



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
2016 COUNCIL MEETING

A G E N D A

DATE: Wednesday, December 7, 2016

CLOSED MEETING: 12:30 P.M.

REGULAR MEETING: 1:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS** ≠
 - a. Confidential Report ADM-2016-022- Citizen Appointments to the Planning and Development Advisory Committee regarding personal matters about an identifiable individual including municipal or local board employees. * Report is being provided as information at this time – applications to be evaluated on December 21, 2016.
4. Adoption and Receipt of Minutes of the Previous Meeting.≠
 - (b) Council Meeting – November 23, 2016
 - (c) Closed Council Meeting – November 23, 2016
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**
7. **COMMUNICATIONS**
 1. Financial Indicator Review
 - a. Correspondence from the Ministry of Municipal Affairs and Housing.
 2. Request for discount on booking fee from the Global Vets 2017 Committee.
 - a. Correspondence dated November 23, 2016.
 3. ARB Fee increase
 - a. Correspondence from the Environment and Land Tribunals dated November 24, 2016
 4. Environmental Registry Alert
 - a. Noor Associates Ltd. 7456 McLean Road



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5. Freedom Mobile, Community notification for a Telecommunication tower.
 - a. Correspondence received November 29, 2016.
6. Comments on the proposed Ontario Regulation “ Taking Groundwater to Produce Bottled Water”
 - a. Correspondence from Stan Denhoed, Harden Environmental dated November 30, 2016.

7. **Intergovernmental Affairs** ≠

(a) Various correspondence for review.

8. **DELEGATIONS / PRESENTATIONS** ≠

1:05 P.M. Puslinch Lake Conservation Association with respect to a grant request for \$25,000 in support of lake dredging ≠

9. **REPORTS**

1. **Puslinch Fire and Rescue Services**

None

2. **Finance Department** ≠

- (a) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358 – Municipal Act ≠
- (b) FIN-2016-029 2017 User Fees and Charges By-law

3. **Administration Department** ≠

- (a) Wellington County Report with respect to the Emergency Management Program Report for 2016 ≠
- (b) Wellington County Report with respect to the Emergency Response Plan Amendment Number 3 ≠
- (c) Wellington County Report with respect to the Puslinch Township Annual Exercise After Action Report. ≠



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- (d) Wellington County Report with respect to the Strategic Direction for Emergency Management Programs~~≠~~
- (e) 2017 Township Council and Budget Meeting Dates
 - i. Meeting schedule provided as information at this time. Any proposed changes to the schedule can be addressed at the December 21, 2016 Council Meeting. ~~≠~~
- (f) Report ADM-2016-023 Council Appointments to Committees~~≠~~
- (g) Report ADM-2016-024 Appointment of Closed Meeting Investigator
- (h) Report ADM-2016-025 Acting Mayor Schedule

4. **Planning and Building**

- (a) Chief Building Official Report – November 2016 ~~≠~~
- (b) Report PD-2016-033 Telecommunication Application File A12/ROG – Rogers Communications Inc. 45 metre Tower, Plan 131, Part Lot 3, West of Blind Line, located on Arkell Road and Victoria Road.

5. **Roads & Parks Department**

None.

6. **Recreation Department**

None.

7. **Mayor's Updates**

None.

10. **NOTICES OF MOTION**

None.

11. **COMMITTEE MINUTES**



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- a. Recreation Committee Minutes dated October 18, 2016
- b. Public Meeting Minutes dated November 10, 2016 Zoning Amendment File D14/ONT 1340464 Ontario Ltd (Weber) 4576 Wellington Road 32

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS ≠**

- (a) 083-16 Being a by-law to Appoint a Closed Meeting Investigator (As per Item 9(3)(g))

15. **CONFIRMING BY-LAW ≠**

- (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.

16. **ADJOURNMENT ≠**



MINUTES

DATE: Wednesday, November 23, 2016

CLOSED MEETING: 6:00 P.M.

REGULAR MEETING: 7:00 P.M.

The November 23, 2016 Regular Council Meeting was held on the above date and called to order at 6:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Don Creed, Director of Public Works and Parks
3. Robert Kelly, Chief Building Official
4. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Gerie McCauley
2. Sally Prior
3. Mary Lawrence
4. Bev McQuain
5. John Lawrence
6. Marcel Pruski
7. Jeff Buisman
8. Gay Kukovica
9. Luke Kukovica
10. Jessica Goyda
11. Stephen Goyda
12. John Slood
13. Tony Mihocas
14. Dave Prior
15. Josh Fraser

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Bulmer declared a pecuniary interest with respect to Item 3(a) - Confidential Verbal Report from Karen Landry, CAO/Clerk regarding the security of the property of the municipality or local board, with respect to 23 Brock Road. Councillor Bulmer left Council Chambers and was not present for any discussions on the matter.

3. **CLOSED MEETING**

Council was in closed session from 6:02 p.m. to 6:54 p.m.

Council recessed from 6:54 p.m. to 7:00 p.m.

Resolution No. 2016-417:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding the security of the property of the municipality or local board, with respect to 23 Brock Road.**



- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Development agreements.
- (d) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – 599 Arkell Road
- (e) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations – Organizational review.

CARRIED

Resolution No. 2016- 418:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

THAT Council move into open session.

CARRIED

Council resumed into open session at 6:54 p.m.

Resolution No. 2016- 419:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the:

- a. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding the security of the property of the municipality or local board, with respect to 23 Brock Road.
- b. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Road 36 - Normal Farm Practices Board Hearing
- c. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Development agreements
- d. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose – 599 Arkell Road
- e. Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations – Organizational review.

And that staff proceed as directed.

CARRIED

4. ADOPTION OF THE MINUTES:

- (a) Council Meeting – November 9, 2016
- (b) Closed Council Meeting – November 9, 2016

Resolution No. 2016- 420:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis



That the minutes of the following meetings be adopted as written and distributed:

- (a) **Council Meeting – November 9, 2016**
- (b) **Closed Council Meeting – November 9, 2016**

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

- a. Ontario taking action to take water.

Karen Landry, CAO/Clerk sought clarification from Council with respect to additional information sought on the Ontario action to take water.

Council requested that Stan Denhoed, Harden Environmental provide a submission on behalf of the Township to the Ministry of the Environment with respect to the Moratorium - Permit to Take Water for Water Bottling EBR Registry Number 012-8783 at a cost of \$800.

6. PUBLIC MEETINGS:

None

7. COMMUNICATIONS:

- 1. Ontario Municipal Partnership Fund municipal allocations 2017
 - (a) Correspondence from the Ministry of Finance dated November 10, 2016
 - (b) Correspondence from AMO dated November 10, 2016
- 2. Monthly Monitoring Report, Mill Creek Pit, License #5738, 7115 Concession 2
 - a. Correspondence from Dufferin Aggregates dated November 10, 2016
- 3. Mini Lakes Groundwater and Surface Water Quarterly Monitoring Report – Q3
 - a. Correspondence from Burnside dated November 3, 2016
- 4. Township Staff
 - a. Correspondence from David Deacon, dated November 7, 2016
- 5. Notification of Application for Permit to Take Water, Mini Lakes Condominium Community
 - a. Correspondence from the Ministry of the Environment dated November 9, 2016
- 6. Expansion of the Greenbelt Plan Area
 - a. Correspondence from Ted Arnott, Wellington-Halton Hills MPP
- 7. **Intergovernmental Affairs**

Various correspondence for review.

Resolution No. 2016- 421:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

THAT the Council for the Township of Puslinch supports Bill 9 which states that all stroke victims receive care regardless of their age;

And that a copy of the resolution be sent to the Minister of Health and Long Term Care.

CARRIED

Councillor Bulmer requested that Item #4, the correspondence with respect to Treaties Recognition Week be included on the next Heritage agenda.



Resolution No. 2016- 422:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for November 23, 2016 Council meeting be received.

CARRIED

DELEGATIONS/PRESENTATIONS

Resolution No. 2016- 423:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

THAT Council waives the procedural by-law to allow the following residents to speak with respect to PD-2016-031 Site Plan Agreement – Sloom Construction Ltd:

- **Marny Mason and Marcel Pruski**

CARRIED

The following delegations address Council with respect to Staff Report PD-2016-031 Site Plan Agreement – Sloom Construction Ltd:

7:15 p.m. – Jeff Buisman, van Harten

Jeff Buisman provided an overview of the site plan approval and noted that all obligations have been met.

7:25 p.m. – Stephen and Jessica Goyda

Stephen and Jessica Goyda provided an overview of the proposal, including an overview of the work that has been done to get to site plan stage. An overview of future steps was also provided.

7:35 p.m. – Michael Oosterveld

Michael Oosterveld notified Council of his support for Staff Report PD-2016-031, including an overview of the positive impacts on the community.

7:45 p.m. – Luke Kukovica

Luke Kukovica notified Council of his support for Staff Report PD-2016-031 including an overview of the positive impacts on the community.

7:55 p.m. – Gay Kukovica

Gay Kukovica notified Council of her support for Staff Report PD-2016-031 including an overview of the positive impacts on the community.

8:05 p.m. – Wayne Hodges

Wayne Hodges notified Council of his opposition to Staff Report PD-2016-031, including:

- Concerns with the proposed sewage system, the liquor license application, a past oil spill, the cost of retaining Township lawyers and overall lack of trust with the applicant.

8:15 p.m. – David Prior

David Prior notified Council of his opposition to Staff Report PD-2016-031, including:

- Endangerment of safety.



- Site plan requirements have not been met, including the lack of well sign offs and nitrate impact assessment.
- Concerns with the proposed sewage system and impact on own well.
- Concerns with the correctness of the records, including the incorrect location of the well.
- Non conformity with the Building Code.
- Lack of trust with the applicant.

8:25 p.m. – Sally Prior

Sally Prior notified Council of her opposition to Staff Report PD-2016-031 due to negative impacts on her property and inquired whether Council had been provided with the correspondence from her solicitor dated November 18, 2016.

Karen Landry, CAO/Clerk advised that the Township did receive correspondence from the solicitor.

8:35 p.m. – Geraldine McCauley

Geraldine McCauley notified Council of her opposition to Staff Report PD-2016-31, including:

- Concerns with the sewage system and impacts on her property, the garbage disposal, the proposed parking and impacts to her property value.

8:45 p.m. – John Slood

John Slood notified Council of his support for Staff Report PD-2016-031 including:

- Overview of proposal and future plans.
- Overview of proposed seating, proposed septic system, proposed grading, relocation of Slood Construction, garbage removal, and overall efforts to alleviate neighbor concerns.

8:55 p.m. - Marcel Pruski

Marcel Pruski notified Council of his opposition to Staff Report PD-2016-031, including concerns with parking, the legal costs, the liquor license, the septic system and the overall safety to the community.

Resolution No. 2016- 424:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council receives the following presentation with respect to Staff Report PD-2016-031 Site Plan Agreement – Slood Construction Ltd:

- **Jeff Buisman, van Harten**
- **Stephen and Jessica Goyda**
- **Michael Oosterveld**
- **Luke Kukovica**
- **Gay Kukovica**
- **Wayne Hodges**
- **David Prior**
- **Sally Prior**
- **Geraldine McCauley**
- **John Slood**
- **Marcel Pruski**

CARRIED



Resolution No. 2016- 425:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

THAT Council receives the following correspondence with respect to Staff Report PD-2016-031 Site Plan Agreement – Sloom Construction Ltd:

- E-mail from Daniel and Krista Taaffee dated November 21, 2016
- E-mail from Alex MacKinnon dated November 21, 2016

CARRIED

8. REPORTS:

1. Puslinch Fire and Rescue Services

None

2. Finance Department

None

3. Administration Department

None

4. Planning and Building Department

- (a) Report PD-2016-031 Site Plan Agreement – Sloom Construction Ltd., property described as Rear Part Lot 7, Concession 9, municipally known as 599 Arkell Road, Township of Puslinch.

Resolution No. 2016- 426:

Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Report PD-2016-031 regarding the Sloom Construction Ltd., property described as Rear Part Lot 7, Concession 9, municipally known as 599 Arkell Road, Township of Puslinch, be referred to staff for additional information, including:

- That curbing be included on the south edge of the lot as a site plan requirement;
- That confirmation of the well location on Prior lands be obtained;
- The nitrate analysis capabilities of the proposed system be obtained with a recommendation from the Township's consultant that takes into consideration the background level;
- Clarification from GM BluePlan Engineering with respect to their statement "We are generally in agreement with the contents of the Stormwater Management Brief."
- Confirmation that a review based on a five year storm water is sufficient;
- GM BluePlan Engineering review of septic permit.

CARRIED

- (b) Report PD-2016-032 Telecommunication Application File A12/MET – Metrolinx, Greater Toronto Transit Authority, Plan 847, Part Block 1, RP61R8973, Parts 3- 4, located on Wellington Road 46

Resolution No. 2016- 427:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report PD-2016-032 regarding Telecommunication Application File A12/MET – Metrolinx, Greater Toronto Transit Authority, Plan 847, Part Block 1, RP61R8973, Parts 3- 4, located on Wellington Road 46, be received; and



That Council authorize the release of the Concurrence Report to Industry Canada regarding the proposed 80 metre Metrolinx Communication Tower.
CARRIED

- (c) Wellington County Report- Ontario Municipal Board Review - Comments on Proposed Changes

Resolution No. 2016- 428: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Puslinch Council receives the Wellington County Report on the Ontario Municipal Board Review;

AND THAT Council supports the resolution as outlined in the report.
CARRIED

- (d) Wellington County Report- Bill 39- The Aggregate Resources and Mining Modernization Act, 2016

Resolution No. 2016- 429: Moved by Councillor Roth and
Seconded by Councillor Bulmer

THAT Puslinch Council receives the Wellington County Report on Bill 39- The Aggregate Resources and Mining Modernization Act, 2016;

AND THAT Council supports the resolution as outlined in the report.
CARRIED

5. Roads & Parks Department

None

6. Recreation Department

None

7. Mayor's Updates

None

9. NOTICE OF MOTION:

- a. Mayor Lever- Municipal Election Act- signatures of 25 supporters

Resolution No. 2016- 430: Moved by Councillor Fielding and
Seconded by Councillor Bulmer

WHEREAS the Ministry of Municipal Affairs has implemented a new requirement that anyone wishing to run for office on a Council must submit the signature of 25 voters supporting the nomination;

AND WHEREAS in many small municipalities it has become increasingly difficult to attract councillors and this requirement will discourage qualified and new candidates;

AND WHEREAS in rural communities accessibility is even more difficult and infringes Ontarians with Disabilities Act (AODA);

AND WHEREAS the Province has stated that they want to encourage more local decision making.



NOW THEREFORE BE IT RESOLVED THAT the Township of Puslinch request the Province to re-evaluate this requirement and allow it to be an optional local decision to avoid negative consequences to many municipalities;

AND FURTHER THAT this resolution be circulated to the Minister of Municipal Affairs, the Association of Municipalities of Ontario.

CARRIED

b. Mayor Lever- Closing of the Fiscal gap

Resolution No. 2016- 431:

Moved by Councillor Roth and
Seconded by Councillor Sepulis

WHEREAS recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

AND WHEREAS infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

AND WHEREAS a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;

AND WHEREAS the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

AND WHEREAS this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

AND WHEREAS if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

AND WHEREAS Ontarians already pay the highest property taxes in the country;

AND WHEREAS each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

NOW THEREFORE BE IT RESOLVED that this Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

CARRIED

10. **COMMITTEE MINUTES**

- a. Heritage Committee Minutes – September 26, 2016
- b. Planning and Development, Committee of Adjustment Minutes – October 11, 2016
- c. Planning and Development Minutes – October 11, 2016

Resolution No. 2016- 432:

Moved by Councillor Bulmer and
Seconded by Councillor Roth



That the minutes of the following meetings be received:

- a. Heritage Committee Minutes – September 26, 2016
- b. Planning and Development, Committee of Adjustment Minutes – October 11, 2016
- c. Planning and Development Minutes – October 11, 2016

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

- (a) Councillor Fielding notified Council that she attended the Puslinch Lake Conservation Association meeting with Councillor Sepulis.
- (b) Councillor Fielding notified Council that she attended the Hamilton Conservation meeting and that the draft budget came in it at 1.8%.
- (c) Mayor Lever notified Council that the Remembrance Day ceremonies were well attended.
- (d) Mayor Lever notified Council that he attended the Premier's Awards for Agri-Food Innovation Excellence.

12. UNFINISHED BUSINESS

13. BY-LAWS

14. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2016- 433:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 081/16 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 23rd day of November, 2016.

CARRIED

15. ADJOURNMENT:

Resolution No. 2016- 434:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council hereby adjourns at 9:43 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

FINANCIAL INDICATOR REVIEW

(Based on 2015 Financial Information Return)

Puslinch Td (Wellington Co)

Date Prepared: 22-Nov-16

Tier: Lower Tier

MSO Office: Western Ontario

MAH Code: 75612

Prepared By: Spencer Sandor

MUNID: 23001

REV Code: 2301

FINANCIAL INDICATORS

Indicator	Ranges	Actuals	South - LT - Counties - Rural		Level of Challenge	
			Median	Average		
Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees	Low: > -50% Mod: -50% to -100% High: < -100%	2011	30.9%	26.0%	20.2%	LOW
		2012	52.7%	34.3%	26.3%	LOW
		2013	61.3%	30.6%	31.5%	LOW
		2014	78.3%	32.2%	31.2%	LOW
		2015	86.1%	34.0%	32.1%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Operating Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2011	22.6%	47.2%	52.1%	LOW
		2012	34.6%	49.5%	54.3%	LOW
		2013	39.9%	50.7%	55.2%	LOW
		2014	46.3%	53.3%	57.9%	LOW
		2015	58.0%	54.9%	61.3%	LOW
Debt Servicing Cost as a % of Total Operating Revenue	Low: < 5% Mod: 5% to 10% High: > 10%	2011	2.7%	3.0%	4.0%	LOW
		2012	2.3%	3.4%	3.9%	LOW
		2013	2.3%	3.4%	4.0%	LOW
		2014	2.0%	3.1%	3.7%	LOW
		2015	2.1%	3.0%	3.6%	LOW
Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2011	6.7%	10.7%	11.5%	LOW
		2012	6.1%	10.6%	11.4%	LOW
		2013	6.9%	10.6%	11.6%	LOW
		2014	5.3%	10.3%	11.3%	LOW
		2015	4.6%	9.9%	10.6%	LOW
Total Cash and Cash Equivalents as a % of Operating Expenses	Low: > 10% Mod: 5% to 10% High: < 5%	2011	38.0%	36.2%	39.9%	LOW
		2012	88.6%	38.4%	43.6%	LOW
		2013	73.8%	44.3%	47.1%	LOW
		2014	79.5%	43.9%	47.7%	LOW
		2015	91.9%	42.4%	50.3%	LOW
Net Working Capital as a % of Total Municipal Operating Expenses	Low: > 10% Mod: 10% to -10% High: < -10%	2011	57.2%	52.6%	54.7%	LOW
		2012	68.2%	53.2%	57.6%	LOW
		2013	71.5%	55.1%	61.4%	LOW
		2014	68.4%	53.6%	61.0%	LOW
		2015	78.3%	56.6%	61.8%	LOW
* Asset Consumption Ratio	Low: < 25% Mod: 26% to 75% High: > 75%	2011	61.2%	37.7%	39.6%	MODERATE
		2012	63.2%	38.1%	40.9%	MODERATE
		2013	61.9%	39.8%	42.2%	MODERATE
		2014	63.2%	40.5%	43.2%	MODERATE
		2015	64.2%	41.9%	44.0%	MODERATE

 The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals. This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

FINANCIAL INDICATOR REVIEW

(Based on 2015 Financial Information Return)

Puslinch Twp (Wellington Co)

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Additional Notes on what Financial Indicators may indicate:

Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees - How much tax and fee revenue is servicing debt?

Reserves and Reserve Funds as a % of Operating Expenses - How much money is set aside for future needs / contingencies?

Debt Charges as a % of Total Operating Revenue - How much of each dollar raised is spent on debt?

Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied - How much of the taxes billed are not collected.

Total Cash and Cash Equivalents as a % of Operating Expenses - How much cash and liquid investments could be available to cover operating expenses?

Net Working Capital as a % of Total Municipal Operating Expenses - How much cash, receivables and inventory less short-term debt could be available to cover operating expenses?

Asset Consumption Ratio - (expressed as a percentage) measures the age of a municipality's physical assets. It measures the extent to which depreciable assets have been consumed by comparing the amount of the assets that have been used up and their cost.

< 25% - Relatively NEW Infrastructure
26% to 50% - Moderately NEW Infrastructure
51% to 75% - Moderately OLD Infrastructure
>75% - OLD Infrastructure

* In 2016, the indicator Net Book Value of Capital Assets as a % of Cost of Capital Assets (NBV) has been replaced by the indicator Asset Consumption Ratio. Asset Consumption Ratio is an indicator of asset consumption which is the reverse of the previous NBV indicator, which measured remaining life.

Wednesday, November 23, 2016

The Township of Puslinch
7404 Wellington County Rd 34
Puslinch, ON
N0B 2J0

Dear council members,

I am writing to you as a member of the 2017 Global Vets committee. We are a passionate team of 37 second year veterinary students at the Ontario Veterinary College within the University of Guelph. Global vets is a non-profit organization that began in 1997 by two second year veterinary students. The Global Vets philosophy revolves around promoting international collaboration on veterinary medicine, ecosystem health, animal welfare, and agricultural development. Our team will therefore be travelling to various underdeveloped and developing countries this summer, to volunteer our time to provide veterinary care in areas of need. We hope to bring back knowledge and confidence in our capabilities to benefit the health of animals and humans in our home communities.

Since we are a non-profit organization, we require funding for our projects to be feasible. The money helps fund travel, accommodation, food, supplies, and donations required by our placements. The Global Vets Gala being held at the Puslinch Community Centre on January 14th, 2017 is one of many events this year we are organizing to fundraise towards this cause. We are inviting family, friends, veterinary students, and veterinarians within the Guelph area and nearby towns/cities. Our intention is to host an enjoyable night while showcasing the educational value of these projects for veterinary students and the community, and to ask for the support of family and community members in return. We are writing to you to request a charitable discount of any amount you can provide on the booking fee for the Archie MacRobbie Hall.

Not only does the Global Vets program enrich the educational experience for students and bring back invaluable teaching tools for the community, it also allows us to spread the value of something called One Health. One Health is the growing concept that animal, human and environmental health are tightly linked and highly interdependent - something veterinary medicine has been promoting for the past few decades. As veterinary students, we are passionate about this philosophy and so it has become a huge source of motivation in completing our summer projects with Global Vets. We will not only be able to implement One Health principles in the places we visit, but will return home with the necessary skills to become leaders in applying these concepts in our communities. The experiences will make us stronger clinicians, allowing us to further benefit the health of animals and humans in our home communities.

Sincerely,



Stephanie Wong
Global Vets 2017 Committee

**Environment and Land Tribunals
Ontario**

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Fax: (416) 645-1819
Toll Free: 1-866-297-1822
Website: www.elto.gov.on.ca

**Tribunaux de l'environnement et de
l'aménagement du territoire Ontario**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Télécopieur: (416) 327-0716
San Frais: 1-866-297-1822
Site Web: www.elto.gov.on.ca



November 24, 2016

TO: Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: ARB Fee Increase

Please be advised that the **Assessment Review Board (ARB)**, a tribunal of the Environment and Land Tribunals Ontario (ELTO), is changing its appeal fees.

The following changes will be effective as of **January 1, 2017**:

- The **residential assessment appeal** fee is changing from \$75 to \$125 per roll number. A \$10 discount still applies to E-Filed appeals.
- The **non-residential assessment appeal** fee is changing from \$150 to \$300 per roll number. A \$10 discount still applies to E-Filed appeals.

ELTO is committed to maintaining a fair, modern and efficient adjudicative tribunal system through improved technology and alternate service delivery methods. The filing fees are a necessary requirement to fulfil this commitment and help offset the associated costs with providing these improvements.

ARB filing fees have not changed for over 10 years while operating and administrative costs have increased significantly. The ARB will continue to carry out its function of processing appeals, scheduling hearings and issuing decisions in the most efficient way possible.

These fee changes are in line with the Ministry's revenue and reinvestment strategy, which supports the province's plan to move towards recovering operating costs through user fees. The fees are still structured so that adjudication services are reasonable and accessible.

In addition, effective **January 16, 2017**:

The Province of Ontario will no longer accept payments by American Express Credit Card. The Province continues to accept payments by VISA credit card, MasterCard credit card and Interact Debit card.

...2/

Please make sure to review and update any of your own publications or documents that may reference ARB appeal fees or payment methods.

ELTO is committed to providing services in accordance with the Accessibility for Ontarians with Disabilities Act (AODA), and can provide an accessible or alternate format of this letter upon request.

If you have any questions about the fee changes or would like to request an accessible or alternate format of this letter, please contact us at (416) 212-6349 or toll free at 1-866-448-2248.

Yours truly,

A handwritten signature in black ink that reads "Kelly Triantafilou". The signature is written in a cursive, flowing style.

Kelly Triantafilou
Acting Registrar

Nina Lecic

From: Karen Landry
Sent: November-25-16 7:58 PM
To: Nina Lecic
Subject: Fw: "guelph" in New Instrument Proposal Notice:
Proponent: Noor Associates Ltd.
...

From: Environmental Registry Alerts <registryalerts@eco.on.ca>
Sent: Friday, November 25, 2016 3:38 PM
To: Karen Landry
Subject: "guelph" in New Instrument Proposal Notice: Proponent: Noor Associates Ltd. ...

"guelph" in New Instrument Proposal Notice: Proponent: Noor Associates Ltd.

Proponent: Noor Associates Ltd.
Instrument: Environmental Compliance Approval (project type: sewage) - EPA Part II.1-sewage
Ministry: Ministry of the Environment and Climate Change
Date Proposed: 2016-11-24
Comment Period: 45 days: submissions may be made between November 24, 2016 and January 08, 2017.
Comment Deadline: 2017-01-08 (please check the registry to confirm deadline)
URL: <http://www.ebr.gov.on.ca/ERS-WEB-External/...>
Registry #: 012-9119

1 Excerpt Mentions "guelph":

"...M4V 1P5
Phone: (416) 314-8001
Fax: (416) 314-8452
Toll Free Phone: (800) 461-6290
(opens in new window)
Location(s) Related to this Instrument:

7456 McLean Road

Puslinch County of Wellington N0B 2J0

TOWNSHIP OF PUSLINCH

Additional Information:

The following government offices have additional information regarding this Proposal. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.

Guelph District Office
1 Stone Road West
Floor 4
Guelph Ontario
N1G 4Y2
Phone: (519) 826-4255
Toll Free Phone: (800) 265-8658

Environmental Approvals Access and Service Integration Branch
135 St. Clair Avenue West
Floor 1
Toronto Ontario
M4V1P5
Phone: (416) 314-8001
Toll Free Phone: (800) 461-6290

..."

Ministry #: 8467-AF4NXM

The *Environmental Commissioner of Ontario* is not responsible for any consequences arising from missed Registry notices. Under the Environmental Bill of Rights, the Environmental Registry site at <http://www.ebr.gov.on.ca/> is the authoritative source for public notices about environmental matters being proposed by Ontario government ministries.

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Instrument Proposal Notice:

Proponent: Noor Associates Ltd.
20316 Mountain View Road South
Halton Hills Ontario
Canada L7G 4K1

Instrument Type: Environmental Compliance Approval (project type: sewage)
- EPA Part II.1-sewage

EBR Registry Number:
012-9119

Ministry Reference Number:
8467-AF4NXM

Ministry:
Ministry of the Environment
and Climate Change

**Date Proposal loaded to the
Registry:**
November 24, 2016

Keyword(s): Sewage

Comment Period: 45 days: submissions may be made between November 24, 2016 and January 08, 2017.

Description of Instrument:

This proposal is for a new Environmental Compliance Approval (Sewage Works) by Noor Associates Ltd., for a stormwater management (SWM) facility serving a proposed industrial Mall and associated, with the total drainage area of approximately 1.23 hectares, located at 7456 McLean Road in the Township of Pushlinch.

The proposal has been designed to provide quantity, quality and erosion controls, meeting 5- and 100-year storm events quantity controls and enhanced (Level 1) water quality controls criteria, including one (1) dry pond and one (1) Stormceptor, and ultimately discharging into Mill Creek.

Public Consultation:

This proposal has been posted for a 45 day public review and comment period starting November 24, 2016. If you have any questions, or would like to submit your comments, please do so by January 08, 2017 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to January 08, 2017 will be considered as part of the decision-making process by the Ministry if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 012-9119.

Please Note: All comments and submissions received will become part of the public record. Comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.

Your personal information may be used in the decision making process on this proposal and it may be used to contact you if clarification of your comment is required. It may be shared (along with your comment) with other Ontario Ministries for use in the decision making process. Questions about this collection should be directed to the contact mentioned on the Proposal Notice page.

Contact:

**All comments on this
proposal must be directed
to:**

Application Assessment
Officer
Ministry of the Environment
and Climate Change
Operations Division
Environmental Approvals
Access and Service
Integration Branch
Application Assessment Unit
135 St. Clair Avenue West
Floor 1
Toronto Ontario
M4V 1P5
Phone: (416) 314-8001
Fax: (416) 314-8452
Toll Free Phone: (800) 461-
6290

**To submit a comment
online, click the submit
button below:**

[Submit Comment](#) (opens
in new window)

Location(s) Related to this Instrument:

7456 McLean Road

Puslinch County of Wellington
N0B 2J0

TOWNSHIP OF PUSLINCH

Additional Information:

The following government offices have additional information regarding this Proposal. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.

Guelph District Office
1 Stone Road West
Floor 4
Guelph Ontario
N1G 4Y2
Phone: (519) 826-4255
Toll Free Phone: (800) 265-8658

Environmental Approvals
Access and Service
Integration Branch
135 St. Clair Avenue West
Floor 1
Toronto Ontario
M4V1P5
Phone: (416) 314-8001
Toll Free Phone: (800) 461-6290

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What about health & safety?

Health and safety are paramount to Freedom Mobile. Health Canada has established electromagnetic exposure guidelines, known as Safety Code 6, to ensure the safe operation of wireless antenna installations. Freedom ensures that all of its facilities operate well below the allowable limits measured, taking into account all pre-existing sources and combined effects of additional carrier co-locations; in fact, this site will be thousands of times below the allowable limits.

Health Canada's Safety Code 6:

http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct/index-eng.php

Freedom Mobile attests that the radio antenna system described in this notification package will be constructed in compliance with the National Building Code of Canada which includes all applicable CSA Radio Communications Regulations.

Regulatory and consultative procedures for telecommunications antennas can be found in ISED's CPC 2-0-03 Issue 5 (updated in 2014).

Freedom Mobile attests that the radio antenna system described in this notification package will comply with Transport Canada / NAV Canada aeronautical safety requirements. Transport Canada has completed their review, and they will not require any lighting or painting. NAV Canada has no objections to the structure as proposed.

The proposed facility will include one locked, alarmed and electronically monitored steel equipment shelter. The tower and equipment will be protected by a barbed-wire fence around the base of the tower.

What about the environment?

Freedom Mobile attests that the radio antenna system described in this notification package is exempt from the *Canadian Environmental Assessment Act*.

The proposed site for the telecommunication tower is regulated by the Grand River Conservation Authority (GRCA). Freedom Mobile will comply with all applicable regulations.

How do I get involved?

Freedom Mobile is committed to effective public consultation. You are invited to provide comments to Freedom Mobile about this proposal by mail, electronic mail or fax.

In order to ensure your mailed, facsimiled or e-mailed comments are considered, you must respond by close of business **January 6, 2017**, to the attention of:

FONTUR International Inc.

c/o Joel Swagerman, MCIP, RPP
70 East Beaver Creek Road, Suite 22
Richmond Hill, ON L4B 3B2
Fax: 866-234-7873
Email: OKT1435.wind.info@fonturinternational.com

Freedom Mobile will respond to relevant and reasonable concerns, and will provide copies of all written comments received and any responses to the Township of Puslinch.

Your federal contact

ATTENTION: Antenna/Tower Issue – 843 Townline Road, Puslinch, ON - OKT1435

Central and Western Ontario District

4475 North Service Road, Suite 100
Burlington, ON L7L 4X7
Phone: 1-855-465-6307
Fax: 905-639-6551
Email: ic.spectrumcwod-spectredcoo.ic@canada.ca

Your municipal contact

Kelly Patzer
Development Coordinator
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
Phone: 519-763-1226 x226
Email: kpatzer@puslinch.ca

For more information

General information from ISED:
<http://strategis.ic.gc.ca/antenna>



RECEIVED
NOV 29 2016
Township of Puslinch

Freedom mobile

Community Notification

For a 30m Telecommunication Tower

Located at:



**843 Townline Road
Puslinch, ON**

Freedom Site Code OKT1435

Your local land use authority

In recognition of the Federal Government's exclusive jurisdiction and in an attempt to promote balance, Innovation, Science & Economic Development Canada (ISED) requires that proponents of telecommunication facilities consult with land use authorities as part of their licensing process. The requirement to consult can be found in ISED's document, Client Procedure Circular (CPC) 2-0-03. The purpose of consultation, as outlined in CPC 2-0-03, is to ensure that land use authorities are aware of significant antenna structures and/or installations proposed within their boundaries and that antenna systems are deployed in a manner which considers local surroundings.

Consultation must respect the Federal Government's exclusive jurisdiction. Zoning by-laws and site plan approvals do not apply to these facilities, and a building permit is not required.

Freedom Mobile (formerly WIND Mobile) is committed to consultation with the local land use authority (the Township of Puslinch) and its residents in accordance with ISED's requirements.

This public notification has been designed to provide all the necessary information as required by ISED and the Township of Puslinch to those properties that fall within a circulation radius of at least 90m, measured from the tower centre.

Location Map



Why is a new tower required?

A radio antenna and tower are the two most important parts of a radio communication system. The antenna is needed to send and receive signals for the radio station. The tower raises the antenna above obstructions such as trees and buildings so that it can send and receive these signals clearly.

Each radio station and its antenna system (including the tower) provides radio coverage to a specific geographic area, often called a cell. The antenna system must be carefully located to ensure that it provides a good signal over the whole cell area, without interfering with other stations. In areas where there are many cells, the antennas do not need to be very high. Where the cells are larger (fewer towers), the antennas must be higher above the ground level in order to provide good radio coverage for the whole area.

In this case, Freedom Mobile's RF Engineering department has determined the need for new antennas in this area in order to adequately provide contiguous coverage and service to our existing and future customer base in south Puslinch and south-east Cambridge. Currently, our network in the area is burdened by a combination of poor voice and data quality. In some cases, the coverage is so poor that a handset would be unable to place a mobile call at all in the subject location and surrounding area. The result of this situation is on-going customer complaints, high "dropped call" rates, and extreme cases, the potential inability to place a mobile call in an emergency.

Where will it be located?

The proposed site of the tower is at 843 Townline Road, approximately 260m north-east of the intersection of Saginaw Parkway and Townline Road.

The geographic coordinates for the site are:

Latitude (NAD 83) N 43°23'50.9"

Longitude (NAD 83) W 80°16'15.8"

Freedom Mobile strongly supports co-location on existing towers and structures. The use of existing structures minimizes the number of new towers required in a given area and is generally a more cost effective way of doing business. In this case, there were no suitable existing structures in the area that would meet coverage objectives.

What will it look like?

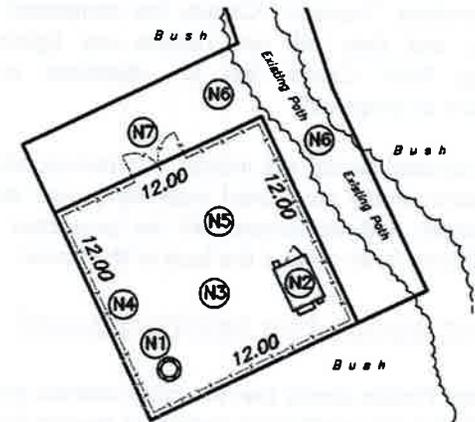
Freedom is proposing a 30m monopole tower to improve upon the overall poor coverage in your area. Freedom proposes to install antenna equipment on the tower to improve reception and provide high speed cellular data services to this part of Puslinch and Cambridge.

Below is a simulated view of the proposed tower, as viewed from Townline Road at Saginaw Parkway.

Photo Simulation



Proposed Layout



- N1 - Proposed steel monopole tower
- N2 - Proposed steel-clad equipment shelter
- N3 - Hydro/utility connection & routing TBD
- N4 - 2.4m-high chain-link security fence
- N6 - Proposed gravel access way
- N7 - Chain-link gate



Harden Environmental Services Ltd.
4622 Nassagaweya-Puslinch Townline Road
R.R. 1, Moffat, Ontario, L0P 1J0
Phone: (519) 826-0099 Fax: (519) 826-9099

Groundwater Studies
Geochemistry
Phase I / II
Regional Flow Studies
Contaminant Investigations
OMB Hearings
Water Quality Sampling
Monitoring
Groundwater Protection
Studies
Groundwater Modelling
Groundwater Mapping

Our File: 0215

November 30, 2016

Ministry of the Environment and Climate Change
Climate Change and Environmental Policy Division
Land and Water Policy Branch
40 St. Clair Avenue West, Floor 10
Toronto Ontario
M4V 1M2

Attention: Leo Loung, Manager

Dear Mr. Leung;

On behalf of the Corporation of the Township of Puslinch we are pleased to provide comments on the proposed Ontario Regulation "Taking Groundwater to Produce Bottled Water".

There are three main points to our comments as follows;

- 1) We support the need for increased understanding of regional groundwater flow systems and therefore agree with the Ministry of the Environment and Climate Change initiative to study aquifer systems in Ontario on a regional or aquifer basin wide scale,
- 2) There is no scientific merit in a sector specific moratorium, and
- 3) If there are regions in Ontario affected by drought or declining water levels then all future permits to take water should be put on hold until such time that study has determined an appropriate aquifer basin yield.

Our Perspective

The Township of Puslinch is 100% reliant on private groundwater taking for residential, commercial, industrial and institutional use. Furthermore, Nestle Waters Canada (NWC) has their primary pumping well in this Township. This well is used for their water bottling facility and is currently taking approximately two million litres per day from the aquifer. The highest density of groundwater use, in the Township, from private wells, communal wells and

industrial wells occurs within the area of influence of the NWC primary pumping well. Despite drier conditions in 2016, the water taking by NWC has not threatened the ability of local residents or industry to take water as usual. There have been no complaints lodged with the MOECC or the Township in 2016 in regards to water shortages.

There are three main aquifers in the Township of Puslinch, namely;

- the overburden aquifer,
- the Guelph Formation dolostone aquifer, and
- the Goat Island/Gasport dolostone aquifer.

The Township of Puslinch has been monitoring ambient groundwater conditions (quality and quantity) for two decades in the overburden and Guelph formation aquifers and there is no indication of declining water levels. Thus, the primary groundwater reservoir of drinking water for individual wells in the Township is not diminishing over time. In addition, streamflow in the cold water streams (Mill Creek and Macrimmon Creek) is not declining, another indication of stable groundwater reserves in the overburden and Guelph dolostone aquifers. This is known not only from the Township groundwater network but also a vast network of groundwater and surfaced water monitoring required for individual permits to take water and aggregate licenses.

Groundwater in the Goat Island/Gasport Formation aquifers is used by larger Permit holders such as NWC, Mini Lakes community, Meadows of Aberfoyle community, Royal Canin industrial well and several other industrial users. Despite drier conditions in 2016, water takings from this aquifer are not in danger of running dry. Water levels in this aquifer respond to seasonal fluctuations and changes in pumping rates and to-date are not showing trends that are cause for alarm. We have observed declining water levels in this aquifer since 2011 but similar declines occur outside of this groundwater watershed suggesting a more regional effect is occurring. Groundwater levels in this aquifer change slowly as a function of drawing water in from a broad area and when pumps are turned off, recovery of water levels in the dolostone aquifer is swift due to the relatively low storage capacity in the bedrock.

Municipal vs Private Taking

The Township of Puslinch falls within the Well Head Protection Area – Quantity (WHPA-Q1) of the City of Guelph and the City of Cambridge. As such, private water taking in the Township (i.e. all Permit holders) will be subject to plans and policies developed by local Source Water Protection Committee. It is possible that private taking for industrial/commercial use in Puslinch Township could be restricted in favour of municipal takings for industrial/commercial uses in the adjacent cities. This would be a disadvantage for future employment growth in Puslinch. Water taking by the adjacent municipalities taking water from the same aquifer have similar effect on water groundwater levels. A water bottling or beverage manufacturer in one of the

nearby municipalities taking water from the Goat Island/Gasport aquifer will have the same impact. The proposed moratorium is an example of bias towards groundwater based municipal systems with no scientific rationale in support. If such a moratorium is necessary, then any increased taking by water bottling facilities in Guelph, Cambridge and Hamilton (for example) using bedrock aquifer based water sources should also be curtailed.

The Township is surrounded by municipal groundwater taking including Freelon, Carlisle, Cambridge, Kitchener, Waterloo, Guelph and Rockwood. The volume of water extracted from the Goat Island/Gasport Aquifer is not insignificant and for the most part, is not returned to the aquifer. Municipal water, for example, is ultimately discharged to a river where it flows out of the local area. All industrial water users of groundwater extracted by these municipalities therefore have a similar impact on bedrock aquifer resources compared with private industrial, commercial and recreational permit holders. Thus there is no scientific rationale to limit the proposed moratorium to water bottling companies not on municipal systems.

In addition, concentrating water bottling facilities on municipal serviced areas puts a strain on those systems, creates greater impact to the aquifer servicing the municipality and should contamination of the municipal system occur there would be fewer alternatives for drinking water.

Pumping Tests

The purpose of a pumping test is to evaluate the groundwater resource capability of an aquifer and is the main physical tool used by hydrogeologists. There is no need to prohibit this scientific endeavor for any intended use, unless conducting the test represents a threat to another water taking or the natural environment. A prohibition is already possible for pumping tests and the MOECC has used their authority to deny such tests on a case by case basis depending on the local conditions. There is no scientific merit in not collecting scientific data if it can be done safely. Should prioritization of water taking eventually disallow the use of groundwater for water bottling at a specific location, the scientific knowledge gained by the testing will be needed to support that decision. For example, the information gained by the proposed pumping test in the Middlebrook well in Elora, would be invaluable for the Tier 3 study currently underway. If the Province ultimately prioritizes municipal taking over bottled water taking, the knowledge gained by such a pumping test can be used to support municipal taking (a test is required in any event). A pumping test for scientific research or municipal needs will have the same impact on nearby wells and environment as would a pumping test to confirm resources for water bottling.

Permit Conditions

Every Permit To Take Water issued by the Director contains the following clause;

The Director may amend this permit by letter requiring the permit holder to suspend or reduce the taking to an amount or threshold specified by the Director in the letter. The suspension or reduction in taking shall be effective immediately and may be revoked at any time upon notification by the Director.

This provides the Province of Ontario with a high degree of control over all water taking in the Province and should there be a measured threat to water required for public health and welfare reasons or a natural heritage feature, the permit can be reduced or suspended. The standard condition is clear that a Permit Holder can expect reductions or suspension of taking if warranted.

Therefore, rather than imposing a one- industry moratorium that has no scientific rationale and will not protect any water supplies in imminent danger, the following condition should be included with any Permit to Take Water issued during the period of aquifer evaluation;

The Province of Ontario is undertaking an evaluation of all aquifers in Ontario and may be developing restrictions on water taking based on prioritization of water use for human consumption from municipal services, private wells and communal wells. As such, the Director may amend this permit by letter requiring the permit holder to suspend or reduce the taking to an amount or threshold specified by the Director in the letter. The suspension or reduction in taking shall be effective immediately and may be revoked at any time upon notification by the Director. This applies to all permits to take water including the portion of water taking for commercial/industrial/recreational use by municipalities.

Drought / Climate Change

Only climate change resulting in less water available to the aquifers should be of concern to the Province. Tier 3 studies completed by municipalities already include a drought scenario as a test of the resilience of the water supply system. For those municipalities where drought scenarios result in a significant threat to the water supply, alternative water sources must be sought out. These studies have already been carried out (or are underway) in areas where moderate or significant stress is recognized in a watershed. Where there is low stress determined in a watershed, presumably there is not enough permitted taking to warrant drought-stress testing. Permits are already subject to decreased water taking in response to drought conditions under the Low Water Response program administered by the MOECC.

Future Growth

Tier 3 studies funded by the MOECC included projections of water use for a twenty or twenty-five year time frame. In this way, municipal water systems have been evaluated with regard to future growth and can act according to the findings of the study.

Summary

If groundwater resources in the Province of Ontario are in peril, then the Township of Puslinch supports a total ban on the issuance of any new Permits to Take Water until the peril can be evaluated and remedies determined. This includes any increased taking of groundwater within municipal systems to service industrial/commercial uses. Targeting one industry (and only those with individual permits within that industry) representing a small percentage of water taking in the province during a time of serious, real, groundwater threat, should one exist, does not have any scientific merit. The scientific evidence obtained locally does not suggest any imminent threat to water resources in the Township of Puslinch despite significant takings from multiple sectors. There are existing tools available to the MOECC to suspend or reduce water taking in the Township should issues arise.

Moratorium or not, the Township of Puslinch welcomes additional scientific study into groundwater resources. There is presently an insufficient number of dedicated Goat Island/Gasport Formation wells to independently monitor existing and future water taking from within and outside of the Township municipal boundaries. We recommend a network of ten wells be constructed to provide water quantity and quality data. These wells will be used by the Township to evaluate long-term changes in groundwater levels and inform future taking. We also encourage the MOECC to undertake aquifer-basin wide studies to determine and set thresholds for water taking for all sectors.

Sincerely,

Harden Environmental Services Ltd.

A handwritten signature in black ink, appearing to read 'S. Denhoed', with a long horizontal line extending to the right.

Stan Denhoed, P.Eng., M.Sc.
Senior Hydrogeologist



Township of Georgian Bay

November 16, 2016

Via e-mail: premier@ontario.ca

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Wynne:

Re: Accommodation Review Process

A resolution from the Township of Zorra, dated October 21, 2016, was presented to the Township of Georgian Bay Council at a regular meeting held November 14, 2016. Please be advised that the following resolution of support was adopted:

WHEREAS the current Accommodation Review process is not reflective of the reality of rural school and community life;

AND WHEREAS school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

BE IT RESOLVED THAT the Township of Georgian Bay requests the Minister of Education initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities be studied, completed and the results and recommendations be considered;

AND THAT this resolution be circulated to Premier Kathleen Wynne, MPP Bill Walker, Minister of Infrastructure, Bluewater District School Board, Bruce-Grey Catholic District School Board, Community School Alliance, County of Grey, County of Bruce, People for Education, and all municipalities in Ontario, and Trillium Lakelands as well as Simcoe Muskoka Catholic School Board.

CARRIED

Yours truly,

Amber McDonald
Deputy Clerk (A)
amcdonald@gbtownship.ca

c.c. *Honourable Bill Chiarelli, Minister of Infrastructure*
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Norm Miller, MPP Muskoka & Parry Sound
District of Muskoka
Trillium Lakelands School Board
Simcoe Muskoka Catholic District School Board
Bluewater District School Board
Bruce-Grey Catholic District School Board
People for Education
Doug Reycraft, Chair, Community School Alliance
County of Grey
County of Bruce



**THE CORPORATION OF THE TOWNSHIP
OF MADAWASKA VALLEY**

P.O. Box 1000

85 Bay Street

Barry's Bay ON K0J 1B0

Ph 613-756-2747 Fax 613-756-0553

info@madawaskavalley.ca

Moved by: Mayor Love

20-0711-16

Seconded by: Councillor Maika

07 November 2016

BE IT RESOLVED

WHEREAS: The Government of Ontario has introduced Bill 7, the Promoting Affordable Housing Act, 2016, an omnibus Bill that includes amendments to the Residential Tenancies Act, 2006 (RTA), and

WHEREAS: Schedule 5 of the Bill prescribes that local municipalities shall assume enforcement responsibility for residential rental maintenance standards (O. Reg. 517/06) under the RTA on July 1, 2018, and

WHEREAS: The Ministry of Housing currently enforces residential rental maintenance standards in municipalities that do not have a property standards by-law, or have a "partial" by-law that does not address the interior of rental buildings, and

WHEREAS: The Minister currently receives complaints from tenants respecting residential rental maintenance standards and appoints inspectors to provide this service to municipalities on an as needed basis, for a cost-effective set fee of \$265 for each inspection or re-inspection, and

WHEREAS: The download of enforcement responsibility will require each municipality to receive written complaints from tenants, cause an inspector to make an inspection to determine whether the provincial standards have been complied with, issue work orders to landlords who have not complied with a prescribed maintenance standard, monitor compliance, investigate allegations of failure to comply, and where circumstances warrant, to prosecute landlords for non-compliance, and

WHEREAS: The Government of Ontario intends to download these responsibilities with no compensatory funding, leaving municipalities that do not currently enforce residential rental maintenance standards with the significant fiscal challenge of providing this service cost-effectively,

THEREFORE BE IT RESOLVED

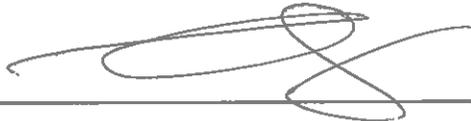
THAT the Council of the Township of Madawaska Valley calls on the Government of Ontario and the Ministry of Housing to halt the download of enforcement responsibility for residential

rental maintenance standards proposed in Schedule 5 of Bill 7, in light of the significant fiscal challenge each municipality will face to provide this service to the public in a cost-effective manner.

AND THAT a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Chris Ballard, Minister of Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario; and

THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM), and to all Ontario municipalities for consideration.

X CARRIED.



Craig Kelley, CAO/Clerk

Nina Lecic

From: Hon. Bill Mauro <minister.mma@ontario.ca>
Sent: November-17-16 3:54 PM
To: Admin
Subject: A Message from Minister Mauro - Message du ministre Mauro
Attachments: MMA16-71532v2.pdf

Dear Head of Council,

I am pleased to announce that the government introduced Bill 68 – the proposed *Modernizing Ontario's Municipal Legislation Act, 2016* in the Legislature on November 16, 2016.

The proposed *Modernizing Ontario's Municipal Legislation Act, 2016* is the result of the review of three key elements of Ontario's municipal legislative framework: the *Municipal Act, 2001*, *City of Toronto Act, 2006* and the *Municipal Conflict of Interest Act*. This package of amendments reflects my position that Ontario already has a strong legislative framework governing municipalities, and overall our legislation is working well.

The Bill includes proposed changes to help ensure our local governments remain accountable and have the flexibility to respond to the people they serve. If passed, these changes would benefit local governments and residents by:

- Increasing fairness and reducing barriers for women and parents elected to municipal governments by allowing time off for pregnancy or parental leave
- Empowering municipalities to address climate change in their communities through by-laws related to green construction in certain circumstances
- Broadening municipal investment powers, which may help better finance repairs and replacements of local infrastructure
- Improving access to justice for the public and for municipal councillors by allowing integrity commissioners to investigate complaints'
- Requiring municipalities to have a code of conduct for members of municipal councils and local boards

For a copy of Bill 68 – the proposed *Modernizing Ontario's Municipal Legislation Act, 2016* and to monitor the status of the Bill through the legislative process, please visit the Legislative Assembly of Ontario website: www.ontla.on.ca.

If you have questions please contact us at municipalreview@ontario.ca

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Thank you for your help to ensure that our communities remain vibrant and strong, and have the tools they need to address their changing needs.

Sincerely,

Bill Mauro
Minister

Madame la présidente du conseil,
Monsieur le président du conseil,

J'ai le plaisir de vous informer que le 16 novembre 2016, le gouvernement a déposé à l'Assemblée législative le projet de loi 68, autrement dit, la *Loi de 2016 sur la modernisation de la législation municipale ontarienne* proposée.

La *Loi de 2016 sur la modernisation de la législation municipale ontarienne* proposée est le fruit de l'examen de trois éléments clés du cadre législatif régissant les municipalités en Ontario, à savoir la *Loi de 2001 sur les municipalités*, la *Loi de 2006 sur la cité de Toronto* et la *Loi sur les conflits d'intérêts municipaux*. Les modifications qu'elle propose reflètent ma position que l'Ontario dispose déjà d'un robuste cadre législatif régissant ses municipalités et que celui-ci fonctionne bien dans l'ensemble.

Le projet de loi propose une série de modifications dont le but est d'aider à faire en sorte que nos administrations locales demeurent responsables et qu'elles aient la souplesse nécessaire pour pouvoir répondre aux besoins des populations qu'elles servent. Si elles étaient adoptées, les modifications proposées auraient une incidence positive sur les municipalités et leurs résidents. Les voici :

- Accroître l'équité et réduire les obstacles auxquels se heurtent les femmes et les parents élus à un conseil municipal en leur accordant le droit à des congés de maternité ou des congés parentaux.

- Donner le pouvoir aux municipalités de contrer le changement climatique au sein de leurs collectivités par l'entremise de règlements municipaux appelant dans certaines circonstances le respect de normes de construction écologiques.
- Élargir les pouvoirs d'investissement des municipalités, ce qui pourrait les aider à mieux financer la remise en état et le remplacement d'infrastructures locales.
- Améliorer l'accès à la justice pour les membres du public et des conseils municipaux en autorisant les commissaires à l'intégrité à enquêter sur des plaintes.
- Exiger des municipalités l'adoption de codes de conduite pour les membres des conseils municipaux et des conseils locaux.

Pour obtenir une copie du projet de loi 68 – la *Loi de 2016 sur la modernisation de la législation municipale ontarienne* proposée et pour suivre son cheminement à l'Assemblée législative de l'Ontario, veuillez vous rendre sur le site Web de celle-ci, au : www.ontla.on.ca/web/home.do?locale=fr.

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Je vous remercie de soutenir nos efforts pour veiller à ce que nos collectivités demeurent aussi fortes que dynamiques et qu'elles puissent disposer des outils qu'il leur faut pour faire face à leurs besoins changeants.

Veillez agréer, Madame la présidente du conseil, Monsieur le président du conseil, mes salutations les plus cordiales.

Le ministre,

Bill Mauro

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Téléc. : 416 585-6470



16-71532

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Thank you for your help to ensure that our communities remain vibrant and strong, and have the tools they need to address their changing needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Mauro". The signature is fluid and cursive, with a large initial "B" and "M".

Bill Mauro
Minister

Ministry of Municipal Affairs
Office of the Minister

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Toronto ON M5G 2E5
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Ontario

16-71532

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Veillez agréer, Madame la présidente du conseil, Monsieur le président du conseil, mes salutations les plus cordiales.

Le ministre,



Bill Mauro

Nina Lecic

From: Karen Landry
Sent: November-29-16 7:37 AM
To: Nina Lecic
Subject: FW: Notice of Release of the Chief Drinking Water Inspector's Annual Report 2015-2016/ Avis de publication du Rapport annuel de l'inspectrice en chef de l'eau potable 2015-2016

From: Water, Drinking (MOECC) [<mailto:Drinking.Water@ontario.ca>]

Sent: Monday, November 28, 2016 2:43 PM

To: Karen Landry

Subject: Notice of Release of the Chief Drinking Water Inspector's Annual Report 2015-2016/ Avis de publication du Rapport annuel de l'inspectrice en chef de l'eau potable 2015-2016

Sent on behalf of Susan Lo, Ontario's Chief Drinking Water Inspector

Please be advised that today the Ministry of the Environment and Climate Change released the [Chief Drinking Water Inspector's Annual Report 2015-2016](#). It is available online at ontario.ca/drinkingwater.

The Chief Drinking Water Inspector's Annual Report provides an update on the provincial drinking water story during 2015-16 and includes high level information on the performance of Ontario's drinking water systems and licensed and eligible laboratories.

The report shows that Ontario's drinking water continues to be of high quality and is well protected. These findings are supported by our drinking water quality and inspection results which is available on the [Open Data Catalogue](#). The ministry and its partners are working together to ensure that Ontario's drinking water continues to remain among the best protected in the world.

ORIGINAL SIGNED BY THE CHIEF DRINKING WATER INSPECTOR

Susan Lo

Envoyé au nom de Susan Lo, inspectrice en chef de l'eau potable de l'Ontario

Veillez noter que le ministère de l'Environnement et de l'Action en matière de changement climatique a publié le [Rapport annuel de l'inspectrice en chef de l'eau potable 2015-2016](#) aujourd'hui. Vous le trouverez en ligne, au <https://www.ontario.ca/fr/page/eau-potable>.

Le Rapport annuel de l'inspectrice en chef de l'eau potable 2015-2016 fait le point sur la situation de l'eau potable dans la province en 2015-2016 et fournit des renseignements poussés sur le rendement des réseaux d'eau potable et les laboratoires autorisés et admissibles.

Le rapport soutient que la qualité de l'eau potable de l'Ontario demeure élevée, et que nous la protégeons bien. Ces conclusions s'appuient sur les résultats d'analyse et d'inspection de la qualité

de l'eau, que vous trouverez dans le [Catalogue de données publiques](#). Le Ministère et ses partenaires travaillent de concert pour s'assurer que l'eau potable de l'Ontario demeure parmi les mieux protégées au monde.

ORIGINAL SIGNÉ PAR L'INSPECTRICE EN CHEF DE L'EAU POTABLE

Susan Lo



Chief Drinking Water Inspector Annual Report 2015-2016

The Chief Drinking Water Inspector Annual Report provides information on the performance of Ontario's regulated drinking water systems and laboratories, drinking water test results, and enforcement activities and programs.

Message from the Chief Drinking Water Inspector

I am pleased to present the 2015-2016 annual drinking water report for Ontario and want to acknowledge the contributions of our many partners who work with us to safeguard drinking water in Ontario.

Ontario uses a multi-barrier approach of strong legislation, stringent health-based standards, regular and reliable testing, highly trained operators, regular inspections and a source water protection program to protect the province's drinking water.

2015-2016 at a glance:

- 99.8% of 527,172 drinking water test results from municipal residential drinking water systems met Ontario's strict drinking water quality standards
- the number of municipal residential drinking water systems that received a 100% inspection rating increased seven percentage points from 67% in 2014-2015 to 74% this year

This year's report is structured by drinking water system type with new sections on key trends and topical issues. In addition, a number of charts and tables previously in this report can now be found by visiting the Drinking Water Quality page on the province's [Open Data Catalogue \(https://www.ontario.ca/data/drinking-water-quality-and-enforcement\)](https://www.ontario.ca/data/drinking-water-quality-and-enforcement).

Dr. David C. Williams, the Chief Medical Officer of Health for Ontario, also provides an update on the performance of the province's small drinking water systems.

Susan Lo

Chief Drinking Water Inspector
Ministry of the Environment and Climate Change

Trends

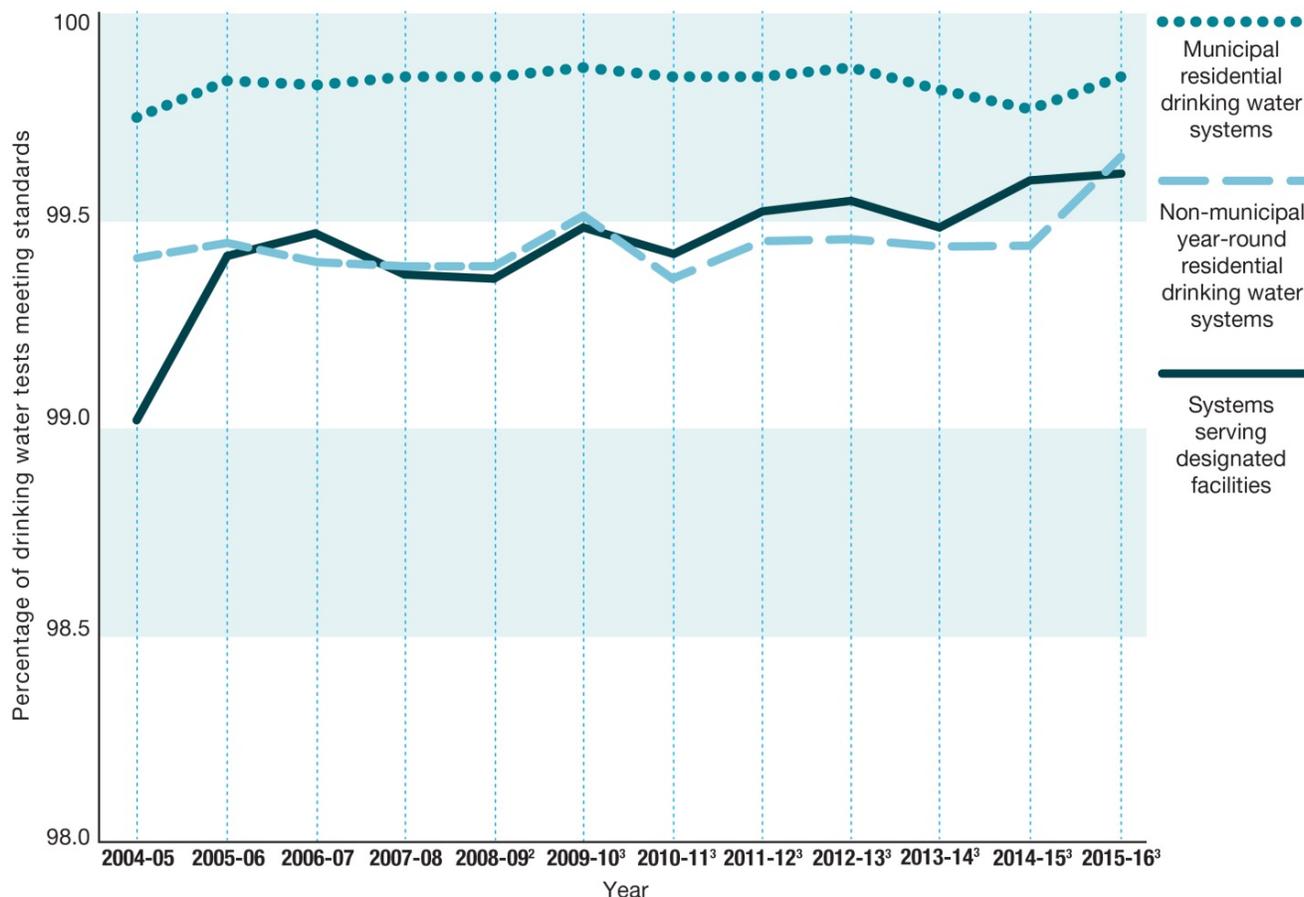
As illustrated in Figure 1, over the past 12 years, the percentage of drinking water test results meeting microbiological, chemical and radiological standards has remained consistently high.

2015-2016 at a glance:

- 99.8% of 527,172 drinking water test results from municipal residential drinking water systems met Ontario's strict drinking water quality standards

- the number of municipal residential drinking water systems that received a 100% inspection rating increased seven percentage points from 67% in 2014-2015 to 74% this year

Figure 1: Trends in percentage of drinking water tests meeting Ontario Drinking Water Quality Standards, by type of facility¹



Notes for Figure 1:

¹ There were slight variations in the methods used to tabulate the percentages year-over-year due to regulatory changes and different counting methods.

² Lead results were not included as they were reported separately.

³ Lead distribution results were included and lead plumbing results were reported separately. The total trihalomethanes running annual average calculation changed part way through fiscal year 2015-16.

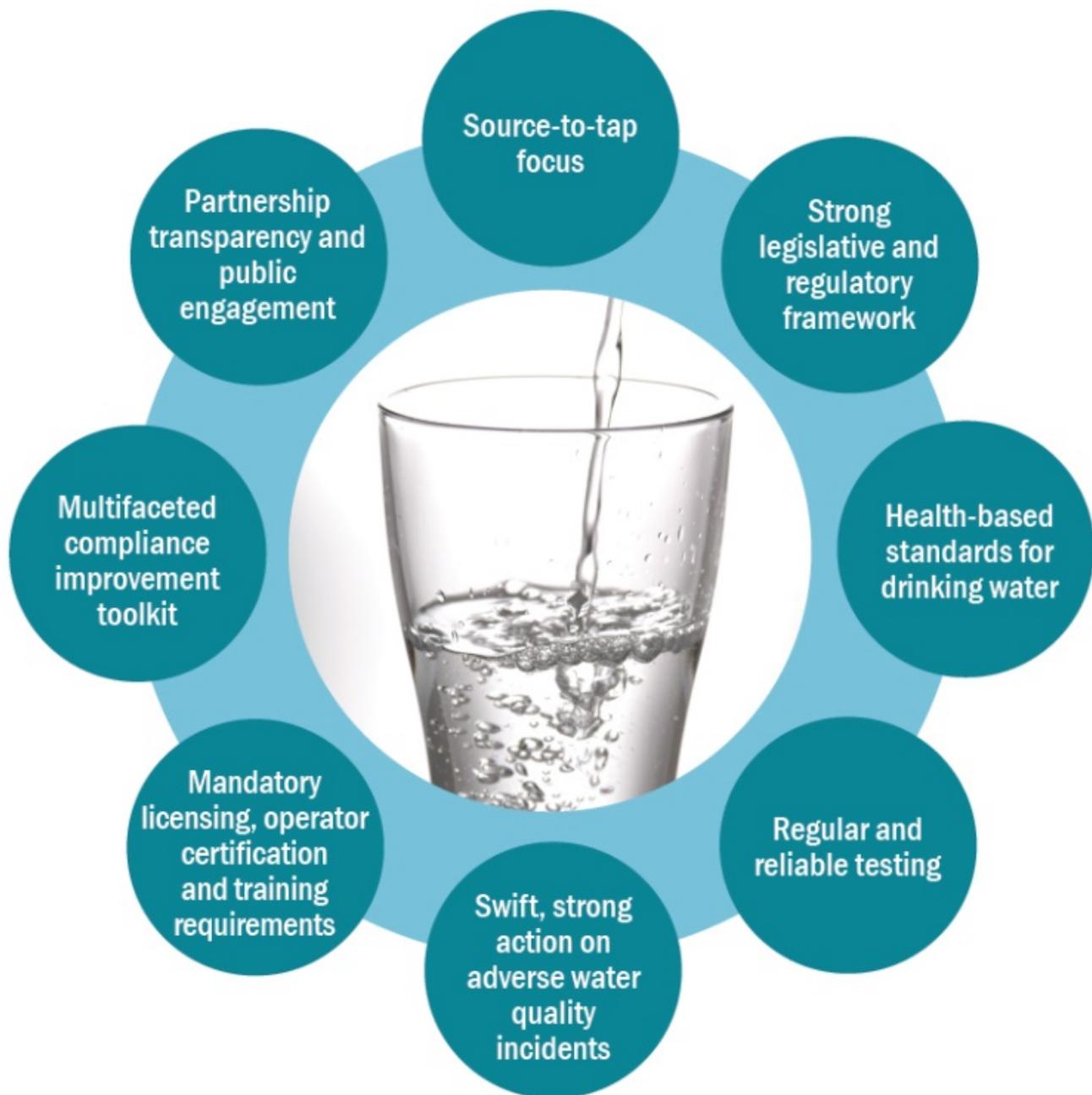
In addition, the past decade has seen advancements in technology that have positively impacted not only the quality of Ontario’s drinking water but the methods to measure that quality. Ultraviolet drinking water technology is being used by a growing number of municipal residential drinking water systems for the disinfection of drinking water. Advancements have been made in ozonation for disinfection, taste and odour control as well as improvements in laboratory detection limits for drinking water parameters.

The way some municipalities generate operational data (e.g. chlorine, turbidity, flow) for their drinking water systems has also changed. The ministry is reviewing how it can incorporate these technological advances into the inspection and compliance framework.

Ontario's drinking water safety net

Ontario has a comprehensive safety net that protects drinking water from source to tap. There are eight elements to the safety net which provide a multi-barrier approach to drinking water protection. These include strong legislation, stringent health-based standards, regular and reliable testing, highly trained operators, regular inspections, and a source water protection program.

Figure 2: Ontario's drinking water safety net



Topical issues

Climate change has caused an increase in the frequency of algal blooms. Some varieties of algae produce microcystin-LR, a toxin harmful to humans and pets. The Ontario Drinking Water Quality standard for microcystin-LR is 1.5 micrograms per litre. In Ontario, municipal drinking water systems have implemented strategies combining monitoring, sampling, and implementing appropriate treatment to remove algal toxins from the drinking water. These operational strategies have been successful as microcystin-LR has not been detected in treated water. Also, in 2014, Ontario developed a 12 Point Action Plan (<https://www.ontario.ca/page/blue-green-algae>) to prevent and respond to blue-green algal blooms and their impacts.

Ontario's source water protection plan

Ontario protects its drinking water at many points along the way from its sources to the tap.

Protecting water starts with the natural sources that supply drinking water systems. Local source protection committees in 19 source protection areas or regions developed plans to identify and address existing and potential risks to municipal drinking water in their communities — the result of many years of work and public consultation. All 22 of the source protection plans that were developed have been approved and are in effect.

Drinking water quality standards

Drinking water must meet Ontario's strict health-based standards for microbiological organisms and chemical substances which are prescribed under the *Safe Drinking Water Act*.^[1]

The ministry regularly reviews and updates drinking water quality standards. In November 2015, it announced the strengthening of the standards for four substances (i.e. arsenic, carbon tetrachloride, benzene and vinyl chloride), introduced new standards for four more substances (i.e. chlorate, chlorite, 2-methyl-4-chlorophenoxyacetic acid and haloacetic acids) and clarified testing and sampling requirements for two other substances (i.e. trihalomethanes and haloacetic acids). The changes are being phased in to allow time for implementation.

The following sections show how our regulated drinking water systems are meeting these standards. The sections also provide information on drinking water advisories, adverse water quality incidents, inspection results and orders and convictions. Data associated with these sections can be found by visiting the Drinking Water Quality page on our [Open Data Catalogue \(https://www.ontario.ca/data/drinking-water-quality-and-enforcement\)](https://www.ontario.ca/data/drinking-water-quality-and-enforcement).

Municipal residential drinking water systems

In 2015-16, **99.84%** of 527,172 drinking water tests from 658^[2] **municipal residential drinking water systems** met Ontario's Drinking Water Quality Standards.

For details on municipal systems, please see the Drinking Water Quality page on our [Open Data Catalogue \(https://www.ontario.ca/data/drinking-water-quality-and-enforcement\)](https://www.ontario.ca/data/drinking-water-quality-and-enforcement).

The majority of test results for lead in plumbing continued to meet the provincial standard with the percentage steadily increasing each year from 92.69% in 2013-14 to 95.59% in 2015-16.

In 2015-16, there were 207 exceedances for lead in plumbing out of 4,697 test results from municipal residential drinking water systems.

When lead levels exceed the criteria outlined in the *Drinking Water Systems Regulation (O. Reg. 170/03)*, owners/operating authorities are required to develop a control strategy to reduce lead levels. As of 2010-11, 20 municipalities were required to prepare strategies to address lead issues. Since that time, no additional municipal residential drinking water systems were identified to prepare lead control strategies. These municipalities are at various stages of completing their work on lead.

Six municipalities have implemented their lead control strategies:

- five municipalities have completed implementing their corrosion control plans
- one municipality replaced its lead service lines

Fourteen municipalities continue to make significant progress in addressing their lead issues:

- two municipalities have completed implementing their corrosion control plans and are replacing lead service lines
- three municipalities are in the process of implementing their corrosion control plans
- two municipalities are in the process of implementing their corrosion control plans and replacing lead service lines
- seven municipalities are replacing lead service lines

Data associated with these lead control strategies can be found by visiting the Drinking Water Quality and Enforcement page on our [Open Data Catalogue \(https://www.ontario.ca/data/drinking-water-quality-and-enforcement\)](https://www.ontario.ca/data/drinking-water-quality-and-enforcement).

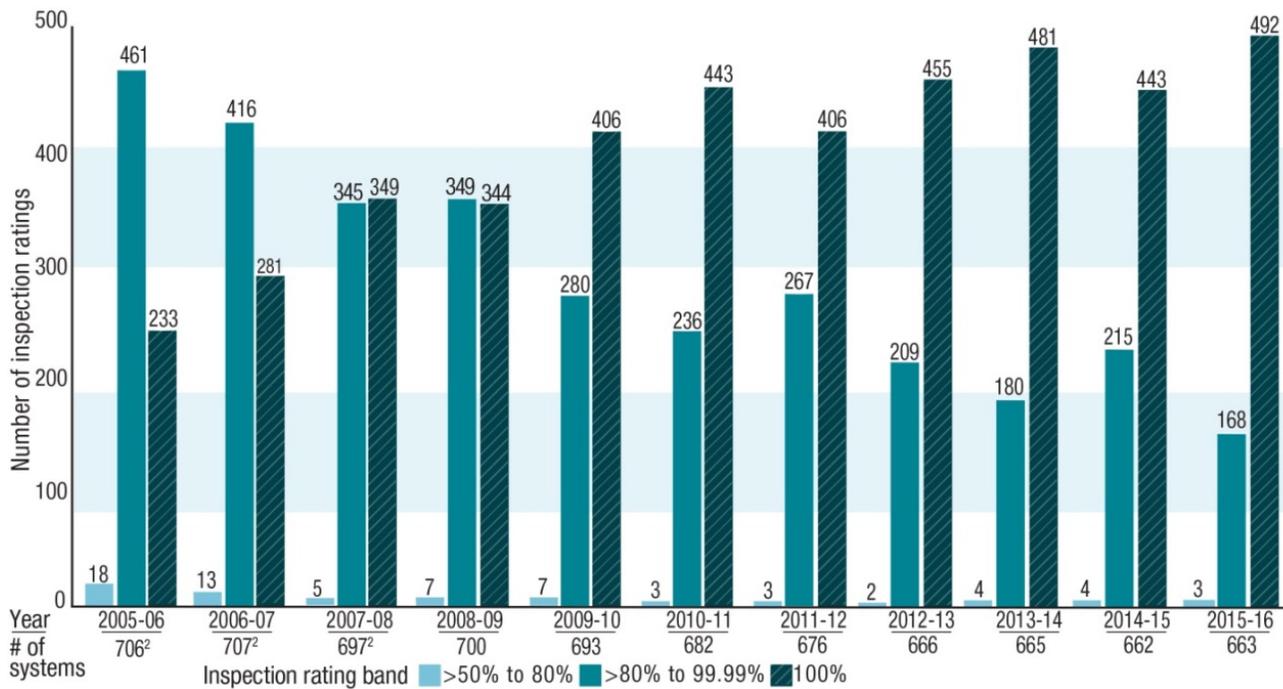
If a drinking water test result does not meet Ontario's Drinking Water Quality Standards, an adverse water quality incident has occurred. An operational problem at a system can also result in an adverse water quality incident. An adverse water quality incident does not necessarily mean the drinking water is unsafe; it indicates that an incident has occurred and that corrective action must be taken. Corrective actions may include the issuance of a drinking water advisory by the local health unit if there is concern that the water may not be safe for the public to drink.

In 2015-16, 373 systems reported 1,554 adverse water quality incidents. In 2014-15, 372 systems reported 1,954 incidents. As expected, the number of adverse water quality incidents changed again in 2015-16 to previous 2013-14 levels. The 2014-15 numbers were related to the increased sampling frequency for a specific watermain replacement project.

Drinking water advisories that last for 12 consecutive months are considered to be long-term. In 2015-16, the Lynden Drinking Water System near Hamilton continued to have a long-term drinking water advisory (in place since 2012-13). The advisory was issued to prevent potential long-term exposure to elevated concentrations of lead. The test results are below the Ontario Drinking Water Quality Standard but the advisory will remain in place to allow the concentrations in the drinking water supply to stabilize. Mitigation efforts such as identifying the source of lead, continuing to offer residents on-tap filters that are certified to remove lead, and searching for an alternative water source are being made by the municipality.

The province inspects municipal residential drinking water systems annually to determine whether they are meeting Ontario's regulatory requirements. During 2015-16, staff inspected all 663 systems. ^[3] Of these, 492 systems (or 74 per cent) received a perfect score (100 per cent inspection rating). Six hundred and sixty of the 663 (or 99.5 per cent) inspections resulted in inspection ratings greater than 80 per cent. Data associated with these sections can be found by visiting the Drinking Water Quality and Enforcement page on our [Open Data Catalogue \(https://www.ontario.ca/data/drinking-water-quality-and-enforcement\)](https://www.ontario.ca/data/drinking-water-quality-and-enforcement).

Figure 3: Yearly comparison of municipal residential drinking water system inspection ratings¹



Notes for Figure 3:

¹ The decline in the total number of systems is due to amalgamations of these systems.

² Between 2005-06 and 2007-08, the ministry completed its planned annual inspection program of all municipal residential drinking water systems in Ontario generating its annual inspection rating for each system. During this period, for a number of reasons some systems were inspected twice, e.g., a water treatment plant and distribution system were registered as two systems but were inspected together as one system and vice versa or to ensure equipment had been properly decommissioned.

Orders can be issued as a result of inspections or incidents occurring outside of the inspection period. In 2015-16, no orders were issued to municipal residential drinking water systems.

Non-municipal year-round residential drinking water systems

In 2015-16, **99.67%** of 42,760 drinking water test results from 442 **non-municipal year-round residential drinking water systems** met Ontario’s Drinking Water Quality Standards.

These systems include privately owned systems that supply drinking water to residences with six or more units including apartments buildings and mobile home parks.

Lead test results in plumbing from these systems indicate that the vast majority of results continued to meet the provincial standard in drinking water in 2015-16. The percentage of lead test results meeting standards has remained close to 99% since 2013-14.

In 2015-16, there were 18 exceedances for lead in plumbing out of 1,369 test results from non-municipal year-round residential drinking water systems.

Adverse water quality incidents for non-municipal year-round residential drinking water systems may occur but do not necessarily mean that the drinking water is unsafe. They also have to be addressed with corrective action.

In 2015-16:

- 162 systems reported 385 adverse water quality incidents. This is less than the 427 adverse water quality incidents reported by 181 systems in 2014-15
- the ministry inspected 95 of the 458 ⁽⁴⁾ registered drinking water systems
- 12 contravention and one preventative measures orders were issued to 13 systems

Local services boards

These boards operate drinking water systems in northern communities without municipal government structures.

In 2015-16, all eight systems were inspected and one preventative measures order was issued.

Systems serving designated facilities

In 2015-16, **99.61%** of 64,965 drinking water test results from 1,333 **systems serving designated facilities** met Ontario's Drinking Water Quality Standards.

These systems are not connected to municipal residential drinking water systems and provide drinking water to designated facilities such as children's camps, schools, day nurseries ⁽⁵⁾ and health care centres.

In 2015-16:

- 280 systems reported 427 adverse water quality incidents which is down from 288 systems reporting 450 in 2014-15
- 218 of 1,460 ⁽⁶⁾ registered systems were inspected and two contravention orders were issued to two systems

Schools and day nurseries

Whether connected to a municipal drinking water system or not, registered schools and day nurseries are subject to the flushing and sampling requirement of the *Schools, Private Schools and Day Nurseries Regulation (O. Reg. 243/07)* to help reduce the risk of children six and under being exposed to lead in drinking water. The province uses a variety of methods to ensure compliance including inspections, compliance audits and an online reporting program.

Under *O. Reg. 243/07*, these facilities are required to regularly flush their plumbing. Flushing reduces potential lead levels in drinking water because it prevents water from standing in the plumbing, thereby reducing contact time with the pipes and plumbing. These facilities are required to sample their drinking water before and after they flush their plumbing. Lead test results from these facilities continue to show that flushing significantly reduces lead in drinking water.

Past efforts to minimize exposure to lead in drinking water which include testing, education and outreach and in 2012-13, an extensive reporting initiative, demonstrate that the majority of facilities across Ontario do not have an issue with lead in drinking water.

In 2015-16:

- 6,900 Ontario facilities submitted flushed drinking water samples to licensed and eligible laboratories for testing for lead and the results were reported to the ministry. Over 98% of these facilities met the standard for lead
- the less than two per cent of these facilities that did not meet the lead standard are required to take immediate corrective actions as directed by the local Medical Officer of Health
- the ministry conducted 166 inspections and 113 compliance audits of the 11,171 registered facilities. No orders were issued

236 facilities participated in the reporting program (after 2012-13, reports were sent to newly registered schools and day nurseries and those that did not complete the previous year's report) and of those, 214 facilities indicated that flushing was performed according to the prescribed procedure.

Licensed and eligible laboratories

Laboratories that test drinking water must be licensed by the province when they are located within Ontario. In addition, there are a few laboratories that are located outside of Ontario that can test Ontario's drinking water. These laboratories must meet specific ministry requirements and must be added to the ministry's eligibility list. The out-of-province laboratories that are currently on the eligibility list are affiliated with licensed laboratories within Ontario. These eligible laboratories are able to conduct specialized testing that the Ontario licensed laboratories are not able to perform.

Ontario inspects all laboratories at least twice a year to determine whether they are meeting the regulatory requirements.

In 2015-16, all 52 laboratories that test Ontario's drinking water were inspected twice. Fifty-eight per cent of the inspections resulted in ratings of 100 per cent. The ratings of all inspections were greater than 90 per cent. This is a five percentage point increase from 2014-15 when all inspections received ratings that were higher than 85 per cent.

Two contravention orders were issued to one licensed laboratory. Both orders resulted from non-compliance issues found during routine inspections.

Compliance and Enforcement Regulation requirements

The *Compliance and Enforcement Regulation (O. Reg. 242/05)* of the *Safe Drinking Water Act* requires the Ministry of the Environment and Climate Change to carry out a number of specific activities such as taking mandatory actions and conducting inspections of municipal residential drinking water systems and laboratories that test Ontario's drinking water.

Under *O. Reg. 242/05*, the ministry is required to ensure all municipal residential drinking water systems are inspected annually and that one out of every three inspections is unannounced. In addition, the ministry must inspect all licensed and eligible laboratories at least twice a year ensuring that at least one inspection is unannounced.

In 2015-16 the ministry met all its obligations required under the *Compliance and Enforcement Regulation*.

Convictions

The government takes action in response to potential violations, as those who are responsible for delivering safe drinking water to the public are legally accountable for their actions.

In 2015-16, two systems serving designated facilities were convicted. There were two cases with convictions involving two systems resulting in fines of \$6,000 in total. Conviction data reflects the year in which the conviction took place, not the year when the offence was committed. Data associated with this section can be found by visiting the Drinking Water Quality and Enforcement page on our [Open Data Catalogue](https://www.ontario.ca/data/drinking-water-quality-and-enforcement) (<https://www.ontario.ca/data/drinking-water-quality-and-enforcement>).

Operator certification and training

Drinking water operators in Ontario must be trained according to the type and class of facility they operate. The more complex a system is (the higher the class of system), the more training an operator must complete. As of March 31, 2016, 6,480 drinking water operators held 9,074 certificates.

One of the ministry's key training partners is the Walkerton Clean Water Centre. As of March 31, 2016, the centre has trained more than 62,500 new and existing professionals since it opened in 2004. For more information, see the [Walkerton Clean Water Centre's website](https://www.wcwc.ca/en/) (<https://www.wcwc.ca/en/>).

Small Drinking Water Systems Program – Ministry of Health and Long-Term Care

Message from the Chief Medical Officer of Health

As Ontario's Chief Medical Officer of Health, I am pleased to share with you some highlights of Ontario's 2015-16 drinking water quality results for Small Drinking Water Systems.

Ontario's drinking water continues to meet our rigorous health-based standards, and the performance of our small drinking water systems is no exception. These achievements emanate from the collective, steadfast work of our many drinking water partners: keen oversight by the Ministry of Health and Long-Term Care; collaboration and technical expertise through the Ministry of the Environment and Climate Change; and comprehensive on-the-ground administration of the Small Drinking Water System Program by Ontario's public health units.

A steady decline in the number of adverse water quality incidents, for these small but important systems, may be attributed to the identification of and corrective action taken to reduce adverse incidents. These results could not be possible without the detailed inspections and risk-based assessments provided by public health inspectors, which produce a customized site-specific plan for owner/operators of small drinking water systems to keep their drinking water safe.

The Small Drinking Water Systems Program demonstrates the Ontario government's commitment to reduced regulatory burden, increased accountability and public transparency. Together we are upholding Justice O'Connor's recommendations to ensure that drinking water quality standards established for the province are not compromised, and meeting these standards in a way that supports the needs of small system operators.

I want to take this opportunity to personally thank the local boards of health and our many partners for their leadership in the protection of public health and vigilance in safeguarding drinking water in Ontario.

David C. Williams, MD, MHSc, FRCPC
Chief Medical Officer of Health
Ministry of Health and Long-Term Care

2015-16 Highlights of Ontario's Small Drinking Water System Results

Across Ontario, thousands of businesses and other community sites use a small drinking water system to supply drinking water to the public. These communities may not have access to a municipal drinking water supply and are most often located in semi-rural and remote communities.

Many of these systems provide drinking water in restaurants, places of worship and community centres, resorts, rental cabins, motels, lodges, and bed and breakfasts, and campgrounds, among other public settings.

Owners and operators of small drinking water systems are responsible for protecting the drinking water that they provide to the public. They are also responsible for meeting Ontario's regulatory requirements, including regular drinking water sampling and testing, and maintaining up-to-date records.

Through the Ministry of Health and Long-Term Care's Small Drinking Water Systems Program, regulated under the *Health Protection and Promotion Act* and its regulations, local boards of health (public health units) help operators keep their water safe by applying a risk-based approach resulting in a customized directive for each system which may include requirements for water sampling, water treatment options, operational checks and operator training.

As of March 31, 2016, 16,804 ^[7] risk assessments have been completed for the approximately 10,000 small drinking water systems. Over 87 per cent of systems were categorized as low/moderate risk and subject to regular re-inspection every four years; while the remaining systems, categorized as high risk, are re-inspected every two years.

In 2015-16, we continued to see gradual improvement in overall water sample quality with close to 98 per cent of samples submitted met Ontario's Drinking Water Quality Standards.

In addition, we saw significant decreases in adverse tests and adverse water quality incidents from the previous year, while the number of samples submitted remained stable:

- 8.78% fewer adverse test results
- 15.97% fewer adverse water quality incidents ^[8]

An adverse test result does not necessarily mean that users are at risk of becoming ill. In the event of an adverse test result, the laboratory notifies both the owner and/or operator of the small drinking water system and the local public health unit for immediate response.

Updated: November 28, 2016
Published: November 28, 2016

Footnotes

- footnote [1] [^] Ontario's drinking water quality standards are listed in the *Ontario Drinking Water Quality Standards Regulation (O. Reg. 169/03)*. The number of parameters has been updated from 158 (as reported in the 2014-2015 Chief Drinking Water Inspector's Annual Report) to 145 due to the January 1, 2016 revision of *O. Reg. 169/03*. This update revised standards for 13 pesticides that are no longer in commercial use, have been de-listed from the federal guidelines, and have not been detected in drinking water samples for at least 10 years. The parameters that drinking water systems must test for are given in the *Drinking Water Systems Regulation (O. Reg. 170/03)*. In 2016-17, these parameters will increase with the addition of new substances.
- footnote [2] [^] There were 661 registered municipal residential drinking water systems in 2015-16 and of these 658 submitted samples. Three systems that received their water from another municipal residential drinking water system had their samples represented within the samples collected and submitted by the municipal residential drinking water systems that supplied water to them.
- footnote [3] [^] In 2015-16, there were 661 registered municipal residential drinking water systems, however, 663 systems were inspected. Towards the end of the previous fiscal year (i.e. 2014-15) two municipal residential drinking water systems ceased to operate: Carriage Lane Drinking Water System and Harbour Lights Drinking Water System. The Province inspected both systems in 2015-16 to ensure that the operations were properly shut down.
- footnote [4] [^] In 2015-16, there were 458 registered non-municipal year-round residential drinking water systems, however, only 442 of these systems submitted samples for testing as some ceased to operate and/or data was not provided to the ministry.
- footnote [5] [^] The *Child Care and Early Years Act* replaces the term "day nursery" with "child care centre" after August 31, 2015.
- footnote [6] [^] The number of systems serving designated facilities that were registered in 2015-16 was more than those that submitted samples for the following reasons: some systems ceased to operate and/or data was not provided to the ministry, while some received drinking water for their cistern from municipal residential drinking water systems which carried out the required sampling on their behalf. Sampling was not required for those systems that posted notices advising people not to drink the water.
- footnote [7] [^] The reported number of risk assessments will change as new systems come into use/change in use, and routine re-inspections and risk assessments are completed. Risk categories may also fluctuate (e.g., if recommended improvements are taken to reduce the system's risk). Similarly, a system may require reassessment to determine if the risk level has changed (e.g., if the water source or system integrity is affected by adverse weather events or system modifications).
- footnote [8] [^] When an AWQI is detected, the small drinking water system owner/operator is required to notify the local medical officer of health and to follow up with any action that may be required. The public health unit will perform a risk analysis and determine if the water poses a risk to health if consumed or used and take additional action as required to inform and protect the public. Response to an AWQI may include issuing a drinking water advisory that will notify potential users whether the water is safe to use and drink or if it requires boiling to render it safe for use. The public health unit may also provide the owners and/or operators of a drinking water system with necessary corrective action(s) to be taken on the affected drinking water system to address the risk.

Township of McKellar

P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

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VIA EMAIL

November 22, 2016

The Honourable Kathleen Wynne
The Honourable Brad Duguid
The Honourable Bob Chiarelli
Norm Miller, MPP for Parry Sound-Muskoka
Association of Municipalities of Ontario (AMO)
Federation of Northern Ontario Municipalities (FONOM)
Rural Ontario Municipal Association (ROMA)
All Ontario Municipalities

Please be advised that at its regular meeting held, Monday November 21, 2016 the Council of the Township of McKellar passed the following resolution:

RESOLUTION: 16-384

WHEREAS the *Fire Protection and Prevention Act, 1997*, legislates that fire prevention, public education and fire protection services are a mandatory municipal responsibility;

AND WHEREAS there are a total of 449 Fire Departments operating in the province comprised of 32 Full-Time Departments, 191 Composite Departments and 226 Volunteer Departments with 11,376 Full-Time Firefighters, 19,347 Volunteer Firefighters and 343 Part-Time Firefighters staffing these departments;

AND WHEREAS the fire service represents a significant percentage of small, rural and northern municipalities' managed capital assets;

AND WHEREAS the Municipal Fire Department and associated assets represent critical municipal infrastructure;

AND WHEREAS there are currently no funding opportunities available from the Provincial or the Federal Government for the equipment, training, maintenance, operating or capital requirements of local fire departments;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of McKellar hereby petition the Provincial Government to recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward;

AND FURTHER that a copy of this resolution be sent to the Premier of Ontario, the Minister of Economic Development, Employment and Infrastructure, Norm Miller, MPP for Parry Sound-Muskoka, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

As per the above resolution, please accept this correspondence for your information and consideration.

If you have any questions please do not hesitate to contact undersigned.

Sincerely,

Shawn Boggs
Clerk Administrator
Township of McKellar

**THE TOWNSHIP OF GUELPH/ERAMOSIA
NOTICE OF COMPLETE APPLICATION
AND NOTICE OF PUBLIC MEETING**

TAKE NOTICE that pursuant to the requirements of the Planning Act, R.S.O., 1990 as amended the Township of Guelph/Eramosa has received a complete application (ZBA 05/16) to amend Zoning By-law 40/2016. The Council of the Corporation of the Township of Guelph/Eramosa will hold a public meeting to advise the public of the application and to obtain public input prior to making a decision.

THE PUBLIC MEETING will be held on **Monday, December 19, 2016 at 7:00 p.m.** at the Guelph/Eramosa Township Municipal Office located at 8348 Wellington Road 124, at Brucedale, to consider an amendment to the Zoning By-law of the Township of Guelph/Eramosa pursuant to Section 34 of the *Planning Act*, R.S.O., Chapter P.13, as amended.

The proposed amendment applies to the property, municipally known as 5087 Whitelaw Road and legally known as Part Lots A and B, Concession 2, Division E, former Guelph Township, being Parts 35 to 44 on 61R6686 except Parts 1 to 15 on 61R11855, now in the Township of Guelph/Eramosa. The subject property is currently zoned Agricultural (A) with Special Provision 21.159 and is shown on the inset map.

THE PURPOSE OF THE APPLICATION is to rezone 0.87ha of lands from Agricultural (A) Zone with Special Provision 21.159 to Rural Industrial (M1) Zone with Special Provision 21.110 to apply the same zoning as the abutting lands to which it will merge, and to amend the Special Provision 21.159 to recognize a further reduced Minimum Lot Area of 26.79 ha on the retained lands. The zone change application is required to satisfy an approval condition of the related Consent Application (56/16).

ANY PERSON may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed amendment. If you wish to be notified of the decision of the Corporation of the Township of Guelph/Eramosa on the proposed zoning by-law, you must make a written request to the Township Clerk at the address shown below.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Township of Guelph/Eramosa before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Corporation of Township of Guelph/Eramosa to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Corporation of the Township of Guelph/Eramosa before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

The above information is being collected pursuant to the Planning Act, R.S.O. 1990, CHAPTER P.13, Section 34. Information, including opinions, presentations, reports, documentation, etc., provided for or at a Public Meeting is considered public records. This information may be posted on the Township of Guelph/Eramosa website and/or made available to the public upon request. Questions about this collection should be directed to the undersigned.

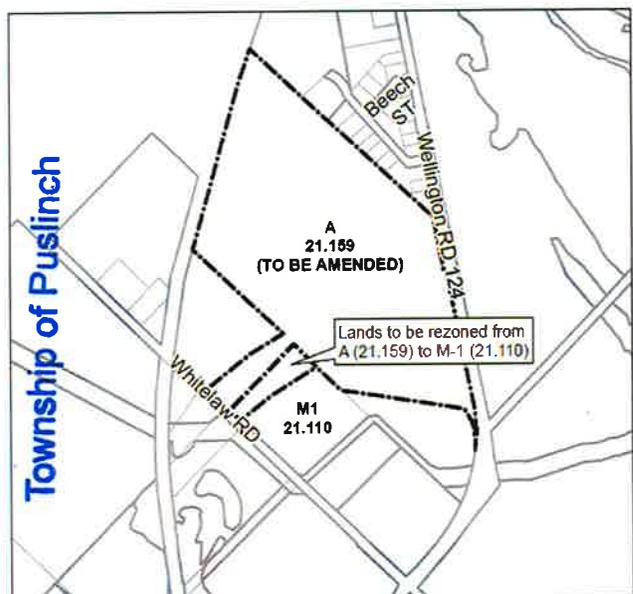
ADDITIONAL INFORMATION regarding the proposed amendment is available for inspection between 8:30 a.m. and 4:30 p.m. at the Township of Guelph/Eramosa Municipal Office as of the date of this notice. For more information about this matter, including information about preserving your appeal rights, contact should be directed to the Township Clerk at the address shown below.

Dated at the Township of Guelph/Eramosa this 18th day of November, 2016.

Meaghen Reid, Clerk
Township of Guelph/Eramosa
8348 Wellington Road 124
P.O. Box 700, Rockwood, ON N0B 2K0
Telephone: (519) 856-9596 Ext. 107
Fax: (519) 856-2240
Email: mreid@get.on.ca

This document is available in larger font on the Township's website at www.get.on.ca. If you require an alternative format, please contact the Township Clerk.

LOCATION AND ZONING



RECEIVED

NOV 24 2016

Nina Lecic

From: Jessica Gunby <jgunby@gbtownship.ca>
Sent: November-16-16 1:39 PM
To: 'Brooke Hawley'; Alex Regele (twphill@parolink.net); Alison Collard (nathalie.boulerice@champlain.ca); Alison Thomas (taytownship@tay.ca); Allison Holtzhauer (admin@greatermadawaska.com); Amanda Gubbels (info@warwicktownship.ca); Amy Humphries (info@cityofwoodstock.ca); Amy Vickery-Menard (evanturelclerk@parolink.net); Andr,e Latreille (alatreille@prescott-russell.on.ca); Andrea Fay (admin@midland.ca); Andrew Brouwer (info@newmarket.ca); Andrew Farnsworth (info@magnetawan.com); Andrew Van Oosten (township@ntl.sympatico.ca); Andy Grozelle (inquiries@norfolkcounty.ca); Angela Cathrae (admin@southbrucepeninsula.com); Angela Chittick (twpsel@nexicom.net); Angela Morgan (cob@burlington.ca); Angela Sharbot (info@atikokan.ca); Angela Toth (general@strathroy-caradoc.ca); Angie Bird (info@algonquinhighlands.ca); Anita Herd (harris@parolink.net); Anne Greentree (cfleming@clarington.net); Annette Clarke (aclarke@gorebay.ca); Annette Louis (info@admastonbromley.com); Annette Simonian (info@augusta.ca); Arie Hoogenboom (admin@merrickville-wolford.ca); Ashley Grigg (webadmin@portcolborne.ca); Ashley Sage (admin@zorra.on.ca); Barbara Kane (lkeenan@townshipadjtos.on.ca); Barbara Major (general@kapuskasing.ca); Barbara McLeod (info@wilmot.ca); Becky Bonisteel-Bourne (bbonisteel@asphodelnorwood.com); Bernice Crocker (clerk@tudorandcashel.com); Beth Morton (info@townshipofperry.ca); Betty Gallagher (info@twp.tweed.on.ca); Betty Gordon (office@newbury.ca); Bettyanne Cobean (dbatte@brucecounty.on.ca); Bonnie Bailey (burpeemills@vianet.ca); Bonnie Dingwall (information@townofgananoque.ca); Bonnie Nistico-Dunk (clerks@stcatharines.ca); Bonnie Sander (bsander@essatownship.on.ca); Brad Knight (bknight@huroneast.com); Brad McRoberts (reception@mapleton.ca); Brenda Andreatta (info@town.lasalle.on.ca); Brenda Brunt (mail@southdundas.com); Brenda Clark (info@simcoe.ca); Brenda Fraser (kearney1@vianet.on.ca); Brenda Green (info@townshipofthenorthshore.ca); Brenda MacIsaac (info@centralhuron.com); Brenda Paul (bpaulmachar@vianet.ca); Brenda Percy (info@leamington.ca); Brenda Tabor (caoclerk@oxfordcounty.ca); Brenda Vader (office@faraday.ca); Brent Kittmer (general@townofstmarys.com); Brent St. Denis (brentstdenis@gmail.com); Brian Gilmer (admin@porthope.ca); Brian Tocheri (civic@hanover.ca); Brianna Coughlin (info@plympton-wyoming.ca); Bridget Foster (township@emo.ca); Bryan Brooks (caoclerk@stonemills.com); Bryan Martin (admin@eganville.com); Cahl Pominville (general@northgrenville.on.ca); Calvin Rodgers (twpchamb@ntl.sympatico.ca); Candice Bedard (cobalt@ntl.sympatico.ca); Candy Beauvais (townkill@vianet.on.ca); Carey deGorter (info@caledon.ca); Carol Trainor (stjoeadmin@bellnet.ca); Carol Watson (clerk@howick.ca); Carole Gendron (cgendron@moonbeam.ca); Carolyn Langley (reception@westlincoln.com); Carrie Lewis (adminoffice@gordonbarrieisland.ca); Carrie Sykes (csykes@lakeofbays.on.ca); Catharine Saunders (webmaster@london.ca); Cathie Ritchie (ritchiec@northumberlandcounty.ca); Cathy MacMunn (township@centralfrontenac.com); Chantelle Gascon (deputyclerk@town.ignace.on.ca); Charlene Overholt (bluewater@town.bluewater.on.ca); Charles Barton (admin@nipissingtownship.com); Cheryl Coulson (info@dysartetal.ca); Cheryl Marshall (mcmurric@gmail.com); Cheryl Mortimer (cmortimer@muskokalakelakes.ca); Chris Wray (lmann@wawa.cc); Christiane Potvin (administration@valharty.ca); Christine FitzSimons (info@whitewaterregion.ca); Christine Goulet (municipality@redlake.ca); Christine Groulx (cgroulx@hawkesbury.ca); Christine Reed (info@addingtonhighlands.ca); Christine Tarling (christine.tarling@kitchener.ca); Christopher Harris

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To:

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Cc: Amber McDonald

Subject: Hydro Costs for Rural Areas - Resolution

Attachments: Hydro Costs for Rural Areas.pdf

Hi everyone,
Please find attached our resolution for the Hydro Bill costs for Rural Areas.
Thanks,

Jessica Gunby, Dipl.M.A., ACST
Clerk (A)

TOWNSHIP OF GEORGIAN BAY

99 Lone Pine Road, Port Severn, ON L0K 1S0

T. 705.538.2337 ext. 242 Toll Free 1.800.567.0187

F. 705.538.1850

www.gbtownship.ca



Individuals who make written submissions with respect to a Planning Act application should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

THE TOWNSHIP OF GEORGIAN BAY Council Agenda

DATE: 14 November 2016

	YEA	NAY
Councillor Boчек	_____	_____
Councillor Cooper	_____	_____
Councillor Douglas	_____	_____
Councillor Edwards	_____	_____
Councillor Kay	_____	_____
Councillor Wiancko	_____	_____
Mayor Braid	_____	_____

MOVED BY: 

SECONDED BY: 

DEFERRED _____ **CARRIED** ✓ _____ **DEFEATED** _____ **REFERRED** _____

WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;
 AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;
 NOW THEREFORE BE IT RESOLVED THAT the Township of Georgian Bay request the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents;
 AND THAT this resolution be circulated to all municipalities in the Province of Ontario as well as Ontario Small Urban Municipalities (OSUM) and Association of Municipalities of Ontario (AMO).


MAYOR

Nina Lecic

From: Rail Safety Improvement Program 2 / Programme d'amélioration de sécurité ferroviaire 2 (TC) <TC.RSIPEA-PASFES.TC@tc.gc.ca>
Sent: November-14-16 1:23 PM
Subject: NEW - Rail Safety Improvement Program (RSIP)/NOUVEAU - Programme d'amélioration de la sécurité ferroviaire (PASF)
Attachments: RSIP E&A component Information Brochure.pdf; PASF volet É&S brochure d'information.pdf

The [Rail Safety Improvement Program \(RSIP\)](#) is a program to improve rail safety and increase public confidence in Canada's rail transportation system. RSIP provides funding to improve rail safety and reduce injuries and fatalities related to rail transportation. The program funds:

- safety improvements to existing rail lines
- closures of grade crossings
- initiatives to raise awareness about rail safety issues across Canada

The program will provide funding towards two key components:

1. [Infrastructure, Technology and Research \(ITR\)](#)

Funding available - \$55 Million

Deadline for applications: **December 23, 2016**

2. [Public Education and Awareness \(E&A\)](#)

Funding available - \$2.4 Million

Deadline for applications: **January 31, 2017**

The Public Education and Awareness Component will provide funding to regional, municipal and local communities where there is a higher need for awareness and education and to work with organizations to address the specific issues in those areas of concern.

To know more specifically about the RSIP E&A component, please visit our website at www.canada.ca/rsip. For quick reference, please find attached an Information brochure about the program. If you any questions or wish to apply, please contact us at: TC.RSIPEA-PASFES.TC@tc.gc.ca.

Le [programme d'amélioration de la sécurité ferroviaire \(PASF\)](#) est un programme pour améliorer la sécurité ferroviaire et accroître la confiance du public dans le système de transport ferroviaire au Canada. Le PASF fournit du financement pour améliorer la sécurité ferroviaire et réduire les blessures et décès liés au transport ferroviaire. Le financement du Programme vise :

- à améliorer la sécurité de lignes ferroviaires existantes
- les fermetures de passages à niveau
- les initiatives de sensibilisation sur les questions de sécurité ferroviaire à l'échelle du Canada

Le PASF comprend deux volets principaux :

1. [Infrastructure, technologie et recherche \(ITR\)](#)

Financement disponible - 55 \$ million

Date limite pour les demandes: **23 décembre 2016**

2. [Éducation et de sensibilisation \(É&S\)](#)

Financement disponible – 2.4 \$ million

Date limite pour les demandes: **31 janvier 2017**

Le volet d'éducation et de sensibilisation fournira du financement aux collectivités régionales, municipales et locales où il y a un plus grand besoin de sensibilisation et d'éducation, et travaillera avec des organismes pour répondre aux besoins régionaux.

Pour en savoir davantage sur le PASF É&S, veuillez visiter notre site Web au www.canada.ca/pasf . Pour obtenir un aperçu, veuillez trouver ci-joint une brochure d'information sur le programme. Si vous avez des questions ou vous voulez soumettre une demande, veuillez nous contacter au TC.RSIPEA-PASFES.TC@tc.gc.ca .



Rail Safety Improvement Program Public Education and Awareness

What is the Rail Safety Improvement Program?

The [Rail Safety Improvement Program \(RSIP\)](#) is a program to improve rail safety and increase public confidence in Canada's rail transportation system. The program aligns to the Department's strategic outcome to provide for a safe transportation system. Through investment in infrastructure and technologies along with education and awareness initiatives, the program will contribute to the reduction of injuries and fatalities as well as increase public confidence of railways in communities.

The RSIP provides grant and contribution funding to improve rail safety and reduce injuries and fatalities related to rail transportation. The program will provide funding towards two components:

1. [Infrastructure, Technology and Research \(ITR\)](#)
2. [Public Education and Awareness \(E&A\)](#)

RSIP's Public Education and Awareness component will provide funding to projects that:

- enhance awareness of grade crossing and trespassing hazards;
- promote safe practices at road/railway grade crossings and on railway property;
- conduct research studies for rail safety improvement; and
- help reduce deaths, injuries and accidents around road/railway crossings in Canada.

What is the Public Education and Awareness component?

The E&A component will provide funding towards two key elements, a National Public Information and Education Program, and a Regional and Municipal Education and Awareness Program for high risk areas.

National Public Information and Education Program

Building on the existing and current initiative, this element will fund Operation Lifesaver Canada which will continue implementing a national program that will continue to raise awareness and education across Canada.

Regional and Municipal Education and Awareness Program for high risk areas

This element will leverage contributions from regional and local communities where there is a higher need for awareness and education and to work with organizations to address the specific issues in those areas of concern.

Who is eligible for funding?

The following groups are eligible for funding:

- Provinces, territories, municipalities, local and regional governments
- Road and transit authorities
- Crown corporation (including VIA Rail)
- For-profit organizations (e.g. railway operators, railway owners)
- Not-for-profit non-government organizations (NGOs)
- Indigenous groups
- Individuals



What can be reimbursed?

The program will reimburse recipients up to 50% of eligible expenditures incurred for a project.

Applicants may be reimbursed for the following expenditures:

- Staff wages & benefits, professional fees, public outreach and communication materials, travel costs, room rentals, facility costs, conference fees and administrative costs.

Note: *The RSIP does NOT provide advance funding, and applicants must show they have enough up-front funding to carry out the proposed project.*

What activities are eligible for funding under the RSIP's Education and Awareness component?

Eligible activities include:

- outreach initiatives, promotional awareness and public campaigns related to rail safety;
- public service announcements, social media, websites and other communications activity related to rail safety;
- production and distribution of rail safety education and awareness materials to promote rails safety; and
- research, studies and analysis to a better understanding of behavior, attitudes and the impact of rail safety issues.

When to apply?

Applicants wanting to [apply](#) for funding must send in their application no later than **January 31, 2017**.

How to apply for funding?

The RSIP [Applicant's Guide](#) provides a detailed description of how to apply for funding. In general, the following information will be required to support eligibility assessment and for the selection process:

- project proposal using the template that is provided;
- budget estimates for the project using the budget template provide;
- project proposal meets the Eligibility Assessment Criteria; and
- project proposal clearly indicates it meets the Merit Selection Criteria.

For more information, please contact:

Rail Safety Improvement Program, Education and Awareness Component
Transport Canada
330 Sparks Street, Place de Ville – Tower C (AHEC)
Ottawa, ON K1A 0N5

E-mail: Tc.rsipea-pasfes.tc@tc.gc.ca

To obtain the Rail Safety Improvement Program Applicant's Guide and Application templates, please refer to the [Rail Safety Improvement Program](#) website.

CANTON – BONFIELD – TOWNSHIP



365 Highway 531

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Website: www.ebonfield.org

RESOLUTION OF COUNCIL

November 8th, 2016

No. 10

Moved by Councillor Foisy

Seconded by Councillor Beaudoin

THAT the Council of the Township of Bonfield hereby supports the Town of Latchford's resolution supporting the Town of Lakeshore's resolution that the debt incurred from the 2015 Pan Am and Parapan AM Games should be funded by the City of Toronto; AND THAT a copy of this resolution be circulated to all Municipalities in the Province of Ontario.

Carried

DIVISION VOTE

FOR

AGAINST

Declaration of Pecuniary Interest/Conflict of Interest

Declared interest, abstained from discussion and did not vote on the question.

CERTIFIED to be a true copy of Resolution No. 10 of the Township of Bonfield's Regular Council Meeting of November 8th, 2016, and which Resolution is in full force and effect.


Diane Francoeur
Deputy Clerk-Treasurer

ADMINISTRATION OFFICE
1800 Main Street, P.O. Box 70
GERALDTON, ON P0T 1M0



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E: administration@greenstone.ca
www.greenstone.ca

November 18, 2016

The Honourable Kathleen Wynne
Premier of Ontario
Toronto, ON M7A 1A1

Re: Resolution Regarding Access and Delivery of Hydro

Honourable Madam:

Please be advised that Council of the Municipality of Greenstone passed the following resolution at its meeting held November 14, 2016:

Resolution 16-234

Moved by: Councillor Blanchard
Seconded by: Councillor McPherson

WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;

AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Greenstone request the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents;

AND THAT this resolution be circulated to all municipalities in the Province of Ontario as well as Ontario Small Urban Municipalities (OSUM) and Association of Municipalities of Ontario (AMO).

CARRIED.

ADMINISTRATION OFFICE
1800 Main Street, P.O. Box 70
GERALDTON, ON P0T 1M0



P: 807-854-1100 F: 807-854-1947
E: administration@greenstone.ca
www.greenstone.ca

The Municipality of Greenstone respectfully requests consideration of this resolution.

Sincerely,



Gabrielle Lecuyer,
Clerk
gabrielle.lecuyer@greenstone.ca
www.greenstone.ca

cc: Glenn Thibeault, Minister of Energy by email: gthibeault.mpp.co@liberal.ola.org
AMO by email: amo@amo.on.ca
OSUM by email: lmccabe@goderich.ca
All Ontario Municipalities
Micheal Gravelle, MPP Thunder Bay Superior North: mgravelle.mpp.co@liberal.ola.org
Mayor and Council



COUNTY OF WELLINGTON

PLANNING AND DEVELOPMENT DEPARTMENT
GARY A. COUSINS, M.C.I.P., DIRECTOR
T 519.837.2600
T 1.800.663.0750
F 519.823.1694

ADMINISTRATION CENTRE
74 WOOLWICH STREET
GUELPH ON N1H 3T9

November 24, 2016

Karen Landry, C.A.O./Clerk
Township of Puslinch
7404 Wellington Road 34 (Aberfoyle)
R. R. #3
Guelph, ON N1H 6H9

Re: Notice of Draft Approval
Subject: Draft Plan of Subdivision – File No. 23T-10004
Owners: DRS Developments Ltd.
Location: Lots 48,49 and 50, SS Victoria Street; Part of Lots 10 and 11, SS Queen Street; Part of Victoria Street and Fisher Street; Colfas' Survey, Registered Plan 135; Part of Rear or NE Lot 31, Concession 7, Township of Puslinch

Further to the October 28, 2016 draft plan approval of subdivision 23T-10004, there have been no appeals lodged on this draft approved plan.

Please inform me when the Owner/Applicant has met the conditions of approval with which you are concerned. This is necessary before the final plan can be approved for registration.

Also required is a brief but complete statement explaining how each condition with which you are concerned has been satisfied.

As noted in Condition No. 40, there is a lapsing provision as permitted pursuant to Section 51(32) of the Planning Act being October 29, 2021. The approval may be extended pursuant to Section 51(33) of the Planning Act, but no extension can be granted once the approval has lapsed.

Yours truly,

Gary A. Cousins, RPP, MCIP
Director of Planning and Development

cc— R. Stovel, Stovel & Associates Inc
Aldo Salis – Manager Development Planning
Mark Paoli – Manager Policy Planner

RECEIVED

NOV 29 2016

Township of Puslinch

Nina Lecic

From: Zymerman, Art <Art.Zymerman@nbpcd.com>
Sent: November-16-16 2:33 PM
To: Nina Lecic
Subject: Request for time to present to council
Attachments: Delegate_Request.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Nina attached please find our request to attend the meeting on Dec the 7th for council.
This request is for the PLCA for a grant of \$25,000 towards the lake restoration.
Please let me know if there is anything else you require.
Thank you very much.

Art Zymerman
Assistant Branch Manager Waterloo South
20 Erb St West, 4th floor, Marsland Center
Waterloo, Ontario
N2L 1T2
Art.zymerman@nbpcd.com
Cell 519 221 5768

<http://www.bmo.com/nesbittburns/popups/about-us/disclaimers>

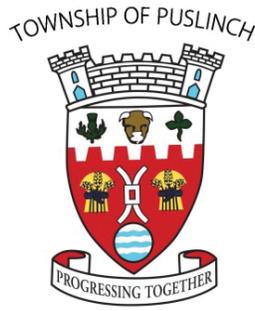
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Township of Puslinch
7404 Wellington Road 34
Guelph, ON, N1H 6H9
T: (519) 763 – 1226
F: (519) 763 – 5846
www.puslinch.ca

Delegate Request

Meeting Date: Dec 7th 2016

Applicant Information:

Applicant Name: Art Zymerman

Mailing Address: 28 Lakeside Dr Puslinch Ont N0b2J0

Email Address: azymerman@outlook.com

Telephone Number: 519 221 5768

Purpose of delegation (state position taken on issue, if applicable):

Request for a grant from council for \$25,000 in support of the restoration of Puslinch lake project.

I am submitting a formal presentation to accompany my delegation:

Yes: No:

I will require the following audio-visual equipment:

PowerPoint:

Note: Delegations are permitted to speak for 10 minutes. Your form or letter must be received 24 hours before the preparation of the Council agenda. This usually means at least one week prior to the Council meeting.

Personal Information collected on this form is collected under the authority of the Municipal Act and will be used only for the purposes of sending correspondence relating to matters before Council and for creating a record that is available to the general public in a hard copy format and on the internet in an electronic format in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.



RESOLUTION
MUNICIPAL COUNCIL
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

2016-

Date: December 7, 2016

Moved by: _____ Seconded by: _____

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2015	06/16	5-17300	\$ 1,451.75
2015	13/16	6-06300	\$ 181.31
2015	08/16 A	3-16800	\$ 10.13
2015	08/16 B	3-16800	\$ 9.94
2015	08/16 C	3-16800	\$ 1.81
2016	08/16 A2	3-16800	\$ 21.12
2016	08/16 B2	3-16800	\$ 21.12
2016	08/16 C2	3-16800	\$ 10.55
2016	07/16 A	3-16800	\$ 22.86
2016	07/16 C	3-16800	\$ 14.13
2016	07/16 B	3-16800	\$ 6.95

<u>RECORDED VOTE</u>	YES	NO	CONFLICT	ABSENT
Councillor Bulmer				
Councillor Roth				
Mayor Lever				
Councillor Sepulis				
Councillor Fielding				
TOTAL				

MAYOR: _____

CARRIED	LOST
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REPORT FIN-2016-029

TO: Mayor and Members of Council
FROM: Mary Hasan, Director of Finance/Treasurer
MEETING DATE: December 7, 2016
SUBJECT: 2017 User Fees and Charges By-law
File No. C01 FEE

RECOMMENDATIONS

That Report FIN-2016-029 regarding the 2017 User Fees and Charges By-law be received; and

That the Township adopt a policy to provide an 80 percent refund where 30 days' notice of cancellation is given for Puslinch Community Centre rentals; and

That Council enact a by-law to adopt the User Fees and Charges By-law in accordance with the By-law attached as Schedule A to this Report.

DISCUSSION

Purpose

The purpose of this report is to:

1. Report on the results of the Public Meeting held on September 8, 2016 for the Proposed 2017 User Fees and Charges By-law; and
2. Provide updates to the User Fees and Charges By-law based on further information received after the Public Meeting; and
3. Seek approval from Council to enact the 2017 User Fees and Charges By-law.

Background

A public meeting was held on September 8, 2016 at 7:00 pm at the Municipal Complex to obtain public input on the proposed User Fees and Charges By-law.

There were no comments raised at the public meeting regarding suggested updates to the by-law.

Updates to Proposed By-law

Recreation Committee Recommendations

The Recreation Committee received the user fees and charges schedules for Parks and Recreation for information at its meeting held on September 20, 2016. The Recreation Committee recommended the following:

- The gym rental fee be increased to \$30.00 per hour if free ice time hours are increased; or
- The gym rental fee be increased to \$27.00 per hour if free ice time hours are not increased; and
- That all Parks and Recreation rental fees be increased in accordance with the Consumer Price Index rate.

ORC Pad Committee Recommendations

The ORC Pad Committee recommended through Report REC-2016-010 that the 2017 User Fees and Charges By-law decrease the non-prime rate for ice from \$78.00 per hour to \$55.00 per hour exclusive of taxes. This was carried by Council through Resolution No. 2016-353

Staff Recommendations

The following are staff recommendations which have been incorporated in the proposed By-law attached as Schedule A to this report.

- Gym rental fee increased from \$26.00 per hour to \$30.00 per hour (exclusive of HST) due to the increase in free ice time hours.
- Increase in all Parks and Recreation rental fees by the 2017 projected Consumer Price Index inflation rate of 2.0% based on the Ontario Ministry of Finance¹.
- Non-prime rate for ice decreased from \$78.00 per hour to \$55.00 per hour (exclusive of HST) in order to increase the utilization of the ice during non-prime hours.
- Addition of a Puslinch Community Centre (PCC) projector rental fee of \$25 for the use of the projection equipment at the PCC.

¹ <http://www.fin.gov.on.ca/en/budget/ontariobudgets/2016/ch3a.html>

In addition to the above recommended changes, Township staff obtained information from the comparator municipalities regarding the deposit structure for facility bookings. This information is summarized below:

- Cambridge
 - Banquet halls - Collection of a 50 percent deposit with the balance due two weeks prior to the event.
 - Meeting rooms – Deposits are not collected. Full payment is required 14 days prior to booking.
- Centre Wellington
 - Deposits ranging from \$150.00 to \$1,000.00 depending on the size of the event (ie. Small, medium, and large events).
 - Deposits collected at the time of booking with the remainder of the rental fee due 21 days prior to the event.
- Erin
 - Rentals under \$400.00 are paid in full at the time of booking. 2 weeks' notice is required for a full refund.
 - Rentals greater than \$400.00 require a deposit of \$100.00 at the time of booking with the remainder of the payment due prior to the event.
- Guelph
 - Deposits are not collected. Full payment is required for a contract to be finalized.
- Guelph/Eramosa
 - Deposits are not collected. Full payment is required for a contract to be finalized. No refunds for bookings at the Royal Distributing Athletic Performance Centre (RDAPC). Refund policy lenient on hall bookings.
- Hamilton
 - Deposits are not collected. Full payment is required for a contract to be finalized. 14 days' notice is required for a full refund on a smaller event. 30 days' notice is required for a full refund on a larger event.
- Mapleton
 - Collection of a 50 percent deposit at the time of booking

- Milton
 - Deposits are not collected. Full payment is required for a contract to be finalized. 14 days' notice is required for an 80 percent refund.
- Minto
 - For hall rentals, \$100.00 is collected in advance to hold the date and space. If the renter honours the terms of the facility rental agreement, this deposit is applied as a credit against their invoice after the event.
- Wellington North
 - Collection of a 50 percent deposit at the time of booking with the balance due two weeks prior to the event.

For the PCC, the Township currently collects a deposit amounting to 50 percent of the total contract fee. The deposit is non-refundable and forfeited unless notice of cancellation is received 60 days prior to the event with the balance of the rental due 15 days prior to the event. For the Optimist Recreation Centre, the renter pays the full amount of the rental fee upon finalization of the contract.

The current administrative process to collect a 50 percent deposit with the remaining balance of the rental due 15 days prior to the event is not efficient. A policy to return a percentage of the rental fee upon cancellation of the rental within a prescribed period of time will facilitate more effective utilization of staff resources.

It is recommended that the Township remove the 50 percent deposit requirement for facility bookings and require full payment at the time of booking. It is also recommended that the cancellation policy be amended to require 30 days' notice for an 80% refund.

FINANCIAL IMPLICATIONS

The fees in the attached by-law are incorporated in the 2017 Operating Budget.

APPLICABLE LEGISLATION AND REQUIREMENTS

Section 391(1) of the Municipal Act, 2001

Section 7(1) of the Building Code Act, 1992

Section 69 of the Planning Act, R.S.O. 1990

ATTACHMENTS

Schedule A – Proposed User Fees and Charges By-law

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO XXX/16

A by-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property.

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass By-laws imposing fees or charges for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control; and

WHEREAS Section 7(1) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended, provides that a municipality may pass By-laws imposing fees and charges; and

WHEREAS Section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS The Council of the Corporation of the Township of Puslinch deems it appropriate to update the Township's User Fees and Charges By-law.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. For the purpose of this by-law:
 - a.) **"Costs"** means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, outside counsel fees, paralegal fees, site inspection costs and any applicable taxes including P.S.T. and H.S.T.;
 - b.) **"Property Owner"** includes the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy;
 - c.) **"Township"** means the Corporation of the Township of Puslinch.
2. Any person requesting, applying or utilizing the services or approvals listed in the attached schedules and forming part of this by-law shall pay the fees listed for that service or approval as set out in the attached schedules.
3. These fees are applicable to residents and non-residents at the rates noted unless there is a specified exemption in the attached schedules.
4. No request by any person for a service or approval listed in the attached schedules shall be acknowledged or performed by the Township unless and until the person requesting the service or approval has paid the fee or charge for the service or approval as set out in the attached schedules, unless noted otherwise.
5. A refund of 80 percent will be provided where 30 days' notice of cancellation is given for Puslinch Community Centre rentals.
6. All Township accounts and invoices are due and payable when rendered.

7. All unpaid fees or charges imposed by this By-law on a person constitute a debt of the person to the municipality.
8. The Treasurer shall add the fees and charges imposed pursuant to this by-law to the tax roll for any real property in the Township for which all of the property owners are responsible for paying fees and charges under this by-law and collect them in the same manner as municipal taxes in accordance with Section 398 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended.
9. If peer or legal review costs are incurred by the Township in the processing of a planning application by the Township, the applicant is required to pay these costs to the Township.
10. The Township is not obligated to further process a planning application until all outstanding third party fees and other disbursements have been paid by the applicant.
11. The fees and charges listed in the schedules to this by-law shall, where applicable, be subject to any applicable provincial and federal taxes.
12. Any fee or charge:
 - a. authorized by a by-law that comes into effect on the same or a later date than this By-law; or
 - b. included in a valid agreement entered into by the Township and one or more other parties,

shall be the approved and imposed fee or charge for the service, activity or use of property specified.
13. The payment of any fee or charge in this By-law shall be in Canadian currency.
14. The following Schedules form part of this By-law:

Schedule	Department
A	Administration
B	Finance
C	Corporate
D	Public Works
E	Fire and Rescue Services
F	Building
G	Planning and Development
H	By-law
I	Parks
J	Optimist Recreation Centre
K	Puslinch Community Centre

15. The rates and service charges, as outlined in the schedules attached hereto and forming part of this by-law, shall be implemented and take effect on January 1, 2017.
16. Should any part of this By-law including any part of the schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect.

17. This by-law shall be known as the "User Fees and Charges By-law".

18. That By-law No. 019/16 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 21st DAY OF DECEMBER, 2016.

Dennis Lever, Mayor

Karen Landry, CAO/Clerk

DRAFT

SCHEDULE A: ADMINISTRATION REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES **Schedule A to Report FIN-2016-029**
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	%	HST STATUS	COMMENTS
Freedom of Information	Charged at the rate permitted per the legislation.							E	Regulated by Statute
Investigator Fees	Flat Fee	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	T	Removal of fee recommended - See Report FIN-2015-029
Investigator Fees	Flat Fee	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	T	Removal of fee recommended - See Report FIN-2015-029
Signature of Commissioner	Per Document	\$10.00	\$10.00	\$10.00	\$1.30	\$11.30	0%	T	

SCHEDULE B: FINANCE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES ~~Schedule A to Report FIN-2016-029~~
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Administration Fee	Per Invoice	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A	T	Removal of fee recommended - See Report FIN-2015-029
NSF Cheque	Per NSF	\$40.00	\$40.00	\$40.00	\$0.00	\$40.00	0%	E	
Tax Certificate	Per Certificate	\$60.00	\$60.00	\$60.00	\$0.00	\$60.00	0%	E	
Tax Sale Charges	Actual costs incurred						N/A	T	Cost recovery of fees and disbursements as charged by consultants and solicitors

SCHEDULE C: CORPORATE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES Schedule A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Canadian Flag	Per Flag	\$22.12	\$22.12	\$22.12	\$2.88	\$25.00	0%	T	
Photocopy	Per Page	\$0.25	\$0.25	\$0.25	\$0.03	\$0.28	0%	T	Photocopy costs for community groups and neighbourhood associations are exempt
Township Flag	Per Flag	\$44.25	\$44.25	\$44.25	\$5.75	\$50.00	0%	T	

SCHEDULE D: PUBLIC WORKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES Schedule A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Entrance Permit	Flat Fee	\$ 225.00	\$ 230.00	\$ 230.00	\$ -	\$ 230.00	0%	E	
Oversize-Overweight Load Permits	Annual Fee	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	0%	E	
Oversize-Overweight Load Permits	Per Trip	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ 100.00	0%	E	
Tender Fees	Per Package	\$ 40.00	\$ 40.00	\$ 40.00	\$ -	\$ 40.00	0%	E	Tender fees applicable for Public Works projects administered by the Township's engineering consultant
Third Party Cost Recovery	Actual costs incurred + \$100.00 administration fee							T	Material, equipment, labour/benefits, and administration costs

SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES Schedule A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Boarding or Barricading Plus Materials	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Fee is in accordance with the Standard MTO Rate
Burning Permit Violations or Unauthorized Open Air Burning	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Emergency responses to illegal burning or burning without a permit Fee is in accordance with the Standard MTO Rate
Daycare & Homeday Care Inspections	Per Inspection	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	As mandated in the Fire Code
Emergency Responses to Motor Vehicle Occurrence/Incident/Collision	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Township residents are exempt from payment of fee for emergency responses where emergency occurs on a Township of Puslinch or County of Wellington Road Fee is in accordance with the Standard MTO Rate
Fire Alarm False Alarm Calls	Per Hour Per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	A false alarm call after the second false alarm in any calendar year Fee is in accordance with the Standard MTO Rate
Fire Extinguisher Training	Per Person	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95	0%	T	
Fire Safety Plan Review	Per Plan	\$120.00	\$120.00	\$120.00	\$15.60	\$135.60	0%	T	
Industrial/Commercial/Institutional/Assembly/Apartment	Base Inspection	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated
Industrial/Commercial/Institutional/Assembly/Apartment	Plus each tenant/occupant/apartment unit	\$25.00	\$25.00	\$25.00	\$3.25	\$28.25	0%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated
Information or Fire Reports Regarding Emergency Incidents	Per Report	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0%	E	
Key Boxes	Per Box	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	For rapid entry for firefighters
Occupancy Load	Flat Fee	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Open Air Burning Permit Inspection Fee	Per Inspection	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0%	T	As a result of a request to modify the terms and conditions of the Open Air Burning Permit
Open Air Burning Permit	Per Permit	\$20.00	\$20.00	\$20.00	\$0.00	\$20.00	0%	E	Permit must be renewed annually
Post Fire Watch	Per Hour per Truck	\$410.00	\$450.00	\$450.00	\$0.00	\$450.00	0%	E	Fee is in accordance with the Standard MTO Rate
Replacement of Equipment and Resources Used	Actual costs incurred						0%	T	Materials used in emergency responses
Sale of Fireworks Permit	Per Permit	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	

SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES **Schedule A to Report FIN-2016-029**
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Setting Off or Discharge of High Hazard Fireworks Permit	Per Permit	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Water Tank Locks	Per Lock	\$0.00	\$17.80	\$17.80	\$2.31	\$20.11	0%	T	For locking water tank lids closed
Smoke Alarm	No fee at this time								
Special Events - Requests for Attendance	No fee at this time								

**SCHEDULE F: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Schedule A to Report FIN-2016-029

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Minimum Permit Fee (For all work unless otherwise noted)	Minimum Permit Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Minimum Permit Fee - Farm Buildings	Minimum Permit Fee	\$0.00	\$300.00	\$306.00	\$0.00	\$306.00	2.0%	E	
CONSTRUCTION - NEW BUILDINGS & ADDITIONS - AGRICULTURAL									
Farm Buildings	Per Sq. Foot	\$0.26	\$0.27	\$0.27	\$0.00	\$0.27	2.0%	E	Minimum Permit Fee of \$306
CONSTRUCTION - NEW BUILDINGS & ADDITIONS - RESIDENTIAL									
Prefabricated Homes	Per Sq. Foot	\$1.40	\$1.43	\$1.46	\$0.00	\$1.46	2.0%	E	
Single Family Dwelling	Per Sq. Foot	\$1.85	\$1.89	\$1.92	\$0.00	\$1.92	2.0%	E	
Interior Renovations and Finished Basements	Per Sq. Foot	\$0.50	\$0.51	\$0.52	\$0.00	\$0.52	2.0%	E	
Residential Deck	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Accessory Buildings/Attached Garage	Per Sq. Foot	\$0.70	\$0.71	\$0.73	\$0.00	\$0.73	2.0%	E	
CONSTRUCTION - NEW BUILDINGS & ADDITIONS - INSTITUTIONAL, COMMERCIAL & INDUSTRIAL									
Construction Value Up to \$3,000,000	Per \$1,000 of Construction Value	\$10.00	\$11.00	\$11.00	\$0.00	\$11.00	0.0%	E	
Construction Value Over \$3,000,000	Per \$1,000 of Construction Value	\$7.00	\$7.14	\$7.28	\$0.00	\$7.28	2.0%	E	
OTHER PERMIT FEES									
Alternative Solution Application	Flat Fee	\$350.00	N/A - See Below						
Alternative Solution Application - Part 9 Residential Buildings	Flat Fee	\$0.00	\$357.00	\$364.00	\$0.00	\$364.00	2.0%	E	Fee to be applied to residential and accessory structures. Third party review likely not required.
Alternative Solution Application - Part 3 and Part 9 Other than Residential Buildings	Flat Fee	\$0.00	\$650.00	\$663.00	\$0.00	\$663.00	2.0%	E	Fee includes third party review of applications as well as staff time for researching the proposal.
Sign Permits	Flat Fee	\$0.00	\$255.00	\$260.00	\$0.00	\$260.00	2.0%	E	
Conditional Permits	20% of permit fee							E	Fee is in addition to all other required permit fees
Deferral of Revocation of Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Demolition Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	

**SCHEDULE F: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Schedule A to Report FIN-2016-029

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Designated Structure Permit	Flat Fee	\$400.00	\$408.00	\$416.00	\$0.00	\$416.00	2.0%	E	Listed per Div.A, 1.3.1.1 Solar installation
Occupancy Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Reactivate Permit Application	Flat Fee	\$0.00	\$0.00	\$156.00	\$0.00	\$156.00	100.0%	E	For permit applications with no activity for 6 months
Reactivate Abandoned Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	For permits with no inspection in two previous years
Reproduction of Drawings	Flat Fee	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50	0.0%	T	Current rate covers costs
Revision to a Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	Before Permit is issued
Revision to a Permit	Flat Fee	\$300.00	\$306.00	\$312.00	\$0.00	\$312.00	2.0%	E	After Permit is issued
Septic System	Flat Fee	\$600.00	\$612.00	\$624.00	\$0.00	\$624.00	2.0%	E	New system
Septic System	Flat Fee	\$450.00	\$459.00	\$468.00	\$0.00	\$468.00	2.0%	E	Alter, Repair or extend existing system
Special Inspection Fee	Flat Fee	\$100.00	\$102.00	\$0.00	\$0.00	\$0.00	-100.0%	T	Removal of fee recommended - See Report FIN-2016-020
Tent or Marquee Application Fee	Flat Fee	\$250.00	\$255.00	\$260.00	\$0.00	\$260.00	2.0%	E	Tents and air-supported structures shall be in conformance with the Building Code and Section 2.9 of the Fire Code
Transfer of Permit	Flat Fee	\$150.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	
Re-inspect works not ready	Flat Fee	\$0.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	Fee payable before re-inspection
Re-inspect code violations/deficiencies	Flat Fee	\$0.00	\$76.00	\$156.00	\$0.00	\$156.00	105.3%	E	Fee payable before re-inspection and applies after first re-inspection. 2017 rate covers costs.
Partial Inspection	Flat Fee	\$0.00	\$76.00	\$78.00	\$0.00	\$78.00	2.0%	E	Fee payable before inspection for part of a prescribed inspection
Sewage System Evaluation	Flat Fee	\$0.00	\$153.00	\$156.00	\$0.00	\$156.00	2.0%	E	Applies to the review of sewage system evaluations by the Building department.

Notes to Building

Note 1: Interpretations

- (a) Floor area of the proposed work is to be measured to the outer face of exterior walls
- (b) Unfinished basements and attached garages for new dwellings are not included in floor areas
- (c) Unfinished loft space or bonus room to be included in area calculations

Note 2: Where the fees are based on the cost of valuation of the proposed work, such cost or valuation shall mean the total cost of all work regulated by the permit and without restricting the generality of the foregoing, shall include the cost of all material, labour, equipment, overhead and professional and related services.

Note 3: Fees are to be rounded to the nearest dollar.

Note 4: The Chief Building Official may place a valuation on the cost of work and the permit applicant shall pay the prescribed fee(s) before issuing the permit.

SCHEDULE G: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Grading Fee	Flat Fee	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	0.0%	E	Applicable for new dwellings
Minor Variance *	Administration fee	\$650.00	\$663.00	\$676.00	\$0.00	\$676.00	2.0%	E	
Other Agreements *	Administration fee	\$500.00	\$500.00	\$510.00	\$0.00	\$510.00	2.0%	E	For recovery of the costs of facilitating, preparing, and discharging any other planning and development agreements (ie. consent)
Part Lot Control Exemption By-law *	Administration fee	\$550.00	\$550.00	\$561.00	\$0.00	\$561.00	2.0%	E	
Plan of Subdivision or Condominium Agreement *	Administration fee	\$750.00	\$750.00	\$765.00	\$0.00	\$765.00	2.0%	E	For recovery of the costs of facilitating, preparing, and discharging a Plan of Subdivision or Condominium Agreement
Site Plan Control *	Administration fee	\$2,000.00	\$2,040.00	\$2,081.00	\$0.00	\$2,081.00	2.0%	E	Site Plan Approval Application
Zoning By-law - Copy	Flat Fee	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0.0%	T	
Zoning By-Law Amendment *	Administration fee	\$2,000.00	N/A	N/A			N/A		New Fee Structure - See below
Standard Zoning By-Law Amendment	Flat Fee	\$0.00	\$11,200.00	\$11,200.00	\$0.00	\$11,200.00	0.0%	E	
Minor Zoning By-Law Amendment	Flat Fee	\$0.00	\$3,600.00	\$3,600.00	\$0.00	\$3,600.00	0.0%	E	
Zoning By-Law Amendment - Aggregate *	Administration fee	\$7,500.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	0.0%	E	
Compliance Letter	Flat Fee	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0.0%	E	Fee charged is consistent for all Township departments
Consent Review and Condition Clearances	Flat Fee	\$0.00	\$125.00	\$128.00	\$0.00	\$128.00	2.0%	E	
Telecommunication Tower Proposals	Flat Fee	\$0.00	\$500.00	\$510.00	\$0.00	\$510.00	2.0%	E	
Lifting of Holding Designation Fee (Zoning)	Administration fee	\$0.00	\$0.00	\$561.00	\$0.00	\$561.00	100.0%	E	

SCHEDULE G: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES **Section A to Report FIN-2016-029**
EFFECTIVE 2017

Notes to Planning

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.

A Standard Zoning By-law Amendment Application may include, but is not limited, to the following:

- Change in zoning category;
- Larger commercial/industrial/residential applications;
- A major change of use to an existing building or structure;
- Requirement of technical studies (ie. storm water management, geotechnical, hydrological, environmental impact assessment, etc.)

Township staff have the discretion to determine whether a zoning by-law amendment application is classified as minor.

A Minor Zoning By-law Amendment Application may include, but is not limited, to the following:

- The change in use is compatible with the current zoning designation and does not require the submission of any technical studies;
- Adding a low impact use to an existing zone;
- Temporary use;
- Low impact zone changes involving single or semi-detached dwellings;
- No change in zoning category

**SCHEDULE H: BY-LAW REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Schedule A to Report FIN-2016-029

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Dog Tags	Per Tag	\$25.00	\$25.00	\$25.00	\$0.00	\$25.00	0.0%	E	Maximum of 3 dogs
Fence Viewer's Application	Per Application	\$300.00	\$300.00	\$300.00	\$0.00	\$300.00	0.0%	E	
Grading Fee	Flat Fee	\$500.00	\$600.00	\$0.00	\$0.00	\$0.00	-100.0%	E	Removal of fee recommended - See Report FIN-2016-020.
Inspection Permit - LCBO	Per Inspection	\$100.00	\$102.00	\$104.00	\$0.00	\$104.00	2.0%	E	Requested or required inspection of licensed sales establishments (as defined by the Liquor Licence Establishment Board of Ontario) that requires an inspection and/or a letter
Kennel Licence	Per Licence	\$175.00	\$179.00	\$183.00	\$0.00	\$183.00	2.0%	E	More than 3 dogs
Lottery Licence	3% of prize value							E	Fee regulated by AGCO (Nevada, Raffle, Bazaar, etc.)
Municipal Addressing Signs	Flat Fee	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0.0%	T	To cover the costs of the blade and post. No cost for installation of the municipal addressing signs
Pool Enclosure Permit	Flat Fee	\$350.00	\$357.00	\$210.00	\$0.00	\$210.00	-41.2%	E	Decrease of fee recommended - See Report FIN-2016-020.
Septic Compliance Letter	Flat Fee	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0.0%	E	Fee charged is consistent for all Township departments
Site Alteration Permit Service Fee	Per m ³	\$0.06	\$0.06	\$0.06	\$0.00	\$0.06	0.0%	E	Paid at time of application
Site Alteration Permit Application *	Administration fee	\$250 plus \$50 per hectare	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	\$0.00	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	0.0%	E	
Special Occasion Permit	Per Letter	\$75.00	\$75.00	\$75.00	\$0.00	\$75.00	0.0%	E	

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.

**SCHEDULE I: PARKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2017**

Schedule A to Report FIN-2016-029

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Aberfoyle/Old Morriston Ball Parks	Per Hour before 8:30 pm	\$20.00	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	Bookings available after May 1st of each year
Aberfoyle/Old Morriston Ball Parks	Per Hour after 8:30 pm	\$30.00	\$30.00	\$30.60	\$3.98	\$34.58	2%	T	Bookings available after May 1st of each year
Aberfoyle/Old Morriston/Morrison Meadows Ball Parks	Per Day	\$150.00	\$150.00	\$153.00	\$19.89	\$172.89	2%	T	Bookings available after May 1st of each year
Aberfoyle/Old Morriston/Morrison Meadows Ball Parks	Dragging and lining per occurrence	\$40.00	\$40.00	\$40.00	\$5.20	\$45.20	0%	T	Upon request and approval
Morrison Meadows Ball Park	Per Hour	\$20.00	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	Bookings available after May 1st of each year
Ball Diamond Advertising	Per Season	\$175.00	\$175.00	\$175.00	\$22.75	\$197.75	0%	T	Available from May to October
Horse Paddock Rental	Per Day	\$200.00	\$200.00	\$200.00	\$26.00	\$226.00	0%	T	\$300.00 damage deposit; rental restricted to horse paddock and tractor pull area; bookings available from June 15 to September 15
Picnic Shelter	Per Hour	\$20.00	\$20.00	\$20.00	\$2.60	\$22.60	0%	T	To a maximum of \$80.00 (net of HST) per reservation
Sports Facility User Fees - Excluding Soccer	Per Resident	\$10.00	\$10.00	\$10.00	\$0.00	\$10.00	0%	E	Fees collected from various sports clubs
Sports Facility User Fees - Excluding Soccer	Per Non- Resident	\$25.00	\$25.00	\$25.00	\$0.00	\$25.00	0%	E	Fees collected from various sports clubs
Sports Facility User Fees - Soccer	Per Resident	\$10.00	\$12.00	\$12.00	\$0.00	\$12.00	0%	E	Fees collected from soccer clubs
Sports Facility User Fees - Soccer	Per Non- Resident	\$25.00	\$30.00	\$30.00	\$0.00	\$30.00	0%	E	Fees collected from soccer clubs
Security Deposit	Per Fireworks Display	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	0%	E	Security deposit for the clean up of Township lands after use for fireworks display

SCHEDULE J: OPTIMIST RECREATION CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Arena Summer Rentals	Per Hour	\$65.00	\$65.00	\$66.00	\$8.58	\$74.58	2%	T	Includes use of change rooms
Ice Rental - Non - Prime	Per Hour	\$78.00	\$78.00	\$55.00	\$7.15	\$62.15	-29%	T	Weekdays from 9 am to 5 pm Decrease recommended - see Report FIN-2016-029
Ice Rental - Prime	Per Hour	\$155.00	\$155.00	\$158.00	\$20.54	\$178.54	2%	T	Weekdays from 5 to 10 pm, Saturday, Sunday
Gymnasium Rental	Per Hour	\$26.00	\$26.00	\$30.00	\$3.90	\$33.90	15%	T	Increase recommended - see Report FIN-2016-029
Rink Board Advertising	Per Year	\$350.00	\$350.00	\$350.00	\$45.50	\$395.50	0%	T	

SCHEDULE K: PUSLINCH COMMUNITY CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Alf Hales Room	Per Hour	\$25.00	\$25.00	\$25.50	\$3.32	\$28.82	2%	T	
Archie MacRobbie Hall - Non-Prime	Per 4 Hour Rental	\$215.00	\$215.00	\$219.00	\$28.47	\$247.47	2%	T	Monday to Thursday and Sunday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Non-Prime	Per Hour after 4 Hours	\$0.00	\$45.63	\$46.54	\$6.05	\$52.59	2%	T	Monday to Thursday and Sunday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Non-Prime	Full Day Rental	\$365.00	\$365.00	\$372.00	\$48.36	\$420.36	2%	T	Monday to Thursday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Prime	Full Day Rental	\$479.00	\$479.00	\$488.00	\$63.44	\$551.44	2%	T	Friday and Saturday Rentals includes use of kitchen facilities
Archie MacRobbie Hall - Non-Prime	Full Day Rental	\$357.00	\$357.00	\$364.00	\$47.32	\$411.32	2%	T	Sunday Rentals includes use of kitchen facilities
Commercial Rentals (ie. Auctions)	Full Day Rental	\$750.00	\$750.00	\$765.00	\$99.45	\$864.45	2%	T	Includes use of kitchen facilities
Use of Kitchen Facilities	Per 4 Hour Rental	\$105.00	\$105.00	\$107.00	\$13.91	\$120.91	2%	T	Dishes, silverware, cooking utensils, dishwasher, coffee maker
Use of Kitchen Facilities	Per Hour After 4 Hours	\$25.00	\$25.00	\$25.50	\$3.32	\$28.82	2%	T	Dishes, silverware, cooking utensils, dishwasher, coffee maker
Licenced Events Using Patio	Flat Rate	\$55.00	\$55.00	\$56.00	\$7.28	\$63.28	2%	T	Patio Fencing
Projector Rental	Flat Rate	\$0.00	\$0.00	\$25.00	\$3.25	\$28.25	100%	T	See Report FIN-2016-029
Rental Deposit		50% of total contract rental fee	50% of total contract rental fee	Full payment collected at the time of booking					Revised Policy Recommended - See Report FIN-2016-029.
Security Deposit	Per Booking	\$365.00	\$365.00	\$365.00	\$0.00	\$365.00	0%	E	Deposit is fully refundable after function if there are no damages and key is returned
Bartenders	Flat Rate	\$115.00	\$115.00	\$117.00	\$15.21	\$132.21	2%	T	Smart Serve Certified
Bartenders	Per hr after 7 hrs	\$20.00	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	Smart Serve Certified
Fountain Pop Package	Per Pound	\$1.30	\$1.30	\$1.30	\$0.17	\$1.47	0%	T	Includes ice, cups, and fountain pop
9 oz Glasses	Per Package of 100	\$6.00	\$6.00	\$6.00	\$0.78	\$6.78	0%	T	

SCHEDULE K: PUSLINCH COMMUNITY CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES A to Report FIN-2016-029
EFFECTIVE 2017

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE (NO TAX)	2017 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
14 oz Glasses	Per Package of 50	\$6.00	\$6.00	\$6.00	\$0.78	\$6.78	0%	T	
Ice	Per Bag	\$2.00	\$2.00	\$2.00	\$0.26	\$2.26	0%	T	
Advertising Sign	Two lines/Week	\$32.00	\$32.00	\$32.64	\$4.24	\$36.88	2%	T	No charge for Puslinch Community Centre rentals
Advertising Sign	Four Lines/Week	\$63.00	\$63.00	\$64.26	\$8.35	\$72.61	2%	T	No charge for Puslinch Community Centre rentals



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

To: Mayor Dennis Lever and Members of Puslinch Council
From: Linda Dickson, Emergency Manager/CEMC
Date: December 7, 2016
Re: Emergency Management Program Report for 2016

Background

The following outlines the municipal requirements as set out in the Emergency Management and Civil Protection Act and how the municipality has fulfilled these requirements for 2016.

Program Committee

The Township's Emergency Management Program Committee met on April 7, 2016. A report establishing a revised Committee Structure was reviewed by the Committee. A report and resolution on a new Emergency Management Programme Committee structure for the Township of Puslinch was approved at the September 7, 2016 session of Council.

Emergency Response Plan:

A report on proposed changes to the Emergency Response Plan has been prepared for Council's review and consideration and accompanies this report.

Training:

The following is a list of emergency management and related training dates that members of the Control Group and or staff attended in 2016.

- **Control Group Training Workshop June 22, 2016** with presentations from MMA on the new Provincial Disaster Recovery Programs, 211, Public Health and Wellington County's Manager of Solid Waste Services regarding current Debris Management practices.
- **Canadian Weather Amateur Radio Network (CANWARN)** training was provided by Environment Canada on April 15, 2016.
- **August 23, 2016** training was provided on the use of the emergency management **Common Operating Picture and Critical Infrastructure Mapping**.
- **October 24, 2016** staff attended the Winter Weather meeting and training session.
- **IMS 100** - This course teaches the basic functions, concepts and principles of the Incident Management System (IMS).
- **Basic Emergency Management (BEM) training** was provided on **April 27, 2016** and it is an introduction to the basic concepts of Emergency Management.
- **Community Emergency Management Coordinator (CEMC) July 6, 2016** course provided by the Province to train individuals within a municipality who have



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

been appointed as the CEMC or one of two designated/appointed alternates. Deputy Fire Chief Luis Gomes completed the course and is an alternate CEMC for the Township of Puslinch.

Annual Emergency Management Exercise

On October 3, 2016 Puslinch Township held its annual emergency management exercise based upon a tornado scenario that touched down and impacted Mini Lakes and Mill Creek communities. The objectives of the exercise were to test:

- The Township's Notification Procedures
- The telecommunication equipment in the Emergency Operation Centre (EOC)
- The use and completion of the EOC and Incident Management System forms

There were a number of lessons learned and recommendations from the exercise. The recommendations supported more training for members of the Control Group and support staff on Incident Management System (IMS) and the use of IMS forms in the EOC. There were also recommendations with respect to the emergency notification procedures and communication procedures and in particular, consideration be given to changing or modifying these to align with IMS.

A copy of the After Action Report is attached.

Public Education

A number of public education events were held this year. The following is a list of the main initiatives undertaken.

- Winter weather and driving information materials are being provided to all libraries in the County and to specific garages/tire businesses this month.
- Public Education information was made available at the Wellington County Libraries during Emergency Preparedness Week and Safe Kids Week.
- Public Education information was made available to the Municipal Office during Emergency Preparedness Week.
- Emergency Management staff attended the Puslinch Open House breakfast hosted by Puslinch Fire and Public education material table was on display.
- Emergency Management staff assisted Puslinch Fire with a Public Education Presentation to Aberfoyle Public School on May 2, 2016. Two hundred "72 Hour Be Better Prepared" guides were handed out to the students.
- Be Better Prepared guides were provided to Mill Creek Community to be distributed to residents.



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

- A number of information pieces were provided throughout the year on the County page of the Wellington Advertiser on how to be better prepared for floods, tornados, extreme heat conditions and how to create an Emergency Plan.
- Social media messages began in November.

Further Enhancements:

Strategic Planning:

The 2015 Emergency Management Report to Council identified a number of recommendations from a Focused Discussion session that was held in March of 2015. Attached is a report for Council's review and consideration regarding the key recommendations and the feasibility of implementing each recommendations.

ODRAP Review

The Province has issued guidelines with respect to the new Provincial Disaster Recovery Assistance programs. These Programs were tested this spring with the Easter weekend Ice Storm and Flood events in the Province.

EM Software

Currently the Emergency Measures Budget contains a figure for the purchase of Emergency Management Software in 2017 that would complement the Common Operating Picture mapping that has been implemented. Training and exercises in 2016 included the testing of the Common Operating.

Debris Management:

Emergency Manager/CEMC will be establishing a Committee with the purpose of developing a debris management plan for all municipalities in Wellington.

Recommendation:

THAT Council for the Township of Puslinch accepts the annual emergency management report, and further **THAT** this report serves as the annual review of the Municipality's Emergency Management Program for 2016.

Respectfully submitted

Linda Dickson, MCIP, RPP, CMMIII Emergency Management Professional
Emergency Manager/CEMC



TOWNSHIP OF PUSLINCH

Report to Council

To: Mayor Lever and members of Council for the Township of Puslinch
From: Linda Dickson, Emergency Manager/CEMC
Date: December 7, 2016
Subject: Emergency Response Plan Amendment Number 3.

Background:

Under the Emergency Management and Civil Protection Act, R.S.O., 1990, every municipality is required to have an Emergency Response Plan outlining policies and procedures for responding to large scale emergencies/disasters in their municipality. In 2010, the County of Wellington and the Member Municipalities adopted the current Emergency Response Plan. Attached to this report is an amending document to the Emergency Response Plan. The draft amendment was circulated and reviewed with each municipality's Emergency Management Program Committee. The following is a summary of the changes being proposed.

- i) There are a number of "housekeeping" changes to the wording in the Plan including items 3, 4, 5, 10, 12, 13, and 16.
- ii) In item 1 update the Hazard Definition with Emergency Management Ontario's current definition.
- iii) Items 2, 7, 9 and 17 include new policies for Source Water Protection. The approved Source Water Protection Plans of the various Conservation Authorities in Wellington contain specific policies to add information to the local Emergency Response Plans. The Risk Management Official and Emergency Manager/CEMC have reviewed the Source Water Protection Plans and support the inclusion of the policies identified in the amendment to be in keeping with the requirements of the Source Water Protection Plan. Item 17 incorporates the Vulnerable Areas mapping to the Emergency Response Plan.
- iv) The changes to incorporate Source Water Protection policies include wording in the Hazard section of the Plan to define what is considered a Water Emergency for the purposes of the Emergency Response Plan. Also, amend the roles and responsibilities of the Fire Chief to include wording that recognizes the need to ensure additional response steps are taken in vulnerable drinking water supply areas. Add a specific section on Conservation Authorities Source Water Protection Plans and roles for the Risk Management Official during water emergencies in areas of Source Water Protection. Finally add the vulnerable areas mapping from the County Official Plan into to the Emergency Response Plan.



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- v) Under item 6, add policies to identify roles and responsibilities for the municipality and 211 during emergencies. We have been providing public education information to residents about the existence of 211 and what it can be used for but, with the addition of these policies to the plan, we will focus and direct our public education efforts in 2017 to the use of 211 during emergencies or abnormal municipal situations.
- vi) Items 8, 14 and 15 replace the Ontario Disaster Relief Assistance Program policies with policies to recognize the new Provincial Disaster Recovery Assistance Programs for Ontarians and for Municipalities.

Attachments:

Amendment Number 3 to the Emergency Response Plan is attached.

Recommendation:

That Council supports the adoption of the Amendment Number 3 to the Emergency Response Plan for the County of Wellington and the Member Municipalities, and further that Council authorizes the passing of a by-law adopting the amendment to the Emergency Response Plan.

Respectfully submitted,

Linda Dickson, MCIP, RRP, CMMIII Emergency Management Professional
Emergency Manager/CEMC



TOWNSHIP OF PUSLINCH

Report to Council

SCHEDULE "A"

To By-law _____ .

Amendment No. 3 to the Emergency Response Plan

1. Change definition for Hazard in Section 1.1 the Emergency Response Plan from **"an event or physical condition that has the potential to cause fatalities, injuries, property damage, infrastructure damage, agricultural loss, and damage to the environment, interruption of business or other types of harm or loss "** to **"A phenomenon, substance, human activity or condition that may cause loss of life, injury or other health impacts, property damage, loss of livelihoods and services, social and economic disruption, or environmental damage. These may include natural, technological or human-caused incidents or some combination of these (Glossary of Terms, 2011)"**
2. Under Section 1.1 Hazards bullet seven Water Emergencies add the following paragraph to identify the risks associated with defined Source Water Protection Areas:

"Water Emergencies include risks from spills and other contaminants entering vulnerable areas of municipal drinking water supplies including Well Head Protection Areas (WHPAs), Surface Water Intake Protection Zones (IPZs) and Issues Contributing Areas (ICAs).
3. Section 1.1 sixth bullet **"Energy emergencies"** is changed to from **"such as electricity, natural gas, oil and fuel"** and will now read **"energy emergencies such as electricity, natural gas, oil and fuel"**.
4. The end of Section 2 - Aim is amended by adding the words **"future resiliency and reduce the vulnerabilities"** and will now read

"The aim of this Plan is to make provisions for the extraordinary actions and measures that may have to be taken to efficiently and effectively deploy resources, equipment and services necessary to address an emergency situation or event in order to safe guard the health, safety and welfare of residents, particularly those considered most vulnerable; to safe guard critical infrastructure; to protect the environment; and to ensure future economic vitality, future resiliency and reduce the vulnerabilities.
5. Section 4.3 is re-titled from **"Declaring Emergencies"** to **"Declaring Municipal Emergencies"**.



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6. In Section 5 – Requests for Assistance, add a new subsection 5.5 to include the 211 Notification and Communication Protocols for assistance as follows:

5.5 211 Notification and Communication Protocols

2-1-1 is an easy to remember phone number available throughout Ontario to support residents, municipalities, businesses and others. 211's Information & Referral professionals are available 24/7/365 to provide live answer information about Ontario's community, social, health and government services. During the response to and recovery from emergency events, 211 supports communities by providing authoritative, non-emergency information to residents (e.g. Road closures, the location of evacuation centres, services, safety precautions etc.) 211 alleviates the burden of non-emergency calls to 911 and allows emergency responders to focus on response. 211 providers welcome opportunities to participate in municipal emergency exercises and training.

211 also maintains an extensive database of community, social, health and government services at www.211ontario.ca.

5.5.1 Responsibilities:

- i) Municipality, city, town or county:**
 - **Prior to an emergency event which may be declared or undeclared by the Head of Council, provide 211 with the names and contact information of Community Emergency Management Coordinators (CEMCs), Emergency Information Officers (EIO) and others authorized to notify 211 and invoke the assistance of 211. [Form provided.]**
 - **Notify 211 when an event has occurred by dialing 211 or one of the contact numbers provided by the 211 contact centre in your region. [211 contact list provided.]**



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- **Maintain a line of communication with 211 throughout the event providing authoritative, accurate information that can be relayed to the public. This can be done by phone or email.**
 - **Inform residents that they can call 211 for non-emergency information. This can be done through street signs, press releases, the media and other means.**
 - **Inform 211 when the emergency event ends.**
- ii) **211 (service in Ontario):**
- **The 211 staff person who receives notification of an emergency event will document the information using a form that captures what, where, who, when etc. and the name and contact information of the person providing the information.**
 - **Answer non-emergency calls from the public 24/7/365. Ensure the network of 211 service providers in Ontario is notified, can access the most current information about the event and is available to provide support if needed.**
 - **Track the nature of calls received and convey relevant information to the EIO, CEMC or designated person.**
 - **Prepare an After Action Report and submit it to the municipality.**
7. Under Section 6.1.3 Fire Chief or Alternate delete item x), replace it with the following and renumber remaining items in Section 6.1.3 accordingly:
- x) **“Liaise with Ministry of the Environment and Climate Change and in particular the Spills Action Centre when spills occur. Should a spill/contaminant occur within an identified vulnerable drinking water supply area as shown on Schedules A through G of this plan, ensure that the municipal staff responsible for drinking water supply are notified;**
- xi) **Liaise with the Fire Marshall’s Office and other related fire department response partners;”**



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8. In Section 6.1.10 Administration and Finance section change references for **ODRAP** to **Provincial Disaster Recovery Programs**. In addition, all other references to ODRAP in the Emergency Response Plan will be changed accordingly.
9. Add a new subsection 6.2.15.5 Conservation Authorities Source Water Protection Plans as follows:

6.2.15.5 Conservation Authorities Source Water Protection Plans

Under the Clean Water Act, 2006, Source Water Protection Plans were developed by multi-stakeholder committees with the support from local source protection authorities. Many of the Source Water Protection Plans include policies that recommend municipalities update their Emergency Response Plans to identify vulnerable areas of municipal drinking water supplies, the risks posed to these areas by spills or unauthorized discharges, and ensure that policies and procedures are in place to be able to respond to emergencies to these vulnerable areas.

The County of Wellington's Official Plan has been updated to include policies for the protection of vulnerable drinking water resources at-source from land use activities which may pose a drinking water threat to municipal water supplies. Development within these areas will be reviewed and assessed to ensure they do not pose a risk or threat to drinking water supplies or alternatively are properly mitigated to reduce any threat or risk to drinking water. These activities are defined by the Clean Water Act, 2006 and Prescribed by Ontario Regulation 287/07.

The location of these vulnerable areas as shown on Schedule A through G of the Emergency Response Plan include areas within 100 metres of a source, 2 year and 5 year travel times. Alternatively the County of Wellington's Explore Wellington mapping contains additional information for twenty-five year time of travel. The Common Operating Picture also contains locations of the vulnerable areas and the travel times accordingly.

The training programmes for all municipalities in Wellington will be updated and reviewed annually with each municipal Emergency Management Program Committee to ensure first responders and municipal staffs responsible for emergency management receive appropriate awareness training of drinking water source



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protection and local Source Protection Plans policies. The training may also be provided to appropriate responding emergency management partners.

6.2.15.5.1 Risk Management Official (RMO) and/or alternate

If a municipality is concerned that a vulnerable municipal drinking water supply may have been affected by a spill or contaminated, the municipal Fire Department, Water Department and or Public Works Department staff may request the assistance of the RMO to assist with assessing potential impacts to the sources of municipal drinking water, and further, if a municipal response is required to a spill or contamination of drinking water supplies, the RMO may be requested to attend the EOC to provide advice and information.

Under their requirements for DWQMS, Municipal Water and Waste Water agencies/departments have developed policies to respond to emergency situations. The Water and Waste Water municipal departments in the County of Wellington have created an ad hoc Interoperability Committee who meets on a regular basis to develop consistence procedures for responding to unprecedented water and waste water situations and to assist each other in such situations.

10. Section 8 is amended by adding the words **“and relevant”** after **“in order to ensure timely”** in the first paragraph so it will now read as follows:

“A vital and integral part of any emergency management operation is communication, particularly, between the Emergency Operation Centre and Incident Command. This essential communication requires a reliable and secure means of relaying information between the two emergency command locations, in order to ensure timely and relevant information for the benefit of the decision-making process”.

11. Section 8.2.2.1 Emergency Information Officer is amending by adding **“Communications Coordinator for the Township of Centre Wellington”** after **Communications Manager for the County of Wellington** in the first sentence so that the it now reads as follows:



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“The Emergency Information Officer(s) (EIO) are the Wellington OPP Media officers, Communications Manager for the County of Wellington, Communications Coordinator for the Township of Centre Wellington or designated alternate(s). During the activation of this plan, the EIO will report to the Head of Council and CAO or Chief of Operations. The EIO has the following responsibilities.”

12. Section 8.2.3.2 Joint Emergency Information Centre will be changed by deleting the second sentence and replacing with **“The joint Information Centre would act as the main source of local emergency information”** so that it now reads as follows:

During certain types of emergencies, such as large scale, widespread emergencies, it may be beneficial to establish a joint emergency information centre comprised of representatives from all agencies/organizations that may be involved in the emergency response. **The Joint Information Centre would act as the main source of local emergency information.** All groups participating in the Joint Information Centre assign resources and staff to the JIC to work as a team. The assignment of staff to a Joint Information Centre can be done in advance of the emergency. Examples of emergencies that may benefit from a Joint Information Centre include a Health Emergency such as a pandemic, a Foreign Animal Disease Outbreak, or widespread natural disaster.

13. That section 11.4 Financial Sub-Committee item v) is amended by changing the word **“building”** at the end of the sentence to **“funding”**.
14. Section 11.4 ii) will be deleted in its entirety and the remaining items in Section 11.4 will be renumbered accordingly.
15. Section 11.4.1 will be deleted in its entirety and replaced with the following to reflect the new Provincial Disaster Recovery Programs.

15.11.4.1 Provincial Disaster Recovery Programs

The Province of Ontario administers two Disaster Recovery Programs. The Programs are known as the Disaster Recovery Assistance for Ontarians and the Municipal Disaster Recovery Assistance. The following is a brief description of the two programs and how they are administered through the Province. Detailed information about



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program eligibility, eligible expenses and program application guidelines are available on the Ministry of Municipal Affairs website.

i) Disaster Recovery for Ontarians Program

The DISASTER RECOVERY ASSISTANCE FOR ONTARIANS Program is open to homeowners (primary residence only) and residential tenants, small owner-operated businesses, small owner-operated farms, and not-for-profit organizations. The program is administered by the Province may be activated by the Minister of Municipal Affairs after a sudden, unexpected natural disaster such as a flood or tornado. A municipality does not have to declare an emergency in order for the program to be activated but should advise the Ministry of the situation.

Disaster Recovery Assistance for Ontarians provides assistance for emergency expenses and costs to repair or replace essential property; however, it is not a replacement for insurance. Insurers must be contacted first and documentation must be provided detailing the amount and reason any portion of the damage or loss is not covered under insurance. Eligible expenses are separated into three main categories: Emergency Evacuation/Relocation and Living Expenses; Emergency Measures, Cleanup, Disinfection and Disposal Expenses; Repair and Replacement Expenses.

Homeowners and residential tenants, small business owners, farmers, and not-for-profit organizations may apply directly to the Province within 120 calendar days after the Ministry announces the program has been activated. Following activation of the program, application forms will be made available on the Ministry of Municipal Affairs website or will be made available at municipal offices and other locations in communities affected by a natural disaster.

ii) Municipal Disaster Recovery Assistance

Municipal Disaster Recovery Assistance Program helps municipalities that have incurred significant extraordinary costs because of a sudden,



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unexpected and extraordinary natural disaster. Eligible expenses may include capital costs to repair public infrastructure or property to pre-disaster condition, and operating costs over and above regular budgets that are necessary to protect public health, safety or access to essential services. Costs are not eligible if they are covered by insurance or if they would have been incurred anyway had the natural disaster not occurred. Mitigating risks and preparing for disasters are first and foremost local responsibilities, and Municipalities are expected to take reasonable precautions to ensure the health and safety of residents and for managing risks. The purpose of this program is to alleviate financial hardship when costs are so extensive that they exceed the capacity of the affected municipality to manage. Municipalities are responsible for covering the upfront costs associated with the natural disasters and should have a plan in place to cover up to three percent of Own Purpose Taxation.

Incremental costs associated with the event must be demonstrably linked to the disaster and eligible costs incurred must be at least equal to three per cent of a municipality's Own Purpose Taxation levy. To apply to the program Council must pass a resolution requesting consideration under the program and submit an initial claim along with required supporting documentation within 120 calendar days from the date of the onset of the natural disaster.

The cost sharing formula under this program is based on a sliding scale and is applied when eligible costs are at least equal to three per cent of the municipality's Own Purpose Taxation levy. The Own Purpose Taxation levy refers to the total taxes a municipality is eligible to collect to fund its own budget, less certain adjustments, and is intended as a measure of the municipality's financial capacity. The following table demonstrates the cost sharing arrangement.



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Provincial and Municipal Cost-Sharing

Cost-sharing formula applied if eligible costs meet or exceed three per cent OPT levy and the program is activated	Provincial Contribution	Municipal Contribution
Eligible costs up to 3% of Own Purpose Taxation levy	75%	25%
Eligible costs exceeding 3% of Own Purpose Taxation levy	95%	5%

16. Change all references in the document to **Emergency Management Ontario or EMO** to **Office of the Fire Marshall and Emergency Management or OFMEM**.
17. Rename "**Emergency Response Plan Glossary of Terms and Acronym's**" as Appendix A – Emergency Response Plan Glossary of Terms and Acronyms and add **Vulnerable Areas Schedules B1 through to B7** attached to and forming part of this amendment.



In accordance with the Emergency Management and Civil Protection Act, R.S.O., 1990, the Township of Puslinch Municipal Emergency Control Group (MECG) conducted an exercise as required by Regulation 380/04 Section 12 (6) of the Emergency Management and Civil Protection Act. Recommendations and lessons learned from the exercise debrief held immediately following the exercise are included in this report.

- 1. Date:** October 3, 2016
- 2. Time:** Touch-Down Exercise – 12:00pm – 4:00pm
- 3. Location:** Primary EOC - Puslinch Municipal Office, 7404 Wellington Rd 34, Aberfoyle

4. Participants:

Dennis Lever, Mayor
Karen Landry, Puslinch CAO
Nina Lecic, Puslinch Clerk
Michelle Cassar, Puslinch Support Staff
Don Creed, Public Works
Linda Dickson, CEMC/Emergency Manager
Scott Lawson, Inspector OPP
Leanne Swantko, Deputy Chief EMS
Carol Myers, Public Health Inspector
David George, Public Health

Observers:

Ken Roth, Councillor
Allan Moeser, County of Wellington Business Analyst

Facilitators:

Bridgette Francis, Emergency Management Programme Coordinator
Heather Lawson, Emergency Management Assistant

- 5. Type of Exercise:** Table Top exercise with a notification component
- 6. Scenario:** The annual Emergency Management exercise was based upon a tornado scenario that touched down in Mini Lakes and Mill Creek communities.

7. Objectives:

- i) Test of the Township's Notification Procedures
- ii) Testing of the telecommunication equipment in EOC
- iii) Testing of EOC (IMS) Forms

8. Exercise Observations and Recommendations:

- i) The Notification testing was conducted with the Townships support staff and it was noted the testing did provide training of the procedures for a new staff member. It was recommended to remove personal addresses from the Notification call list. **This has been completed since the exercise.** No other comments noted about the Notification Exercise.
- ii) It was observed the phone lines in the EOC can make it very noisy and difficult to hear others. It was suggested other rooms in the Township Office could be utilized for quieter areas to conduct operational section meetings.
- iii) It was recommended the phone lines in the EOC should reflect the IMS model and the EIO (Emergency Information Officer) should have their own dedicated line. **Emergency Management staff will assist Township staff with this process.**
- iv) It was recommended the Scribe should not be answering the phones in the EOC as their focus is maintaining the Main Event Log.
- v) The IMS forms were utilized in the exercise by most of Control Group Members. It is recommended more future training initiatives for purpose and completion of the IMS forms.
- vi) Other recommendations were to have more training geared toward the IMS structure.



TOWNSHIP OF PUSLINCH

COUNCIL REPORT

To: Mayor Lever and Members of Council for the Township of Puslinch
From: Linda Dickson, Emergency Manager/CEMC
Date: December 7, 2016
Re: Report on the Strategic Direction for Emergency Management Programs

Purpose/Background:

The After Action Reports from both the April 2013 and December 2013 Ice Storms provided lessons learned and recommendations to improve our municipal emergency management programs and, where applicable, the opportunity to coordinate these recommendations across the municipalities in the County. In March of 2015, a focus discussion group session was held with representation from all eight municipal Emergency Management Program Committees in Wellington County. The lessons learned and recommendations from the Ice Storm After Action Reports were used to define discussion points for this session.

The group discussion included the following topic areas:

- Sheltering/Warming and Cooling Centres
- Generators and Funding
- Time Frames
- Crisis Communications

The results of the discussion provided some additional categories for consideration including Public Education and Hazard Specific Emergency Response Plans, and the overall results were presented and discussed at each Emergency Management Program Committee meeting in 2016. The following sections outline five key emergency management directives for the future and states if and how these can be achieved and implemented.

SHELTERS/EVACUATION CENTRES

- 1. Recommendation:** To pre-identify shelters/evacuation centres and promote the location to residents as part of our public education program, but these sites should be provided with back-up power to be identified and promoted in preparedness campaigns.

It was there are only a few sites with back-up power that meet the Health Canada requirements for overnight accommodations within the County of Wellington. Emergency Management and Social Services will continue to work with Red Cross to identify appropriate sites in the County suitable for overnight accommodations. Most public facilities can accommodate temporary emergency uses such as places to cool down or warm up.



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Action/Directive: The identification, equipping and promotion of these facilities are a Council decision and may require agreements between the municipality and some pre-identified sites.

2. **Recommendation:** Consensus that if any part of the community is in need, reception centres/shelters should be opened and where possible we should avoid using fire stations for reception centres/shelters.

Action/Directive: This should be a municipal program Committee decision and if Fire Stations are to be used it should be based upon the advice and direction of the municipal Fire Chief.

3. **Recommendation:** Shelters should be opened within **72** hours. The CEMCs in Wellington County agreed that this should be 72 hours and not 48 hours of a situation (power outage) and it should be the decision of the EOC (Incident Command) when to open and what sites to open.

Action/Directive: Emergency Management staff will look at creating a policy for this.

4. **Recommendation:** Make a list of all potential shelter sites, identify if they have back-up power and what facilities in the site are available with or without back-up power.

Action/Directive: These lists have been prepared and EM staff is in the process of including the location and specific site information into the Common Operating Picture.

5. **Recommendation:** Where and if possible promote a staged evacuation process such as Stage 1 – elderly, those with very young children and those with medical need; Stage 2- would be the rest of the community.

Action/Directive: CEMCs agreed that we should not take on this approach.

GENERATORS

1. **Recommendation:** Have a pool of municipal generators that could be moved around the county. It was suggested/agreed to that this could be funded through the County; or County staff could assist with bulk buying of generators. It should be noted that generators will need to be sized appropriately for the facility that they will run. Facilities will have to be wired appropriately with an approved disconnect that will be the responsibility of the individual municipalities. General consensus is that some municipalities are adequately prepared with generators to operate their critical infrastructure including potential shelters/places to get cool and warm.



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Action/Directive: The purchase and installation of generators should remain a municipal decision and responsibility. Emergency Management staff will compile and maintain a list of potential mobile generator resources and include information in the Contact and Resource Guide. Facilities being used as shelters/places to get cool or warm will be identified in the Common Operating Picture and the attribute list will identify if the facility has a generator.

- 2. Recommendation:** Municipalities should maintain 72 hour fuel supply for generators and municipalities should incorporate this into their emergency fuel plan calculations.

Action/Directive: Municipalities should be including a fuel amount for generators in their fuel purchasing plans. There is an option with some fuel suppliers to pre-order and pre-purchase fuel. EM will create a list of appropriate fuel depots with stand-alone back-up power and where an option of gases (regular, diesel and coloured diesel) may be acquired. This information may also be included in the Common Operating Picture.

PUBLIC EDUCATION

- 1. Recommendation:** Continue to promote 72 hour “Be Better Prepared” in our public education campaigns across the County.

Action/Recommendation: Our annual public education/awareness campaigns will continue to focus on the “Be Better Prepared” messaging including 72 hour personal preparedness and more targeted 72 hour preparedness for specific types of incidents such as Ice Storms, Power Outages, Tornados and Floods.

- 2. Recommendation:** Public Education should be provided to residents about the location, the use of and hours of operation for municipal public facilities where residents can go to cool down in the summer or warm up in the winter particularly during prolonged power outage events.

Action/Directive: This will be the responsibility of each municipality to identify. Emergency Management will assist/work with each municipality and coordinate consistent education information where practical.

PREPAREDNESS PLAN

- 1. Recommendation:** Create a standardized extreme heat and cold weather policy. Social Services, Public Health, Communications and EM Staff have been working on this.

Action/Directive: Draft policies are being reviewed by partner agencies. Public Health has a Cold Alert Protocol and Heat Alert Protocol which has been provided to the



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alternate CEMCs. Wellington County and City of Guelph EM staff, Social Services staff and County and City Communications staff are reviewing a draft Municipal Cold Alert Plan. Once completed a copy of the Plan will be provided to alternate CEMCs and partner agencies. EM staff will finalize the municipal Heat Alert Plan.

COMMUNICATIONS

1. **Recommendation:** Ensure we make appropriate use of all forms of technology available to communicate emergency information to our residents and business. Different demographics use different technologies. Consensus was to have ready to use communication media templates and where appropriate social media messaging.

Action/Directive: The Communication staff throughout the County have, as a result of past weather response situations, worked together and shared best practices particularly during large scale municipal emergencies. Communication staff will continue to work with EM and other communication departments to create a list of emergency information messaging.

2. **Recommendation:** There needs to be ongoing training for communication officers and spokespersons. A Crisis Communication Workshop was held in 2015 primarily for Heads of Council and their alternates. A similar workshop was provided in 2016.

Action/Directive: Each municipality's five year training program has been updated to include a crisis communication course every year for the next five years and this will be included in the Emergency Measures budget for the County.

3. **Recommendation:** For single municipal events, local staff may be able to deal with the communication needs of an emergency but for larger county wide events, municipalities may need and wish to access the resources of the County Communications Division and the Wellington OPP media officers.

Action/Directive: The Emergency Response Plan contains policies to provide for this resource in a large scale emergency. Coordination of this assistance/resource may be provided through the Emergency Manager/CEMC or alternate. Similar process may be followed for other County Departments such as Social Services.

SUMMARY:

It is recognized that in certain situations and depending upon local circumstances, there are some decisions that will have to be made locally that differ from the recognized response standards suggested in this report and, further, that may not be consistent with bordering municipal decisions. However, the consensus and desire of the eight municipal emergency



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management program committees is, where feasible and practicable in County wide emergencies, to ensure a coordinated response so that all residents and business are provided with similar response and recovery efforts to emergency/abnormal situations as they arise. Having Emergency Management staff assist with coordination within and amongst municipalities during abnormal events and emergencies has become an emergency management standard within the County that Municipal Staff/Municipal Control Groups expect and appreciate.

RECOMMENDATION:

That Council receives the **Report on the Strategic Direction for Emergency Management Programs** and supports the recommendations and identified implementation of the recommendations **and further that** Council endorses the efforts of the Township's Emergency Management Program Committee with the assistance of the Emergency Management staff to undertake the completion of the recommendations in a timely manner.

Respectfully submitted

Linda Dickson, MCIP, RPP, CMMIII Emergency Management Professional
Emergency Manager/CEMC



2017 TOWNSHIP COUNCIL & BUDGET MEETING DATES

MEETING SCHEDULE

JANUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
1 H	2	3	4	5	6	7
8	9	10 PDAC	11 C	12	13	14
15	16	17 REC	18	19	20	21
22	23	24	25 B	26 PIM	27	28
29	30	31	ROMA			

FEBRUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 C	2	3	4
5	6	7	8	9 PIM	10	11
12	13	14 PDAC	15 C	16	17	18
19	20 H	21 REC	22	23	24	25
26	27	28	OGRA			

OGRA ends at noon on March 1

MARCH						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 C	2	3	4
5	6	7	8	9 PIM	10	11
12	13	14 PDAC	15 C	16	17	18
	March	PDAC	C	Break		
19	20	21 REC	22	23	24	25
26	27	28	29	30	31	

APRIL						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5 C	6 PIM	7	8
9	10	11 PDAC	12	13	14 H	15
16	17 H	18 REC	19 C	20 PIM	21	22
23	24	25	26	27	28	29
30						

MAY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3 C	4	5	6
7	8	9 PDAC	10	11	12	13
14	15	16 REC	17 C	18 PIM	19	20
21	22 H	23	24	25	26	27
28	29	30	31			

JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
				FCM		
4 FCM	5	6	7 C	8 PIM	9	10
11	12	13 PDAC	14	15	16	17
18	19	20 REC	21 C	22	23	24
25	26	27	28	29	30	

JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 H	4	5	6	7	8
9	10	11 PDAC	12	13	14	15
16	17	18 REC	19 C	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7 H	8 PDAC	9 C	10	11	12
13	14	15	16	17	18	19
AMO						
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4 H	5	6 C	7	8	9
10	11	12 PDAC	13	14 PIM	15	16
17	18	19 REC	20 C	21 PIM*	22	23
24	25	26	27 CB	28	29	30

* Sept 21st - User Fees

OCTOBER						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4 C	5	6	7
8	9 H	10 PDAC	11 OPB	12	13	14
15	16	17 REC	18 C	19 PIM	20	21
22	23	24	25 OPB	26	27	28
29	30	31				

NOVEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 C	2	3	4
5	6	7	8	9 PIM	10	11
12	13	14 PDAC	15 C	16 PIM*	17	18
19	20	21 REC	22	23	24	25
26	27	28	29	30		

* November 16, 2017- Budget Input

DECEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6 OCB	7	8	9
10	11	12 PDAC	13	14 PIM	15	16
17	18	19 REC	20 C	21	22	23
24	25 H	26 H	27	28	29	30
31						

- PIM** Public Info. Meeting/Open House (7:00p.m.)
- H** Denotes a Statutory Holiday/Offices Closed
- C** Council Meeting (1 p.m.)
- C** Council Meeting (7 p.m.)

- B** Final Budget Approval
- CB** Capital Budget Meeting - 9 a.m.
- OPB** Operating Budget Meeting - 9 a.m.
- PDAC** Planning Development Advisory Committee - 7 p.m.
- REC** Recreation Committee Meeting - 7 p.m.



REPORT ADM-2016-023

TO: Mayor and Members of Council
FROM: Nina Lecic, Deputy Clerk
DATE: December 7 2016
SUBJECT: Council Appointments to Committees
FILE No.: C12

RECOMMENDATIONS

THAT Council receives Report ADM-2016-023 regarding Council Appointments to Committees;

AND THAT Councillor _____ be appointed to the Community Oriented Police;

AND THAT Councillor _____ be appointed to the Friends of the Mill Creek;

AND THAT Councillor _____ be appointed to the Puslinch Lake Conservation Association;

AND THAT Councillor _____ be appointed to the Planning and Development Advisory Committee;

AND THAT Councillor _____ be appointed to the Badenoch Committee;

AND THAT Councillor _____ be appointed to the Recreation Committee;

AND THAT Councillor _____ be appointed to the Well Protection Committee;

AND THAT all Council appointments to Committees expire with the term of Council, with the exception of the Badenoch Committee;

AND THAT the appointment to the Badenoch Committee expires at the end of 2017;

AND THAT Council enact a By-law to appoint Councillor _____ to PDAC (Committee of Adjustment).

DISCUSSION

Background

Council members were appointed to various committees at the January 21, 2015 Council meeting, for a term expiring at the end of 2016. This report is seeking to appoint Councillors to various committees for a term expiring concurrent with the term of Council.

Purpose

The following is an outline of the available committees. In accordance with past procedure, members of Council have submitted their expressions of interest.

Please note that, the term for the Badenoch Committee is until the end of 2017, as the Township is currently working with the Badenoch Committee to establish itself as a not for profit organization or a charitable trust.

Committee	Member	Term	Expression of Interest?
Community Oriented Police	<i>Vacant</i>	2018	Councillor Bulmer Councillor Fielding
Friends of Mill Creek	Councillor Roth	2018	Councillor Bulmer Councillor Fielding
Puslinch Lake Conservation Association	Councillor Fielding	2018	Councillor Sepulis
Planning & Development Advisory Committee (Committee of Adjustment)	Councillor Roth	2018	Councillor Bulmer Councillor Fielding Councillor Sepulis
Badenoch Committee	Councillor Bulmer	2018	Councillor Bulmer
Recreation Committee	<i>Vacant</i>	2018	
Well Protection Committee	Councillor Bulmer	2018	Councillor Bulmer

FINANCIAL IMPLICATIONS

There are no financial impacts association with this report.

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001

ATTACHMENTS

None



REPORT ADM-2016-024

TO: Mayor and Members of Council

FROM: Nina Lecic, Deputy Clerk

MEETING DATE: December 7, 2016

SUBJECT: Appointment of Closed Meeting Investigator
C01APP

RECOMMENDATIONS

THAT Report ADM-2016-024 regarding the Appointment of the Closed Meeting Investigator be received;

AND THAT Council pass a By-law to appoint John Maddox of JGM Consulting as its Closed Meeting Investigator for a two year term commencing January 1, 2017;

AND THAT Council authorize retaining the services of John Maddox of JGM Consulting (JGM) through an agreement entered into between JGM and the Corporation of the County of Wellington.

DISCUSSION

Purpose

The purpose of Report ADM-2016-024 is to appoint a closed meeting investigator.

Background

Section 239 of the *Municipal Act* gives Municipal Councils authority to go into closed sessions. The Act also allows for a person to request an investigation as to whether a municipality has complied with section 239. In order to facilitate an investigation, a Municipality has the authority to appoint an investigator who has the function to investigate in an independent manner, on a complaint basis, whether the municipality has complied with section 239. If no appointment is made by the municipality, the Provincial Ombudsman will carry out investigations upon receipt of a complaint.

Council at its meeting held December 17, 2014 appointed John Maddox of JGM Consulting as its Closed Meeting investigator as part of an agreement with Wellington County, for a term expiring on December 31, 2016.

Closed Meeting Investigator

The County of Wellington, at its meeting held on November 15, 2016 passed a recommendation to appoint John Maddox as its closed meeting investigator. The County invited its member Municipalities to participate in the investigator agreement. The following Wellington County member municipalities have either appointed or are in the process of appointing John Maddox as their closed meeting investigator:

Town of Erin
Town of Minto
Township of Centre Wellington
Township of Mapleton
Township of Wellington North

Closed Meeting Investigation Process

The Township's Closed Meeting Investigation process is as follows:

A member of the public may submit a request to the Investigator relating to compliance with the *Municipal Act* and the Township's procedural by-law for a meeting or part of a meeting that is closed to the public. A complaint is treated as confidential, unless authorization is given by the complainant to release his/her identity.

A request is initiated through completion of a "Closed Meeting Investigation Request" form. The form may be obtained at the Township office or from the Township's website at www.puslinch.ca under "Applications, Licences and Permits".

A completed "Closed Meeting Investigation Request" may be submitted by mail to:
John Maddox, Municipal Closed Meeting Investigator
99 Edgevalley Road, Unit #42
London, ON N5Y 5N1

or to the Township Office in a sealed envelope clearly identified as a "Closed Meeting Investigation Request".

An inquiry may be submitted by email to John Maddox at maddoxjo@sympatico.ca or by phone during regular office hours at 519-951-0330.

The investigator upon receipt of a request has 30 days to respond.

Financial Implications

Wellington County would be responsible for paying:

- An annual retainer fee of \$300.00 for the Township (along with a \$1000.00 annual retainer for the County).

When an investigation is initiated the Township is responsible for paying:

- An hourly rate of \$100.00 with reasonable, receipted expenses being reimbursed including mileage at the Township's rate which is currently \$.50/km

The above fee structure was approved by Council as part of the current agreement with Mr. Maddox.

Funds are included in operating budget account 01-0010-4320 in the event a request is filed.

Applicable Legislation and Requirements

Municipal Act 2001, S.O. 2001, c. 25 s. 239



REPORT ADM-2016-025

TO: Mayor and Members of Council

FROM: Nina Lecic, Deputy Clerk

MEETING DATE: December 7, 2016

SUBJECT: Acting Mayor Schedule
File: C00- ACT

RECOMMENDATIONS

THAT Report ADM-2016-025 regarding the revised Acting Mayor Schedule be received;

AND THAT Council approves the revised Acting Mayor Schedule.

Background

Council approved the Acting Mayor schedule for the term at the January 21, 2015 meeting.

Purpose

The purpose of this report is to provide Council with a revised Acting Mayor schedule, based on recent changes on Council. The schedule is for the remainder of the term of Council.

Member	Term
Councillor Bulmer	October 2016 to December 2016
Councillor Sepulis	January 2017 to March 2017
Councillor Fielding	April 2017 to June 2017
Councillor Bulmer	July 2017 to September 2017
Councillor Roth	October 2017 to December 2017
Councillor Fielding	January 2018 to March 2018
Councillor Bulmer	April 2018 to June 2018
Councillor Roth	July 2018 to September 2018
Councillor Sepulis	October 2018 to November 2018

Financial Implications

There are no financial implications associated with this report.

Applicable Legislation and Requirements

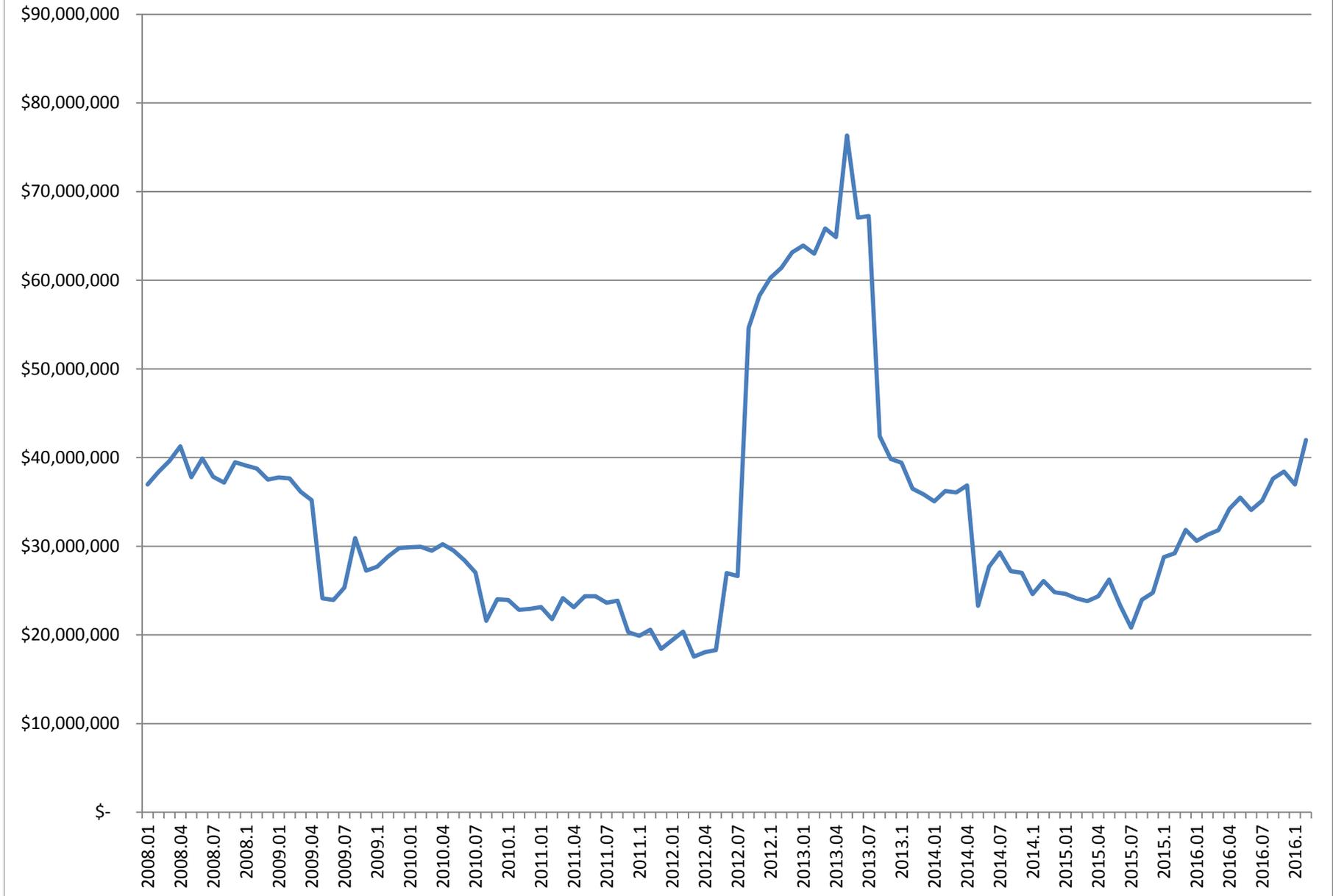
Municipal Act, 2001, S.O. 2001, c. 25

2016 BUILDING REPORT

	<u>VALUE OF CONSTRUCTION</u>		<u>PERMIT FEES COLLECTED</u>		<u>%</u>	<u>PERMITS</u>
	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>PREVIOUS</u>	<u>ISSUED</u>
January	\$1,355,000.00	\$112,500.00	\$13,967.00	\$1,967.00	8%	7
February	\$1,069,000.00	\$1,775,000.00	\$12,381.00	\$23,927.64	166%	9
March	\$2,436,000.00	\$2,953,000.00	\$23,235.95	\$30,677.78	121%	20
April	\$2,188,000.00	\$4,590,000.00	\$31,680.20	\$52,316.00	210%	30
May	\$2,681,000.00	\$3,956,560.00	\$39,250.30	\$47,618.48	148%	30
June	\$3,020,000.00	\$1,631,000.00	\$33,113.00	\$17,584.00	54%	21
July	\$1,416,000.00	\$2,450,300.00	\$24,362.00	\$30,910.49	173%	21
August	\$5,241,000.00	\$7,738,000.00	\$46,974.60	\$68,354.40	148%	42
September	\$2,512,000.00	\$3,291,595.00	\$28,795.00	\$38,713.00	131%	25
October	\$4,836,000.00	\$3,379,500.00	\$47,878.90	\$30,404.74	70%	27
November	\$2,357,000.00	\$7,380,117.00	\$20,878.00	\$75,734.00	313%	41
December	\$0.00	\$0.00	\$0.00	\$0.00	0%	
TOTALS TO DATE		\$39,257,572.00		\$418,207.53		273
2015 COMPARISON		\$29,111,000.00		\$322,515.95		238
Total % PREVIOUS		135%		130%		115%

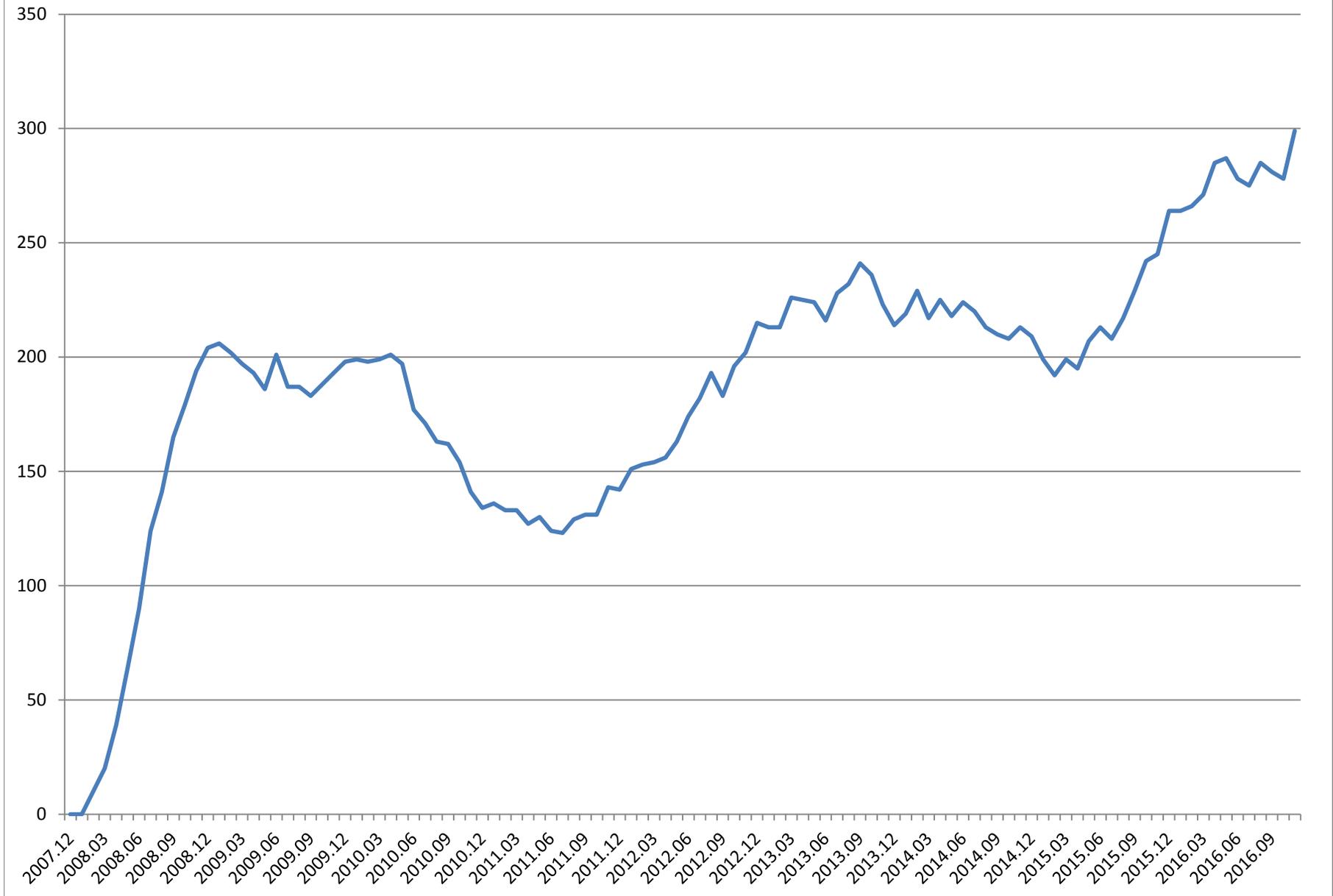
Note: The Graphs Below only Include Septic Permits in 2012 and beyond

Total Value of Permits 12 Month Rolling Total



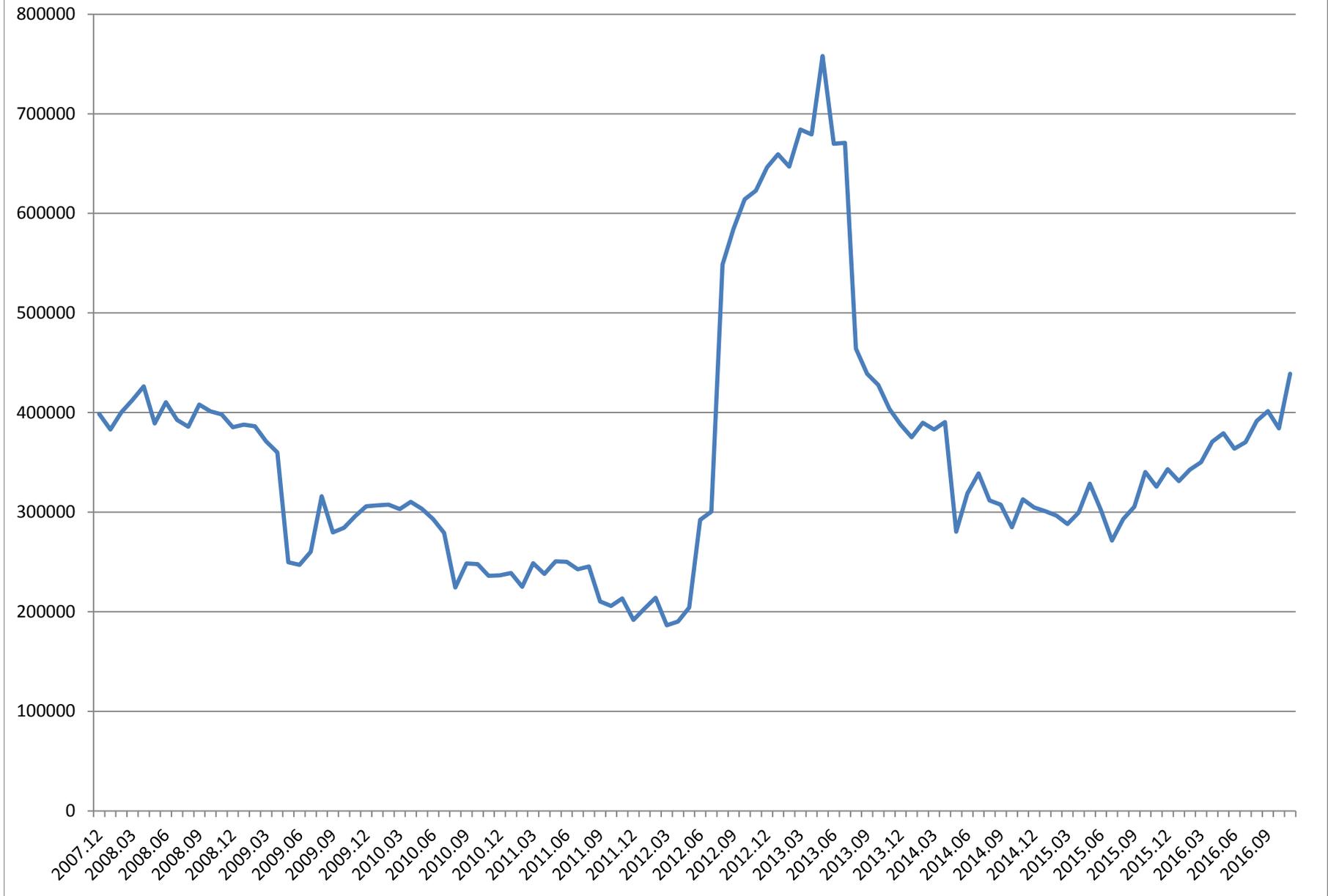
Note: The Graphs Below only Include Septic Permits in 2012 and beyond

of Permits 12 Month Rolling Total



Note: The Graphs Below only Include Septic Permits in 2012 and beyond

Permit Fees Collected 12 Month Rolling Total





REPORT PD-2016-033

CONCURRENCE REPORT to INDUSTRY CANADA

FROM: Kelly Patzer, Development Coordinator

DATE: December 7, 2016

SUBJECT: Telecommunication Application File A12/ROG – Rogers Communications Inc. 45 metre Tower, Plan 131, Part Lot 3, West of Blind Line, located on Arkell Road and Victoria Road.

RECOMMENDATIONS:

That Report PD-2016-033 regarding Telecommunication Application File A12/ROG – Rogers Communications Inc. (Rogers) 45 metre Tower, Plan 131, Part Lot 3, West of Blind Line, located on Arkell Road and Victoria Road, be received; and

That Council authorize the release of the Concurrence Report to Industry Canada regarding the proposed 45 metre Rogers monopole antenna tower.

BACKGROUND:

1. Purpose of Report

Industry Canada, the Federal department responsible for granting authorization for telecommunication facilities, requires that applicants consult with local land use authorities for telecommunication installations. The Township follows Industry Canada's default public consultation process for antenna siting, which Applicants are expected to adhere to in order to complete the approval process as set by Industry Canada. This concurrence report has taken into consideration all consultations, discussions and submissions of Rogers and the public.

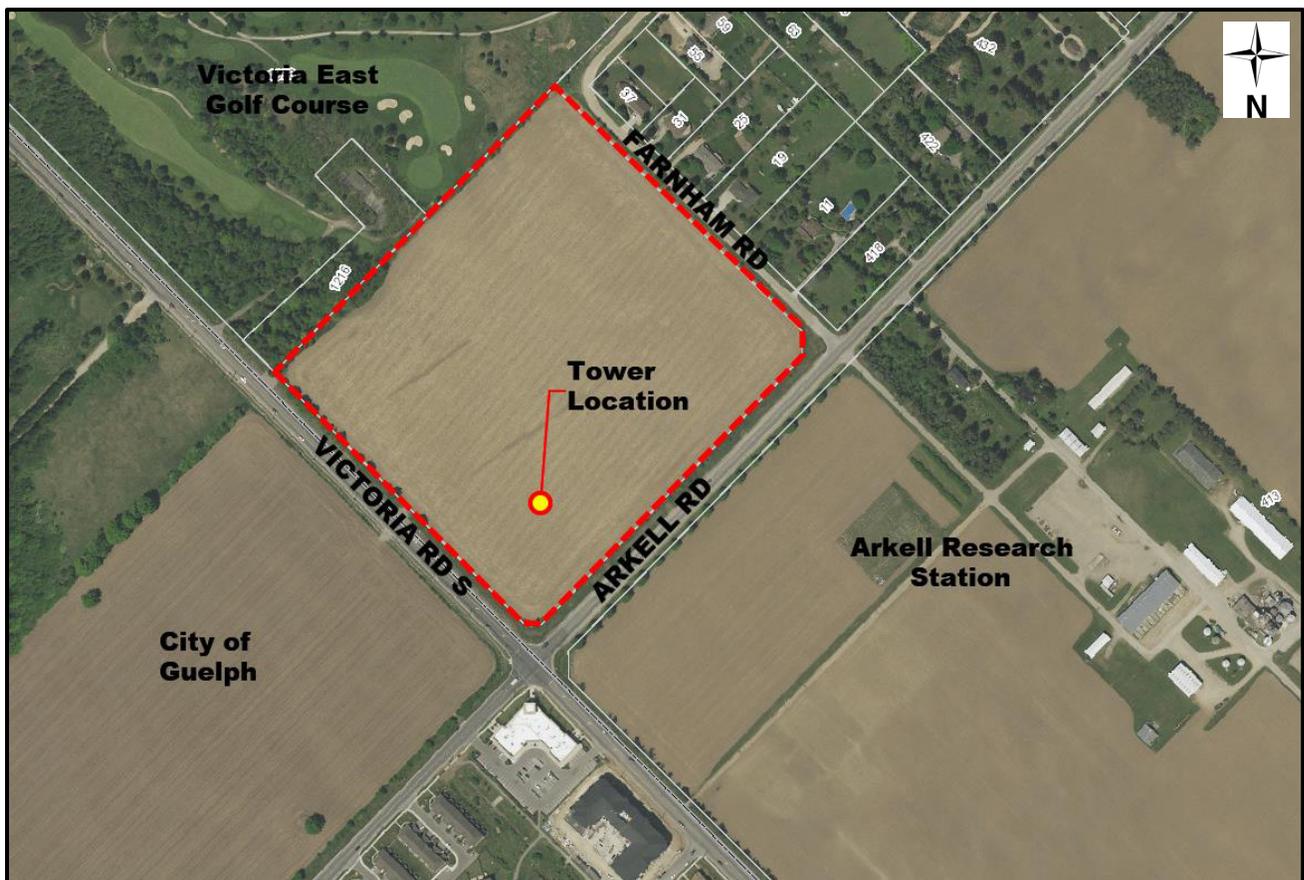
2. Application

LandSquared, on behalf of Rogers has submitted an application is to construct a 45 metre (148 ft.) monopole antenna tower. A chain link security fence enclosure is proposed that will be 1.8 metres high and 10 metres by 8 metres in length. Barbed wire will top the fence. A prefabricated galvanized steel walk-in radio equipment cabinet will be located within the fenced compound and underground hydro will be routed along the access to the tower off of Arkell Road.

The tower is required to improve network conditions in the area. LandSquared has indicated there are no existing towers or buildings of sufficient height available in the area that would be an alternative to a new tower. The installation will significantly improve the wireless signal quality and data speeds in the area and will support colocation for other wireless providers.

3. Location & Site Characteristics

The proposed tower compound site is located on a vacant agricultural property at the corner of Arkell Road and Victoria Road. There is no natural vegetation on the level agricultural field to minimize the visual impact of monopole antenna tower. The closest tree line is along the north-west edge of the property, directly adjacent to a residential property and the Victoria East Golf Course. North-east of the subject property are residential properties on Farnham Road and south-east is the Arkell Research Station. Across Victoria Road to the south-west is vacant farmland within the City of Guelph owned by the Upper Grand District School Board. A commercial development is located directly to the south. The closest residential property is approximately 210 metres from the proposed tower compound.



Source: County of Wellington 2015 Air Photo & Parcel Fabric

4. Staff, Agency & Public Circulation Comments:

The application was circulated to various external agencies and internal departments for comment. An entrance permit will be required from the County of Wellington for the new access on Arkell Road. Township Staff recommended that the chain link security fence with barbed wire be upgraded to a more appealing wooden design with barbed wire to shield the view of the compound at the base of the tower. The tower is proposed in a highly visible location adjacent to a busy urban area with no natural screening. Wooden security fencing will improve aesthetics at the base of the tower.

It is noted that the civic address of 1216 Victoria Road South was referenced as the property location for the tower on the notification package. This is incorrect as 1216 Victoria Rd. S. is the adjacent L-shaped residential property to the north-west. The location map on the newspaper notice and the public notification package referenced the correct property, which is vacant and does not have a civic address.

The Public Notice was mailed to properties within a 135 metre radius of the proposed tower. The circulation radius is determined by calculating the height of the tower by three, as prescribed by Industry Canada.

The Upper Grand District School Board (UGDSB) who owns the vacant property across the road on Victoria Rd indicated concern that the monopole design does not integrate into the environment and there is preference for a lattice tower.

A landowner/resident who received notification in the mail circulation opposes the proposed monopole and listed concerns including the reduction of valuable farmland that adjoins wetlands, a tower would introduce further commercial uses on the property, safety risks in the form of temptation to trespass and other towers should be used to share service with other providers.

5. Applicant Response to Comments Received:

LandSquared confirmed with Rogers that a wooden fence design could be installed in place of a chain link fence around the base of the tower compound. A wooden fence can be built to be 2.43 metres high (8 feet) without barbed wire.

LandSquared consulted with the Township regarding the tower design comments received from the UGDSB. It was concluded there is no tower design preference in the Township and it would be best to construct a monopole tower as indicated in the notice mailed to the public and placed in the Wellington Advertiser.

LandSquared responded to the landowner/resident and addressed all concerns raised. The proposed location of the tower has been situated in consultation with subject property owner to minimize disruptions to the existing agricultural operations on the property, there are no wetlands on the property or are any expanding or linked around the property, a tower installation does not affect or expand any existing land use

permissions on the property, security fencing is being installed around the tower and Rogers would increase any security measures if security is found to be an issue and there are no other towers to co-locate on in the required service area. There were no further comments submitted in response to LandSquared.

APPLICABLE LEGISLATION & REQUIREMENTS:

1. County of Wellington Official Plan

Section 12.6.1, Utilities Allowed, may permit the following uses in any land use designation, subject to the provisions of the Zoning By-law:

All electrical power facilities, including all works defined by the Power Corporation Act and telecommunications facilities and multi-use cables, provided that the development satisfies the provisions of the Environmental Assessment Act, the Environmental Protection Act and any other relevant legislation.

2. Township of Puslinch Zoning By-Law

When utility services are licensed by Industry Canada, Local, Regional and Provincial Planning documents do not apply. The subject lands are zoned Agricultural. Public uses are permitted in the A Zone.

CONCLUSION:

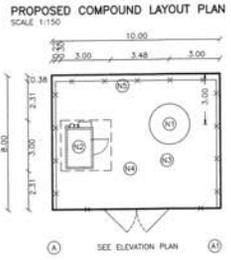
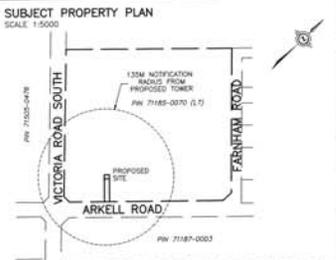
Township Staff notes that communication facilities are federally regulated with the final decision vested with Industry Canada. LandSquared, representing Rogers, has consulted with the Township prior to filing its application, and has submitted the fees, documents and reports required by Industry Canada's Default Consultation Process.

Staff has concluded that the Applicant has satisfied the requirements of the consultation process and have no further comments regarding the telecommunication tower and therefore recommend the issuance of this concurrence report subject to the following two conditions:

1. An approved Entrance Permit from the County of Wellington is required for the proposed access on Arkell Road.
2. The proposed chain link fence around the tower compound is to be upgraded to a 2.43 metre high (8 foot) wooden fence.

ATTACHMENTS:

Attachment "A" – Subject Property Plan



- NOTES**
- (N1) PROPOSED CIRCULAR STEEL MONOPOLE WITH LIGHTNING PROTECTION SYSTEM. PAINT COLOUR SUBJECT TO NEW CANADA REQUIREMENTS. ANTENNA NUMBER AND LOCATIONS TO BE DETERMINED. FOUNDATION DESIGN PENDING SOIL REPORT.
 - (N2) PROPOSED PREFABRICATED GALVANIZED STEEL WALK-IN RADIO EQUIPMENT CABINET (1.62m x 2.44m). FOUNDATION DESIGN PENDING SOIL REPORT.
 - (N3) HYDRO CONNECTION AND ROUTING TO BE DETERMINED BY QUALIFIED PERSONNEL IN CONSULTATION WITH LOCAL AUTHORITY.
 - (N4) REMOVE EXISTING TOPSOIL. PROOF ROLL SUBGRADE AND PLACE 300 mm GRANULAR A DRESS COMPOUND AREA. FINISHED GRAVEL SURFACE TO BE MIN. 150 mm ABOVE EXISTING GRADE AND SLOPED AWAY FROM SHELTER AT MIN. 1% ON ALL SIDES TO PROVIDE ADEQUATE DRAINAGE.
 - (N5) PROPOSED SECURITY FENCE TO BE 2.43 m (8 foot) high WOODEN FENCE TOPPED WITH BARBED WIRE SURROUNDING COMPOUND.



SCHEDULE

PART	LOT	REGISTERED PLAN	PIN	AREA
1	PART OF LOT 3 WEST OF BLIND LINE	131	PART OF 71185-0070 (L7)	80.0 sq m
2				450.0 sq m

TOPOGRAPHIC PLAN AND SITE LAYOUT DESIGN OF PROPOSED TELECOM TOWER INSTALLATION
PART OF LOT 3 WEST OF BLIND LINE REGISTERED PLAN 131 TOWNSHIP OF PUSLINCH COUNTY OF WELLINGTON

ADDRESS:
1216 VICTORIA ROAD SOUTH
GUELPH, ON, N1L1C6



SEXTON McKAY LIMITED
ONTARIO LAND SURVEYORS
CANADA LANDS SURVEYOR

METRIC DISTANCES AND/OR COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

NOTES

BEARINGS ARE GRID, DERIVED FROM OBSERVED REFERENCE POINTS (ORP) A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS) (2010).

DISTANCES SHOWN ARE GROUND DISTANCES AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99997.

FOR BEARING COMPARISONS, A ROTATION OF 0°30'42" COUNTER CLOCKWISE WAS APPLIED TO BEARINGS ON PLANS P1 AND P2 AND A ROTATION OF 0°11'00" COUNTER CLOCKWISE WAS APPLIED TO BEARINGS ON PLAN P2 TO CONVERT TO UTM GRID BEARINGS.

ALL SET OSB AND PS MONUMENTS WERE USED DUE TO LACK OF OVERBURDEN AND/OR PROXIMITY OF UNDERGROUND UTILITIES IN ACCORDANCE WITH SECTION 11 (4) OF OREG. 504/74.

ELEVATIONS SHOWN ON THIS PLAN ARE RELATED TO GEODETIC DATUM AND ARE DERIVED FROM MTD BENCHMARK NO. 0081968110 HAVING A PUBLISHED ELEVATION OF 333.631 METRES.

- LEGEND**
- 1 DENOTES MONUMENT PLANTED
 - DENOTES MONUMENT FOUND
 - SB DENOTES STANDARD IRON BAR
 - SSB DENOTES SHORT STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - (P1) DENOTES EXPROPRIATION PLAN M-80518 DATED NOVEMBER 23, 1971.
 - (P2) DENOTES PLAN OF SURVEY BY BLACK SHOEMAKER & ROBINSON LIMITED, O.L.S. DATED NOVEMBER 23, 1971.
 - (P3) DENOTES PLAN 61R-2845
 - (S75) DENOTES BLACKSHOEMAKER & ROBINSON LIMITED, O.L.S.
 - (O0) DENOTES ORIGIN UNKNOWN
 - (MWD) DENOTES MARSHALL, WAGNER & MOWCHAN, O.L.S.
 - (MVP) DENOTES MARTINUS VORSTEDT, O.L.S.
 - HP DENOTES HYDRO POLE
 - AN DENOTES ANCHOR
 - TL DENOTES TRAFFIC LIGHT
 - TJ DENOTES TELEPHONE JUNCTION BOX
 - E- DENOTES OVERHEAD ELECTRICAL

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
1. THE FIELD WORK WAS COMPLETED ON THE 15th DAY OF JANUARY, 2016.

DATE: January 21, 2016 M.L.F.
M.L.F. ZISER
ONTARIO LAND SURVEYOR

CAUTION
LOCATIONS OF ANY UNDERGROUND SERVICES ARE APPROXIMATE. OTHER BURIED UTILITIES MAY EXIST WHICH ARE NOT SHOWN BECAUSE OF INSUFFICIENT INFORMATION. CONTACT ALL POTENTIAL OWNERS OF UNDERGROUND UTILITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.

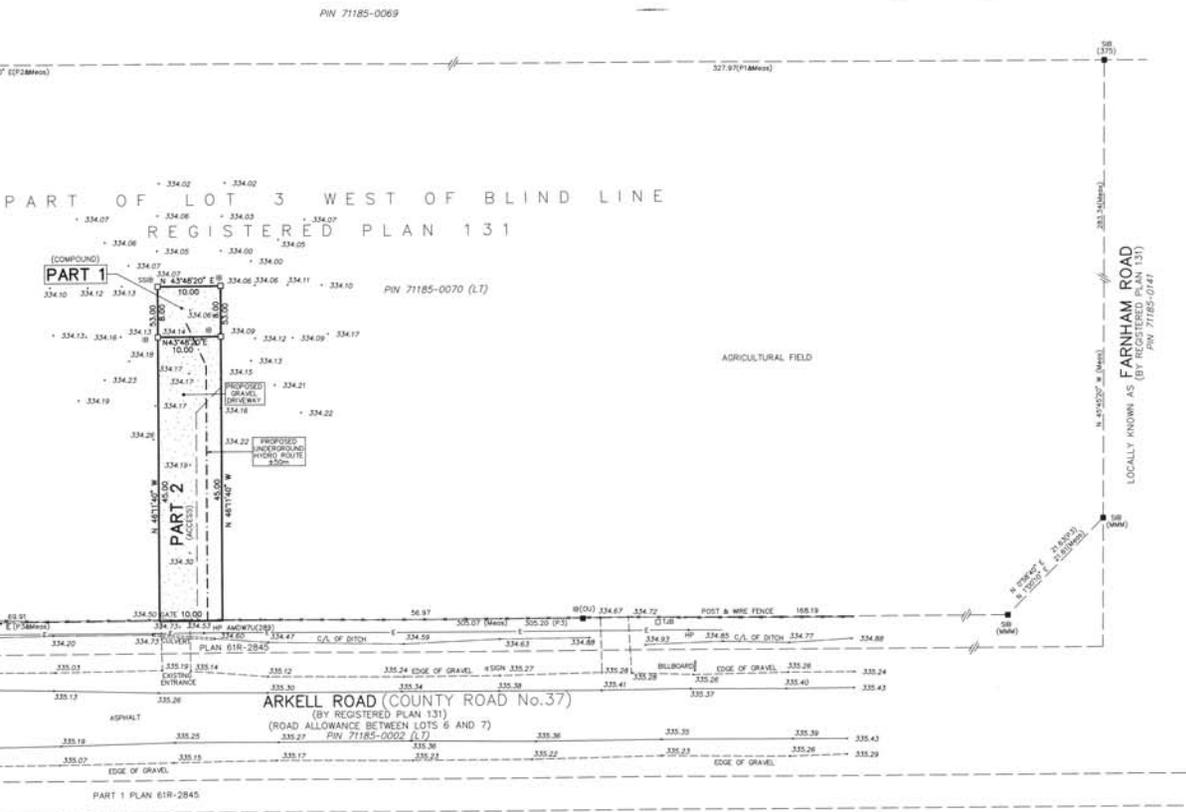
ROGERS LIMITED

Latitude: N 43°31'50.5"
Longitude: W 80°11'06.8"
Elevation: 334.1 m

SITE: C7600 VICTORIA & ARKELL RD

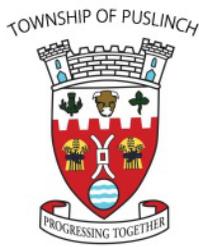
SEXTON McKAY LIMITED
A wholly owned subsidiary of J.D. Berens Limited
Ontario Land Surveyors / Canada Lands Surveyor
380 BURNBURY DRIVE, SUITE 104, MARKHAM, ON L3R 9B1
T: (905) 473-3688 F: (905) 473-3862 www.sjtk.com

DRAWN BY: TL CHECKED BY: M.L.F. REFERENCE NO.: 15-12-433-00
FILE: S:\15-12-433\05\15-12-433-00.dwg DATED: 18/01/2016 PLOTTED: 21/01/2016



SITE DATA

	EXISTING	PROPOSED
PROPERTY AREA	9.657 ha	
AREA REQUIREMENTS		
COMPOUND (EXCLUSIVE)		80.0 sq.m.
ACCESS (NON-EXCLUSIVE)		450.0 sq.m.
HYDRO		180
TOTAL		530.0 sq.m.
UNITS		1 MONOPOLE 1 CABINET
HEIGHT OF MONOPOLE		45 m
SETBACKS (PROPOSED MONOPOLE)		
FRONT (ARKELL ROAD)		50.0 m
SIDE (VICTORIA ROAD)		86.2 m
REAR (PIN 71185-0069)		249.5 m
SETBACKS (PROPOSED CABINET)		
FRONT (ARKELL ROAD)		47.4 m
SIDE (VICTORIA ROAD)		80.0 m
REAR (PIN 71185-0069)		249.3 m



MINUTES

MEMBERS PRESENT

Kevin Johnson
Margaret Hauwert
Daina Makinson, Acting Chair
June Williams

TOWNSHIP STAFF

Karen Landry, CAO/Clerk
Don Creed, Director of Public Works and Parks
Jessie Beauclaire, Customer Service Representative

OTHERS PRESENT

Councillor John Sepulis
Councillor Susan Fielding

1. CALL TO ORDER

Daina Makinson called the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. APPROVAL OF MINUTES

a) September 20, 2016 – Regular Meeting

Moved by: June Williams Seconded by: Kevin Johnson **REC-2016-033**

That the Minutes of the Recreation Committee meeting dated September 20, 2016 be adopted.

CARRIED

4. DELEGATIONS/PRESENTATIONS

None.

5. REGULAR BUSINESS

1. Election of Chair and Vice Chair (if required)

Karen Landry facilitated the election of the Chair process.

June Williams nominated Daina Makinson. Daina Makinson respectfully declined the Chair position stating that she would like to continue in her role as Vice-Chair.

Daina Makinson nominated Kevin Johnson. Kevin Johnson accepted the nomination.

There being no further nominations Kevin Johnson was appointed as Chair.

Kevin Johnson assumed the role of Chair.



2. New Walking Trail and Promoting the Trail

Margaret Hauwert expressed concern with not being aware of the new trail on the Puslinch Community Centre lands.

It was noted by staff that updates regarding the commencement and completion of a capital project is not reported on to the committee. A capital project is approved through the approval of the capital budget.

Daina Makinson suggested that if a committee member would like an update on a capital project that a member make a request to include the item on an agenda.

The Committee noted that it would like to discuss promotion and signage of the trail at a future meeting.

Karen Landry advised that Council is considering a motion at its meeting to be held on October 19, 2016 to name the trail in memory of Councillor Stokley.

Moved by: June Williams Seconded by: Margaret Hauwert **REC-2016-034**

That the Committee support the motion being considered by Council to name the trail on the Puslinch Community Centre lands in memory of Councillor Stokley.

CARRIED

3. Council's Progress with "branding" leading to Signage

June Williams inquired if a company has been retained to complete the branding exercise.

Karen Landry advised this capital project is subject to grant funding be available. The previous grant funding program that this project was eligible was discontinued by Province. The Township is monitoring grant funding opportunities, and upon grant funding being secured the Township will proceed with this capital project.

4. Arkell Basketball Court, Update

June Williams advised that the basketball court area has been cleared and graded.

June Williams noted the following companies have donated or contributed to the project:

- McKenzie Brothers
- Cox Construction
- Davan Landscaping

June Williams stated the project has received overwhelming support from the Community, and noted the project should be completed by the end of October.

5. Direction/Work Plan within Committee

Kevin Johnson noted the items from the spring work plan had been completed and suggested that Council provide direction on what the Committee should work on next.

Karen Landry noted one of the items to be completed by the Committee as identified in the Recreation and Parks Master Plan is a review of the Committee's Terms of Reference.

Karen Landry indicated that the current terms of reference will be listed on the next agenda for review.

The Committee should also develop a work plan to be presented to Council for endorsement.



6. Community Newsletter Update

Upon discussion and review of the information from the Township of North Dumfries, Daina Makinson will draft a sample newsletter format for Puslinch, and this matter will be included on the next agenda.

7. Operating Budget – 2016 Completed Capital Projects (Projected) – 2017 Proposed Capital Budget and Forecast – 2017 Proposed Operating Budget

Kevin Johnson expressed concern with commenting on the draft budget as the committee does not have all the background information.

The Committee received the budget documentation as information and will not be providing further comments on the budget.

8. Monthly Rental Revenues/Annual 2015 Summary

The Committee received this information and noted the revenues were doing well.

9. Available December 2015 Revenues

The Committee received this information.

10. Report FIN-2016-022 Quarterly Financial Reports

The entire committee feels that the rental revenues are doing well.

June Williams expressed concern with the costs for hydro. Karen Landry noted that hydro costs are projected to increase in 2017.

June Williams expressed concern with the costs of cleaning supplies. June Williams noted concerns with the cleaning standards at the Community Centre at a recent event that she attended. June Williams will provide further details directly to Karen Landry.

11. YMCA Advertising

Margaret Hauwert expressed concerns with no advertisements being distributed to the Township or the school to inform residents that there would be camps offered for PD days, March and Winter breaks.

Township staff will reach out to Linda Killough to obtain any hard copy promotional material that can be distributed regarding the PD days program and a link will be established through the Township's website.

The Committee requested that any promotional information also be forwarded to Puslinch Today and the Puslinch Pioneer.

12. Signs on PCC Lands

Township staff was requested to report back to the Committee regarding the Sign By-law requirements and whether there are any active permits.

6. CLOSED MEETING

None.

7. ADJOURNMENT

The meeting adjourned at 8:18 p.m.

8. NEXT MEETING

Tuesday, November 22, 2016 at 7:00 p.m. in the Council Chambers.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
PUBLIC MEETING MINUTES

DATE: November 10, 2016

TIME: 7:00 p.m.

PLACE: Puslinch Municipal Complex

FILE NUMBER: Zoning Amendment File D14/ONT
1340464 Ontario Ltd (Weber)
4576 Wellington Road 32

MEMBERS: Mayor Dennis Lever - Chair
Councillor Ken Roth
Councillor John Sepulis
Councillor Matthew Bulmer

The Chair welcomed those attending the Public Meeting.

No pecuniary interest was declared by any member of Council.

The Chair advised the purpose of the Public Meeting is to inform and provide the public with the opportunity to ask questions, or to express views with respect to the proposed Zoning By-law Amendment commenced by the applicant Jeff Buisman of Van Harten Surveying on behalf of 1340464 Ontario Ltd (Laurie Weber), located at 4576 Wellington Road 32.

The Chair advised that the members of Council are here to observe and listen to public comments; however, they will not provide a position on the matter.

The Chair informed attendees when Council makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal this application to the Ontario Municipal Board for a hearing. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Township of Puslinch before the decision is made, the person or public body is not entitled to appeal the decision of the Township of Puslinch to the Ontario Municipal Board. In addition, if a person or public body does not make an oral submission at a public meeting, or make written comments to the Township of Puslinch before the decision is made, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

The Chair noted that the Planning Act requires that at least one Public Meeting be held for each development proposal.

The Chair instructed the format of the Public Meeting is as follows:

- The applicant will present the purpose and details of the application and any further relevant information.
- Following this the public can obtain clarification, ask questions and express their views on the proposal.
- Following this members of Council have the opportunity to obtain clarification and ask questions of the proposal.
- The applicant and staff will attempt to answer questions or respond to concerns this evening. If this is not possible, the applicant and/or staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at a later date.

Presentations

Jeff Buisman, Van Harten Surveying, remarked the purpose of the rezoning is to facilitate an approved severance that is subject to the Surplus Farm Dwelling policies of the County of Wellington Official Plan. The retained parcel is part of a larger farm operation. When a residential dwelling is severed from the farm operation in lands designated as Prime Agricultural, the retained agricultural farmed lands are to be zoned to not permit a dwelling. All other requirements of the severance have been met.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH PUBLIC MEETING MINUTES

Question/Comments

Jasbir Gill, 6577 Concession 4, asked what the dimensions of the severed parcel are.

Jeff Buisman indicated the severed lot is 2.2 hectares and has 70 metre frontage and the retained farm land is 38 hectares with 327 metre frontage.

There were no further questions and the Chair called an end to the public meeting and advised that Council would not be taking action on this proposal tonight.

Adjournment

The meeting adjourned at 7:05 p.m.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 083/16

Being a by-law to Appoint a Closed Meeting Investigator

WHEREAS by Section 239.1 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, permits a person to request an investigation of whether a municipality or local board has complied with Section 239 of the *Municipal Act, 2001*, as amended, or a procedure by-law under subsection 238(2) in respect of a meeting or part of a meeting that was closed to the public;

AND WHEREAS the *Municipal Act, 2001*, s. 239.2 authorizes a municipality to appoint a meeting investigator who has the function to investigate in an independent manner;

AND WHEREAS Council of The Corporation of the County of Wellington retained John Maddox of JGM Consulting to provide a Closed Meeting Investigator Service to the County of Wellington and the member municipalities who wish to participate;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) That pursuant to Sections 9, 10, 11 and 239.2 of the *Municipal Act, 2001*, as amended, Council hereby appoints JGM Consulting as the Closed Meeting Investigator for the Township of Puslinch in accordance with the terms and conditions of the agreement between the County of Wellington and JGM Consulting;
- 2) That the appointment shall be for a term of two years commencing the 1st day of January, 2017 and ending on the 31st day of December 2019, in accordance with the terms and conditions of the agreement between the County of Wellington and John Maddox of JGM Consulting.
- 3) That this By-Law shall come into force and take effect upon the final passage thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF December, 2015.

Dennis Lever, Mayor

Karen Landry, C.A.O./Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 084/16

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its meeting held on December 7, 2016.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its meeting held December 7, 2016 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF December, 2016.

Dennis Lever, Mayor

Karen Landry, C.A.O./Clerk