

TOWNSHIP OF PUSLINCH
RECREATION COMMITTEE MEETING

MINUTES

Date: Tuesday, October 16th, 2012
Time: 7:00 p.m.

The Ninth Regular 2012 Recreation Committee meeting was held on the above date and called to order at 7:00 p.m. in the Council Chambers at the Township Office.

ATTENDANCE: All members of the Committee (except Cameron Tuck) were in attendance.

OTHERS IN ATTENDANCE:

Nil.

DISCLOSURE OF PECUNIARY INTEREST:

Nil.

ADOPTION OF THE MINUTES:

Motion #1: MOVED by Councillor Roth and SECONDED by Tom Jefferson;
THAT: The Minutes of the Eighth Regular 2012 Recreation Committee Meeting dated September 18th, 2012 be and are hereby adopted as presented.
CARRIED.

BUSINESS ARISING FROM MINUTES:

- i) Report on the Facility Tour prepared by Brenda Law. Some of the issues that arose from the report were as follows:
 - Council would like to have a tour of facilities (no date set)
 - Telfer Glen – has the walking path been cut back? – Yes.
 - Morriston Meadows – The hydro issue was because of the breaker.
 - June handed out an outline for each of the main facilities and what should be looked at. Colleen needs to fine the outline and give it to Brenda to have a look at
- ii) Tennis Club has agreed to contribute \$250.00 towards the purchase of the curbing for the parking lot.
- iii) Inside EDGE skating – Pamphlets were distributed to let the Committee members know that some activities will be starting in January 2012 – both gym and ice times.

NINTH REGULAR 2012 RECREATION COMMITTEE MEETING

- iv) June Williams looked at the facility in parry Sound and they use black mats (cattle mats). They are very heavy (100 lbs each) and about $\frac{3}{4}$ " thick with a pebbly surface and a grid pattern on the bottom. Raita Products will supply and install these mats or we can purchase them from TSC Stores and have them installed ourselves. Check with the Optimist Club for people who might be available to install them. Get a quote from Raita and compare TSC purchase price. Circulate quotes as soon as possible via email.
- v) Cupboards – Neil Smith has repaired cupboards sufficiently for now but new cupboards need to be looked at for 2013.
- vi) Roof repairs – Brenda was able to get two quotes. The first quote was from NedLaw at \$9700.00 and KMA Contracting at \$11,281.00. We should see some references. What kind of warranty does each Company provide? NedLaw appears to be the more thorough quote. Ask Brenda to make an inquiry re the two issues noted above and then proceed in consultation with Wayne. June will call Don Mackie.
- vii) Checklist – Colleen will fine tune the checklist and discuss with Brenda. Should have some discussion at the November meeting. The checklist could be completed twice a year – once at the beginning of the season and once at the end of the season.

ACCOUNTS FOR PAYMENT

- i) MOVED by June Williams and SECONDED by Tom Jefferson;
THAT: We acknowledge payment of the September 2012 statement of general expenses.
CARRIED.
 - We need to monitor the number of times the additional insurance was purchased; is it not compulsory to purchase this year; need to watch this very closely; is there a spot on the contract to decline purchase of the insurance
 - Is this the last year to pay for the field stripe and line painting for soccer?
- ii) MOVED by Councillor Roth and SECONDED by Margaret Hauwert;
THAT: We acknowledge payment of the September 2012 statement of ORC expenses.
CARRIED.
The Committee would like to know who authorized the installation of the waterline for the Farmer's Market – Brenda authorized this waterline. The Health Unit asked for it.
- iii) General ledger report was circulated, showing the amount spent up to the end of September.
- iv) Community Centre Rental Report for September 2012 was received.
- v) Optimist Recreation Centre Rental Report for September 2012 was received.

NINTH REGULAR 2012 RECREATION COMMITTEE MEETING

DELEGATION:

1. Nichole Caswell attended the meeting requesting a waiving of the rental fee for the ORC Gym for a Zumba fund raiser she is promoting. The Heart & Stroke would be the recipient of the funds. Ms. Caswell would hold this fund raiser in her regular time slot – Saturday, November 10, 2012 from 10:30 a.m.-11:30 a.m. Committee was in favour of donating the hour free of charge for this fund raiser. Let Richard know.

NEW BUSINESS:

- i) We collected a total of \$9805.00 in user fees from the various organizations in the Township. When will these organizations be holding their Annual General Meetings? What will we do with the user fees for next year?
MOTION by Councillor Roth and SECONDED by Margaret Hauwert;
THAT: we leave the User Fees at \$10.00 per resident and \$25.00 per non-resident for 2013.
CARRIED.
Send a letter to all organizations advising them of the user fees for next year and asking when their AGM's will be held. Look up the information about no longer paying for field stripe and line painting for soccer.
- ii) Check with the Fire Department regarding the requirement to keep the back gate cleared of snow for emergency access. If it is not a requirement, the snow ploughing should remain the same as last year.
- iii) Budget Items – Dave Sutton provided one item for capital expenditures in the future and Glenn Leachman provided a number of items, both the capital expenditures and the general budget.
Budget Meeting to be held on Monday, November 5th, 2012 at 7:00 p.m.
- iv) Future Direction:
 - June Williams - A request was made not to put the ice in the ORC until after the Santa Claus Parade and to allow the Optimist Club to use the ORC for Santa after the parade. We do not charge the Optimist Club for that day. Let Richard know. We need to come up with a way of charging and collecting fees for public skating. A used ticket machine would cost \$5700.00 plus supplies. We need to outline the role of the volunteers and for the part-time employees. Brenda is in charge of the employees.
 - Margaret Hauwert – co-ordinate the times that the school is coming to skate and when the Optimist Club is there; she needs to speak with Richard; the charge for the school last year was \$2.00/student; can it be a flat rate? Need to know how often the school wants the ice and then ask Richard to make a recommendation on how/what we should charge.
 - Tom Jefferson – We need to have the gutters cleaned at the PCC and the ORC. Speak to Richard about this.
 - Wayne Stokley – met with the Professor from Conestoga College; more information is to come from her; feasibility study to be done; student to have

NINTH REGULAR 2012 RECREATION COMMITTEE MEETING

- a placement as part of the program at the College; can develop a summer program and possibly run the program
- v) Tenders are to close on November 6th, 2012 regarding the washrooms/storage room at the Community Centre.
 - vi) Council passed a by-law to regulate smoking. Smoking is prohibited within a nine metre radius of all Township owned buildings except the patio area at the Community Centre. The proper signage needs to be installed before the by-law comes effective.

ADJOURNMENT:

Motion #4: MOVED by Tom Jefferson and SECONDED by Margaret Hauwert;
THAT: The Ninth Regular 2012 Recreation Committee does hereby
adjourn at 9:29 p.m.
CARRIED.

Chairman

Secretary

NEXT MEETING: Tuesday, November 20th, 2012
7:00 p.m.