



MINUTES

DATE: Wednesday, November 4, 2015

TIME: 12:30 p.m.

The November 4, 2015 Regular Council Meeting was held on the above date and called to order at 12:30 pm in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever – Absent
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Donna Tremblay, Deputy Clerk
2. Karen Landry, CAO/Clerk
3. Paul Creamer, Director of Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Robert Kelly, Chief Building Official

OTHERS IN ATTENDANCE

1. Kevin Johnson
2. Sandra Solomon
3. Andreanne Simard
4. Doug Smith
5. Kathy White

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

Acting Mayor, Susan Fielding read a message from Mayor Lever as follows:

Mayor Lever sends his apologies for not being able to attend this afternoon's Council session. He is meeting with Ministry of Natural Resources and Forestry representatives in Toronto regarding the Aggregate Resources Act review.

3. ADOPTION OF THE MINUTES:

- (a) Budget Meeting – October 14, 2015
- (b) Council Meeting – October 21, 2015
- (c) Closed Council Meeting – October 21, 2015
- (d) Public Meeting – 2016 Proposed User Fee By-Law - September 17, 2015
- (e) Public Meeting – Proposed Grant Application Policy and Fee Reduction/Waiver Policy - September 17, 2015

Councillor Bulmer advised that the location on both of the Public Meetings of September 17, 2015 was incorrect as the Public Meetings took place at the Puslinch Community Centre and not the Puslinch Town Office.

Karen Landry, CAO/Clerk advised that changes would be made.



Resolution No. 2015-414: Moved by Councillor Stokley and
Seconded by Councillor Roth

That the minutes of the following meetings be adopted as written and distributed:

- (a) Budget Meeting – October 14, 2015
- (b) Council Meeting – October 21, 2015
- (c) Closed Council Meeting – October 21, 2015

That the minutes of the following meetings be received:

- (d) Public Meeting – 2016 Proposed User Fee By-Law – September 17, 2015
- (e) Public Meeting – Proposed Grant Application Policy and Fee Waiver/Reduction Policy – September 17, 2015

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

None.

5. PUBLIC MEETINGS:

1. Community Improvement Plan

***note this Public meeting will be held on Thursday, November 5, 2015 at 7:00 p.m. at the Municipal Complex- 7404 Wellington Rd. 34**

- (a) Notice of Public Meeting and Open House.

2. Parks Master Plan

***note this Public Open House will be held on Thursday, November 26, 2015 at 7:00 p.m. at the Optimist Recreation Centre – 23 Brock Road South**

- (a) Public Open House Flyer

6. COMMUNICATIONS:

Request re: Santa Claus Parade

Resolution No. 2015-415: Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council hereby waives the procedural by-law to allow and consider a matter Santa Claus Parade after the preparation of an agenda regarding a matter which is time sensitive.

CARRIED

Acting Mayor, Fielding advised those in attendance that a request had been received from the Santa Claus Parade Committee advising that this year marks the 20 anniversary of the parade which is scheduled to be held on Sunday, November 22, at 2:00 p.m. The parade committee has invited the Township to enter a float. The committee is requesting that those participating arrive at the Township Offices between 1:00 and 1:30 p.m. on parade day.

Karen Landry, CAO/Clerk advised that a request would be sent to both Council and staff for volunteer participation and will report back to the parade committee.



#1. Green Legacy Committee

- (a) Correspondence from County of Wellington regarding Local Representative – Green Legacy Committee dated October 5, 2015.

Resolution No. 2015-416: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the correspondence from Mark Van Patter, Manager of Planning and Environment, Green Legacy Chair dated October 5, 2015, and

That Council, appoint Matthew Bulmer as the Township of Puslinch's representation on the Green Legacy Committee and Wayne Stokley as an alternate for the remainder of the 2014-2018 Term of Council.

CARRIED

2. Mini Lakes

- (a) Correspondence from Stantec Consulting Ltd. to the Township regarding ECA – Mini Lakes WWTP Upgrades dated October 26, 2015

3. Dufferin Aggregates

- (a) Correspondence from Dufferin Aggregates regarding September 2015 monitoring report Mill Creek Pit Licence #5738, dated October 13, 2015. **(7115 Concession 2)**

Mr. Stan Denhoed, Harden Environmental Services Ltd. has reviewed the report and is satisfied that there are no exceedences.

#4. 2016 User Fees and Charges

- (a) Petition regarding Proposed By-Law for 2016 User Fees and Charges – Senior Lunches provided by the Mission and Outreach Committee of Mount Carmel-Zion United Church dated October 7, 2015.

Resolution No. 2015-417: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the Petition regarding Proposed By-Law for 2016 User Fees and Charges – Senior Lunches provided by the Mission and Outreach Committee of Mount Carmel-Zion United Church dated October 7, 2015.

CARRIED

5. Highway #6 – Morriston By-Pass

- (a) Correspondence from William Knetsch regarding Morriston Highway #6 dated October 14, 2015.

**#6. CBM Puslinch Pit - Licence # 17600 (4313 Sideroad 25 S)
Neubauer Pit Licence No. 625284 (7203 Concession 2)**

- (a) Correspondence from Groundwater Science Corp. regarding CBM Puslinch Pit (Licence No. 17600) and Neubauer Pit (Licence No. 625284) Monitor MP7 Removal dated October 19, 2015.



- (b) Correspondence from Harden Environmental Services Ltd. regarding Decommission PQA well No. 7 dated October 20, 2015.
- (c) Correspondence from Groundwater Science Corp. regarding Puslinch Pit Licence No. 17600 Monitoring Report Update dated October 19, 2015.

***Mr. Stan Denhoed, Harden Environmental Services Ltd. has reviewed the report and advises that he does not see any issues with the results.**

Resolution No. 2015-418: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive:

- (a) Correspondence from Groundwater Science Corp. regarding CBM Puslinch Pit (Licence No. 17600) and Neubauer Pit (Licence No. 625284) Monitor MP7 Removal dated October 19, 2015.
- (b) Correspondence from Harden Environmental Services Ltd. regarding Decommission PQA well No. 7 dated October 20, 2015.
- (c) Correspondence from Groundwater Science Corp. regarding Puslinch Pit Licence No. 17600 Monitoring Report Update dated October 19, 2015. ; and

That Staff advise Groundwater Science Corporation that the Township does not have concerns with the removal of MP7 from the monitoring program.

CARRIED

#7. Request to Reduce Rental Fees

- (a) Correspondence from Dr. Steve Noonan, President Guelph Triathlon Club dated October 19, 2015.

Resolution No. 2015-419: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the correspondence from Dr. Steve Noonan, President Guelph Triathlon Club dated October 19, 2015.

CARRIED

Resolution No. 2015-420: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council authorize the use of the Optimist Recreation Centre by the Guelph Triathlon Club on a weekly basis for 2-3 hours each week on Saturdays or Sundays during the months of November and December 2015 and January to April, 2016 at a reduced rental rate of \$18.00 per hour plus HST and applicable rental insurance; and

That Council direct staff to advise the Guelph Triathlon Club.

LOST

8. Community Based Strategic Plan

- (a) Community Based Strategic Plan – Puslinch Strategic Working Group (PSWG) Session #2 report from Whitesell & Company dated September 29, 2015.



#9. Niska Rd.

- (a) Correspondence from City of Guelph regarding City of Guelph Municipal Class Environmental Assessment – Niska Rd dated October 29, 2015.
- (b) Correspondence with Laura Murr dated November 2, 2015 with attachment.

Councillor Bulmer requested that staff obtain additional information including: the potential traffic impact on Pioneer Trail; whether the City of Guelph's proposed rezoning from industrial to commercial uses in the Hanlon Industrial area on Laird Rd. will have any potential impacts to Township roads and obtain input from the Guelph Hiking Trail Club on the impact of the removal or expansion of the Bailey Bridge.

Councillor Stokley requested that inquiries be made of the conservation authority as to their intentions for the lands in the project area.

Resolution No. 2015-421: Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the correspondence from the City of Guelph regarding City of Guelph Municipal Class Environmental Assessment – Niska Rd. dated October 29, 2015; and

That Council direct staff to report back on the potential impact to Township's roads with respect to increased traffic; and

That the Puslinch Heritage Committee be made aware of the project and that staff report back on the steps involved on a Cultural Heritage Landscape Study.

CARRIED

10. Donations

- (a) Correspondence from Township to Whistlestop Co-Operative Preschool Inc. regarding donation for Alf Hales Cupboard Replacement at Puslinch Community Centre dated October 28, 2015.
- (b) Correspondence from Township to Optimist Club of Puslinch Ladies regarding donation for Alf Hales Cupboard Replacement at Puslinch Community Centre dated October 28, 2015.

Councillor Bulmer inquired as to whether a letter of thanks had been sent to the group who erected a new arbor at the Millennium Garden.

Karen Landry, CAO/Clerk advised that a letter would be sent.

#11. Intergovernmental Affairs

- (a) Various correspondence for review.

IG Item - Councillor Bulmer inquired as to whether the Hydro MOU would still be valid given that Hydro One will become a publicly traded corporation.

Acting Mayor Fielding suggested that Councillor Bulmer follow up with the Conservation Authority directly to obtain this information.



Resolution No. 2015-422:

Moved by Councillor Stokley and
Seconded by Councillor Roth

That the correspondence items listed on the Council Agenda for November 4, 2015 Council meeting be received.

CARRIED

7. DELEGATIONS/PRESENTATIONS

1. Mr. James Etienne, Senior Water Resource Engineer, Grand River Conservation Authority regarding water quantity / Tier 3 projects.

Mr. Etienne made a presentation to Council with respect to the Grand River Conservation Authority water quantity and Tier 3 projects.

Resolution No. 2015-423:

Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council receive the delegation from Mr. James Etienne, Senior Water Resource Engineer, Grand River Conservation Authority regarding water quantity / Tier 3 projects.

CARRIED

2. Ms. Jessica Veldman, Information Services Librarian and Mr. Neil Arsenault, Puslinch Branch Supervisor regarding Technology at Wellington County Library.

Ms. Jessica Veldman and Mr. Neil Arsenault made a presentation and demonstration to Council with respect to the various technology tools available at the Wellington County Libraries.

Resolution No. 2015-424:

Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council receive the delegation from Ms. Jessica Veldman, Information Services Librarian and Mr. Neil Arsenault, Puslinch Branch Supervisor regarding Technology at Wellington County Library.

CARRIED

8. REPORTS:

1. **Puslinch Fire and Rescue Services**

- (a) County of Wellington Emergency Management Program – 2015 Annual Report to Council with attachment.

Linda Dickson, MCIP, RPP, Emergency Manager/CEM provided Council with a summary of the report.

Resolution No. 2015-425:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive the County of Wellington Emergency Management Program – 2015 Annual Report to Council and 2015 Annual Municipal Maintenance Checklist; and



That Council authorizes that this report serves as the annual review of the Township's Emergency Management Program for 2015.

CARRIED

2. Finance Department

- (a) Report FIN-2015-034– 2016 User Fee By-Law and Update on Grant Application Policy and Fee Reduction Waiver Policy.

Resolution No. 2015-426:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report FIN-2015-034 regarding the 2016 User Fees and Charges By-law and Update on Grant Application Policy and Fee Reduction Waiver Policy be received; and

That Council enact a by-law to adopt the 2016 User Fees and Charges in accordance with the by-law laid out in Schedule A of Report FIN-2015-029 – 2016 Proposed User Fees and Charges; and

That Council proceeds with the current Grant Application Policy and Fee Reduction Waiver Policy Council Resolution 2015-043 for the 2016 Budget and staff report back to Council in the Spring of 2016.

CARRIED

3. Administration Department

- (a) Report ADM-2015-018 – Revised 2015-2016 Council Budget Meeting Schedule.

Resolution No. 2015-427:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report ADM-2015-018 regarding the Revised 2015-2016 Council/Budget Meeting Schedule, be received; and

That Council adopt the Revised 2015-2016 Council/Budget Meeting Schedule, attached as Appendix "A" to Report ADM-2015-018; and

That the revised schedule be circulated to the County of Wellington; and

That the Township's website be updated to reflect the changes.

CARRIED

4. Planning and Building Department

- (a) Risk Management Official and Inspector Appointments Report dated October 21, 2015.

Resolution No. 2015-428:

Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council receive the Risk Management Official and Inspector Appointments Report dated October 21, 2015; and



That Council adopt a by-law to appointment Risk Management Officials and Risk Management Inspectors and alternates.

CARRIED

5. Roads & Parks Department

None.

6. Recreation Department

None.

7. Mayor's Updates

None.

9. NOTICE OF MOTION:

(a) Councillor Stokley – Pickleball Drop In Session

Resolution No. 2015-429:

Moved by Councillor Stokley and
Seconded by Councillor Roth

WHEREAS the Guelph Wellington Seniors' Pickleball Association (GWSPA) is a group of approximately 90 seniors who participate in pickleball activities at various locations throughout Guelph/Wellington and Region of Waterloo;

AND WHEREAS pickleball is a fast growing sport for seniors in Guelph/Wellington;

AND WHEREAS the residents of Puslinch have expressed an interest in the development of a pickleball league;

AND WHEREAS the Recreation and Parks Master Plan recommends that the Township identify potential opportunities for community-led programming and facility rentals, with an emphasis on low cost options for older adults/seniors and children/youth

AND WHEREAS the GWSPA has expressed interest in organizing and participating in a drop-in demonstration and instructional session for the residents of Puslinch, at the Optimist Recreation Centre gymnasium, in order to seek the interest and participation of Puslinch residents in the development of a Puslinch Pickleball League;

AND WHEREAS the GWSPA has indicated that they will provide instructors and equipment for the drop-in demonstration and instruction session at no cost to the Township;

AND WHEREAS Puslinch Recreation Committee supports the GWSPA request to provide a drop-in pickleball demonstration and instructional session;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Township of Puslinch hereby approves the use of the Optimist Recreation Centre gymnasium by the GWSPA and hereby waives the rental fees associated with use of the gymnasium for the pickleball demonstration to be held for 3 days – Monday, Wednesday and Friday - from 9:00 a.m. to 12:00 noon during the week of November 30, 2015; and



FURTHER THAT upon conclusion of the demonstration should the GWSeniors' Pickleball Association wish to proceed with the development of a pickleball league at the Optimist Recreation Centre that GWSPA initiate discussions with Staff regarding the terms and conditions of use of the facility including costs, needs and resources and any agreement with respect to such be evaluated and considered by Council.

CARRIED

(b) Councillor Roth - Rezoning of Use of Barns in the Township.

Resolution No. 2015-430:

Moved by Councillor Roth and
Seconded by Councillor Stokley

WHEREAS there have been an increasing amount of rezoning applications filed with the Township to prohibit the keeping of livestock in a barn;

AND WHEREAS such rezoning applications to prohibit the keeping of livestock in a barn are initiated as a result of a condition of provisional consent to sever a lot;

AND WHEREAS Council deems it prudent to obtain additional information on the potential impacts and challenges associated with prohibiting the keeping of livestock in a barn including:

- Potential deterioration of the barn as a result of no longer keeping livestock in the barn;
- Awareness of and notification to subsequent owners of the property regarding the restrictive use of the barn;
- Potential impacts regarding enforcement;
- Change of use requirements under the Building Code Act where a barn is used for an alternate purpose;
- Potential overall impacts of such a restriction on agriculture;
- Understanding of the Ontario Federation of Agriculture's position on the matter;

AND WHEREAS Council for the Township is desirous of obtaining assistance from the County on best practices and as it relates to this matter specifically:

- Information on consent (lot creation) or other planning policies in place in other jurisdictions regarding applications of this nature;
- The definition of a barn or agricultural livestock building;
- Potential challenges and impacts to agriculture associated with rezoning a barn to no longer permit the keeping of livestock;
- Planning policy best practices;
- Position of the OFA on the matter;

NOW THEREFORE Council for the Township of Puslinch hereby directs staff to work with the County Planning Department, and others as required, to obtain this information and report back to Council.

A recorded vote was requested

<u>Recorded Vote</u>	Yes	No	Conflict	Absent
Councillor Bulmer		√		
Councillor Roth	√			
Mayor Lever				√
Councillor Stokley	√			
Councillor Fielding		√		
Total:	2	2		1

LOST

10. COMMITTEE MINUTES

- (a) Committee of Adjustment – September 8, 2015
(b) Planning & Development Advisory Committee – September 8, 2015
(c) Recreation Committee – October 20, 2015

Resolution No. 2015-431 Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby receives the following minutes as information:

- (a) Committee of Adjustment – September 8, 2015
(b) Planning and Development Advisory Committee – September 8, 2015
(c) Recreation Committee – October 20, 2015

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

Municipal Land Transfer Tax

Councillor Stokley inquired of staff as to whether the Township will consider the Provincial Governments proposal to amend the Municipal Act to allow the Township to set its own land transfer tax.

Karen Landry, CAO/Clerk advised that she was aware of the Provincial Governments proposal, that no information has been provided to the Township and at this point they will be awaiting further information for Council's consideration.

Puslinch Historical Society Presentation

Councillor Bulmer advised that he attended a presentation at the Badenoch Community Centre for the history of Badenoch, Corwhin, "The Lake" and Glenchristie areas (School Sections 9 to 12) on Tuesday October 6, 2015. Councillor Bulmer advised that there were excellent presentations given that evening and that the event was well attended.

Fleet Report

Councillor Fielding inquired of staff as to when the Fleet Report would be provided to Council.

Paul Creamer, Director of Finance/Treasurer, advised that he is to receive a draft report shortly and will advise Council once available.

Brad Whitcombe Dedication Ceremonies

Councillor Fielding advised that she attended the County of Wellington dedication ceremonies for the renaming of the Southern Green Legacy Nursery to The Bradford Whitcombe Green Legacy Nursery and the Community Room at Puslinch Library on November 2, 2015. Councillor Fielding advised that the ceremony was a well attended touching ceremony.

12. UNFINISHED BUSINESS

None.



13. CLOSED MEETING

Council was in closed session from 12:32 p.m. to 12:39 p.m.

Council recessed from 12:40 p.m. to 1:00 p.m.

- (a) Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees.
- (b) Confidential Verbal report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees, labour relations or employee negotiations – Legislative Assistant and Customer Service Representative positions

Resolution No. 2015-432:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees.
- (b) Confidential Verbal report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees, labour relations or employee negotiations – Legislative Assistant and Customer Service Representative positions.

CARRIED

Resolution No. 2015-433

Moved by Councillor Roth and
Seconded by Councillor Stokley

That Council move into open session.

CARRIED

- (a) Confidential Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees.

Resolution No. 2015-434

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receive Report ADM-2015-017- Citizen Appointments to Advisory Committees of Council regarding personal matters about an identifiable individual including municipal or local board employees; and

That Council will evaluate the applications received on November 18, 2015.

CARRIED

- (b) Confidential Verbal report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees, labour relations or employee negotiations – Legislative Assistant and Customer Service Representative positions.



Resolution No. 2015-435: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receive the confidential verbal report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual including municipal or local board employees, labour relations or employee negotiations – Legislative Assistant and Customer Service Representative positions.

CARRIED

14. BY-LAWS:

- (a) A by-law to authorize speed limits and repeal By-Law no. 51/14. – Resolution No. 2015-405
- (b) A by-law to amend By-Law No. 19/85, as amended, by rezoning a portion of Part of Lot 16, Concession 7, (Persian Investments Limited) from Agricultural (A) to site specific (IND-8) Zone. – Resolution No. 2015-402
- (c) A by-law to appoint Kyle Davis as Risk Management Official and Risk Management Inspector and Robert Kelly as alternate for the Township of Puslinch.

Resolution 2015-436: Moved by Councillor Stokley and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-law **60/15** being a by-law to authorize speed limits and repeal By-Law no. 51/14.
- (b) By-law **61/15** being a by-law to amend By-Law No. 19/85, as amended, by rezoning a portion of Part of Lot 16, Concession 7, (Persian Investments Limited) from Agricultural (A) to site specific (IND-8) Zone.
- (c) By-law **62/15** being a by-law to appoint Kyle Davis as Risk Management Official and Risk Management Inspector and Robert Kelly as alternate for the Township of Puslinch.

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution 2015-437: Moved by Councillor Roth and
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law 63/15 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 4th day of November, 2015.

CARRIED



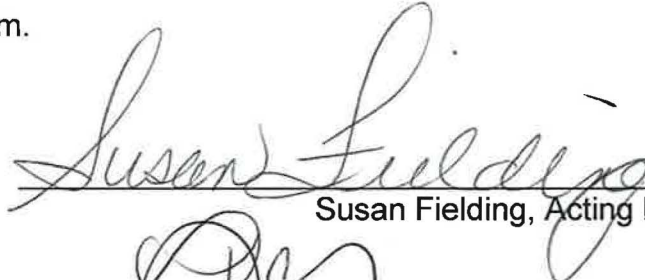
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
November 4, 2015 COUNCIL MEETING

16. **ADJOURNMENT:**


Resolution No. 2015-438 Moved by Councillor Stokley and
Seconded by Councillor Roth

That Council hereby adjourns at 3:32 p.m.

CARRIED



Susan Fielding, Acting Mayor



Karen Landry, CAO Clerk