

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FIRE & RESCUE COMMITTEE MEETING

MINUTES

DATE: Monday, September 24, 2012

TIME: 1:30 P.M.

The Fire & Rescue Committee Meeting was held on the above date and called to order at 1:30 p.m. in the Council Chambers, Aberfoyle.

ATTENDANCE: All members of the Committee (with the exception of Michael Dailous).

OTHERS IN ATTENDANCE:

1. Councillor Ken Roth
2. Councillor Wayne Stokley
3. Fire Training Officer John Uptegrove
4. Fire Protection Officer Jason Benn

DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

ADOPTION OF THE MINUTES:

Motion No. 1: Moved by Jerry Schmidt and Seconded by Susan Fielding.

THAT: The Fire & Rescue Committee Meeting Minutes dated August 13, 2012, be and are hereby adopted as presented.

CARRIED.

BUSINESS ARISING OUT OF THE MINUTES:

1. **Analysis of Puslinch Satellite Fire Station Proposal**
 - Deputy Fire Chief Goode provided a Test Site Proposal to the Committee.
 - The proposal suggests doing a one year emergency response test in the west side of the Township starting January, 2013.
 - The test will provide accurate response numbers and will provide some insight into costs.
 - There are 7 firefighters residing in the area that would respond from the test site.
 - The location would be McClintock's Trailer Resort & Pro Shop. The large steel shed is secure, heated and there is parking available for firefighters.
 - The monthly rental would be \$300 or \$3,600 per year including utilities.

- Our insurance consultant has advised that there would be no extra costs incurred to our insurance premium.
- The first 6 month trial would have no effect on labour, fuel or other operational costs.
- The second half of the trial will have some effect to labour and fuel cost.
- Based on a 5 year average, it is estimated that Puslinch Fire & Rescue will respond with Cambridge Fire to 16 emergency call outs.
- The purpose of the test site is to be able to better clarify costs as well as lower response time.
- Steve advised that there are seven firefighters that live near Puslinch Lake that can drive the mini pumper.
- The mini pumper will not be used to respond to calls on Hwy #401 during the trial.
- Steve suggested the committee and council attend at site on October 4, 2012 at 9 a.m.
- Puslinch Fire & Rescue may look at hiring a University student to help with completing the strategic plan.
- Councillor Schmidt not in favour of spending \$50,000 for a consultant report.
- An internal audit would be sufficient. Everything has been done except the Satellite Station piece.
- Councillor Fielding felt that a consultant wasn't necessary as they probably wouldn't be able to tell us anything we don't already know.

The following recommendation was put forward by the Committee.

Motion No. 2: Moved by Steve Goode and seconded by Jerry Schmidt.

THAT: The Puslinch Fire & Rescue Committee does hereby recommend to Council that the Township of Puslinch enters into a contract with McClintock's Trailer Resort & Pro Shop to rent space for a mini pumper as a test satellite venue for the year 2013 to cover the Puslinch Lake area for a cost of \$3,600 annually in rent.

ITEMS FOR DISCUSSION:

1. Puslinch Satellite Fire Station Alternative Proposal

See Business Arising out of the Previous Minutes above.

2. AMCTO 2012 – Fire Marque

- Councillor Jerry Schmidt met a representative of Fire Marque at the AMO Conference.
- There is no cost to be part of the program. Fire Marque would take 30% of all claims recovered.
- Fire Chief Gordon advised that we currently have no method of recovering costs other than from insurance companies for motor vehicle accidents.
- We do not bill taxpayers for costs/service provided by the Fire Department other than through taxation.
- Deputy Chief Goode offered to canvas other fire departments to see who uses Fire Marque to recover costs.

The committee decided not to pursue this matter.

3. Social Media Policy

- Fire Chief Gordon is proposing the adoption of a Social Media Policy by the Fire Department.
- A draft form of the policy was provided.
- There was discussion about having a policy for all Township staff and bring forward at a Council meeting as well as it reviewed by HLB System Solutions and our solicitor.

NEXT MEETING

Tuesday, October 23, 2012 at 1:30 p.m.

NEW BUSINESS:

1. Councillor Fielding reminded committee members to start thinking about the capital budget.
2. Deputy Chief Goode will put together a synopsis of the three Fire Marshall reports.

CLOSED MEETING:

None.

UNFINISHED BUSINESS:

ADJOURNMENT:

The meeting was adjourned at 2:13 p.m.

Signed: _____
Susan Fielding, Chair

Secretary