



MINUTES

DATE: Wednesday, December 16, 2015

TIME: 6:30 p.m.

The December 16, 2015 Regular Council Meeting was held on the above date and called to order at 6:30 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding - Absent
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Paul Creamer, Director of Finance/Treasurer

OTHERS IN ATTENDANCE

1. Doug Smith
2. Karen Lever
3. Sandra Pady
4. David Pady
5. Greg Bowles
6. Laurie Ball
7. Mina Magliotta
8. Kathy White

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

3. ADOPTION OF THE MINUTES:

- (a) Council Meeting – December 2, 2015
- (b) Closed Council Meeting – December 2, 2015

Councillor Bulmer provided clarification with respect to Item 8.5(a) Report PW-2015-006 – Request for Speed Limit Reduction and advised that his inquiry was as to whether the speed spy results were included as an indicator in the TAC calculations.

Resolution No. 2015-487 Moved by Councillor Stokley and
Seconded by Councillor Roth

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – December 2, 2015, as amended.
- (b) Closed Council Meeting – December 2, 2015

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

None.



5. **PUBLIC MEETINGS:**

1. **Community Based Strategic Plan**

***note this Public Meeting will be held on Thursday, January 14, 2016 at 7:00 p.m. at the Puslinch Community Centre , 23 Brock Road South**

(a) Notice of Public Meeting

2. **2016 Proposed Budget**

***note this Public Meeting will be held on Thursday, January 21, 2016 at 7:00 p.m. at the Municipal Complex– 7404 Wellington Rd. 34, Guelph**

(a) Notice of Public Meeting

6. **COMMUNICATIONS:**

1. **Warren Bitulitic Limited – The Warren Paving & Materials Group Limited a Subdivision of Lafarge Canada Inc.**

(a) Correspondence from Lafarge Canada Inc. regarding 2015 Compliance Assessment Reports regarding McMillan Licence No. 10671 dated November 10, 2015.

(b) 2015 Licensees Compliance Assessment Report.

2. **St. Mary's Cement Inc. (Canada)
Licence #48576 – Tikal Pit
Victoria Rd.**

(a) Correspondence from Ministry of Natural Resources and Forestry regarding Surrender of Licence under the Aggregate Resources Act, St. Mary's Cement Inc. (Canada) Licence #48576, Southwest Half Lot 21, Concession 9, Township of Puslinch, County of Wellington dated November 23, 2015.

3. **CBM Puslinch Pit - Licence # 17600 (4313 Sideroad 25 S)
Neubauer Pit Licence No. 625284 (7203 Concession 2)**

(a) Correspondence from the Grand River Conservation Authority regarding CBM Puslinch Pit and Neubauer Pit – Monitoring Well MP7 Decommissioning, Part Lots 26 & 27, Concession 1, Township of Puslinch dated November 23, 2015.

4. **Request to Waive/Reduce Fees ≠**

(a) Correspondence from Ms. Rochelle Barber and Ms. Lee-Ann Prickett regarding request to waive fees for a fundraising event to be held at the Puslinch Community Centre on Friday, January 29, 2016.

Resolution No. 2015-488

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the correspondence from Ms. Rochelle Barber and Ms. Lee-Ann Prickett regarding request to waive fees for a fundraising event to be held at the Puslinch Community Centre on Friday, January 29, 2016

CARRIED



Resolution No. 2015-489

Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council authorize a 40% reduction of the rental fees for the fundraising event to be held at the Puslinch Community Centre on Friday, January 29, 2016.

CARRIED

- (b) Correspondence from Mr. Jamie Skeoch, Principal Aberfoyle Public School regarding Aberfoyle Public School request to reduce fees for use of the ice rink at the Optimist Recreation Centre dated November 27, 2015.

Resolution No. 2015-490

Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the correspondence from Mr. Jamie Skeoch, Principal Aberfoyle School regarding Aberfoyle Public School request to reduce fees for use of the ice rink at the Optimist Recreation Centre dated November 27, 2015; and

That Council approves the waiving of all rental fees for the Aberfoyle Public School for use of the Optimist Recreation Centre Rink during the 2016 ice season (non-prime time) conditional upon the school being flexible with scheduling should the Township receive a rental request; and

That Staff advise the Aberfoyle School of the fee waiver and prepare a Township Ice Rental Contract.

CARRIED

#5. Intergovernmental Affairs

- (a) Various correspondence for review.

Item #1 – Notification of Application for Permit to Take Water

Council requested staff to advise the Ministry of the Environment that the Township's preferred length of taking is 5 years.

Resolution No. 2015-491

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the correspondence items listed on the Council Agenda for December 16, 2015 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

1. Ms. Lee-Ann Prickett, regarding fundraising event to be held at Puslinch Community Centre on Friday, January 29, 2016.

Ms. Prickett and Ms. Barber made a presentation to Council with respect to their fundraising efforts and event to be held at the Puslinch Community Centre on January 29, 2016.



Resolution No. 2015-492: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the delegation from Ms. Rochelle Barber and Ms. Lee-Ann Prickett regarding request to waive fees for a fundraising event to be held at the Puslinch Community Centre on Friday, January 29, 2016.

CARRIED

2. Mr. David Pady, regarding speed limit reduction request on Puslinch Concession 4 between Side road 20 and Wellington County Road 35.

Mr. Pady made a presentation to Council with respect to his concerns regarding the speed limit on Concession 4 between Side Road 20 and Wellington County Rd. 35 and his request to have the speed limit decreased from the posted 80 to 60 km.

Resolution No. 2015-493: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the delegation from Mr. David Pady, regarding speed limit reduction request on Puslinch Concession 4 between Side Road 20 and Wellington County Road 35.

CARRIED

8. **REPORTS:**

1. **Puslinch Fire and Rescue Services**

None.

2. **Finance Department**

(a) Report FIN-2015-038 – Annual Indexing of Development Charges.

Resolution No. 2015-494: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIN-2015-038 regarding the Annual Indexing of Development Charges be received.

CARRIED

3. **Administration Department**

(a) Report ADM-2015-022– Agreement with County of Wellington – Lease of Library Space – Puslinch Historical Society.

Resolution No. 2015-495: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report ADM–2015–022 regarding the Agreement (Indenture) with County of Wellington – Lease of Library Space for the Puslinch Historical Society be received; and



That Council enact a by-law to authorize the Mayor and Clerk to execute the renewal of the Agreement (Indenture) with County of Wellington

CARRIED

- (b) Report ADM-2015-023 – Automatic Aid Agreement with the Corporation of the City of Cambridge – Fire and Emergency Services Agreement – Puslinch Fire and Rescue Services.

Resolution No. 2015-496: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report ADM–2015–023 regarding the Agreement with the Corporation of the City of Cambridge for Fire and Emergency Services be received; and

That Council enact a by-law to authorize the Mayor and Clerk to execute a renewal Agreement for the provision of Automatic Aid, for 2016.

CARRIED

- (c) Report ADM-2015-024 - Public Sector and MPP Accountability and Transparency Act Update

Resolution No. 2015-497: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report ADM-2015-024 regarding the Public Sector and MPP Accountability and Transparency Act Update be received; and

That staff report back to Council within the first quarter of 2016 with a proposed Municipal Complaints Policy.

CARRIED

- (d) Report ADM-2015-025 - Modified Work Program and Workplace Accommodations.

Resolution No. 2015-498 Moved by Councillor Stokley and
Seconded by Councillor Roth

That Report ADM-2015-025 regarding Modified Work Program Policy and Workplace Accommodation Policy be received; and

That Council adopt the Modified Work Program Policy and Workplace Accommodation Policy attached as Schedules “A” and “B” to Report ADM-2015-025.

CARRIED



(e) Report ADM-2015-026 – Mission Statement Considerations

Resolution No. 2015-499 Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report ADM-2015-026 – Mission Statement Considerations be received; and

That Council supports the following mission statement for the Township of Puslinch:

Selection	Mission Statement
	Progressing together to provide sustainable services while we protect resources and respect our heritage. We promote a safe, fun and prosperous rural community.
	Puslinch is a thriving and sustainable community that is committed to progressing together while respecting our heritage.
	Progressing together to provide sustainable growth while protecting and respecting our rural heritage.
√	Progressing together to provide reliable and sustainable services to our residents, businesses and visitors. We will protect our resources while respectfully building upon our heritage as a safe, fun and prosperous rural community.
	Progressing together to provide quality, sustainable services.
	Progressing together to provide quality, sustainable services that respect our heritage and create a safe and prosperous community.
	Progressing together to provide sustainable services while we protect our resources and respect our rural heritage.

CARRIED

(f) Council appointments to the Planning and Development Advisory Committee and Committee of Adjustments.

Staff requested that this item be withdrawn from the December 16, 2015 Agenda, be placed as an item on the January 6, 2016 Agenda in order to facilitate all 2016 committee appointments.

(g) Confirmation re: 2016 Council meeting dates.

Ms. Karen Landry, CAO/Clerk advised Council that in preparation of the 2016 Council and Budget Meeting dates which accompanied Report ADM-2016-018, staff had scheduled the November 2016 Council dates out of the normal rotation of the first and third Wednesday of the month. Ms. Landry advised Council that this change would allow for a break in the 6 weeks of meetings scheduled from September to November.

Council confirmed the November 2016 Council meeting dates and requested that staff notify the Public beginning in October, 2016 of the change in the meeting dates.



4. Planning and Building Department

(a) Chief Building Official Report – November 2015

Resolution No. 2015-500: Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council receive the Chief Building Official Report for November, 2015.

CARRIED

(b) Report PD-2015-029 – Site Plan Agreement - 2120826 Ontario Ltd – property described as Concession 7, Rear Part Lot 20, municipally known as 20 Brock Road N.

Karen Landry CAO/Clerk advised Council that she had been contacted by the developer with respect to the amendment to clause 8.1 of the Agreement. The developer was requesting the amendment of one to two years and two to three years to allow for a transition time from a previous storage space lease that the developer had entered into.

Resolution No. 2015-501: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report PD-2015-029 regarding the Site Plan Agreement 2120826 Ontario Ltd., property described as Concession 7, Rear Part Lot 20, municipally known as 20 Brock Road N, Township of Puslinch, be received; and

That Council pass a by-law to authorize the entering into and the execution of a Site Plan Agreement with 2120826 Ontario Ltd. with the following amendments be made to the agreement

- Replace Schedule “F” with the version of the letter from GM BluePlan that contains GM Blueplan Comments
- Renumber 3.2 to 3.2 (a)

Add 3.2 (b) to read as follows:

Notwithstanding section 3.2 (a) and Schedule C – Section 9, The Developer prior to the Township issuing a Building Permit shall complete all deficiencies from the previous Site Plan as noted in the letter from GM Blue Plan Engineering dated May 5, 2014 attached as Schedule F and identified with an “*” and not otherwise noted as “This item can be included within a new Site Plan Agreement”.

- Add 3.3 to read as follows:

3.3 Notwithstanding Schedule C- Section 9 - The Developer’s consultant shall provide prior to the Township issuing a Building Permit a letter of compliance to the Township Clerk certifying the previous deficiencies from the previous Site Plan as noted in the letter from GM Blue Plan Engineering dated May 5, 2014 attached as Schedule F and identified with an “*” and not otherwise noted as “This item can be



included within a new Site Plan Agreement” have been constructed in accordance with the approved plans.

- Amend Schedule C as follows:

That Schedule C – Section 12 be amended by replacing the first paragraph with the following:

“The Developer, at the time of signing the Site Plan Agreement, shall deposit an unconditional irrevocable Letter of Credit with the Township of Puslinch, to guarantee the construction of the on-site grading and drainage, services, landscaping, storm water management system and the deficiencies as outlined in Schedule F.”

- Amend Section 8.1 as follows:

That “one (1) year” be replaced with “two (2) years” and “two (2) years” be replaced with “three (3) years”.

CARRIED

5. Roads & Parks Department

(a) Report PW-2015-006– Request for Speed Limit Reduction

Council requested that staff provide a further report including TAC Calculations for the areas of Sideroad 20 to Wellington County Road 35 and Wellington County Rd. 35 to the hill.

Mayor Lever advised Council that arrangements have been made to have Wellington County OPP Inspector, Scott Lawson, speak as a delegation to Puslinch Council at the February 17, 2016 meeting and suggested that any requests for further speed spy studies in the area could be made at that time.

Resolution No. 2015-502: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report PW-2015-006 be deferred.

CARRIED.

6. Recreation Department

(a) Report REC-2015-011 - Calvary Baptist Church and Puslinch Minor Soccer Club Agreement.

Resolution No. 2015-503: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Report REC-2015-011 regarding the Agreement with Calvary Baptist Church and Puslinch Minor Soccer Club be received;

That Council enact a by-law to authorize the Mayor and Clerk to execute the Agreement with Calvary Baptist Church and Puslinch Minor Soccer Club; and



That Council enact a by-law to amend the User Fee By-Law in accordance with Report REC-2015-011.

CARRIED

7. Mayor's Updates

- (a) County of Wellington – 2016-2020 – Five Year Budget Plan presentation to Wellington County Council – November 19, 2015
- (b) County of Wellington Solid Waste Services Committee Report – Mobile Household Hazardous Waste Services dated September 8, 2015
- (c) County of Wellington Solid Waste Services Committee Report – SWS Strategy Discussion Paper dated November 10, 2015.

9. NOTICE OF MOTION:

- (a) Councillor Roth – Operation of rink pad at Optimist Recreation Centre.

10. COMMITTEE MINUTES

- (a) Planning and Development Advisory Committee – November 3, 2015
- (b) Committee of Adjustment - November 3, 2015
- (c) Committee of Adjustment – November 10, 2015

Resolution No. 2015-504: Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council hereby receives the following minutes as information:

- (a) Planning and Development Advisory Committee – November 3, 2015
- (b) Committee of Adjustment - November 3, 2015
- (c) Committee of Adjustment – November 10, 2015

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

Holiday Greetings

Council wishes those in attendance a happy holiday season.

Ontario Sand and Gravel Association Luncheon

Mayor Lever advised that he recently attended the Ontario Sand and Gravel Association Luncheon where he had an opportunity to meet with Ms. Kathryn McGarry, who is currently serving as a Parliamentary Assistant to the Minister of Transportation.

Ministry of Natural Resources/Aggregate Resources Act Review - Stakeholder Meetings

Mayor Lever advised that he attended additional meetings and will be providing council with an update on the results of the meetings when they become available to him.



Cambridge East Corridor Public Meeting

Mayor Lever advised that he attended the Public Meeting held on December 9, 2015 at the Cambridge Golf Club. Mayor Lever advised that the meeting was well attended and that Puslinch residents have expressed that they are pleased with the selected corridor route.

12. UNFINISHED BUSINESS

None.

13. CLOSED MEETING

Council was in closed session from 6:31 p.m. to 6:39 p.m.

Council recessed from 6:40 p.m. to 7:00 p.m.

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – Insurance Matters.

Resolution No. 2015-505: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – Insurance Matters.

CARRIED

Resolution No. 2015-506: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council move into open session.

CARRIED

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – Insurance Matters.

Resolution No. 2015-507 Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council receive the Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board– Insurance Matters; and

That staff proceed as directed.

CARRIED

14. BY-LAWS:

- (a) A by-law to authorize the Mayor and Clerk to execute an Agreement with Andrea Stacia Clarke. – Resolution No. 2015-474



- (b) A by-law to authorize the Mayor and Clerk to execute an Amending Site Plan Agreement with 2354084 Ontario Limited and repeal By-Law Nos. 58/13 and 10/14 (Mammoet) – Resolution No. 2015-475
- (c) A by-law to authorize the Mayor and Clerk to execute a renewal of the Lease Agreement with the County of Wellington to lease library space for the Puslinch Historical Society for the term of December 31, 2015 to December 31, 2017. – Item 8(3)(a)
- (d) A by-law to authorize the Mayor and Clerk to execute an Automatic Aid Agreement with the Corporation of the City of Cambridge – Fire and Emergency Services Agreement – Puslinch Fire and Rescue Services for the term of January 1, 2016 to December 31, 2016. – Item 8(3)(b)
- (e) A by-law to authorize the Mayor and Clerk to execute a Site Plan Agreement with 2120826 Ontario Ltd. (Ren's) – Item 8(4)(b)

Resolution 2015-508: Moved by Councillor Stokley and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-law 71/15 being a by-law to authorize the Mayor and Clerk to execute an Agreement with Andrea Stacia Clarke.
- (b) By-Law 72/15 being a by-law to authorize the Mayor and Clerk to execute an Amending Site Plan Agreement with 2354084 Ontario Limited and repeal By-Law Nos. 58/13 and 10/14 (Mammoet)
- (c) By-Law 73/15 being a by-law to authorize the Mayor and Clerk to execute a renewal of the Lease Agreement with the County of Wellington to lease library space for the Puslinch Historical Society for the term of December 31, 2015 to December 31, 2017.
- (d) By-Law 74/15 being a by-law to authorize the Mayor and Clerk to execute an Automatic Aid Agreement with the Corporation of the City of Cambridge – Fire and Emergency Services Agreement – Puslinch Fire and Rescue Services for the term of January 1, 2016 to December 31, 2016.
- (e) By-Law 75/15 being a by-law to authorize the Mayor and Clerk to execute a Site Plan Agreement with 2120826 Ontario Ltd. (Ren's)

CARRIED

15. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2015-509: Moved by Councillor Roth and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law **76/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 16th day of December, 2015.

CARRIED



16. **ADJOURNMENT:**

Resolution No. 2015-510:


Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council hereby adjourns at 8:28 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO Clerk