



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
June 17, 2020 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**MINUTES**

**DATE:** June 17, 2020

**REGULAR MEETING:** 2:00 P.M.

The June 17, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

**ROLL CALL**

**1. ATTENDANCE:**

Councillor Sara Bailey  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Director of Public Works, Parks and Facilities
4. Courtenay Hoytfox, Deputy Clerk
5. Gerald Moore, Chief Building Official

**2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to items 7.1.2 Town of Oakville Letter to the Attorney General - Regarding the AGCO and patio expansion for restaurants, dated June 2, 2020 as any discussion around patio expansion could have pecuniary interest toward the business owned and operated by myself and immediate family; and 7.1.4 TAPMO Executive Meeting Minutes dated May 28, 2020 as a family member operates an Aggregate company in the Township; and 5.1 Ground Water Science Corporation Roszell Pit monitoring update dated April 30, 2020 as a family member operates an Aggregate company in the Township.

**3. ADOPTION OF THE MINUTES:**

(a) June 3, 2020 Electronic Participation Council Meeting

**Resolution No. 2020-160:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the minutes of the following meetings be adopted as written and distributed:**

(a) June 3, 2020 Electronic Participation Council Meeting

**CARRIED**

**4. BUSINESS ARISING OUT OF THE MINUTES:**

None

**5. COMMUNICATIONS:**

1. Ground Water Science Corporation Roszell Pit monitoring update dated April 30, 2020.  
(a) Harden Environmental review and comments with respect to Ground Water Science Corporation April 30, 2020 monitoring update.

**Resolution No. 2020-161:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council direct staff to submit the comments prepared by Harden Environmental dated May 29, 2020 together with the recommendations made on April 2, 2020 to the Ministry of Natural Resources and Forestry.**

**CARRIED**

Councillor Goyda declared a potential pecuniary interest related to item 5.1 Ground Water Science Corporation Roszell Pit monitoring update dated April 30, 2020 as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.

**Resolution No. 2020-162:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That Council direct staff object to all aggregate site plan amendments to the MNRF and the applicant subject to receipt of comments from Township consultants and until Township Council has the opportunity to review such comments.**

**CARRIED**

2. Harden Environmental review and comments with respect to the Clair-Maltby Secondary Plan Review – Hydrology and Hydrogeology, dated June 9, 2020.

**Resolution No. 2020-163:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council receive the Harden Environmental review and comments with respect to the Clair-Maltby Secondary Plan Review – Hydrology and Hydrogeology, dated June 9, 2020; and**

**That Council direct staff to forward Harden Environmental review and comments to the City of Guelph as a request for a response and resolution to the issues and comments as outlined.**

**CARRIED**

**1. Intergovernmental Affairs**

1. Proposed Legislative Amendments to the Provincial Offences Act, dated June 4, 2020.
2. Town of Oakville Letter to the Attorney General - Regarding the AGCO and patio expansion for restaurants, dated June 2, 2020.
3. Letter from Minister Clark RE broadband access across Ontario, dated June 4, 2020.
4. TAPMO Executive Meeting Minutes dated May 28, 2020.

**Resolution No. 2020-164:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the Intergovernmental Affairs correspondence items 1 and 3 listed below for JUNE 17, 2020 Council meeting be received:**

1. **Proposed Legislative Amendments to the Provincial Offences Act, dated June 4, 2020.**
3. **Letter from Minister Clark RE broadband access across Ontario, dated June 4, 2020.**

**CARRIED**

Councillor Goyda declared a potential pecuniary interest related to item 7.1.2 Town of Oakville Letter to the Attorney General - Regarding the AGCO and patio expansion for restaurants, dated June 2, 2020 as any discussion around patio expansion could have pecuniary interest toward the business owned and operated by myself and immediate family and refrained from discussions and voting on that item.

**Resolution No. 2020-165:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That the Intergovernmental Affairs correspondence items listed below for JUNE 17, 2020 Council meeting be received:**

2. **Town of Oakville Letter to the Attorney General - Regarding the AGCO and patio expansion for restaurants, dated June 2, 2020.**

**CARRIED**

Councillor Goyda declared a potential pecuniary interest related to item 7.1.4 TAPMO Executive Meeting Minutes dated May 28, 2020 as a family member operates an Aggregate company in the Township and refrained from discussions and voting on that item.

4. **TAPMO Executive Meeting Minutes dated May 28, 2020.**

**Resolution No. 2020-166:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That the Intergovernmental Affairs correspondence item 4 listed for JUNE 17, 2020 Council meeting be received; and**

**WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands;**

**WHEREAS the Council of Puslinch supports a fair and equitable assessment system for all aggregate resource properties;**

**WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Sand, Stone and Gravel Association, revised criteria for assessing aggregate resource properties;**

**AND WHEREAS the Council of Puslinch has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;**

**NOW THEREFORE BE IT RESOLVED:**

**(a) That the Council of Puslinch does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and**

**(b) The Council of Puslinch believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values;**

(c) The Council of Puslinch hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) The Council of Puslinch directs the Clerk to provide a copy of this motion to the Minister of Finance, Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry, AMO, ROMA, and all Ontario municipalities and {the local MPP(s)}

**CARRIED**

7. **REPORTS:**

1. **Finance Department**

(a) Report FIN-2020-023 - Investing in Canada Infrastructure Program

**Resolution No. 2020-167:**

Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Report FIN-2020-023 regarding the Investing in Canada Infrastructure Program: Rural and Northern Stream - Execution of Transfer Payment Agreement be received; and**

**That Council enact a By-law authorizing the entering into a Transfer Payment Agreement with the Minister of Agriculture, Food and Rural Affairs under the Investing in Canada Infrastructure Program: Rural and Northern Stream for the upgrade of Moyer's Bridge and reconstruction of McLean Road from County Road 34 to the McLean Road and Concession 7 intersection.**

**CARRIED**

2. **Administration Department**

(a) Report ADM-2020-017 Amend 2020 Council Meeting Schedule 2

**Resolution No. 2020-168:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**THAT Report ADM-2020-017 regarding Amended 2020 Council Meeting Schedule be received; and**

**THAT the Township of Puslinch Council approve the amended 2020 Council Meeting Schedule.**

**CARRIED**

(b) Report ADM-2020-018 Proposed Amendments to procedural By-law

**Resolution No. 2020-169:**

Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**THAT Report ADM-2020-018 regarding the Proposed Amendments to Procedural Bylaw 59-08 be received for information; and**

**THAT the Township of Puslinch Council gives 3 readings to Bylaw 2020-031 being a bylaw to amend Bylaw 59-08 as presented.**

**CARRIED**

(c) Report ADM-2020-019 Draft Entrance By-law

**Resolution No. 2020-170:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report ADM-2020-019 regarding The Township of Puslinch Draft Entrance By-law be received; and**

**WHEREAS Section 207 (17), of the Municipal Act, 2001 and amendments thereto, provides that the Councils of all municipalities may pass by-laws permitting and regulating the size and the mode of construction for culverts and bridges that cross any drain or water course situated on a highway, under the jurisdiction of the municipality;**

**AND WHEREAS it is deemed necessary and in the public interest to regulate the installation of entrance ways over ditches and water courses and ditch improvements upon any highway which forms part of the Puslinch Township Road System and to issue permits for same;**

**THEREFORE BE IT RESOLVED that Council enact a by-law to regulate the installation of entranceways which form part of the Puslinch Township Road System and to issue permits for same.**

**CARRIED**

- (d) Report ADM-2020-020 Letter of Support - Enbridge Funding Application - Natural Gas Extension- North

**Resolution No. 2020-171:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report ADM-2020-020 regarding the Enbridge Funding Application - Natural Gas Service Extension be received; and**

**THAT the Township of Puslinch Council provides a Letter of Support to Enbridge to be included in their Funding application to the Province.**

**CARRIED**

- (e) Report ADM-2020-021 Local Business Support - Gift Certificate Program

**Resolution No. 2020-172:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**THAT Report ADM-2020-021 regarding the Gift Certificate Program to Support Local Business be received for information; and**

**THAT the Township of Puslinch Council directs staff to proceed with implementation of the program and that the of funds received through the program be administered by the Wellington Waterloo Community Futures; and**

**That Council direct staff to enter into an agreement with OSIM to initiate the Gift Certificate Program; and**

**That staff bring back a report regarding the potential funding options for this program.**

**CARRIED**

- (f) Report ADM-2020-022 COVID 19 Update

**Resolution No. 2020-173:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report ADM-2020-022 entitled Covid-19 be received for information.**

**CARRIED**

**3. Planning and Building**

(a) Report BLDG-2020-006 Building Monthly Update May 2020

**Resolution No. 2020-174:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report BLDG-2020-006 with respect to the Building Department Monthly Update – May 2020 be received for information.**

**CARRIED**

(b) Report BLDG-2020-007 - Single Source Award for the Purchase of Building Permit Software

**Resolution No. 2020-175:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**THAT Report BLDG-2020-007 regarding Single Source Award for the Purchase of Building Permit Software be received; and**

**THAT Council authorize the single source award for the purchase and implementation of Cloudpermit Building Permit Software to be funded from the Building Surplus Reserve at an annual cost of \$12,000.**

**CARRIED**

**4. Mayor's Updates**

- a) Mayor Seeley gave an update on the AMO conference and the deadline to register for delegations being June 30, 2020. Council discussed the following potential delegations:
1. Ministry of Transportation - Highway 6 By-pass to be a part of the ROMA conference instead
  2. Ministry of Finance - Assessment review of MPAC methodology around aggregate industry land values
  3. Ministry of Municipal Affairs and Housing – employment lands along the 401 corridor; rural development on secondary agricultural lands on private services
  4. Ministry of Natural Resources and Forestry – impact of proposed Aggregate Resources Amendments on host municipalities
  5. Ministry of the Environment Conservation and Parks – Support for the Conservation Authorities; Water taking permits for water bottling operations
  6. Ministry of Energy, Northern Development and Mines – OEB approval of temporary connection surcharge for rural communities; promote the importance of NG expansion

**8. NOTICE OF MOTION:**

**Whereas noise from the operations of the Aberfoyle Pit has been noticed to be occurring on Sundays, and late at night over the past several months;**

**Whereas the noise has caused a noise complaint to be made to the MNRF by a resident of Aberfoyle Mills;**

**Whereas the MNRF has advised the Township that the licenses associated with this pit do not have any restrictions on hours of operation;**

**Be it resolved that staff be requested to obtain the hours of operation and noise level restrictions for the nearby gravel pits including those south of the 401; and**

**That the MNRF be requested to add hours of operations and noise levels restrictions, to the Aberfoyle Pit Site Plans similar to those of the other gravel pits.**

9. **COMMITTEE MINUTES**

- (a) None

10. **MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Sepulis gave an update on a meeting that took place with Hon. Ted Arnott, High-speed internet committee representative Glen James, Councillor Sepulis and Mayor Seeley.
- (b) Councillor Sepulis asked the CAO for an update on the progress with the consultant Clear Cable. There was a meeting with the University of Guelph and Clear Cable to initiate research into this project.
- (c) Councillor Bailey gave an update on behalf of Safe Communities Wellington. Asked to display an awareness message for injury prevention day on the Township digital sign. July 6<sup>th</sup> is injury prevention week.

11. **UNFINISHED BUSINESS**

12. **BY-LAWS**

- a) BL2020-031 Amendment to Procedure By-law
- b) BL2020-032 Entrance Permit By-law
- c) BL2020-033 Authorize Entering into a Transfer Payment Agreement - Investing in Canada Infrastructure Program

**Resolution No. 2020-176:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**That the following By-laws be taken as read three times and finally passed in open Council:**

- a) **BL2020-031 Being a By-law to amend the Township's Procedural By-law**
- b) **BL2020-032 Being a By-law to regulate the installation, construction, alteration or change in the use of any private entranceway that permits access to a Township road allowance**
- c) **BL2020-033 Being a by-law to authorize the entering into a Transfer Payment Agreement with the Minister of Agriculture, Food and Rural Affairs under the Investing in Canada Infrastructure Program: Rural and Northern Stream for the upgrade of Moyer's Bridge and reconstruction of McLean Road from County Road 34 to the McLean Road and Concession 7 intersection.**

**CARRIED**

13. **CLOSED MEETING**

Council was in closed session from 4:15 p.m. to 5:01 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2020-177:**

Moved by Councillor Sepulis and





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Seconded by Councillor Goyda

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- a) Confidential verbal report from Glenn Schwendinger, CAO/Clerk, regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Tennis Club Cost Sharing Agreement.**
- b) Adoption and Receipt of Minutes of the Previous Closed Meeting:**
  - i. June 3, 2020 Closed Meeting**

**CARRIED**

**Resolution No. 2020-178:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council moves into open session.**

**CARRIED**

Council resumed into open session at 5:01 p.m.

**Resolution No. 2020-179:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

**That Council receives the:**

- c) Confidential verbal report from Glenn Schwendinger, CAO/Clerk, regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Tennis Club Cost Sharing Agreement.**
- d) Adoption and Receipt of Minutes of the Previous Closed Meeting:**
  - i. June 3, 2020 Closed Meeting**

**CARRIED**

**14. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch**

**Resolution No. 2020-180:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2020-034 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 17 day of June 2020.**

**CARRIED**

**15. ADJOURNMENT:**

**Resolution No. 2020-181:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda





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**That Council hereby adjourns at 5:02 p.m.**

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk