



MINUTES

DATE: Wednesday, October 14, 2015

TIME: 9:00 A.M.

The Council Budget Meeting was held on the above date and called to order at 9:00 a.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Paul Creamer, Director Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Fire Chief
6. Robert Kelly, Chief Building Official

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

3. REPORTS:

Finance Department

1. Report FIN-2015-031 – 2016 Proposed Budget

4. 2016 Proposed Operating Budgets

- (a) Corporate
- (b) Administration
- (c) Council
- (d) Elections
- (e) Finance
- (f) Building
- (g) Source Water Protection
- (h) Planning
- (i) By-Law
- (j) Public Works
- (k) Parks
- (l) Optimist Recreation Centre
- (m) Puslinch Community Centre
- (n) Fire and Rescue Services
- (o) Library
- (p) Badenoch
- (q) Committees

Council requested staff to follow up on the following related to the 2016 Proposed Operating Budgets as follows:



Administration

Schooley Mitchell Agreement

Councillor Bulmer sought clarification on the purpose of the Schooley Mitchell Agreement.

Karen Landry, CAO/Clerk advised that this is an Agreement with respect to reductions in the Township's telephone bills. Ms. Landry advised that staff will be undertaking a review of the Agreement in 2016.

Professional Development Training

Councillor Bulmer inquired as to whether staff has looked into working with the County of Wellington Human Resources Department on training opportunities.

Karen Landry, CAO/Clerk advised that she has spoken with the County of Wellington with respect to training and where the Township and County can work together. Ms. Landry advised that the Township does require the flexibility of on-line training.

Membership Subscriptions

Mayor Lever inquired as to how many Municipal World subscriptions the Township receives.

Karen Landry, CAO/Clerk advised that she would look into how many subscriptions the Township receives and will advise at the next budget meeting.

Finance

Benefits

Mayor Lever inquired as to whether the Township was considering following the County of Wellington's decision to move from Manulife to Sunlife for employee benefits.

Karen Landry, CAO/Clerk advised that the Township is looking into this and will be able to advise Council at the budget meeting in November as Mosey and Mosey have gone out to market with respect to benefit suppliers.

Community Grants

Karen Landry CAO/Clerk advised Council that the 2016 grants will be dealt with at the November 25th in accordance with the procedure as in previous years.

Building

Professional Development

Mayor Lever requested that staff refrain from referring to acronyms in the descriptions of the various associations.

Source Water

Mayor Lever inquired of staff as to the comments regarding the final report and inquired as to which reports this referred to.

Paul Creamer, Director of Finance/Treasurer advised that there will be a preliminary report to be completed in 2015 and a final report to be completed in 2016.



Planning

Councillor Bulmer inquired as to the timing with respect to the Community Improvement Plan.

Karen Landry CAO/Clerk advised that the statutory public meeting will be held on November 5, 2015 with the approval of the plan to be in January/February 2016. Ms. Landry advised that the Township has received \$25,000 in funding from the County of Wellington for the project wherein \$15,000 will be used for the Community Improvement Plan Development and the remaining \$10,000 for grant funding.

By-Law

Guelph Humane Society Fees

Mayor Lever inquired as to why the Township was receiving revenues from the Guelph Humane Society.

Karen Landry, CAO/Clerk advised that the Township receives revenues from the Guelph Humane Society with respect to their collection of fees associated with the impounding of Township dogs.

Mobile Food Service

Councillor Stokley inquired as to whether this by-law would be coming back to Council in 2015.

Karen Landry, CAO/Clerk advised that it is anticipated that the by-law will return to Council in early 2016.

Public Works

Winter Maintenance Staff

Mayor Lever inquired as to the current status of employees for winter maintenance.

Don Creed, Director of Public Works and Parks, advised that currently the Township employs 4 full-time staff, 1 seasonal staff and is currently advertising for an additional seasonal employee.

Speed Monitor

Mayor Lever inquired as to whether there is a co-ownership agreement in existence with Guelph/Eramosa and whether the speed monitor was being used.

Don Creed, Director of Public Works and Parks advised that there is a co-ownership agreement in place and that the COP Committee does use the speed sign.

Winter Road Maintenance

Councillor Stokley inquired as to whether there has been a reduction in the amount of material used for road maintenance.

Don Creed, Director of Public Works and Parks advised that yes with the use of a brine solution and new equipment for use of materials which enables a consistent application of the project, the Township has seen a reduction in the amount of material being used.

Councillor Stokley inquired as to whether the Township uses the same material as the County of Wellington?



Don Creed, Director of Public Works and Parks advised that the material the Township uses is different.

Optimist Recreation Centre

Conestoga College Student Placement

Councillor Stokley inquired as to whether the Township is considering a co-op placement from Conestoga Colleges' Recreation Program.

Donna Tremblay, Deputy Clerk advised that the staff will take a look at the program in 2016.

Ice Resurfacers

Mayor Lever inquired as to whether the Township was moving forward with the replacement of the ice resurfacers with an electric unit.

Don Creed, Director of Public Works and Parks advised that it is not anticipated this will take place in 2016 as he recommends piloting the use of an electric unit.

Noise Testing

Don Creed, Director of Public Works and Parks advised that the noise testing will be conducted closer to start-up of the ice pad for the winter ice making season.

Badenoch

Council inquired as to whether the Township has received the grant request from the Committee.

Karen Landry, CAO/Clerk advised that the Township has received the grant request.

Council requested staff to prepare a spreadsheet which can be used at the November 25, 2015 Budget meeting which will show the impact of moving projects further in the 10 year capital forecast and the potential financing costs and carrying costs and how it will impact the 2016 levy and future years.

5. BY-LAW:

Resolution 2015-385 Moved by Councillor Stokley and
Seconded by Councillor Fielding

That the following By-law be taken as read three times and finally passed in open Council:

(a) By-Law **58/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 14th day of October, 2015.

CARRIED



6. **ADJOURNMENT:**

Resolution No. 2015-386: Moved by Councillor Fielding and
Seconded by Councillor Stokley

That Council hereby adjourns at 10:22 a.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk