



MINUTES

DATE: Wednesday, January 6, 2016

TIME: 12:30 p.m.

The January 6, 2016 Regular Council Meeting was held on the above date and called to order at 12:30 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Paul Creamer, Director of Finance/Treasurer
3. Robert Kelly, Chief Building Official
4. Steve Goode, Fire Chief

OTHERS IN ATTENDANCE

1. Doug Smith
2. Karen Lever
3. George and Norma Uptegrove

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **ADOPTION OF THE MINUTES:**

- (a) Public Meeting – Community Improvement Plan - November 6, 2015
- (b) Budget Meeting – November 25, 2015
- (c) Council Meeting –December 16, 2015
- (d) Closed Council Meeting –December 16, 2015

Resolution No. 2016-001: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the minutes of the following meetings be received:

- (a) Public Meeting – Community Improvement Plan - November 6, 2015

That the minutes of the following meetings be adopted as written and distributed:

- (b) Budget Meeting – November 25, 2015
- (c) Council Meeting –December 16, 2015, as amended
- (d) Closed Council Meeting –December 16, 2015

CARRIED

4. **BUSINESS ARISING OUT OF THE MINUTES:**

None.



5. PUBLIC MEETINGS:

1. Community Based Strategic Plan

***note this Public Meeting will be held on Thursday, January 14, 2016 at 7:00 p.m. at the Puslinch Community Centre , 23 Brock Road South**

(a) Notice of Public Meeting

2. 2016 Proposed Budget

***note this Public Meeting will be held on Thursday, January 21, 2016 at 7:00 p.m. at the Municipal Complex– 7404 Wellington Rd. 34, Guelph**

(a) Notice of Public Meeting

3. Morriston Streetscaping

***note this Public Meeting will be held on Thursday, February 4, 2016 at 7:00 p.m. at the Municipal Complex– 7404 Wellington Rd. 34, Guelph**

(a) Notice of Public Meeting

6. COMMUNICATIONS:

**1. Mill Creek Pit, Licence No. 5738
7115 Concession 2**

(a) Correspondence from Dufferin Aggregates regarding Monthly Monitoring Report, Mill Creek Pit, License No. 5738, Township of Puslinch, Wellington County (November 2015) dated December 9, 2015.

Mr. Stan Denhoed, Harden Environmental Services Ltd. has reviewed the report and advised that he has no comments.

2. Hamilton Conservation Authority

(a) Correspondence from Hamilton Conservation Authority regarding resignation by David Rodgers from Board of Hamilton Conservation Authority dated December 11, 2015.

3. Council appointments to Various Committees: ≠

Mayor Lever advised that in addition to appointments to various Committees, that Council would also be appointing members to various organizations.

- (a) Planning and Development Advisory Committee and Committee of Adjustments.
- (b) Community Oriented Police
- (c) Emergency Management
- (d) Friends of Mill Creek
- (e) Puslinch Lake Conservation Association
- (f) Badenoch Committee
- (g) Recreation Committee
- (h) Well Protection Committee
- (i) Hamilton Conservation Authority



Resolution No. 2016-002: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby appoints representatives to the following Committees/Organizations as follows:

Committee	Member	Term
Planning & Development Advisory Committee	Councillor Roth	2016
Community Oriented Police	Councillor Stokley	2016
Emergency Management (Alternate to Mayor)	Councillor Roth	2018
Friends of Mill Creek	Councillor Bulmer	2016
Puslinch Lake Conservation Association	Councillor Fielding	2016
Badenoch Committee	Councillor Bulmer	2016
Recreation Committee	Councillor Stokley	2016
Well Protection Committee	Councillor Bulmer	2016
Hamilton Conservation Authority	Councillor Fielding	2018

CARRIED

4. Intergovernmental Affairs ≠

(a) Various correspondence for review.

Resolution No. 2016-003: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the correspondence items listed on the Council Agenda for January 6, 2016 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

1. Mr. John Uptegrove, Capitan of Training, Puslinch Fire and Rescue Services, presentation of Ontario Association of Fire Training Officers 2015 Training Officer of the Year Award.

Mayor and Members of Council presented Mr. John Uptegrove with the Ontario Association of Fire Training Officers 2015 Training Officer of the Year.

8. REPORTS:

1. Puslinch Fire and Rescue Services

(a) Puslinch Fire and Rescue Services Monthly Report – November, 2015

Resolution No. 2016-004: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Puslinch Fire and Rescue Services Response Report for November, 2015.

CARRIED



(b) Quint Truck - Verbal Update – Steve Goode, Fire Chief

Steve Goode, Fire Chief advised Council that he has been advised by Dependable Emergency Vehicles that a quint truck will become available in mid-February. Chief Goode advised that the vehicle available is a trade-in from the Town of Richmond Hill is 15 years of age and is a 55' ladder truck with a pumper capacity of 400 gallons to 500 gallons.

Chief Goode advised that the current asking price is \$164,000 not including HST, and will be 25% eligible for Development Charges funding with the balance to be paid from reserves.

Chief Goode advised that the fire department has had mechanics inspect the truck and have scheduled additional inspections.

Chief Goode advised that there is another fire department that is interested in the vehicle and that that Township will be required to confirm their interest by mid-January, 2016.

Resolution No. 2016-005: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the verbal update from Steve Goode, Fire Chief regarding the availability for purchase of a quint truck from Dependable Emergency Vehicles; and

That Council authorize the Fire Chief to work with the Chief Administrative Officer and Director of Finance with respect to investigation and negotiations to determine whether the purchase of a quint truck from Dependable Emergency Vehicles is a viable option; and

That staff report back to Council on the results.

CARRIED

2. Finance Department

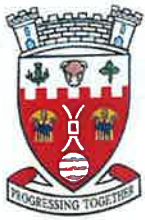
(a) Financial Reports – November 2015 ≠

- i. Financial Report as of November 30, 2015
- ii. Cheque Register – November 1, 2015 to November 30, 2015
- iii. Financial Report by Department – November 2015
- iv. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – November, 2015.

Resolution No. 2015-006: Moved by Councillor Roth and
Seconded by Councillor Bulmer

- i. Financial Report as of November 30, 2015
- ii. Cheque Register – November 1, 2015 to November 30, 2015
- iii. Financial Report by Department – November 2015
- iv. Total Revenues, Contributions from Working Reserves and Expenditures – All Departments – November, 2015.

CARRIED



(b) Applications for Cancellation, Reduction or Refund of Taxes re: Chapter 25, Section 357, 358, the Municipal Act, S.O., 2001. ≠

Resolution No. 2015-007: Moved by Councillor Bulmer and
Seconded by Councillor Roth

Year	Application #	Roll #	Write Off Amount
2014	13/15	8-13200	\$ 829.34
2015	14/15	8-13200	\$ 1,424.32
2015	18/15	2-07300	\$ 1,658.19
2013	15/15	5-08800	\$ 1,133.38
2014	16/15	5-08800	\$ 1,184.66
2015	17/15	5-08800	\$ 1,238.34

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

CARRIED

3. **Administration Department**

None.

4. **Planning and Building Department**

(a) County of Wellington Planning Committee Report – Bill 140 – Second Unit and Garden Suite Policies dated November 12, 2015. ≠

Resolution No. 2015-008: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the County of Wellington Planning Committee Report – Bill 140 – Second Unit and Garden Suite Policies dated November 12, 2015; and

That Council supports the recommendations contained in the County of Wellington Planning Committee Report – Bill 140 – Second Unit and Garden Suite Policies dated November 12, 2015; and

That staff advise the County of Wellington Planning Department.

CARRIED

5. **Roads & Parks Department**

None.

6. **Recreation Department**

None.

7. **Mayor's Updates**

None.

9. **NOTICE OF MOTION:**

(a) Councillor Roth – Operation of Rink pad at Optimist Recreation Centre.



Resolution No. 2016-009:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

WHEREAS the Optimist Recreation Centre hereinafter referred to as the ORC was constructed in 2010/2011; and

WHEREAS the revenue and expenses for the ORC rink over the past few years have been:

		2013	2014	2015 (to Nov 30)
Revenues				
01-0015-2600	Ice Rental - Prime	\$97,956	\$37,848	\$34,088
01-0015-2700	Ice Rental - Non-Prime		\$2,002	\$1,613
01-0015-2800	Arena Summer Rentals		\$21,855	\$17,306
01-0015-2900	Gymnasium Rental		\$12,020	\$12,546
	Other Revenues		\$1,894	\$1,997
Total Revenues		\$97,956	\$75,969	\$67,551
Total Expenses		\$162,452	\$181,576	\$133,336
Net Expenditures		\$64,496	\$105,607	\$65,785

WHEREAS the capacity to install and retain ice is impacted by weather conditions; and

WHEREAS it is prudent for a municipality to review established service levels and explore new opportunities to optimize the functionality of its facilities;

NOW THEREFORE BE IT RESOLVED that an ad-hoc Committee of Council hereinafter referred to as ORCP (ORC Pad) Committee be established for the purpose of:

1. Analyzing and evaluating the past and present data related to revenue, expenses and user fees for the ice pad;
2. Current service level delivery for the ice pad both on and off season, and methods of the delivery of those services;
3. Explore new opportunities for optimizing the use of the ice pad including options to extend the ice season and the feasibility of other pad sporting activities; and

That the ORCP bring forward its recommendations for comment to the Recreation and Parks Committee prior to submitting its report and recommendations to Council for consideration; and

That the ORCP be composed of the following members:

- 2 Members of Council (with 1 member being appointed as Chair)
- 1 Member of the Recreation and Parks Committee
- Director of Public Works and Parks
- CAO/Clerk and/or Director of Finance

CARRIED



10. COMMITTEE MINUTES

(a) Recreation Committee –November 17, 2015

Resolution No. 2016-010: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council hereby receives the following minutes as information:

(a) Recreation Committee – November 17, 2015.

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

None.

12. UNFINISHED BUSINESS

None.

13. CLOSED MEETING

Council was in closed session from 12:32 p.m. to 12:50 p.m.

Council recessed from 12:52 p.m. to 1:00 p.m.

(a) Confidential Verbal Report from Donna Tremblay Deputy Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.

(b) Confidential Verbal Report from Paul Creamer, Director of Finance/Treasurer, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose– Assessment Appeal

Resolution No. 2016-011: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

(a) Confidential Verbal Report from Donna Tremblay Deputy Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.

(b) Confidential Verbal Report from Paul Creamer, Director of Finance/Treasurer, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose– Assessment Appeal.

(c) Confidential Verbal Report from Steve Goode, Fire Chief, regarding personal matters about an identifiable individual municipal or local board employees – Employee Matter.

CARRIED



Resolution No. 2016-012

Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council move into open session.

CARRIED

- (a) Confidential Verbal Report from Donna Tremblay Deputy Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.

Resolution No. 2016-013

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the Confidential Verbal Report from Donna Tremblay Deputy Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – 599 Arkell Rd.

CARRIED

- (b) Confidential Verbal Report from Paul Creamer, Director of Finance/Treasurer, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose– Assessment Appeal; and

Resolution No. 2016-014:

Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council receive the Confidential Verbal Report from Paul Creamer, Director of Finance/Treasurer, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose– Assessment Appeal.

That staff proceed as directed.

CARRIED

- (c) Confidential Verbal Report from Steve Goode, Fire Chief, regarding personal matters about an identifiable individual municipal or local board employees – Employee Matter.

Resolution No. 2016-015:

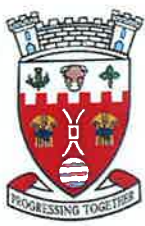
Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council receive the Confidential Verbal Report from Steve Goode, Fire Chief, regarding personal matters about an identifiable individual municipal or local board employees – Employee Matter.

CARRIED

14. BY-LAWS:

- (a) A by-law to authorize the Mayor and Clerk to execute the Agreement with Calvary Baptist Church and Puslinch Minor Soccer Club.



Resolution 2016-016: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-law **001/16** being a by-law to authorize the Mayor and Clerk to execute the Agreement with Calvary Baptist Church and Puslinch Minor Soccer Club.

CARRIED

15. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2016-017: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law **002/16** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6th day of January, 2016.

CARRIED

16. **ADJOURNMENT:**

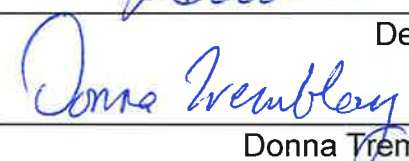
Resolution No. 2016-018: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby adjourns at 2:39 p.m.

CARRIED



Dennis Lever, Mayor



Donna Tremblay, Acting Clerk