



MINUTES

DATE: Wednesday, April 20, 2016

TIME: 6:15 p.m.

The April 20, 2016 Regular Council Meeting was held on the above date and called to order at 6:15 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Paul Creamer, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Robert Kelly, Chief Building Official

OTHERS IN ATTENDANCE

1. Doug Smith
2. Bev Wozinak
3. K. Lever
4. Gene and Marion Hunter
5. Douglas Stewart
6. Diane Paron
7. Paul Leombruni

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

3. ADOPTION OF THE MINUTES:

- (a) Special Council Meeting – March 31, 2016
- (b) Council Meeting – April 6, 2016
- (c) Closed Council Meeting – April 6, 2016

Resolution No. 2016-161: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (a) Special Council Meeting – March 31, 2016
- (b) Council Meeting – April 6, 2016, by amending Council Resolution No. 2016-143 to remove “at a cost of \$312.50” and replace it with the following “to a cost of \$312.50”. as amended
- (c) Closed Council Meeting – April 6, 2016

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

None.



5. **PUBLIC MEETINGS:**

1. **2016 Housekeeping Amendment to Zoning By-Law 19/85.**

***note this Public meeting will be held on Thursday, April 21, 2016 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

(a) Notice of Public Meeting

(b) Report- County of Wellington Planning Department – 2016 Housekeeping Amendment to Zoning By-Law 19/85 - Township wide Zoning By-Law Amendment dated February 18, 2016.

6. **COMMUNICATIONS:**

1. **Puslinch Baseball Diamonds**

(a) Correspondence from Mr. James Seeley regarding Puslinch Ball Diamonds dated March 30, 2016. ≠

Councillor Bulmer requested that a copy of the correspondence be provided to the Recreation Committee.

Resolution No. 2016-162: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the correspondence from Mr. James Seeley regarding Puslinch Ball Diamonds dated March 30, 2016.

CARRIED

2. **Request for Signage – Watson Rd. South – Wellington Rd. 34 & Hume Rd.**

(a) Correspondence from Diane Greene regarding cyclists on Watson Rd. dated March 31, 2016.≠

Resolution No. 2016-163: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the correspondence from Diane Green regarding cyclists on Watson Rd dated March 31, 2016.

CARRIED

3. **Request to Waive Fees/Use of Facilities**

(a) Correspondence from Optimist Club of Puslinch regarding use of Puslinch Community Centre on Saturday, October 22, 2016 for an Adult Spelling bee dated April 11, 2016.≠

Resolution No. 2016-164: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receives the correspondence from Mr. Vince Klimkosz regarding the Optimist Club of Puslinch use of the Puslinch Community Centre on Saturday, October 22, 2016 for an Adult Spelling bee dated April 11, 2016; and

That Council authorizes a 40% reduction in the rental rate of \$479.00 for the use of the Archie MacRobbie Hall on Saturday, October 22, 2016 from 9:00 a.m. to 4:00 p.m.; and



That Council request that staff work with the Optimist Club in promotion of the event including use of the electronic sign and Township website; and

That Staff advise the Optimist Club of Puslinch of the rental rate reduction and promotion of the event; and

That Staff advise the Optimist Club of Puslinch that altering the day of use from Saturday to Sunday would result in greater savings.

CARRIED

- (b) Correspondence from Aberfoyle Agricultural Society regarding use of Optimist Recreation Centre Rink Pad on Friday, September 9, 2016. #

Resolution No. 2016-165: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the correspondence from Mr. Vince Klimkosz regarding Agricultural Society Fall Fair request to use Optimist Centre Rink Pad on Friday, September 9, 2016; and

That Council approves the gratuitous use by the Agricultural Society Fall Fair of the Optimist Centre Rink Pad on Friday, September 9, 2016; and

That staff advise the Aberfoyle Agricultural Society of approval.

CARRIED

4. Nestle Waters Canada

- (a) Correspondence from Nestle Waters Canada regarding Aberfoyle Permit to Take Water Renewal Application dated April 12, 2016.

Councillor Stokley requested that the Township provide a comment that the time limit of the permit be for 5 years and not the requested 10 year limit.

Resolution No. 2016-166: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the correspondence from Nestle Waters Canada regarding the Aberfoyle Permit to Take Water Renewal Application dated April 12, 2016.

CARRIED

5. Burn Permit

- (a) Correspondence from Paul Leombruni dated April 12, 2016.

Resolution No. 2016-167: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the correspondence from Paul Leombruni dated April 12, 2016.

CARRIED



6. Intergovernmental Affairs#

(a) Various correspondence for review.

Resolution No. 2016-168: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the correspondence items listed on the Council Agenda for April 20, 2016 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

1. Ms. Daina Makinson, Puslinch Recreation Committee Member and Mr. Neil Arsenault, Puslinch Library Branch Supervisor regarding presentation and future location of Township of Puslinch Trophy Book.

Ms. Makinson provided those in attendance with a history of the development of the book and thanked past and present members of the Recreation Committee, staff and the photographer, Holly Land for their assistance in development of the book.

Mr. Arsenault provided thanks to the Recreation Committee for development of the trophy book. Mr. Arsenault advised that the Puslinch Library will catalogue and it will be added to the reference section and will remain at the Puslinch Library Branch for viewing.

2. Mr. Gary Will - Presentation – 2016 Puslinch Volunteer of the Year Award

Mayor and Members of Council presented Mr. Gary Will with the 2016 Puslinch Volunteer of the Year Award.

CARRIED

3. Ms. Sally Slumskie, Partner and Mr. Thomas DiCarlo, Manager at BDO Canada LLP regarding 2015 Township of Puslinch Financial Statements.

Resolution No. 2016-169: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the presentation from Ms. Sally Slumskie, Partner and Mr. Thomas DiCarlo, Manager at BDO Canada LLP regarding 2015 Township of Puslinch Financial Statements; and

That Council receive the Final Year End Letter to Council regarding the Audit of the amended Financial Statements for the year ended December 31, 2015, from BDO Canada LLP dated April 20, 2016.

CARRIED

4. Mr. Vince Klimkosz regarding Agricultural Society Fall Fair request to use Optimist Centre Rink Pad on Friday, September 9, 2016 and Optimist Club of Puslinch Adult Spelling Bee on Saturday, October 22, 2016.

Mr. Klimkosz advised that he was unable to attend the meeting.



8. REPORTS:

1. **Puslinch Fire and Rescue Services**

- (a) Puslinch Fire and Rescue Services Monthly Report – March, 2016

Resolution No. 2016-170: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Puslinch Fire and Rescue Services Response Report for March, 2016.

CARRIED

2. **Finance Department**

- (a) BDO Canada LLP Final Report to Members of Council dated April 20, 2016 and The Corporation of the Township of Puslinch Draft Financial Statements for the year ended December 31, 2016. ≠

See Agenda Item 7.3

- (b) Report FIN-2016-008 – 2016 First Quarter Financial Summary.≠

Resolution No. 2016-171: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive Report FIN-2016-008 1st Quarter Financial Summary.

CARRIED

3. **Administration Department**

- (a) Report - Wellington Source Water Protection –Kyle Davis, Risk Management Official regarding Source Protection Contract Position dated April 1, 2016.≠

Council requested clarification from Mr. Davis with respect how time will be monitored between the duties of the position, which municipalities will be contributing funds for the position and whether funding will be available should the necessity of the position become full-time after the Source Protection Municipal Implementation Funding (SPMIF) is no longer available to the municipalities.

Karen Landry CAO/Clerk advised that she has spoken with Mr. Davis regarding the contract position, Mr. Davis has advised that given the scope of work involved with implementation of source protection program that there is an immediate need for the contract position and that Mr. Davis is aware that should the need be for a full-time position after the contract period that he will be required to return to Council with a further report.

Resolution No. 2016-172: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Report from Wellington Source Water Protection –Kyle Davis, Risk Management Official regarding Source Protection Contract Position dated April 1, 2016.

CARRIED



4. Planning and Building Department

- (a) Report - County of Wellington Planning Department – Amending By-Law D14/COL (Coles Label It!) Zoning By-Law Amendment - 6691 Ellis Road (Part Lot 8, Concession 2), Puslinch.≠

Councillor Bulmer requested that the Puslinch Heritage Committee be thanked for their review and comments towards the application.

Resolution No. 2016-173: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Report from the County of Wellington Planning Department – Amending By-Law D14/COL (Coles Label It!) Zoning By-Law Amendment - 6691 Ellis Road (Part Lot 8, Concession 2), Puslinch; and

That Council enact a by-law to amend By-Law Number 19/85, as amended, by rezoning Part of Lot 8, Concession 2, from Agricultural (A) Zone to AGRICULTURAL SITE SPECIFIC (A-63) ZONE and (A-64) ZONE, as specifically outlined in the draft Zoning By-Law Amendment prepared by the County of Wellington dated March 22, 2016.

CARRIED

- (b) Chief Building Official Report – March 2016 ≠

Resolution No. 2016-174: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Chief Building Official Report for March, 2016.

CARRIED

5. Roads & Parks Department

None.

6. Recreation Department

None.

7. Mayor's Updates

- (a) The Treatment of Confidential Information.

Mayor Lever expressed his concerns to members of council regarding the release of confidential information council received regarding the announcement of the Highway 6 By-Pass project.

9. NOTICE OF MOTION:

None.

10. COMMITTEE MINUTES

- (a) Planning & Development Advisory Committee – March 8, 2016
(b) Committee of Adjustments – March 8, 2016



Resolution No. 2016-175: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby receives the following minutes as information:

- (a) Planning & Development Advisory Committee – March 8, 2016
- (b) Committee of Adjustments – March 8, 2016

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

COP Committee

Councillor Stokley advised that he attended the presentation from CAA on distracted driving at Duff's Church on April 13, 2016. Councillor Fielding advised that she attended the presentation from the Wellington Dufferin Guelph Public Health Nurse on alcohol issues in the Township. Councillors Stokley and Fielding indicated that they were informative presentations and the event was well attended.

Recreation Committee Meeting

Councillor Stokley advised that there will be recommendations coming forward to Council from the April 19, 2016 Recreation Committee with respect to a delegations from Graham Williams and his request for a basketball Court at Boreham Park and the YMCA/YWCA of Guelph with respect to developing a relationship with the Township to provide March Break and Professional Development Day Camps as well as adult programming and pickle ball.

Green Legacy Tree Distribution Day

Councillor Bulmer advised that Green Legacy Tree Distribution Day will be taking place on Saturday, April 23, 2016 at the Green Shed on the Puslinch Community Centre Grounds. The event starts at 8:00 a.m. and donations for the food bank are welcomed. Councillor Bulmer advised that Councillor Stokley will be assisting with distribution of the trees.

Optimist Club of Puslinch Roadside Clean Up Day

Councillor Bulmer advised that the Optimist Club of Puslinch will be holding the Roadside Clean Up day on Saturday, May 7th. Councillor Bulmer acknowledged the efforts of township staff with the event including the production of the promotional flyer.

CANWarn Training

Councillor Roth advised that both himself and Karen Landry, CAO/Clerk attended a Emergency Management Training session with respect to CANWarn Training at the Aboyne Hall on Friday, April 15, 2016.

Rotary Club – South Guelph - Volunteer Award Presentation

Mayor Lever advised that he attended the Rotary Club of South Guelph Volunteer Awards Presentation on Sunday, April 10, 2016. Mayor Lever advised that there were 10 groups who received awards with the Puslinch Pioneer and Sunrise Equestrian Centre receiving awards. Mayor Lever advised that each of the 10 award recipients were requested to bring 10 volunteers to the awards ceremony and each award winner received a \$1,000 donation to their organization.



Community Based Strategic Plan

Karen Landry, CAO/Clerk advised that the Township has received the final copy of the Community Based Strategic Plan. Ms. Landry advised that a copy of the Plan would be posted to the township's website on Monday, April 25th and that a presentation will be made at the May 18th Council meeting by the Consultant. Township staff will be advising all parties who requested that they be notified once the final plan was available.

12. UNFINISHED BUSINESS

None.

13. CLOSED MEETING

**Council was in closed session from 6:17 p.m. to 6:41 p.m.
Council recessed from 6:42 p.m. to 7:00 p.m.**

- (a) Confidential Verbal Report from Karen Landry regarding litigation or potential litigation, advice that is subject to solicitor- client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – Plan 386.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – 2016 Ontario Senior of the Year Nominations.

Resolution No. 2016-176: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report from Karen Landry regarding litigation or potential litigation, advice that is subject to solicitor- client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – Plan 386.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – 2016 Ontario Senior of the Year Nominations.

CARRIED

Resolution No. 2016-177: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council move into open session.

CARRIED



- (a) Confidential Verbal Report from Karen Landry regarding litigation or potential litigation, advice that is subject to solicitor- client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – Plan 386.

Resolution No. 2016-178: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Verbal Report from Karen Landry regarding litigation or potential litigation, advice that is subject to solicitor- client privilege, including communications necessary for that purpose and a proposed or pending acquisition or disposition of land by the municipality or local board – Plan 386; and

That staff proceed as directed.

CARRIED

- (b) Confidential Verbal report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.

Resolution No. 2016-179: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Confidential Verbal report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.

CARRIED

- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – 2016 Ontario Senior of the Year Nominations

Resolution No. 2016-180: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – 2016 Ontario Senior of the Year Nominations; and

That staff proceed as directed.

CARRIED

14. **BY-LAWS:**

- (a) A by-law to amend By-law 19/85, as amended by rezoning Part of Lot 6, Concession 1, from Agricultural (A-43) Zone to the Agricultural (A) Zone–Todd Noonan and Debbie McIntosh– **Resolution No. 2016-152.**
- (b) A by-Law to authorize the Mayor and Clerk to execute an Agreement with Her Majesty The Queen in Right of Canada regarding a Contribution Agreement for the Canada 150 Community Infrastructure Program (“CIP 150”). **Resolution No. 2016-229**
- (c) A by-law to authorize the Mayor and Clerk to execute an Agreement with the YMCA-YWCA of Guelph – 2016 Summer Camp. **Resolution No. 2016-095.**

Resolution 2016-181: Moved by Councillor Stokley and



Seconded by Councillor Fielding

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) By-law **025/16** being a by-law to amend By-law 19/85, as amended by rezoning Part of Lot 6, Concession 1, from Agricultural (A-43) Zone to the Agricultural (A) Zone—Todd Noonan and Debbie McIntosh.
- (b) By-Law **026/16** being a by-law to authorize the Director of Finance/Treasurer to execute an Agreement with Her Majesty The Queen in Right of Canada regarding a Contribution Agreement for the Canada 150 Community Infrastructure Program ("CIP 150").
- (c) By-Law **027/16** being a by-law to authorize the Mayor and Clerk to execute an Agreement with the YMCA-YWCA of Guelph – 2016 Summer Camp.

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2016-182: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law **028/16** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20th day of April, 2016.


CARRIED

16. ADJOURNMENT:


Resolution No. 2016-183: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby adjourns at 8:38 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO/Clerk