

From (dd/mm/yy)	To (dd/mm/yy)
01/04/17	30/04/17

Name of Claimant: Surname, First Name
KEN ROTH

I warrant that I have a valid driver's licence and vehicle insurance coverage.

Claimant's Signature _____

Date (DD/MM/YY) _____

Approval _____

~~SEP~~ 12/5/2017
Date (DD/MM/YY)

Business Travel Detail						
Item No.	Date (dd/mm/yy)	Destination/Explanation	Daily Travel (km)	From (Location)	To (Location)	Includes return km (Yes/No)
1	13/04/17	HANDS DIO & PRAIRIE MTC COUNTY	46	HOME	GUELPH	YES
2	18/04/17	EC. DEV MTC COUNTY	46	"	"	"
3	27/04/17	COUNTY COUNCIL MTC	46	"	"	"
4						
5						
6						
7						

Total Kilometers 138
Rate/km \$ 0.50
Total Mileage \$ 69.00

Business Expense Detail (Attach all original and itemized invoices/receipts)				
Item No.	Date (dd/mm/yy)	Item Description	Total Expenses (including taxes)	General Ledger Account Code
1	13/04/17	PARKING	11.00	
2	18/04/17	"	2.00	
3	27/04/17	"	7.00	
4				
5				
6				
7				

Totals \$ 20.00

Total \$ Amount Due \$ 89.00

FINANCE DEPARTMENT	
Prices, Extensions & Totals Checked:	
Cheque No.	21230
GL Account No.	180-4308, 4313
Approved By:	

SC DEV
+ AF+HR
COUNTY

CITY OF GUELPH
WEST PARKADE

Rcpt#240307
04/18/17 10:51 L# 1 A# 24 Txn#322270
04/18/17 09:25 In 04/18/17 10:50 Out
Lost Fee 01 \$ 2.65
Total Tax \$ 0.35
Total Fee \$ 3.00
SENIORS DAY \$ 1.00-
CASH PAID \$ 2.00-
Cash Tender \$ 2.00
Change Due \$ 0.00
HAVE A NICE DAY!
HST#R122778459

LAND DIV
+ PLANNING

CITY OF GUELPH
WEST PARKADE

Rcpt#240198
04/13/17 13:48 L# 1 A# 24 Txn#321885
04/13/17 08:33 In 04/13/17 13:48 Out
Lost Fee 01 \$ 9.73
Total Tax \$ 1.27
Total Fee \$ 11.00
CASH PAID \$ 11.00-
Cash Tender \$ 11.00
Change Due \$ 0.00
HAVE A NICE DAY!
HST#R122778459

COUNTY
COUNCIL

CITY OF GUELPH
WEST PARKADE

Rcpt#240927
04/27/17 12:48 L# 1 A# 29 Txn#324277
04/27/17 09:25 In 04/27/17 12:48 Out
Lost Fee 01 \$ 6.19
Total Tax \$ 0.81
Total Fee \$ 7.00
CASH PAID \$ 7.00-
Cash Tender \$ 10.00
Change Due \$ 3.00
HAVE A NICE DAY!
HST#R122778459

Approved By:	
Gr Account No:	
Checked by:	
R. Jotise Checked: Budget Expenditure	
LIBRARY	