



**MINUTES**

**DATE:** April 22, 2020

**REGULAR MEETING:** 2:00 P.M.

The April 22, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via Zoom webinar.

**ROLL CALL**

1. **ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Sara Bailey  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Director of Public Works and Parks
4. Courtenay Hoytfox, Deputy Clerk

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

**Report brought forward:**

1. **Finance Department**

- (a) Report FIN-2020-016 - Request for Proposal No. 2020-001 – Municipal Insurance Coverage and Services

**Resolution No. 2020-102:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report FIN-2020-016 regarding Request for Proposal No. 2020-001 – Municipal Insurance Coverage and Services be received; and**

**THAT Council authorize awarding the Municipal Insurance Coverage and Services contract to Marsh Canada Limited/Jardine Lloyd Thompson Canada Incorporated – Public Sector Division as outlined in the 2020 Municipal Insurance Program Proposal for the Policy Term May 1, 2020 to May 1, 2021, and with the option to renew for a period of four annual terms upon satisfactory performance and satisfactory renewal prices in accordance with Request for Proposal No. 2020-001.**

**CARRIED**

3. **ADOPTION OF THE MINUTES:**

- (a) January 22, 2020 Regular Council Meeting Minutes
- (b) March 4, 2020 Regular Council Meeting Minutes
- (c) April 8, 2020 Special Council Meeting Minutes
- (d) April 8, 2020 Electronic Participation Council Meeting Minutes

**Resolution No. 2020-103:**

Moved by Councillor Bulmer and



Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) **January 22, 2020 Regular Council Meeting Minutes**
- (b) **March 4, 2020 Regular Council Meeting Minutes**
- (c) **April 8, 2020 Special Council Meeting Minutes**
- (d) **April 8, 2020 Electronic Participation Council Meeting Minutes**

**CARRIED**

**4. BUSINESS ARISING OUT OF THE MINUTES:**

**5. COMMUNICATIONS:**

- (1) County Official Plan Amendment No. 112 Additional Residential Units, dated March 18, 2020.

**Roll Call**

Mayor Seeley  
Councillor Sepulis  
Councillor Bailey  
Councillor Bulmer  
Councillor Goyda

**7. Intergovernmental Affairs**

**Resolution No. 2020-104:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the Intergovernmental Affairs correspondence Motions for Support items B1, B2, and B3 be received; and**

**WHEREAS, the Township of Puslinch is committed to planning for a sustainable future for its resources and environment;**

**AND WHEREAS Township of Puslinch is a member of the Grand River Conservation Authority (GRCA), Conservation Halton (CH), and the Hamilton Conservation Authority (HCA) and has representatives on each Board of Directors;**

**AND WHEREAS the GRCA, CH, and HCA provide the Township of Puslinch with expert advice on the environmental impact of land use planning proposals and that the Township of Puslinch does not have staff with comparable expertise or experience;**

**AND WHEREAS the GRCA, CH, and HCA**

- (a) provide programs to the residents of Township of Puslinch that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk,**
- (b) complete restoration projections as well as protect life and property through a variety of measures, all of which the Township of Puslinch does not have staff with comparable expertise or experience;**

**THEREFORE IT BE RESOLVED that the Township of Puslinch supports continuation of the programs of the GRCA, CH, and HCA both mandatory and non-mandatory;**

**AND THAT this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Ted Arnott, the Association of Municipalities of Ontario, GRCA, CH, HCA, Conservation Ontario and all Ontario municipalities.**

**CARRIED**

**Resolution No. 2020-105:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the remaining Intergovernmental Affairs correspondence items listed on the Council Agenda for APRIL 22, 2020 Council meeting be received.**

**CARRIED**

**That staff send correspondence to Premier Ford and copy MPP Ted Arnott thanking Premier Ford for his leadership and for the legislative initiatives including providing financial relief to residents and businesses during the CoVid-19 crisis.**

**8. REPORTS:**

**2. Finance Department**

(a) Report FIN-2020-015 -2020 Temporary Borrowing By-law

**Resolution No. 2020-106:** Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Report FIN-2020-015 regarding the 2020 Temporary Borrowing By-law be received; and**

**That Council enact a by-law authorizing external temporary borrowings of \$1,500,000 in 2020.**

**CARRIED**

**3. Administration Department**

(a) Report ADM-2020-006 Proposed Property Standards By-law

**Resolution No. 2020-107:** Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**Report ADM-2020-006 Proposed Property Standards By-law – Final Draft be deferred to a future Council meeting for consideration.**

**CARRIED**

(b) Report ADM-2020-007 By-law Enforcement Occurrence 1<sup>st</sup> Quarter Update

**Resolution No. 2020-108:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**Report ADM-2020-007 By-law Enforcement Occurrence 1<sup>st</sup> Quarter Update be received for information.**

**CARRIED**

(c) Report ADM-2020-008 Amended 2020 Council Meeting Schedule



**Resolution No. 2020-109:**

Moved by Councillor Goyda and  
Seconded by Councillor Bulmer

**That Report ADM-2020-008 Amended 2020 Council Meeting Schedule be received; and**

**That the Township of Puslinch Council approve the amended 2020 Council Meeting Schedule.**

**CARRIED**

(d) Report ADM-2020-009 Cogeco Funding Application

**Resolution No. 2020-110:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report ADM-2020-009 regarding the Letter of Support – Cogeco Funding application be received; and**

**That the mayor sign a letter on behalf of the Township indicating the Township's support for Cogeco's application for funding under CRTC's Broadband Fund to service parts of Puslinch.**

**CARRIED**

(e) Report ADM-2020-010 Corporate Work Plan 2020

**Resolution No. 2020-111:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report ADM-2020-010 regarding the Draft 2020 Corporate Workplan be received; and**

**That the Township of Puslinch Council directs staff to proceed with finalizing the document as presented [as amended] and report back to Council.**

**CARRIED**

**4. Roads & Parks Department**

(a) Report PW-2020-003 Transfer Road Allowance between Victoria and Watson Roads

**Resolution No. 2020-112:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report PW-2020-003 regarding the proposed Transfer of the road allowance located between Victoria Road South and Watson Road South from the County of Wellington to the Township of Puslinch be received; and**

**That Council pass a By-law to authorize execution of the Agreement of Purchase and Sale and Transfer of the road allowance by the Mayor and Clerk, for nominal consideration.**

**CARRIED**

**5. Recreation Department**

(a) REC-2020-004 Puslinch Tennis Club Cost Sharing Agreement

**Resolution No. 2020-113:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey



**That Report REC-2020-004 regarding a License and Cost Sharing Agreement between the Township of Puslinch and the Puslinch Tennis Club on a portion of the lands known as the Puslinch Community Centre, be received; and**

**That Council authorize entering into an agreement with the Puslinch Tennis Club for a period of ten years.**

**CARRIED**

**6. Mayor's Updates**

- a) Meeting with the MTO was postponed until May 29, 2020
- b) Mayor Seeley gave an update on Morriston Nursing Home and their need for supplies.
- c) Nestle Waters and Royal Canin have donated supplies to the Morriston Nursing Home.
- d) Mayor Seeley gave an update on the County wide garbage and waste collection clean up to occur when the emergency declaration is lifted.
- e) Mayor Seeley gave an update on pay per use garbage bags and their availability at the various retailers.

**9. NOTICE OF MOTION:**

None

**10. COMMITTEE MINUTES**

- (a) September 24, 2019 Recreation Committee Minutes
- (b) November 19, 2019 Recreation Committee Minutes
- (c) January 14, 2020 Committee of Adjustment Minutes
- (d) February 11, 2020 Committee of Adjustment Minutes
- (e) February 11, 2020 Planning and Development Advisory Committee Minutes
- (f) February 19, 2020 Public Meeting Minutes – DAY re-zoning

**Resolution No. 2020-114:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) **September 24, 2019 Recreation Committee Minutes**
- (b) **November 19, 2019 Recreation Committee Minutes**
- (c) **January 14, 2020 Committee of Adjustment Minutes**
- (d) **February 11, 2020 Committee of Adjustment Minutes**
- (e) **February 11, 2020 Planning and Development Advisory Committee Minutes**
- (f) **February 19, 2020 Public Meeting Minutes – DAY re-zoning**

**CARRIED**

**11. MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Sepulis gave an update on the Internet Committee and their investigation into other technologies that may improve internet speed and accessibility.
- (b) Councillor Goyda gave an update on the Mill Creek Ranger Program that has unfortunately been cancelled for the 2020 year due to the COVID-19 Pandemic.
- (c) Councillor Bulmer gave an update on the Township Clean-up program will unfortunately be cancelled this year due to COVID-19 Pandemic.

**12. UNFINISHED BUSINESS**



**13. BY-LAWS:**

- (a) BL2020-022 Being a by-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2020.
- (b) BL2020-023 Being a by-law to authorize execution of the agreement of purchase and sale and the transfer of the road allowance located between Victoria Road South and Watson Road South from the County of Wellington.
- (c) BL2020-024 Being a by-law to authorize entering into a License and Cost Sharing Agreement with the Puslinch Tennis Club for the use and maintenance of the tennis courts located at the Puslinch Community Centre.

**Resolution No. 2020-115:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

- (a) **BL2020-022 Being a by-law to authorize the temporary borrowing of funds to meet current expenditures of the Corporation of the Township of Puslinch during the fiscal year ending December 31, 2020.**
- (b) **BL2020-023 Being a by-law to authorize execution of the agreement of purchase and sale and the transfer of the road allowance located between Victoria Road South and Watson Road South from the County of Wellington.**
- (c) **BL2020-024 Being a by-law to authorize entering into a License and Cost Sharing Agreement with the Puslinch Tennis Club for the use and maintenance of the tennis courts located at the Puslinch Community Centre.**

**CARRIED**

**14. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-116:** Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2020-025 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 22 day of April 2020.

**CARRIED**

**15. ADJOURNMENT:**

**Resolution No. 2020-117:** Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

That Council hereby adjourns at 3:47 p.m.

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk