

MINUTES

DATE: Wednesday, November 25, 2015

TIME: 9:00 A.M.

The Council Budget Meeting was held on the above date and called to order at 9:00 a.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Paul Creamer, Director Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Fire Chief
6. Robert Kelly, Chief Building Official

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

3. **REPORTS:**

Finance Department

1. Report FIN-2015-035 – 2016 Capital and Operating Budget Update

Paul Creamer, Director of Finance/Treasurer provided council with a brief summary of the report including any changes to both the capital and operating budgets.

Steve Goode, Fire Chief, provided Council with a summary of the base budget increase with respect to increasing the weekly hours of the Chief Fire Prevention Officer from sixteen hours to twenty four hours per week in order to address the Master Fire Plan's recommendations relating to fire prevention and public education and the need for increased enforcement of 41 additional fire code ticketable offences.

Resolution 2015-458: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report FIN-2015-035 regarding the 2016 Capital and Operating Budget Update be received.

CARRIED

2. Report REC-2015-009 – 2016 Conestoga College Unpaid Student Placement – Recreation and Leisure Studies Program.



Resolution 2015-459: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report REC-2015-009 regarding the 2016 Conestoga College Unpaid Student Placement be received; and

That Council authorize the recruitment of an Unpaid Conestoga College Student Placement from the Recreation and Leisure Studies program during the 2016 Winter term, in accordance with staff recommendations contained in report REC-2015-009.

CARRIED

3. Report FIN-2015-036 – 2016 Grant Requests

Resolution 2015-460: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIN-2015-036 regarding the 2016 Grant Requests be received.

CARRIED

Resolution 2015-461: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the grant allocations be provided as follows with approval of the budget:

| | |
|--|-----------------|
| Aberfoyle Agricultural Society | \$3000 |
| Community Oriented Policing | 500 |
| Friends of Mill Creek-Grand River | 1250 |
| Puslinch Lake Conservation Association | 25,000 |
| Sunrise Therapeutic Riding & Learning Centre | 2,500 |
| Wellington County Farm and Home Safety Association | 125 |
| Badenoch Community Centre | 2000 |
| Total: | \$34,375 |

CARRIED

4. 2016 Proposed Capital Budgets

- (a) Corporate
- (b) Finance
- (c) Building
- (d) Planning
- (e) Public Works (Roads)
- (f) Fire
- (g) Parks
- (h) Optimist Recreation Centre
- (i) Puslinch Community Centre
- (j) Badenoch

Council requested staff to follow up on the following related to the 2016 Proposed Capital Budgets:



Public Works Roads

Edge Line Painting

Councillor Stokley inquired as to whether the mapping for the Active Transportation had been taken into consideration in the development of the costs.

Don Creed, Director of Public Works and Parks advised that the Active Transportation had been taken into consideration.

Councillor Stokley inquired as to whether the line painting could be considered on an annual basis.

Don Creed, Director of Public Works and Parks advised that this could be taken into consideration.

Nassagaweya- Puslinch Townline

Councillor Bulmer inquired as to whether the Township had received any feedback from the Town of Milton.

Don Creed advised that the offer of 30% for the roads project had been put forward to the Town of Milton but the Township has not received a response.

Fire

Council expressed concerns regarding changes to the Fire Department Budgets given recommendations contained in the Master Fire Plan.

Karen Landry, CAO/Clerk suggested that Council's first action should be to determine service levels and that a staff report come forward to Council in February/March 2016 for Council to consider and set service levels with the Fire Department to develop their action plan thereafter.

Mayor Lever inquired as to whether the Township is aware of the costs associated with the Township responding to 401 motor vehicle accident calls.

Steve Goode, Fire Chief advised that staff can prepare an assessment of the actual costs for Council's consideration.

Quint Fire Truck Purchase

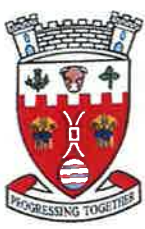
Council expressed concerns with respect to acquiring a fire truck from the United States and the additional costs associated with exchange rates.

Paul Creamer, Director of Finance/Treasurer advised Council that information presented at the January, 2016 Public Meeting will include the most current exchange rate and the purchase will be indicated in United States dollars with the exchange rate.

Parks

Councillor Stokley advised that discussions had taken place with Friends of Mill Creek and they have expressed interest in assistance with the development of the parkland trail.

Council requested that staff make inquiries of the Guelph Hiking Club as to whether they could provide assistance in overseeing and coordinating the development of the parkland trail.



Working Reserves

Councillor Bulmer expressed concern that the proposed budget does not include contributions to working reserves and inquired of staff as to why there was not recommendation for contribution to working reserves.

Karen Landry, CAO/Clerk, advised that staff are also concerned that there is no recommendation for contributions to working reserves.

Councillor Stokley suggested that the public be provided with information regarding the full impact of capital projects and how the Township applies reserve funds to the projects at the Public Meeting in January.

Mayor Lever requested that staff prepare a chart for the Public Meeting which would include capital projects, the amount of each project and how it is funded and what the impact to the levy is for each project.

Paul Creamer, Director of Finance/Treasurer advised that he would prepare a summary report for Council's consideration at the January meeting which provided the costs for each capital project, the funding of the project and the impact on the levy.

Planning Department – Zoning By-Law Review

Councillor Bulmer inquired as to whether the County of Wellington Planning Department would have resources to assist with the Township's proposed Zoning By-Law Review.

Karen Landry, CAO/Clerk advised that she would make inquires of the County of Wellington.

Council recessed from 10:50 a.m. to 10:55 a.m.

5. 2016 Proposed Operating Budget

(a) Corporate

- i. Administration
- ii. Council
- iii. Elections
- iv. Committees

(b) Finance

- i. Library

(c) Building

- i. Source Water
- ii. By-Law

(d) Planning

(e) Public Works (Roads)

(f) Fire

(g) Parks

(h) Optimist Recreation Centre

(i) Puslinch Community Centre

(j) Badenoch



Council requested staff to follow up on the following related to the 2016 Proposed Operating Budgets:

Corporate – Administration

Councillor Bulmer inquired as to whether it is necessary to have department heads attend all meetings.

Karen Landry CAO/Clerk advised that there is value in department heads attending meetings and gaining an understanding of the other department's responsibilities and participating in the development of corporate policies.

Planning

Community Improvement Project (CIP)

Council inquired as to whether the Township required the full amount of grant funding for the Community Improvement Project in 2016, given that the project would not be considered for final approval until the County of Wellington's Official Plan Amendment is approved in 2016.

Staff advised the full amount of the funding is required and is funded through the County of Wellington's Economic Development Grant.

Badenoch

Council inquired of staff as to whether the replacement of the front doors could be included in the interior works in 2016.

6. **BY-LAW:**

Resolution 2015-462: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open Council:

(a) By-Law **66/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 25th day of November, 2015.


CARRIED

7. **ADJOURNMENT:**


Resolution No. 2015-463: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 12:41 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO/Clerk