



Recreation Committee
Tuesday June 18, 2013
7:00 pm
Council Chambers, Aberfoyle

AGENDA

1. Call the meeting to order
2. Disclosure of Pecuniary Interest
3. Approval of Minutes –May 21, 2013
4. Delegations/Presentations - None
5. Regular Business
 1. Use of Township Lands – Puslinch Community Centre Grounds – Pilot Proposal - Council Resolution – June 5, 2013
 2. Curbs for Parking Lot at Community Center
 3. Round Tables and cart for moving the tables
 4. Repair of coat room wall
 5. Inspection of Township Parks.
 6. Trophy Book – Update
 7. YMCA/YWCA – brochure for Aberfoyle School
 8. Use of the Optimist Recreation Gym
6. Accounts for Payment
 - i) May 2013 (general)
 - ii) May 2013 (ORC)
 - iii) Community Centre Rental Report
 - iv) Optimist Recreation Centre Rental Report
7. Closed Meeting – None
8. Adjournment
9. Next Meeting – July 16, 2013 at 7:00 pm in the Council Chambers, Township of Puslinch.



MINUTES

MEMBERS PRESENT

Chair Councillor Fielding
Councillor Jerry Schmidt
Margaret Hauwert
Tom Jefferson
Cameron Tuck left at 7:40 p.m.
Daina Makinson

MEMBERS ABSENT

June Williams

TOWNSHIP STAFF

Karen Landry, CAO/Clerk
Don Creed, Director Public Works and Parks
Donna Tremblay, Deputy Clerk

OTHERS PRESENT

None.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

Moved by Cameron Tuck and Seconded by Daina Makinson REC-2013-001

That the Recreation Committee Minutes dated April 16, 2013 be approved.

CARRIED.



4. CLOSED MEETING

None.

5. DELEGATIONS/PRESENTATIONS

1. Ian Conlon – Regarding community based programming for children.

Ian Conlon and Lauryn Lapello, made a presentation to the committee regarding their company Gym Class. The presentation included an overview of the programs and services that they would be offering and proposed business plan to the Township.

The Committee requested that a copy of the presentation be forwarded to staff for their review and that staff report back to the Committee on their recommendations at a further meeting date.

2. Karen Landry, CAO – regarding the standardization of committee agendas and minutes.

Karen Landry made a presentation to the committee outlining many of the standards which are to be put into place with respect to Township Committees. She advised the Committee of standard wording with respect to minutes and passing of recommendations, a standard date for distribution and posting of the agenda, and a standard agenda.

Karen Landry provided an update on the Township's next steps with respect to bookings for both the Community Centre and Optimist Recreation Centre and staff reporting changes to the Deputy Clerk and Director of Public Works and Parks.



6. REGULAR BUSINESS

1. **Flooring Resolution** - The Committee discussed Council's resolution with respect to the hardwood flooring at the Puslinch Community Center. Chair Fielding, providing an explanation of the resolution and the next steps.

2. **Washroom Addition** – paint colour selection.

The Committee reviewed the colour samples provided and recommended that staff forward on their selection to the contractor of Seahorse 20YY 56/29.

Moved by Tom Jefferson and Seconded by Councillor Schmidt

That the paint colour selection for the washroom addition at the Puslinch Community Centre be "Seahorse 20YY 56/29."

CARRIED.

3. **Protective Caging for ORC** – Update.

Don Creed, Director Public Works and Parks advised the Committee that the protective caging had been installed.

4. **ORC Hours of Operation**

Don Creed, Director Public Works and Parks, provided the Committee with a summary of the summer hours for the ORC and that part-time summer staff had been hired to work the scheduled hours. He advised the Committee that the summer Sunday hour changes of 9:00 a.m. to 6:00 p.m. effective June 16, 2013. The Township will be utilizing parks staff in all areas including ground maintenance and assistance at the Puslinch Community Centre to keep staff busy. The CAO/Clerk advised that staff will be collecting stats in order to analyze feasibility usage.



3. Picnic Tables – Summary of Current Locations

Donna Tremblay, Deputy Clerk, provided the Committee members with a revised summary of the various locations of picnic tables. The Committee discussed the need for new picnic tables and the location of the tables. Tom Jefferson explained that a number of the tables can no longer be reused as replacement pieces for existing tables.

4. Ball Diamond Sponsorship/Ad Signage – Sample Policies

The Committee discussed the sample policies provided. Karen Landry, CAO Clerk, advised that staff could develop a draft policy and bring it back to committee for review and consideration. The committee recommended to staff that a draft policy with respect to ad signage be prepared for further review and discussion by the Committee at its July 16, 2013, meeting.

5. ACCOUNTS FOR PAYMENT

- i. April 2013 (general)
- ii. April 2013 (ORC)

Moved by Margaret Hauwert and Seconded by Councillor Schmidt

REC-2013-002

That the Recreation Committee acknowledge payment of the May 2013 statement of general expenses and Statement of ORC Expenses.

CARRIED.

- iii. Community Centre Rental Report for April 2013 was received.
- iv. Optimist Recreation Centre Rental Report for April 2013 was received.



6. NEW BUSINESS

Pucks – Cameron Tuck advised the committee that he had come across information on the Municipality of McDougall's website regarding a by-law the municipality had passed with respect to banning of pucks on their ice rinks which were made in another country as they were causing damage to the glass in their ice rinks. He will request a copy of the by-law from the municipality and provide further information to the Director of Public Works and Parks and Committee at a future date.

Pilot for Selling packaged foods at Community Centre Grounds – The

Committee discussed the need for repairs to the concession stand. They discussed the recent request to use the Township lands for this purpose. Karen Landry, CAO/Clerk, advised the committee of the next steps regarding the request, and indicated that council would be considering the proposal at their next council meeting on June 5, 2013.

Trophy Book – Update - Daina Makinson provided the committee with samples of the books available and pricing for the books. The Committee discussed where lists and individuals with knowledge of the various trophies could be located.

Motion Sensors for outdoor washrooms at Puslinch Community Centre – It was suggested by the Committee that in an effort to save costs, that staff should look into installing motion sensors in the washrooms accessible from the outside of the community centre.

YMCA/YWCA Summer programs – Margaret Hauwert advised the committee that Aberfoyle School had not received any information materials for Summer Camps to be held at the Puslinch Community Centre. The Committee requested from staff the



Puslinch Recreation Committee
Tuesday May 21, 2013
7:00 pm
Council Chambers, Aberfoyle

contact information of the individuals at the YMCA/YWCA who will be running the programs.

Aberfoyle Market Signage – The Committee inquired if the Market had obtained permission from the Township to erect a sign outside of the grounds of the Puslinch Community Center.

Archway for Community Garden - Don Creed, Director of Public Works and Parks advised that the archway into the community gardens will need to be replaced in the future.

7. **NEXT MEETING**

Tuesday, June 18, 2013 at 7:00 p.m. in the Council Chambers.

8. **ADJOURNMENT**

Moved by Daina Makinson and Seconded by Tom Jefferson REC-2013-003

The the fifth Regular 2013 Recreation Committee meeting does hereby adjourn at 8:58 p.m.

CARRIED.



RESOLUTION
MUNICIPAL COUNCIL
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

2013-

Date: June 5, 2013

Moved by: [Signature] Seconded by: [Signature]

That Report REC-2013-001 regarding the use of Township Lands – Puslinch Community Centre Grounds – Pilot Proposal be received; and

That Council hereby authorizes the use of the Puslinch Community Centre Grounds in the vicinity of the ball diamond to DarMax Inc. (Darlene Harrietha) on Thursday evenings from 6:00 p.m. to 10:00 p.m. for the period commencing June 6 to and including August 1, 2013, for the purpose of piloting the sale of prepackaged foods subject to the following:

- Submission of proof of notification to the Wellington Dufferin Guelph Public Health of the said activity;
- Submission of a "Certificate of Insurance" substantiating that DarMax Inc. has General Liability coverage in the amount of \$1,000,000.00 which includes notification to the Township in the event that the policy is cancelled.
- Submission of a letter acknowledging that the proponent is responsible for their inventory and equipment (e.g. table, food products)

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Schmidt				
Councillor Roth				
Mayor Lever				
Councillor Stokley				
Councillor Fielding				
TOTAL				

MAYOR: [Signature]

<input checked="" type="checkbox"/> CARRIED	<input type="checkbox"/> LOST
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PUSLINCH COMMUNITY CENTRE

April 2013	
Small Room	\$384.00
Large Room	\$1,955.55
Insurance	
Sign Rentals	\$0.00
Fence Rentals	\$0.00
Community Garden	\$0.00
Morrison Meadows Pavillion	\$0.00
TOTAL	\$2,339.55

Optimist Recreation Revenue

Date:	05/2013
Gymnasium	\$710.28
Rink Pad	\$2,928.98
Drink Machine	\$173.95
Total	\$3,813.21