



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
2016 COUNCIL MEETING

**A G E N D A**

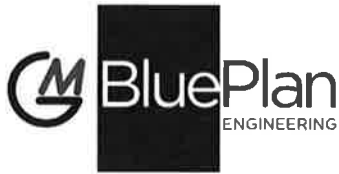
**DATE:** Thursday, December 22, 2016

**CLOSED MEETING:** 8:30 A.M.

**REGULAR MEETING:** 9:00 A.M.

**≠ Denotes resolution prepared**

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS** ≠
  - a. Confidential Verbal Report from Karen Landry, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose – 599 Arkell Rd.
4. **COMMUNICATIONS**
  1. Quotations for the HVAC upgrades at the Puslinch Community Centre
    - (a) Correspondence from GM BluePlan dated December 18, 2016.
5. **CONFIRMING BY-LAW** ≠
  - (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.
6. **ADJOURNMENT** ≠



December 18, 2016  
Our File: 116118

Township of Puslinch  
7404 Wellington Road 34  
Guelph, ON N1H 6H9

Re: Township of Puslinch  
Puslinch Community Centre HVAC Upgrades  
Review of Quotations

Dear Ms. Landry:

Quotations for the HVAC upgrades at the Puslinch Community Centre were received by the Township of Puslinch on Friday, December 2, 2016. A total of three quotations were received. All three quotations included a properly signed form of quotation. Quotations by AirWave ClimateCare and Thermal Tech Mechanical Ltd. acknowledged two addenda received. It is noted that the quotation by Dael Thermal Group Inc. neglected to acknowledge addendum 2.

The quotation document considered two equipment options. Option A is for replacement of the existing HVAC systems with new packaged rooftop type HVAC systems, to be pad mounted on the ground outside the facility. Heating efficiency for this Option is 80-82%. Option B is for replacement of the existing heating systems with a single new high efficiency condensing boiler with separate hydronic coils to serve each system. Heating efficiency for this option is 92-95%. Option B was included in the quotation package in order to evaluate a high efficiency heating option, as recommended by the Township's Energy Conservation and Demand Management Plan (July 2014).

Results of the quotation submissions are summarized as follows:

Order No.	Contractor	Quoted Price Option A	Corrected Price	Quoted Price Option B	Corrected Price**
1	AirWave ClimateCare	\$105,180.00	---	\$140,550.00	--
2	Dael Thermal Group Inc.	\$150,903.00	\$161,903.00**	\$212,200.00	\$220,200.00**
3	Thermal Tech Mechanical Ltd.	\$196,415.00	--	\$212,895.00	--

\*All prices exclude HST.

\*\*Price corrected due to mathematical error in Vendor submission.

Design modifications were subsequently reviewed with AirWave ClimateCare in an effort to better align the project costs to within the Township's current budget. Based on these discussions, the quotation amount may be further reduced by \$21,600 through implementation of these changes. In order to further reduce the price of the project to within the Township's current budget amount, the Township would need to consider maintaining electric baseboard heat for the washroom facilities.



We recommend that the contract for this work be awarded to AirWave ClimateCare. AirWave ClimateCare is familiar with the Puslinch Community Centre facility having completed work on the HVAC systems at this location for the Township on several occasions in the past. Provided the Township wishes to proceed with provision of forced air heating to the washroom facilities, we recommend the contract be awarded to AirWave ClimateCare in the amount of **\$83,580**.

Should you have any questions or concerns, please do not hesitate to contact us.

Yours truly,

GM BLUEPLAN ENGINEERING LIMITED

Per:

A handwritten signature in cursive script, appearing to read 'Amanda Pepping'.

Amanda Pepping, P.Eng.

AP/

**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**

**BY-LAW NUMBER 089/16**

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its special meeting held on December 22, 2016.

**WHEREAS** by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its special meeting held December 22, 2016 be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
22nd DAY OF December, 2016.**

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Dennis Lever, Mayor

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Karen Landry, C.A.O./Clerk