



## **MINUTES**

**DATE:** Wednesday, January 28, 2015

**TIME:** 1:30 P.M.

The Capital Budget Meeting was held on the above date and called to order at 1:30 p.m. in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor Dennis Lever  
Councillor Matthew Bulmer  
Councillor Susan Fielding  
Councillor Ken Roth  
Councillor Wayne Stokley

### **STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Donna Tremblay, Deputy Clerk
3. Mary Hasan, Director Finance/Treasurer
4. Don Creed, Director of Public Works and Parks
5. Steve Goode, Fire Chief
6. Robert Kelly, Chief Building Official

### **OTHERS IN ATTENDANCE**

1. Kathy White

### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Stokley disclosed a pecuniary interest with respect to items regarding wages or salaries as he has a family member who works in the roads department. Councillor Stokley left the council table and did not partake in any discussion or voting on these matters.

### **3. REPORTS:**

#### **Finance Department**

1. Report FIN-2015-05 – 2015 Proposed Budget

Mary Hasan, Director of Finance/Treasurer provided Council with a summary of Report FIN-2015-05.

Council requested that the amount of \$7,300 for the purchase of Pluggie the Fire Plug be placed in the 2017 Fire and Rescue Services Capital Budget Items.

Council requested that a further meeting be set for February 18, 2015, at 1:00 p.m in order to conduct a further review of both the 2015 Capital and Operating Proposed Budgets.

**Resolution 2015-040** : Moved by Councillor Stokley and  
Seconded by Councillor Fielding

That Report FIN-2015-05 regarding the 2015 Proposed Capital Budget be received.

**CARRIED**



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Councillor Bulmer requested that staff work on a policy with respect to grant donations.

**Resolution 2015-041:** Moved by Councillor Roth and  
Seconded by Councillor Fielding

That the grant allocations be provided as follows with approval of the budget:

Aberfoyle Agricultural Society	\$3,000
Community Oriented Policing Centre	\$500
Crime Stoppers Guelph Wellington	Nil
Friends of Mill Creek-Grand River	\$1250
Kiwanis Music Festival	\$100
Mindful RemedEase	Nil
Puslinch Lake Conservation	\$25,000
Sunrise Therapeutic Riding & Learning Centre	\$2,500
Wellington County Farm and Home Safety Association	\$125
Wellington County Plowmens Association	\$100
Badenoch Community Centre	\$1,000
<b>Total:</b>	<b>\$33,575.00</b>

**CARRIED**

\*refer to item 2 - regarding Disclosure of Pecuniary Interest- Councillor Stokley.

**Resolution 2015-042:** Moved by Councillor Roth and  
Seconded by Councillor Fielding

That the 2015 Cost of Living Adjustment be approved at the rate of 2%.

**CARRIED**

2. Report FIN-2015-06 – In-Kind Bookings and Contributions

Mary Hasan, Director of Finance/Treasurer provided Council with a summary of Report FIN-2015-06.

Mayor Lever advised that the Optimist Club has cancelled the Friday Euchre for 2015 and that the Breakfast with Santa is not an Optimist event as identified in Report FIN-2015-06.

**Resolution 2015-043 :** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Report FIN-2015-06 regarding In-Kind Bookings and Contributions be received; and

That the community groups identified in Report FIN-2015-06 be provided gratuitous use of the rooms in 2015 based on 2014 usage of the Puslinch Community Centre and Optimist Recreation Centre; and

That Staff report back to Council on the development of a policy regarding the use of Township facilities by community groups and the associated fees prior to consideration of the 2016 Budget.

**CARRIED**



**4. 2015 PROPOSED OPERATING BUDGET PRESENTATIONS**

- (a) Steve Goode, Fire Chief – Fire and Rescue Services Department

Steve Goode, Fire Chief - made a presentation to Council with respect to the 2015 Proposed Fire and Rescue Services Department Operating Budget.

- (b) Don Creed, Director Public Works and Parks - Public Works Department, Optimist Recreation Centre and Parks Department

**Public Works Department**

Don Creed, Director of Public Works and Parks made a presentation to Council with respect to the 2015 Proposed Public Works Department Operating Budget.

**Item – Base Budget Increase – Additional Costs and Applications for Road Line Painting**

Council directed staff to include the Base Budget Increase for additional costs associated with water based paint for road lining.

**Item – Replacement Vehicle - Director of Public Works**

Council directed staff to include a replacement vehicle for the Director of Public Works with the current vehicle being transferred to Parks.

**Item - Base Budget Increase – Hire One (1) FT Operator**

Council directed staff to include the Base Budget Increase to hire one (1) FT operator on a contract basis for a 2 year trial period.

**Parks Department**

Don Creed, Director of Public Works and Parks made a presentation to Council with respect to the 2015 Proposed Parks Operating Budget.

**Optimist Recreation Centre**

Don Creed, Director of Public Works and Parks made a presentation to Council with respect to the 2015 Proposed Optimist Recreation Centre Operating Budget.

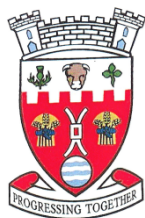
**Item – Base Budget Increase – Sound Level Assessment**

**Resolution No. 2015-044** Moved by Councillor Stokley and  
 Seconded by Councillor Fielding

That Council proceed with a further sound study at the Optimist Recreation Centre at a cost of \$7,000.

A recorded vote was requested.

<u>Recorded Vote</u>	Yes	No	Conflict	Absent
<b>Councillor Bulmer</b>	√			
<b>Councillor Roth</b>		√		
<b>Mayor Lever</b>		√		



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<u>Recorded Vote</u>	Yes	No	Conflict	Absent
<b>Councillor Stokley</b>	√			
<b>Councillor Fielding</b>	√			
<b>Total:</b>	<b>3</b>	<b>2</b>		

**CARRIED**

**Council recessed from 4:50 p.m. to 4:55 p.m.**

- (c) Karen Landry, CAO/Clerk – Administration Department, Election Cost Centre and Council Cost Centre

**Administration Department**

Karen Landry, CAO/Clerk made a presentation to Council with respect to the 2015 Proposed Administration Department Operating Budget.

**Elections Cost Centre**

Karen Landry, CAO/Clerk made a presentation to Council with respect to the 2015 Elections Cost Centre Budget.

It was noted that the Township has now established a practice of setting aside funds every year for the election.

**Council Cost Centre**

Karen Landry, CAO/Clerk made a presentation to Council with respect to the 2015 Council Cost Centre Budget.

- (d) Mary Hasan, Director of Finance/Treasurer – Finance Department, Committee Costs Centre, Library Cost Centre, Corporate Department and Badenoch Cost Centre.

**Finance Department**

Mary Hasan, Director of Finance/Treasurer made a presentation to Council with respect to the 2015 Proposed Finance Department Operating Budget.

**Committee Costs Centre**

Mary Hasan, Director of Finance/Treasurer made a presentation to Council with respect to the 2015 Committee Cost Centre Operating Budget.

Karen Landry, CAO/Clerk noted costs to provide training to committee members is included.

**Library Cost Centre**

Mary Hasan, Director of Finance/Treasurer made a presentation to Council with respect to the 2015 Library Cost Centre Operating Budget.



### **Corporate Department**

Mary Hasan, Director of Finance/Treasurer made a presentation to Council with respect to the 2015 Corporate Department Operating Budget.

Council requested staff to look into the timing of the renewal of its insurance to coincide with the Township's budget approval process.

### **Badenoch Cost Centre**

Mary Hasan, Director of Finance/Treasurer made a presentation to Council with respect to the 2015 Badenoch Cost Centre Operating Budget.

Karen Landry, CAO/Clerk advised that the Badenoch Community Centre Committee would be reviewing the Badenoch operating and capital budget at its meeting to be held on January 29, 2015.

- (e) Donna Tremblay, Deputy Clerk – Puslinch Community Centre

### **Puslinch Community Centre**

Donna Tremblay, Deputy Clerk made a presentation to Council with respect to the 2015 Proposed Puslinch Community Centre Operating Budget.

- (f) Robert Kelly, Chief Building Official – Building Department, Source Protection Municipal Implementation Fund Costs Centre, Planning and Development Department and By-Law Department

### **Building Department**

Robert Kelly, Chief Building Official made a presentation to Council with respect to the 2015 Proposed Building Department Operating Budget.

Council directed staff to include the vehicle replacement for the Ford Escape to be funded from the Building Reserve in the Budget.

### **Source Protection Municipal Implementation Fund Costs Centre**

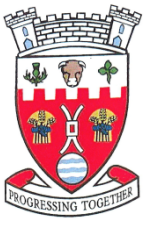
Robert Kelly, Chief Building Official made a presentation to Council with respect to the 2015 Proposed Source Protection Municipal Implementation Fund Costs Centre Operating Budget.

### **Planning and Development Department**

Robert Kelly, Chief Building Official made a presentation to Council with respect to the 2015 Proposed Planning and Development Department Operating Budget.

### **By-Law Department**

Robert Kelly, Chief Building Official made a presentation to Council with respect to the 2015 Proposed By-Law Department Operating Budget.



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5. **BY-LAW:**

**Resolution 2015-045** Moved by Councillor Fielding and  
Seconded by Councillor Stokley

That the following By-law be taken as read three times and finally passed in open Council:

(a) By-Law **08/15** being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 28<sup>th</sup> day of January, 2015.

**CARRIED**

6. **ADJOURNMENT:**

**Resolution No. 2015-046** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

That Council hereby adjourns at 7:01 p.m.

**CARRIED**

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Dennis Lever, Mayor

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Karen Landry, CAO/Clerk