



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FOURTEENTH REGULAR 2013 COUNCIL MEETING

**MINUTES**

**DATE:** Wednesday, June 19, 2013

**TIME:** 7:30 P.M.

The Fourteenth Regular 2013 Council Meeting was held on the above date and called to order at 7:30 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Jerry Schmidt  
Councillor Wayne Stokley

**STAFF IN ATTENDANCE:**

1. Donna Tremblay, Deputy Clerk
2. Betty Coburn, Deputy Treasurer
3. Don Creed, Director Public Works and Parks
4. Robert Gordon, Fire Chief
5. Karen Landry, CAO/Clerk

**OTHERS IN ATTENDANCE**

1. Karen Lever
2. Karen Harding
3. Ron Van Ootehen
4. Jim Watson
5. Pat Watson
6. Doug Smith
7. Carol DiMarco
8. Jean Smith
9. Hugh Fielding
10. Janice Marr
11. Kathy White
12. Jim Deverell
13. Henry Law

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

1. Councillor Roth disclosed a pecuniary interest with respect to item number 8(a) as he may have a similar request in the future. Councillor Roth left the Council Table and did not partake in any discussion or voting on the matter.

3. **ADOPTION OF THE MINUTES:**

Note: The following corrections were noted to the Minutes that were initially distributed with the Agenda package:

- Item 2.2 – Disclosure of Pecuniary Interest – Councillor Roth left the Council Table and did not partake in any discussions or voting on the matters.
- Item 7.3(a) – refer to item 2(2) regarding Disclosure of Pecuniary Interest – Councillor Roth



**Resolution No. 2013-100:** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting held June 5, 2013
- Closed Meeting held June 5, 2013

**CARRIED**

**4. BUSINESS ARISING OUT OF THE MINUTES:**

None

**5. COMMUNICATIONS:**

**1. Mill Creek Pit, Licence No. 5738**

- a) Correspondence from Dufferin Aggregates to Mr. Al Murray, Ministry of Natural Resources dated May 13, 2013 regarding Monthly Monitoring Report for April 2013, Mill Creek Pit, Licence #5738. Stan Denhoed, Harden Environmental Services, has advised that he has no comments.

**2. Puslinch Pit Licence No.17600**

- a) Correspondence from Groundwater Science Corp. to Colin Evans, CBM dated May 6, 2013 regarding Puslinch Pit – Licence No. 17600, April Monitoring Report. Stan Denhoed, Harden Environmental Services, has advised that he has no comments.

**3. Roszell Pit, CBM Aggregates, Licence No. 625189**

- a) Correspondence from GWS Ecological & Forestry Services Inc. to Township of Puslinch dated April 17, 2013.
- b) Dance Environmental Inc. 2012 Ecological and Aquatic Monitoring Report, Roszell Pit, Puslinch Township ARA Licence No. 625189 dated December 12, 2012.

Councillor Stokley questioned as to whether CBM had been provided the information with respect to the tree inventory and shrub inventory contained in GWS correspondence. Karen Landry CAO/Clerk advised that the Township forwarded the correspondence prepared by GWS to CBM, Dance and the Ministry. Staff will follow up with Dance and CBM regarding a response.

**4. Mini Lakes Mobile Home Community**

- a) Report from Stantec Consulting Ltd. to Township of Puslinch dated April 29, 2013 regarding Mini Lakes Mobile Home Community, Quarterly Monitoring Program – 1<sup>st</sup> Quarter 2013.
- b) Correspondence from Gamsby and Mannerow Engineers to Township of Puslinch dated May 31, 2013 – Report on Quarterly Monitoring Program – 1<sup>st</sup> Quarter 2013 report



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- c) Report from Stantec Consulting Ltd. to Township of Puslinch dated March 27, 2013, regarding Mini Lakes Mobile Home Community 2012 Operation and Maintenance Report.
- d) Correspondence from Gamsby and Mannerow Engineers to Township of Puslinch dated May 31, 2013 – Report on 2012 Operation and Maintenance Report.

Councillor Roth questioned as to why there was no time frame for the Owner to provide an update to the Township on how they plan to implement the operator's recommendations. Karen Landry, CAO/Clerk advised that the Township would make inquiries with respect to this and provide an update to Council.

5. **Intergovernmental Affairs**

- a) Various correspondences for review.

**Resolution No. 2013-101:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the correspondence items listed on the Council agenda from the June 19, 2013 Council meeting be received.

**CARRIED**

6. **DELEGATIONS**

1. Mr. Ted Laws – presentation – Senior of the Year Award.

Mayor and Members of Council presented Ted Laws with the 2013 Senior of the Year Award.

**\*Council recessed at 7:45 p.m. and resumed at 8:05 p.m.**

7. **REPORTS:**

1. **Puslinch Fire and Rescue Services**
  - (a) Puslinch Fire and Rescue Services Response Report for May 2013.
  - (b) Puslinch Fire and Rescue Services Payment Request – Expenses for May 2013.

Robert Gordon, Fire Chief, provided Council with a summary of the May 2013 Fire Response Report.

**Resolution No. 2013-102:** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

That Council hereby receives the Puslinch Fire and Rescue Services Response Report for May 2013; and

That Council hereby approves the Puslinch Fire and Rescue Services Expenses for May, 2013, in the amount of \$42,911.74.

**CARRIED**



## 2. Finance Department

- (a) Financial Report as of May 31, 2013.
- (b) Statement of Expenditures for the period ending May 31, 2013.
- (c) Budget Report by Department as of May 31, 2013.
- (d) Budget Report as of May 31, 2013.

**Resolution No. 2013-103:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby receives the following reports as information:

- Financial Report as of May 31, 2013.
- Statement of Expenditures for the period ending May 31, 2013.
- Budget Report by Department as of May 31, 2013.
- Budget Report as of May 31, 2013.

### CARRIED

- (e) Report FIN-2013-001 – Municipal Performance Measurement Program for 2012

**Resolution No. 2013-104:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Report FIN-2013-001 – Municipal Performance Measurement Program for 2012 be received for information; and

That staff forward a copy of the MPMP results to the Ministry of Municipal Affairs and Housing in accordance with the *Municipal Act*.

### CARRIED

## 3. Planning and Building Department

- (a) Report PD-2013-001 – Public Meeting – Rezoning Application – Rockway Holdings Ltd. – Roszell Rd. Part of Lot 1, Concession 3 – D14ROC

**Resolution No. 2013-105** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council hereby changes the date of its Regular Council meeting from August 21, 2013 to August 14, 2013.

### CARRIED

**Resolution No. 2013-106:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Report PD-2013-001 – Public Meeting – Rezoning Application – Rockway Holdings Ltd. – Rozell Rd. Part of Lot 1, Concession 3 – D14ROC be received; and

That Council authorize the holding of the Statutory Public Meeting on August 14, 2013 at 6:30 p.m. in the Council Chambers, Municipal Complex.

### CARRIED



8. **NOTICE OF MOTION:**

**\*refer to item 2(1) regarding Disclosure of Pecuniary Interest-Councillor Roth**

(a) Councillor Schmidt – Business Licensing of Refreshment Vehicles

**Resolution No. 2013-107:** Moved by Councillor Schmidt and  
Seconded by Councillor Stokley

WHEREAS the Township of Puslinch is experiencing an increase in the sale of food from a vehicle, cart or concession stand on public and private lands; and

WHEREAS the sale of food requires specific legislative obligations to be achieved such as compliance with Health and Zoning regulations; and

WHEREAS the Township wants to ensure consistent evaluation of requests in accordance with applicable legislation; and

WHEREAS Section 151 of the *Municipal Act* authorizes a municipality to provide for a system of licensing with respect to a business;

NOW THEREFORE be it resolved that Council directs staff to research and report back to Council on establishing a licensing system for refreshment vehicles; and

Further that staff report back to Council in September, 2013.

**CARRIED**

(b) Councillor Schmidt – Wind Turbines

**Resolution No. 2013-108:** Moved by Councillor Schmidt and  
Seconded by Councillor Roth

WHEREAS the Province is increasing control over future renewable energy projects to support municipalities and secure the Province's clean energy future; and

WHEREAS energy planners and developers will be required to work directly with municipalities to identify appropriate locations and site requirements for any future large renewable energy projects; and

WHEREAS the Township of Puslinch supports the steps taken by the Province to give municipalities a greater say over the location of new wind and solar farms; and

WHEREAS AMO has indicated changes to the siting of large renewable projects will require developers to work directly with municipalities to identify appropriate locations and site requirements for any future large renewable energy project; and

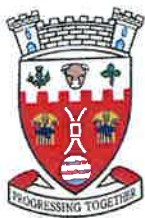
WHEREAS the Province will move to a procurement model for these large projects; and

WHEREAS AMO understands that consultation with municipalities to formulate a process will occur this summer; and

WHEREAS it is crucial to determine how developers will work directly with municipalities before contracts are awarded; and

WHEREAS AMO is also seeking clarity on the tools available to communities who are unwilling to host large renewable energy projects;





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NOW THEREFORE be it resolved that the Township of Puslinch supports the approach by the Province for greater local input and a focus on more willing communities; and

Further that the Township hereby requests the Province to thoroughly consult with municipalities and AMO to determine how developers will work directly with municipalities before contracts are awarded; and

Further that the Province provide clarity on the tools available to communities who are unwilling to host large renewable energy projects; and

Further that the Province be advised that the Township of Puslinch is unwilling to host large renewable energy projects without further information on the consultation process, property tax assessment and the tools available to communities who are unwilling to host large renewable energy projects.

**CARRIED**

(c) Notice of Motion to be considered at the July 17, 2013, Council Meeting

- Friends of Mill Creek Volunteer Appreciation Barbeque

Councillor Stokley advised Council that the Friends of the Mill Creek will be holding a volunteer appreciation barbecue at the Puslinch Community Centre on Wednesday, August 21, 2013, from 3:00 p.m. to 7:00 p.m. He will be bringing forward a Notice of Motion at the Council meeting to be held on August 14, 2013, with respect to a request that Council waive the fees associated with the rental of the Puslinch Community Centre.

9. **COMMITTEE MINUTES**

Committee of Adjustments March 12, 2013

**Resolution No. 2013-109:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council hereby receives the following minutes as information:

- Committee of Adjustment March 12, 2013

**CARRIED**

10. **ACCOUNTS FOR PAYMENT**

None.

11. **MUNICIPAL ANNOUNCEMENTS**

**Puslinch Optimist Club**

Councillor Roth advised Council that the Optimists will be holding their Canada Day pancake breakfast at the Puslinch Community Centre from 9:00 to 1:00 p.m. and fireworks display at dusk. The event is free to citizens of the Township of Puslinch in appreciation for the communities support throughout the year.

**Safe Communities (Wellington County)**

Mayor Lever advised Council that he will be attending the presentation of the Safe Communities award to the County of Wellington on Thursday, June 20, 2013.



**Puslinch Minor Soccer**

Mayor Lever advised Council that he attended the clubs barbecue and picture day on Saturday, June 8, 2013. The club has set another record for registration with 427 children registered for the 2013 season.

**12. CLOSED MEETING:**

Council was in Closed session from 8:25 pm to 9:18 pm

**Resolution 2013-110:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Council shall go into closed session under Section 239 of the Municipal Act for the purposes of:

- 1) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees- Recruitment Update .
- 2) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation and potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Construction Lien.
- 3) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees- Ontario Medal for Good Citizenship Award.

**CARRIED**

**Resolution 2013-111:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council move into open session.

**CARRIED**

12. (1) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees- Recruitment Updates.

**Resolution 2013-112:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Council receive the following:

Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees- Recruitment Updates.

**CARRIED**



12. (2) Confidential Verbal Report from Karen Landry, CAO /Clerk regarding litigation and potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Construction Lien

**Resolution 2013-113:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the following:

Confidential verbal report from Karen Landry, CAO /Clerk regarding litigation and potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Construction Lien; and

That staff proceed as directed.

**CARRIED**

12. (3) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees- Ontario Medal for Good Citizenship Award.

**Resolution 2013-114:** Moved by Councillor Roth and  
Seconded by Councillor Schmidt

That Council receive the following:

Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees- Ontario Medal for Good Citizenship Award; and

That staff proceed as directed.

**CARRIED**

12. **UNFINISHED BUSINESS:**

None.

13. **CONFIRMING BY-LAW:**

**Resolution 2013-115:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- By-Law **45/13** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 19<sup>th</sup> day of June, 2013.

**CARRIED**







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**14. ADJOURNMENT:**

**Resolution No. 2013-116:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding.

That Council hereby adjourns at 9:22 p.m.  
**CARRIED.**

  
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Dennis Lever, Mayor

  
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Karen Landry, CAO/Clerk