



MINUTES

DATE: Wednesday, September 30, 2015

TIME: 9:00 A.M.

The Council Budget Meeting was held on the above date and called to order at 9:00 a.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor Wayne Stokley

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Mary Hasan, Director Finance/Treasurer
4. Paul Creamer, Acting Director Finance/Treasurer
5. Don Creed, Director of Public Works and Parks
6. Steve Goode, Fire Chief
7. Robert Kelly, Chief Building Official

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None.

3. REPORTS:

Finance Department

1. Report FIN-2015-031 – 2016 Proposed Budget

Mary Hasan, Director of Finance/Treasurer provided Council with a summary of the key points regarding Report FIN-2015-031 – 2016 Proposed Budget.

Council requested staff to follow up on the following related to the Proposed 2016 Capital and Operating Budgets as follows:

Item – Nassageweya Puslinch Townline

Councillor Bulmer inquired as to whether the Township had considered offering a lesser amount than the 50% request for the road repairs given that the Township has jurisdiction over 1.5 km of the 6 km of roadway. Don Creed, Director of Public Works and Parks indicated that the Township had previously provided 30% of the project or \$300,000 which was financed over 10 years by the Town of Milton. Mr. Creed indicated that the Township could inquire of Milton as to whether this arrangement could be made again on this project.

Badenoch Community Centre

Council requested staff to switch the timing of the exterior wall repairs with the interior wall repairs.



Item Caroll Pond & Lesic-Jassal Municipal Drain

Council inquired as to whether the Township has a Maintenance Agreement with the County of Wellington and whether the Township has inquired of the County of Wellington as to whether they wish to participate in the costs. Karen Landry, CAO/Clerk advised that the Township would be making these inquiries of the County of Wellington.

Item Clothing and Safety – All Departments

Council requested that staff provide a chart showing the total annual costs of this expense. Karen Landry, CAO/Clerk advised the Chart will be updated and staff will report back with this information when reporting back on the Expense Policy.

Item Contributions to Working Reserves and Reserve Funds

Council expressed concerns regarding the 2016 proposed budget not including contributions to working reserves and reserve funds.

Council recessed from 10:55 a.m. to 11:00 a.m.

Item – Parks Trail Development

Councillor Roth inquired as to whether the works associated with the trail development could be undertaken by Township Staff. Councillor Bulmer advised that Friends of Mill Creek may be interested in working with the Township through their Ranger Program. Councillor Bulmer requested that staff provide him with details of the scope of work and he could make inquiries at the next Friends of Mill Creek meeting regarding their interest.

Item - Video and Audio Recording of Council Meetings

Council requested staff to follow up on audio recordings of Council meetings versus audio and video recordings.

Resolution 2015-358 : Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Report FIN-2015-031 - regarding the 2016 Proposed Budget be received; and

That the Parkland Trail Development project at the Puslinch Community Centre Park with an estimated cost of \$37,800 be funded as \$18,900 through the Wellington County Trail Funding Program and \$18,900 through the Township's Parks and Recreation Development Charge Reserve Fund; and

That staff report back on the implementation of a \$1,000,000 capital tax funded program in May 2016 to effectively address the Township's future capital requirements.

CARRIED

2. Report FIN-2015-032 – 2015 Completed Capital Projects (Projected)

Resolution 2015-359 : Moved by Councillor Stokley and
Seconded by Councillor Fielding



That Report FIN-2015-032 regarding the 2015 Completed Capital Projects (Projected) be received.

CARRIED

3. Report FIN-2015-33 – Balances in Working Reserves and Reserve Funds (Projected)

Councillor Bulmer requested that for clarification purposes the language be changed from Reserve Funds to Restricted Reserve Funds and Unrestricted Reserve Funds.

Resolution 2015-360 : Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report FIN-2015-33 regarding the Balances in Working Reserves and Reserve Funds (Projected) be received.

CARRIED

4. **2016 Proposed Capital Budget Presentations**

- (a) Steve Goode, Fire Chief – Fire and Rescue Services Department
- (b) Don Creed, Director Public Works and Parks - Public Works Department, Optimist Recreation Centre and Parks Department
- (c) Karen Landry, CAO/Clerk –Corporate Department
- (d) Mary Hasan, Director of Finance/Treasurer – Finance Department
- (e) Donna Tremblay, Deputy Clerk – Puslinch Community Centre
- (f) Robert Kelly, Chief Building Official – Building Department and Planning Department

Steve Goode, Fire Chief made a presentation to Council regarding the Quint Apparatus.

Council requested that further Operating and Capital Budget meeting be set for November 25, 2015 commencing at 9:00 a.m. in order to take into recommendations contained in the Fire Master Plan.

5. **BY-LAW:**

Resolution 2015-361 Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

- (a) By-Law **54/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 30th day of September, 2015.

CARRIED

6. **ADJOURNMENT:**

Resolution No. 2015-362: Moved by Councillor Stokley and
Seconded by Councillor Fielding

That Council hereby adjourns at 12:12 p.m.

CARRIED



Dennis Lever, Mayor



Karen Landry, CAO/Clerk