



MINUTES

DATE: August 12, 2020

REGULAR MEETING: 2:00 P.M.

The August 12, 2020 Regular Council Meeting was held on the above date and called to order at 2:00 p.m. via electronic participation.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Director of Public Works, Parks and Facilities
4. Courtenay Hoytfox, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2020-216:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the August 12, 2020 Agenda as circulated.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Sepulis declared a potential pecuniary interest related to item 9.2.2 Report FIN-2020-033 - Council Compensation, Benefits and Expense Policy Amendments as this report addresses my specific situation. Council's decision regarding this report may be perceived as financial gain or loss for me.

Councillor Goyda declared a potential pecuniary interest related to items 6.5, 6.6, 6.7, 6.8, and 6.9 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township.

6. **CONSENT AGENDA**

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:
 - 6.1.1 Planning and Development Advisory Committee Minutes dated March 10 2020
 - 6.1.2 Committee of Adjustment Meeting Minutes dated March 10 2020
 - 6.1.3 July 15, 2020 Electronic Participation Council Meeting Minutes
- 6.2 Owen Sound Resolution - Support for Private Member's Bill M-36 Emancipation Day
- 6.3 Chatham-Kent Motion of Support for Private Member's Bill M-36 Emancipation Day

6.4 Town of Marathon Resolution - Motion of Support for Equitable Aggregate Assessment

Councillor Goyda declared a potential pecuniary interest related to items 6.5 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.5 Township of Harley Motion of Support for Equitable Aggregate Assessment

Councillor Goyda declared a potential pecuniary interest related to items 6.6 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.6 District of Parry Sound Motion of Support for Equitable Aggregate Assessment

Councillor Goyda declared a potential pecuniary interest related to items 6.7 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.7 Township of Chatsworth Motion of Support for Equitable Aggregate Assessment

Councillor Goyda declared a potential pecuniary interest related to items 6.8 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.8 Municipality of South Bruce Motion of Support for Equitable Aggregate Assessment

Councillor Goyda declared a potential pecuniary interest related to items 6.9 although, I do not have a pecuniary interest in receiving the information, I do have a pecuniary interest in relation to any discussion or decisions regarding the position the Township will take as a family member operate an aggregate in the Township and refrained from discussions and voting on that item.

6.9 Township of Mattice - Val Cote Motion of Support for Equitable Aggregate Assessment

6.10 North Algona Wilberforce Township - Letter to Premier regarding review of Farm Class Tax Rebate Program

6.11 Township of Warwick Motion of Support Regarding Farm Property Class Tax Rebate Program

6.12 Township of Perth South Letter to Agricorp regarding Farm Property Class Tax Program

6.13 Notice of Passing of a Zoning By-law Amendment - City of Hamilton

6.14 Town of Mono Support for Diversity training program for municipal police services

6.15 City of Oshawa Letter to Premier regarding COVID 19 Funding

6.16 Town of Amherstburg Resolution Long Term Care Home Improvements

6.17 Township of South Glengarry Resolution - Long Term Care

6.18 Dufferin Aggregates Monthly Monitoring Report - Mill Creek Pit Licence #5738

6.19 Puslinch Historical Society - Report to Puslinch Council July 2020

6.20 Ontario Barn Preservation Advocacy letter to Municipalities

6.21 City of Guelph Notice of Complete Application and Public Meeting

Resolution No. 2020-217:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda items with the exception of items 6.2, 6.19 and 6.20 listed for AUGUST 12, 2020 Council meeting be received for information.



CARRIED

Resolution No. 2020-218:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

**That the Consent Agenda item 6.2 listed for AUGUST 12, 2020 Council meeting be received;
and**

**That the Township of Puslinch Council acknowledges and supports the Private Members Bill
put forward by Majid Jowhari: M-36, Emancipation Day, 43rd Parliament, 1st Session; and**

That this motion be sent to our Member of Parliament Michael Chong.

CARRIED

Resolution No. 2020-219:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

**That the Consent Agenda item 6.19 listed for AUGUST 12, 2020 Council meeting be received
for information.**

CARRIED

Resolution No. 2020-220:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That the Consent Agenda item 6.20 listed for AUGUST 12, 2020 Council meeting be received;
and**

**That agenda item 6.20 Ontario Barn Preservation Advocacy letter to Municipalities, be
forwarded to the County of Wellington Planning staff, the Puslinch Heritage Committee, and
the Puslinch Planning Development Advisory Committee for consideration.**

CARRIED

7. DELEGATIONS:

7.1 Written delegation from Oliver Van Gerwen with respect to safety concerns on Boreham Drive.

Resolution No. 2020-221:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

**That the Written delegation from Oliver Van Gerwen with respect to safety concerns on
Boreham Drive be received; and**

That the request be forwarded to the Budget Committee for the 2021 budget.

CARRIED

8. PUBLIC MEETINGS:

8.1 August 12, 2020 Public Meeting held by electronic participation at 7:00pm

Course – Garden Suite Application - 7677 Wellington Rd. #36

THE PURPOSE AND EFFECT of the application is to amend Township of Puslinch New
Comprehensive Zoning By-law 23/2018 to rezone the lands to permit a Garden Suite.

Gallo – Zoning Amendment Application - 4010 Concession 7

THE PURPOSE AND EFFECT of the application is to amend Township of Puslinch



New Comprehensive Zoning By-law 023-2018 to rezone the lands from Agricultural (A) to Agricultural Site Specific (A-) Zone to permit an agricultural service and supply establishment.

9. **REPORTS:**

9.2 Finance Department

9.2.1 Report FIN-2020-032 - Municipal Asset Management Program Grant

Resolution No. 2020-222:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report FIN-2020-032 regarding the Municipal Asset Management Program Grant be received; and

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Reporting of Conditions and Traffic Volumes of the Township's Road Network; and

That the Township of Puslinch commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the Township's asset management program:

- **Completion of a Roads Traffic Volume Study**
- **Completion of a Roads Condition Index Study; and**

That Council approves funding of \$62,500 funded as \$12,500 Development Charges and \$50,000 Municipal Asset Management Grant Program funded toward the costs of this initiative; and

That Council's approval of the funding be conditional upon receipt of the Municipal Asset Management Grant Program funding.

CARRIED

Councillor Sepulis declared a potential pecuniary interest related to item 9.2.2 Report FIN-2020-033 - Council Compensation, Benefits and Expense Policy Amendments as This report addresses my specific situation. Council's decision regarding this report may be perceived as financial gain or loss for me and refrained from discussions and voting on that item.

9.2.2 Report FIN-2020-033 - Council Compensation, Benefits and Expense Policy Amendments

Resolution No. 2020-223:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

THAT Report FIN-2020-033 regarding Council Compensation, Benefits and Expense Policy be received; and

That Council enact a By-law attached as Schedule A to Report FIN-2020-033 to adopt the Council, Committees and Other Appointments – Compensation, Benefits and Expense Policy and to repeal By-law No. 012-2018; and

That Council directs staff to change the termination age associated with the Manulife coverages outlined in Report FIN-2020-033 for Members of Council and eligible Township Employees (excluding Long-Term Disability) to 75; and



That the Staff determine the costs associated with removing the termination age associated with the Manulife coverages outlined in Report FIN-2020-033 for Members of Council and Township Employees (excluding Long-Term Disability) and report back.

CARRIED

9.2.3 Report FIN-2020-034 - 2021 Proposed User Fees and Charges

Resolution No. 2020-224:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

**That Report FIN-2020-034 regarding the 2021 Proposed User Fees and Charges be received;
and**

**That staff report back on the non-resident rental surcharge applicable for Puslinch Community Centre rentals and its impact on revenues as part of the 2022 User Fees and Charges review;
and**

That Council directs staff to proceed with holding an Electronic Public Meeting on September 16, 2020 at 7:00 p.m. to obtain public input on the proposed User Fees and Charges By-law as outlined in Schedule A to Report FIN-2020-034; and

That staff report back to Council with the results of the public meeting.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2020-027 Bill 197, The COVID-19 Economic Recovery Act

Resolution No. 2020-225:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

**That Report ADM-2020-027 regarding Bill 197, The COVID-19 Economic Recovery Act, be received;
and**

That Council direct staff to bring forward proposed amendments to Procedure Bylaw 59-08 (as amended) specifically to Section B-13. g) "Emergency Meetings of Council" and Section B-14.m "Electronic Participation" and Section B-14. "Delegations" for consideration and approval at a future meeting; and

That Council direct staff to not include amendments to Procedure Bylaw 59-08 (as amended) specifically to enable Proxy Voting for consideration and approval at a future meeting.

CARRIED

9.3.2 Report ADM-2020-028 Proposed Property Standards By-law

Resolution No. 2020-226:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

**That Report ADM-2020-028 regarding the Proposed Property Standards By-law be received;
and**

That the existing Property Standards By-laws No. 11/74, 37/89, 12/99 be repealed in their entirety and that third reading be given to Bylaw No. 2020-010 being the Property Standards By-law, as amended.



CARRIED

9.3.3 Report ADM-2020-029 Proposed Parking By-law

Resolution No. 2020-227:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report ADM-2020-029 regarding the Proposed Parking By-law be received for information; and

That Council direct staff bring back a report and amended draft by-law to include Council's recommendations and questions for consideration at a future meeting.

CARRIED

9.3.4 Report ADM-2020-030 - NSERC Agreement

Resolution No. 2020-228:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

THAT Report ADM-2020-030 regarding the NSREC Agreement be received for information; and

That Council authorize the Mayor and Clerk to sign the Agreement on behalf of the Township.

CARRIED

9.3.5 Report ADM-2020-031 - Amend 2020 Council Meeting Schedule 3

Resolution No. 2020-229:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

THAT Report ADM-2020-031 regarding Amended 2020 Council Meeting Schedule be received; and

THAT the Township of Puslinch Council approve the amended 2020 Council Meeting Schedule.

CARRIED

9.4 Planning and Building Department

9.4.1 Report PD-2020-004 - Preliminary Acceptance & Security Deduction - DRS Subdivision

Resolution No. 2020-230:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report PD-2020-004 regarding Preliminary Acceptance of underground servicing, primary roadworks and landscaping for DRS Developments Limited be received; and

That the Township staff issues a Certificate of Preliminary Acceptance in accordance with Report PD-2020-004.

CARRIED

9.5 Roads and Parks Department

9.5.1 Report PW-2020-006 - Capital Project Update

Resolution No. 2020-231:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report PW-2020-006 regarding Capital Project Update - Moyers Bridge and Soccer Field be received for information.

CARRIED

10. CORRESPONDENCE:

10.1 Watson & Associates Economists Ltd. Letter to Clients regarding COVID-19 Economic Recovery Act, 2020 – Changes to the Development Charges Act and the Planning Act (as per the Community Benefits Charge.

Resolution No. 2020-232:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Watson & Associates Economists Ltd. Letter to Clients regarding COVID-19 Economic Recovery Act, 2020 – Changes to the Development Charges Act and the Planning Act (as per the Community Benefits Charge be received for information.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

- Mayor Seeley remarked on a letter that he received from a resident regarding the truck traffic on Victoria Rd. Mayor Seeley asked Council's approval to write a letter to the City of Guelph requesting additional enforcement on Victoria Rd S of Clair Rd as it relates to truck traffic.
- Old Brock Road sidewalks have been installed and look great.

11.2 Council Member Reports

- None

12. BY-LAWS:

12.1 BL2020-010 Being a By-law prescribing standards for the maintenance and occupancy of property.

Resolution No. 2020-233:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That By-laws No. 11/74, 37/89, 12/99 be repealed in their entirety and replaced by BL2020-010 Being a By-law prescribing standards for the maintenance and occupancy of property, as amended, and that BL2020-010, as amended, be taken as read a third time and finally passed in open Council.

CARRIED

13. CLOSED SESSION:

Council was in closed session from 4:00 p.m. to 6:35 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.



Resolution No. 2020-234:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

13.1 Adoption and receipt of Minutes of the Previous Closed Meeting:

13.1.1 June 17, 2020 Closed Meeting

13.1.2 July 15, 2020 Closed Meeting

13.2 Confidential Report PW-2020-005 from Lynne Banks, Development and Legislative Coordinator, regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Disposition of Road Allowance.

13.3 Confidential Report PW-2020-007 from Glenn Schwendinger, CAO/Clerk, regarding the security of the property of the municipality or local board – Puslinch Lake Road Allowance.

13.4 Confidential Verbal report from Glenn Schwendinger, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

13.5 Confidential Verbal report from Glenn Schwendinger, CAO/Clerk, regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Seasonal Trailer Parks.

13.6 Confidential Report ADM-2020-032 from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – Organization Review.

CARRIED

Resolution No. 2020-235:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Council moves into open session.

CARRIED

Council resumed into open session at 6:35 p.m.

Resolution No. 2020-236:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the:

13.1 Adoption and receipt of Minutes of the Previous Closed Meeting:

13.1.1 June 17, 2020 Closed Meeting

13.1.2 July 15, 2020 Closed Meeting

13.2 Confidential Report PW-2020-005 from Lynne Banks, Development and Legislative Coordinator, regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Disposition of Road Allowance.

13.3 Confidential Report PW-2020-007 from Glenn Schwendinger, CAO/Clerk, regarding the security of the property of the municipality or local board – Puslinch Lake Road Allowance.

13.4 Confidential Verbal report from Glenn Schwendinger, CAO/Clerk, regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

13.5 Confidential Verbal report from Glenn Schwendinger, CAO/Clerk, regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Seasonal Trailer Parks.



13.6 Confidential Report ADM-2020-032 from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – Organization Review;

That staff proceed as directed.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

15. NOTICE OF MOTION:

16. NEW BUSINESS:

17. ANNOUNCEMENTS:

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2020-237:

Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2020-037 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 12 day of August 2020.

CARRIED

19. ADJOURNMENT:

Resolution No. 2020-238:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council hereby adjourns at 6:38 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk