links to our official Facebook and Twitter pages. These sites are monitored by Township staff. Be sure to "like" us on Facebook and "follow" us on Twitter!



The Corporation of the Township of North Dumfries
 North Dumfries Community Complex
 2958 Greenfield Road
 P.O. Box 1060
 Ayr, Ontario N0B 1E0
<http://northdumfries.ca>



The TOWNSHIP of
NORTH DUMFRIES

Report No. CL-15-02

Council Meeting
October 5, 2015

NORTH DUMFRIES EBLAST POLICY REVIEW

RECOMMENDATION:

The Acting Clerk recommends:

- 1) **THAT Council receives Report CL-15-02;**
- 2) **AND THAT Council adopt Option 3 as outlined in this report to stop including commercial items in the Corporate Eblast;**
- 3) **AND THAT adopt a new set of guidelines for the Eblast that excludes commercial items;**
- 4) **AND THAT Council direct staff to establish a digital Business Directory as part of the communication strategies and business growth within North Dumfries in 2016.**

1. PURPOSE:

To provide information to Council regarding the use of the Township of North Dumfries Eblast for commercial purposes.

2. EXECUTIVE SUMMARY:

On September 21st, 2015, Council adopted a motion to suspend all commercial items from the Township of North Dumfries Eblast.

This report will:

- provide background surrounding the Eblast and its history within the community;
- identify any conflicts the Township may have by providing this service within the community; and,
- identify options available to Council with respect to the utilization of the corporate Eblast going forward including support for commercial business enterprises.

3. BACKGROUND:

In late 2011 the Township of North Dumfries began distributing the "North Dumfries Community News Eblast". Members of the community were encouraged to sign up to receive regular information from the Township. In 2012, questions from the public were

brought forward regarding the content of the Eblast, specifically the inclusion of commercial items. This prompted a report to be brought to Council in August of 2012 requesting a one year trial of the Eblast with guidelines in place regarding content and distribution. After the completion of the one year trial period a survey was distributed to the public to provide feedback to the municipality prior to finalization of the Eblast Guidelines. The summary of the survey results and recommendations were presented to Council in October of 2013. The overall response regarding the Eblast was positive with 94% of respondents stating they enjoyed the Eblast and 92% found the content to be appropriate. At the time, 62% of respondents were comfortable with periodic commercial advertising being included. However there were specific concerns regarding the Township allowing commercial inclusions.

The concerns were as follows:

- staff time being used without a fee being charged,
- businesses being singled out for advertising,
- the Township showing a possible bias for certain businesses,
- concern for local newspaper and advertising companies when businesses take advantage of an unpaid advertising option,
- and general concern that for profit advertising will dilute the value of community events and not for profit information.

4. ANALYSIS & OPTIONS:

Currently there are 784 members on the Eblast distribution list. Trends for membership have stayed relatively static. Monthly there are an average of 10 additions to the Eblast, as well as an average 1 person requesting removal and another 8 persons whose emails become inactive thus are removed from the list.

Not-for-profit and Charitable Organization items are released as necessary. Commercial Eblast items are restricted to once per quarter. Since January 2015 there have been 16 commercial items included in the Eblast, three companies using the Eblast twice within the year. A total of 59 Eblasts have been sent this year.

Members of Council have recently expressed concern that the Eblast is in contravention of the *Municipal Act* for municipalities to provide commercial advertising information to the public.

Section 106 of the *Municipal Act, 2001* states:

- (1) Despite any Act, a municipality shall not assist directly or indirectly any manufacturing business or other industrial or commercial enterprise through the granting of bonuses for that purpose. 2001, c. 25, s. 106 (1).
- (2) Without limiting subsection (1), the municipality shall not grant assistance by,
 - (a) giving or lending any property of the municipality, including money;
 - (b) guaranteeing borrowing;

- (c) leasing or selling any property of the municipality at below fair market value; or
- (d) giving a total or partial exemption from any levy, charge or fee. 2001, c. 25, s. 106(2).

(3) Subsection (1) does not apply to a council exercising its authority under subsection 28 (6), (7) or (7.2) of the Planning Act or under section 365.1 of this Act.

North Dumfries is not in contravention of the *Municipal Act* as we are not providing grants, property, or fee reductions to assist any specific businesses. Although not in contravention of any specific Act, Council must consider there may be a perceived bias towards businesses as the Township sends out information under their name. Also, the Township must consider the implications of permitting all businesses to send commercial information and whether the content of all business institutions in North Dumfries will be appropriate for inclusion. Finally, the Township is providing a service to a commercial enterprise utilizing Township resources (website and staff) and not receiving any financial return for the services. In this context, Council should determine whether this is an appropriate level of service, or alternatively, whether commercial advertising would be better served through the private sector

Recent discussion at Council meetings has shown an overall corporate desire to assist business growth within North Dumfries. Staff would recommend that Council look at a proper Business Directory as part of the 2016 year to endorse business growth within the municipality.

Council has the following options to consider:

- 1) Continue the Eblast with the current guidelines (attachment 1) allowing both not-for-profit and commercial inclusions in the Eblast.
- 2) Cease to permit commercial items in the Eblast and adopt a new set of guidelines for the Eblast that excludes commercial items.
- 3) Cease to permit commercial items in the Eblast, adopt a new set of guidelines for the Eblast that excludes commercial items (attachment 2) and direct staff to establish a digital Business Directory as part of their communication strategies and business growth within North Dumfries in 2016.

5. FINANCIAL IMPLICATIONS:

The consideration of this Report does not affect the 2015 Budget at this time.

Future items for consideration by Council that could influence the 2016 and beyond Budget could include the creation of a business directory, and the purchase of appropriate newsletter software.

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Report No. CL-15-02
October 5th, 2015

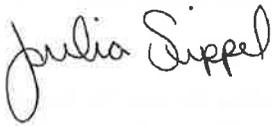
Currently all Eblasts are manually completed by staff and maintenance of those consenting to be on the list is also manually maintained. There is appropriate software that will allow all of this to be performed in a streamlined and efficient manner so as to reduce staff time spent on each Eblast as well as potential human error as the Eblast is subject to provisions under Canada's Anti-Spam Legislation.

6. ATTACHMENTS:

1. Current Eblast Guidelines
2. Eblast Guidelines without Commercial Items.

For further information on this report, please contact Julia Sippel, Acting Clerk at 519-632-8800 ext. 122 or via email at jsippel@northdumfries.ca.

Report Prepared By:



Julia Sippel – Acting Clerk

Respectfully Submitted By:

Andrew McNeely - CAO
Date:

Eblast Guidelines

The following guidelines are to be adhered to with the distribution of the North Dumfries Community News Eblast.

The Eblast will only include items sponsored and/or delivered by the Township, the Townships agents, or, other government bodies (i.e. school boards, GRCA, Region) and from not-for-profit organizations with charitable purposes and charitable organization events or programs.

Charitable organizations include the following categories:

- a) **The Relief of Poverty:** includes organizations that assist the economically disadvantaged by providing goods, services, programs, or facilities. Examples of this include, food banks, soup kitchens, and organizations that provide clothing, furniture and appliances.
- b) **The Advancement of Education:** includes those who assist in significant training or instruction, the development of mental facilities, or the improvement of a branch of human knowledge, which results in a public benefit. Examples of this include, schools and teaching institutions.
- c) **The Advancement of Religion:** includes the promotion of a religious group's spiritual teachings, and the maintained of the doctrines and spiritual observances upon which those teachings are based. Examples of this include places of worship such as churches, mosques, temples and religious congregations.
- d) **Other Charitable Purposes Beneficial to the Community, not falling under a, b, or c.** The organizations activities must provide a public, not private, benefit for the whole community without discrimination. This may include:
 - Promotion of arts and cultural activities,
 - Cultural, ethnic, native, historic or heritage pursuits,
 - The improvement of the quality of health of the community; including sports leagues
 - Treatment programs and preventative programs,
 - Youth sporting activities; and
 - Community projects undertaken by service organizations.

The organizations activities must benefit the public at large, cannot restrict access to its benefits, and any income cannot be paid to or used for the personal benefit of the members or anyone within arm's length of the organization.

The Eblast may include items from Township of North Dumfries for public information. Examples include but are not limited to fire ban details, Council meeting information, town hall reminders, Regional programs.

Frequency and Attachment Guidelines:

Any Eblast items that follow the above noted guidelines are not restricted to frequency guidelines unless otherwise decided by the Township and may include an attachment flyer restricted to a maximum of two (2) letter size pages.



THE TOWNSHIP OF NORTH DUMFRIES

Sign up for our electronic newsletter! By signing up, you will receive regular e-newsletters from the township that will help you stay on top of local happenings!

You are asked to provide your street address and Ward so e-mails can be sorted to ensure that everyone is aware of local happenings! **Find out your Ward here**

The Township is the sole owner of the information collected. We will not share, sell, rent or otherwise disclose your personal information to any organization or individual outside the Township.

Newsletter Signup Form

First Name*

Last Name*

Email Address*

Street Address*

Done

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eSolutionsGroup

Alternate formats of all information on this website available upon request by contacting the Township Office.
2958 Greenfield Rd., Ayr ON, NOB 1E0 | Ph: 519.632.8800 | Fax: 519.632.8700 | TTY: Temporarily Unavailable | [eMail Us](#)

01

2016 Total Capital Expenditures

Department/Project	Budget	Actual	Diff
Parks and Recreation			
Parks			
Parks Master Plan - PCC Park	\$8,970	<u>\$8,970</u>	\$0
PCC Park Trail Development	\$37,800	<u>\$15,000</u>	\$22,800
PCC			
Commercial Hot Water Tank	\$5,000	<u>\$5,000</u>	\$0
Furnace, Cooling Fan Coil, and Condenser Unit - Alf Hales	\$500	<u>\$500</u>	\$0
Furnace, Cooling Fan Coil, and Condenser Unit - Alf Hales	\$17,500	<u>\$17,500</u>	\$0
Furnace, Cooling Fan Coil, and Condenser Unit - Main Hall	\$18,000	<u>\$18,000</u>	\$0
Power Distribution Equipment	\$26,000	<u>\$8,039</u>	\$17,961
Sound System Upgrades/ Replacement	\$10,000	<u>\$10,456</u>	-\$456
Grand Total	\$123,770	<u>\$83,465</u>	\$40,305

2016 Total Capital Tax Levy Funding

Department/Project	Levy		
	Budget	Actual	Diff
PCC			
Furnace, Cooling Fan Coil, and Condenser Unit - Main Hall	\$6,000	\$6,000	\$0
Sound System Upgrades/ Replacement	\$10,000	\$10,456	-\$456
Grand Total	\$16,000	\$16,456	-\$456

2016 Total Capital Development

Department/Project	Development_Charges		
	Budget	Actual	Diff
Parks			
Parks Master Plan - PCC Park	\$4,844	\$4,844	\$0
PCC Park Trail Development	\$18,900	\$7,500	\$11,400
Grand Total	\$23,744	\$12,344	\$11,400

2016 Total Capital Grant Funding

Department/Project	Grant		
	Budget	Actual	Diff
Parks			
PCC Park Trail Development	\$18,900	<u>\$7,500</u>	\$11,400
PCC			
Furnace, Cooling Fan Coil, and Condenser Unit - Alf Hales	\$500	<u>\$500</u>	\$0
Furnace, Cooling Fan Coil, and Condenser Unit - Main Hall	\$6,000	<u>\$6,000</u>	\$0
Power Distribution Equipment	\$15,811	<u>\$4,889</u>	\$10,922
Grand Total	\$41,211	<u>\$18,889</u>	\$22,322

2016 Total Capital Discretionary Reserve Funding

Department/Project	Reserves		
	Budget	Actual	Diff
Parks			
Parks Master Plan - PCC Park	\$4,126	<u>\$4,126</u>	\$0
PCC			
Commercial Hot Water Tank	\$5,000	<u>\$5,000</u>	\$0
Furnace, Cooling Fan Coil, and Condenser Unit - Alf Hales	\$17,500	<u>\$17,500</u>	\$0
Furnace, Cooling Fan Coil, and Condenser Unit - Main Hall	\$6,000	<u>\$6,000</u>	\$0
Power Distribution Equipment	\$10,189	<u>\$3,150</u>	\$7,039
Grand Total	\$42,815	<u>\$35,776</u>	\$7,039

2015 Capital Plan Summary

Project Cost			Funding Type
Service	Department Capital Project	Comments	Reserves
Parks and Recreation			
	PCC		
	Localized Wall Repairs	BCA indicates localized wall repairs are necessary to address localized water saturation and spalling at the front façade requiring immediate remediation.	\$5,000
Grand Total			\$5,000

2017 Capital Plan Summary

Project Cost				Funding Type	
Service	Department	Capital Project	Comments	Levy	Reserves
Parks and Recreation					
	ORC				
		Olympia Ice Resurfacers	See Capital Budget Sheet		\$87,000
		ORC Equip.	Amount contributed is half of the amount forecasted in the 2016 Capital Budget and Forecast.	\$5,000	
		ORC Fac. Improv.	Amount contributed is half of the amount forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
	Parks				
		Kabota Lawnmower	See Capital Budget Sheet Proposed contracting costs for lawn care only (ie. no landscaping, etc.) - \$55,250 per year 2015 actual Parks costs - \$47,113 vs. 2015 Budgeted Parks costs - \$75,474		\$30,000
		Parks Infrastr.	Amount contributed is half of the amount forecasted in the 2016 Capital Budget and Forecast.	\$25,000	
		Parks Equip.	Amount contributed is half of the amount forecasted in the 2016 Capital Budget and Forecast.	\$5,000	
	PCC				
		PCC Equip.	Amount contributed is half of the amount forecasted in the 2016 Capital Budget and Forecast.	\$5,000	
		PCC Fac. Improv.	Amount contributed is half of the amount forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
Grand Total				\$60,000	\$117,000

**TOWNSHIP OF PUSLINCH
2017 CAPITAL BUDGET**

Department **Optimist Recreation Centre**

1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)

Project Title - Olympia Ice Resurfacers
Project Type - Equipment Replacement

2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)

Replace the current propane powered 1977 Olympia Ice- Re-surfacer. There was a partial rebuild completed in 1995.

3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)

Optimist Recreation Center Outdoor Arena

4 - Project Description

The current machine is 39 years old, standard replacement cycle is 15 years, in our situation this cycle could be extended out to 25 years. Rink boards are being struck and damaged due to the size of this machine compared to the size of the ice surface, propane training is having to be done annually because of part time staff turnover. A smaller electric version is now available and would be a better fit for our facility. Going to electric would generate fuel savings and training savings of approximately \$3,500.00 per year.

5 - Capital Funding for 2017 Expenditures

Tax Levy		Additional information related to DC's	
Gas Tax Reserve Fund			
Aggregate Levy			
In Lieu of Parkland			
ORC Equipment Replacement Working Reserve	87,000		
DC Reserve Fund <small>Note A</small>		Year in DC Study	
Other (grants)		% of DC Funding allowed in DC	
Total Funding		Service Area in DC	

Note A: Please indicate the service area, project description, project number, year(s), and % of DC funding allotted as outlined in the 2014 DC Study.

87,000

6 - Capital Components, Costs, and Timing

Please list proposed 2017 capital spending by quarter for cash flow purposes

Project Components	2017					Future Phases <small>Note B</small>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2017	2018	2019	2020	2020
Vehicle Replacement				87,000	87,000				
					-				
					-				
					-				
Total Cost	-	-	-	87,000	87,000	-	-	-	-

Note B: The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

7 - Incremental Operating Budget Impact

	2017	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs	3,500			
Total Incr. Exp./(Rev.)	- 3,500			

Note: Incremental revenues relate to the \$3,000 in fuel savings (account number 01-0080-4203) which will not be required with the purchase of this electric ice resurfacer and \$500 in training savings (account number 01-0080-4309). Therefore, the introduction of this capital item will result in savings of \$3,500 per year with a 25 year replacement cycle.

**TOWNSHIP OF PUSLINCH
2017 CAPITAL BUDGET**

Department Parks

1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)

Project Title - Kabota Lawnmower
Project Type - Equipment Replacement

2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)

Replace the current 2005 Kabota lawnmower.

3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)

All parks and Township owned properties in sub-divisions.

4 - Project Description

Lawnmower is on a 10 year replacement cycle.

5 - Capital Funding for 2017 Expenditures

Tax Levy		Additional information related to DC's Project # and Description in DC Year in DC Study % of DC Funding allowed in DC Service Area in DC	
Gas Tax Reserve Fund			
Aggregate Levy			
In Lieu of Parkland			
Parks Equipment Replacement Working Reserve	30,000		
DC Reserve Fund Note A			
Other (grants)			
Total Funding			

Note A: Please indicate the service area, project description, project number, year(s), and % of DC funding allotted as outlined in the 2014 DC Study.

30,000

6 - Capital Components, Costs, and Timing

Please list proposed 2017 capital spending by quarter for cash flow purposes

Project Components	2017					Future Phases <small>Note B</small>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2017	2018	2019	2020	2020
Lawnmower Replacement				30,000	30,000				
					-				
					-				
					-				
Total Cost	-	-	-	30,000	30,000	-	-	-	-

Note B: The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

7 - Incremental Operating Budget Impact

	2017	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./(Rev.)				
	-	-		

2018 Capital Plan Summary

Project Cost			Funding Type	
Service	Department Capital Project	Comments	Levy	Reserves
Parks and Recreation				
	ORC			
	ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
	ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000	
	Parks			
	Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$50,000	
	Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
	PCC			
	Kitchen Renovation	Estimate of costs for new cabinets, fridge replacement, flooring, bar door, bar counter, and kitchen washroom. Kitchen built in 1983. CEDM Plan indicates the replacement of toilet and aerator in washroom off kitchen with water saving devices (Sec. 10).		\$100,000
	PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
	PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000	
Grand Total			\$120,000	\$100,000

2019 Capital Plan Summary

Project Cost Service	Department	Capital Project	Comments	Funding Type	
				Levy	Reserves
Parks and Recreation					
	ORC				
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000	
	Parks				
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$50,000	
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
		Lighting, poles and bleachers - Location to be Determined	Poles and fixtures were put up in 1967. The Recreation and Parks Master Plan includes recommendation number 26 and 27. This will be further evaluated after the Development of the Master Plan for the PCC Park.		\$250,000
	PCC				
		Exterior Hall Lighting	BCA states exterior light fixtures will likely reach the end of their estimated life cycle in the next 5 years (p. 1-11 of 1-17). CEDM Plan states upgrading of exterior wall packs from HID to LED technology (Section 10).	\$5,000	
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000	
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000	
Grand Total				\$125,000	\$250,000

**2020 Capital
Plan Summary**

Project Cost Service	Department	Capital Project	Comments	Funding Type Development Charges	Levy	Reserves
Parks and Recreation						
	ORC					
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
	Parks					
		Playground area at PCC	The edging around the play area requires replacement, sand material to be changed to either a rubber material or specific wood chips for play areas. This project is forecasted at a higher cost in 2017 due to modernizing the playground with creative and accessible play equipment (barrier-free components) and potential relocation of the playground. This project was included as recommendation number 30 in the Recreation and Parks Master Plan and will be further evaluated after the Development of the Master Plan for the PCC Park.	\$5,000		\$95,000
		Pickup Truck - Trsfr from PW	Pick-up truck with a 5 yr lifecycle (transfer from PW-Director)			\$0
		Consistent Signage Design	Recommendation number 41 in the Recreation and Parks Master Plan indicates establishing a consistent signage design template and install at all parks, recreation facilities, and trail heads. Recommended this be completed after the corporate branding exercise.		\$10,000	
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$50,000	

**2020 Capital
Plan Summary**

Project Cost Service	Department	Capital Project	Comments	Funding Type Development Charges	Levy	Reserves
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
	PCC					
		Arc Flash Study	BCA recommends completion of an Arc Flash Study for all electrical equipment in the PCC. Different electrical panels and electrical equipment have different arc flash ratings. Study looks at the arc flash hazard risks to determine the types of protective equipment to be used in areas that have a high arc flash rating.		\$5,000	
		Replacement of Metal Roofing Panels	BCA indicates roof appears to be performing as intended but is approaching the end of its life expectancy (p. 1-5 of 1-17).			\$100,000
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
Grand Total				\$5,000	\$135,000	\$195,000

2021 Capital Plan Summary

Project Cost				Funding Type		
Service	Department	Capital Project	Comments	Grant	Levy	Reserves
Parks and Recreation						
	ORC					
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
	Parks					
		Parking Lot & Associated Enhancements (curbing, entrance, lighting)	Enhancements to curbing, entrance and lighting. Energy Conservation and Demand Management Plan indicates the upgrading of exterior poles from HID to LED (Sec. 10).			\$249,000
			Cost Sharing Agreement with County of Wellington dated August 12, 2010 indicates County is responsible for 17% of the costs associated with any work performed on the parking lot.	\$51,000		
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$50,000	
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
	PCC					
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
Grand Total				\$51,000	\$120,000	\$249,000

2022 Capital Plan Summary

Project Cost				Funding Type
Service	Department	Capital Project	Comments	Levy
Parks and Recreation				
	ORC			
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000
	Parks			
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$50,000
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
	PCC			
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000
Grand Total				\$120,000

2023 Capital Plan Summary

Project Cost				Funding Type
Service	Department	Capital Project	Comments	Levy
Parks and Recreation				
	ORC			
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000
	Parks			
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$50,000
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
	PCC			
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000
Grand Total				\$120,000

2024 Capital Plan Summary

Project Cost				Funding Type
Service	Department	Capital Project	Comments	Levy
Parks and Recreation				
	ORC			
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000
	Parks			
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$50,000
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
	PCC			
		Replacement of Sanitary Pumps and Control System	BCA report indicates age of the sanitary pumps and control system est. to be 10 years old and replacement is anticipated in 2024 (p. 1-10 of 1-17).	\$5,000
		Replacement of UV Pure Water Treatment System	BCA indicates water treatment equip. is in good/fair condition and anticipated for replacement in 2024 (p. 1-10 of 1-17).	\$7,500
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$10,000
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.	\$20,000
Grand Total				\$132,500

2025 Capital Plan Summary

Project Cost Service	Department	Capital Project	Comments	Funding Type Development Charges	Levy	Reserves
Parks and Recreation						
	ORC					
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
	Parks					
		Pickup Truck - Trsfr from PW	Pick-up truck with a 5 yr lifecycle (transfer from PW-Director)			\$0
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$50,000	
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
	PCC					
		Recreation and Parks Master Plan	Recommendation number 49 of the Recreation and Parks Master Plan dated May 2015 recommends to conduct a complete review and update of the Master Plan in the year 2025.		\$23,000	
			54% DC recoverable	\$27,000		
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
Grand Total				\$27,000	\$143,000	\$0

2026 Capital Plan Summary

Project Cost Service	Department	Capital Project	Comments	Funding Type Development Charges	Levy	Reserves
Parks and Recreation						
	ORC					
		Floor Scrubber	Replace the current 2016 scrubber. 10 year lifecycle			\$8,000
		ORC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		ORC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
	Parks					
		Improvements to Tennis Courts	Recommendation number 28 in the Recreation and Parks Master Plan indicates improving existing tennis courts (ie. installation of wind and noise screening) and to convert the third court (furthest from the road) into a public court without controlled access in order to promote use for non-members. Subject to an agreement being formalized with the Tennis Club regarding responsibilities for upgrades/improvements to the tennis courts.			\$10,000
		Playground area at Boreham Park	Recommendation number 30 in the Recreation and Parks Master Plan indicates assessing opportunities to update and modernize the playground at Boreham Park with creative play equipment (inc. barrier free components).	\$5,000		\$95,000
		Parks Infrastr.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$50,000	
		Parks Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
	PCC					
		Rebalancing of HVAC system	BCA report indicates rebalancing of HVAC system every 10 years (p. 1-10 of 1-17).		\$5,000	

2026 Capital Plan Summary

Project Cost Service	Department	Capital Project	Comments	Funding Type Development Charges	Levy	Reserves
		Replacement of Rheem Hot Water Tank	BCA report indicates replacement of the Rheem Hot Water Tank in 2026 (p.1-10 of 1-17)		\$5,000	
		PCC Equip.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$10,000	
		PCC Fac. Improv.	Amount contributed is the same as the amounts forecasted in the 2016 Capital Budget and Forecast.		\$20,000	
Grand Total				\$5,000	\$130,000	\$113,000

Projects by Year

Project Cost											
	2015	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Parks and Recre: PCC											
Arc Flash Study					\$5,000						
Exterior Hall Lighting				\$5,000							
Kitchen Renovation			\$100,000								
Localized Wall Repairs	\$5,000										
Rebalancing of HVAC system											\$5,000
Recreation and Parks Master Plan										\$50,000	
Replacement of Metal Roofing Panels					\$100,000						
Replacement of Sanitary Pumps and Control System									\$5,000		
Replacement of UV Pure Water Treatment System									\$7,500		
Replacement of Rheem Hot Water Tank											\$5,000
PCC Equip.		\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
PCC Fac. Improv.		\$10,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
PCC Total	\$5,000	\$15,000	\$130,000	\$35,000	\$135,000	\$30,000	\$30,000	\$30,000	\$42,500	\$80,000	\$40,000
Grand Total	\$5,000	\$177,000	\$220,000	\$375,000	\$335,000	\$420,000	\$120,000	\$120,000	\$132,500	\$170,000	\$248,000

Operating Budget Summary

	2016 Budget	2016 YTD	2017 Budget Draft 1
ORC			
Expenditures			
Building Maintenance			
Bldg-Cleaning, Maint,Supplies Interior	\$8,000	\$5,553	\$8,000
Bldg-Cleaning, Maint,Supplies Exterior	\$10,000	\$2,833	\$10,000
Contract Services/Professional Fees			
Water Protection	\$400	\$665	\$700
Professional Fees - Engineering	\$0	\$2,938	\$0
Contract Services	\$350	\$377	\$400
Materials and Supplies			
Advertising	\$300	\$238	\$300
Clothing Safety Allowance	\$150	\$0	\$150
Office Equipment and Supplies			
Office Supplies	\$300	\$497	\$300
Drink Machine Supplies	\$500	\$100	\$500
Professional Development			
Professional Development	\$1,500	\$1,048	\$1,500
Membership and Subscription Fees	\$150	\$0	\$150
Employee Travel - Meals	\$100	\$0	\$100
Roads and Related Costs			
Signage	\$100	\$0	\$100
Salaries, Wages and Benefits			
FT Wages	\$56,931	\$42,915	\$56,909
PT Wages	\$25,832	\$19,215	\$25,829
OT Wages	\$1,200	\$2,319	\$2,000
FT Wage Related Expenses	\$9,847	\$8,010	\$10,243
PT Wage Related Expenses	\$2,268	\$784	\$2,372
Manulife Benefits	\$6,905	\$5,571	\$7,922
WSIB	\$2,384	\$1,901	\$2,584
Utilities			
Hydro	\$23,000	\$24,554	\$32,750
Heat	\$5,705	\$3,562	\$4,200

	2016 Budget	2016 YTD	2017 Budget Draft 1
Fuel	\$3,060	\$1,614	\$3,060
Waste Removal	\$600	\$461	\$600
Communication(phone, fax, intern)	\$4,440	\$1,817	\$2,500
Insurance	\$8,695	\$8,698	\$8,698
Vehicles and Equipment			
Equipment Maintenance & Supplies	\$13,000	\$2,528	\$10,000
Mileage	\$100	\$0	\$100
Expenditures Total	\$185,817	\$138,198	\$191,966
Revenues			
Recoveries			
Other Recoveries	-\$500	-\$431	-\$500
User Fees, Licenses and Fines			
Ice Rental - Prime	-\$40,000	-\$36,937	-\$40,000
Ice Rental - Non-Prime	-\$2,000	-\$434	-\$2,000
Arena Summer Rentals	-\$22,000	-\$9,105	-\$22,000
Gymnasium Rental	-\$12,000	-\$14,487	-\$15,000
Rink Board and Ball Diamond Advertising	-\$700	\$0	-\$350
ORC Drink Machine	-\$1,300	-\$961	-\$1,300
Revenues Total	-\$78,500	-\$62,355	-\$81,150

	2016 Budget	2016 YTD	2017 Budget Draft 1
Parks			
Expenditures			
Building Maintenance			
Outdoor Maintenance	\$10,000	\$3,556	\$10,000
Contract Services/Professional Fees			
Water Protection	\$1,000	\$58	\$1,000
Contract Services	\$20,700	\$9,726	\$20,700
Materials and Supplies			
Advertising	\$150	\$0	\$150
Salaries, Wages and Benefits			
FT Wages	\$25,291	\$0	\$0
PT Wages	\$6,438	\$14,264	\$20,037
OT Wages	\$0	\$0	\$0
FT Wage Related Expenses	\$2,221	-\$447	\$0
PT Wage Related Expenses	\$565	\$879	\$1,840
WSIB	\$914	\$437	\$611
Utilities			
Hydro	\$2,600	\$2,530	\$3,400
Fuel	\$2,200	\$0	\$2,200
Insurance	\$6,313	\$6,316	\$6,316
Vehicles and Equipment			
Equipment Maintenance and Supplies	\$4,500	\$4,308	\$4,500
Vehicle Maintenance	\$500	\$0	\$500
Equipment Lease	\$0	\$0	\$0
Mileage	\$500	\$47	\$500
Expenditures Total	\$83,892	\$41,673	\$71,754
Revenues			
User Fees, Licenses and Fines			
Horse Paddock Rental	\$0	\$0	\$0
Picnic Shelter	-\$300	-\$520	-\$500
Aberfoyle/Morrison Ball Park/ Morrison Meado	-\$100	-\$3,270	-\$3,000
Sports Facility User Fees	-\$13,000	-\$17,821	-\$17,000
Revenues Total	-\$13,400	-\$21,611	-\$20,500

	2016 Budget	2016 YTD	2017 Budget Draft 1
PCC			
Expenditures			
Building Maintenance			
Bldg-Cleaning, Maint,Supplies Interior	\$17,000	\$11,243	\$15,000
Outdoor Maintenance of Building	\$1,200	\$521	\$1,200
Contract Services/Professional Fees			
Structural Audit	\$0	\$0	\$0
Water Protection	\$5,100	\$2,835	\$5,100
Contract Services	\$5,050	\$733	\$4,550
Materials and Supplies			
Advertising	\$3,500	\$265	\$2,000
Office Equipment and Supplies			
Office Supplies	\$300	\$73	\$150
Kitchen Supplies and Equipment	\$3,700	\$1,394	\$1,500
Professional Development			
Professional Development	\$0	\$0	\$0
Membership and Subscription Fees	\$2,750	\$224	\$2,000
Employee Travel - Meals	\$150	\$0	\$150
Employee Travel - Accomodations	\$450	\$0	\$450
Salaries, Wages and Benefits			
FT Wages	\$45,587	\$26,925	\$44,262
PT Wages	\$36,400	\$28,208	\$36,437
OT Wages	\$500	\$71	\$500
FT Wage Related Expenses	\$8,105	\$2,233	\$8,048
PT Wage Related Expenses	\$3,240	\$738	\$3,392
Manulife Benefits	\$6,905	\$1,609	\$7,922
WSIB	\$2,376	\$1,169	\$2,477
Utilities			
Hydro	\$18,000	\$18,294	\$24,400
Heat	\$3,800	\$3,379	\$4,000
Fuel	\$500	\$0	\$500
Waste Removal	\$2,500	\$1,843	\$2,500
Communication(phone, fax, intern)	\$4,920	\$2,078	\$2,800

	2016 Budget	2016 YTD	2017 Budget Draft 1
Insurance	\$7,156	\$7,158	\$7,158
Vehicles and Equipment			
Mileage	\$300	\$0	\$300
Expenditures Total	\$179,489	\$110,992	\$176,796
Revenues			
Grants			
Recreation Conditional Grants	-\$5,167	\$0	-\$5,167
Recoveries			
Other Recoveries	-\$800	-\$909	-\$400
User Fees, Licenses and Fines			
Archie MacRobbie Hall - Prime	-\$17,000	-\$15,164	-\$17,000
Archie MacRobbie Hall - Non-Prime	-\$10,000	-\$11,632	-\$12,000
Alf Hales Room	-\$4,300	-\$4,273	-\$4,300
Licensed Events Using Patio	-\$400	-\$55	-\$57
Commercial Rentals	-\$750	\$0	-\$765
Bartenders	-\$8,800	-\$5,820	-\$6,000
Pop, Glasses, & Ice	-\$2,000	-\$1,213	\$0
Kitchen Facilities	-\$2,500	-\$3,055	-\$3,100
Advertising Sign	-\$250	-\$252	-\$250
Revenues Total	-\$51,967	-\$42,373	-\$49,039

Expense and Revenue Summary

	2016 Budget	2016 YTD	2017 Budget Draft 1
Expenditures			
ORC	\$185,817	\$138,198	\$191,966
Parks	\$83,892	\$41,673	\$71,754
PCC	\$179,489	\$110,992	\$176,796
Expenditures Total	\$449,198	\$290,864	\$440,516
Revenues			
ORC	-\$78,500	-\$62,355	-\$81,150
Parks	-\$13,400	-\$21,611	-\$20,500
PCC	-\$51,967	-\$42,373	-\$49,039
Revenues Total	-\$143,867	-\$126,340	-\$150,689

Year	Room	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Totals	
2013	ALF HALES ROOM	\$ 274.00	\$ 267.50	\$ 311.00	\$ 489.25	\$ 384.00	\$ 168.50	\$ 102.85	\$ 50.00	\$ 275.00	\$ 592.85	\$ 375.35	\$ 215.00	\$ 3,505.30	
	MACROBBIE ROOM	\$ 2,124.75	\$ 3,332.75	\$ 3,967.25	\$ 4,564.15	\$ 1,955.55	\$ 5,395.00	\$ 3,645.00	\$ 3,000.00	\$ 1,765.00	\$ 2,285.70	\$ 3,994.25	\$ 2,050.00	\$ 38,079.40	
	FENCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330.00	\$ 155.00	\$ 55.00	\$ 110.00	\$ -	\$ 62.15	\$ -	\$ 712.15	
	SIGN	\$ -	\$ 60.00	\$ 30.00	\$ 60.00	\$ -	\$ -	\$ -	\$ 63.00	\$ 378.00	\$ 126.00	\$ 126.00	\$ -	\$ -	\$ 843.00
	GYMNASIUM	\$ 1,313.63	\$ 1,695.00	\$ 1,440.75	\$ 1,285.38	\$ 710.28	\$ 1,040.00	\$ 806.86	\$ 421.50	\$ 1,027.00	\$ 962.00	\$ 1,221.00	\$ 637.00	\$ 12,560.40	
	RINK PAD	\$ 21,018.00	\$ 20,255.25	\$ 254.25	\$ 635.63	\$ 2,928.98	\$ 5,236.00	\$ 2,083.00	\$ 1,981.00	\$ 2,449.00	\$ 1,539.00	\$ 708.00	\$ 8,292.50	\$ 67,380.61	
	DRINK MACHINE	\$ 296.05	\$ 35.00	\$ 95.50	\$ -	\$ 173.95	\$ 230.45	\$ 211.50	\$ 399.65	\$ 215.45	\$ 79.65	\$ -	\$ 50.25	\$ -	\$ 1,787.45
	TOTAL	\$ 25,026.43	\$ 25,645.50	\$ 6,098.75	\$ 7,034.41	\$ 6,152.76	\$ 12,399.95	\$ 7,004.21	\$ 5,970.15	\$ 6,219.45	\$ 5,585.20	\$ 6,486.75	\$ 11,244.75	\$ 124,868.31	
	2014	ALF HALES ROOM	\$ 410.00	\$ 302.00	\$ 904.00	\$ 575.00	\$ 283.00	\$ -	\$ 388.00	\$ 250.00	\$ 300.00	\$ 338.00	\$ 388.00	\$ 89.00	\$ 4,227.00
MACROBBIE ROOM		\$ 3,230.00	\$ 3,251.00	\$ 1,163.00	\$ 3,776.00	\$ 4,166.00	\$ 3,004.00	\$ 1,653.00	\$ 2,258.00	\$ 5,136.00	\$ 1,417.00	\$ 2,472.00	\$ 3,837.00	\$ 35,363.00	
KITCHEN		\$ 91.00	\$ -	\$ 105.00	\$ 1,051.00	\$ 1,005.00	\$ -	\$ 105.00	\$ -	\$ 125.00	\$ 315.00	\$ 211.00	\$ 549.00	\$ 3,307.00	
FENCE		\$ -	\$ -	\$ -	\$ -	\$ 220.00	\$ 165.00	\$ 55.00	\$ 119.00	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ 614.00
SIGN		\$ 63.00	\$ -	\$ -	\$ -	\$ 32.00	\$ 32.00	\$ -	\$ -	\$ 95.00	\$ -	\$ -	\$ -	\$ -	\$ 222.00
PICNIC SHELTER		\$ 65.00	\$ -	\$ -	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145.00
GYMNASIUM		\$ 1,812.00	\$ 1,480.00	\$ 1,690.00	\$ 1,919.00	\$ 631.00	\$ 598.00	\$ 182.00	\$ 451.00	\$ 520.00	\$ 1,144.00	\$ 910.00	\$ 683.00	\$ 12,020.00	
RINK PAD		\$ 15,567.00	\$ 5,425.00	\$ 5,040.00	\$ 5,791.00	\$ 1,428.00	\$ 4,488.00	\$ 2,587.00	\$ 3,630.00	\$ 3,273.00	\$ 2,776.00	\$ 3,813.00	\$ 7,952.00	\$ 61,770.00	
BALL DIAMONDS		\$ -	\$ -	\$ -	\$ 991.00	\$ 6.00	\$ 150.00	\$ 30.00	\$ 100.00	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ 967.00
DRINK MACHINE		\$ 78.00	\$ 118.00	\$ 83.00	\$ 66.00	\$ 71.00	\$ 236.00	\$ 165.00	\$ 204.00	\$ 153.00	\$ 58.00	\$ -	\$ 67.00	\$ -	\$ 1,299.00
RINK & BALL DIAMOND ADVERTISING		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00
OTHER RECOVERIES* (includes receipt of 2014 user fees)		\$ -	\$ -	\$ 825.00	\$ -	\$ -	\$ 9,654.00	\$ 1,508.00	\$ 1,141.00	\$ -	\$ 500.00	\$ 173.00	\$ -	\$ -	\$ 13,801.00
TOTAL		\$ 21,316.00	\$ 10,576.00	\$ 9,810.00	\$ 14,249.00	\$ 7,842.00	\$ 18,377.00	\$ 6,673.00	\$ 8,153.00	\$ 9,397.00	\$ 6,548.00	\$ 7,967.00	\$ 13,177.00	\$ 134,085.00	
2015		ALF HALES ROOM	\$ 1,547.00	\$ 250.00	\$ 600.00	\$ 150.00	\$ 175.00	\$ -	\$ 100.00	\$ 50.00	\$ 763.00	\$ 477.00	\$ 300.00	\$ -	\$ 4,412.00
	MACROBBIE ROOM	\$ 3,501.00	\$ 3,178.00	\$ 6,234.00	\$ 4,695.00	\$ 2,179.00	\$ 2,369.00	\$ 1,064.00	\$ 5,337.00	\$ 1,176.00	\$ 4,118.00	\$ 2,754.00	\$ -	\$ 36,605.00	
	KITCHEN	\$ 210.00	\$ 210.00	\$ 315.00	\$ 105.00	\$ 235.00	\$ 105.00	\$ -	\$ 105.00	\$ -	\$ 415.00	\$ 105.00	\$ -	\$ 1,805.00	
	FENCE	\$ -	\$ -	\$ 55.00	\$ -	\$ -	\$ -	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110.00	
	SIGN	\$ -	\$ -	\$ -	\$ -	\$ 126.00	\$ 63.00	\$ -	\$ -	\$ 126.00	\$ 189.00	\$ 63.00	\$ -	\$ 567.00	
	PICNIC SHELTER	\$ -	\$ -	\$ 75.00	\$ 150.00	\$ -	\$ 75.00	\$ -	\$ 150.00	\$ 75.00	\$ -	\$ -	\$ -	\$ 525.00	
	GYMNASIUM	\$ 2,704.00	\$ 1,339.00	\$ 1,833.00	\$ 1,209.00	\$ 832.00	\$ 468.00	\$ 442.00	\$ 1,158.00	\$ 936.00	\$ 1,311.00	\$ 314.00	\$ -	\$ 12,546.00	
	RINK PAD	\$ 21,746.00	\$ 6,373.00	\$ 7,397.00	\$ 3,227.00	\$ 2,585.00	\$ 3,040.00	\$ 2,463.00	\$ 412.00	\$ 1,025.00	\$ 3,445.00	\$ 2,325.00	\$ -	\$ 54,038.00	
	BALL DIAMONDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ 1,002.00	\$ -	\$ 160.00	\$ -	\$ -	\$ 1,182.00	
	DRINK MACHINE	\$ 80.00	\$ 126.00	\$ 109.00	\$ -	\$ -	\$ 124.00	\$ 126.00	\$ 146.00	\$ 63.00	\$ 174.00	\$ -	\$ -	\$ 948.00	
	RINK & BALL DIAMOND ADVERTISING	\$ -	\$ -	\$ -	\$ 350.00	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050.00
	OTHER RECOVERIES* (includes receipt of 2015 user fees)	\$ -	\$ -	\$ 69.00	\$ -	\$ -	\$ 12,534.00	\$ 1,071.00	\$ 15.00	\$ 2,152.00	\$ 2,051.00	\$ -	\$ -	\$ -	\$ 17,892.00
	TOTAL	\$ 29,788.00	\$ 11,476.00	\$ 16,687.00	\$ 9,886.00	\$ 6,832.00	\$ 18,798.00	\$ 5,321.00	\$ 8,375.00	\$ 6,316.00	\$ 12,340.00	\$ 5,861.00	\$ -	\$ 131,680.00	

Township of Puslinch
 Alf Hales Room Revenue Comparison From SEP 1,2016 To SEP 30,2016

September 2016

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	108.64	108.64
Week 4	75.00	0.00	0.00	0.00	177.00	0.00	244.44	496.44
Week 5	0.00	77.70	0.00	0.00	0.00	0.00	0.00	77.70
Total Charges								\$682.78

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From SEP 1,2016 To SEP 30,2016

September 2016

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	481.70	729.00	1,210.70
Week 2	384.00	0.00	0.00	0.00	0.00	0.00	0.00	384.00
Week 3	0.00	0.00	242.00	0.00	0.00	1,007.00	587.00	1,836.00
Week 4	465.00	0.00	0.00	0.00	0.00	648.00	0.00	1,113.00
Week 5	384.00	0.00	0.00	0.00	0.00	0.00	0.00	384.00
Total Charges								\$4,927.70

Township of Puslinch
Gym Revenue Comparison From SEP 1,2016 To SEP 30,2016

September 2016

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	26.00	0.00	0.00	26.00
Week 2	0.00	0.00	26.00	0.00	26.00	0.00	0.00	52.00
Week 3	0.00	42.24	0.00	42.24	0.00	0.00	56.32	140.80
Week 4	84.48	42.24	54.16	42.24	26.00	0.00	84.48	333.60
Week 5	56.32	42.24	54.16	42.24	26.00	0.00	0.00	220.96
Total Charges								\$773.36

Township of Puslinch
Rink Revenue Comparison From SEP 1,2016 To SEP 30,2016

September 2016

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	97.50	0.00	0.00	97.50
Week 2	0.00	0.00	167.90	195.00	297.50	0.00	0.00	660.40
Week 3	0.00	65.00	133.67	195.00	164.66	0.00	0.00	558.33
Week 4	67.16	65.00	67.16	261.51	132.16	0.00	0.00	592.99
Week 5	0.00	65.00	67.16	261.51	0.00	0.00	0.00	393.67
Total Charges								\$2,302.89

Township of Puslinch
 Alf Hales Room Revenue Comparison From DEC 1,2015 To DEC 31,2015

December 2015

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	125.00	0.00	0.00	241.50	366.50
Week 2	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
Week 3	0.00	0.00	0.00	0.00	0.00	102.70	0.00	102.70
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	127.00	0.00	0.00	0.00	0.00	0.00	0.00	127.00
Total Charges								\$671.20

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From DEC 1,2015 To DEC 31,2015

December 2015

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	242.00	0.00	0.00	738.90	980.90
Week 2	411.00	0.00	131.90	0.00	0.00	0.00	479.00	1,021.90
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	533.00	533.00
Week 4	484.00	0.00	0.00	0.00	0.00	0.00	0.00	484.00
Week 5	0.00	242.00	0.00	0.00	0.00	0.00	0.00	242.00
Total Charges								\$3,261.80

Township of Puslinch
Kitchen Revenue Comparison From DEC 1,2015 To DEC 1,2015

Total Charges	\$0.00
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Township of Puslinch

Outdoor Marquee Sign Advertising Revenue Comparison From DEC 1,2015 To DEC 31,

Total Charges	\$0.00
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Township of Puslinch

Picnic Shelter Revenue Comparison From DEC 1,2015 To DEC 31,2015

Total Charges	\$0.00
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Township of Puslinch
Gym Revenue Comparison From DEC 1,2015 To DEC 31,2015

December 2015

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	55.02	78.00	41.27	0.00	137.55	311.84
Week 2	55.02	55.02	55.02	78.00	0.00	0.00	192.57	435.63
Week 3	151.31	26.00	55.02	78.00	0.00	0.00	137.55	447.88
Week 4	68.78	81.02	27.51	41.27	55.02	0.00	0.00	273.60
Week 5	0.00	122.29	165.06	108.53	0.00	0.00	0.00	395.88
Total Charges								\$1,864.83

Township of Puslinch
Rink Revenue Comparison From DEC 1,2015 To DEC 31,2015

December 2015

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							Total Charges	\$0.00

Township of PuslinchBall Diamond Advertising Revenue Comparison From DEC 1,2015 To DEC 31,2015

Total Charges \$0.00**2015 User fees collected -****\$13,195 -**

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr		Quarterly		YTD Budget		\$ Budget		% Budget	
	Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining	Total	Remaining	
Equipment Maintenance & Supplies	\$87	\$3,250	\$2,355	\$6,447	\$10,645	\$13,000				82%
Mileage	\$0	\$25	\$0	\$50	\$100	\$100				100%
Expenditures Total	\$41,999	\$46,454	\$100,872	\$92,145	\$84,945	\$185,817				46%
Revenues										
Recoveries										
Other Recoveries										
User Fees, Licenses and Fines										
Arena Summer Rentals										
Gymnasium Rental										
Ice Rental - Non-Prime										
Ice Rental - Prime										
ORC Drink Machine										
Rink Board and Ball Diamond Advertising										
Revenues Total										
ORC Total	\$9,616	\$26,829	\$45,116	\$53,217	\$62,201	\$107,317				58%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr		Quarterly		YTD		\$ Budget		% Budget	
	Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Total Budget	Remaining	Total Budget	Remaining	
PCC										
Expenditures										
Building Maintenance										
Bldg-Cleaning, Maint.,Supplies Interior	\$6,818	\$4,250	\$9,410	\$8,430	\$7,590	\$17,000				45%
Outdoor Maintenance of Building	\$359	\$300	\$521	\$595	\$679	\$1,200				57%
Contract Services/Professional Fees										
Contract Services	\$5,669	\$1,263	\$6,173	\$2,504	-\$1,123	\$5,050				-22%
Structural Audit	\$0	\$0	\$0	\$0	\$0	\$0				N/A
Water Protection	\$1,616	\$1,275	\$1,989	\$2,529	\$3,111	\$5,100				61%
Materials and Supplies										
Advertising	\$0	\$875	\$265	\$1,736	\$3,235	\$3,500				92%
Office Equipment and Supplies										
Kitchen Supplies and Equipment	\$988	\$925	\$1,166	\$1,835	\$2,534	\$3,700				68%
Office Supplies	\$73	\$75	\$73	\$149	\$227	\$300				76%
Professional Development										
Employee Travel - Accomodations	\$0	\$113	\$0	\$223	\$450	\$450				100%
Employee Travel - Meals	\$0	\$38	\$0	\$74	\$150	\$150				100%
Membership and Subscription Fees	\$0	\$688	\$224	\$1,364	\$2,526	\$2,750				92%
Professional Development	\$0	\$0	\$0	\$0	\$0	\$0				N/A
Salaries, Wages and Benefits										
Utilities	\$12,193	\$25,778	\$36,500	\$51,133	\$66,613	\$103,113				65%
Communication(phone, fax, intern)	\$644	\$1,230	\$1,429	\$2,440	\$3,491	\$4,920				71%
Fuel	\$0	\$125	\$0	\$248	\$500	\$500				100%
Heat	\$1,221	\$950	\$3,156	\$1,884	\$644	\$3,800				17%
Hydro	\$5,027	\$4,500	\$14,084	\$8,926	\$3,916	\$18,000				22%
Insurance	\$0	\$1,789	\$7,158	\$3,549	-\$2	\$7,156				0%
Waste Removal	\$697	\$625	\$1,138	\$1,240	\$1,362	\$2,500				54%
Vehicles and Equipment										
Mileage	\$0	\$75	\$0	\$149	\$300	\$300				100%

**2nd Quarter Financial Summary
Schedule 1 - Department Detail**

Description	Current Qtr		Quarterly		\$ Budget		% Budget	
	Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Total Budget	Remaining	Total
Expenditures Total	\$35,304	\$44,872	\$83,287	\$89,007	\$96,202	\$179,489		54%
Revenues								
Grants								
Recreation Conditional Grants	\$0	-\$1,292	\$0	-\$2,562	-\$5,167	-\$5,167		100%
Recoveries								
Other Recoveries	-\$686	-\$200	-\$850	-\$397	\$50	-\$800		-6%
User Fees, Licenses and Fines								
Advertising Sign	-\$189	-\$63	-\$252	-\$124	\$2	-\$250		-1%
Alf Hales Room	-\$2,108	-\$1,075	-\$3,573	-\$2,132	-\$727	-\$4,300		17%
Archie MacRobbie Hall - Non-Prime	-\$5,979	-\$2,500	-\$8,294	-\$4,959	-\$1,706	-\$10,000		17%
Archie MacRobbie Hall - Prime	-\$10,087	-\$4,250	-\$11,332	-\$8,430	-\$5,668	-\$17,000		33%
Bartenders	-\$4,670	-\$2,200	-\$5,360	-\$4,364	-\$3,440	-\$8,800		39%
Commercial Rentals	\$0	-\$188	\$0	-\$372	-\$750	-\$750		100%
Kitchen Facilities	-\$1,933	-\$625	-\$2,762	-\$1,240	\$262	-\$2,500		-10%
Licensed Events Using Patio	\$0	-\$100	\$0	-\$198	-\$400	-\$400		100%
Pop, Glasses, & Ice	-\$1,128	-\$500	-\$1,173	-\$992	-\$827	-\$2,000		41%
Revenues Total	-\$26,779	-\$12,992	-\$33,596	-\$25,770	-\$18,371	-\$51,967		35%
PCC Total	\$8,525	\$31,881	\$49,691	\$63,237	\$77,831	\$127,522		61%
Parls and Recreation Total	\$23,343	\$81,140	\$121,045	\$160,946	\$203,514	\$324,559		63%

Y | YMCA - YWCA of Guelph

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PD Day Camp
Friday, September 30, 2016

www.guelphy.org
130 Woodland Glen Dr.
Guelph, ON N1G 4M3
Building healthy communities
Charitable Registration No. 230934700001

If you require child care for the upcoming PD Day on **Friday, September 30, 2016**, [register today](#) for the PD Day Camp hosted at the Puslinch Community Centre, 23 Brock Road South Puslinch, Ontario N0B 2C0! Your child will enjoy a full-day of "Fantastic Fall Frenzy" fun at the Puslinch Community Centre! **(Please note that a bus departing from the Guelph Y will take our campers to and from the centre)**

Register Now!

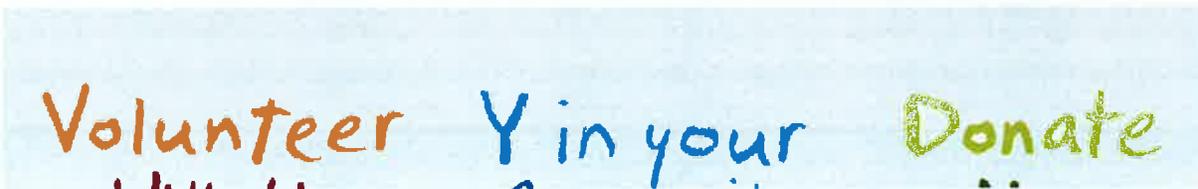
Please register by **Wednesday, September 28th, 2016 at midnight.**

If you have any questions, please contact our Camp Coordinator for the day, Amy MacKinlay, at 519-824-5150 ext. 262 or amymackinlay@guelphy.org.

We hope to see you next week!

Sincerely,

Your Guelph Y



With Us

Community

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Charitable registration No. 11930 6942 RR 0001

130 Woodland Glen Drive Guelph, ON N1G 4M3.
To contact us call (519) 824-5150 or e-mail contact@guelphy.org.

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