

Parkland Operating Budget - 2014

REVENUES

User Fees

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0015-2200	Horse Paddock Rental	-	-	-	\$200 (net of HST)/day
01-0015-2300	Picnic Shelter	-	-	-	\$20 (net of HST)/hour to a maximum of \$80/reservation
01-0015-2400	Aberfoyle/Morrison Ball Park/ Morrison Meadows	-	-	300.00	\$20 (net of HST)/hour before 8:30 pm \$30 (net of HST)/ hour after 8:30 pm \$150 (net of HST)/day \$40 (net of HST) for extra dragging and lining
01-0015-2500	Sports Facility User Fees			3,000.00	\$10 (net of HST)/ resident \$25 (net of HST)/ non-resident
01-0015-2550	Parkland - Insurance Proceeds			50.00	
TOTAL REVENUE		0.00	0.00	3,350.00	

Parkland Operating Budget - 2014

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0110-4000	FT Wages - Parkland	-	-	-	
01-0110-4001	PT Wages - Parkland	-	-	19,656.00	Based on 2013 actual hours. all allocated in 01-0070-4001 in previous years.
01-0110-4002	OT Wages - Parkland	-	-	-	
01-0110-4100	FT Benefits - Parkland	-	-	-	
01-0110-4101	PT Benefits - Parkland	-	-	385.00	
01-0110-4103	WSIB	-	-	445.00	all allocated in 01-0070-4315 in previous years.
01-0110-4203	Fuel	-	-	2,650.00	Allocated between Building, Roads, Fire, and Parkland based on actual usage by each department. Assumed a 6% rate increase from the website "Tomorrow's Gas Price Today" - Price for gas in Guelph one year ago was approximately 118.9 cents/litre, today it is approximately 125.9 cents/litre. Reviewed the increase for the past 3 years and determined a 6% projected increase is reasonable.
01-0110-4205	Equipment Maintenance and Supplies	-	-	5,000.00	Includes equipment rental (tractor and lawn mower) plus other maintenance performed on Township equipment.
01-0110-4222	Maintenance Grounds	-	-	15,000.00	General Maintenance for all of Township Property. Any work performed on Municipal Property is allocated to that cost centre.
01-0110-4308	Mileage	-	-	500.00	
01-0110-4316	Advertising	-	-	150.00	Request for Proposal Notices
01-0110-4320	Contract Services	-	-	29,700.00	Rolling, Aerating, Fertilizing - Hayden Snow Removal - Forestell Campbell's Portable Toilets - Badenoch & Arkell Park
		0.00	0.00	73,486.00	

ORC Operating Budget - 2014

REVENUES

User Fees

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0015-2600	Ice Rental - Prime	These revenues were all budgeted in account # 01-0015-3730 in the 2013 budget for a total amount of \$73,000.		50,000.00	\$155 (net of HST)/hour
01-0015-2700	Ice Rental - Non-Prime			7,650.00	\$78 (net of HST)/hour
01-0015-2800	Arena Summer Rentals			20,000.00	\$65 (net of HST)/hour
01-0015-2900	Gymnasium Rental			14,000.00	\$26 (net of HST)/hour
01-0015-3225	Insurance Proceeds			97,955.53	1,853.00
	Rink Board Advertising	-	-	-	\$350 (net of HST)/year
01-0015-3000	Ball Diamond Advertising	-	-	-	\$175 (net of HST)/season
	SUB TOTAL	73,000.00	97,955.53	93,503.00	

Other Revenue

01-0015-3100	ORC Drink Machine	These revenues were all budgeted in account # 01-0015-3730 in the 2013 budget for a total amount of \$73,000.	-	1,500.00	2013 - 1,547 2012 - 1,040
	SUB TOTAL	-	-	1,500.00	
	TOTAL ORC REVENUE	73,000.00	97,955.53	95,003.00	

ORC Operating Budget - 2014

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0080-4000	FT Wages - ORC	50,000.00	50,717.57	54,517.00	Based on remuneration by-law and contracts
01-0080-4001	PT Wages - ORC	10,175.00	18,256.64	24,769.00	
01-0080-4002	OT Wages - ORC	-	984.21	1,000.00	
01-0080-4100	FT Benefits - ORC	800.00	10,919.37	9,852.00	
01-0080-4101	PT Benefits - ORC	-	-	2,175.00	
01-0080-4102	Manulife Benefits	-	-	6,710.00	assumed a 2.6% increase from previous year
01-0080-4103	WSIB	-	-	1,800.00	all allocated in 01-0080-4315 in previous years.
01-0080-4200	Office Supplies	500.00	236.94	500.00	
01-0080-4201	Hydro	22,000.00	25,303.34	26,350.00	Assumed a 4% rate increase based on Maclean's article "Ontario electricity rates to keep rising as long-term energy plan released".
01-0080-4202	Heat	5,000.00	4,330.63	4,465.00	assumed a 3% rate increase based on Natural Gas Rate Updates - Ontario Energy Board.
01-0080-4203	Fuel	50.00	51.42	3,000.00	Propane for Olympia - November to March - Air Liquide supplier - This was previously budgeted in account number 01-0080-4205 and has been subtracted from that account.
01-0080-4204	Water Protection	950.00	398.43	800.00	Includes invoices from SGS, Wyckomar, Campus Hardware - for any items that are water related.
01-0080-4205	Equipment Maintenance & Supplies	13,000.00	14,156.79	18,000.00	TSSA registration and Olympia repairs less propane for Olympia of 3,000 that is now budgeted in account number 01-0080-4203 - Fuel. Includes maintenance of refrigeration unit 2013 Olympia Repairs - Invoices received in 2014
01-0080-4208	Signage	500.00	77.46	200.00	
01-0080-4215	Bldg-Cleaning, Maint,Supplies Interior	13,000.00	10,263.77	13,000.00	cleaning of windows, concrete repairs, eavedrough cleaning
	TOTAL	115,975.00	135,696.57	167,138.00	

ORC Operating Budget - 2014

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0080-4217	Waste Removal	-	-	600.00	Total Budget - 3,000 (invoices range from 200 to 300 dollars per month depending on the number of garbage pick-ups in a given month). Amount allocated to ORC - 20% - 600 Amount allocated to Rec -80% - 2400
01-0080-4222	Bldg-Cleaning, Maint,Supplies Exterio	10,000.00	6,195.98	10,000.00	
01-0080-4302	Communication(phone, fax, intern)	1,500.00	2,271.10	1,960.00	Internet and syncing of the cell phones to the server.
01-0080-4305	Professional Fees-Engineering	12,000.00	603.01	-	
01-0080-4308	Mileage	1,000.00	106.26	500.00	
01-0080-4309	Professional Development	1,000.00	741.83	1,200.00	Certified Ice Technician Course
01-0080-4311	Membership and Subscription Fees	150.00	127.20	150.00	Ontario Recreation Facilities Association
01-0080-4312	Employee Travel - Meals	-	-	150.00	
01-0080-4315	Insurance	15,000.00	16,709.97	17,590.00	Premium Frank Cowan Insurance - $\$13,684 * 1.15\% = \$15,737$ Pearson Dunn Insurance - $\$1,611 * 1.15\% = \$1,853$
01-0080-4316	Advertising	-	-	500.00	
01-0080-4319	Permits	-	-	-	no TSSA permits
	TOTAL	40,650.00	26,755.35	32,650.00	
	TOTAL ORC EXPENDITURES	156,625.00	162,451.92	199,788.00	

Recreation Operating Budget - 2014

REVENUES

User Fees

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0015-3110	Archie MacRobbie Hall - Prime	These revenues were all budgeted in account # 01-0015-3720 in the 2013 budget for a total amount of \$75,000.	71,726.04	24,000.00	Friday and Saturday-\$479 (net of HST)/day
01-0015-3115	Archie MacRobbie Hall - Non-Prime			24,000.00	Sunday-\$357 (net of HST)/day Sunday to Thursday-\$215 (net of HST)/4 hours Mon to Thurs- \$365 (net of HST)/day
01-0015-3130	Alf Hales Room			3,500.00	\$25 (net of HST)/hr
01-0015-3160	Licensed Events Using Patio			1,000.00	\$55 (net of HST) flat fee
01-0015-3170	Commercial Rentals			3,000.00	\$750 (net of HST)/day * 4 rentals per year
01-0015-3180	Bartenders			11,500.00	\$115 (net of HST)/7 hours \$20 (net of HST)/per hour of overtime
01-0015-3190	Pop, Glasses, & Ice			2,870.00	ice, cups and fountain pop package - \$1.30 (net of HST)/pound 9 oz glasses - \$6 (net of HST)/package of 100 14 oz glasses - \$6 (net of HST)/package of 50 Ice - \$2 (net of HST)/bag
01-0015-3200	Kitchen Facilities			315.00	\$105 (net of HST)/4 hours * 3 rentals per year \$25 (net of HST)/hour after 4 hours
01-0015-3250	Insurance Proceeds			1,853.00	
01-0015-3220	Advertising Sign			850.00	\$32 (net of HST) for two lines/week \$63 (net of HST) for four lines/week
SUBTOTAL		75,000.00	71,726.04	72,888.00	

Recreation Operating Budget - 2014

REVENUES CONTINUED

Provincial Grants/Subsidies

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0015-5250	Recreation Conditional Grants	8,500.00	6,720.74	5,123.10	2013 Actual consists of: Funding obtained from Province for Small Water Works ORC Claim # 8
SUB TOTAL		8,500.00	6,720.74	5,123.10	
TOTAL RECREATION REVENUE		83,500.00	78,446.78	78,011.10	

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0070-4000	FT Wages - Recreation	-	-	47,775.00	Based on remuneration by-law
01-0070-4001	PT Wages - Recreation	66,050.00	68,660.25	45,925.00	Bartenders and Facility Maintenance Staff Chair Maintenance Costs (cleaning of chairs) of \$1,850 included here. Transition for Customer Service Representative Position
01-0070-4002	OT Wages - Recreation	-	-	170.00	bartender overtime
01-0070-4100	FT Benefits - Recreation	4,500.00	4,114.13	5,910.00	
01-0070-4101	PT Benefits - Recreation	-	-	3,875.00	
01-0070-4102	Manulife Benefits - Recreation	-	-	7,080.00	This was part of account number 01-0010-4100 2.6% increase from the previous year
01-0070-4103	WSIB	-	-	2,060.00	This was part of account number 01-0070-4315
SUB TOTAL		70,550.00	72,774.38	112,795.00	

Recreation Operating Budget - 2014

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0070-4200	Office Supplies	1,000.00	1,917.85	500.00	2013 - 1,918 2012 - 1,720 2013 includes a non-recurring laptop purchase of \$1,454
01-0070-4201	Hydro	16,000.00	13,352.34	13,900.00	Assumed a 4% rate increase based on Maclean's article "Ontario electricity rates to keep rising as long-term energy plan released".
01-0070-4202	Heat	4,000.00	3,150.39	3,245.00	assumed a 3% rate increase based on Natural Gas Rate Updates - Ontario Energy Board.
01-0070-4203	Fuel	2,000.00	2,867.65	1,000.00	Assumed a 6% rate increase from the website "Tomorrow's Gas Price Today" - Price for gas in Guelph one year ago was approximately 118.9 cents/litre, today it is approximately 125.9 cents/litre. allocated between Building, Roads, Fire, and Parkland based on actual usage by each department. 2014 Budget amount includes the fuel for the generator - the previous year amount includes expenses that are now budgeted in the Parkland Cost Centre as they are associated with the fuel for cutting of the grass of Parkland infrastructure for the Township.
01-0070-4204	Water Protection	7,000.00	4,191.58	4,200.00	based on 2013 actuals Additional testing needs to be in done in 2017 - 5 year rotation.
01-0070-4205	Equipment Maintenance & Supplies	4,000.00	967.13	-	This is now budgeted as part of Parkland
	Subtotal	34,000.00	26,446.94	22,845.00	

Recreation Operating Budget - 2014

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
					One-time Costs in 2013: Supply and Installation of Fire Alarm Panel - Wilson Fire Security Outdoor Portable Toilets - Chantler's Environmental Service Campbell's Portable Toilets at Badenoch Park now budgeted in Parkland Cost Centre. Picnic Table Purchases Dehumidifier Carpet Moisture Test 2014 Budget: Plumbing costs Cleaning - Swan Dust Control Supplies for Building - G.T. French Paper Limited Supplies for Building - Campus Hardware Limited Cleaning Materials for Building - Cushings Vacuum Furnace Maintenance - Airwave Climate Care Electrical Repairs - Shooter Electric Fire Security Costs - Wilson Fire Security Building Security Costs - Fraser Lock & Safe New doors into big hall sink and countertop of kitchen Dry wall work in cloak room
01-0070-4215	Bldg-Cleaning, Maint,Supplies Interior	17,000.00	14,308.67	12,100.00	
01-0070-4216	Kitchen Supplies and Equipment	6,000.00	5,868.34	5,000.00	Significant cost in 2013 relates to dishwasher machine leaking repair costs.
01-0070-4217	Waste Removal	4,500.00	2,816.72	2,400.00	Total Budget - 3,000 (charge per invoice varies on a monthly basis but ranges from 200-300 dollars depending on the number of garbage pick-ups in a given month) Amount allocated to ORC - 20% - 600 Amount allocated to Rec -80% - 2400
01-0070-4302	Communication(phone, fax, intern)	2,000.00	1,248.73	3,330.00	The increase in this expense relates to the syncing of the cell phone to the server and internet
	SUBTOTAL	29,500.00	24,242.46	22,830.00	

Recreation Operating Budget - 2014

EXPENDITURES

Account	Description	2013 Budget	2013 Actual	2014 Budget	Comments
01-0070-4222	Outdoor Maintenance of Building	67,000.00	37,110.22	2,100.00	Significant expenses now in the Parkland Cost Centre One Time Expenses in 2013: 1.) Shooter Electric - electricity work on parking lot and War Monument as damaged during excavation around well and repairs to parking lot lighting 2.) NewLaw Roofs - extra costs associated with Roof repair 3.) Lodder Brothers Limited - Watermain between well and building reported to have a leak 2014 Budget: Window Cleaning; Supplies - Campus Hardware Limited; Robt Noble - Septic System Costs; Patio Fence Maintenance
01-0070-4305	Professional Fees-Engineering	2,000.00	669.74	-	The 2013 expenses related to the work performed for the proposed trail.
01-0070-4308	Mileage	2,000.00	817.68	250.00	
01-0070-4309	Professional Development	-	182.15	750.00	Parks and Recreation of Ontario Conference
01-0070-4311	Membership and Subscription Fees	-	213.70	225.00	Parks and Recreation of Ontario Membership
01-0070-4312	Employee Travel - Meals	-	-	150.00	
01-0070-4313	Employee Travel - Accomodations	-	-	450.00	
01-0070-4315	Insurance	18,000.00	18,401.93	19,616.00	Premium Frank Cowan Insurance - \$15,446*1.15% = 17,763 Pearson Dunn Insurance - \$1,611 * 1.15% = \$1,853
01-0070-4316	Advertising	500.00	637.63	3,500.00	Promotion of Recreation Centre. It is recommended that the Community Assessment be a part of the Recreation Master Plan. Job Posting
01-0070-4320	Contract Services	-	-	3,700.00	Abell Pest Control - Semi-Annual - previously budgeted in 01-0070-4215 Fire Alarm Monitoring Service - H&L Security Systems - Annual - previously budgeted in 01-0070-4215 County of Wellington - Events Guide - was previously budgeted in 01-0010-4600
01-0070-4325	Badenoch Community Centre	2,250.00	2,259.53	-	budgeted in the Badenoch Cost Centre
SUBTOTAL		91,750.00	60,292.58	30,741.00	
TOTAL RECREATION EXPENDITURES		225,800.00	183,756.36	189,211.00	

**TOWNSHIP OF PUSLINCH
2014 OPERATING BUDGET**

2014 REQUESTED BASE BUDGET INCREASES

Department	Parkland	Priority	1
------------	-----------------	----------	----------

1 - Purpose of Expenditure

For the lease of a half-tonne pickup in the Parkland department.

2 - Need

Currently, personal vehicles are being used to move Township equipment.

3 - Benefit of the Investment

To eliminate legal liability concerns associated with moving Township equipment using staff's personal vehicles.

4 - Risk Assessment

Status quo

5 - Financial Impact

One-time request for 2014 Budget only? No

Revenues Earned/Reserves Utilized

	2013 Surplus	Reserves	Balance in Reserves (as applicable)
Lease Expense	\$5,000	N/A	N/A
Total Revenues/Reserves	\$5,000	\$0	\$0

Expenses Incurred

Lease Expenses	\$5,000
Total Expenses	\$5,000
Net Expense/(Revenue)	\$0

Furniture/Fixtures Required for new staff?	No
Computer Required for new staff?	No
Fleet Vehicle Required for new staff?	No

**TOWNSHIP OF PUSLINCH
2014 OPERATING BUDGET**

2014 REQUESTED BASE BUDGET INCREASES

Department	Various	Priority	1
------------	----------------	----------	----------

1 - Purpose of Expenditure

To have structural audits completed on Township Facilities:
Municipal Office including Roads and Fire areas
Puslinch Community Centre
Badenoch Community Centre

2 - Need

The general health and performance of a building depends on its quality of maintenance. It is critical to perform these structural audits so the Township is aware of when items need to be replaced or maintained for budgeting purposes.

3 - Benefit of the Investment

These audits will assist Township staff with ensuring that the appropriate actions are implemented to improve the performance of structures and restore the desired functionality of structures. Also, these audits will enable us to implement maintenance/repair work in a timely manner leading to prolonged life of the buildings.

4 - Risk Assessment

Status quo

5 - Financial Impact

One-time request for 2014 Budget only? Yes

Revenues Earned/Reserves Utilized

	Revenues	2013 Surplus	Balance in Reserves (as applicable)
Structural Audit Costs	N/A	\$7,500	N/A
Implementing Recommendations from Structural Audit	N/A	\$10,000	N/A
Total Revenues/Reserves	\$0	\$17,500	\$0

Expenses Incurred

Structural Audit Costs	\$7,500
Implementing Recommendations from Structural Audit	\$10,000

Total Expenses **\$17,500**

Net Expense/(Revenue) **\$0**

Furniture/Fixtures Required for new staff?	N/A
Computer Required for new staff?	N/A
Fleet Vehicle Required for new staff?	N/A

Parkland Department
2014 Capital Budget and Forecast

Capital Purchases/Projects	Capital Cfwd-2013						2014 Projects							Comments
		2014	2015	2016	2017	2018	Tax Levy	Gas Tax Reserve Fund	Aggregate Levy	In Lieu of Parkland	Working Reserves	DC Reserve Fund	Other (grants)	
Cenotaph Restoration Project	14,000	23,100											23,100	Funding of \$23,100- Veterans Affairs Canada. \$25,300 approved in 2013 per the 2013 Operating Budget (\$11K) and through Capital Projects that were awarded under budget - Report ADM-2013-004 (\$14K). \$2,231.04 spent in 2013 for engineering fees.
Parkland Trail Development *will be evaluated through the Master Recreation Plan			37,000											GWS estimate.
Lawn Tractor				30,000										Tractor bought in 2005 with a 10 yr lifecycle. The previous year's capital budget had a cost of \$15K in 2015 and \$15K in 2016. Proposed contracting costs for lawn care only (ie. no landscaping, etc.) - \$55,250 per year 2013 in-house and contracted lawn care cost for lawn care and ball diamond maintenance - \$29,342
Lighting & Poles at Puslinch Community Centre Ball Diamond *will be evaluated through the Master Recreation Plan					200,000									Poles and fixtures were put up in 1967. The 2015 Capital Forecast amount was \$50K. This capital project will be completed in 2017 for both the lighting & poles and will cost a higher amount than originally estimated of \$200K.
Parking Lot & Associated Enhancements (curbing, entrance, lighting)						300,000								\$30K budgeted in 2014 Capital Forecast. Township staff have indicated a cost of \$300K in 2018 for the enhancements to curbing, entrance and lighting. Per review of the Cost Sharing Agreement dated August 12, 2010, the County is responsible for 17% of the costs associated with any work performed on the Parking Lot.
Playground equipment		The 2013 capital budget had indicated 20K, 10K, and 10K to be spent in 2014, 2015, 2016 respectively. Staff recommend that these be evaluated through the Master Recreation Plan Process.												
Replace Light Standards - Old Morriston				25,000	25,000									More cost effective to replace the light standards rather than sandblasting and painting the light standards as indicated in the 2013 Capital Budget. The costs outlined are estimates only.
Total Capital Expenditures	14,000	23,100	37,000	55,000	225,000	300,000	0	0	0	0	0	0	23,100	

Parkland Department
2014 Capital Budget and Forecast

Contributions to Working Reserves & Reserve Funds	Capital Cfwd-2013	2014	2015	2016	2017	2018	2014 Projects						Comments		
							Tax Levy	Gas Tax Reserve Fund	Aggregate Levy	In Lieu of Parkland	Working Reserves	DC Reserve Fund		Other (grants)	
Parkland Infrastructure Enhancement Working Reserve		65,000	150,000	150,000	100,000	50,000	65,000								These are contributions for items such as development of PCC Lands and Lighting & Poles at PCC Ball Diamond which were all included in the 2013 Capital Forecast. The development of a new soccer pitch costs approximately 500K. The Township is undertaking a development charges study in 2014 to determine whether these projects are recoverable through development charges.
Parkland Equipment Replacement		6,500	10,000	10,000	10,000	10,000	6,500								Contributions for vehicles or other equipment used by the Parkland department
Parkland Indoor Reserve Fund							Monies received as development charges as set out under Subsection 16(1) of the Development Charges Act.								
Parkland Outdoor Reserve Fund															
Cash in Lieu of Parkland Reserve Fund							Directly from the Planning Act, 1990: All money received by the municipality and all money received on the sale of land less any amount spent by the municipality out of its general funds in respect of the land, shall be paid into a special account and spent only for the acquisition of land to be used for park or other public recreational purposes, including the erection, improvement or repair of buildings and the acquisition of machinery for park or other public recreational purposes.								
Total Contributions	0	71,500	160,000	160,000	110,000	60,000	71,500	0	0	0	0	0	0		

2009 Development Charges Study*	Capital Cfwd-2013	2014	2015	2016	2017	2018	*this section of the capital budget includes items on the 2009 Development Charges Study that have not been undertaken by the Township. This is here for informational purposes only and for the purpose of linking the Development Charges Study to the capital budget.					
Soccer Field Lighting		30,000					2012 timing per the 2009 Development Charges Study with \$16,380 recoverable through development charges.					
Old Morriston Playground		30,000					2011 timing per the 2009 Development Charges Study with \$16,380 recoverable through development charges.					
Fencing		5,000					2010 timing per the 2009 Development Charges Study with \$2,700 recoverable through development charges.					
Total Capital Expenditures	0	65,000	0	0	0	0						

Optimist Recreation Centre
2014 Capital Budget and Forecast

Capital Purchases/Projects	Capital Cfw-2013						2014 Projects							Comments
		2014	2015	2016	2017	2018	Tax Levy	Gas Tax Reserve	Aggregate Levy	In Lieu of Parkland	Working Reserves	DC Reserve	Other (grants)	
Facility Security		4,600					4,600							
Roof Structure		5,000					5,000							To place a roof over the outside Refrigeration Condenser Unit.
Replacement of Refrigeration Unit		69,000								39,801	29,199			Contract Cost - Total Refrigeration Limited - \$64,312 Additional Incidental Costs Incurred - \$4,688 Currently a balance of \$29,199 in the ORC project Working Reserve for funds unspent from 2012 and 2013. Remainder to be funded from Cash in Lieu of Parkland Reserve Fund as per Council Resolution Number 2014-010.
Ice Resurfacer			80,000											Current model is 1977, there was a partial rebuild completed in 1995. In the previous year's capital budget we budgeted \$10K to the Recreation working reserve account number 133180 starting in 2014 and continuing to 2017. After further review, we recommend this project be undertaken in 2015 for a capital cost of \$80K.
Floor Scrubber				8,000										The current floor scrubber is a used model. This is for the cleaning of the concrete pad of the rink.
Total Capital Expenditures	0	78,600	80,000	8,000	0	0	9,600	0	0	39,801	29,199	0	0	

Optimist Recreation Centre
2014 Capital Budget and Forecast

Contribution to Working Reserves and Reserve Funds	Capital Cfwd-2013	2014	2015	2016	2017	2018	2014 Projects						Comments	
							Tax Levy	Gas Tax	Aggregate Levy	In Lieu of Parkland	Reserves	DC Reserves		Other (grants)
Equipment Replacement Working Reserve		6,500	10,000	10,000	10,000	10,000	6,500							In the previous Capital Forecast there were amounts to be contributed to the Ice Resurfacers of \$10K from 2014 to 2017. As discussed in Report FIN-2013-006, we recommend establishing an Equipment Replacement Working Reserve for the purpose of funding these types of capital expenditures.
Facility Improvement Working Reserve		13,000	20,000	20,000	20,000	20,000	13,000							
Total Contributions	0	19,500	30,000	30,000	30,000	30,000	19,500	0	0	0	0	0	0	

Recreation Department
2014 Capital Budget and Forecast

Capital Purchases/Projects	Capital Cfw-2013	2014	2015	2016	2017	2018	2014 Projects						Comments	
							Tax Levy	Gas Tax Reserve Fund	Aggregate Levy	In Lieu of Parkland	Working Reserves	DC Reserve Fund		Other (grants)
Cabinets - Alf Hales Room	15,000													Evaluation of storage requirements ongoing. In January 2012, Whistle Stop Cooperative Preschool indicated that they would contribute \$2,000 towards the costs of the new cabinets in the Alf Hales room.
Flooring		40,000								30,000	10,000			Replacing the existing floor with commercial VCT tile and 4" rubber base board. Price includes the removal and disposal of the existing floor; sanding the existing glues to get the floor smooth; supply and installation of Versa Shield Flooring Underlayment floor membrane to protect any moisture issues; and Materials and Labour. Funded through the In Lieu of Parkland Reserve Fund of 30K and \$10K from the Facility Improvement Working Reserve.
Stove Replacement						25,000								Stove - \$15K; Fire Supression System/Hood - 10K The 2013 Capital Forecast had this budgeted as kitchen appliances at 5K for 2015, 2016, and 2017 for a total of \$15K. Upon further review, we have budgeted an amount of 25K in 2018.
Fridge Replacement						15,000								This is the cost for a 48" refridgerator. The 2013 Capital Forecast had this budgeted as kitchen appliances at \$5K for 2015, 2016, and 2017 for a total of 15K. Upon further review, we have budgeted an amount of 25K in 2018.

Recreation Department
2014 Capital Budget and Forecast

Capital Purchases/Projects	Capital Cfwd-2013						2014 Projects							Comments
		2014	2015	2016	2017	2018	Tax Levy	Gas Tax Reserve Fund	Aggregate Levy	In Lieu of Parkland	Working Reserves	DC Reserve Fund	Other (grants)	
Window Replacement						25,000								The 2013 Capital Forecast had this budgeted as \$20K for 2017. Upon further review, we have budgeted an amount of \$25K in 2018 for this capital item.
Recreation Master Plan		50,000					12,500					37,500		Based on discussions with Watson & Associates, 75% of this project cost can be recoverable through the Studies Development Charge.
Redo Entire Kitchen						100,000								This is for new cabinets, flooring, plumbing, and bar door. The kitchen was built in 1983. This was budgeted in the prior year capital budget as contributions to renovating entire kitchen reserve for 20K starting in 2014 and continuing to 2017 for a total of \$60K.
Retractable Screen & Projection Equipment		13,150					13,150							obtained quote for parts, equipment, custom installation, and remote programming.
HVAC Replacement			50,000											HVAC system installed in 1983. This is the estimate of the costs associated with the HVAC upgrade. This project is contingent on the results of the Structural Audit commencing in 2014.
Hall Lighting		5,000					2,500						2,500	Cost of \$200 per light * 25 lights Potential for incentives through LAS/Hydro One Programs. Applied for funding opportunity through TD Bank's Environmental Funding Program.
Facility Security		7,800								7,800				
Total Capital Expenditures	15,000	115,950	50,000	0	0	165,000	28,150	0	0	37,800	10,000	37,500	2,500	

Recreation Department
2014 Capital Budget and Forecast

Contribution to Working Reserves and Reserve Funds	Capital C fwd-2013	2014	2015	2016	2017	2018	2014 Projects						Comments	
							Tax Levy	Gas Tax	Aggregate Levy	In Lieu of Parkland	Reserves	DC Reserves		Other (grants)
Equipment Replacement Working Reserve		6,500	10,000	10,000	10,000	10,000	6,500							
Facility Improvement Working Reserve		13,000	20,000	20,000	20,000	20,000	13,000							Budgeted in the 2013 capital budget as contributions to facility reserves for redoing kitchen for 20K starting in 2014 and continuing to 2017 for a total amount of \$80K.
Total Contributions	0	19,500	30,000	30,000	30,000	30,000	19,500	0	0	0	0	0	0	