



## **MINUTES**

**DATE:** Wednesday, December 2, 2015

**TIME:** 12:00 noon

The December 2, 2015 Regular Council Meeting was held on the above date and called to order at 12:00 noon in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Wayne Stokley

### **STAFF IN ATTENDANCE:**

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Paul Creamer, Director of Finance/Treasurer
4. Robert Kelly, Chief Building Official
5. Steve Goode, Fire Chief

### **OTHERS IN ATTENDANCE**

1. Karen Lever
2. Kathy White
3. Doug Smith
4. Joe Filippelli
5. William Knetsch
6. Meghan Yzerman

**Resolution No. 2015-464:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby waives the procedural by-law to allow and consider a matter after the preparation of the agenda regarding a matter which is time sensitive – Syrian Refugee Assistance.

**CARRIED**

### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

### **3. ADOPTION OF THE MINUTES:**

- (a) Council Meeting –November 18, 2015
- (b) Closed Council Meeting – November 18, 2015

**Resolution No. 2015-465:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – November 18, 2015, as amended.
- (b) Closed Council Meeting – November 18, 2015

**CARRIED**



4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.

5. **PUBLIC MEETINGS:**

None.

6. **COMMUNICATIONS:**

1. **Mill Creek Pit, Licence No. 5738  
7115 Concession 2**

- (a) Correspondence from Dufferin Aggregates regarding Monthly Monitoring Report, Mill Creek Pit, License No. 5738, Township of Puslinch, Wellington County (October 2015) dated November 12, 2015.

**Mr. Stan Denhoed, Harden Environmental Services Ltd. has reviewed the report and advised that there are no exceedences and has no comments.**

- (b) Correspondence from CRH Canada Group Inc. regarding Notification of Application for a Major Site Plan Amendment – Dufferin Aggregates – Mill Creek Pit dated October 19, 2015.

2. **Townline Road**

- (a) Correspondence from Roger Will regarding Townline Road dated November 10, 2015.

3. **Wellington County Population, Household and Employment Forecast Update, 2011-2041**

- (a) Correspondence from the County of Wellington Planning and Development Department regarding Wellington County Population, Household and Employment Forecast Update, 2011-2041 dated November 16, 2015.

4. **Request to Waive Fees**

- (a) Correspondence from Optimist Club of Puslinch regarding request to waive fees with respect to Family Day Weekend events, February 13, 14 and 15, 2016.

**Resolution No. 2015-466:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the correspondence from the Optimist Club of Puslinch Inc. regarding the request for use of the facilities and to waive fees for the 2016 Family Day weekend (February 13, 14, 15, 2016) dated November 18, 2015; and

That Council authorize the following:

- the use of the rink pad and community centre on Saturday, February 13<sup>th</sup> and Sunday, February 14, 2016; and
- the use of the rink pad, gymnasium, community center, ball diamond and community centre parklands on Monday, February 15, 2016.

That the Optimist provide insurance in the amount of 5 million naming the Township as an additional insured; and



That the Optimist Club assume the costs for the part-time staff on Saturday, February 13<sup>th</sup> and Sunday, February 14<sup>th</sup> and bartenders;

That Council waive the fees associated with the rental of the rink pad and Puslinch Community Centre at the cost of \$4,797.98 inclusive of HST for Saturday, February 13<sup>th</sup> and Sunday, February 14<sup>th</sup>, 2016; and

That Council waive the fees associated with the rental of the rink pad, gymnasium, community centre, ball diamond and parklands at a cost of \$1,486.74 inclusive of HST for Monday, February 15, 2016; and

That staff advise the Puslinch Optimist Club that the fees have been waived.

**CARRIED**

- (b) Correspondence from 2016 Sharing Experiences Workshop Organizing Committee regarding request to waive fees for a workshop to be held at the Puslinch Community Centre on Saturday, March 5, 2016.

**Resolution No. 2015-467:** Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Council authorize a 40% reduction of the rental fees for the 2016 Sharing Experiences Workshop to be held at the Puslinch Community Centre on Saturday, March 5, 2016.

**CARRIED**

**Resolution No. 2015-468** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Council receive the correspondence from 2016 Sharing Experiences Workshop Organizing Committee regarding request to waive fees for a workshop to be held at the Puslinch Community Centre on Saturday, March 5, 2016; and

That Council authorize the use of the Alf Hales and Archie MacRobbie Hall at the Puslinch Community Centre for the 2016 Sharing Experiences Workshop to be held at the Puslinch Community Centre on Saturday, March 5, 2016; and

That Council authorize a 40% reduction of the rental fees at the cost of \$513.04 inclusive of HST for Saturday, March 5, 2016; and

That staff advise the 2016 Sharing Experiences Workshop Organizing Committee that the fees have been reduced.

**CARRIED**

**#5. Intergovernmental Affairs**

- (a) Various correspondence for review.

**IG# 2** - Mayor Lever advised that he will be reaching out to Aberfoyle Public School to see if arrangements can be made for 2016 Local Government Week.



**Resolution No. 2015-469:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That the correspondence items listed on the Council Agenda for December 2, 2015 Council meeting be received.

**CARRIED**

**7. DELEGATIONS/PRESENTATIONS**

1. Mr. Joe Filippelli, Senior Manager, Advisory Services, BDO Canada LLP regarding Township of Puslinch Fleet Management Analysis.

Mr. Filippelli provided Council with a summary of the BDO Canada LLP Township of Puslinch Fleet Management Analysis.

**Resolution No. 2015-470:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council receive the delegation from Mr. Joe Filippelli, Senior Manager, Advisory Services, BDO Canada LLP regarding Township of Puslinch Fleet Management Analysis.

**CARRIED**

2. Mr. William Knetsch regarding Syrian Refugee Assistance.

Mr. Knetsch made a presentation to Council with respect to local efforts to supply Syrian Refugee Assistance

Council thanked Mr. Knetsch for his presentation.

**Resolution No. 2015-471:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council receive the delegation from William Knetsch regarding Syrian Refugee Assistance.

**CARRIED**

**8. REPORTS:**

1. **Puslinch Fire and Rescue Services**

None.

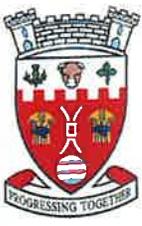
2. **Finance Department**

(a) Report FIN-2015-037– Fleet Management.

**Resolution No. 2015-472:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Report FIN-2015-037 regarding the Fleet Management Study be received.

**CARRIED**



### 3. Administration Department

- (a) Report ADM-2015-021– Aggregate Resources Act Review – Blueprint for Change – County Report PD2015-37.

Council discussed additions to those recommendations contained in Report ADM-2015-021 as follows:

#### Additional Studies

We support new provisions that would enable the MNRF to require additional studies, information and updated site plans for existing aggregate sites and would request that this be clarified to ensure that the local municipality will be notified and consulted as part of this new process.

#### Standardizing Tonnage Conditions

As tonnage conditions control the amount of material that can be removed from an aggregate site and directly relate to offsite noise and traffic impacts, we support this clarification. However, we remain concerned that an operation can be licensed for a significantly larger tonnage limit than was proposed or relied upon during the planning approval process. 2.4 Increasing tonnage through an amendment must require municipal consultation. This is a “significant” amendment.

#### Updates to site plan information requirements

We support the introduction of establishing a maximum disturbed area requirement for site plans, provided that this is a fixed amount that a municipality could rely on rather than a variable that could be amended by the applicant once zoning has been approved.

#### New requirements for requests to lower extraction depth below the water table.

The change to require a new application to extend extraction below the water table on a site currently approved for above water table extraction will provide the public with greater clarity during the initial licensing process. However, an applicant could receive zoning based on plans for an above water table operation and go on to be licensed for a below water table extraction operation without a new planning application and this could lead to the requirement for other municipal control like vertical zoning. We would request a new planning application be required as well.

#### Establish new rules and maximums for the extraction of aggregates from private land for a personal use.

Considering the purpose of this non licensed use is to provide for the use of the extracted material on the property where it has been extracted, and that material is required to remain on the site, we would support the use of screening equipment on the site. This would enhance the usability of the product extracted and reduce the need to import additional materials.

#### Streamlining and changing the frequency of self-compliance reports.

It is proposed to change the frequency of self-compliance reports from annual to every two years for Class A licenses and every three years for Class B licenses. We would support this change provided that a compliance report would be required if either of the following occurs:

- the operation has progressed into a new phase of extraction since the last compliance report was submitted





That Report PD-2015-027 regarding the Agreement with Andrea Stacia Clarke – Part Lot 20, Concession 9, municipally known as 7632 Wellington Road 34, be received; and

That Council enact a By-law to authorize the entering into of an Agreement with Andrea Stacia Clarke.

**CARRIED**

(b) Report PD-2015-028 – Site Plan Agreement – 2354084 Ontario Limited - Property described as Puslinch Concession 8, Part lot 25, Parts 1, 2, 3 and 4, RP 61R-11888. (Mammoet)

**Resolution No. 2015-475:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Report PD-2015-028 regarding Site Plan Agreement – 2354084 Ontario Limited – Part Lot 25, Concession 8, Parts 1, 2, 3 and 4, RP 61R-11888 (Mammoet) be received; and

That Council pass a By-law to authorize the entering into of an amending Site Plan Agreement with 2354084 Ontario Limited as outlined in Report PD-2015-028; and

That Council approves the release of the securities in the amount of \$231,582.35 upon:

- registration of the amending agreement; and
- conveyance of the existing .3 m reserve as described as Parts 2 and 4 on Reference Plan 61R-11888 in accordance with Schedule D of the Site Plan Agreement
- receipt of confirmation from the Finance Department that all invoices related to the administration of the agreement and amendments thereto have been paid.

**CARRIED**

**5. Roads & Parks Department**

(a) Report PW-2015-006– Request for Speed Limit Reduction

Councillor Bulmer noted that the speed spy results were obtained during the weekdays of Sunday, Monday and Tuesday, and resident's concerns expressed in their correspondence were with respect to traffic volumes on Wednesdays, Fridays and Saturdays and inquired of staff as to whether the data collected from the speed spy would change the results of the TAC Calculations.

Karen Landry, CAO/Clerk advised that staff was not in attendance to provide comments to the contents of the report.

**Resolution No. 2015-476:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Report PW-2015-006 be deferred to the December 18, 2015 Council meeting.

**CARRIED.**



**6. Recreation Department**

- (a) Report REC-2015-010 – 2016 Shinny/Sticks and Pucks and Holiday Ice Skating – Optimist Recreation Centre

**Resolution No. 2015-477:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That Report REC-2015-010 regarding 2016 shinny hockey and sticks and pucks at Optimist Recreation Centre be received.

**CARRIED**

**7. Mayor's Updates**

None.

**9. NOTICE OF MOTION:**

None.

**10. COMMITTEE MINUTES**

- (a) Puslinch Heritage Committee – July 27, 2015

**Resolution No. 2015-478:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby receives the following minutes as information:

- (a) Puslinch Heritage Committee – July 27, 2015.

**CARRIED**

**11. MUNICIPAL ANNOUNCEMENTS**

**Government Delegation Requests – Ontario Good Roads and ROMA Conference**

Councillor Fielding suggested that the Township request delegations with the Minister of Transportation, Minister of Finance and Premier of Ontario with respect to the Highway 6 By-Pass project.

Mayor Lever requested that delegation requests be prepared for the suggested Ministries and that copies of the delegations be provided to Wellington Halton Hills MPP, Ted Arnott and other members of Puslinch Council for their information.

**Parks Master Plan**

Councillor Bulmer advised that he was encouraged by the large turnout and the amount of thoughtful discussions from the various participants who attended the Parks Master Plan held at the Optimist Recreation Centre on Thursday, November 26, 2015.

**Staff and Volunteer Appreciation Night**

Councillor Stokley and Mayor Lever thanked the organizing committee for an outstanding job at the Staff and Volunteer Appreciation Night held at the Puslinch Community Centre on Friday, November 27, 2015.



### **Pickleball**

Councillor Stokley advised those in attendance that the open house for pickleball held on November 30 and December 2<sup>nd</sup> at the Optimist Recreation Centre was well attended and an additional day will be held on December 4<sup>th</sup>. Councillor Stokley invited those in attendance to come and give pickleball a try.

### **AMO Conference**

Mayor Lever advised that he attended the AMO 2015 Ontario West Municipal Conference in London on November 20, 2015. Mayor Lever advised that at the conference he attended a session on Rural Renaissance – Creative Practices in Rural Communities and a presentation from MPAC regarding an update on MPAC activities including the Notice roll out, assessment growth and service level agreements.

### **Cambridge East Corridor Public Meeting**

Mayor Lever advised that he has received notification that the City of Cambridge will be holding a Public meeting on December 9, 2015 from 5:00 to 8:00 p.m. at the Cambridge Golf Club.

## **12. UNFINISHED BUSINESS**

None.

## **13. CLOSED MEETING**

**Council was in closed session from 12:02 p.m. to 12:49 p.m.**

**Council recessed from 12:50 p.m. to 1:00 p.m.**

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.
- (b) Confidential Report from Council regarding personal matters about an identifiable individual including municipal or local board employees – Chief Administrative Officer Performance Review.
- (c) Confidential Verbal report regarding personal matters about an identifiable individual including municipal or local board employees – Citizen Appointments to Committees

### **Resolution No. 2015-479:**

Moved by Councillor Stokley and  
Seconded by Councillor Roth

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.
- (b) Confidential Report from Council regarding personal matters about an identifiable individual including municipal or local board employees – Chief Administrative Officer Performance Review.



- (c) Confidential Verbal report regarding personal matters about an identifiable individual including municipal or local board employees – Citizen Appointments to Committees.

**CARRIED**

**Resolution No. 2015-480**

Moved by Councillor Roth and  
Seconded by Councillor Stokley

That Council move into open session.

**CARRIED**

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.

**Resolution No. 2015-481**

Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the Confidential verbal report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose – Reid – 7827 Wellington Rd. 36.; and

That Staff proceed as directed.

**CARRIED**

- (b) Confidential Report from Council regarding personal matters about an identifiable individual including municipal or local board employees – Chief Administrative Officer Performance Review.

**Resolution No. 2015-482:** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the Confidential Report from Council regarding personal matters about an identifiable individual including municipal or local board employees – Chief Administrative Officer Performance Review be received.

**CARRIED**

- (c) Confidential Verbal report regarding personal matters about an identifiable individual including municipal or local board employees – Citizen Appointments to Committees.

**Resolution No. 2015-483:** Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Council receive the Confidential Verbal report regarding personal matters about an identifiable individual including municipal or local board employees – Citizen Appointments to Committees.

**CARRIED**



**14. BY-LAWS:**

- (a) A by-law to amend By-Law 62/15 to appoint a Risk Management Official and Risk Management Inspector and alternates for the Corporation of the Township of Puslinch.
- (b) A by-law to appoint members to the Planning Development and Advisory Committee - Committee of Adjustments and amend By-Law 09/15.

Council inquired as to the term of the appointment of a member of Council to the Committee.

Karen Landry CAO/Clerk advised that in reviewing the terms of reference, the appointment of a member Council is to be for a one year term, and the non-members of Council for a term of Council.

Ms. Landry recommended that Council approve the passing of the by-law and that staff would make the appropriate amendments to the By-law and Council would consider a Council appointment to the Committee at their next meeting of Council.

- (c) A by-law to appoint members to the Puslinch Recreation Committee and amend By-Law 10/15.

**Resolution 2015-484:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-law **67/15** being a by-law to amend By-Law 62/15 to appoint a Risk Management Official and Risk Management Inspector and alternates for the Corporation of the Township of Puslinch.
- (b) By-law **68/15** being a by-law to appoint members to the Planning Development and Advisory Committee - Committee of Adjustments and amend By-Law 09/15.
- (c) By-law **69/15** being a by-law to appoint members to the Puslinch Recreation Committee and amend By-Law 10/15.

**CARRIED**

**15. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution 2015-485:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law 70/15 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 2nd day of December, 2015.

**CARRIED**



16. **ADJOURNMENT:**

**Resolution No. 2015-486:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council hereby adjourns at 2:41 p.m.

**CARRIED**

  
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Dennis Lever, Mayor

  
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Karen Landry, CAO Clerk