



**MINUTES**

**DATE:** March 4, 2020

**CLOSED MEETING:** Immediately following Section 13 –  
By-laws

**REGULAR MEETING:** 1:00 P.M.

The March 4, 2020 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Acting Mayor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Sara Bailey  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Manager of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to items 7.1 proposed regulatory changes under the Aggregate Resources Act; 7.2 AMCTO's summary of the proposed changes to the Aggregate Resources Act; 7.3 Council Endorsement from the Municipality of Central Elgin regarding AMO's position on the proposed changes to the Aggregate Resources Act; as a family member operates an aggregate operation in the Township.

Councillor Goyda declared a potential pecuniary interest related to items 9.2a Application for Cancellation, Reduction or Refund of Taxes Chapter 357 or 358 of the Municipal Act, 2001 as a property owner is a family member.

Councillor Goyda declared a potential pecuniary interest related to the closed item 3.b section 12 - Amend and Remove Site-Specific Provisions, as a property owner is a family member.

3. **ADOPTION OF THE MINUTES:**

- (a) January 16, 2020 Special Council Meeting
- (b) February 19, 2020 Regular Council Meeting

**Resolution No. 2020-080:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) **January 16, 2020 Special Council Meeting**
- (b) **February 19, 2020 Regular Council Meeting**

**CARRIED**

4. **BUSINESS ARISING OUT OF THE MINUTES:**

5. **PUBLIC MEETINGS:**

1. **Zoning By-law amendment D14/GAL – Joseph Gallo – Concession Gore, Rear Part Lot 30, 4071 Concession Road 7.**

**\*note this Public Information Meeting will be held on Thursday March 26<sup>th</sup>, 2020 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

2. **Housekeeping Amendment to the Comprehensive Zoning By-law 023/18.**

**\*note this Public Information Meeting will be held on Thursday March 26<sup>th</sup>, 2020 at 7:30 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

6. **COMMUNICATIONS:**

1. Notification from the Ministry of Natural Resources and Forestry regarding the proposed regulatory changes under the Aggregate Resources Act dated February 19, 2020

**Staff to prepare a report to be submitted as the Township's position for the proposed regulatory changes under the Aggregate Resources Act.**

2. AMCTO's summary of the proposed changes under the Aggregate Resources Act including community member John McNie's comments dated February 27, 2020.
3. Council Endorsement from the Municipality of Central Elgin regarding AMO's position on Legislative Changes in Bill 132 with respect to the Aggregate Resources Act and Safe Drinking Water Act dated February 26, 2020.
4. 2020 Puslinch Volunteer of the Year Program Award Announcement
5. Township of Puslinch Audit Planning Report prepared by BDO Canada dated February 26, 2020.
6. Thank you letter from the Hon. Minister Steve Clark for Council's attendance at the 2020 ROMA conference dated February 19, 2020.

**Staff to forward this correspondence to the County of Wellington.**

7. Notice of Compliance in accordance with the Emergency Management and Civil Protection Act (EMCPA) dated February 15, 2020.
8. Proposed regulations pertaining to the Community Benefits Authority - Municipal Finance Offices' Association of Ontario (MFOA) dated February 28, 2020.
  - a) AMO Draft Community Benefit Charge Development Charge Regulatory Proposal and Provincial Policy Statement Posted dated February 28, 2020
  - b) Watson and Associated Economists Ltd. Draft Community Benefit Charge Development Charge Regulatory Proposal and Provincial Policy Statement Posted dated February 28, 2020

**To be discussed further after receiving comments from Watson and Associates at the March 26 Council meeting.**

7. **Intergovernmental Affairs**

Councillor Goyda declared a potential pecuniary interest related to items 7.1 proposed regulatory changes under the Aggregate Resources Act; 7.2 AMCTO's summary of the proposed changes to the Aggregate Resources Act; 7.3 Council Endorsement from the Municipality of Central Elgin regarding AMO's position on the proposed changes to the Aggregate Resources Act; as a family



member operates an aggregate operation in the Township and refrained from discussions and voting on these items.

**Resolution No. 2020-081:** Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for MARCH 4, 2020 Council meeting be received.**

**CARRIED**

**Staff to follow up to see if Council has ever endorsed Conservation Authority Levies within the last 6 months.**

**Staff to follow up on Item 7(15) Signage fees to determine what these fees are and reports back.**

**8. DELEGATIONS/PRESENTATIONS**

None

**9. REPORTS:**

**1. Finance Department**

Councillor Goyda declared a potential pecuniary interest related to items 9.2a Application for Cancellation, Reduction or Refund of Taxes Chapter 357 or 358 of the Municipal Act, 2001 as a property owner is a family member and refrained from discussions and voting on that item.

(a) Applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001

**Resolution No. 2020-082:** Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:**

Year	Application #	Roll #	Write Off Amount
2019	16/19	3-04400	-361.88
2019	02/19	5-02800	-883.60
2019	14/19	6-07500	-37.05
2018	10/19	8-15200	-2,796.43
2019	11/19	8-15200	-2,915.18
2018	11/18	8-16850	-16.40
2019	12/18	8-16850	-41.72

**CARRIED**

**2. Administration Department**

(a) Report ADM-2020-004 2019 Annual Water Report

**Resolution No. 2020-083:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

That Report ADM-2020-004 regarding the 2019 Annual Water Report – Drinking Water System Number 260021034 be received; and

That the 2019 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2020-004.

**CARRIED**

(b) Report ADM-2020-005 Mayor's Absence Schedule

**Resolution No. 2020-084:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

That Report ADM-2020-005 regarding the Mayor's absence schedule be received; and

That Council adopts the Mayor's Absence Schedule as outlined in this report.

**CARRIED**

**3. Planning and Building**

(a) County of Wellington - Zoning Amendment D14/DAY Final Report

**Resolution No. 2020-085:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

That the County of Wellington Planning report – Zoning By-law Amendment D14/DAY Final report be received; and

That Council approve the zoning By-law amendments prepared by staff and attached to the final report.

**CARRIED**

**4. Recreation Department**

(b) REC-2020-002 Old Morriston Backstop Replacement

**Resolution No. 2020-086:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

That Staff Report REC-2020-002 regarding the replacement of Old Morriston backstop be received; and

That Council authorize an additional amount of funding up to \$20 000 for the replacement of Old Morriston Ball Diamond Backstop Asset No. 3059; and

That staff receive a second quote for the project prior to replacing the structure and that staff have the latitude to proceed at their direction; and

That this project be funded through the Asset Management Discretionary Reserve.

**CARRIED**

**10. COMMITTEE MINUTES**

None

**11. MUNICIPAL ANNOUNCEMENTS**

- (a) Green Tree Legacy Day April 25, 8:30am-10:30am looking for volunteers to help out with the event
- (b) Badenoch has their general annual meeting on
- (c) Councillor Bailey gave an update from the OGRA conference
- (d) Councillor Bulmer gave an update on the Sharing Experiences Workshop
- (e) Pluggie from the Fire Department will be visiting Mount Forest for the Wellington Farm Association Pancake breakfast

**12. UNFINISHED BUSINESS**

**13. BY-LAWS:**

- a. BL2020-016 Zoning By-law Amendment By-law 023-18 – D14/DAY

**Resolution No. 2020-087:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

- a. **BL2020-016 Being a By-law to amend By-law No. 023/18, as amended, being the Zoning By-law of the Township of Puslinch.**

**CARRIED**

**7. CLOSED MEETING**

Council was in closed session from 2:02 p.m. to 3:25 p.m.

Councillor Goyda declared a potential pecuniary interest related to the closed item 3.b section 12 - Amend and Remove Site-Specific Provisions, as a property owner is a family member and refrained from discussions and voting on that item.

**Resolution No. 2020-088:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) **Confidential report by Lynne Banks, Development and Legislative Coordinator, regarding a proposed or pending acquisition or disposition of land by the municipality or local board - Township road allowance;**
- (b) **Confidential report from Courtenay Hoytfox, Development and Legislative Coordinator, regarding litigation or potential litigation, inducing matters before administrative tribunal, affecting the municipality or local board – Zoning By-law 023/18;**
- (c) **Adoption and Receipt of Minutes of the Previous Closed Meetings**
  - **January 16, 2020 Closed Council Meeting**
  - **January 22, 2020 Closed Council Meeting**
  - **February 19, 2020 Closed Council Meeting**
- (c) **Confidential report from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – recruitment**
- (d) **Confidential verbal report from Glenn Schwendinger CAO/Clerk, regarding the security of the property of the municipality or local board.**

**CARRIED**

**Resolution No. 2020-089:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**THAT Council moves into open session.**



**CARRIED**

Council resumed into open session at 3:25 p.m.

**Resolution No. 2020-090:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council receives the:**

- (d) Confidential report by Lynne Banks, Development and Legislative Coordinator, regarding a proposed or pending acquisition or disposition of land by the municipality or local board - Township road allowance;
- (e) Confidential report from Courtenay Hoytfox, Development and Legislative Coordinator, regarding litigation or potential litigation, inducing matters before administrative tribunal, affecting the municipality or local board – Zoning By-law 023/18;
- (f) Adoption and Receipt of Minutes of the Previous Closed Meetings
  - January 16, 2020 Closed Council Meeting
  - January 22, 2020 Closed Council Meeting
  - February 19, 2020 Closed Council Meeting
- (e) Confidential report from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – recruitment
- (f) Confidential verbal report from Glenn Schwendinger CAO/Clerk, regarding the security of the property of the municipality or local board; and

**That staff proceed as directed.**

**CARRIED**

**14. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-091:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2020-017 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 4 day of March 2020.**

**CARRIED**

**15. ADJOURNMENT:**

**Resolution No. 2020-092:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council hereby adjourns at 3:26 p.m.**

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk