



**Heritage Committee Special Meeting  
Monday, June 17, 2019 @ 1:00 p.m.  
Council Chambers, Puslinch**

1. Call Meeting to Order
2. Disclosure of Pecuniary Interest
3. Opening Remarks
4. Regular Business
  - 4.1 Chair and Vice Chair
  - 4.2 Summer Student Duties – Job Description provided previously
  - 4.3 Review of Demolition Clearance Form – Stewart Farmhouse – demo permit and pictures provided previously
5. Adjournment
6. Next meeting Monday, October 7, 2019 @ 1:00 p.m.



## EMPLOYMENT OPPORTUNITY Heritage Summer Student

The Township of Puslinch is seeking an energetic and motivated individual to fill the position of Summer Student to assist with the updating and automating the Township's Heritage Register.

The major responsibilities include:

- reviewing the Heritage Register for accuracy as it relates assessment roll number, legal description, municipal address, year of listing, year of plaquing, structure, associated criteria and special notes and GIS coordinates. Digitize the inventory for the Township's website.
- Liaise with internal staff to classify records and establish files for all Heritage Registry Properties

Qualifications:

- Post – Secondary student returning to school in September 2019
- Excellent verbal and written communication skills
- Strong organizational skills
- Computer proficiency in MS Office (Word, Excel, Outlook) and database applications

*2019 Salary for this position is \$14.00 per hour. Interested applicants are invited to send a detailed resume and cover letter by no later than 4:30 p.m. Thursday, May 14, 2019 to Township of Puslinch, 7404 Wellington Rd 34, Puslinch, ON N0B 2J0 email: [admin@puslinch.ca](mailto:admin@puslinch.ca).*

*If you need an accessible format, please email [admin@puslinch.ca](mailto:admin@puslinch.ca) or call (519) 763-1226 ext. 207. If you are contacted regarding this position, please advise of any accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.*

*The Township is an equal opportunity employer. We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted. Applicant Information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used only for candidate selection.*



TOWNSHIP OF  
**PUSLINCH**  
EST. 1850

# Demolition Clearance Form

Any Person applying for a Permit to Demolish a Building or Structure must first complete the following form and obtain the signature of the Chief Building Official, indicating the Authority concerned has been notified of the proposed demolition. This clearance form must accompany every Application for a Permit to Construct or Demolish.

**Location of Building to be Demolished (Attach copy of Site Plan): \***

Lot 10 Whitcombe Way

**Scope of demolition work to done: \***

Remove brick addition on rear of house, concrete slab and roof from building

**Size of Building**

**Building Area \***

2168 Sq. Ft.

**Total Lot Size \***

0.59

**Number of Storeys \***

2

**Owner Information**

**Name of Property Owner(s) \***

DRS Developments

**Address of Owner(s) \***

7468 Gore Rd.

**City of Town \***

Puslinch

**Postal Code \***

N0B 2J0

**Contact Telephone \***

[REDACTED]

**Email \***

dave@davanlandscape.com

**Applicant Information**

**Contact Name \***

Brad Crnkovic

**Address \***

275 Hanlon Creek Blvd. Unit 2

**City or Town \***

Guelph

**Postal Code \***

N1C 0A1

**Contact Telephone \***

519-824-0789

**Email \***

brad@geminihomes.ca

**Contractor Information**

**Company Name \***

Gemini Homes

**Contact Name \***

Brad Crnkovic

**Address \***

275 Hanlon Creek Blvd. Unit 2

**City or Town \***

Guelph

**Postal Code \***

N1C 0A1

**Contact Telephone \***

519-824-0789

**Email \***

brad@geminihomes.ca

Is there a well on the property that is not being used or maintained for future use?

No

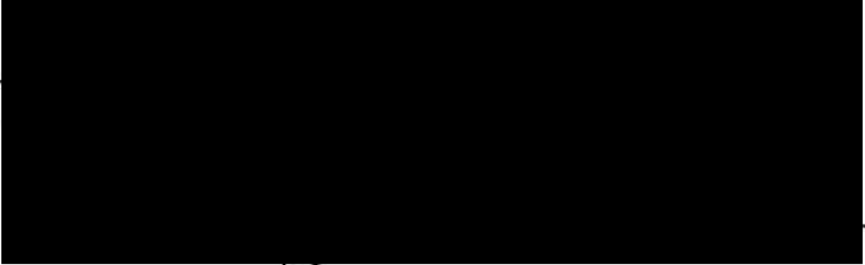
Yes

Is there a Septic system on the property that is not being used or maintained for future use?

No

Yes

Signature of Owner/Agent

A large black rectangular redaction box covers the signature area. The box is centered horizontally and vertically within the signature field.

The personal information on this form is collected under the authority of Section 11 of the Municipal Act, as amended, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is used for the purpose of processing this document.

**INCLUDE A PHOTOGRAPH OF EACH STRUCTURE TO BE DEMOLISHED**

Is this property listed on the Township of Puslinch Heritage Register?

No

Yes

As per section 27(3) of the Ontario Heritage Act, if the property is LISTED, the owner of the property must provide the Council of the Township of Puslinch with a **60 day notice in writing** of his/her intention to demolish. The written notice shall be submitted to the Township Council, care of Lynne Banks - Development and Legislative Coordinator at [lbanks@puslinch.ca](mailto:lbanks@puslinch.ca).