



ORCP Ad-hoc Committee Meeting
Wednesday March 16, 2016
10:30 pm
Council Chambers, Aberfoyle

AGENDA

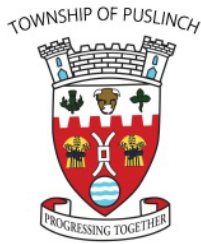
1. **CALL TO ORDER**

2. **DISCLOSURE OF PECUNIARY INTEREST**

3. **APPROVAL OF MINUTES**
 1. ORCP Minutes dated March 2, 2016

4. **REGULAR BUSINESS**
 1. Background Information
 2. Determination of Agenda Items

5. **ADJOURNMENT**



MINUTES

MEMBERS PRESENT

Councillor Roth, Chair
Councillor Stokley
Kevin Johnson

TOWNSHIP STAFF

Don Creed, Director of Public Works and Parks
Karen Landry, CAO/Clerk

1. CALL TO ORDER

Karen Landry, CAO/Clerk called the meeting to order at 10:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. REGULAR BUSINESS

1. Appointment of Chair

Councillor Roth was appointed as Chair and assumed the role of Chair.

2. Future Meeting Dates

The Committee set the following meeting dates and times:

March 16, 2016 at 1:00 p.m.

March 30, 2016 at 1:00 p.m.

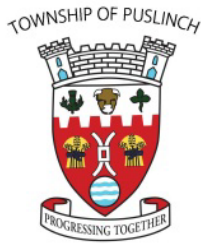
April 13, 2016 at 1:00 p.m.

April 27, 2016 at 1:00 p.m.

3. Determination of Agenda Items

The Committee requested that the following background information be provided for their review at the next meeting:

- Booking Data and Scheduling
- When ice is installed and removed
 - Temperature ranges



- Volume of bookings by Groups and Organizations versus Individuals
- Staff coverage
 - Volunteers versus staff
 - Summer and winter
- What is Prime Time and Non-Prime Time
- User Fees
 - Prime versus Non-Prime
- What time is provided for Shinny and Sticks and Pucks
 - Participation rates
- Staff feedback on nature of complaints received
- Statistics of combined Gym and Ice Rental

The Committee noted the following as future agenda items:

- Natural Rink versus Refrigeration
- Options to improve ice quality and extend the season
- Condensation issues during off ice season
- Other uses for the pad surface
- Equipment needs
- Promotion of the ORC
 - Sports Organizations
- Programming
- Staff resourcing and budget implications

4. ADJOURNMENT

The meeting adjourned at 11:21 a.m.

5. NEXT MEETING

Wednesday, March 16, 2016 at 1:00 p.m. in the Council Chambers.

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Free Skates and Times

Seniors Free Skate: Monday – Friday – 10:00 a.m. – 11:00 a.m.

Adult Free Skate: Monday – Friday – 12:30 p.m. – 1:30 p.m.

Kids/Family Free Skate: Monday – Friday – 3:00 p.m. – 5:00 p.m.

Free Skate: Saturday and Sunday – 2:00 p.m. – 4:00 p.m.

Shinny: Sunday – 5:00 p.m. – 6:00 p.m.

Sticks and Pucks: Monday – 5:00 p.m. – 7:00 p.m.



REPORT REC-2015-010

TO: Mayor and Members of Council

FROM: Don Creed, Director of Public Works and Parks
Donna Tremblay, Deputy Clerk

REPORT DATE: December 2, 2015

SUBJECT: 2016 Shinny Hockey/ Sticks and Pucks and
Holiday Public Skating at the Optimist Recreation Centre

RECOMMENDATIONS

That Report REC-2015-010 regarding 2016 shinny hockey and sticks and pucks at Optimist Recreation Centre be received;

PURPOSE

To provide Council with information regarding 2016 shinny hockey / sticks and pucks and holiday public skating at the Optimist Recreation Centre.

DISCUSSION

Background

During the 2014/2015 ice season the Township conducted a pilot for both Shinny Hockey and Sticks and Pucks at the Optimist Recreation Centre.

The pilot ran both Sunday and Monday evenings from December 21, 2014 until March 23, 2015, resulting in 26 evenings during the pilot period.

Due to weather conditions the pilot was unable to take place the evenings of December 28th and March 9th.

One hour of Shinny Hockey was offered for children between the ages of 13-17 years on Sunday evenings from 5:00 p.m. to 6:00 p.m.

Two Hours of Sticks and Pucks ice time was offered on Monday evenings with one hour each for children between the ages of 5-7 years from 5:00 to 6:00 p.m. and children between 8-12 years from 6:00 to 7:00 p.m.

Staff tracked the number of attendees during the various times and age categories during the pilot period. The total for each category are as follows:

Sticks and Pucks

5-7 years 114 participants – average 8 per evening
8-12 years – 80 participants - average 7 per evening

Shinny

13-17 years – 95 participants – average 8 per evening

Staff recommend that given the results of the pilot that the Township continue to offer the provision of ice time for both sticks and pucks and shinny hockey during the 2015/2016 ice season as follows:

Sunday evenings 5:00 p.m. to 6:00 p.m.

Shinny Hockey ages 13- 17 yrs

Monday evenings 5:00 to 7:00 p.m.

Sticks and Pucks ages 5-7 - 5 to 6 p.m.
8-12 years 6 to 7 p.m.

Holiday Public Skating

During the 2014 Holiday Season the Township provided Free Public Skating as follows:

- December 26, 2014 - 12:00 noon to 4:00 p.m.; and
- January 1, 2015 - 12:00 noon to 4:00 p.m.

Staff would recommend that the Township continue to offer Free Public Skating during the 2015 Holiday Season as follows:

- December 26, 2015 - 12:00 noon to 4:00 p.m.; and
- January 1, 2016 - 12:00 noon to 4:00 p.m.

In addition to the Holiday Staking times, free public skating times will be provided during the weeks of December 21st and 28th of Christmas School Vacation and those times are posted on the township's website recreation calendar.

Financial Implications

Staff can advise that additional staff costs that will be incurred for the provision of the holiday skating period will be accommodated through the 2015 ORC Operating Budget.

Applicable Legislation and Requirements

Not applicable.

ATTACHMENTS

None.

Optimist Recreation Centre Rink Utilization

Note: Data was collected from January and February for the 2015 season and 2016 season, to accurately capture the usage in that the 2016 season began in January and ended at the end of February

2015 Season:

January:

Non-Prime

- There was 157 hours in total of non-prime ice time available in January.
- There was 106 hours offered in the month of January for free time during non-prime hours.
- That left 50 hours left to be rented during non-prime hours.
- Of those 50 hours, 8 hours were rented.
- Breakdown: $8 / 50 = 0.16\%$
- The facility was rented 16% of the time during available non-prime time.

Prime:

- There was 227 hours in total of prime ice time available in January.
- There was 12 hours offered in the month of January for free time during prime hours.
- That left 215 hours left to be rented during prime hours.
- Of those 215 hours, 122.5 hours were rented.
- Breakdown: $122.5 / 215 = 0.57$
- The facility was rented 57% of the time during available prime time.

February:

Non-Prime

- There was 160 hours in total of non-prime ice time available in February.
- There was 97 hours offered in the month of February for free time during non-prime hours.
- That left 63 hours left to be rented during prime hours.
- Of those 63 hours, 5.5 hours were rented.
- Breakdown: $5.5 / 63 = 0.09\%$
- The facility was rented 0.09% of the time during available non-prime time.

Prime:

- There was 204 hours in total of prime ice time available in February.
- There was 45 hours offered in the month of February for free time during prime hours.
- That left 159 hours left to be rented during prime hours.
- Of those 159 hours, 103 hours were rented.
- Breakdown: $103 / 159 = 0.65$
- The facility was rented 65% of the time during available prime time.

Overall usage of the facility not considering rentals that were paid for or offered free of charge:

January:

Non-Prime: 106 (free time) + 8 (rented time) = 114

114 / 157 = 0.73% overall utilization during non-prime time

Prime: 12 (free time) + 122.5 (rented time) = 134.5

134.5 / 227 = 0.59% overall utilization during prime time

February:

Non-Prime: 97 (free time) + 5.5 (rented time) = 102.5

102.5 / 160 = 0.64% overall utilization during non-prime time

Prime: 45 (free time) + 103 (rented time) = 148

148 / 204 = 0.73% overall utilization during prime time

2016 Season:

January:

Non-Prime

- There was 120 hours in total of non-prime ice time available in January.
- There was 74.5 hours offered in the month of January for free time during non-prime hours.
- That left 45.5 hours left to be rented during non-prime hours.
- Of those 45.5 hours, 7.5 hours were rented.
- Breakdown: $7.5 / 45.5 = 0.16\%$
- The facility was rented 16% of the time during available non-prime time.

Prime:

- There was 153 hours in total of prime ice time available in January.
- There was 22 hours offered in the month of January for free time during prime hours.
- That left 131 hours left to be rented during prime hours.
- Of those 131 hours, 101.5 hours were rented.
- Breakdown: $101.5 / 131 = 0.77\%$
- The facility was rented 77% of the time during available prime time.

February:

Non-Prime

- There was 145 hours in total of non-prime ice time available in February.
- There was 85.5 hours offered in the month of February for free time during non-prime hours.
- That left 59.5 hours left to be rented during prime hours.

- Of those 59.5 hours, 5.5 hours were rented.
- Breakdown: $5.5 / 59.5 = 0.09\%$
- The facility was rented 0.09% of the time during available non-prime time.

Prime:

- There was 199 hours in total of prime ice time available in February.
- There was 48.5 hours offered in the month of February for free time during prime hours.
- That left 150.5 hours left to be rented during prime hours.
- Of those 150.5 hours, 112.50 hours were rented.
- Breakdown: $112.50 / 150.5 = 0.75\%$
- The facility was rented 75% of the time during available prime time.

Overall usage of the facility not considering rentals that were paid for or offered free of charge:

January:

- Non-Prime: 74.5 (free time) + 7.5 (rented time) = 82
 $82 / 120 = 0.68\%$ overall utilization during non-prime time
- Prime: 22 (free time) + 101.5 (rented time) = 123.5
 $123.5 / 153 = 0.81\%$ overall utilization during prime time

February:

- Non-Prime: 85.5 (free time) + 5.5 (rented time) = 91
 $91 / 145 = 0.63\%$ overall utilization during non-prime time
- Prime: 48.5 (free time) + 112.50 (rented time) = 161
 $161 / 199 = 0.81\%$ overall utilization during prime time

2015-2016 Ice Season Refunds:

\$7,804.45

Ice League Data

Mondays: League from 7:00 p.m. - 8:00 p.m. - 1 hr/week

Tuesdays: League from 8:30 p.m. - 10:00 p.m. - 1.5 hrs/week

Wednesdays: League from 6:30 p.m. - 10:00 p.m. - 3.5 hrs/week

Thursdays: League from 6:00 p.m. - 7:00 p.m. - 1 hr/week
League from 9:00 p.m. - 10:00 p.m. - 1 hr/week

Fridays: League from 8:30 p.m. - 10:00 p.m. - 1.5 hrs/week

Saturdays: none.

Sundays: League from 4:00 p.m. - 5:00 p.m. - 1 hr/week
League from 7:00 p.m. - 8:00 p.m. - 1 hr/week
League from 8:00 p.m. - 10:00 p.m. - 2 hrs/week

Total league rentals per week: 13.5

Revenue generated per week from leagues:

$$\$155.00 \text{ (prime-time) / hr} + \text{HST} = \$175.15$$

$$\begin{aligned} & \$175.15 \times 13.5 \text{ hrs} \\ & = \$2,364.53 \end{aligned}$$

OPTIMIST RECREATION CENTRE

ICE SEASON

- December to mid March

TEMPERATURE RANGE FOR MAINTAINING ICE

- Unsure at this point, usually will lose the ice at 10C but will get it back overnight if temperatures go back down to freezing
- Other major factors are the sunshine on the south side and west end, s/w wind that comes up and over the west end of the rink

ORC PT STAFF SCHEDULE

WINTER SCHEDULE EXAMPLE

◀ Dec 2014		~ January 2015 ~					Feb 2015 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
18 DAVID 8.30AM-4PM RICHARD-3PM-11PM	19 OPTIMIST-9AM-4PM RICHARD- 3PM-11PM GREG-5PM-9PM	20 OPTIMIST-9AM-4PM RICHARD- 3PM-11PM	21 OPTIMIST-9AM-4PM RICHARD- 3PM-11PM DAVID 5PM-10.30PM	22 OPTIMIST-9AM-4PM RICHARD- 3PM-11PM JUSTIN 5PM-10.30PM	23 OPTIMIST-9AM-4PM DAVID 4PM-10.30PM RICHARD-OFF	24 JUSTIN 8.30AM-3PM JACK-8.30AM-4.30PM DAVID 3PM-10.30PM RICHARD- OFF	

ORC PT STAFF SCHEDULE

SUMMER SCHEDULE EXAMPLE

◀ Mar 2015		~ April 2015 ~					May 2015 ▶	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
19 DAVID 8AM-6PM	20 RICHARD-9AM-5PM JUSTIN 5PM-10PM	21 RICHARD-9AM-5PM JUSTIN 5PM-10PM	22 RICHARD-9AM-5PM DAVID 5PM-10PM	23 RICHARD-9AM-5PM DAVID 5PM-10PM	24 RICHARD-9AM-5PM	25 JUSTIN 8AM-5PM		
							Notes:	

**SCHEDULE J: OPTIMIST RECREATION CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2016**

Attachment 1

TYPE OF REVENUE/USER	Unit/Descr	2015 RATE (NO TAX)	2016 RATE				% CHANGE	HST STATUS	COMMENTS
			RATE (NO TAX)	13% HST	RATE INCL HST				
Arena Summer Rentals	Per Hour	\$ 65.00	\$ 65.00	\$ 8.45	\$ 73.45	0%	T	Includes use of change rooms	
Ice Rental - Non - Prime	Per Hour	\$ 78.00	\$ 78.00	\$ 10.14	\$ 88.14	0%	T	Weekdays from 9 am to 5 pm	
Ice Rental - Prime	Per Hour	\$ 155.00	\$ 155.00	\$ 20.15	\$ 175.15	0%	T	Weekdays from 5 to 10 pm, Saturday, Sunday	
Gymnasium Rental	Per Hour	\$ 26.00	\$ 26.00	\$ 3.38	\$ 29.38	0%	T		
Rink Board Advertising	Per Year	\$ 350.00	\$ 350.00	\$ 45.50	\$ 395.50	0%	T		

Non-Prime - Monday - Friday (9:00 a.m. - 5:00 p.m.)
 Prime - Monday - Friday (5:00 p.m. - 10:00 p.m.) and all day/entire on Saturday and Sunday

General Comments about the Rink:

- Renters really enjoy the “outdoor feel” of the rink, but it is a challenge to book an event at the rink due to the possibility of the rink not being available due to weather.
- We have a number of leagues that rent the facility on a weekly basis each season, but due to the rink being outdoors, their seasons aren't as long as they would be if they were to rent at an indoor arena.
- Most people are really impressed with the facility and think that it's neat to book for a special event such as an end of the year team party or “winter classic”.
- I have had a few comments that the rink isn't regulation size, which isn't suitable for some competitive leagues to host games.
- When the weather warms up, we have received comments about the condition of the ice being subpar in some areas, especially around the boards. Renters are usually quite understanding in that it's an outdoors rink, but staff have received comments about the condition of the ice when the temperatures are warmer.
- I have received a number of requests for bookings in March from renters that were hopeful that the rink would be available until mid-late March.
- Renters have commented that they enjoy the location of the facility and that it's very easy to get to, being that it's located right off the highway.
- Renters, more specifically our leagues, have asked staff if it would be possible to install something that could enclose the rink when the weather is poor or warm that also has the capability to open when the weather conditions are good. They mentioned that this would give them a lot more consistency in terms of their season length while also maintaining the unique outdoor appeal of the rink.
- Renters enjoy that the rink and gym are in the same location, which makes it easy to rent both for an event.
- This season, we had to cancel a few large events such as the corporate skate for Mammoet, which the group expressed that they would consider renting again but that it was disappointing that they had to cancel their event since they had made arrangements and advised all their staff of the event.
- We have a number of renters that really like the fact that we have a Toronto Maple Leafs and Montreal Canadiens dressing room. There are a lot of rentals that request these dressing rooms and have a fun rivalry during their rental.