



MINUTES

DATE: May 20, 2020

REGULAR MEETING: 2:00 P.M.

The May 20, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

ROLL CALL

1. ATTENDANCE:

Mayor James Seeley
Councillor Jessica Goyda
Councillor John Sepulis
Councillor Sara Bailey
Councillor Matthew Bulmer

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Director of Public Works, Parks and Facilities
4. Courtenay Hoytfox, Deputy Clerk

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Goyda declared a potential pecuniary interest related to items 7.4 Township of Puslinch Aggregate Resources Act Comments regarding the proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the Aggregate Resources Act and 9.4b County of Wellington Planning report - Holding Removal – Dufferin Aggregates - Mill Creek Pit (Phase 6), as a family member operates an Aggregate company in the Township.

3. ADOPTION OF THE MINUTES:

- (a) May 6, 2020 Electronic Participation Council Meeting

Resolution No. 2020-129:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (a) **May 6, 2020 Electronic Participation Council Meeting**

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

None

5. COMMUNICATIONS:

1. Township of Puslinch 2019 Financial Statement Presentation, presented by Angela Nichol, CPA, CA and Traci Smith, CPA, CGA, LPA. ≠
 - a) Township of Puslinch Audit Report to Council prepared by BDO, dated May 20, 2020
 - b) Township of Puslinch Financial Statements for the year ended December 31, 2019.

Resolution No. 2020-130:

Moved by Councillor Sepulis and

Seconded by Councillor Goyda

That Council receives the presentation by Angela Nichol, and Traci Smith of BDO Canada LLP regarding the 2019 Township of Puslinch Financial Statements; and

That Council approves the following documents from BDO Canada LLP

- a) Final Report to Members of Council dated May 20, 2020;**
- b) Financial Statement for the year ended December 31, 2019.**

CARRIED

- 2. County of Wellington Additional Residential Units Official Plan Amendment (OPA) 112, presented by Jameson Pickard. ≠

Resolution No. 2020-131:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That Council receives the presentation by Jameson Pickard, County of Wellington, regarding the Additional Residential Units Official Plan Amendment (OPA) 112; and

That any additional Township comments be forwarded to the County of Wellington for consideration.

CARRIED

- 3. CRINS-SINRC updates relating to COVID-19 - State of Emergency Radiocommunications Sites and Ongoing Consultations, dated May 11, 2020.

Councillor Goyda declared a potential pecuniary interest related to item 7.4 Township of Puslinch Aggregate Resources Act Comments regarding the proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the Aggregate Resources Act as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.

- 4. Township of Puslinch Aggregate Resources Act Comments regarding the proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the Aggregate Resources Act, dated May 14, 2020.

6. Intergovernmental Affairs

- a) City of Guelph Notice of Public Meeting**
- b) Thank you letter from the Minister of Transportation**
- c) Township of North Frontenac - Response to Premier Ford regarding the Framework for Reopening our Province – Residential Construction on Rural Areas**
- d) Township of McNab/Braeside - Letter of Support for the Township of Puslinch and AMO with regards to the Legislative Changes in Bill 132**
- e) City of Hamilton Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants.**
- f) Letter to Premier Ford and Ministers regarding the Morriston Bypass Coalition**
- g) Town of Midland - Letter to the Prime Minister regarding Financial Aid Plan**
- h) Town of Oakville Rent Relief Advocacy Letter to Minister Morneau and Minister Phillips**

Resolution No. 2020-132:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for MAY 20, 2020 Council meeting be received.

- a) City of Guelph Notice of Public Meeting
- b) Thank you letter from the Minister of Transportation
- c) Township of North Frontenac - Response to Premier Ford regarding the Framework for Reopening our Province – Residential Construction on Rural Areas
- d) Township of McNab/Braeside - Letter of Support for the Township of Puslinch and AMO with regards to the Legislative Changes in Bill 132
- e) City of Hamilton Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants.
- f) Letter to Premier Ford and Ministers regarding the Morriston Bypass Coalition
- g) Town of Midland - Letter to the Prime Minister regarding Financial Aid Plan
- h) Town of Oakville Rent Relief Advocacy Letter to Minister Morneau and Minister Phillips

CARRIED

7. REPORTS:

1. Finance Department

- (a) Report FIN-2020-018 - Fourth Quarter Financial Report - 2019

Resolution No. 2020-133:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

THAT Report FIN-2020-018 regarding the Fourth Quarter Financial Report – 2019 be received.

CARRIED

- (b) Report FIN-2020-019 - First Quarter Financial Report – 2020

Resolution No. 2020-134:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2020-019 regarding the First Quarter Financial Report – 2020 be received.

CARRIED

- (c) Report FIN-2020-020 - 2020 Final Tax Levy and Rates

Resolution No. 2020-135:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT Report FIN-2020-020 regarding the 2020 Final Tax Levy and Rates be received; and

THAT Council supports the County of Wellington’s proposal to remit the second and third remittances due to the County of Wellington in the same proportion as tax collections received for those periods; and

THAT the final property tax rates as identified in Schedule B and Schedule C to Report FIN-2020- 020 be approved; and

THAT the final property tax due dates be established as Monday August 31, 2020 and Friday October 30, 2020; and

THAT Council enact a by-law for the levy and collection of property taxes for the 2020 taxation year.

CARRIED

2. Administration Department

- (a) Verbal Report from Glenn Schwendinger, CAO/Clerk, regarding a Broadband Strategy Proposal from Clear Cable Networks.

Resolution No. 2020-136: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the verbal report from Glenn Schwendinger, CAO/Clerk, regarding a Broadband Strategy Proposal from Clear Cable Networks be received; and

That the township proceed with Clearcable and the University of Guelph to undertake the preparation of a technical plan to support a funding application and that this undertaking have an upset limit of \$25,000 and that staff will report in the near future as to where these funds will be derived from.

CARRIED

- (b) Report ADM-2020-013 - Corporate Work Plan

Resolution No. 2020-137: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT Report ADM-2020-013 regarding the 2020 Corporate Workplan be received; and

THAT the Township of Puslinch Council endorses the 2020 Corporate Workplan as presented.

CARRIED

- (c) Report ADM-2020-014 - Letter of Support - Enbridge Funding Application - Natural Gas Extension

Resolution No. 2020-138: Moved by Councillor Bulmer and
Seconded by Councillor Goyda

THAT Report ADM-2020-014 regarding the Enbridge Funding Application - Natural Gas Service Extension be received; and

THAT the Township of Puslinch Council provides a Letter of Support to Enbridge to be included in their Funding application to the Province.

CARRIED

- (d) Report ADM-2020-015 - Proposed Amendment to OTA Regulation 316/03

Resolution No. 2020-139: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT Report ADM-2020-015 regarding the Proposed Amendment to the Ontario Traffic Act Regulation 316/03 be received for information.

CARRIED

3. Planning and Building

- (a) County of Wellington Status Update Regarding the Clair-Maltby Secondary Plan (Phase 3) prepared by Meagan Ferris, Senior Planner.

Resolution No. 2020-140: Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council receives the County of Wellington Status Update Regarding the Clair-Maltby Secondary Plan (Phase 3); and

That the County of Wellington Status Update Regarding the Clair-Maltby Secondary Plan (Phase 3) be forwarded to the City of Guelph as a request for a response to the issues and comments outlined in the report; and

Whereas the Clair-Maltby Secondary Plan (Phase 3) Second Impact Assessment has not address the Township's previous comments submitted to the City of Guelph on January 14, 2020, that those comments together with the County of Wellington Report dated January 9, 2019 as endorsed by Township of Puslinch Council be resubmitted to the City of Guelph; and

That the Township of Puslinch Council request the Clair-Maltby Secondary Plan Transportation Master Plan Study be circulated to the Township of Puslinch for comment.

CARRIED

Councillor Goyda declared a potential pecuniary interest related to item 9.4b County of Wellington Planning report - Holding Removal – Dufferin Aggregates - Mill Creek Pit (Phase 6) as a as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.

- (b) County of Wellington Planning report - Holding Removal – Dufferin Aggregates - Mill Creek Pit (Phase 6) prepared by Meagan Ferris, Senior Planner

Resolution No. 2020-141: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the County of Wellington Planning report - Holding Removal – Dufferin Aggregates - Mill Creek Pit (Phase 6) be received; and

That Council approve the zoning By-law amendment to lift the holding provisions for Dufferin Aggregates - Mill Creek Pit (Phase 6).

CARRIED

- (c) Report BLDG-2020-005 Building Monthly Update for April 2020

Resolution No. 2020-142: Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That Report BLDG-2020-005 with respect to the Building Department Monthly Update – April 2020 be received for information.

CARRIED

4. **Mayor's Updates**

- a) Mayor Seeley asked the Director of Finance for an update on the grant funding requests. The Township has not received any new information to date.
- b) Mayor Seeley asked the Director of Public Works, Parks and Facilities for an update on the Brock Road Sidewalk construction.

8. **NOTICE OF MOTION:**

- (a) None

9. **COMMITTEE MINUTES**

- (a) None

10. **MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Goyda gave an update on how COVID-19 is affecting small business and would like to volunteer to act as an advocate and work with the County on various ways to help small businesses navigate COVID-19.
- (b) Councillor Sepulis gave an update on the High Speed Internet Committee – the public survey is now available on the website and through the Facebook page.
- (c) Mayor Seeley gave an update on the Aberfoyle Farmer's Market being cancelled due to the COVID-19 pandemic.

11. **UNFINISHED BUSINESS**

12. **BY-LAWS:**

- (a) BL2020-027 – 2020 Final Tax Levy and Rates being a by-law to provide for the levy and collection of property taxes for the 2020 taxation year.
- (b) BL2020-028 – being a by-law to amend by-law to amend By-law 19/85, as amended, being the Zoning By-law of the Township of Puslinch.

Resolution No. 2020-143:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

- (a) **BL2020-027 – 2020 Final Tax Levy and Rates being a by-law to provide for the levy and collection of property taxes for the 2020 taxation year.**

CARRIED

Resolution No. 2020-144:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

- (b) **BL2020-028 – being a by-law to amend by-law to amend By-law 19/85, as amended, being the Zoning By-law of the Township of Puslinch.**

CARRIED



13. **CLOSED MEETING**

Council was in closed session from 4:24 p.m. to 5:30 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2020-145: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- a) Confidential verbal report from Tom Halinski regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Site Alteration By-law No. 31/12 as amended.
- b) Confidential verbal report from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – recruitment

CARRIED

Resolution No. 2020-146: Moved by Councillor Goyda and
Seconded by Councillor Bulmer

THAT Council moves into open session.

CARRIED

Council resumed into open session at 5:30 p.m.

Resolution No. 2020-147: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receives the:

- a) Confidential verbal report from Tom Halinski regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Site Alteration By-law No. 31/12 as amended; and

That the Township retain Tom Halinski to assist with the updating of the Township's Site Alteration By-law.

- b) Confidential verbal report from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – recruitment; and

That Council authorize retaining ML Consulting to undertake the Organization Review and that this undertaking have an upset limit of \$10,000 and that staff will report in the near future as to where these funds will be derived from; and

That Council authorize staff to recruit for a 1 year contract Legislative Assistant; and

That staff proceed as directed.



CARRIED

14. **CONFIRMING BY-LAW**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2020-148:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2020-029 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20 day of May 2020.

CARRIED

15. **ADJOURNMENT:**

Resolution No. 2020-149:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That Council hereby adjourns at 5:32 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk