7.1.9

PUSLINCH FIRE & RESCUE SERVICES

Payment Request -- Expenses

March-13

Invoice Date	Vendor Name	Invoice #	Description	Puslinch Codes	Amount	Paid by Cheque #
18-Mar-13	Ackland Granger	03450317540	emergency speaker	4309	311.41	15252
18-Mar-13	Astley Gilbert	960965	map	4310	59.66	15256
1-Mar-13	Bell	bell	cell phone	4302	22.60	15176
12-Mar-13	C MAX	86574	repair 35	4220	132.41	15258
11-Mar-13	C MAX	86563	repair 38	4220	172.05	15258
11-Mar-13	C MAX	86564	repair 33	4220	279.79	15258
5-Mar-13	Dean Deluca	1304	pub ed tags	4207	112.50	15265
15-Mar-13	D Swann	green	pick up at GGH	4308	12.50	15263
5-Mar-13	D Thornton	green	mileage to M A	4308	64.50	15264
27-Mar-13	D Thornton	green	mileage to college	4308	227.50	15264
26-Mar-13	G Ross	green	mileage for FPO and college	4308	244.00	15271
20-Mar-13	Fire Service Management	426680	cleaning gear	4321	227.55	15267
18-Mar-13	Fisherr's Regalia	21823	gloves	4321	30.01	15268
22-Mar-13	Georgian Bay Fire	605936	SCBA testing	4205	192.10	15269
5-Mar-13	Georgian College	53028	course Benn	4309	302.50	15270
22-Mar-13	Georgian College	53272	course Shepherd	4309	302.50	15270
1-Mar-13	H B L	19454	service bundle	4320	700.00	15192
6-Mar-13	Home Hardware	59002	small parts	4220	18.48	15259
22-Mar-13	J Benn	green	FPO mileage	4308	191.50	15275
6-Mar-13	Lightning	14975	lights	4220	350.30	15278
27-Mar-13	Linde	47267684	oxygen rental	4206	97.50	15279
15-Mar-13	M R C	510534	radio programming	4302	1,727.21	15283
19-Mar-13	M & L Supply	129378	equipment clamps	4220	227.70	15281
30-Mar-13	OFCAAA	OFCAAA	membership	4311	45.00	15197
1-Mar-13	Rogers	1205700873	cell phones	4302	138.65	15204
5-Mar-13	R Frosch	green	mileage to MA	4308	70.00	15285
11-Mar-13	R Gordon	white	new ownership and parking	4220	22.50	15286
7-Mar-13	R Gordon	white	lunch for 2 at training	4309	35.25	15286
31-Mar-13	R Gordon	green	mileage for Mar	4308	18.50	15286
22-Mar-13	S Goode	green	mileage for month	4308	29.00	15287
13-Mar-13	Swan	3123955	door mats	4215	17.29	15289
13-Mar-13	Topeco	D4779549	coffee	4216	70.65	15292
22-Mar-13	Thomson Reuters	4932064	H & S code	4200	30.85	15260
27-Feb-13	Union Gas	union gas	gas	4202	294.51	15165
22-Mar-13	Whitcombe Bros	12896	repair saw	4220	112.44	15294
26-Mar-13	Wilson Fire	75856	refill extinguisher	4205	83.85	15295
1-Mar-13	Xplornet	2287252	internet	4302	56.49	15173
1-Mar-13	Xplornet	2287252	internet	4302	56.49	15214
	Equipment and Repairs					
		Total Expenses			**$ 7,087.74**	
	Capital Expenditures					
		Total Capital Expenditures			**$ -**	
	Remuneration		Regular Pay		23,855.64	
			Vacation Pay			
		Total Remuneration			**23,855.64**	
	Employee Benefits & Life Insurance					
	Great West Life		Life Insurance		526.08	
	Jardine Lloyd Thompson		VFIS Insurance			
			CPP		553.02	
			EI		567.24	
			Workplace Safety Ins.		518.20	
			EHT		xxx	
		Total Employee Benefits & Life Ins			**2,164.54**	
	Total Fire expenses		March-13		**33,107.92**	

Four people killed by smoke in home north of Toronto.

Working Smoke Alarms Provide Early Fire Detection

Puslinch – April 5 2013. To prevent a tragic fire in Puslinch Township, Fire Chief Robert Gordon is urging residents to ensure that they have working smoke alarms on every storey and outside all sleeping areas of their homes.

"Every home is required by law to have a working smoke alarm on every storey and outside all sleeping areas. These can be hard-wired or battery-operated depending on when your home was built. Both types are required to meet the same standard for smoke alarms, and both are equally effective and acceptable under the Ontario Fire Code. If you do not have a smoke alarm on every storey of your home, it is vital that you install them as soon as possible" said Chief Gordon.

Residents are urged to test their smoke alarms every month by pressing the test button. If the alarms fail to sound, and it is a hard-wired smoke alarm, make sure you have it looked at right away. If it is a battery-operated smoke alarm, make sure that the battery is installed correctly or install a new battery. If the alarm still fails to sound, replace the smoke alarm with a new one. Smoke alarms should be tested once a month and batteries should be replaced every year. Smoke alarms don't last forever. Replace smoke alarms with new ones if they are more than 10 years old.

"Just as important as having working smoke alarms is making sure everyone in your home knows exactly what to do to escape BEFORE a fire occurs," continued Fire Chief Gordon. "Develop a home fire escape plan and practice it with the entire household."

Simple steps for home fire escape planning include:

- Determining who will be responsible for helping young children, older adults or anyone else that due to cognitive or physical limitations may require additional assistance to escape.
- Making sure everyone knows two ways out of your residence.
- Checking that all exits are unobstructed and easy to access.
- Designating a meeting place outside the home, such as a tree or a lamp post, where everyone can be accounted for.
- Calling the fire department from outside the home, from a cell phone or neighbour's home.
- Once out, stay out. **Never** re-enter a burning building.
- Practicing your home fire escape plan with everyone in your household.

Only working smoke alarms can give you the early warning you need to safely escape a fire. There is no time to spare in a fire. **When you hear the alarm you MUST get out immediately.**

For more information, contact: Puslinch Fire & Rescue Services, 519 821 3010.

Puslinch Fire & Rescue Services Totals To Date
March 31 2013

Defibrilator used	1	1.4	%
Tiered Assistance	13	17.6	%
Tiered Collisions	24	32.4	%
Extrications	0	0.0	%
Stolen Vehicle Fires	0	0.0	%
Other Vehicle Fires	4	5.4	%
Building Fires	2	2.7	%
Chimney Fires	0	0.0	%
Grass Fires	1	1.4	%
Other Fires	3	4.1	%
Cancelled Response	9	12.2	%
Nothing Found	4	5.4	%
CO alarms	2	2.7	%
Fire alarms ringing	3	4.1	%
Hazardous spills	0	0.0	%
Investigations	5	6.8	%
Other responses	4	5.4	%
Total responses	74	100	%

Responses to 401	19	
Percentage of total responses	25.7	%
Average Response Time	14.2	min
Average Number Responding	8	FF
Percentage change over 2012	**5.71**	**%**
Tiered cost to date(approx)	$6,532.00	

Fire Loss Report

Resident Vehicle Fire loss	$10,000.00
Other Vehicle Fire Loss	$0.00
Stolen Vehicle Fire Loss	$0.00
Home Fire loss	$360,000.00
Trailer (home) Fire loss	$0.00
Other Bldgs	$0.00
Assembly	$0.00
Business	$0.00
Industrial	$0.00
Institutional	$0.00
Mercantile	$0.00
Other fire losses	$0.00
Total	$370,000.00

Printed April 10, 2013

Puslinch Fire & Rescue Services

Response report for March 2013

#	Date	Time	Information
055	Mar 1	10:39	tiered difficulty breathing, Wellington Road 32
056	Mar 2	09:58	garage fire, Wellington Road 34
057	Mar 3	20:54	CO activation, Arkell Rd
058	Mar 4	23:49	tiered to Mini Lakes, female with chest pains
059	Mar 6	11:53	general fire alarm, Tawse Place, toast burned
060	Mar 7	08:57	tiered collision Hy 6 S
061	Mar 15	06:14	Brock Rd S, person struck by vehicle
062	Mar 16	23:04	vehicle fire, 401 westbound
063	Mar 17	10:05	public assist, Hy 6
064	Mar 17	18:00	tiered 401W collision
065	Mar 18	05:15	car smoking, Laird and Pioneer Trail
066	Mar 18	06:10	tiered, vehicle rollover, 401 eastbound
067	Mar 21	06:48	investigate possible smoke Arkell Road
068	Mar 21	17:19	tiered 3 vehicle collision Hy 6 & Well Rd 34
069	Mar 27	09:39	tiered collision Brock Rd and Maltby Rd
070	Mar 27	13:56	small brush fire, Hume Road along R R
071	Mar 28	06:23	tiered collision, person trapped, Arkell Rd in Halton
072	Mar 31	10:36	tiered collision, Con 4, possible extrication
073	Mar 31	14:06	tiered assist Wellington Road 34, difficulty breathing
074	Mar 31	15:05	tiered, unconscious female, Fox Run Dr

Total of twenty responses in March 2013

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CORPORATION OF THE TOWNSHIP OF PUSLINCH

7404 Wellington Rd. 34
RR 3 Guelph, ON N1H 6H9
Telephone (519) 763-1226
Fax (519) 763-5846

March 31, 2013

Municipal Finance Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 13th Floor
Toronto ON M5G 2E5

Dear Sir/Madam:

Re: Township of Puslinch 2012 Reserve Fund Financial Statements

As required by Section 43 of the Development Charges Act, 1997, please find enclosed herewith the following Financial Statement for the year 2012:

1. Reserve Funds – Studies
2. Reserve Funds – Parks and Recreation
3. Reserve Funds – Roads and Public Works
4. Reserve Funds – Library
5. Reserve Funds – Fire

We trust that the enclosed is satisfactory. Should you have any questions, kindly contact the undersigned at your convenience.

Yours truly,

Karen Landry
CAO Clerk

KL*bc
Encl

Township of Puslinch
2012 Financial Statement
Reserves - Studies

2012	Transaction	Deposit	Withdrawal	Balance
Opening Balance				107,278.82
January	Studies share of Development Charge	0.00		
	Bank Interest	113.18		107,392.00
February	Studies share of Development Charge	186.08		
	Bank Interest	114.00		107,692.08
March	Studies share of Development Charge	0.00		
	Bank Interest	106.90		107,798.98
April	Studies share of Development Charge	744.32		
	Bank Interest	116.24		108,659.54
May	Studies share of Development Charge	744.32		
	Bank Interest	112.74		109,516.60
June	Studies share of Development Charge	558.24		
	Bank Interest	117.17		110,192.01
July	Studies share of Development Charge	2,250.26		
	Bank Interest	112.68		112,554.95
August	Studies share of Development Charge	864.35		
	Bank Interest	117.14		113,536.44
September	Studies share of Development Charge	0.00		
	Bank Interest	119.58		113,656.02
October	Studies share of Development Charge	445.71		
	Bank Interest	116.76	372.16	113,846.33
November	Studies share of Development Charge	744.32		
	Bank Interest	120.64		114,711.29
December	Studies share of Development Charge	372.16		
	Bank Interest	117.11		115,200.56
Closing Balance				115,200.56

Township of Puslinch
2012 Financial Statement
Reserve - Library

2012	Transaction	Deposit	Withdrawl	Balance
Opening Balance				15,448.02
January	Library share of Development Charge	0.00	0.00	15,448.02
February	Library share of Development Charge	0.00	0.00	15,448.02
March	Library share of Development Charge	0.00	0.00	15,448.02
April	Library share of Development Charge	0.00	0.00	15,448.02
May	Library share of Development Charge	0.00	0.00	15,448.02
June	Library share of Development Charge	0.00	0.00	15,448.02
July	Library share of Development Charge	0.00	0.00	15,448.02
August	Library share of Development Charge	0.00	0.00	15,448.02
September	Library share of Development Charge	0.00	0.00	15,448.02
October	Library share of Development Charge	0.00	0.00	15,448.02
November	Library share of Development Charge	0.00	0.00	15,448.02
December	Library share of Development Charge	0.00	0.00	15,448.02
Closing Balance		0.00		15,448.02

Township of Puslinch
2012 Financial Statement
Reserve - Roads/Public works

2012	Transaction	Deposit	Withdrawal	Balance
Opening Balance				717,333.06
January	Roads share of Development Charge	0.00		
	Bank Interest	752.71		718,085.77
February	Roads share of Development Charge	2,322.26		
	Bank Interest	762.30		721,170.33
March	Roads share of Development Charge	0.00		
	Bank Interest	714.08		721,884.41
April	Roads share of Development Charge	9,289.04		
	Bank Interest	766.54		731,939.99
May	Roads share of Development Charge	9,289.04		
	Bank Interest	744.25		
	Budget transfer		95,611.05	646,362.23
June	Roads share of Development Charge	6,966.78		
		725.78		654,054.79
July	Roads share of Development Charge	28,711.17		
	Bank Interest	665.29		
	Federal Gas Tax Installment	102,592.54		786,023.79
August	Roads share of Development Charge	10,827.16		
	Bank Interest	765.82		797,616.77
September	Roads share of Development Charge	0.00		
	Bank Interest	834.72		798,451.49
October	Roads share of Development Charge	5,587.07	4,644.52	
	Bank Interest	820.24		800,214.28

Township of Puslinch
2012 Financial Statement
Reserve - Roads/Public works

November	Roads share of Development Charge	9,289.04		
	Federal Gas Tax Installment	102,592.54		
	Bank Interest	846.75		912,942.61
December	Roads share of Development Charge	4,644.52		
	Bank Interest	914.68		918,501.81
Closing Balance				918,501.81

Township of Puslinch
2012 Financial Statement
Reserve - Fire

2012	Transaction	Deposit	Withdrawal	Balance
Opening Balance				189,051.98
January	Development Charge	-		
	Trnsf to Parkland, Road,Study,Library	-		
	Fire Calls	7,175.00		
	Bank Interest	199.85		196,426.83
February	Development Charge	3,813.23		
	Trnsf to Parkland, Road,Study,Library		2,910.25	
	Fire Calls	5,390.00		
	Bank Interest	206.06		202,925.87
March	Development Charge	-		
	Trnsf to Parkland, Road,Study,Library	-	-	
	Fire Calls	12,920.00		
	Bank Interest	199.32		216,045.19
April	Development Charge	15,252.92		
	Trnsf to Parkland, Road,Study,Library		11,641.00	
	Fire Calls			
	Bank Interest	216.50		219,873.61
May	Development Charge	15,252.92		
	Trnsf to Parkland, Road,Study,Library		11,641.00	
	Fire Calls	-		
	Bank Interest	222.60		223,708.13
June	Development Charge	11,439.69		
	Trnsf to Parkland, Road,Study,Library		8,730.75	
	Fire Calls	2,930.00		
	Bank Interest	239.95		229,587.02

Township of Puslinch
2012 Financial Statement
Reserve - Fire

2012	Transaction	Deposit	Withdrawal	Balance
July	Development Charge	39,032.76		
	Trnsf to Parkland, Road,Study,Library	-	32,277.17	
	Fire Calls	1,640.00		
	Bank Interest	235.78		238,218.39
August	Development Charge	16,260.12		
	Trnsf to Parkland, Road,Study,Library		13,331.87	
	Fire Calls	-		
	Bank Interest	273.09		241,419.73
September	Development Charge	-		
	Trnsf to Parkland, Road,Study,Library	-		
	Fire Calls	410.00		
	Bank Interest	266.48		242,096.21
October	Development Charge	8,856.46		
	Trnsf to Parkland, Road,Study,Library		6,856.65	
	Fire Calls	410.00		
	Bank Interest	250.66		244,756.68
November	Development Charge	15,252.92		
	Trnsf to Parkland, Road,Study,Library		11,641.00	
	Fire Calls	5,330.00		
	Bank Interest	266.41		
	Purchased Pumper		204,065.43	49,899.58
December	Development Charge	7,626.46		
	Trnsf to Parkland, Road,Study,Library		5,820.50	
	Fire Calls	-		
	Bank Interest	166.25		51,871.79
Closing Balance				51,871.79

Township of Puslinch
2012 Financial Statement
Reserve - Parks Recreation

2012	Transaction	Deposit	Withdrawal	Balance
Opening Balance				346,111.09
January	GIC Investment	0.00	63,599.67	
	In Lieu of Parkland-Severance	1,000.00		
	Bank Interest	322.01		283,833.43
February	Parkland share of Development Charge	401.91		
	In Lieu of Parkland-Severance	0.00		
	Bank Interest	337.48		284,572.82
March	Parkland share of Development Charge	0.00		
	In Lieu of Parkland-Severance	1,000.00		
	Bank Interest	282.25		285,855.07
April	Parkland share of Development Charge	1,607.64		
	In Lieu of Parkland-Severance	500.00		
	Bank Interest	302.44		288,265.15
May	Parkland share of Development Charge	1,607.64		
	In Lieu of Parkland-Severance	1,500.00		
	Bank Interest	293.74		
	Budget Transfer		62,500.00	
	GIC terminated funds to remain in bank	87,595.19		316,761.72
June	Parkland share of Development Charge	1,205.73		
	In Lieu of Parkland-Severance	2,500.00		
	Bank Interest	281.39		320,748.84
July	Parkland share of Development Charge	1,315.74		
	In Lieu of Parkland-Severance	13,274.90		
	Bank Interest	325.49		335,664.97
August	Parkland share of Development Charge	1,640.36		
	In Lieu of Parkland-Severance	1,000.00		
	Bank Interest	343.05		338,648.38

Township of Puslinch
2012 Financial Statement
Reserve - Parks Recreation

2012	Transaction	Deposit	Withdrawal	Balance
September	Parkland share of Development Charge	0.00		
	In Lieu of Parkland-Severance	0.00		
	Bank Interest	356.15		339,004.53
October	Parkland shae of Development Charge	823.87	803.82	
	In Lieu of Parkland-Severance	500.00		
	Bank Interest	347.43		339,872.01
November	Parkland share of Development Charge	1,607.64		
	In Lieu of Parkland-Severance	1,000.00		
	Bank Interest	359.95		342,839.60
December	Parkland share of Development Charge	803.82		
	In Lieu of Parkland-Severance	500.00		
	Bank Interest	350.19		344,493.61
	GIC Investment	64,207.76		408,701.37
Closing Balance				408,701.37

Township of Puslinch
Financial Report
as of March 31, 2013

BANK BALANCE	3,635,397.39		
General Acct. Interest Earned to Date	11,131.95		
2012 Taxes Levied to Date		Interim 1st Instal	5,068,016.00
		Interim 2nd Instal	0.00
		Final 1st Instal	0.00
		Final 2nd Instal	0.00
		capping	0.00
			5,068,016.00
Supplemental Bills/Credits Issued Yr To Date	-573.28		

2013 Outstanding Taxes	2,971.41
2013 Outstanding Interest	3,323.52

Outstanding Taxes and Interest

-	**2012 Taxes & Interest**	516,498.73
-	**2011 Taxes & Interest**	198,856.21
-	**2010 & Prior & Interest**	233,459.24
Total Outstanding Taxes & Interest		955,109.11

Accounts Payable

TD Canada Trust Cheque Register By Date

01/03/2013 thru 31/03/2013

Cheque Number	Cheque Date	Payee		Cheque Amount
015171	22/03/2013	000514	HYDRO ONE NETWORKS INC	5,417.00
015172	22/03/2013	000661	MANULIFE FINANCIAL	8,482.92
015173	22/03/2013	001547	XPLORNET COMMUNICATIONS INC.	56.49
015174	22/03/2013	001352	AIR LIQUIDE CANADA INC.	166.60
015175	22/03/2013	000119	BELL CANADA	228.24
015176	22/03/2013	000124	BELL MOBILITY	763.19
015177	22/03/2013	001068	BFI CANADA INC.	197.75
015178	22/03/2013	000182	CAMPUS HARDWARE LIMITED	43.98
015179	22/03/2013	000175	CITY OF CAMBRIDGE	27,125.00
015180	22/03/2013	000259	COUNTY OF WELLINGTON	158.20
015181	22/03/2013	001294	CROWN CEMETERY	50.00
015182	22/03/2013	001667	DEMIKON CONSTRUCTION LTD.	73,841.57
015183	22/03/2013	001434	DENNIS LEVER	1,400.27
015184	22/03/2013	000309	DISTINCTIVE TROPHIES & AWARDS	149.16
015185	22/03/2013	000341	ELISABETH COBURN	97.60
015186	22/03/2013	000969	FCDQ	730.77
015187	22/03/2013	001182	G.T. FRENCH PAPER LTD.	83.23
015188	22/03/2013	001682	GARROD PICKFIELD LLP	316.40
015189	22/03/2013	001433	GERALD SCHMIDT	982.03
015190	22/03/2013	000453	GROOVE IDENTIFICATION SOLUTION	27.06
015191	22/03/2013	000458	GUELPH PAPER COMPANY	211.69
015192	22/03/2013	000870	HLB SYSTEM SOLUTIONS	2,542.50
015193	22/03/2013	001429	KENNETH ROTH	40.40
015194	22/03/2013	001567	KRIS WOOD	1,210.38
015195	22/03/2013	001427	L. ALAN GRINHAM ARCHITECT INC	14,896.33
015196	22/03/2013	000685	MCELDERRY & MORRIS	2,499.10
015197	22/03/2013	001687	OFCAAA	45.00
015198	22/03/2013	000812	PAUL PILKINGTON	92.66
015199	22/03/2013	000801	PAUL'S SNOBIZ LTD.	3,729.00
015200	22/03/2013	001147	RECEIVER GENERAL	11,236.56
015201	22/03/2013	001415	RESURFICE CORP.	357.25
015202	22/03/2013	000861	REYNER ELECTRIC CONSTRUCTION INC.	1,449.23
015203	22/03/2013	000881	RLB CHARTERED ACCOUNTANTS	1,243.00
015204	22/03/2013	001210	ROGERS	138.65
015205	22/03/2013	001472	RSM BUILDING CONSULTANTS	3,540.29
015206	22/03/2013	000932	SENTEX COMMUNICATIONS	141.24
015207	22/03/2013	000374	SUSAN FIELDING	44.00
015208	22/03/2013	000988	SWAN DUST CONTROL LTD	203.86
015209	22/03/2013	000998	TD VISA	331.61
015210	22/03/2013	001688	TD VISA - ROADS	83.25
015211	22/03/2013	001016	TOPECO COFFEE TEA SPICES	30.05
015212	22/03/2013	000980	WAYNE STOKLEY	36.50
015213	22/03/2013	001116	WYCKOMAR INC	471.36
015214	22/03/2013	001547	XPLORNET COMMUNICATIONS INC.	56.49
015215	27/03/2013	000388	CONSEIL SCOL DE DIS CATHOLIQUE	7,123.00
015216	27/03/2013	000249	CONSEIL SCOLAIRE VIAMONDE	7,378.00
015217	27/03/2013	000259	COUNTY OF WELLINGTON	2884,862.97
015218	27/03/2013	001043	UPPER GRAND DISTRICT SCHOOL BD	1152,910.00
015219	27/03/2013	001077	WELLINGTON CATHOLIC DIS SCH BD	287,990.00
015220	31/03/2013	000119	BELL CANADA	635.16
015221	31/03/2013	000124	BELL MOBILITY	545.21
015222	31/03/2013	000208	CARSWELL	299.65
015223	31/03/2013	001583	CORBY CUSTOM FRAMING	226.00

Accounts Payable

TD Canada Trust Cheque Register By Date

01/03/2013 thru 31/03/2013

Cheque Number	Cheque Date	Payee		Cheque Amount
015224	31/03/2013	000259	COUNTY OF WELLINGTON	45.20
015225	31/03/2013	001456	CRFA	237.30
015226	31/03/2013	000341	ELISABETH COBURN	71.00
015227	31/03/2013	001182	G.T. FRENCH PAPER LTD.	72.47
015228	31/03/2013	000414	GAMSBY AND MANNEROW LTD.	1,621.49
015229	31/03/2013	000446	GRAND RIVER CONSERVATION AUTH	37,307.00
015230	31/03/2013	000448	GREAT-WEST LIFE ASSURANCE CO.	526.08
015231	31/03/2013	000400	GUELPH BUSINESS MACHINES	321.27
015232	31/03/2013	000468	GWS ECOLOGICAL & FORESTRY SERV	759.02
015233	31/03/2013	000870	HLB SYSTEM SOLUTIONS	1,220.85
015234	31/03/2013	000514	HYDRO ONE NETWORKS INC	6,829.97
015235	31/03/2013	001689	LAURA OSBURN	300.00
015236	31/03/2013	000685	MCELDERRY & MORRIS	79.10
015237	31/03/2013	000211	MICHELLE CASSAR	112.80
015238	31/03/2013	000739	MUN LAW ENFORCEMENT OFFICER'S ASS.	110.00
015239	31/03/2013	001650	PITNEY BOWES	2,282.60
015240	31/03/2013	000836	PUSLINCH PIONEER	127.69
015241	31/03/2013	001619	QUALITY LUBE & TIRES	388.18
015242	31/03/2013	000861	REYNER ELECTRIC CONSTRUCTION INC.	368.95
015243	31/03/2013	000934	SGS CANADA INC	404.54
015244	31/03/2013	000946	SKYCOM SYSTEMS	377.42
015245	31/03/2013	001076	THE WELLINGTON ADVERTISER	374.26
015246	31/03/2013	001016	TOPECO COFFEE TEA SPICES	256.61
015247	31/03/2013	001651	TOWNSHIP OF GUELPH ERAMOSA	308.22
015248	31/03/2013	001039	UNION GAS LIMITED	2,526.73
015249	31/03/2013	001147	RECEIVER GENERAL	23,830.51
015250	31/03/2013	001690	SUNCOR ENERGY INC.	34,620.70
015251	31/03/2013	001145	1148362 ONTARIO LTD.	610.20
015252	31/03/2013	000038	ACKLANDS-GRAINGER INC.	311.41
015253	31/03/2013	000042	ADVANCE CONSTRUCTION EQUIP LTD	337.14
015254	31/03/2013	001352	AIR LIQUIDE CANADA INC.	581.20
015255	31/03/2013	001416	ALTRUCK INTL. TRUCK CENTRES	936.96
015256	31/03/2013	001340	ASTLEY GILBERT	59.66
015257	31/03/2013	000148	BOUCHER & JONES INC.	12,713.39
015258	31/03/2013	001074	C-MAX FIRE SOLUTIONS	584.25
015259	31/03/2013	000182	CAMPUS HARDWARE LIMITED	54.58
015260	31/03/2013	000208	CARSWELL	30.85
015261	31/03/2013	000219	CEDAR SIGNS	125.68
015262	31/03/2013	000259	COUNTY OF WELLINGTON	63,578.86
015263	31/03/2013	001575	DAVE SWANN	12.50
015264	31/03/2013	001010	DAVID THORNTON	292.00
015265	31/03/2013	001574	DEAN DELUCA	112.50
015266	31/03/2013	000567	DIVERSEY CANADA INC.	1,431.35
015267	31/03/2013	000382	FIRESERVICE MANAGEMENT LTD.	227.55
015268	31/03/2013	000383	FISHER'S REGALIA & UNIFORM ACC	30.01
015269	31/03/2013	000423	GEORGIAN BAY FIRE & SAFETY LTD	192.10
015270	31/03/2013	000421	GEORGIAN COLLEGE	605.00
015271	31/03/2013	001460	GRAHAM ROSS	244.00
015272	31/03/2013	001216	GUELPH BUILDING SUPPLIES	59.60
015273	31/03/2013	000484	HAWS OVERHEAD DOORS LTD.	456.52
015274	31/03/2013	000155	HD SUPPLY CANADA INC.	314.94
015275	31/03/2013	001370	JASON BENN	191.50
015276	31/03/2013	001683	K-W DOOR INSTALLATIONS INC.	267.87

Accounts Payable

TD Canada Trust Cheque Register By Date

01/03/2013 thru 31/03/2013

Cheque Number	Cheque Date	Payee		Cheque Amount
015277	31/03/2013	000603	KORZITE COATINGS INC.	180.59
015278	31/03/2013	001212	LIGHTNING EQUIPMENT SALES INC	350.30
015279	31/03/2013	001129	LINDE CANADA LTD T4070	97.50
015280	31/03/2013	000897	LISA ROSS	159.65
015281	31/03/2013	000650	M & L SUPPLY	227.70
015282	31/03/2013	000710	MICHAEL'S MOBILE	609.56
015283	31/03/2013	000734	MRC SYSTEMS INC.	1,727.21
015284	31/03/2013	000830	PUROLATOR COURIER LTD.	54.74
015285	31/03/2013	000874	ROBERT FROSCH	70.00
015286	31/03/2013	000143	ROBERT G. GORDON	76.25
015287	31/03/2013	000977	STEVEN GOODE	29.00
015288	31/03/2013	000225	STRONGCO	98.01
015289	31/03/2013	000988	SWAN DUST CONTROL LTD	17.29
015290	31/03/2013	001657	THE PARKING LOT GUYS INC.	966.15
015291	31/03/2013	000804	THE PEPSI BOTTLING GROUP	1,009.18
015292	31/03/2013	001016	TOPECO COFFEE TEA SPICES	70.65
015293	31/03/2013	001025	TRANSIT LUBRICANTS LTD.	1,255.29
015294	31/03/2013	001096	WHITCOMBE BROS. REPAIR SERVICE	112.44
015295	31/03/2013	001107	WILSON FIRE SECURITY	83.85
015296	31/03/2013	000717	MINISTER OF FINANCE	1,245.83
015297	31/03/2013	000764	O.M.E.R.S.	10,896.94
015298	31/03/2013	000856	RECEIVER GENERAL	273.12
015299	31/03/2013	001147	RECEIVER GENERAL	986.39
015300	31/03/2013	001113	WORKPLACE SAFETY & INSURANCE	2,267.81
			Cheque Register Total -	4,729,624.88

Township of Puslinch
Departmental Budget vs Actual Expense
March 2013

Account	Administration	Curr Mnth Actual	Curr Mnth Budget	YTD Actual	YTD Budget	CurrTotal Budget
4000-4001	Wages - F/T P/T O/T	36,045.79		99,695.28		
4100	Benefits	7,853.79		17,013.70		
4200	Office Supplies & Equipment	2,109.32		7,300.88		
4201	Hydro	297.02		810.43		
4202	Heat	217.60		790.62		
4204	Water Protection	40.70		53.42		
4209	Pavement Markings	-		-		
4215	Cleaning, Maint & Supplies for Bldg	102.10		1,091.46		
4216	Kitchen Supplies	273.29		617.05		
4221	Library-water test, rent	-		1,391.26		
4300	Speed Monitor			-		
4301	Postage	-		2,559.00		
4302	Communication - phone, fax, internet	459.84		1,183.06		
4303	Legal Fees	2,360.14		6,771.02		
4304	Audit Fees	1,119.36		2,585.30		
4305	Engineering Fees	2,143.73		(11,588.55)		
4306	Rental & Maint. Of Office Equipment	74.71		2,263.70		
4307	Election and Other	337.84		5,331.12		
4308	Mileage	816.51		1,910.84		
4309	Seminars	-		2,516.97		
4310	Training	-		18.21		
4311	Membership Fees	-		5,316.98		
4312	Meals	89.94		89.94		
4313	Accomodations, Parking	1,599.06		3,075.64		
4315	WSIB, Insurance	628.31		1,707.92		
4316	Advertising	114.98		1,023.08		
4317	Water Monitoring	-		114.48		
4320	Contracts	2,618.50		8,116.45		
4322	Emergency Management	205.54		421.35		
4323	Garbage Bags	-		-		
4500	Financial Service Charges	460.40		1,232.95		
4501	Taxes w/o - Twp share	513.08		573.28		
4502	Other w/o - non collectable invoices	-		-		
4600	Charitable Donations	50.00		400.00		
4700	Conservation Levy	37,307.00		37,307.00		
5000	Trnsf to Capital Funds			10,907.75		
	TOTALS	**97,838.55**	**-**	**212,601.59**	**-**	**-**

Township of Puslinch
Departmental Budget vs Actual Expense
March 2013

Account	Protection & Inspection	Curr Mnth Actual	Curr Mnth Budget	YTD Actual	YTD Budget	CurrTotal Budget
4000-4001	Wages - F/T P/T O/T	12,721.92		38,590.61		
4100	Benefits	3,271.80		10,067.82		
4200	Office Supplies & Equipment	252.33		440.11		
4201	Hydro	297.01		297.01		
4202	Heat	217.59		790.60		
4203	Fuel	-		36.02		
4205	Equipment Maintenance & Supplies	-		-		
4208	Signage	183.16		244.22		
4215	Cleaning, Maint & Supplies for Bldg	-		536.58		
4220	Vehicle Maintenance	349.56		395.85		
4301	Postage	-		-		
4302	Communication - phone, fax, internet	1,291.82		1,600.56		
4303	Professional Fees-Legal	284.93		1,953.79		
4305	Engineering Fees	3,188.14		7,505.41		
4308	Mileage	-		-		
4309	Seminars	(200.00)		466.53		
4310	Training	-		534.24		
4311	Membership Fees	110.00		834.49		
4312	Meals	-		55.58		
4313	Accomodations, Parking	-		-		
4315	WSIB, Insurance	274.92		843.00		
4316	Advertising	-		404.59		
4318	Vehicle Plates	-		-		
4319	Permits			-		
4320	Contracts			-		
4321	Clothing, Safety Allowance			-		
4324	Livestock Loss, Humane Society			2,154.35		
5001	Trnsf to Reserves					
					-	
	TOTALS	**22,243.18**	**-**	**67,751.36**	**-**	**-**

Township of Puslinch
Departmental Budget vs Actual Expenses
March 2013

Account	Fire	Curr Mnth Actual	Curr Mnth Budget	YTD Actual	YTD Budget	CurrTotal Budget
4000-4001	Wages - F/T P/T O/T	23,855.64		76,735.05		
4100	Benefits	1,589.25		10,894.77		
4200	Office Supplies & Equipment	(60.28)		918.52		
4201	Hydro	347.48		1,322.95		
4202	Heat	217.59		790.60		
4203	Fuel	-		-		
4204	Water Protection	-		12.72		
4205	Equipment Maintenance & Supplies	248.50		2,291.08		
4206	Oxygen & Medical Supplies	97.50		403.23		
4207	Public Education	112.50		112.50		
4215	Cleaning, Maint & Supplies for Bldg	206.19		573.11		
4216	Kitchen Supplies	70.09		414.83		
4220	Vehicle Maintenance	1,185.78		4,306.03		
4301	Postage	-		-		
4302	Communication - phone, fax, internet	2,297.52		6,190.43		
4303	Legal Fees	-		-		
4304	Audit fees	-		-		
4306	Rental & Maint. Of Office Equipment	-		-		
4308	Mileage	772.23		1,747.93		
4309	Seminars	917.17		2,838.68		
4310	Training	53.73		456.52		
4311	Membership Fees	45.00		913.23		
4315	WSIB, Insurance	518.20		2,474.60		
4319	Permits	-		-		
4320	Contracts	700.00		2,451.29		
4321	Clothing, Safety Allowance	231.93		1,522.84		
5000	Trnsf to Capital Funds					
5001	Trnsf to Reserves					
	TOTALS	**33,406.02**	**-**	**117,370.91**	**-**	**-**

Township of Puslinch
Departmental Budget vs Actual Expense
March 2013

Account	ORC	Curr Mnth Actual	Curr Mnth Budget	YTD Actual	YTD Budget	CurrTotal Budget
4000-4001	Wages - F/T P/T O/T	4,857.51		15,134.70		
4100	Benefits	338.34		1,239.33		
4200	Office Supplies & Equipment	108.84		134.06		
4201	Hydro	6,476.98		10,710.88		
4202	Heat	719.72		1,363.35		
4203	Fuel	-		-		
4204	Water Protection	439.73		454.99		
4205	Equipment Maintenance & Supplies	1,375.71		2,440.05		
4208	Signage	-		-		
4209	Pavement Markings	-		-		
4215	Cleaning, Maint & Supplies for Bldg	427.73		793.94		
4216	Kitchen Supplies	309.20		800.24		
4217	Waste Removal	-		-		
4220	Vehicle Maintenance	-		1,092.63		
4222	Grounds Maintenance	39.60		1,117.36		
4302	Communication - phone, fax, internet	151.12		462.19		
4305	Engineering Fees	-		-		
4308	Mileage	-		-		
4310	Training	-		-		
4311	Membership Fees	-		127.20		
4315	WSIB, Insurance	98.12		305.71		
4320	Contracts	-		96.66		
5000	Trnsf to Capital Funds					
		-		-	-	
	TOTALS	**15,342.60**	**-**	**36,273.29**	**-**	**-**

Township of Puslinch
Departmental Budget vs Actual Expense
March 2013

Account	Recreation	Curr Mnth Actual	Curr Mnth Budget	YTD Actual	YTD Budget	CurrTotal Budget
4000-4001	Wages - F/T P/T O/T	4,481.00		12,545.48		
4100	Benefits	163.20		700.60		
4200	Office Supplies & Equipment	14.09		1,468.42		
4201	Hydro	145.13		1,806.81		
4202	Heat	395.55		1,461.17		
4203	Fuel	-		-		
4204	Water Protection	293.07		613.61		
4205	Equipment Maintenance & Supplies	-		-		
4209	Pavement Markings	-		-		
4215	Cleaning, Maint & Supplies for Bldg	195.20		1,297.43		
4216	Kitchen Supplies	1,888.57		2,634.78		
4217	Waste Removal	178.08		391.78		
4222	Maintenance Grounds	3,358.08		10,588.96		
4302	Communication - phone, fax, internet	299.54		650.69		
4305	Engineering Fees	-		432.59		
4308	Mileage	129.68		527.71		
4311	Membership Fees	213.70		213.70		
4315	WSIB, Insurance	90.52		275.42		
4316	Advertising	-		-		
4319	Permits	-		-		
4320	Contracts	-		-		
4325	Badenoch Community Ctr.	15.26		51.87		
5000	Trnsf to Capital Funds	79,911.22		120,576.26		
5001	Trnsf to Reserves					
				-		
	TOTALS	**91,771.89**	**-**	**156,237.28**	**-**	**-**

Township of Puslinch
Departmental Budget vs Actual Expense
March 2013

Account	Roads	Curr Mnth Actual	Curr Mnth Budget	YTD Actual	YTD Budget	CurrTotal Budget
4000-4001	Wages - F/T P/T O/T	31,286.46		111,727.24		
4100	Benefits	8,262.78		27,964.84		
4200	Office Supplies & Equipment	-		-		
4201	Hydro	256.03		800.12		
4202	Heat	507.36		1,902.26		
4203	Fuel	11,802.40		40,498.32		
4205	Equipment Maintenance & Supplies	2,915.55		7,309.17		
4208	Signage	113.18		359.98		
4209	Pavement Markings	-		-		
4210	Railway Maintenance	-		513.40		
4212	Maintenance Gravel	-		-		
4213	Calcium	-		-		
4214	Sand & Salt	57,216.91		108,782.77		
4217	Waste Removal	42.00		42.00		
4218	Shop Overhead	1,180.35		3,621.77		
4219	Road Maintenance Supplies	870.05		1,189.57		
4302	Communication - phone, fax, internet	412.73		1,148.85		
4305	Engineering Fees	-		-		
4310	Training	25.44		25.44		
4311	Membership Fees	-		756.16		
4315	WSIB, Insurance	641.05		2,134.26		
4316	Advertising	-		-		
4318	Vehicle Plates	-		-		
4319	Permits	-		-		
4320	Contracts	-		2,574.28		
4321	Clothing, Safety Allowance	-		-		
4400	Street Light Repair	4,367.50		10,423.83		
5000	Trnsf to Capital Funds	337.03		337.02		
5001	Trnsf to Reserves	-				
5002	Trnsf to Reserve Funds	-		-		
					-	
	TOTALS	**120,236.82**	**-**	**322,111.28**	**-**	**-**

Township of Puslinch
Budget Report - Monthly Expenses
March 2013

12-Jan	Description	Curr Mnth Actual	Curr Mnth Budget	Variance %	YTD Actual	YTD Budget	Budget Remaining	Total Budget	% Budget Remaining
4000	Wages - F/T P/T O/T	111,905.62			354,501.41				
4100	Benefits	22,821.86			67,910.41				
4200	Office Supplies & Equipment	1,324.89			10,511.89				
4201	Hydro	7,819.65			15,748.20				
4202	Heat	2,275.41			7,098.60				
4203	Fuel	11,802.40			40,534.34				
4204	Water Protection	773.50			1,134.74				
4205	Equipment Maintenance & Supplies	4,539.76			12,040.30				
4206	Oxygen & Medical Supplies	97.50			403.23				
4207	Public Education	112.50			112.50				
4208	Signage	296.34			604.20				
4210	Railway Maintenance	-			513.40				
4212	Maintenance Gravel	-			-				
4213	Calcium	-			-				
4214	Sand & Salt	57,216.91			108,782.77				
4215	Cleaning, Maint & Supplies for Bldg	931.22			4,292.52				
4216	Kitchen Supplies	2,541.15			4,466.90				
4217	Waste Removal	220.08			433.78				
4218	Shop Overhead	1,180.35			3,621.77				
4219	Road Maintenance Supplies	870.05			1,189.57				
4220	Vehicle Maintenance	2,634.75			5,794.51				
4221	Library-water test	-			1,391.26				
4222	Ground Maintenance	3,397.68			11,706.32				
4300	Speed Monitor	-			-				
4301	Postage	-			2,559.00				
4302	Communication - phone, fax, internet	4,912.57			11,235.78				
4303	Legal Fees	2,645.07			8,724.81				
4304	Audit Fees	1,119.36			2,585.30				
4305	Engineering Fees	5,331.87			(2,709.05)				
4306	Rental & Maint. Of Office Equipment	74.71			2,263.70				
4307	Election and Other	337.84			5,331.12				
4308	Mileage	1,718.42			4,186.48				
4309	Seminars	717.17			5,822.18				
4310	Training	79.17			1,034.41				
4311	Membership Fees	368.70			8,161.76				

Township of Puslinch
Budget Report - Monthly Expenses
March 2013

Account	Description						Budget Remaining	Total Budget	% Budget Remaining
4312	Meals	89.94			145.52				
4313	Accomodations, Parking	1,599.06			3,075.64				
4315	WSIB, Insurance	2,251.12			7,742.39				
4316	Advertising	114.98			1,427.67				
4317	Water Monitoring	-			114.48				
4318	Vehicle Plates	-			-				
4319	Permits	-			-				
4320	Contracts	3,318.50			13,238.68				
4321	Clothing, Safety Allowance	231.93			1,522.84				
4322	Emergency Management	205.54			421.35				
4323	Garbage Bags	-			-				
4324	Livestock Loss, Humane Society	-			2,154.35				
4325	Badenoch Community Ctr.	15.26			51.87				
4400	Street Light & Repair	4,367.50			10,423.83				
4500	Financial Service Charges	460.40			1,232.95				
4501	Taxes w/o - Twp share	513.08			573.28				
4502	Other w/o - non collectable invoices	-			-				
4600	Charitable Donations	50.00			400.00				
4700	Conservation Levy	37,307.00			37,307.00				
5000	Trnsf to Capital Funds	80,248.25			131,821.03				
5001	Trnsf to Reserves	-			-				
5002	Trnsf to Reserve Funds	-			-				
		-			-				
	TOTALS	**380,839.06**	**-**		**913,640.99**	**-**	**-**	**-**	

8a

Corporation of the Township of Puslinch

7404 Wellington Road 34
R.R. 3
Guelph, Ontario N1H 6H9

Attention: Heather Krouskie

DATE: March 28, 2013
FILE NO: 110818

Suite 1600
480 University Avenue
Toronto, Ontario
M5G 1V2
Telephone: (416) 597-9922
Facsimile: (416) 597-3370

H.S.T. NO: R122336290
INVOICE NO: 104041

IN ACCOUNT WITH

GOLDMAN SLOAN NASH & HABER LLP
BARRISTERS & SOLICITORS

RE: Corporation of the Township of Puslinch v. Gateman-Milloy Inc.
Project: Puslinch Optimist Recreation Centre

TO PROFESSIONAL SERVICES RENDERED to date;

Jan/25/13 To receipt of sworn affidavit of documents. To dictate correspondence to opposing parties.

Feb/25/13 To receipt and review of demand from Welmar. To send e-mail to client.

Mar/04/13 To receipt and review of Drennan's affidavit of documents. To send e-mail to client.

OUR FEE HEREIN		$552.50
H. S. T. on Fee		71.83

DISBURSEMENTS:

Postage	1.22	
Printing/Binding (External)	567.90	
Photocopies	5.50	
Courier	19.87	
Laser Copies	6.75	
TOTAL DISBURSEMENTS		$601.24
H.S.T. on Disbursements		$78.16

DISBURSEMENTS MARKED WITH * INDICATE EXEMPT

TOTAL LEGAL FEE AND DISBURSEMENTS (includes $149.99 H .S. T.) $1,303.73

ACCOUNTS ARE DUE WHEN RENDERED
Pursuant to the Solicitors' Act interest at a rate of 3.00% per annum will be charged on amounts due, calculated commencing one month after the date of delivery of this account. Any disbursements recorded after preparation of this account will be billed at a later date.

Corporation of the Township of Puslinch

March 28, 2013
Invoice: 104041

BALANCE DUE **$1,303.73**

THIS IS OUR ACCOUNT HEREIN

GOLDMAN SLOAN NASH & HABER LLP

Per: Jeffrey A. Armel

E. & O. E.

8b

Township of Puslinch
7404 Wellington Road 34
R.R. #3
Guelph, Ontario
N1H 6H9

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	✓
File	

In Account With
McELDERRY & MORRIS
Barristers and Solicitors
P.O. Box 875
Guelph, Ontario
N1H 6M6

File No. 130284 Re: The Corporation of The Township of Puslinch and Gingras/Harrison
Garden Suite Agreement - Part Lot 16 Gore Con
6926 Gore Road, Puslinch

TO PROFESSIONAL SERVICES RENDERED
in connection with the above-noted transaction,

Our Fee Herein		$150.00
Disbursements subject to HST		
Photocopies	$3.00	
Postage	$1.25	
E-Reg Administration Fee	$10.00	
		$164.25
H.S.T (13%)		$21.35
		$185.60
Disbursements not subject to HST		
Registration of Notice	$60.00	
TOTAL BALANCE OWING		**$245.60**

This is our bill herein dated at Guelph
this 22nd day of March, 2013

McELDERRY & MORRIS

Hayes Murphy
HM/aa

H.S.T. Registration No: R-122411200.
E. & O.E.

8c

Gamsby and Mannerow
ENGINEERS

Gamsby and Mannerow Limited
650 Woodlawn Road West, Block C, Unit 2
Guelph, ON N1K 1B8
519-824-8150
info@gamsby.com

March 25, 2013
Invoice No: 71819

Project Manager: Steve Conway

RECEIVED
APR 02 2013
Township of Puslinch

CLERK'S DEPARTMENT	
TO	BC
Copy	
Please Handle	
For Your Information	
Council Agenda	✓ Invoice
File	

Brenda Law
Township of Puslinch
R.R.#3
Guelph, ON N1H 6H9

Project 199024 Mini Lakes Sewage Treatment Plant

For Engineering services in connection with Mini Lakes Development. Includes mainly for review and comments on the fourth quarter 2012 effluent monitoring report by Stantec and reporting to the Township.

Professional Services for the Period to March 02, 2013

Professional Personnel

		Hours	Rate	Amount	
Eng B4		1.25	95.00	118.75	
Eng B2		1.50	85.00	127.50	
	Totals	2.75		246.25	
	Total Labour				**246.25**
Unit Billing					
Photocopying				2.25	
Postage				3.15	
	Total Units		**1.0 times**	**5.40**	**5.40**
Taxes					
H.S.T.		13.00 % of 251.65		32.71	
	Total Taxes R101926525			**32.71**	**32.71**
		Total Project Invoice Amount			**$284.36**

TERMS: NET 30 DAYS, INTEREST ON OVERDUE ACCOUNTS 1.5% MONTHLY, 18% ANNUAL

Gamsby and Mannerow
ENGINEERS

Gamsby and Mannerow Limited
650 Woodlawn Road West, Block C, Unit 2
Guelph, ON N1K 1B8
519-824-8150
info@gamsby.com

March 25, 2013
Invoice No: 71818

Project Manager: Steve Conway

RECEIVED
APR 02 2013
Township of Puslinch

CLERK'S DEPARTMENT	
TO BC	
Copy	
Please Handle	
For Your Information	
Council Agenda	✓ Invoice
File	

Brenda Law
Township of Puslinch
R.R.#3
Guelph, ON N1H 6H9

Project 101059 Fox Creek Estates Phase 2

For Engineering Services in connection with Fox Creek Estates, Phase 2. Includes mainly for review of EIR Report, review of EIR comments from GWS, preparation of draft condo development agreement, and liaison with Owner's Engineer.

Professional Services for the Period to March 02, 2013

Professional Personnel

		Hours	Rate	Amount	
Eng B4		15.00	95.00	1,425.00	
Tech D4		2.75	125.00	343.75	
	Totals	17.75		1,768.75	
	Total Labour				**1,768.75**
Unit Billing					
Photocopying				.75	
	Total Units		**1.0 times**	**.75**	**.75**
Taxes					
H.S.T.		13.00 % of 1,769.50		230.04	
	Total Taxes R101926525			**230.04**	**230.04**
		Total Project Invoice Amount			**$1,999.54**

TERMS: NET 30 DAYS, INTEREST ON OVERDUE ACCOUNTS 1.5% MONTHLY, 18% ANNUAL

Gamsby and Mannerow
ENGINEERS

RECEIVED
APR 05 2013
Township of Puslinch

March 25, 2013
Our File: 113006

CLERK'S DEPARTMENT	
TO	
Copy	
Please Handle	
For Your Information	
Council Agenda	✓
File	

Township of Puslinch
RR 3
Guelph, Ontario N1H 6H9

Attention: Mrs. Brenda Law, AMCT
Clerk-Treasurer

Re: Engineering Services 2013
Township of Puslinch

Dear Mrs. Law:

For your review and payment we submit the attached invoice No.71832 for engineering services in February 2013 in the amount of $776.65 including HST. The breakdown of this invoice is summarized on the attached summary.

If you have any questions on the above please do not hesitate to call.

Yours truly,

GAMSBY AND MANNEROW LIMITED
Per:

Steve Conway, C.E.T.
SC/db
Encl.
C:\My Documents\Invoices\Puslinch 006\2013 03Letter.doc

	Description $500.00	Fees	HST	Total
1.	Review pool permit application for 4 Ochs Drive grading deposit	$ 288.10	$ 37.45	$ 325.55
2.	Attendance at Development Review Committee Meeting	$ 399.20	$ 51.90	$ 451.10
	Total Invoice	**$ 687.30**	**$ 89.35**	**$ 776.65**

Gamsby and Mannerow
ENGINEERS

Gamsby and Mannerow
ENGINEERS

Gamsby and Mannerow Limited
650 Woodlawn Road West, Block C, Unit 2
Guelph, ON N1K 1B8
519-824-8150
info@gamsby.com

March 27, 2013
Invoice No: 71832

Project Manager: Steve Conway

Brenda Law
Township of Puslinch
R.R.#3
Guelph, ON N1H 6H9

Project 113006 Various Zoning Matters - Puslinch 2013

For Engineering Services in connection with Various Zoning Matters - Puslinch 2013. Includes mainly for various matters as outlined in the attached summary.

Professional Services for the Period to March 02, 2013

Professional Personnel

		Hours	Rate	Amount	
Eng D3		.50	130.00	65.00	
Eng B4		4.00	95.00	380.00	
Tech E1		.75	130.00	97.50	
Tech D4		1.00	125.00	125.00	
	Totals	6.25		667.50	
	Total Labour				**667.50**
Reimbursable Expenses					
Travel & Mileage Expenses				19.20	
	Total Reimbursables		**1.0 times**	**19.20**	**19.20**
Unit Billing					
Photocopying				.60	
	Total Units		**1.0 times**	**.60**	**.60**
Taxes					
HST		13.00 % of 687.30		89.35	
	Total Taxes R101926525			**89.35**	**89.35**
		Total Project Invoice Amount			**$776.65**

BY-LAW NUMBER /13

Being a by-law to fix the remuneration payable to the Officials of the Township of Puslinch for the year 2013.

WHEREAS it is necessary and expedient to pass a by-law to fix and determine the amounts to be paid for the remuneration of the members of Council and the Township Officials for the municipality of the Township of Puslinch for the year 2013.

THEREFORE the Corporation of the Township of Puslinch by the council thereof, pursuant to Section 283 of the *Municipal Act, 2001, c.25* enacts as follows:

1. COUNCIL REMUNERATION

1. THAT the Mayor shall be paid the sum of $22,000 per annum.

2. THAT each Member of Council (Councillor) shall be paid the sum of $15,000.00 per annum.

3. That the one-third of the remuneration paid to members of Council continue to be considered as expenses incidental to the discharge of their duties as a member of Council as per the provisions of subsection 283(5) of the *Municipal Act*.

4. That each Member of Council shall receive the cost of living increase approved for staff each year.

2. COUNCIL BENEFITS

1. That each Member of Council receive Dental and Extended Health Benefit Coverage excluding Sick leave, Group Life and AD+D. Where a Member of Council attains the age of 70 the premium that would be paid by the Township for benefit coverage shall be paid directly to the Member of Council for the purpose of obtaining coverage and shall be treated as a taxable benefit.

3. COUNCIL MILEAGE

1. That each Member of Council shall be paid mileage for meetings that do not take place at the Puslinch Municipal Complex at the rate established by this By-law. Mileage is considered as an expense and is a direct payable and is not included in total remuneration.

4. CONFERENCE

1. That Staff and Members of Council shall be compensated for expenses incurred for attendance at a conference in accordance with the "Policy for Payment of Expenses".

5. MILEAGE

1. That Mileage be paid at a rate of $0.50 cents/km.

6. THAT the fees for the **VOLUNTEER FIRE DEPARTMENT** be as follows:

(a) Fire Chief - $33.87 per hour, paid monthly.
(b) Deputy Fire Chief - $32.65 per hour, paid monthly.
(c) Chief Fire Prevention Officer - $30.92 per hour, paid monthly.
(d) Fire Prevention Officer/Part Time - $27.22 per hour, paid monthly.
(e) Captain, Training Officer's - $26.00 per hour, paid monthly.
(f) Lieutenant, Acting Captain - $24.69 per hour, paid monthly.
(g) Fire Prevention Officer (Not Certified) – at current Firefighter Class 1, 2, 3 or 4, paid monthly.
(h) Fire Fighter Class 1 (Passed 3 Components) - $23.96 per hour, paid monthly.
(i) Fire Fighter Class 2 (Passed 2 Components) - $22.07 per hour, paid monthly.
(j) Fire Fighter Class 3 (Passed 1 Component) - $20.37 per hour, paid monthly.
(k) Fire Fighter Class 4 (No Components Passed) - $18.82 per hour, paid monthly.

(l) Fire Fighter In Training - $12.21 per hour, paid monthly.
(m) Mileage at a rate as established by this By-law.

7. THAT the **ROAD DEPARTMENT OPERATORS** (part-time) be paid as follows:

(a) Part-time experienced help shall be paid at the rate set out in the 2013 Salary Grid Job Classification as attached hereto as Schedule "B" with no fringe benefits or at the discretion of the Public Works Supervisor.

(b) Casual help shall be paid at a rate according to the Ontario Ministry of Labour guidelines.

8. THAT the **ADMINISTRATION DEPARTMENT** (part-time) be paid as follows:

(a) Part-time help shall be paid at the rate set out in the 2013 Salary Grid Job Classification as attached hereto as Schedule "B" with no fringe benefits or at the discretion of the CAO/Clerk.

9. THAT the **COMMUNITY CENTRE, RECREATION CENTRE AND COMMUNITY PARK EMPLOYEES** be paid at:

(a) Custodian - $19.11 per hour
(b) Bartenders - $104.09 (14.87/hr) for first 7 hours, $16.93 per hour thereafter
(c) Groundskeeper, Senior - $18.85 per hour
(d) Groundskeeper, Intermediate - $14.25 per hour
(e) Groundskeeper, Junior - $11.45 per hour
(f) Groundskeeper, Students - $10.43 per hour

10. THAT the remuneration of the **POUNDKEEPER, FENCEVIEWERS, LIVESTOCK VALUERS and DOG CONTROL OFFICER** for the year 2013 be as follows:

(a) Poundkeeper - $93.50 per call, mileage at a rate established by this by-law for expenses/trucking expenses.
(b) Fenceviewer - $93.50 per call, mileage at a rate established by this by-law for expenses.
(c) Livestock Valuer-$93.50 per call, mileage at a rate established by this by-law for expenses.
(d) Dog Control Officer-$93.50 per call, mileage at a rate established by this by-law for expenses.

11. (1) THAT the remuneration of the **PLANNING ADVISORY COMMITTEE, RECREATION COMMITTEE, COMMITTEE OF ADJUSTMENT, AUDIT COMMITTEE, ELECTION COMPLIANCE AUDIT COMMITTEE , PUBLIC WORKS COMMITTEE, WELL PROTECTION COMMITTEE** and **HERITAGE COMMITTEE** for the year 2013 be as follows:

(a) Chair - $96.50 per meeting
(b) Members - $84.50 per meeting

(2) **<u>Out of Township Meetings:</u>**
(a) Chair - $96.50 per diem, mileage at a rate established by this by-law.
(b) Members - $84.50 per diem, mileage at a rate established by this by-law.
Plus out-of-pocket expenses upon receipt.

(3) The remuneration payable for the position of Chair is only applicable where a Member of Council is not the Chair.

12. THAT the CAO/Clerk, Administrative Office Employees, Chief Building Official, Building Services Co-ordinator, Public Works Superintendent, Road Department Operators, and Custodian, be paid at the rates as set out in the 2013 Fringe Benefits and Salary Grid attached hereto as Schedules "A" and "B".

13. For Revenue Canada purposes the following criteria shall be used:
1. Meeting fee equivalent to 2 hours.
2. Per call equivalent to 2 hours.
3. Per diem equivalent to 8 hours.

14. That Schedule “A” and “B” hereby attached form part of this By-law.

THIS BY-LAW SHALL TAKE EFFECT **JANUARY 1ST, 2013.**

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 17TH DAY OF APRIL, 2013.

_____
Dennis Lever, Mayor

_____
Karen Landry, CAO/Clerk

SCHEDULE "A"
TOWNSHIP OF PUSLINCH
FRINGE BENEFITS TO DATE
(for PERMANENT FULL-TIME EMPLOYEES ONLY)

1. **PAID ANNUAL VACATION**
   OR
   (whichever is less)
   (applicable to #'s 2-6 only)

   1. Two weeks or 4% after one year of service.
   2. Three weeks or 6% after two years of service.
   3. Three weeks or 6% after one year of service for Department Heads ONLY.
   4. Four weeks or 8% after eight years of service.
   5. Five weeks or 10% after fifteen years of service.
   6. Six weeks or 12% after twenty-seven years of service.

   - (Holiday year starts January 1st - December 31st)
   - (Vacation must be taken in the year earned OR at the discretion of Council and/or Department Head.)

2. **STATUTORY / FIXED HOLIDAYS**

   - Twelve days: (New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day.)

3. **HEALTH PLAN**

   - 100% Paid by Employer.

   1. Sick Leave -
      1. Weekly Indemnity
      2. Long Term Disability
   2. Group Life Insurance
   3. Accidental Death & Dismemberment
   4. Extended Health Care
   5. Hospital Semi-Private
   6. Dental, Drug, Vision Care, Out of Province Coverage
   7. Employer Health Tax (EHT)
   8. Council Members included in #'s 4, 5, 6, 7 ONLY

4. **PENSION**

   - OMERS - Employer and Employee paying 50-50 at applicable percentage on contributory earnings.

5. **SICK LEAVE**

   - Sick Leave Credit per employee of 6 days per year.

   THIS IS NOT CUMULATIVE.

6. **PAID LEAVE OF ABSENCE**

   OR (at discretion of Department Head)

(a)	Attendance at Funerals	Immediate Family	5 days
		Close Family	3 days
		Other Family	1 day
		Pallbearer	1 day
(b)	Jury Duty		
(c)	As Council may direct.		

7. **UNPAID LEAVE OF ABSENCE**

   - At discretion of Council and Department Head.

8. **CHIEF BUILDING OFFICIAL and BUILDING INSPECTOR**

- One pair of safety work boots each year. (Maximum value set by Council each year). The allowance for 2013 is $150.00.

9. **PUBLIC WORKS SUPERINTENDENT**

- Safety work shoe and clothing allowance per year (maximum value set by Council each year). The allowance for 2013 is $350.00.

10. **ROAD DEPARTMENT OPERATORS**

(i) 40 hours per week must be worked before overtime is granted. Employees are to be paid 4 hours minimum straight time for an emergency call so determined at the discretion of the Public Works Superintendent. Overtime hours to be paid at the rate of time and one-half for overtime hours worked Monday through Saturday inclusive (excluding holidays). Overtime hours to be paid at double time for Sunday and triple time for statutory holiday overtime hours worked.

(Part-time experienced help included in this category only)

(ii) Safety work shoe and clothing allowance per employee per year. (Maximum value set by Council each year). The allowance for 2013 is $350.00.

12. For employees (excluding Road Department Operators) overtime hours to be paid at the regular rate of pay or time-in-lieu for overtime hours worked past the normal weekly hours of work, at discretion of the CAO/Clerk and Department Head.

13. Registration costs, accommodations, meals and out-of-pocket expenses allowed upon presentation of receipt for all employees.

14. **CONTINUATION OF OTHER BENEFITS WHILE ON DISABILITY**

The cost sharing arrangements (100%) for E.H.T., Extended Health Care, Semi-Private Hospital, Dental, Drug, Vision, Out of Province Coverage, Sick Leave, Group Life Insurance and Accidental Death & Dismemberment will be continued for employees on Short and Long Term Disability Benefits for a period of up to twelve (12) months from the date of disability or at the discretion of Council to a maximum of twenty-four (24) months.
Any individuals still on L.T.D. at the end of this period are no longer considered to be municipality employees, they will not be eligible to participate in any benefit plans unless premiums have been waived as part of such a plan.

15. **CONTINUATION OF OTHER BENEFITS WHILE ON PREGNANCY/PARENTAL LEAVE**

The cost sharing arrangements (100%) for E.H.T., Extended Health Care, Semi-Private Hospital, Dental, Drug, Vision, Out of Province Coverage, Sick Leave, Group Life Insurance and Accidental Death & Dismemberment will be continued for employees on Pregnancy/Parental Leave for a period of up to seventeen (17) weeks of unpaid, job-protected pregnancy leave for the birth mother and/or thirty-five (35) weeks of job-protected parental leave for the birth mother and/or thirty-seven (37) weeks of parental leave for the other new parent.

16. **BENEFITS FOR EARLY RETIREES**

The cost sharing arrangements (employee pays 50%) of the premium cost for Group Life Insurance, Extended Health Care, Semi-Private Hospital, Dental Benefits, Drug Benefits, Vision Care and Out of Province Coverage will be continued for an employee voluntarily electing retirement until the retired employee's 65th birthday or death, subject to the following conditions:

(a) Must be within ten (10) years of their normal OMERS retirement age.

(b) Must have a minimum of ten (10) years continuous employment with the Township.

(c) Is available to retirees who do not have access to current coverage elsewhere eg. spouse. A Declaration will have to be signed.

(d) Life benefit in the amount of 1x the annual basic wage at the time of retirement rounded to the nearest $1,000.00 continues regardless of coverage elsewhere.

SCHEDULE "B"
TOWNSHIP OF PUSLINCH
2013 SALARY GRID SUMMARY

POSITION	RECOMMENDED SALARY RANGES (3% DIFFERENCE)				
	Step 1 (Start)	Step 2 (1 yr)	Step 3 (2 yrs)	Step 4 (3yrs)	Step 5 (Job Rate)
C.A.O/Clerk	$56.99	$58.70	$60.46	$62.28	$64.14
Director of Public Works	$40.79	$42.02	$43.27	$44.59	$45.91
Chief Building Official	$34.25	$35.29	$36.34	$37.43	$38.56
Deputy Treasurer	$30.70	$31.62	$32.58	$33.54	$34.56
Deputy Clerk	$30.70	$31.62	$32.58	$33.54	$34.56
Planning & Building Assistant (PT) **Administration (Part-time)**	$26.42	$27.23	$28.02	$28.87	$29.73
Deputy Tax Collector	$26.49	$27.23	$28.04	$28.89	$29.75
Roads Foreman	$26.65	$27.45	$28.28	$29.12	$29.99
Equip Oper #1	$23.29	$23.98	$24.76	$25.45	$26.21
Equip Oper #2	$23.29	$23.98	$24.76	$25.45	$26.21
Equip Oper #3	$23.29	$23.98	$24.76	$25.45	$26.21
Equip Oper (Seasonal)					
Building Services Coordinator	$23.32	$24.01	$34.93	$25.48	$26.25
Facilities Custodian (PT)	$16.98	$17.49	$18.01	$18.54	$19.11

***Does not include new positions to be reviewed in 2013**

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER /13

BEING A BY-LAW TO ADOPT
THE BUDGET FOR THE
TOWNSHIP OF PUSLINCH
FOR THE YEAR 2013.

WHEREAS *Section 290 of the Municipal Act, S.O. 2001, c.25,* provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes for the municipality.

AND WHEREAS the budget of the Corporation of the Township of Puslinch is described in detail in Schedules A & B of this by-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. **THAT** there shall be levied and collected upon the whole of the assessment in each property class in the Township of Puslinch according to the 2012 assessment roll, as returned, upon which the taxes for the year 2013 shall be levied, and upon all rateable property upon which taxes for such year may be levied, taxes in the amount of $3,042,500.00; and

   THAT the total estimated operating expenditure in the amount of $6,079,037.98, the total estimated operating revenue in the amount of $3,036,537.98, and the tax levy requirement in the amount of $3,042,500.00, for the purposes of the Corporation for the year 2013 be adopted – See Schedule A.

2. **THAT** the total estimated capital expenditure in the amount of $1,762,600.00 for the purposes of the Corporation for the Year 2013 be adopted – See Schedule B.

3. **THAT** Schedules A & B annexed hereto, form part of this by-law.

4. **THAT** this by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 17TH DAY OF APRIL 2013.

_____
Dennis Lever, Mayor

_____
Karen Landry, CAO/Clerk