



## **MINUTES**

**DATE:** May 6, 2020

**REGULAR MEETING:** 2:00 P.M.

The May 6, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

### **ROLL CALL**

#### **1. ATTENDANCE:**

Mayor James Seeley  
Councillor Jessica Goyda  
Councillor John Sepulis  
Councillor Sara Bailey  
Councillor Matthew Bulmer

#### **STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Director of Public Works and Parks
4. Courtenay Hoytfox, Deputy Clerk

#### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 2b Report ADM-2020-012 Amendments to the Aggregate Resources Act, as a family member operates an aggregate operation in the Township.

#### **3. ADOPTION OF THE MINUTES:**

- (a) April 22, 2020 Electronic Participation Council Meeting

#### **Resolution No. 2020-118:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) April 22, 2020 Electronic Participation Council Meeting

**CARRIED**

#### **4. BUSINESS ARISING OUT OF THE MINUTES:**

None

#### **5. COMMUNICATIONS:**

1. Monthly Monitoring Report Mill Creek Pit, License #5738 dated April 13, 2020.

#### **7. Intergovernmental Affairs**

- a. Town of Gravenhurst Add Essential Services during COVID-19 Pandemic
- b. Municipality of Muskoka - Add Essential Services during COVID-19 Pandemic
- c. Township of Perth South - Provincially Significant Wetlands Designation
- d. Town of Oakville - Letter to Prime Minister Trudeau and Premier Ford from Mayor Burton
- e. Town of Midland - Financial Aid Plan

- f. Federation of Canadian Municipalities seeks emergency funding for municipalities
- g. Township of North Dumfries Resolution of Support for Tourism Orientated Destination Signage Fee Increases
- h. Township of North Stormont - Resolution Regarding Provincially Significant Wetlands Designation
- i. Township of North Dumfries - Resolution of Support for Suspend Time of Use Electricity Billing
- j. County of Wellington Committee Report - Framework for Re-opening the Province Information Report

**Resolution No. 2020-119:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That the Intergovernmental Affairs correspondence item g. Township of North Dumfries Resolution of Support for Tourism Orientated Destination Signage Fee Increases listed on the Council Agenda for MAY 6, 2020 Council meeting be received; and**

**That Council direct staff to send a letter of support for Halliburton's request to phase in the Tourism Orientated Destination Signage Fee Increases.**

**CARRIED**

**Resolution No. 2020-120:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the remaining Intergovernmental Affairs correspondence items listed on the Council Agenda for MAY 6, 2020 Council meeting be received.**

- a. Town of Gravenhurst Add Essential Services during COVID-19 Pandemic
- b. Municipality of Muskoka - Add Essential Services during COVID-19 Pandemic
- c. Township of Perth South - Provincially Significant Wetlands Designation
- d. Town of Oakville - Letter to Prime Minister Trudeau and Premier Ford from Mayor Burton
- e. Town of Midland - Financial Aid Plan
- f. Federation of Canadian Municipalities seeks emergency funding for municipalities
- h. Township of North Stormont - Resolution Regarding Provincially Significant Wetlands Designation
- i. Township of North Dumfries - Resolution of Support for Suspend Time of Use Electricity Billing
- j. County of Wellington Committee Report - Framework for Re-opening the Province Information Report

**CARRIED**

**g. REPORTS:**

**1. Finance Department**

- (a) Report FIN-2020-017 - Single Source Award for the Purchase of Asset Management Software

**Resolution No. 2020-121:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That Report FIN-2020-017 regarding Single Source Award for the Purchase of Asset**

**Management Software be received; and**

**That Council authorize the single source award for the purchase and implementation of City Wide asset management software from Public Sector Digest, including the asset management and work order modules to be funded by the Ontario Municipal Modernization Funding.**

**CARRIED**

**2. Administration Department**

(a) Report ADM-2020-011 - Internet Access Solutions Inc Letter of Support

**Resolution No. 2020-122:** Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report ADM-2020-011 regarding the Letter of Support – Internet Access Solutions Inc. Funding application be received; and**

**That the Mayor sign a letter on behalf of the Township indicating the Township’s support for Internet Access Solutions Inc.’s application for funding under CRTC’s Broadband Fund to service parts of Puslinch.**

**CARRIED**

Councillor Goyda declared a potential pecuniary interest related to item 2b Report ADM-2020-012 Amendments to the Aggregate Resources Act as a family member operates an aggregate operation in the Township and refrained from discussions and voting on that item.

(b) Report ADM-2020-012 - Amendments of Aggregate Resources Act

**Resolution No. 2020-123:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report ADM-2020-012 regarding Proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the Aggregate Resources Act; and**

**That Staff complete preparation of the Township’s Submission for the proposed regulatory changes under the Aggregate Resources Act as previously directed by Council and also incorporate additional comments from staff, Township Council, Wellington County, and the Lake Source Protection Committee.**

**CARRIED**

**3. Planning and Building**

(a) Report BLDG-2020-003 Building Monthly Update for February 2020

**Resolution No. 2020-124:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report BLDG-2020-003 with respect to the Building Department Monthly Update – February 2020 be received for information.**

**CARRIED**

(b) Report BLDG-2020-004 Building Monthly Update for March 2020

**Resolution No. 2020-125:** Moved by Councillor Bulmer and

Seconded by Councillor Bailey

**That Report BLDG-2020-004 with respect to the Building Department Monthly Update – March 2020 be received for information.**

**CARRIED**

**4. Roads & Parks Department**

(a) Report PW-2020-004 Tender Results for the 2020 Annual Road Rehabilitation

**Resolution No. 2020-126:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Report PW-2020-004 regarding the Tender Results for the 2020 Annual Road Rehabilitation be received; and**

**That the tender for the 2020 Annual Road Rehabilitation be awarded to Brantco Construction at their tendered amount of \$1,141,802 inclusive of the non-refundable portion of HST; and**

**That the shortfall of funding of \$14,891 from the 2020 approved budget be funded by the Asset Management Discretionary Reserve; and**

**That Council authorizes the Mayor and Clerk to sign the required contract documents.**

**CARRIED**

**5. Mayor's Updates**

(a) Off-road vehicle use on Crown Lands / Parking on Calfass Road and Telfer Glen Street  
**Staff to look into bringing a new parking by-law forward and how it will impact the current work plan and report back to Council.**

(b) Lake Road Construction Work

**Members of Council to prepare and send a list of questions to staff to review with the County of Wellington regarding the Lake Road Construction Work.**

(c) Drainage concerns near Queen Street – there will be a need for survey work to determine the extent of work related to investigating this drain and culvert.

**h. NOTICE OF MOTION:**

(a) None

**i. COMMITTEE MINUTES**

(b) None

**j. MUNICIPAL ANNOUNCEMENTS**

(a) Councillor Bailey gave an update on Puslinch Lake rescheduling three events due to COVID-19 pandemic including:

- St. Patrick's day event has been rescheduled to May 16, 2020
- Home Tour is scheduled for September 12, 2020
- The Hoe is scheduled for September 2, 2020

**k. UNFINISHED BUSINESS**

**l. BY-LAWS:**



(a) None

**m. CONFIRMING BY-LAW**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-127:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2020-026 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6 day of May 2020.**

**CARRIED**

**ADJOURNMENT:**

**Resolution No. 2020-128:**

Moved by Councillor and  
Seconded by Councillor

That Council hereby adjourns at 3:17 p.m.

**CARRIED**

---

James Seeley, Mayor

---

Glenn Schwendinger, CAO/Clerk