



Heritage Committee
Monday, February 19, 2019 @ 1:00 p.m.
Council Chambers, Aberfoyle

1. Call Meeting to Order
2. Disclosure of Pecuniary Interest
3. Opening Remarks
4. Approval of Minutes – December 3, 2018 and January 22, 2019
5. Matters arising from Minutes
 - 5.1 Heritage Impact Assessment Guidelines (checking with the County Planner to see if she can attend)
 - 5.2 Summer Student Position, 2019
 - 5.3 Council Orientation Presentation
 - 5.4 Properties pending review for addition to Municipal Register
 - 5.5 Barn Demolition Permit update
 - 5.6 Proposed Heritage Plaque to recognize the Black Family contributions to the grounds at the Community Centre
 - 5.7 Future properties to be plaqued
 - 5.8 Documenting and acknowledging Aboriginal sites and heritage in Puslinch on the Township website
6. Regular Business
 - 6.1 Proposed Amendment 1 to the Growth Plan for the Greater Golden Horseshoe, 2017
 - 6.2 Communications:
Danish Community Heritage
7. Information Updates:
 - 7.1 Exhibit on Neutral First Nation loaned to Eden Mills for Heritage Day workshop.
 - 7.2 This is Heritage Week February 18-24. Karen Wagner will give a presentation on
 - 7.3 Property Research methods on February 20th at 1 pm. in the Puslinch Library.
 - 7.4 Puslinch Historical Society Updates: Presentations and Jane's Walks



TOWNSHIP OF
PUSLINCH
EST. 1850



- 7.5 Ontario Heritage Conference - May 30-June 1, Goderich
- 7.6 Alliance for Historic Landscape Preservation: *Conserving Cultural Landscapes* Conference, May 22-26th Detroit, Michigan

8. Future meeting and field trip dates

9. Adjournment

10. Next meeting Monday June 3, 2019 @ 1:00 p.m.



Heritage Committee
Monday December 3, 2018
7:00 p.m.
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Mary Tivy – Chair
John Arnold
Councillor Matthew Bulmer
Barb Jefferson
John Levak

MEMBERS ABSENT

None

TOWNSHIP STAFF

Karen Landry, CAO/Clerk
Lynne Banks – Development & Legislative Coordinator

1. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. OPENING REMARKS

The Chair made opening remarks and thanked the Committee for their hard work during their term with work done to prepare and update the Municipal Heritage Register, attending conferences and understanding their duties as a member of the Heritage Committee.

4. APPROVAL/ADOPTION OF MINUTES

That the minutes of the Heritage Committee meeting dated October 1, 2018 be adopted.

Moved by: Barb Jefferson

Seconded by: John Arnold

CARRIED

5. REGULAR BUSINESS

1. 2017-2018 PUSLINCH HERITAGE COMMITTEE REPORT TO COUNCIL
 - The Committee suggested that Appendices be added for site visits and conferences.
 - The Committee suggested that an “Executive Summary” be added after the “Recommendation” section of the Report.
 - The Committee is considering separating the report into information for new Council members and the other portion of the report to be presented at a future Council meeting.
 - The Heritage Committee will prepare a draft Power Point presentation and will meet January 22, 2019 to review and finalize the Power Point presentation. All members will provide any further information for the report by January 15, 2019.
 - Karen Landry suggested the presentation could be made at a Council meeting late in February or March, 2019.

- Karen Landry advised that appointments for committees will most likely be at the February 6, 2019 or February 20, 2019 Council meeting. Karen Landry also advised that the Committee will continue until successors are appointed.
2. MUNICIPAL REGISTER PROPERTY REVIEW AND FORWARD PLANNING
 - Barns should only be listed if they have outstanding heritage elements.
 - Karen Landry will check with the CBO whether a demolition permit is needed to demolish barns.
 - A portion of the Register was reviewed by Committee members for changes/amendments to some of the listed properties.
 - Several properties should be researched and added to list, e.g. William Black house, 735 Arkell Road and 6658 Forestall Road.
 3. SUMMER STUDENT POSITION, 2019
 - Priority would be to update and maintain the Municipal Register and would be contingent on the Township obtaining funding. The 2019 funding criteria has not been released to date.
 - Karen Landry will change the base budget increase form and submit to Council.
 - The updated base budget increase form will be included in the agenda for January 22, 2019 for information.
 4. HERITAGE IMPACT ASSESSMENT GUIDELINES
 - Waiting for confirmation from the County Planner that she will attend the February 4, 2019 meeting to discuss with the Heritage Committee.
 5. PROPERTY AT 6658 FORESTALL ROAD
 - Included and discussed with Item 5.2.
 6. DOORS OPEN 2019
 - Date to be changed to 2020.
 - Mary Tivy will look at sites and a manageable route for discussion at a future meeting.
 7. DOCUMENTING AND ACKNOWLEDGING ABORIGINAL SITES AND HERITAGE IN PUSLINCH
 - The Heritage Committee agreed that the Aboriginal occupation should be recognized, through historical referencing.
 8. OPPORTUNITIES FOR INTERPRETIVE PANELS IN THE COMMUNITY
 - To be considered as part of a future budget.
 9. REVIEW OF FUTURE PROPERTIES TO BE PLAQUED
 - Deferred to the February 4, 2019 Heritage Committee meeting.
 10. CENOTAPH ANNIVERSARY
 - Councillor Bulmer will report to Council the role that the Heritage Committee will take in the celebration of the Cenotaph anniversary.
 - Councillor Bulmer also noted that The Optimist may wish to be part of organizing this event.
 - Councillor Bulmer also noted that the Historical Society may also wish to participate.
 11. COUNCIL ORIENTATION
 - Included and discussed in Item 5.1.
 12. PROPOSED HERITAGE PLAQUE TO RECOGNIZE THE BLACK FAMILY CONTRIBUTIONS TO THE GROUNDS AT THE COMMUNITY CENTRE.
 - Karen Landry noted that Council will be reviewing the Policy review schedule at an upcoming meeting.
 13. MINOR VARIANCE FOR COMMENT

- In the future when Minor Variance and Zoning By-law Amendment Applications are circulated to the Heritage Committee for review and comment, the members will send their comments to Mary Tivy and she will forward to the Development and Legislative Coordinator.

6. ADJOURNMENT

The meeting adjourned at 9::25 p.m.

7. NEXT MEETING

January 22, 2019

February 4, 2019 @ 10:00 a.m.

MINUTES – SPECIAL MEETING – JANUARY 22, 2019

MEMBERS PRESENT

Mary Tivy – Chair
John Arnold
Councillor Matthew Bulmer
John Levak

MEMBERS ABSENT

Barb Jefferson

TOWNSHIP STAFF

Lynne Banks – Development & Legislative Coordinator

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. OPENING REMARKS

The Chair advised that the meeting is to prepare an orientation package for Council and to discuss a couple of minor items.

4. CONFIRMATION OF 2019 HERITAGE COMMITTEE MEETING TIMES

- A discussion was held regarding the times for the meeting.
- Councillor Bulmer suggested that the terms of reference should have the meeting dates for the year, but if possible, that the time be floating – depending on the committee member's availability. If not, the meeting times should be 1:00 p.m. on the 1st or 3rd Monday of each month.

5. OLD SCHOOL SURVEYS/PRINT

The decision was made that the Township will keep the surveys and the print at its offices until a decision is made as to whether to make copies of them and then provide them to the Puslinch Historical Society.

6. PREPARATION OF ORIENTATION PACKAGE FOR TOWNSHIP OF PUSLINCH COUNCIL

- Discussed and prepared the orientation package to possibly be presented to Council at one of its meetings in April, 2019.
- The committee was reminded that it will need to be provided to Karen Landry 2 weeks before the council meeting, and that the presentation should be no more than 30 minutes.

7. ADJOURNMENT

The meeting adjourned at 8:23 p.m.

8. NEXT MEETING

February 4, 2019 @ 1:00 p.m.